



# MINUTES

## Tourism and Leisure Committee

<b>Date:</b>	Thursday, 5 September 2019
<b>Venue:</b>	Town Hall, St Annes.
<b>Committee Members Present:</b>	Councillor Cheryl Little (Chairman) Councillor Jayne Nixon (Vice-Chairman)  Councillors Peter Anthony, Brenda Blackshaw, Shirley Green, Matthew Lee, Kiran Mulholland, Michael Sayward, Elaine Silverwood, Roger Small, Viv Willder
<b>Other Members Present:</b>	Councillors Karen Buckley, Sue Fazackerley, Brian Gill, Ray Thomas.
<b>Other Representatives:</b>	Mr Tim Lince, Chair, Lowther Gardens (Lytham) Trust
<b>Officers Present:</b>	Paul Walker, Mark Wilde, Tim Dixon, Lyndsey Lacey-Simone.
<b>Members of the Public:</b>	1 members of the public was in attendance.

### Public Platform

There were no requests to speak under the Public Platform arrangements.

### Councillor Kiran Mulholland

Following his recent appointment to the Committee, the Chairman welcomed Councillor Kiran Mulholland to the meeting.

### Procedural Items

#### 1. Declarations of Interest

Members were reminded that any disclosable pecuniary interests should be declared as required by the Localism Act 2011 and any personal or prejudicial interests should be declared as required by the Council's Code of Conduct for Members.

Councillor Elaine Silverwood declared a personal interest in item 8 - Lowther Gardens Trust - Annual Report in so far as her brother is the owner of Lowther Pavilion Café.

#### 2. Confirmation of Minutes

RESOLVED: To approve the minutes of the Tourism and Leisure Committee meeting held on 6 June 2019 as a correct record for signature by the Chairman.

### 3. Substitute Members

The following substitutions were reported under Council procedure rule 23(c):

Councillor Michael Sayward for Councillor Gavin Harrison.

Councillor Viv Willder for Councillor Vince Settle.

### Variation of Business

At this juncture, the Chairman varied the order of the business on the agenda as set out below.

### Information Item

#### 8. Lowther Gardens Trust - Annual Report

The Chairman invited Tim Dixon (Tourism and Cultural Services Manager) to introduce the report.

By way of introduction, Mr Dixon reminded members of the Service Level Agreement that the Council has in place with the operating company of Lowther Gardens Trust, Lowther Gardens (Lytham) Management Ltd, to provide services at Lowther Pavilion. Mr Dixon explained that as part of the agreement, the Trust is required to provide a report to the committee each year, summarising the performance over the previous financial year.

A copy of the 2018/19 report was included as an appendix to the report.

The Chairman then went on to invite Tim Lince, Chair, Lowther Gardens (Lytham) Trust to present the Trust's 2018/19 Annual Report. In doing so, Mr Lince provided members with a summary of the performance over the previous year together with details of various challenges and achievements and other key points arising from the report.

At the conclusion of the presentation, the Chairman invited questions from members of the committee. Various members sought clarification on a number of areas including: usage of the facilities/bookings made by amateur dramatic groups; the number of subsidised user group sessions and associated invoicing arrangements; financial commitments; infrastructure works; SLA arrangements; information relating to the work of the staff/volunteers/Trust. A question was also raised about the possibility of inviting representatives of 2 or 3 amateur dramatic groups to talk about their experiences of Lowther etc. These were addressed in turn by Mr Lince and Mr Walker as appropriate.

Councillor Roger Small, as Fylde's representative on Lowther Trust, endorsed the 2018/19 Annual Report.

Following on from the above, the Committee requested that it be placed on record their thanks and appreciation to the volunteers of Lowther Trust for the work undertaken in the past year.

### Decision Items

#### 4. Ashton Gardens - Adventure Playground Improvements

The Chairman invited Tim Dixon (Tourism and Cultural Services Manager) to introduce the report. In brief, the report set out details of a scheme included in the Council's agreed Capital Programme in 2019/2020 for improvement to the children's play facilities at Ashton Gardens, St. Annes. Details with regard to this matter were set out in the report.

Mr Dixon advised members that the opportunity has been tendered on the CHEST Procurement Portal. The report also set out the context and details the receipt of tenders, tender assessment and makes recommendations to proceed with the project through the letting of the contract to complete the work.

Following consideration of this matter it was RESOLVED:

1. To approve the proposed expenditure in respect to the scheme as outlined in the report, noting that the approved Capital Programme for 2019/20 includes funding for a scheme for this purpose in the sum of £20, 000.
2. To approve the letting of the contract to Wicksteed for the sum of £17,710 to carry out the scheme as outlined in the report.

5. Ashton Gardens Depot Improvements

Tim Dixon (Tourism and Cultural Services Manager) introduced the report. In brief, the report set out the details of a scheme included in the Council's agreed Capital Programme for 2019/2020 for surfacing and security improvements and an increase in the recycling facilities at Ashton Gardens Depot.

It was reported that the opportunity has been tendered on the CHEST Procurement Portal. This report set out the context and details the receipt of tenders, tender assessment and makes recommendations to proceed with the project through the letting of the contract to complete the work.

Following consideration of this matter it was RESOLVED:

1. To approve the proposed expenditure in respect to the scheme as outlined in this report, noting that the approved Capital Programme for 2019/20 includes funding for a scheme for this purpose in the sum of £30,000.
2. To approve the letting of the contract to William Pye Ltd for the sum of £28,391 to carry out the scheme as outlined in this report.

6. Release of Section 106 Monies – Weeton Village Hall

By way of introduction, Mark Wilde (Head of Parks, Leisure and Cultural Services) provided details of an open space improvement scheme at Weeton Village Hall, proposed by Weeton Parish Council.

An agreement was sought to allocate section 106 contributions (in the sum of £6,875) to Weeton Parish Council for public open space improvements at the Village Hall, Weeton as detailed in the report. Mr Wilde stated that this was dependent upon the approval of a fully funded addition to the Capital Programme in 2019/20 of £6,875 (funded by the S106 developer contribution), by the Finance and Democracy Committee at its meeting of 23 September 2019.

It was RESOLVED:

1. To recommend to the Finance and Democracy Committee approval of a fully funded addition to the Capital Programme in 2019/20 in the sum of £6,875 fully funded from the section 106 developer contributions relating to the Meadow View development, Weeton for the same amount;
2. Subject to the approval of 1 above, to agree to allocate the sum of £6,875 to Weeton Parish Council to carry out play area improvements at the Village Hall, Weeton as detailed in this report on condition that the Parish Council be required to enter into an agreement with Fylde Council, prior to release of funds, and to provide details of how the funds have been used before the section 106 agreement expiry date of 1 June 2020.

7. Appointment to Outside Bodies - Vacancy - Lytham Town Trust

It was RESOLVED to appoint Councillor Ray Thomas as the Council's representative on Lytham Town Trust.

Information Items

The following information items were received by the committee.

9. Staining Chain Lane Playing Fields Community Project

The information report provided an update on the phased works undertaken at Chain Lane Fields Community Project in Staining.

10. Fairhaven Lottery Project Update

The information report provided an update on the progression of the planned delivery phase of the restoration Fairhaven Lake and Gardens HLF project outlining the key tasks undertaken since the last report in June 2019.

11. General Fund Revenue Budget Monitoring Report 2019/20 - Position as at 31 July 2019

The information report provided an update on the General Fund Revenue Budget of the Council as at 31st July 2019 with specific reference to those areas under the remit of the Committee.

12. Capital Programme Monitoring Report 2019/20 – Position as at 31st July 2019

The information report provided the committee with an update on the Council's approved Capital Programme for the financial year 2018/19 with specific reference to those schemes under the remit of the committee.

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