



Agenda

Tourism and Leisure Committee

Date:	Thursday, 9 September 2021 at 6:30 pm
Venue:	Town Hall, St Annes, FY8 1LW
Committee members:	<p>Councillor Michael Sayward (Chairman) Councillor Gavin Harrison (Vice-Chairman)</p> <p>Councillors Peter Anthony, Tim Armit, Brenda Blackshaw, Sue Fazackerley MBE, Shirley Green, Matthew Lee, Cheryl Little, Kiran Mulholland, Vince Settle, Elaine Silverwood.</p>

Public Platform

To hear representations from members of the public in accordance with Article 15 of the Constitution.

To register to speak under Public Platform: see [Public Speaking at Council Meetings](#).

	PROCEDURAL ITEMS:	PAGE
1	Declarations of Interest: Declarations of interest, and the responsibility for declaring the same, are matters for elected members. Members are able to obtain advice, in writing, in advance of meetings. This should only be sought via the Council's Monitoring Officer. However, it should be noted that no advice on interests sought less than one working day prior to any meeting will be provided.	1
2	Confirmation of Minutes: To confirm the minutes, as previously circulated, of the meeting held on 10 June 2021 as a correct record.	1
3	Substitute Members: Details of any substitute members notified in accordance with council procedure rule 23(c).	1
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<http://fylde.cmis.uk.com/fylde/DocumentsandInformation/PublicDocumentsandInformation.aspx>

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INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
DEVELOPMENT SERVICES DIRECTORATE	TOURISM AND LEISURE COMMITTEE	9 SEPTEMBER 2021	4
LOWTHER GARDENS TRUST – ANNUAL REPORT			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY OF INFORMATION

The Council currently has a service level agreement with the operating company of Lowther Gardens Trust, Lowther Gardens (Lytham) Management Ltd, to provide services at Lowther Pavilion. As part of this agreement, the Trust will provide a report to the Council's Tourism and Leisure Committee at the conclusion of the financial year, summarising performance over the previous year. This report is included within the Information Note Lowther Annual Performance.

Representatives from Lowther Gardens Trust will be attending the committee meeting to present the key points arising from the report.

SOURCE OF INFORMATION

Lowther Gardens Trust

INFORMATION ATTACHED

Lowther Pavilion 2020/2021 Annual Report

WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

Lowther Pavilion is a major cultural venue on the Fylde Coast, which the Council supports financially through an annual subsidy. Culture plays a major role within the Tourism and Leisure Committee's terms of reference.

FURTHER INFORMATION

Contact Tim Dixon, Fylde Borough Council Tel: 01253 658436



2020/2021 Annual Report

Tim Lince:- Lowther Gardens (Lytham) Trust

2020/2021 was a difficult year for Lowther as any momentum that had been built in the proceeding years was shattered by the shutdowns and partial re-openings as dictated by the government due to covid 19.

Periods of shut down:- March 16th – September 3rd 2020 (No internal events)
November 4th 2020 - May 23rd 2021 (No internal Public Events)

July 24th – October 31st External events in the park (Drive in Cinema, Theatre in the park)
Sept 3rd to October 31st (Very limited and poorly attended internal events)
December 14th – 30th 2020 (External Drive in Pantomime and Cinema).
January 27th 2020 – April 5th (Filming of Schools shows and Silver Stream in the Theatre)

In the weeks up to the first closure we started to prepare by purchasing the tools required for staff to work from home (Laptops etc) and thus when we were closed, we were in a relatively good position to continue to run the Charity and the operational company from a distance. Good housekeeping and financial management allowed us to move forward and budget for the closure without taking on debt.

Lowther had a small surplus from 2019/2020 and this enabled us to plan for the 12 weeks of potential closure.

1. The first part of the financial year was spent cancelling and rescheduling of dates. This also included contacting customers to change tickets and make sure we retained a high level of ticket deposits.
2. Once it was clear that outdoor events would be able to take place Lowther commissioned an 8-metre screen from China and applied for funding to purchase the Drive in Cinema equipment that would be required to move all our operations out of doors. Funding was received from the Windmill Community Benefit Society and equipment purchased and Lowther embarked on a two venue Drive in Cinema Operation on the 17th of July 2020 (Lowther and Mill Farm).
3. In early July 2020 Lowther embarked on training its own Social Distance Champions to safely manage all events staged by Lowther staff. It also rewrote all risk assessments and working practice documents for staff and volunteers. These documents are still in force at the moment and guide us on safe practice for all events in the theatre and park.
4. In July 2020 Lowther staged Lytham's first Ice Cream festival which successfully navigated the changing Covid rules and regulations and was enjoyed by all.
5. Lowther successfully gained grant funding from the "Theatres Trust" for the purchase of a thermal camera for the Theatre Foyer and this has proved a god send in the theatre's fight to keep the venue covid secure. It not only measures people's temperature but also notes who has come into the theatre without masks.
6. The Theatre box office was also moved to the front of the theatre to facilitate ticket purchases, Car Parking tickets and latterly the sale of refreshments and ice creams.
7. Late August 2020 saw the theatre stage another hugely successful Food and Drink festival. Both the ice cream festival and the food and drink festival were free events but raised money for the theatre through charity donations and stall fees.
8. In June 2020 we applied to the Arts Council for emergency funding but did not receive this as we were not in immediate danger of going out of business.

9. The Theatre management and finance team juggled with budgets and redrew them on a weekly basis to keep the venue solvent. Theatre staff were made redundant, and a core team retained to take the theatre through the closure period.
10. In late August 2020 the theatre applied successfully for CR1 Arts Council funding which was intended to take the theatre through to successful reopening in 2021 and back to full operation by April 2021.
The Theatre received £124K which was the amount applied for.
11. Lowther installed further covid secure measures including a thermal camera backstage, nano technology virus eliminating door handle covers and push plates, one-way systems, and enhanced cleaning protocols.
12. The theatre reopened in September, but many shows had cancelled due to reduced seating capacity and so the venue limped through the Autumn. The Pantomime producers pulled out of production due to uncertainty.
13. Lowther Trust took the decision to stage its own pantomime and working with the venue management engaged artists, set, script and directorial support.
14. Lowther successfully staged internally the first amateur production in the country using Covid protocols which was well received.
15. The outdoor October 2020 festival was cancelled on local authority advice and the theatre closed for the whole of November hoping that it would reopen for internal performances in time for the Pantomime. Unfortunately, this was not the case and rules were changed that did not allow the reopening of the venue internally until June 2021.
16. In December 2020 the pantomime produced by the Trust, rehearsed, and filmed for streaming and then moved to an outdoor location on the back of a lorry and staged as a 21-performance run of Drive in Pantomime.
17. The Theatre staged a series of outdoor Christmas concerts (Drive in) and streamed the Pantomime direct to schools throughout the country.
18. With the shutdown in January 2021, we were informed that filming and streaming could take place using professional artists and so Lowther set about turning its facilities into a film studio for the rest of the year.
19. With streaming to schools over Christmas we had built a close relationship with several establishments, and we filmed other educational shows for these schools and developed education packs to go along with the streams so that teachers had further work that could be passed on to children who were restricted to studying at home.
20. It also became apparent that care homes and vulnerable people at home wanted to connect with the theatre and through a chance remark on streaming the pantomime to one care home the "Silver Stream Service" was launched. This is a weekly programme of shows filmed in the theatre and streamed directly to care homes free of charge. After launching in early March with a single care home we had 581 care home rooms signed up for our weekly broadcast by the beginning of April.

For your own interest this has now grown to 8023 care home rooms by the end of July, and it continues to grow in popularity. Funding for Silver screen equipment (Camera's etc) was through the Windmill Community Benefit society and sponsorship has paid for the artists fees and broadcast costs. Lowther has created a unique product that is nationally regarded as a first in this field.

1. Session Usage

There were 38 Community groups uses of the building during the shutdown year including staging the first Amateur performances in the UK and Blood donor sessions.

51 Live Professional performances during the year.

54 Cinema Presentations (Both Drive in and internal)

2. Traffic & Sales

There were 109 unique saleable public events in 2020/2021, in total £93786.60 worth of tickets were sold throughout the year.

3799 New and old customers.

2553 New Customers added to data base.

30.6 % of our customers came from the FY8 and 9.2 % PR4 postcodes. A good deal of the remainder of customers coming from much further afield. Lowther is continuing to attract from places such as Manchester, Leeds and Newcastle and has recently embarked on publicising certain events across the North of England responding to customer location data.

3. Training completed by staff in 2020/2021

Lowther has continued investing in its staff and volunteers through training and skills development. To these ends in 2020/2021 it has completed the following formal training as well as on the job training conducted by senior management.

Induction Training:

Administrator X 1
Box office X 4 (Casual/ PT)

Full FOHM Training:

Social Distance Champions X 26

Volunteer Front of House Manager Training:

4 Volunteers
Front of House Staff Training X 38

Spektrix Continued Box Office Training:

Box Office Staff x 4
Theatre Administrator x 1
Volunteers x 3

Fire Alarm Training:

6 staff
4 Volunteers

EPOS Till Software Training:

Administrator x 1
Bar Staff x 4

Accounts Manager

Completed Institute of Financial Accountants Qualification (Grades: Distinction & Merit)
& Is now a fully qualified accountant. Further continued training will be undertaken

Administrator

Adobe Photoshop and "In Design" trained.

Box office/ Operation staff

Arts Award Training to deliver to young people.

Technical

Training in film editing and now Adobe Premiere qualified.
Pearl streaming operating system
JVC HD camera system
Film Production and Direction
Film Editing

4. Technically speaking

As we move the venue to zero carbon emissions, we are intending installing an LED intelligent lighting rig that can be focussed from ground level therefore improving venue safety as well as making us more efficient.

We have satellite broadcast to the venue and seen an increase of cinema presentations during the day maximising our throughput of events.

We can stream directly to the internet as well as record multicamera work. This will allow us to provide new services as we go forward.

The whole team have a can-do attitude as is displayed by a recent email.
Email from Francis Rossi's Management :-

"Exceptional feedback from Francis and co at Lytham - everybody loves your place. It's not just the team, it's the warm welcome from all, the efficiency and the ease with which people can work. You really go the extra mile and it's noted. People are grateful.

They loved your place. Best venue, best team, warmest welcome and happiest event of the tour so far. Wished to pass on thanks. Your team does an exceptional job every time".

5. Bar Matters/ Snacks

We have introduced drinks in the Foyer as well as the Theatre itself.

A licence has been applied and given for us to sell alcohol as on and off sales to the park.

2020/2021

Merchandise/ games/ car park £53,849.60 (£22,364 Car Park)

Bar sales 2020/2021 £18631.84

2019/2020 £171,189.41

2019 Profit - £100,325.13 @ 50% margin This is a 67% increase in profits from 2018

2018 Profit - £ 59,857.12

2017 Profit - £ 50,989.38

New tills allow us to track stock and flag potential sales areas that we can develop.

Challenge 25 is in place on the bar. All bar staff are given training on this and have signed to say they have received it.

6. Volunteer Hours.

2020/2021 has been a difficult year and our volunteers have had to adapt to the different rules and conditions for work. Please note that this is only based on the recorded duties, the friends and theatre volunteers provide a great deal of ad hoc work outside of our standard arrangements. Volunteer duties have included:-

- FOH Duties
- Box Office
- Technical & Operations

Throughout the year the Volunteer force and Social Distance Champions have saved the theatre:-

in 2020/2021 £ **66,856.00**

In 2019/2020 **£163,401.20**

7. Marketing Report.

Lowther has continued in 2020/2021 to develop its digital marketing and has hired a new marketing officer to lead the organisation out of the pandemic closure. With the addition of streaming cameras and the Park View cameras we are able to deliver content to a much wider reach. Contact with care homes and schools with streaming has also brought much sought-after marketing opportunities.

8. Park Matters

Lowther Gardens (Lytham) Trust have continued to work closely with FBC through a grounds-based SLA.

In 2020/21 the gardeners presented Lowther at its best with regard to planting and general upkeep. Pathways were repaired, drainage survey completed and regular meetings with park operatives have allowed a more joined up development process for the gardens. The Park Volunteers did a fantastic job with both the herbaceous border and the planting of the woodland paths at both the south and north entrances. We had lighting repaired and replaced and added other electrical points around the park that would be needed if we are to follow development plans. We also fitted park cameras that allow the public to view the park 24/7 on live view.

Lowther are also proud to have brought in substantial outside investment to resurface the tennis courts and bring Padel tennis to Lowther Gardens. This is in partnership with Will to Win who provide Padel tennis to the royal parks in London. This new investment revitalises an area of Lowther Gardens that has been sadly neglected and become unusable. Plans are underway to revitalise other areas during this current winter period.

9. In conclusion

Lowther Pavilion and Gardens grew exponentially in our previous financial year of 2019/ 2020 and made £106K surplus to reinvest through the charity before depreciation. **If it had not held these reserves, it would have certainly not had managed to survive the pandemic closure** and would have suffered a similar fate as venues at Southport, Preston, Halifax etc. Unfortunately, the list is too long to mention here, but suffice to say there are many venues that will not reopen or have not managed to provide any significant cultural output during the last 18 months. One doesn't have to look too far down the coast to see examples of the different way in which venues handled the pandemic. Lowther has had a mantra of "Being Open Today!" and all the staff and the volunteers have worked together to deliver the highest quality of service that was possible, realising that cultural endeavours provide so much welcome relief for mental wellbeing. This has been seen both in the park and through the dynamic offerings that the Lowther has been able to run. The Company maintained its policy of ringfencing ticket advances, protecting the organisation from not being able to refund tickets for cancelled events (as noted by the demise of Preston Charter Theatre, Southport Theatre and other theatres that have had to close and go into liquidation due to Covid 19). The Theatre has budgeted and re-budgeted often on a daily basis as the rules changed and altered our earning potential and this still continues to this day. Reserves have obviously now been spent getting us to where we are, but Lowther is prepared and ready to grow out of the crisis when public confidence returns, and the industry has product that the public wish to see.

There is no doubt this is a changed market and Lowther will be affected not only by the general feeling in the country but also the lack of workers that are available for hospitality and entertainment. Lowther has built a national reputation with its care home streaming, schools support during the pandemic, training of Social Distance Champions (its programme was rolled out to other theatres to help them open), safety measures (which had major tour and music producers visiting from London to see it in operation), through to being the first theatre to stage outdoor performances, internal amateur work, and the range of festivals we safely staged last summer. In the last ten years Lowther has grown from staging occasional tribute acts and amateur theatre to being a 52 weeks of the year operation that is raising the profile of Fylde across the country, bringing much needed tourist revenue to the area (as is demonstrated by audience profiling) and providing a cultural resource to the residents and visitors alike. In addition, it is attracting investment into the park and the theatre that will allow us in partnership and support from Fylde Borough Council to invest in facilities for the future. It must be remembered that public "wellbeing" is going to vitally important as the country moves forward and Lowther delivers this both through the gardens and the theatre. With investment in the park and the theatre's much needed redevelopment the Trust can ensure it can provide Fylde with facilities for the next generation. We look forward to working with Fylde Borough Council in 2021/2022, opening the theatre fully in a post pandemic world, delivery of the redevelopment project for the theatre and park and providing the region with an iconic cultural space for all generations. Through the SLA, Fylde Borough Council ensures the community use of space at Lowther and supports the Trust in providing first class facilities.

10. Correspondence, compliments, and complaints have been previously submitted.

11. Accounts

There is a delay in completion of the finalised accounts due to having to have the land and the buildings revalued. Draft accounts have been supplied to Council Finance officers for checking. The surplus / deficit will be adjusted by the amount of depreciation resulting from the change in valuation and full audited accounts will be made available as soon as possible.

Feedback, Letters and complaints 2020-2021

Regarding refunds and exchanges over first lockdown

A.B

I experienced superb customer service for a different event that had to be cancelled due to COVID-19. Looking forward to when you are able to open the doors again and attending lots more of your events! Well done Lowther!

J.C

You're an asset to Lytham. Good times... we're lucky to have a venue like this in such a small town ❤️

D.P.E.

Well done you & shame on Ticket Master for retaining the booking fee of which could help you massively. Still waiting on a refund or communication from TM.

Regarding First Visit/Show at Lowther

G.D.

I've been involved with plays at Lowther since the 1970's! My dad used to do the lighting for lots of drama groups, my brother helped him and also stage managed some plays. I have been acting there on and off all my life. It's such a part of my family that there was a plaque in my dad's memory in the old green room, and we took his funeral cortège past Lowther on the way from the church to the crematorium ❤️

Regarding Introduction of Drive-In

S.F.D.

Excellent initiative. I look forward to hearing more

V.J

Cant wait 100% we wud love this x

E.B.

Fabulous idea!! 🎭

M.R

Great idea

S.D.

Top idea!

Comments about the actual drive ins

L.P.

We went to the event last night and would just like to say how well organised it was. we had a brilliant night. Thank you

S.R.

It really was brilliant x

T.F.

We had a fab night, we were the ones car dancing!!!! Can't wait for the next one 🍻🍻🍻🍻🍻🍻🍻🍻🍻🍻🍻🍻🍻🍻🍻🍻

E.S.

Absolutely brilliant night and fantastically well organised from start to finish. Nothing you could have done better. Well done and thankyou.x

A.P.

It was brilliant and very well organised. We think you should do it next year too!

Ice Cream Festival

D.T.

Great busy day at Lowther gardens

K.T.

It was good quality delicious food. We had food from Hog Roast and ice cream from Wallings 🍻 Well organised 🍻

G.S.

Excellent set up - 1 way systems were great and people followed them even better. Stalls nicely spaced out - will visit again next year.

H.S.K.

Loved it. Could've done with it being a week long and going on into the evening to give me time to try them all 🍻

C.T.

We had an amazing time good set up and the icecream, cakes and craft stalls were brilliant. Xx

Food and Drink Festival

P.J.

Another brilliant day! Looking forward to tomorrow 🍻

The food stalls are amazing-especially the Halloumi fries & Tzatziki 🍻🍻🍻

P.M.

Excellent event ! Well done all x x 🍻🍻🍻 Superb atmosphere, wonderful food selection, Lowther Cafe was buzzing - great 🍻 cakes for all and Eddie Gee

DJ & music maestro was legendary!

A credit to all the Marvin crew, organisers and team at Lowther Pavillion - bringing some much needed cheer and fun, feel good factor to the Fylde Coast 🍻🍻🍻🍻🍻🍻

Return of Woofers/Mike Peters/Panto going ahead

R.S.

Great to see performances back inside

P.M.

I'm looking forward to it

J.M.

Fantastic news! 🎉🎉xx

G.R.

Well done for putting this on. Such nice staff and very well organised

D.D.

A superb show and a fantastic night . Huge credit to all the staff at the pavillion ,you were all superb.

P.C.

Thank you for all your efforts to put on the fantastic Mike Peters . What a well run venue with great friendly and courteous staff . This gig will be always remembered as a beacon of light in very different times !

Emailed in Compliments

A.M.

My wife and I just wanted to say thanks for getting things started and putting on shows. We came on Wednesday and had a great evening and we are due to come next week for Dave Spikey.

We appreciate the hard work that must have gone into getting started and I hope it wasn't too disheartening that so few people came.

Thanks to all the volunteers and to the cast members for working in such difficult and unusual circumstances. Please pass on those thanks to all involved.

We hope to support you as much as we can (although we really don't do pantomimes so don't expect to see us for those!)

Three Major Complaints were received April – September 2020

1. A letter from the council raising questions on the food and drink festival. This has been answered in full with a written reply to the Council Representative and the Leader of the Council.
2. The booker of an Antiques fair requested that his invoice for cancellation of the event was retracted. Despite several long emails going backwards and forwards and the setting up and following of our complaints procedure. We have decided that the deposit for this event should be kept against the hire fee.
3. The Third complaint was a matter against a trustee which was fully investigated and found to be a complete fabrication of the truth. This matter is now in the hands of the police and is subject to freedom of information requests.

I must admit I was a little dubious about a drive in panto but our family of 12 went yesterday and we all had a brilliant time Everyone working there was so helpful and pleasant and the show was just as funny and entertaining as every other year Such a

tonic for us all Well done to all of you at Lowther Pavilion for doing such a great job in these challenging times We look forward to when we can visit again, hopefully sometime soon Thank you

Went to see this pantomime this afternoon, it was brilliant, thoroughly enjoyed it everything was so well organised

Although I haven't visited the panto, I think it's fabulous that all involved have adapted and battled on through difficult conditions (including the weather) to bring a bit of Christmas tradition to Lytham. Well done to all and I hope you all have a lovely Christmas

We came yesterday & really enjoyed it. Thank you so much for adapting to make it a drive in experience it's not Christmas without a good panto

I'm so happy for those people watching right now, this has been the highlight of my 2020!

My grandchildren loved it. Happy Christmas to you all. Xx

Watched the streamed version today, was FANTASTIC! not the same as being there but thoroughly enjoyable non the less and putting in Bobby's song 'together we'll be ok' was such a lovely touch that had us in tears! Merry Christmas to you all, see you next year for real!

The panto is going really well lots of fun which is what we need now

We have been to the performance this morning and loved it! I haven't been to a pantomime for years and was laughing so much. My niece's loved it too. I especially loved the penultimate song. A nod to the late great Bobby Ball. Well done everyone - together we'll be ok xx

Absolutely fantastic, the kids loved the horn honking in place of the booing etc. Well done everyone xx

we've been to see this too! Was really good, thoroughly enjoyed it. We pumped our car horns and flashed the lights. Great acting and singing. Staff were all lovely. Will definitely be booking for next year! X

We just been to see this - in our car- was absolutely brilliant! Amazing that the actors and staff have found a way to do this in the most difficult circumstances

Massive thank you to the cast of "Jack & the Beanstalk". Every year I take my daughter to watch the panto at Lowther Pavilion and expected to miss out this year due to the Covid19 tier 3 restrictions. Instead we have just returned from watching the 10.30am Drive-in show put on from a temporary stage in the car park. It was cold and raining and there were only 3 cars full of excited youngsters watching (through windscreen wipers) and listening via portable speakers. Still the cast performed as though they had a theatre full. (Enjoyed sounding the horn actually when the villain came on... sssh don't tell anyone!). You made sure "the show must go on". Thank you. Have a wonderful Christmas to all the cast... best wishes [REDACTED]

Have been to this afternoon's performance. It was brilliant, well done to all involved. How you have pulled this off with the short notice is a credit to everyone. From the people manning the car park, the people serving drinks and the cast on the raining stage it was so well managed. I hope the news spreads of how good it is. Merry Christmas

Hello, We had the great privilege today of attending the pantomime and all we can say is WOW WOW WOW (happy face) It was brilliant-every single person involved needs recognition from the lovely team handing our complimentary Calendars and the sound systems, to the stage team and amazing cast.

In the current situation it would have been entirely acceptable for you to have cancelled show but no you turned the negative situation we are all in and made a huge positive impact-helping to save Christmas.

The weather today was atrocious but not once did anyone appear fed up. Everyone was smiling and the cast were professional.

We hope you can pass our sincerest thanks on to every single person involved-you are all amazing.

We love your theatre and will continue supporting you and look forward to life becoming more normal and allowing a true return to the auditorium.

In the meantime be sure to look after each other and continue with your effort's of "The Show Must Go On", stay safe and thank you all.

Good morning! Just wanted to thank and congratulate absolutely everyone involved in staging this year's panto! We had a fabulous evening last night at "Jack and the Beanstalk". Well done on being so resourceful and staging such a professional production in such difficult circumstances... & weather! Thankyou everyone!
Happy New Year... and continued success to all at the Lowther Pavilion!

What a show. The theatre box office customer service is just wonderful. We originally booked online, due to changing arrangements we had to book two more children's tickets. No problem, these were added and sent to us.
The original arrangement was distanced, family bubbles indoors but due to the restrictions I had expected it to be cancelled but no. An email came through with options 1-4. A drive in pantomime or a link to watch it from home, or donate your expense to the theatre or a Full refund. We have been desperate to get out of the house, we've been in since March so we took the drive in option. On arrival we were offered drinks to be brought to the car, the radio equipment was provided and no issues with it throughout the performance. Our friends bubbles were in the cars around us so we could see them all, different to other years but better than nothing.

The stage was a small, open sided lorry with curtain scene changes. We weren't sure what a drive in panto would be like as this was a first but the cast were fantastic!!! It must have been equally different for them too as a panto is often very interactive with the audience (oh no it isn't). But they had the kids honking horns at the villain which of course they loved doing and shouting from inside the cars. For me, given all that's gone on, I really felt the theatre truly made the best of a bad situation. The show was as good as ever you would expect inside the theatre. The jokes were rolling in one after the other, the villain was superb, perfect person for the character. Witty and quick to respond, different remarks every time. Some very funny references to the year we've all had from all the main characters. The dame was awesome too, she added all the traditional panto fun, again great casting. Songs were all very good, slight changes to lyrics here and there adding much appreciated humour. They really knocked this one out the park or should I say gardens. Couldn't have asked for more. If you're thinking of going just do it, you will not regret it.

Watched Jack and the Beanstalk panto. Really enjoyed it. Was surprised how good the actors were. Nice tribute to Bobby Ball at the end. Lowther staff very friendly and helpful - thank you!

A drive in pantomime doesn't sound right even in these troubled times. However shouldn't have worried , a tremendous enthusiastic performance loved by the attendees

Our residents really enjoyed the George Formby Tribute Act. It brought back some happy memories for them.
I myself sing for the residents every week, usually on Friday's at " Fun Time Friday". Along with my wife, I was a club act working across the North West and nothing works quite like music and it is a real pleasure to entertain them.. You are welcome to check out our Facebook page at MHA Heather Grange where there are some videos and pictures of our residents all enjoying themselves.
I hope very much when the lockdown ends that live music events and entertainment in general manages to survive.

Thanks for including us. It is very much appreciated and we look forward to next week's show.
Cheers, Good Luck and keep up the good work.

G.

From: XXXXX
Sent: 04 March 2021 14:03
To: Streaming <streaming@lowtherpavilion.co.uk>
Subject: Re: Lowther Pavilion - Care Homes Silver Screen George Formby

We at XXXX Would like to say to say a massive thank you for the George Formby event, This massively enhanced our day and was enjoyed by both Residents and The care team, We took a full days journey with a bus ride to Lytham to the Lowther Pavilion and was lucky enough to walk around the grounds on your live cam too, Thank you so much for this experience and we look forward to next weeks visit.

Our Facebook post

What a fabulous day on Windermere, We caught the bus with our new shiny bus passes as we travelled to The Lowther Pavilion in Lytham and watched a live George Formby performance followed by a shopping trip in all our home towns, Then back home to a late lunch. And ready to relax with a film this afternoon.

XXXX
Activities Co-ordinator
XXXXX

Watched the video
Excellent professional quality and good artiste
Streamed well'

Good use of twin camera angles to break up the video , important when it's just a single talking head (or singing etc).Adds interest. Also thought the lighting was good - didn't distract from the subject - Anthony was kept well lit from each angle. (Sounds easy but not... straight cuts from one camera to another rather than fades the lighting is important to be constant otherwise the viewer loses interest.) Good focus and audio was spot on - well mic'd and more importantly- close mic'd
All in all very professional production

XXXXXXX

Senior IT and Audio Visual Professional / Consultant - retired

DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
DEVELOPMENT SERVICES DIRECTORATE	TOURSIM AND LEISURE COMMITTEE	9 SEPTEMBER 2021	5
ASHTON GARDENS LIGHTING IMPROVEMENTS			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

A request to approval improvements to the lighting in Ashton Gardens was brought to this Committee on 7 January 2021. The works are currently underway following a slippage in bringing this report to the scheduled June Committee date.

RECOMMENDATION

1. To approve the retrospective draw-down of £25,000 already approved in the Council's 2021/22 capital programme.

SUMMARY OF PREVIOUS DECISIONS

Tourism and Leisure Committee 7 January 2021

6. Budget Setting – Prioritisation of Capital Bids 2021/22

Following consideration of this matter it was RESOLVED: To support the capital bids relevant to the Committee's Terms of Reference (in the order of priority as detailed below) for further consideration by the Budget Working Group. 1. Access Control Measures 2. Ashton Gardens Lighting Improvements 3. Park View Drainage Improvements 4. Fairhaven Operational Boathouse Refurbishment 5. Improvements to Children's Play Areas and 6. Open Space Improvements at School Lane, Newton.

CORPORATE PRIORITIES	
Economy – To create a vibrant and healthy economy	✓
Environment – To deliver services customers expect	✓
Efficiency – By spending money in the most efficient way	✓
Tourism – To create a great place to live and visit	✓

REPORT

BACKGROUND

1. Ashton Gardens is lit by a range of lighting units located throughout the Gardens. The majority of the lighting units are columns with the main drive, war memorial and St George's Road Lodge House illuminated by underground uplighters. Bollard lighting was originally installed as part of the Restoration of Ashton Gardens in 2011 and these have been subsequently vandalised on numerous occasions.
2. A detailed survey of the park lighting was undertaken and as a result the following work was proposed -

Location/Description	Item	Total £
21 Lighting Columns	Installation of new internal wiring and cut-outs to the lighting columns	6,000
17 Uplighters	Excavation of the in-ground up lights, isolation, IR testing and renewal if faulty	8,000
10 Bollard Lights	Renewal of vandalised bollards with a more robust vandal resistant bollard	3,000
Rose Garden	Introduction of new lighting to rose garden	4,500
St Georges Sq. side	Install new lighting to the footpath	3,000
	Contingencies	500
	Total Scheme Cost:	<u>£25,000</u>

PROCUREMENT AND VALUE FOR MONEY

3. The proposal was initially offered to 6 companies, with just 4 companies wishing to tender against the specification.

In all there were 3 compliant tenders received with tenders ranging from £19,647 to £24,106. The contract was offered to the lowest tenderer at £19,647.

RETROSPECTIVE APPROVAL

4. The works are nearing completion at the time of writing this report, having been undertaken during the summer months prior to this formal draw-down report to take advantage of the drier weather, particularly when working on new and replacement underground uplighting ahead of the autumn.
5. There have been a number of additional and unforeseen works which amount to £3,087. One particular unforeseen item arose during the replacement of the 19No. large inground up lights, when it was discovered that the original in ground lights had been installed into a large amount of concrete both around and below the existing lights, thus preventing the drainage of water and resulting in each light being permanently submerged in water below ground level, the result is that over time the fittings have filled with water and failed. One other was the variation to the provision of 19 uplighters from the original specified 16.
6. With the additional works the overall cost of the works amounts to £22,762 against the approved £25,000 capital sum.
7. Consequently, this report seeks retrospective approval to the draw-down of funds as set out in the Constitution which permits expenditure being incurred on an agreed scheme if under £100,000 providing this is reported to the committee at the next available opportunity.

CONCLUSION

8. The Committee is requested to recommend retrospective approval for the draw-down of funds amounting to £22,762 against £25,000 as approved as capital spend at the Tourism & Leisure Committee on 7 January 2021.

IMPLICATIONS	
Finance	The report requests that retrospective approval to draw-down approved capital funds for the lighting project in Ashton Gardens.
Legal	None arising from this report.
Community Safety	Improved lighting will directly improve the safety of the community.
Human Rights and Equalities	Improvements in illumination will enhance the visibility for those who experience sight impairment.
Sustainability and Environmental Impact	The new lighting will reduce the energy required by the installation of new efficient LED lighting.
Health & Safety and Risk Management	Improvements in the lighting will mitigate vandalism and anti-social behaviour as well as reduce the damage and break-ins previously experienced within Ashton Gardens.

LEAD AUTHOR	CONTACT DETAILS	DATE
Marie Percival	marie.percival@fylde.gov.uk & Tel 01253 658462	13 August 2021

BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
None		

Attached documents

Appendix 1 – Capital Bid

Scheme Title: Ashton gardens lighting Improvements and additions

Description of Scheme:

The project involves improvements to the existing lighting to Ashton Gardens.

This issues with the site are:-

Lighting & electrical distribution overview

Park Lighting

- 21No. 5-meter lighting columns with circular heads which have been converted from 70w SON lamps to LED (3000K),
- 1 No. column mounted flood light to the “MUGA” games area (this has replaced the now obsolete solar lighting to this area)
- 10No. bollards most of which have been removed and the circuits made safe due to vandalism.
- 5No (70w metal halide) in-ground uplighters to the war memorial
- 2No. (70w metal halide) in-ground uplighters to St George’s Rd gate house.
- 10No. (LED) in-ground uplighters to the boulevard from the Clifton Rd North gate to the war memorial

Electrical Distribution for lighting to the park

The 4No. columns in the proximity of the gardener’s compound gate and lakeside are supplied from the distribution equipment in the pumping station, and each column has individual fused cut-out and post top photo cell control.

The remaining lighting is supplied either directly from distribution equipment in the café or indirectly from the café via a above ground link box in the middle of the park. This lighting is controlled by a photocell and contactor located at the café, with override and isolation switch in the electric room (NOTE override and isolation switch is duplicated in No. 5 St Georges Rd)

Faults Identified on the lighting columns

The lighting columns are all functioning but there is damage identified to the internal cabling, this is probably due to mechanical strain, metal fatigue or abrasion, these need to be replaced with suitable flexible cable, (not solid conductors, twin and earth)

There is also a problem with the hinged columns with cables becoming trapped and crushed in the hinged joint, because of the inappropriate cable installed.



Damage to cable inside the column including evidence of previous repairs

There are also problems with the fuse cutouts to each column, some have water, insect ingress and others have metal clad switch fuses that are not appropriate for the environment



Columns around the café have inappropriate metal clad switch fuses installed

Note - All 21No. columns were working during a night time inspection On Friday 6th November 2020

Faults Identified on the in-ground up lights

Most of the in-ground uplights have failed, the 7No. metal halide lamp versions have low insulation resistance (IR) they are supplied by final circuits with RCBO protection, and will typically operate for a few days before tripping out, this is due to water ingress, dampness to the wiring connections at the luminaries and internal component's,



Distribution equipment and water ingress to luminaries

The 10No. LED in-ground uplighters to the main boulevard have also have low insulation resistance on the circuit, preventing them from being operated, this appears to be again from water ingress to the luminaries, these are sealed units, as all 10No. are on the same circuit with underground resin filled tee joints to each luminaire, it is not possible to readily identify if one or if all ten luminaries are responsible for the fault, it will require excavation and isolation of every unit.

It appears that the luminaries are located in areas that don't have good drainage and are underwater in puddles when it rains, sometimes for prolonged periods (the IP rating is not suitable for under water use)

The underground SWA cabling and resin filled joints to the luminaries do appear to be installed to a good standard & relatively recently (2011/12 restoration works)



LED inground up-lighting to the "boulevard" showing debris washed into the luminaire housing, excavation of SWA cable and joint, water ingress within the luminaire wiring.

Note – 1 of 17No. inground up-lights were working during a night time inspection On Friday 6th November 2020

Faults Identified on the Bollard lights

These lights are located around the café, we estimate that there were originally 10No. going around the café /public WC, however most have been removed previously, with only a few remaining in the café "alfresco" outside area.

As with the inground lighting these are from the 2011 restoration works and supplied by underground SWA cables which appear to be in good order, however most of the bollards have suffered from vandalism, and those that have not been removed are currently working but all badly damaged.



The bollards are either missing or damaged

Conclusion and recommendation's

The existing lighting to the Gardens, will require replacement of the water damaged and vandalized luminaries, the distribution cables, circuit protection and lighting controls appear to be in good order and operational.

Capital cost plan:

Cost Heading	Description	Total £
Installation of appropriate internal wiring and cut-outs to the lighting columns	Decrease the element of failure	6,000
Excavation of the in-ground up lights, isolation, IR testing and renewal if faulty	Excavation of the in-ground up lights, isolation, IR testing and renewal if faulty	8,000
Renewal of vandalised bollards with a more robust vandal resistant bollard	Renewal of vandalised bollards with a more robust vandal resistant bollard or uplighter units	3,000
Consideration of lighting to rose garden	Install new lighting to rose garden	4,500
Consideration of lighting to the footpath (St Georges Sq. side)	Install new lighting to the footpath (St Georges Sq. side)	3,000
Contingencies		500
Total Scheme Cost:		<u>£25,000</u>

Outputs (i.e. details of what the investment will specifically deliver):

- To improve the lighting to Ashton gardens
- To meet statutory electrical health and safety and safeguarding requirements

Outcomes (i.e. details of the broader benefits achieved by the investment, for example community or environmental benefit, health and safety compliance, or statutory obligations):

- Safer environment for patrons visiting the gardens at night, or simply walking through the gardens.
- Reduce the risk of foot falls and to brighten up the ambience of the gardens, and hopefully reduce anti-social behaviour.
- Wider enjoyment of the Gardens in the evenings.

Contribution to corporate objectives (i.e. how does the project achieve or help deliver priorities within the corporate plan):

- Value for money
- Continuously review services and assets to improve efficiency and effectiveness

Budget Resource Requirements

Breakdown of initial capital costs and future revenue implications

Estimated Total Capital costs of bid (£000's): £ 25,000

Annual additional Revenue costs arising from the bid (£000's): £ NIL

OR

Future Annual Revenue Savings achievable as a result of the bid: (£000's): £

Please provide any further details of revenue savings below:

Value and phasing of bid:

2020/21	2021/22	2021/22	2022/23	Additional capital investment required (i.e. the value of the bid)
£000	£25000	£000	£000	

Existing resources in the Capital Programme relating to this scheme:

2020/21	2021/22	2022/23	2023/24	Existing capital resources in the approved Capital Programme
£000	£000	£000	£000	

Estimated timescales for the bid:

Start Date Jan 2021	Completion Date September 2021
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Project Risks (outline any risks to delivery of the project and how these will be mitigated)		
Risk	Impact	Mitigating Action
Inclement weather and heavy ground frustrates contract	Increase cost and disturbance	Excavation work planned for spring months
Foot falls affect and subsequent claims	Increased costs	Initial relamping / rewiring works to be planned first, to light up existing dark areas.

Endorsement of Bid for Further Consideration		
	Service Director	Management Team
Comments		
Name:		
Date:		

DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
DEVELOPMENT SERVICES DIRECTORATE	TOURISM AND LEISURE COMMITTEE	9 SEPTEMBER 2021	6
NORTH BEACH WINDSPORTS CENTRE			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

The report briefs members on the resolution of court proceedings against the tenant of the former Sand Yacht Club building at North Beach, St Annes. It also outlines proposals for the creation of a windsports centre using the former Sand Yacht Club building and yard.

RECOMMENDATIONS

The Committee are requested to:

1. Note the terms of the Court Order in resolution of the breach of the terms of the lease of the tenant of the former Sand Yacht Club building.
2. Agree that officers should work up a scheme to redevelop the former Sand Yacht Club building and yard as a windsports centre as set out in the report and bring a further report on proposals for the creation of a windsports centre to a future meeting.

SUMMARY OF PREVIOUS DECISIONS

Director of Development Services - 7 August 2019

To commence legal proceedings to seek forfeiture of the lease and underlease of the Sand Yacht Club building.

Finance and Democracy Committee – 22 July 2019

RESOLVED to delegate authority to the Director of Development Services to forfeit the lease and underlease (either by proceedings or by peaceable re-entry) should officers consider the Tenant unable/unwilling to remedy the breaches identified.

Ground lease of Sand Yacht Club building - Portfolio Holder Decision - 2009/012

That the Portfolio Holder authorises the grant of a new ground lease to Trax on the terms set out in the report.

CORPORATE PRIORITIES	
Economy – To create a vibrant and healthy economy	√
Environment – To deliver services customers expect	√
Efficiency – By spending money in the most efficient way	√
Tourism – To create a great place to live and visit	√

REPORT

BACKGROUND

1. For many years the Fylde International Sand Yacht Club (FISYC) had a lease from Fylde Council on land on the foreshore at North Beach, St Annes which included the club building and adjacent yard. The FISYC also operated under a licence for sand yacht activities on the beach.
2. In 2002 there was a fatal accident on the beach and activities were ceased and the licence suspended. Subsequently membership of the FISYC declined and the property became unused and fell into disrepair.
3. In 2009 the council granted a 99 year lease of the site of the club building and an adjacent yard to Edward Sloane (“the Tenant”). In November 2015 the Council granted the Tenant permission to underlet the Premises to Trax Academy Limited (the Sub-Tenant”) by way of a Licence to Underlet dated 9 November 2015 (“the Licence”).

BREACHES AND FORFEITURE OF THE LEASE

4. Certain breaches of covenant were identified which led to the council forfeiting the lease. Following the forfeiture and subsequent court proceedings, possession of the site reverted to the council in July 2021.

PROPOSALS FOR THE CREATION OF A WINDSPORTS CENTRE

5. Following forfeiture of the lease officers have inspected the facilities and discussed options for redevelopment with Leadership Board to create a windsports centre.
6. The creation of a windsports centre would provide a base for groups and individuals wishing to undertake windsports activities (both sand and water) in a safe and managed way. This could lead to the holding of organised events which would be promoted as part of the Discover Fylde events programme.
7. It is proposed that the operation of the centre would be overseen and managed by Fylde Council which could include a commercially operated café to provide financial support for the facility. It is proposed that officers initially work up a project to redevelop the building and yard to operate it as a windsports centre which would be the subject of a further report to members setting out the implications.

IMPLICATIONS	
Finance	There are no financial implications identified at this stage
Legal	There are no legal implications for the council at this stage
Community Safety	There are no implications
Human Rights and Equalities	There are no implications
Sustainability and Environmental Impact	There are no implications
Health & Safety and Risk Management	There are no implications

LEAD AUTHOR	CONTACT DETAILS	DATE
Paul Walker	Paul.walker@fylde.gov.uk Tel 01253 658431	26 August 2021

BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
None		

DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
CHAIRMAN	TOURISM AND LEISURE COMMITTEE	9 SEPTEMBER 2021	
CORPORATE PLAN PROGRESS REPORT			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

An update on progress against the actions scheduled for completion in the Corporate Plan relevant to the Tourism and Leisure Committee.

RECOMMENDATIONS

1. To approve and sign off the progress update for each of the actions from the corporate plan that are scheduled for completion by the end of quarter 2 (30th September).
2. To reschedule any actions that have not been completed including a date for a further progress update to the committee.

SUMMARY OF PREVIOUS DECISIONS

None

CORPORATE PRIORITIES

Economy – To create a vibrant and healthy economy	✓
Environment – To deliver services customers expect	✓
Efficiency – By spending money in the most efficient way	✓
Tourism – To create a great place to live and visit	✓

REPORT

1. The 2020-2024 Corporate Plan sets the strategic agenda for the council over the period of the plan, it is approved by Full Council and reviewed on annual basis. Actions in the plan are allocated by committee with a deadline date for progress reporting to the committee as part of the monitoring process. The progress updates provided below are for the actions scheduled for completion or progress reporting for quarter two July 1st to September 30th, 2021.
2. The actions relating to the Tourism and Leisure Committee in quarter two are set out below:

- Pursue museum accreditation of LSA art collection with Arts Council England and explore options available for display with partners. Outcome: Progress made towards submitting the full application for accreditation - High Q2 2021-2022.
- Deliver an events programme that covers the coast and countryside including:
 - Strengthening our existing events.
 - Investigating new opportunities.
 - Marketing and promoting events.
 - Supporting galas, club days and carnivals.

Outcome: A comprehensive events list has been made available online, scheduled up until November 2022 - High Q2 2021-2022.

- Explore opportunities for income generation from use of natural assets i.e. location filming, event hire. Outcome: A directory of filming locations has been created for the tourism website, showing a range of locations - Medium Q2 2021-2022.
- Develop coast and countryside walks and pathways, improving signage and incorporating ranger events. Outcome: A number of initiatives have been provided by Rangers - Medium Q2 2021-2022.

Progress/achievement of these actions are outline below.

PURSUE MUSEUM ACCREDITATION OF LSA ART COLLECTION WITH ARTS COUNCIL ENGLAND AND EXPLORE OPTIONS AVAILABLE FOR DISPLAY WITH PARTNERS

3. There has been continued support from the member Arts Working Group who have met several times to review collection management policies and procedures and establish recommendations which have been ratified by the Tourism & Leisure Committee.
4. To date, Fylde Council has ratified the Forward Plan, collecting themes, a number of conservation goals, several access goals, and completed the refurbishment of the art store. Fylde Council is now working in line with Spectrum, which is the UK collection management standard and also used around the world, and the cornerstone of accreditation.
5. The Covid-19 pandemic has had a nation-wide impact on the accreditation scheme and the application portal was closed. In that time, we have focused on designing an access programme, organising national and international loans, and finalising the Collections Management Policy. In the next 12 months we will roll out the aforementioned access plan, further develop our conservation plan for the collection, and implement the policies and plans that are integral to accreditation. Once we have collected enough data to demonstrate the successful implementation of policy and procedures, access opportunities, and conservation and risk management strategies, we will be in a good position to submit the full application for accreditation.

DELIVER AN EVENTS PROGRAMME THAT COVERS THE COAST AND COUNTRYSIDE

6. An events list is available on <https://www.discoverfylde.co.uk/events/> and currently holds known events up to November 2022. The listing is updated regularly and has an option for organisers to submit their event. Events listed are within Fylde and also some key events outside Fylde such as the Blackpool Illuminations which may will have a benefit to Fylde. Events will link to those third-party websites or social media pages for further information. A Google search currently brings this event listing on page one.

EXPLORE OPPORTUNITIES FOR INCOME GENERATION FROM USE OF NATURAL ASSETS I.E. LOCATION FILMING, EVENT HIRE

7. A filming directory has been designed and has been placed on the Discover Fylde website which shows a range of filming locations across coastal and rural Fylde which may be of interest to filming companies and location scouts. This is a brief overview of potential filming locations and the call to action is to contact the Estates and Assets Manager, Marie Percival for further information. More locations can be added as and when these become available. (<https://www.discoverfylde.co.uk/fylde-filming-locations/>)

DEVELOP COAST AND COUNTRYSIDE WALKS AND PATHWAYS, IMPROVING SIGNAGE AND INCORPORATING RANGER EVENTS

8. The Ranger Service has led on a number of initiatives designed to improve and encourage active use of Fylde's public right of way on both rural, urban and coastal public spaces. Focus is primarily on improving existing coastal and green space networks, with a view to attracting and ensuring accessibility for a wider audience.
9. A capital scheme to develop new sand dune entrances, paths, waymarking and interpretation is currently being planned for installation October 2021. The Ranger Service are also working in partnership with St. Annes Town Council to develop waymarked trails with associated seating and wildflower zones within the semi-rural Wildings Lane area. The scheme will be completed October 2021. A number of other green space improvement schemes have also been rolled out with local friends and community groups in particular at Green Drive Woodland and Crescent Gardens, St Annes Square. Staff and volunteers are focussed on improving and expanding path networks and associated signage to improve access for visitors, residents and school children.
10. A National Curriculum linked Outdoor Education Pack has been designed by the Parks and Coast Service and is targeted at schools to promote greater educational use of Fylde's green spaces and ecological areas. The pack contains a detailed menu of classes and workshops on subjects such as habitats, coastal ecology, plant science and wildlife. The pack has been sent to schools across the region and will be more actively implemented and promoted now that Covid-19 restrictions have been lifted.
11. An annual programme of guided walks and children's events has been delivered since 2018 by the Rangers and Fylde Sand Dunes Project team. The walks and events occur in both rural and urban Fylde, encouraging the use and enjoyment of undiscovered right of way routes that were previously underpromoted. Covid-19 has affected the programme throughout 2020-2021, however staff reconvened events from May 2021 and they continue to be extremely popular with all age groups.

IMPLICATIONS	
Finance	There are no implications.
Legal	There are no implications.
Community Safety	There are no implications.
Human Rights and Equalities	There are no implications.
Sustainability and Environmental Impact	There are no implications.
Health & Safety and Risk Management	There are no implications.

LEAD AUTHOR	CONTACT DETAILS	DATE
Paul Walker	paul.walker@fylde.gov.uk & Tel 01253 658431	25 August 2021

BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
None		

INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
DEVELOPMENT SERVICES DIRECTORATE	TOURISM AND LEISURE COMMITTEE	9 SEPTEMBER 2021	8
FAIRHAVEN HERITAGE LOTTERY PROJECT UPDATE			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY OF INFORMATION

Building Works Contract

The building works contract is due to complete on Tuesday 31st August 2021. A decant of the contractor's compound will commence at the same time and at the time of writing is due to be complete by 3rd September 2021. The only outstanding substantial works to be completed at the time of Practical Completion is the fencing installation to the boat yard and the surfacing to the two new public tennis courts which is due to be undertaken week commencing 6th September 2021.

The Café tenant will sign a temporary license to allow for staff training, familiarisation, and furniture installation for a period of two weeks after Practical Completion. It is estimated that the Café will open between two and three weeks after Practical Completion (likely mid-late September).

Landscape Works Contract

Minor works will be undertaken by the landscape contractor in September; including completion of the crazy paving path and further seeding and remediation works.

Lake Works

The team are exploring an alternative long-term approach to the de-silting of the lake in conjunction with our appointed lake hydrologist Dr Nick Haycock. We are due to undertake sensitive velocity tests once the main boat service season ends in September to prove the methodology will work. The alternative method comprises of using an aggressive de-watering of the lake to occur in the off-season by leaving the sluice gate open to allow tides in and out without restriction. This in turn will purge silts (mainly sand) slowly and regularly back out to the Estuary.

The remaining lake works including new pontoons and works to the islands will be undertaken over Winter 2021.

Activity and Events Programme

The summer events programme is now complete with a range of family activity having been delivered. Although participation is lower than in previous years (490 participants over 9 events) due to covid booking restrictions, the quality of experience has been and high and the team has received great feedback.

In addition to the NLHF delivered events, we have also hosted 'Eye of Newt' theatre company which included a day of outdoor theatre in partnership with Spot On.

Fairhaven has also hosted two LCC 'Youth Fest' events over the summer period. The project supported the event by funding an art project with young people who designed and produced a series of tiles that will be installed on

the skate park, collaborating with local artists. This has resulted in the young people developing skills and given them a sense of pride within the park.

The Fairhaven team have provided 4 sessions for the Holiday Activity and Food scheme. The sessions provided a unique leisure activity for local children who are entitled to free school meals, giving them opportunity to take part in Fairhaven's attractions. The sessions have been challenging with multi-partner working and a diverse range of behavioural issues. The support of the Friends of Fairhaven Lake volunteers has been invaluable and cannot be commended enough.

The Fairhaven Regatta will return on Sunday 5th September, showcasing the new Watersports Centre and all resident clubs.

Operational Boathouse

As per the previous report, the Operational Boathouse refurbishment project will be undertaken during the Winter; with tender documents due to be issued in October 2021.

SOURCE OF INFORMATION

Charlie Richards, Senior Projects Manager

WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

A request was made at the Tourism & Leisure Committee held on the 7th September 2017 for a regular information item to be presented to the Committee.

FURTHER INFORMATION

Contact – Charlie Richards, Senior Projects Manager, 01253 658472, charlie.richards@fylde.gov.uk

Contact – Mark Wilde, Head of Tourism, Leisure and Cultural Services, 01253 658475, mark.wilde@fylde.gov.uk

INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
MANAGEMENT TEAM	TOURISM AND LEISURE COMMITTEE	9 SEPTEMBER 2021	9
CAPITAL PROGRAMME MONITORING REPORT 2021/22 – POSITION AS AT 31 st JULY 2021			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY OF INFORMATION

The purpose of this report is to provide an update on the approved Capital Programme of the Council as at 31st July 2021 and specifically for those schemes under the remit of the Committee.

SOURCE OF INFORMATION

Chief Financial Officer – the report is based upon information extracted from the financial ledger system of the Council for the period to 31st July 2021.

LINK TO INFORMATION

Capital Programme Monitoring Report to 31st July 2021:

<http://www.fylde.gov.uk/council/finance/budget-monitoring/>

WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

This information is provided to enable the committee to consider and scrutinise the Capital Programme monitoring reports for those schemes under the remit of the Committee.

FURTHER INFORMATION

Contact: Paul O'Donoghue, Chief Financial Officer.

Tel 01253 658566

e-mail: paul.o'donoghue@fylde.gov.uk

Summary

The purpose of this report is to provide an in-year progress update in respect of those schemes within the Capital Programme that have been approved for delivery in 2021/22, together with an update on the overall Five-Year Capital Programme of the Council. This report includes a narrative description of some of the more significant schemes within the Capital Programme and details any risks and the actions required to address these. Appendix A to this report provides an update by Committee on schemes scheduled for commencement or delivery in 2021/22. Appendix B provides a summary of the latest position for the 5 year Capital Programme and Appendix C provides details of the financing of the programme.

1. Background

The Council approved the Capital Programme on 4th March 2021. That update showed a balanced capital programme position from 2020/21 onwards. This report includes year to date expenditure and sets out the latest phasing of the programme and any additions or changes since the capital programme was presented to Council in March 2021. The Programme has also been rolled forward to include the year 2025/26.

2. Notes on Specific Schemes

There are a number of schemes for which further information is provided below:

(i) St Annes Sea Wall

St Annes Seawall is 660m long and was constructed in 1935. It reduces the risk of coastal erosion and flooding to over 400 properties. The seawall surrounds The Island, which is one of three strategic headlands which are critical to maintaining healthy beaches, dunes and reducing the risk of coastal erosion along Fylde Council's frontage. St Annes Seawall is at the end of its design life and is in poor condition; it is cracking and crumbling and is subject to ongoing repairs and maintenance. Voids have previously been identified resulting in settlement of the promenade. The crest level is low and overtopping during storms results in damage to the promenade and flooding of the car park, swimming pool and fitness centre plant room, and flooding up to the thresholds of the cinema, casino, amusement, and restaurant complex.

In 2020 the council were awarded £300k Pipeline acceleration funding to develop the St Annes Seawall Outline Business Case. Following this a bid has now been submitted to the Environment Agency formally for their appraisal and consideration and if EA funding is approved the planning phase will commence consisting of technical surveys including topographical, geotechnical, detailed design, ecological and bird surveys and an environmental impact assessment. It will include securing all the necessary licenses, consents and approvals including: Marine License, Planning Permission and Environment Agency Flood Risk Activity Permit (FRAP) licence. The scheme will be in the sum of £11.8m funded by Environment Agency grant of £9.5m and the council's contribution of £2.3m towards the total project cost which was approved at Council on the 5th July 2021.

(ii) Fairhaven Lake and Gardens Heritage Lottery Scheme

In December 2018, the council was notified that it had been successful in securing the second round capital grant from the Heritage Lottery Fund in the sum of £1.4m for the restoration of Fairhaven Lake & Gardens, with further match funding provided by Fylde Council and other external financial contributions. Works have progressed throughout 2020/21 albeit at a reduced pace as a result of the pandemic and the Adventure Golf is now complete and open to the public and the restoration works are due to be completed during the summer of 2021.

Until the scheme is fully delivered there remains the possibility of additional contract costs beyond those in the approved budget.

(iii) St Annes Regeneration Schemes

The next section of works has been agreed along St. Annes Road West between The Pier and The Square (known as the Square-Pier Link). A scheme designed to the available budget was presented and approved by Planning Committee, but the Regeneration Manager was asked to look at extending the scheme, potentially widening pavements to provide an enhanced pedestrian ambience and increased paving space capacity to absorb high levels of footfall that is encountered at peak times. As matters stand, the potential for achieving these enhancements to the scheme is being discussed with Lancashire County Council as any further amendments

would have to be agreed, since there would be changes to the highway configuration. It is now proposed to pursue the scheme as part of a wider programme of works in the town centre following the preparation of a masterplan. The appointment of consultants to complete this work is currently in the tender process.

(iv) Lytham Regeneration Schemes

In respect of the large capital scheme for Lytham town centre, a number of suggestions have been made by the Lytham Business Group and other parties, some of which require careful consideration along with agencies such as Lancashire County Council. Options are being considered involving local members and a draft plan is being drawn together. This will have a phased programme of works to be considered in due course by the Planning Committee. It is envisaged that the first phase of work, the improvements to lighting on East, Central and West Beaches will be completed during the current financial year in line with the scheme agreed by Planning Committee in March 2021. The proposed improvements to Clifton Street are now timetabled for Q2 2022/23 in line with the Corporate Plan. Plans have been prepared and will be presented to the Town Centre Working Group at the earliest opportunity. This will enable detailed schemes to be prepared and consulted upon.

(v) Better Care Fund (Formerly Disabled Facilities Grants)

As the local housing authority, the Council has a statutory duty to provide disabled adaptations within the Borough. In order to fund these works the Council receives grant support which previously was provided by the Department for Communities and Local Government (DCLG). From 2015/16 the Government established the 'Better Care Fund', and under these new arrangements the funding for Disabled Facilities Grants transferred to the Department of Health, with funding being distributed to all Councils via the upper-tier authority for that area. As such, in Lancashire the fund is administered by Lancashire County Council. Each upper-tier authority then allocates the funding to their respective housing authorities (i.e. district councils within their area) to enable them to continue to meet this statutory responsibility.

The level of government funding has increased significantly under the 'Better Care Fund' arrangements and the budget for 2021/22 of £1.236m provides for the delivery of disabled adaptations to similar levels as 2020/21. It is anticipated that for 2021/22 all identified need for disabled adaptations can be met from the existing resource.

(vi) Town Centre Regeneration Kirkham

Following the Government's Future High Street funding initiative (FHSF), the Planning Committee resolved, in the autumn of 2019, to choose Kirkham Town Centre as its choice to pursue any bids for funding under the scheme. The first opportunity, being part of the broader FHSF, named the High Street Heritage Action Zone initiative (HS HAZ) was launched. This was a competitive process and seeks to enhance the historic environment of high streets that have conservation area status. Following the expansion of the funding for the scheme, due to unprecedented bids from a national perspective, the Kirkham bid proved to be successful, following a recommendation to Government from Historic England (HE). HE is the body responsible for administering the scheme. The grant award is £1.8m and will be match funded from a number of sources including Fylde Council, Kirkham Town Council and Section 106 payments for public realm improvements attributed to residential planning permissions. The scheme will run over 4 years, commencing in April 2020, and includes a wide range of projects.

In line with many other authorities, due to COVID 19, the implementation of the scheme has been delayed and a revised project plan, which sets out the projects to be delivered and the associated funding, has been agreed with Historic England.

A further bid for £9.1m was also submitted under the main body of the Future High Street Fund during 2020 and proposed to deliver a number of schemes across the whole of the town centre including the re-purposing of buildings, traffic management measures, building reuse and enhancement and public realm projects. This was once again a competitive process. The bid was well founded, and the economic case was very strong. In April 2021 an award of £6.29m for the Kirkham scheme was announced from the Ministry of Housing, Communities and Local Government (MHCLG) which was approved at Council on the 5th July 2021.

(vii) M55 Link Road (Inc. S106 monies for design work)

The accelerated delivery of the £27m M55 Heyhouses Link Road is subject to a funding package made up from a number of sources. This funding is now in place and work has started on site with the earthworks being the first phase. The road will then be constructed by Lancashire County Council's in-house team and is due for completion in early 2024.

3 Conclusions

- 3.1 Actual expenditure to 31st July 2021 is £1.190m against a full year budget of £14.620m. This equates to 8% of the latest budget. Progress on the delivery of a number of schemes has been delayed due to covid restrictions. This is noted as appropriate in the analysis at Appendix A. Consequently, the phasing of some schemes may require to be adjusted or re-phased into 2022/23 as part of future Financial Forecast updates during the year.
- 3.2 Capital Receipts total £161,575 against a total in year budgeted figure of £185,000 made up of Right to Buy Receipts and General Asset Sales. Any changes to this will be reflected in future Financial Forecast updates during the year.
- 3.3 The current Capital Programme as updated is showing a balanced position for 2021/22 onward. The Capital Programme and the associated financing will be subject to discussion with members during the months in the lead up to the annual budget setting process for 2022/23.
- 3.4 Any additional expenditure which is not fully funded by external finance would normally require the generation of capital receipts or further borrowing (the latter placing further pressure on the Revenue Budget from the consequent repayment costs). However, Budget Council on 4th March 2013 approved the creation of a Capital Investment Reserve to finance future capital expenditure. The balance of this reserve at 31st March 2021 was £5.223m including the budgeted transfer into the reserve of £1.813m in respect of 2020/21. Of this £2.461m is already committed to deliver existing approved capital schemes in the year 2021/22 and a further budgeted transfer of £1.706m is estimated, leaving a forecast unallocated balance on the reserve at 31st March 2022 of £4.468m. The estimated transfers in are of course subject to change as costs and income undoubtedly fluctuate over the next 2 financial years.

An updated position in respect of the Capital Investment Reserve will be included within future updates of the Financial Forecast presented to the Finance and Democracy Committee and to Council. Additional future projects will be subject to further consideration as part of the budget setting process for 2022/23. Whilst it remains the case that this reserve is the preferred source of finance for any further additions to the Capital Programme, continuing contributions to the reserve are required in order to maintain a sustainable funding source for future years.

CAPITAL PROGRAMME - 2021/22 IN-YEAR SCHEME MONITORING REPORT - AS AT 31/07/21

Appendix A

CODE	APPROVED SCHEMES	Head of Service / Budget Holder	Financing Source	Approved Budget 2021/22 £000	Slippage B/F from 2020/21 £000	Adjustments from 04/03/21 £000	Updated Budget 2021/22 £000	Expenditure to 31/07/21 £000	Variance £000	Budget Holder Comments
	FINANCE & DEMOCRACY COMMITTEE									
Z188	Purchase of Land Adjacent to Squires Gate Station	Darren Bell	Capital Investment Reserve	0	5	1	6		6	This project is ongoing. Originally the Council tried to work with the person who claimed ownership to register the land and then we would buy it. Communication ceased with the Council so, as agreed at Full Council, the compulsory purchase of the land will now be initiated which could take 12 months to complete.
	Sub total			0	5	1	6	0	6	
	TOURISM & LEISURE COMMITTEE									
Z112	Fairhaven Lake & Promenade Gardens Restoration	Mark Wilde	Capital Investment Reserve	1,025	408		1,433	434	999	Building and Landscaping works are scheduled to be completed during 2021. The lake works project will be undertaken during 2021/22.
Z097	Promenade Footways	Darren Bell	No external finance - funded by borrowing / general asset disposal receipts	115			115		115	This funding has been identified to improve the footway surface around St Annes Promenade bandstand and boating pool. The scheme is linked with the Square to Pier Link and Gateway scheme to be delivered through the Planning Committee with the intention that works will run concurrently by the same contractor. These works are currently delayed with a likely start date during 2021/22. When the Pier scheme is progressed this scheme will be finalised and a draw-down report for funding presented to the committee.
Z176	Staining Playing Fields Development Scheme	Mark Wilde	S106 Developer Contributions / Capital Investment Reserve	0	43		43		43	Plans for landscaping works are currently being developed with project completion anticipated during 2021.
Z179	Coastal Signage Improvements	Darren Bell	Capital Investment Reserve	0	68		68	2	66	Phases 1 and 2 (Consolidation / Rationalisation and Digital Beach Signs) are currently in progress. Phases 3-5 (Beach Safety, Waymarking & Directional and Heritage and Interpretation) are currently being modelled.
Z181	Coastal Explorers	Mark Wilde	Capital Investment Reserve	20			20		20	The scheme is currently being reviewed following the unsuccessful bid with the Big Lottery. Options are currently being explored with the Arts Council for additional funding.
Z192	Fylde Sand Dunes Improvement Scheme	Mark Wilde	S106 Developer Contributions / Specific Grants	0	46		46		46	The first phase of the scheme to regrade the dunes opposite the Persimmon Homes development has now been successfully completed. A tendering exercise has been completed for the second and third phases of the scheme - which include new dune entrance ways and signage.
Z197	Blackpool Road North Playing Fields Drainage	Darren Bell	Capital Investment Reserve	50	55	40	145	111	34	A report to Finance & Democracy was approved in June 21 requesting additional funding of £40k. Works have commenced and expected to take 6 to 8 weeks.
Z210	Additional Parks Access Control Measures	Mark Wilde	Capital Investment Reserve	16			16	14	2	Following a tender exercise, a contractor was commissioned to deliver the access control scheme, which is now nearing completion. Waddington, Lima and Beauclerk Gardens Open Spaces are now complete.
Z211	Ashton Gardens Lighting Improvement Scheme	Darren Bell	Capital Investment Reserve	25			25		25	This scheme has been delivered and completed to budget.
Z212	Park View Drainage Improvement Scheme	Darren Bell	Capital Investment Reserve	40			40	1	39	Anticipated scheme completion to budget during 2021/22.
Z213	Fairhaven Boathouse - Remodelling and Refurbishment Scheme	Mark Wilde	Capital Investment Reserve	224			224	2	222	Anticipated to be completed during the winter period of 2021/2022.
Z214	Play Area Improvements	Mark Wilde	Capital Investment Reserve	100			100		100	The scheme is currently at consultation and design stage. The following step is to prepare the tender documentation including contract and specification, by September 2021. Ground works are expected to commence from October 2021.
Z215	Friends of Newton Community Park Improvement Scheme - Fylde Council Contribution	Mark Wilde	Capital Investment Reserve	50		50	100		100	Scheme approved at Finance & Democracy Committee 29th March 2021. Anticipated scheme completion to budget during 2021/22.
Z219	Fairhaven Kiosk / Ice Cream Bar Project	Darren Bell	Capital Investment Reserve	0		180	180		180	Scheme approved at Council 5th July 2021. Scheme details currently being developed to go to tender and then a draw-down report will be submitted to committee.
	Sub total			1,665	620	270	2,555	564	1,991	

CODE	APPROVED SCHEMES		Financing Source	Approved Budget 2021/22 £000	Slippage B/F from 2020/21 £000	Adjustments from 04/03/21 £000	Updated Budget 2021/22 £000	Expenditure to 31/07/21 £000	Variance £000	Budget Holder Comments
	OPERATIONAL MANAGEMENT COMMITTEE									
Z038	Replacement Vehicles	Kathy Winstanley	Borrowing	447	39		486		486	The replacement vehicle purchases are anticipated to be completed to budget this financial year.
Z049	Car Park Improvements	Darren Bell	No external finance - funded by borrowing / general asset disposal receipts	70			70		70	The improvement of the interface between Stanner Bank car park and Inner Promenade is due to be carried out over 8 weeks from early September costing up to £40k. The remaining budget will be rephased to future years within a future forecast update of the medium term financial strategy to contribute to the resurfacing of Fairhaven Rd and/or Swimming Pool Car Parks.
Z165	Public Transport Improvements	Darren Bell	S106 Developer Contributions	48	90		138		138	This scheme relates to developer contributions (s106) funding that is paid to Lancashire County Council (LCC). The funding will contribute to the delivery of improved public transport services where an enhanced public transport requirement is identified as a result of increased housing development. These payments may be made over a period of several years and in this instance the s106 agreement allows for payments to be made up until 2028.
Z130	Fairhaven and Church Scar Coast Protection Scheme	Darren Bell	Specific Government Grant (Environment Agency) / Capital Investment Reserve		10		10		10	This is the residual Sand Dune improvement works on the Dunes North of Fairhaven Lake. This was an outstanding condition of the Fairhaven Coastal Defence scheme which Environment Agency Grant in Aid can be claimed.
Z207	St Anne's Sea Wall	Darren Bell	Specific Government Grant (Environment Agency)			600	600		600	In 2020 the council were awarded £300k Pipeline acceleration funding to develop the St Anne's Seawall Outline Business Case. Following this a bid has now been submitted to the Environment Agency formally for their appraisal and consideration and if EA funding is approved the planning phase will commence consisting of technical surveys including topographical, geotechnical, detailed design, ecological and bird surveys and an environmental impact assessment. It will include securing all the necessary licenses, consents and approvals including: Marine License, Planning Permission and Environment Agency Flood Risk Activity Permit (FRAP) licence. The scheme will be in the sum of £11.8m funded by Environment Agency grant of £9.5m and the council's contribution of £2.3m towards the total project cost which was approved at Council on the 5th July 2021.
Z182	Accommodation/ facilities at Snowdon Road Depot - Welfare Improvements	Darren Bell	Capital Investment Reserve	350	-144		206	84	122	Works commenced in March 21 and anticipated completion is during 2021.
Z190	Charging Infrastructure for Electric Taxis	Darren Bell	Specific Government Grant		150		150		150	Contracts and leases are being finalised. Work has already started in other districts with contractors expected to start install by September 2021.
Z195	Cemetery and Crematorium - Infrastructure Phase 3b	Darren Bell	Capital Investment Reserve		35		35		35	Further infrastructure works are anticipated to be completed during 2021/2022.
Z199	Outdoor Digital Signage	Mark Evans	Capital Investment Reserve		30		30		30	The outdoor digital signage proposal has been referred to the Town Centres Working Group in order to consider alternative siting proposals that will be more suitable in the conservation area location in which they are proposed. Various options are currently being examined and it is expected that the projects will be delivered within this financial year.
Z216	Staining Drainage Improvement Scheme	Darren Bell	Capital Investment Reserve	65			65		65	Scheme to be completed during 2021/22.
Z217	South Fylde Line Study	Darren Bell	Specific Grant / Capital Investment Reserve	0		70	70		70	The capacity study by Network Rail started June 2021, due for completion by October 2021. Stantec were appointed as contractors to carry out the study and prepare SOBC documents at end June 2021, scheme to be completed by end November 2021.
	Sub total			980	210	670	1,860	84	1,776	

Appendix A (Cont'd)

CODE	APPROVED SCHEMES		Financing Source	Approved Budget 2021/22 £000	Slippage B/F from 2020/21 £000	Adjustments from 04/03/21 £000	Updated Budget 2021/22 £000	Expenditure to 31/07/21 £000	Variance £000	Budget Holder Comments
	ENVIRONMENT, HEALTH & HOUSING COMMITTEE									
Z010	Disabled Facilities Grants (DFG) Programme	Mark Evans	Specific Grant (Better Care Fund) / External Contributions / Grant repayments	1,130	106		1,236	376	860	The grant programme is now progressing as normal and all of the original funding is expected to be fully committed by the end of the financial year.
Z161	Housing Needs Grant	Mark Evans	DFG Grant Repayments		27		27		27	Housing Needs grant awards are dependent on the repayments received by the sale of properties where DFG grant has previously been provided. The funding to be used where professional services have been provided, such as architectural fees, but the DFG grant has not gone ahead in 2021/22. Funding used in previous years for community information events such as 'heat and eat', however due to current covid restrictions unlikely such events can be arranged at present.
Z209	Progress Housing Buy Backs	Mark Evans	S106 Developer Contributions		58		58		58	Finance & Democracy Committee in November 2020 approved a fully funded addition to the Capital Programme – 'Progress Housing Buy Backs' in 2020/21 for £57,500. Progress Housing have confirmed they expect completion of the properties in the Summer of 2021 and will be invoicing for the full amount.
Z107	CCTV Replacement Schemes	Ian Curtis	Specific Grant (LSP Performance Reward Grant)	27			27		27	Expenditure of £27k on rapid redeployable cameras has been authorised. Four WCCTV speed dome cameras have been ordered and will be delivered at the end of July. A report will be taken to committee in September on the replacement of the town centre CCTV systems from analogue to IP cameras.
Z201	Hydration Points	Darren Bell	Capital Investment Reserve	60			60		60	The project was delayed due to Covid restrictions which would have stopped the points being used. Now restrictions are easing a drawdown report will be submitted in November with units installed in February/March 2022.
Z205	Fylde Affordable Housing Delivery Programme	Mark Evans	S106 Developer Contributions	60			60		60	This funding had been allocated to deliver an affordable housing survey which requires community engagement that could not be carried out within the previous social distancing restrictions that had to be observed. As a result the project has been delayed. The contract is currently out to tender and expected to be awarded in October 2021. It is anticipated that the survey will be completed during the current financial year 2021/22.
Z208	Affordable Housing Scheme, Lytham Road, Warton	Mark Evans	S106 Developer Contributions	130	130		260		260	Council (19/10/20) approved a scheme for affordable housing on Lytham Road Warton, utilising S106 funding, phased equally over two financial years (2020/21 and 2021/22), the sum of £260,000 to be fully funded from a portion of the balance of S106 developer contributions for affordable housing currently held by the Council for this purpose (from Agreement ref: 12/0717 - Moss Farm, Cropper Road, Westby). Negotiations are still underway to approve the Affordable Housing Statement for the site, in line with the conditions for the grant.
	Sub total			1,407	321	0	1,728	376	1,352	

CODE	APPROVED SCHEMES		Financing Source	Approved Budget 2021/22 £000	Slippage B/F from 2020/21 £000	Adjustments from 04/03/21 £000	Updated Budget 2021/22 £000	Expenditure to 31/07/21 £000	Variance £000	Budget Holder Comments
	<u>PLANNING COMMITTEE</u>									
Z138	St Annes Regeneration Schemes	Mark Evans	S106 Developer Contributions / Capital Investment Reserve	100	24		124	1	123	The funding was specifically aimed at delivering the Wood Street (Phase 3) Scheme. Works commenced but, despite being suspended due to the covid situation have now been completed on phase 3a (north side). There are some works that have not yet been invoiced, which are currently undergoing a snagging process prior to final sign off. Any residual amounts unspent will be directed towards the implementation of the next phase of the regeneration scheme (phase 3a south side) and some reparation works on Orchard Road.
Z185	St Annes Road West – Square to Pier link and Gateway	Mark Evans	Capital Investment Reserve	110			110		110	This project was referred back to the Planning Committee by the Finance and Democracy Committee. It has subsequently been resolved to pursue the delivery of the Pier Link as part of a wider programme of investment in St Annes Town Centre that will be guided by a Town Centre Masterplan.
Z139	Lytham Regeneration Schemes	Mark Evans	S106 Developer Contributions / Capital Investment Reserve	800			800		800	Work has commenced on the redesign and re-planning of the public realm of Lytham Centre. The Corporate Plan now programmes the delivery of the Clifton Street Works (£750k) during Q2 of 2022/23. The Lytham Beach Lighting Scheme (£50k) is programmed and on track for delivery during the current financial year.
Z136	Kirkham Public Realm Improvements	Mark Evans	S106 Developer Contributions / Capital Investment Reserve		3		3	1	2	This is a residual amount from the last phase of regeneration works allocated for signage which will now be delivered as part of the Kirkham Future High Street Fund / Heritage Action Zone programme.
Z158	M55 Link Road (Inc. S106 monies for design work)	Mark Evans	S106 Developer Contributions / M55 Link Road Reserve	2,000	122		2,122		2,122	The accelerated delivery of the £27m M55 Heyhouses Link Road is subject to a funding package made up from a number of sources. This funding is now in place and work has started on site with the earthworks being the first phase. The road will then be constructed by Lancashire County Council's in-house team and is due for completion in early 2024.
Z172	St Annes Pier - Coastal Revival Fund	Mark Evans	Specific Grant	5			5		5	This scheme is funded by a specific grant from MHCLG for which Fylde Council is acting as the accountable body. The spend of the remaining funds rests with the owners of the Pier, but is anticipated to be completed during the current financial year.
Z187	Kirkham and Wesham Station	Mark Evans	S106 Developer Contributions		15		15		15	This funding was identified to allow a feasibility study to be carried out which would examine the alternative proposals available to deliver off street parking at Kirkham and Wesham Station. Following an initial delay as a result of changes to the rail franchise operating on the Preston-Blackpool Line, the feasibility study has now been completed (considered by Planning Committee on 11/11/2020). Awaiting final invoice.
Z193	Future High Street Fund: Kirkham	Mark Evans	Specific Grant		17	3,489	3,506	3	3,503	A further bid for £9.1m was also submitted under the main body of the Future High Street Fund during 2020 and proposed to deliver a number of schemes across the whole of the town centre including the re-purposing of buildings, traffic management measures, building reuse and enhancement and public realm projects. This was once again a competitive process. The bid was well founded and the economic case was very strong. In April 2021 an award of £6.29m for the Kirkham scheme was announced from the Ministry of Housing, Communities and Local Government (MHCLG) which was approved at Council on the 5th July 2021. A report will be presented to Planning Committee shortly to seek approval of various property acquisitions.
Z202	Wesham Community Centre	Mark Evans	Capital Investment Reserve / S106 Developer Contributions / Specific Grant	60	32		92		92	This scheme was programmed to commence in early October 2020, Whilst preliminary ground works commenced, a national shortage of building materials delayed delivery. Work has continued on the project which is nearing completion and should be concluded during the current year.
Z203	Elswick Village Green	Mark Evans	Capital Investment Reserve / S106 Developer Contributions / Specific Grant	115			115		115	Elswick PC are leading this proposal and have faced a number of challenges in delivering the project in line with the originally agreed programme. Progress of the project continues to be monitored and the Parish Council have been offered support to deliver the project.
Z204	Kirkham Heritage Action Zone	Mark Evans	Capital Investment Reserve / S106 Developer Contributions / Specific Grant	1,327	177		1,504	161	1,343	This is a 4 year programme with spending being spread across the programme period. Delays of approx 6 months have resulted from the Coronavirus pandemic and officers have agreed a reprofiling of the spend with Historic England.
Z186	Tree Planting Scheme	Mark Evans	Capital Investment Reserve	25			25		25	Anticipated scheme completion to budget during 2021/22.
Z218	25 Victoria Road St Annes Y-Pad Scheme	Mark Evans	S106 Developer Contributions	0		50	50		50	Scheme approved at Finance & Democracy Committee 29th March 2021. It is phased over two financial years (2021/22 and 2022/23) for £200,000 with 25% being paid at start on site and the remainder 75% on project completion once the units are allocated to Fylde Coast YMCA, after regard and consideration of the compliance with the financial regulations.
	Sub total			4,542	390	3,539	8,471	166	8,305	
	Total Expenditure			8,594	1,546	4,480	14,620	1,190	13,430	

UPDATED 5 YEAR CAPITAL PROGRAMME 2021/22 TO 2025/26 - BY SCHEME

	Estimate 2021/22 £000	Estimate 2022/23 £000	Estimate 2023/24 £000	Estimate 2024/25 £000	Estimate 2025/26 £000
FINANCE & DEMOCRACY COMMITTEE					
2188 Purchase of Land Adjacent to Squires Gate Station	6				
Sub total	6	0	0	0	0
TOURISM & LEISURE COMMITTEE					
2112 Fairhaven Lake & Promenade Gardens Restoration	1,433				
2097 Promenade Footways	115	40	40	40	40
2176 Staining Playing Fields Development Scheme	43				
2179 Coastal Signage Improvements	68				
2181 Coastal Explorers	20				
2192 Fylde Sand Dunes Improvement Scheme	46				
2197 Blackpool Road North Playing Fields drainage	145				
2210 Additional Parks Access Control Measures	16				
2211 Ashton Gardens Lighting Improvement Scheme	25				
2212 Park View Drainage Improvement Scheme	40				
2213 Fairhaven Boathouse - Remodelling and Refurbishment Scheme	224				
2214 Play Area Improvements	100				
2215 Friends of Newton Community Park Improvement Scheme - Fylde Council Contribution	100				
2219 Fairhaven Kiosk / Ice Cream Bar Project	180	180			
Sub total	2,555	220	40	40	40
OPERATIONAL MANAGEMENT COMMITTEE					
2038 Replacement Vehicles	486	306	971	791	1,251
2049 Car Park Improvements	70	30	30	30	30
2165 Public Transport Improvements	138	30			
2130 Fairhaven and Church Scar Coast Protection Scheme	10				
2207 St Anne's Sea Wall	600	1,870	7,480	1,870	
2182 Accommodation/ facilities at Snowdon Rd Depot - Welfare Improvements	206				
2190 Charging Infrastructure for Electric Taxis	150				
2195 Cemetery and Crematorium - Infrastructure Phase 3b	35				
2199 Outdoor Digital Signage	30				
2216 Staining Drainage Improvement Scheme	65				
2217 South Fylde Line Study	70				
Sub total	1,860	2,236	8,481	2,691	1,281
ENVIRONMENT, HEALTH & HOUSING COMMITTEE					
2010 Disabled Facilities Programme	1,236	1,130	1,130	1,130	1,130
2161 Housing Needs Grant	27				
2209 Progress Housing Buy Backs	58				
2107 Rapid Deployment CCTV Replacement Projects	27				
2201 Hydration points	60				
2205 Fylde Affordable Housing Delivery Programme	60				
2208 Affordable Housing Scheme, Lytham Road, Warton	260				
Sub total	1,728	1,130	1,130	1,130	1,130
PLANNING COMMITTEE					
2138 St Annes Regeneration Schemes	124				
2185 St Annes Road West – Square to Pier link and Gateway	110				
2139 Lytham Regeneration Schemes	800				
2136 Kirkham Public Realm Improvements	3				
2158 M55 Link Road (Inc. S106 monies for design work)	2,122				
2172 St Annes Pier - Coastal Revival Fund	5				
2187 Kirkham and Wesham Station	15				
2193 Future High Street Fund: Kirkham	3,506	2,118	683		
2202 Wesham Community Centre	92				
2203 Elswick Village Green	115				
2204 Kirkham Heritage Action Zone	1,504	1,032	612		
2186 Tree Planting Scheme	25				
2218 25 Victoria Road St Annes Y-Pad Scheme	50	150			
Sub total	8,471	3,300	1,295	0	0
Total Expenditure	14,620	6,886	10,946	3,861	2,451

UPDATED 5 YEAR CAPITAL PROGRAMME 2021/22 TO 2025/26 - FINANCING

	Estimate 2021/22 £000	Estimate 2022/23 £000	Estimate 2023/24 £000	Estimate 2024/25 £000	Estimate 2025/26 £000
FINANCING:					
Capital Receipts - General Asset Sales	160	45	45	45	45
Capital Receipts - Right to Buy Receipts	25	25	25	25	25
Better Care Fund / Disabled Facilities Grant	1,156	1,090	1,090	1,090	1,090
Disabled Facilities Grant Repayments - 'Housing Needs Grants'	27				
Section 106 Monies - St Annes	74				
Section 106 Monies - Lytham	130				
Section 106 Monies - M55 Link-Road	122				
Section 106 Monies - Public Transport Improvements	138	30			
Section 106 Monies - Kirkham and Wesham Station	15				
Section 106 Monies - Fylde Sand Dunes Improvement Scheme	19				
Section 106 Monies - Wesham Community Centre	18				
Section 106 Monies - Elswick Village Green	35				
Section 106 Monies - Kirkham Heritage Action Zone	69	223	168		
Section 106 Monies - Fylde Affordable Housing Delivery Programme	60				
Section 106 Monies - Affordable Housing Scheme, Lytham Road, Warton	260				
Section 106 Monies - Progress Housing Buy Backs	58				
Section 106 Monies - 25 Victoria Road St Annes Y-Pad Scheme	50	150			
Capital Investment Reserve	2,210				
Capital Investment Reserve - Underwriting max £343k - Fairhaven	251				
M55 Link-Road Reserve	1,308				
Funding Volatility Reserve - Additional Contribution to M55 Link Road	692				
Funding Volatility Reserve - Fairhaven Kiosk / Ice Cream Bar Project	180	180			
Funding Volatility Reserve - St Annes Sea Wall			2,300		
Other External Finance (see analysis below)	7,247	4,837	6,347	1,910	40
Direct Revenue Finance					
Prudential Borrowing	316	306	971	791	1,251
Total Financing	14,620	6,886	10,946	3,861	2,451

Total surplus (-) / shortfall in year	0	0	0	0	0
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Cumulative surplus (-) / shortfall	0	0	0	0	0
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See note below for external funding available to finance the above schemes:

Other External Finance: Analysis					
LSP Performance Reward Grant	27				
Environment Agency - Fairhaven and Church Scar	10				
Environment Agency - St Anne's Sea Wall	600	1,870	5,180	1,870	
Coastal Revival Fund - St Annes Pier	5				
Central Government Grant - Future High Street Fund: Kirkham	3,506	2,118	683		
Staining Parish Council	10				
New Fylde Housing - DFG Contribution	80	40	40	40	40
Lancashire Environmental Fund - Fylde Sand Dunes Imp't Scheme	27				
Heritage Lottery Fund - Fairhaven Restoration Project	1,169				
Sport England - Fairhaven Restoration Project - confirmed	100				
United Utilities - Fairhaven Restoration Project	60				
Lytham Schools Foundation - Fairhaven Restoration Project	5				
Café Tenant Contribution	15				
RSPB - Fairhaven Restoration Project	3				
Central Government - Charging Infrastructure for Electric Taxis	150				
Wesham Town Council	24				
Elswick Parish Council (Elswick Village Green)	10				
Kirkham Town Council (Kirkham Heritage Action Zone)	150				
External Grants - Lancs Env Fund (Elswick Village Green)	30				
External Grants - Pocket Parks (Elswick Village Green)	15				
External Grants - Historic England	778	618	272		
Private Sector / Other (Kirkham Heritage Action Zone)	357	191	172		
Department for Transport (South Fylde Line Study)	50				
Project Partners (South Fylde Line Study)	16				
Newton Community Park - Lancashire Environment Fund	30				
Newton Community Park - Newton & Clifton Parish Council	15				
Newton Community Park - Friends of Newton Community Park	5				
	7,247	4,837	6,347	1,910	40

INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
RESOURCES DIRECTORATE	TOURISM AND LEISURE COMMITTEE	9 SEPTEMBER 2021	10

REPORTS OF THE VARIOUS OUTSIDE BODIES

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY OF INFORMATION

On 19 April 2021, Council made appointments to the various outside bodies. These appointments followed recommendations from the programme committees. This report deals with appointments within the remit of this committee.

In line with the Protocol for Members on Outside Bodies (Part 5f of the Council's Constitution), every member serving on an outside body is required to complete a reporting form every six months, which is submitted to the relevant programme committee to which the external partnership relates.

Included as an appendix to this report are the returned completed reporting forms and a list of outstanding reports/details of those bodies which have not met.

SOURCE OF INFORMATION

Elected member representatives to the Outside Bodies

INFORMATION ATTACHED

Outside Bodies Reports and Summary

WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

The information is provided to maintain an understanding of the work of the outside bodies, and to remain abreast of any issues that may have an impact on the residents of the borough or the council.

FURTHER INFORMATION

Contact Tracy Manning, Director of Resources – tracy.manning@fylde.gov.uk

Outside Body		Councillor	Report Status
Tourism & Leisure Committee, 9/9/21 meeting			
	Arts Partnership for Fylde	Michael Sayward	Nil return - no meetings
	Arts Working Group	Vince Settle	Nil return - no meetings
	Fairhaven Lake & Gardens Restoration Project Board	Michael Sayward	Report attached
	Fylde Arts Association	Michael Sayward	Nil return - no meetings
	Fylde Coast YMCA Partnership Board	Gavin Harrison	Report attached
	Lowther Trust	Sue Fazackerley MBE	Report attached
	Lytham Hall Partnership	Shirley Green	Nil return
	Lytham Town Trust	Ray Thomas	Report attached
	Park View 4U Group	Michael Sayward	Report attached
	St Georges Day Festival Committee	Cheryl Little	Report attached

Councillor Name and Role on Outside Body (for example, Observer, Trustee, Director):-

Gavin Harrison. T&L Outside body representative

Email

cllr.gharrison@fylde.gov.uk

Period this report covers (date)

Mar 21 to Sept 21

Name of Outside Body

Fylde Coast YMCA Partnership Board

How often does the organisation meet?

Approx. twice per year. Once in this reporting period.

How often have you attended?

Once in this reporting period.

What are the key issues arising for Fylde Borough Council

Finance. St Anne's Swimming Pool income very depressed due to COVID restrictions. During the 2 months the pool could open, income was approx £60k compared to forecast for £550 in a normal year. Savings were made on salaries including use of the furlough scheme, savings on utilities etc so underspent by £200k. FBC allocated £100k but overall pools lost £200k, so challenges going forward.

Examples of issues could be those that may affect decisions regarding budget setting, challenges for residents, policy changes that affect partnership working etc

See above

Who did you inform of these issues within Fylde Borough Council?

Tim Dixon and Marie Percival also attend the meetings so are aware and taking forward as appropriate

In the light of these meetings, is it worthwhile for the Council to continue to have a representative/representatives on this body?

Yes, most definitely.

Any further comments?

There is a excellent working relationship between the Council and YMCA and I look forward to this continuing for many years to come.

Councillor Name and Role on Outside Body (for example, Observer, Trustee, Director):-

Cllr Raymond Thomas Trustee/Director

Email

cllr.rthomas@fylde.gov.uk

Period this report covers (date)

April - July 2021

Name of Outside Body

Lytham Town Trust

How often does the organisation meet?

Normally Quarterly or when required.

How often have you attended?

This quarter - all meetings via zoom

What are the key issues arising for Fylde Borough Council

Continued liaison with Heritage Trust North West representatives, on Lytham Town Trust Committee, including reports on the management, finance, and continued maintenance of the Hall.

Examples of issues could be those that may affect decisions regarding budget setting, challenges for residents, policy changes that affect partnership working etc

A key information point and good news for Lytham Hall this June was that Historic England has removed the Hall from its 'Risk Register' when the next edition is published in Autumn. The Hall has been on the Risk Register for some years, due to concerns about the state of the building in certain areas, requiring maintenance, e.g. its roof, electrical system etc. In consultation with FBC's Conservation Officer, and repairs being carried out, the Hall is now in use for events and as a visitor attraction, as these should make its long-term maintenance financially sustainable.

Who did you inform of these issues within Fylde Borough Council?

Brought to the attention of the Chair of Tourism and Leisure.

In the light of these meetings, is it worthwhile for the Council to continue to have a representative/representatives on this body?

Absolutely! This Grade 1 listed building is an important part of the cultural and tourist attraction for the town and FBC have recently funded £51,500 for the drive resurfacing. Feedback and reports are an important part of the progress of the Hall.

Any further comments?

No.

Outside Bodies - Member Reporting Form

Details

Councillor Name and Role on Outside Body *(for example, Observer, Trustee, Director):-*

CHERYL LITTLE

Email:- cllr.clittle@fylde.gov.uk

Period this report covers (date):- up to 26th August 2021

Name of Outside Body:- ST GEORGES DAY COMMITTEE

How often does the organisation meet? And how often have you attended?:-

AS AND WHEN THE EVENT IS BEING HELD

Key issues arising for Fylde Borough Council:-

Examples of issues could be those that may affect decisions regarding budget setting, challenges for residents, policy changes that affect partnership working etc

N/A

Who did you inform of these issues within Fylde Borough Council?:-

N/A

In the light of these meetings, is it worthwhile for the Council to continue to have a representative/representatives on this body?:-

YES

Any further comments?:-

NO

Councillor Name and Role on Outside Body (for example, Observer, Trustee, Director):-

Councillor Susan Fazackerley - Trustee

Email

Cllr.sfazackerley@fylde.gov.uk

Period this report covers (date)

Since the last one!

Name of Outside Body

Lowther Trust

How often does the organisation meet?

Monthly but with many additional meetings for specific projects/interviews/issues in between.

How often have you attended?

I have attended every meeting

What are the key issues arising for Fylde Borough Council

Mainly ongoing financial support. Some opposition from residents when special events are held [eg Ice Cream Festival, Food and Drink Festival]. The development of the Studio Theatre and Education Centre.

Examples of issues could be those that may affect decisions regarding budget setting, challenges for residents, policy changes that affect partnership working etc

-

Who did you inform of these issues within Fylde Borough Council?

I liaise with the Leader when necessary and encourage the Chairman of the Trust to keep her informed also.

In the light of these meetings, is it worthwhile for the Council to continue to have a representative/representatives on this body?

I would say that it was not only worthwhile, but essential. In any case, I believe that having a member of FBC on the Trust is written into its constitution.

Any further comments?

Lowther has managed extremely well during lockdown, mainly through the ingenuity of the CEO and his team. Their volunteers are dedicated and provide an indispensable support.

Outside Bodies - Member Reporting Form

Details

Councillor Name and Role on Outside Body Cllr Michael Sayward

Email cllr.msayward@fylde.gov.uk

Period this report covers

Name of Outside Body:- Fairhaven Lake & Gardens Restoration Project Board.

How often does the organisation meet? And how often have you attended?:-

Monthly Basis – attended every meeting since becoming Chairman.

Key issues arising for Fylde Borough Council:-

The project is now in its final stages, we are waiting for the two outdoor tennis courts to be surfaced – this has been delayed due to factors outside of our control. The café has now reached practical completion.

Who did you inform of these issues within Fylde Borough Council?:- The Leader of the Council.

In the light of these meetings, is it worthwhile for the Council to continue to have a representative/representatives on this body?:- Until the project comes to an end.

Any further comments?:- None.

Outside Bodies - Member Reporting Form

Details

Councillor Name and Role on Outside Body Cllr Michael Sayward

Email cllr.msayward@fylde.gov.uk

Period this report covers

Name of Outside Body:- Park View 4U Group.

How often does the organisation meet? And how often have you attended?:-

Quarterly & as and when needed.

Key issues arising for Fylde Borough Council:-

Further detailed in attached reports.

Who did you inform of these issues within Fylde Borough Council?:- The Leader of the Council.

In the light of these meetings, is it worthwhile for the Council to continue to have a representative/representatives on this body?:- Absolutely.

Any further comments?:- None.

Park View 4U – Plan on a Page 2021

Blue (Complete), Red (Delayed - Requires Help/Action), Amber (Behind Schedule, no help required), Green (On Track)

Quarter	Covid-19 Planning Assumption	Park Maintenance Activity	Community Engagement	Education Programme	Fundraising/ Events
Q1	<ul style="list-style-type: none"> ● Full Lockdown with potential relaxation to Tier 3 ● Partial return of schools through March ● Volunteer activities remain on hold ● Potential reopening of communal sports areas 	<ul style="list-style-type: none"> ● Urgent maintenance to recover flooded areas ● Internal redecoration of EcoPod ● Purchase and fitting of new projector and screen in the Eco Pod ● Minor repairs to play equipment ● Install sculptures, waymarkers, interpretation boards and bee hotel ● Agreement on approach to enable offer of support to repair/maintenance of BMX Track to proceed ● Repair to Water Fountains within Sand & Water play 	<ul style="list-style-type: none"> ● No Community or Group Activities permitted at this stage ● Continued Publication of 'Growing Connections' monthly newsletter 	<ul style="list-style-type: none"> ● No Education activities delivered at this stage 	<ul style="list-style-type: none"> ● No events possible ● Grant Applications ongoing throughout 2021
Q2	<ul style="list-style-type: none"> ● Return of remaining School pupils ● Gradual relaxation of Tier restrictions ● Reopening of communal 	<ul style="list-style-type: none"> ● Wetpour / play surface replacement – Teen Zone and Zip Wire ● Maintenance of external areas of EcoPod - including 	<ul style="list-style-type: none"> ● Restart of small Covid-Secure community group activities (Gardening Hub, Forest Tots, Health Walk) ● Restart of Community 	<ul style="list-style-type: none"> ● Potential for delivery of summer term Beach/Forest School in 	<ul style="list-style-type: none"> ● No events possible ● Grant Applications ongoing

	<p>sports areas</p> <ul style="list-style-type: none"> ● Water parks not able to open – water remains switch off ● Café allowed to reopen for small groups / isolated bubbles ● Anticipate extremely high footfall as per 2020 	<p>revarnish</p> <ul style="list-style-type: none"> ● Start replacement of Kitchen Garden Raised Beds with Clifton CIO ● Commence Works on maintenance and repair of BMX track ● CCTV Upgrade in partnership with Local Police ● Repainting of Sand and Water area 	<p>Maker Volunteers</p> <ul style="list-style-type: none"> ● Restart of Friendly Runners ● Restart of DofE Volunteers ● Restart of partner community groups (Little Beatz, Herbalist clubs, Fylde Family Cycling, Lytham Junior Road Runners) ● Restart of Exploring the Wild Edges Project ● Police Commissioner Fund – Grass Roots project ● Official opening event for Babes in the Woods Project ● Return of Lytham Juniors Football Club ● Start of new BMX club 	<p>limited, controlled groups</p> <ul style="list-style-type: none"> ● Delivered 4 x weekly Forest School sessions in schools ● Delivered resilience & catch up outdoor engagement workshops for schools 	<p>throughout 2021</p>
Q3	<ul style="list-style-type: none"> ● Further relaxation of Covid-19 Tier restrictions – hard to predict if fully released ● Potential to operate water play depending on Gov't and FBC guidance ● Potential to re-open toilets to general public for Summer holiday period ● Anticipate extremely high footfall as per 2020 	<ul style="list-style-type: none"> ● Skate Ramp Artwork renewed in conjunction with Live Like Ralph and Berlin Youth Engagement Programme ● Built 3 more raised beds in kitchen garden with Lytham Round Table and Clifton CIO, including resurfacing path around them ● Continued maintenance of park (decking outside EcoPod Groundworks – 	<ul style="list-style-type: none"> ● junior parkrun earliest restart? ● Participation in Fylde Green Conference ● North West In Bloom judging ● Funded 3 leaders for PV4U run group ● Restart of Seriously Hooked Up – weekly yarn social group 	<ul style="list-style-type: none"> ● Herbalist Training course ● Support Fylde Sand Dunes Summer programme ● Start a new programme of Junior Herbalist Club 	<ul style="list-style-type: none"> ● Events subject to Gov't guidance – July Earliest ● Christie NHS Bike Ride ● Summer Outdoor BBQ/Fundraiser /Family Day - Ralphfest ● Open Air Theatre: Wendy

		<p>Main Cycle path, Initial ramp for BMX Track, Repairs to MUGA following vandalism, Woodchip around base of Outdoor Gym Outdoor Table Tennis Table installation, Polytunnel repairs)</p>	<ul style="list-style-type: none"> ● Delivering regular Beach School sessions for Totally Rotary project to provide free community activities ● Hiring pod for Community events including - slime workshops, build a bear workshops, birthday parties, Christening etc. ● Delivering a restorative justice programme with the police and young people who had vandalised park equipment ● Launch 2 new weekly yoga classes ● Forest Tots to restart 		<p>& Peter</p> <ul style="list-style-type: none"> ● Funding application submitted for Volunteer co-ordinator
Q4	<ul style="list-style-type: none"> ● Baseline assumption is that all legal Covid-19 restrictions remain removed ● Risk on further wave – may impact plans 	<ul style="list-style-type: none"> ● Continued maintenance of park ● Fitting new floor in Eco Pod toilets 	<p>“Plants To Dye For” – a gardening and art project to teach participants how to grow a dye garden, harvest it and create natural dyes/artwork</p> <ul style="list-style-type: none"> ● Start Police Commissioner Fund – Grass Roots project 	Forest school sessions booked throughout Autumn	Skate Ramp Fundraising Campaign

			to engage teenagers		
			Volunteer and Community Groups continue as per Q2/3		
Q1 2022	<ul style="list-style-type: none"> ●Baseline assumption is that all legal Covid-19 restrictions remain removed ●Risk on further wave – may impact plans 				Grant applications ongoing

Comments / Queries against Plan on a Page – Q3 2021

Q1 2021

- Flood repairs funded via Fylde Council – Status?
- Toddler train roof – funding secured – ability to order through Fylde Council or go direct?
- BMX – discussion required regards agreement to support offer from Crossland Bikes (Adam Crossland)

Q2 2021

- EcoPod External repairs – varnish delayed due to ill health. Alternative decorator identified, work to be completed End August
- BMX – As per Q1 Comment
- CCTV – detailed discussions held with LANPAC, Our Lancashire, Fylde Council. Two site surveys completed. Rapid re-deployable camera trial planned ahead of acquisition. Needs to progress ASAP.
- Police Commissioner project delayed due to Covid-19

Q3 2021

- Water play operational – significant challenges due to long period of shutdown as a result of Covid-19
- Number of events cancelled due to Covid-19
- Maintenance being planned
 - o Repairs to decking outside EcoPod
 - o Groundworks – Main Cycle path, Initial ramp for BMX Track
 - o Repairs to MUGA following vandalism
 - o Further Woodchip around base of Outdoor Gym ahead of Winter
 - o Outdoor Table Tennis Table installation
- Family fun day scheduled for September 4th in conjunction with Live Like Ralph – launch of Skate Ramp funding campaign

Points for Discussion

Current CCTV Limitations

The current CCTV on site is operated by Blackpool Council and they need to be paid each time we require a down load of information from it. Recent survey has confirmed that day time images are of reasonable quality given age of system – but currently operating model renders the system useless. The recent damage inflicted on MUGA would be in

range of the system but we would need to pay Blackpool Council to come on site to download and identify images.

Groundworks repairs

Repairs are required to the main cycle path through the site – is there an opportunity for contribution to the costs from either Fylde or Lancashire Council budgets?

BMX Track

This requires significant recovery effort and long term club to operate and maintain as per the GoldCoast BMX model. Keen to establish framework to permit Adam Crossland to support. Would require Fylde Council support for initial recovery. Ideally to be conducted in Q4 2021.

Sand and Water Play

Bespoke nature of facility continues to be a challenge. Water wheel now in need of repair. Opportunity for support/advice from Fylde Council in Autumn/Winter season. To plan for 2022.

MUGA Vandalism & Repair

Quotes to discuss and advice welcomed.

Skate Park

Surface needs re-coating with Black anti-slip paint – previously conducted by Fylde Council team – could this be completed in the Autumn (or before Ralph Fest on Sept 4th)?