

Agenda



TOURISM AND LEISURE COMMITTEE

Date:	Thursday, 10 September 2015 at 6:15 pm
Venue:	Town Hall, St Annes, FY8 1LW
Committee members:	<p>Councillor Cheryl Little (Chairman) Councillor Tim Ashton (Vice-Chairman)</p> <p>Councillors Christine Akeroyd, Jan Barker, Brenda Blackshaw, Julie Brickles, Maxine Chew, Richard Fradley, Paul Hodgson, Sandra Pitman, Vince Settle, Raymond Thomas.</p>

Public Platform

To hear representations from members of the public in accordance with council procedure rule 11.
To register to speak under Public Platform: see [Public Speaking at Council Meetings](#).

	PROCEDURAL ITEMS:	PAGE
1	Declarations of Interest: Declarations of interest, and the responsibility for declaring the same, are matters for elected members. Members are able to obtain advice, in writing, in advance of meetings. This should only be sought via the Council's Monitoring Officer. However, it should be noted that no advice on interests sought less than one working day prior to any meeting will be provided.	1
2	Confirmation of Minutes: To confirm the minutes, as previously circulated, of the meeting held on 4 June 2015 as a correct record.	1
3	Substitute Members: Details of any substitute members notified in accordance with council procedure rule 24(c).	1
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Contact: Lyndsey Lacey - Telephone: (01253) 658504 – Email: democracy@fylde.gov.uk

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<http://fylde.cmis.uk.com/fylde/DocumentsandInformation/PublicDocumentsandInformation.aspx>

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DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
DEVELOPMENT SERVICES	TOURISM AND LEISURE COMMITTEE	10 SEPTEMBER 2015	4

FAIRHAVEN LAKE & PROMENADE FOOTWAYS CAPITAL SCHEME 2015/16

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

This report presents the details of proposed resurfacing works to Fairhaven Lakeside Path, Fairhaven Coastal Path and Lytham Promenade funded from the annual capital budget for promenade footway improvements.

RECOMMENDATION

Committee is recommended to approve the proposed works to Fairhaven Lakeside Path, Fairhaven Coastal Path and Lytham Promenade as detailed in the report, with the works being funded from the approved 2015/16 capital programme total provision of £55,000 for Promenade Footways.

CORPORATE PRIORITIES

To Promote the Enhancement of The Natural & Built Environment (Place)	√	To Encourage Cohesive Communities (People)	
To Promote a Thriving Economy (Prosperity)		To Meet Expectations of our Customers (Performance)	√

SUMMARY OF PREVIOUS DECISIONS

No recent previous reports relating to resurfacing in this location.

REPORT

BACKGROUND

1. The Capital Programme that was approved by Council in March 2015 includes a capital scheme in the sum of £40,000 for general promenade footway improvements and an additional sum of £15,000 for footway improvements specifically at Fairhaven, both schemes being scheduled for delivery in 2015/16. A recent survey of the condition of the borough's promenade footways has identified the urgent need to resurface sections of Fairhaven

Lakeside Path, Fairhaven Coastal Path and sections of Lytham Promenade. It is proposed that a scheme for these areas be funded by the combined funding in the sum of £55,000 previously approved in respect of footway improvements.

THE RESURFACING SCHEME

2. The proposal is to resurface 1,539m² of lakeside path at Fairhaven, patch repair 74.1m² of coastal path at Fairhaven and an area of 1,443m² on Lytham Promenade. This involves planing off the existing surface to an average of 65mm, laying a 45mm binder course followed by a 20mm close graded wearing course.
3. A plan is attached which shows the extent of the works proposed at Fairhaven Lake. The other areas proposed are smaller in size and are detailed on survey drawings and in supporting photographs which are available from the Technical Services team in the Town Hall.
4. There is some urgency for the work to take place as the existing surfaces are deteriorating due to age and wear.
5. A scheme for the work has been designed and tendered through 'The Chest' which is the Council's agreed procurement portal.

A COST BREAKDOWN OF THE SCHEME

6. Three quotes for the work were received via the Chest system from:-

William Pye Limited	£48,175
Landscape Engineering	£132,237
J & C Devlins	£103,115
With one quote received via email from:-	
W Monks Limited	£55,000

7. William Pye's lowest quote is made up as follows:-

Fairhaven Lakeside Path	£22,750
Fairhaven Coastal Path	£2,850
Lytham Promenade	£22,575
Sub-total	£48,175
If 5% Contingency is added	£2,409
Total	£50,584

8. It is recommended that William Pye is appointed as the lowest tenderer.

THE METHOD AND COST OF FINANCING THE SCHEME

9. The 2015/16 approved capital programme budget of £55,000 for promenade footway improvements will be used to fund the works.

THE FUTURE REVENUE BUDGET IMPACT

10. The footway is an asset currently managed and maintained by the Council and so there would not be any additional revenue costs arising as a result of the capital scheme, with all ongoing maintenance costs being met from existing revenue budgets.

RELEVANT VALUE FOR MONEY ISSUES

11. The works have been specified by using accepted footpath surfacing techniques within the budget available and have been procured competitively as per the Council's contract rules and procedures for medium size contract and tendered through 'The Chest'. Supervision of the contract will be undertaken by the Technical Services team.

RISK ASSESSMENT

12. The work needs to be undertaken urgently so as to minimise the risk of damage and injury. It is not anticipated that there would be any issues with cost overrun as the works are not technically complex and simple to survey and specify. A 5% contingency has been included.

VIABLE ALTERNATIVE

13. In specifying this scheme Officers have surveyed the site and considered different surfacing techniques and considers the traditional asphalt binder/wearing course treatment to be the preferred solution within the budget available.

OBJECTIVES, OUTPUTS AND OUTCOMES

14. The objectives, outputs and outcomes of the project are to have a smooth footway surface which is free draining and free from bumps and undulations which could cause damage or injury to pedestrians.
15. Relevant drawings and documents will be supplied to the contractor which forms part of the contract to be awarded.

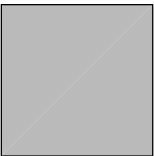
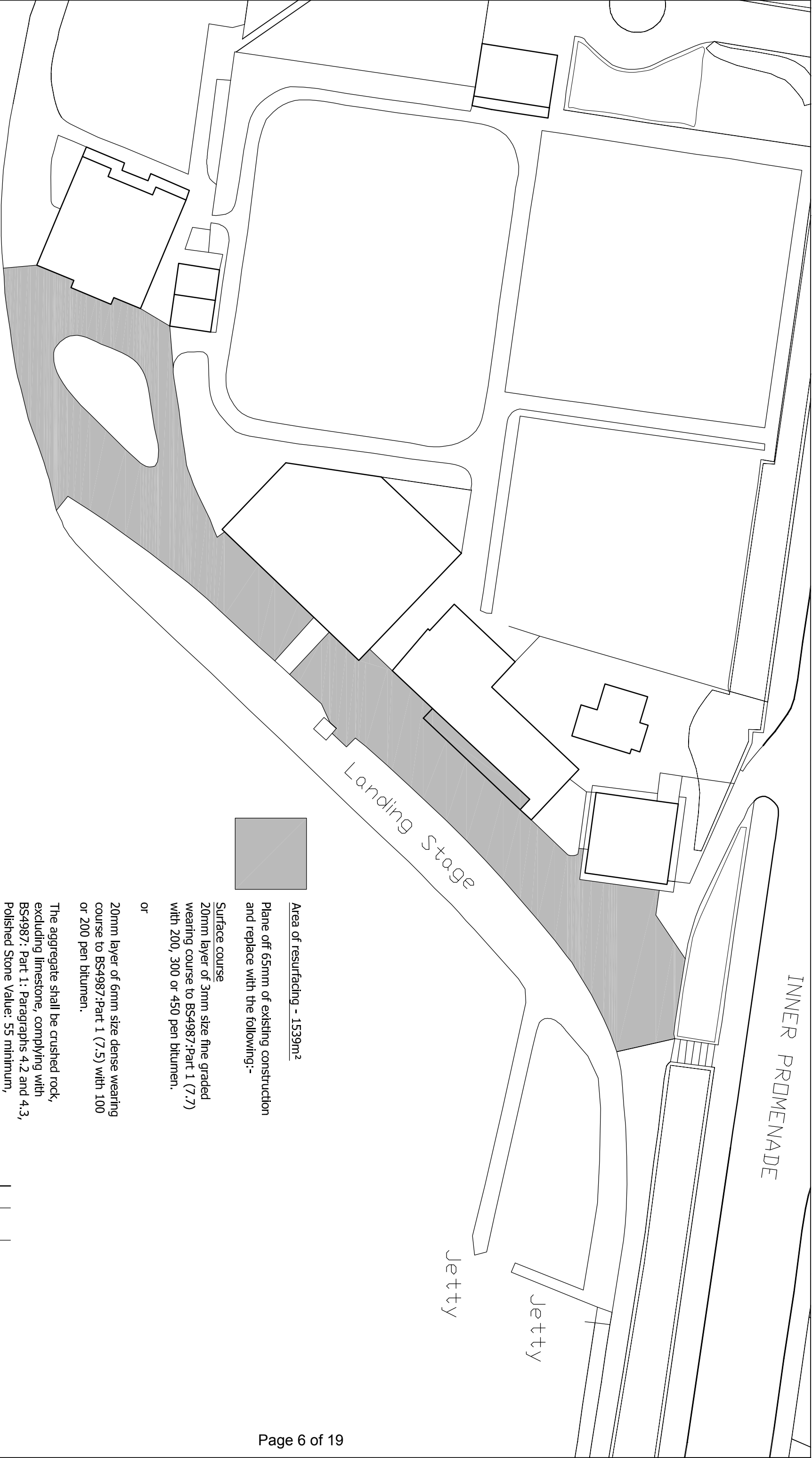
IMPLICATIONS	
Finance	This report seeks approval to the commencement of promenade footway improvement works to a total maximum sum of £55,000 to be funded by the combined funding for footway improvements in the same amount, this being included within the approved capital programme for delivery in 2015/16.
Legal	There are no implications
Community Safety	There are no implications
Human Rights and Equalities	There are no implications
Sustainability and Environmental Impact	There are no implications
Health & Safety and Risk Management	There are no implications

LEAD AUTHOR	TEL	DATE	DOC ID
Paul Walker	01253 658431	21 August 2015	

LIST OF BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
Survey drawings and photographs	Jan 2015	Technical Services office, Town Hall

Attached document(s)

Appendix 1 Fairhaven Lake resurfacing



Area of resurfacing - 1539m²

Plane off 65mm of existing construction and replace with the following:-

Surface course
20mm layer of 3mm size fine graded wearing course to BS4987:Part 1 (7.7) with 200, 300 or 450 pen bitumen.

or

20mm layer of 6mm size dense wearing course to BS4987:Part 1 (7.5) with 100 or 200 pen bitumen.

The aggregate shall be crushed rock, excluding limestone, complying with BS4987: Part 1: Paragraphs 4.2 and 4.3, Polished Stone Value: 55 minimum, Aggregate abrasion value: 14 maximum.

Binder course
45mm layer of 20mm size dense basecourse to BS4987:Part 1 (6.5) with 150 pen or 200 pen bitumen



Technical Services
Development Services
The Town Hall
Lytham St Annes
Lancashire
FY8 1LW
E-mail: webmaster@fylde.gov.uk
Tel: 01253 658658

Project:	Fairhaven Lake Resurfacing	
Title:	General Arrangement	

Drawn By:	Date:	Revision	Date:
MJB			January 2015
Checked By:	Scale:		
SB	1:500		
Drawing Number:		TS14017/01	

DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
DEVELOPMENT SERVICES	TOURISM AND LEISURE COMMITTEE	10 SEPTEMBER 2015	5

BOAT REPLACEMENT AT FAIRHAVEN LAKE

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

The report provides a brief history of the boating service at Fairhaven Lake along with events that led to the early closure of the 2014 motorboat season and the subsequent review of service options.

The report sets out the details of an addition to the Council's capital programme in December 2014 in the sum of £55,000 for boat replacement during 2014/2015 to be fully funded from the Capital Investment Reserve. A subsequent report to Cabinet in December 2014 described the tendering and procurement issues in relation to the replacement of the teak motorboats at Fairhaven Lake, with a new fleet of fibre glass electric craft.

This report outlines the difficulties encountered with the supply of the new boats to the required specifications and in the specified timeframe and the remedial actions that have been undertaken to ensure that Fylde Council could still provide a 'boating offer' at Fairhaven Lake through the 2015 summer season.

The report sets out details of the progress on delivery of the capital scheme to date and proposals for the delivery of the remainder of the scheme.

RECOMMENDATIONS

That members are asked to:

1. Note the progress on delivery of the boat replacement scheme and the £19,167 spent to date in the purchase of 5 motorboats on Fairhaven Lake; and
2. Approve the delivery of the remainder of the boat replacement capital scheme by way of the replacement of the existing motorised boats at Fairhaven Lake with seven new motorboats, to be met from the balance of the sum within the approved capital programme for this purpose as detailed within this report.

CORPORATE PRIORITIES			
To Promote the Enhancement of The Natural & Built Environment (Place)	√	To Encourage Cohesive Communities (People)	
To Promote a Thriving Economy (Prosperity)	√	To Meet Expectations of our Customers (Performance)	√

SUMMARY OF PREVIOUS DECISIONS

Full Council - Monday, 1 December 2014. Replacement of Motorised Boats at Fairhaven Lake

Following a show of hands, it was RESOLVED to approve an addition to the Council's capital programme in the sum of £55,000 in 2014/2015 to be fully funded from the capital investment reserve.

Cabinet Meeting - Tuesday, 2 December 2014. Replacement of Motorised Boats at Fairhaven Lake

In reaching its decision, Cabinet considered the details set out in the report before it and at the meeting and RESOLVED to approve the expenditure, in respect of the proposed scheme to replace the existing motorised boats (and associated works) at Fairhaven Lake with ten new electric boats in 2014/15, to the sum of £55k as detailed within the report.

BACKGROUND

1. Since the construction of Fairhaven Lake and Gardens in 1923, the Lake has been used for a variety of sailing and water activities. Fylde Council (and predecessor authority Lytham St Annes Corporation) has delivered a commercial boating service since around the mid 1930's up until the present day. During this period the style and number of vessels has changed many times, except that of the teak motorboats, which have been in constant use for several decades.
2. The Council has ran a fleet of 17 teak motorboats, the 'launch' and a variety of non-motorised fleet such as canoes, rowing boats and Pedalos for many years. The motorboats are the main craft in the fleet and bring in around 80% of the boat service income, between £40K -£50K per annum, dependant on weather. However, many of these vessels are decades old and have been constantly repaired, altered and maintained by council staff during each winter period.

CURRENT SITUATION

3. In August 2014 the teak motorboats were inspected by the Health and Safety Team from Blackpool Council, due to several Health & Safety concerns identified by Fylde Council Officers. Certain alterations were recommended by the H&S team to ensure user safety, in particular to securely 'house' the air cooled engines. These alterations were carried out immediately. A full condition survey of the motorised fleet, was carried out and the report concluded that only 3 of the original teak motorboats could be made 'sea worthy' for future use (this report is available in full from the Parks & Greenspace Team). It was the intention to restore and retain these 3 teak boats with a new power source, from existing revenue budgets, and therefore retaining an element of heritage value.
4. Further to the alterations being carried out on these vessels, one of the engines set on fire due to overheating on the 7th September 2014. There was no injury to service users or staff, but a management decision was made to suspend the motorised boating service, as user safety could not be guaranteed.

5. Officers from the Parks and Greenspace team then liaised with numerous national boat service operators and undertook an evaluation of a range of craft that would be suitable for Fairhaven Lake. To ensure a sustainable and safe 'boating offer' at Fairhaven Lake, it was proposed to replace the 17 teak motor boats, with 10 fibre glass, electric boats. A capital scheme for the replacement of the boats was developed and was considered by Council and Cabinet in December 2014, requesting funding of £54,800 to replace the teak motorboats with modern sustainable boats, and to carry out some small infrastructure works.

Breakdown of the Capital Bid December 2014

Cost Heading	Description	Total
Purchase of 10 Electric Boats including 1 all-inclusive boat	To purchase 9 standard electric, fibre glass boats with battery and chargers @ £4,915 each and one all-inclusive boat at £6,415	£50,650
Electric Infrastructure Upgrade	New feeder pillar and column, upgrade lanterns, new wiring, ducting and sockets	£2,650
Decommissioning petrol storage chamber	To remove or 'fill in' the existing underground fuel storage bunker	£1,500
Total Project Costs		£54,800

6. A comprehensive tender document was prepared and advertised in November 2014, in accordance with the council's procurement regulations, via the CHEST Procurement system. Three suppliers were alerted to the tender advert, but due to the specialist nature of the tender, the Council only received one tender submission. After a quality and cost evaluation, the tender submission was recommended to be accepted by Cabinet, on the condition of a demonstration by the supplier of a similar craft on Fairhaven Lake. Two demonstrations took place on 8th January and 9th January 2015 after which the craft was deemed acceptable. The contract was awarded on 19th January 2015, with the supplier agreeing that 3 new boats would be completed and tested by the 3rd April 2015 and then another 2 boats provided each month until the order had been fulfilled. A separate order was issued to the same supplier to fit electric motors to 3 teak motorboats. The supplier confirmed that these conversions would also be complete by the 3rd April 2015. An order was also given to a separate local contractor to upgrade the electrical infrastructure to allow the charging of batteries for the electric motors.
7. During late January and early February 2015, communication between officers and the supplier took place regularly to confirm the details of the order and to ensure the supplier fully understood the requirements of the council. However during February communications became strained and started to break down. It soon became evident to officers that the company were struggling to fulfil the order, in regard to specification, quality and timescales. After protracted negotiations with the supplier, it was decided to terminate the contract for the manufacture and delivery of the 10 new boats in the best interests of the Council. The contract was terminated on the 10th March 2015, and the order for the electric conversion of the 3 teak boats was also cancelled on the 18th March 2015. Officers were careful to ensure no liability arose from this termination for Fylde Council.
8. The boat service was due to open on the 3rd April 2015. Officers had to act quickly to source alternative craft to enable the provision of some form of motorised 'boating offer' at Fairhaven

Lake. As a result, 5 used fibre glass motorboats were purchased from 2 separate suppliers. These boats were urgently purchased from the Capital Grant, in consultation with the Portfolio Holder, to allow Fylde to get a small number of boats in operation for the start of the season. The non-motorised fleet and the 'launch' were also available and marketing information was updated to reflect the reduced service.

Breakdown of the Capital Spend to date:

9.

Cost Heading	Description	Total
Electric Infrastructure Upgrade	New feeder pillar and column, upgrade lanterns, new wiring, ducting and sockets	£3,145
Motor boats	5 x used ranger boat complete with engine and controls	£16,022
Total spent to date		£19,167

PROPOSAL

10. The 5 fibre glass motorboats have been in use all summer and feedback from customers and boat service staff has been very positive. Fylde boat service staff have managed to make some alterations to 2 of the teak motorboats, so that they can be powered by an outboard engine. These too have received positive feedback from the public. Therefore, the current fleet consists of 5 fibre glass motorboats, 2 timber motorboats, the launch and the rowing boats.
11. Various boats and power sources have been explored and tested over the last 3 months including a more powerful electric option. However, even this more advanced electric option is not convincing, in terms of running a regular boat hire service. The fibre glass motorboats have proved very popular with users, and also prove easy and cost effective to maintain and run. Officers have been in detailed discussion with representatives from Avon Boating and Orkney Boats, to assess purchase opportunities.
12. Officers have evaluated the following three options for: cost, specification, performance, reliability & delivery:
 - Electric 4.4, fibre glass hull, internal layout and electric motor and battery pack from Water Roo Craft
 - Ranger 12, fibre glass hull, internal layout with a 4 stroke 4hp outboard engine from Avon Boating
 - Orkney 440, fibre glass hull, internal layout from Orkney, with a 4 stroke 4hp outboard engine and steering kit from Barras.
13. The evaluation demonstrated that the product that best meets the needs of the Council to run a boat hire service are the Orkney 440 hulls with internal layout, with outboard engines and steering kits from purchased from Barras. Fylde Parks and Greenspace operatives have experience of fitting engines and steering kits.
14. Orkney Boats are a reputable national company in the boat building industry and officers have seen a demonstration of the Orkney 440 at a holiday park, where the same craft are used as hire boats in an open Bay situation. The build and delivery time for 7 boats is around 16 – 20 weeks, which means if an order is placed in September, the hulls should be ready to have the engines installed in January. The Orkney 440 boats are CE certified Cat C by the Recreational Craft

Directive and will be coded by the MCA for commercial hire boat use under the MGN280 standard.

Proposed spend of the remaining Capital Fund:

15.

Cost Heading	Description	Total
Motor boats	7 x Orkney 440 new fibre glass hulls with internal fittings at £3,503 per boat	£24,521
Engines and Steering Units	7 x 4 stroke 4hp engines and steering units at £1,500 each	£10,500
Total cost of new replacement boats		£35,021

16. To date spend of £19,167 has been incurred out of the original capital budget of £55,000, leaving a balance of £35,833. The proposed further expenditure of £35,021 as detailed above is within the remaining capital scheme budget. It is proposed that the balance of £812 remaining is used to meet any unforeseen contingencies required.

Method and cost of financing the scheme

17. It is proposed that the project is funded in full from the remaining capital scheme budget.

Future revenue budget impact

18. There are no additional revenue implications to this proposal.

Risk assessment

19. A risk assessment has been carried out to identify and mitigate any risks associated with the purchase of the new replacement boats.

Viable alternatives

20. Officers have considered alternative proposals which are set out in the report.

Value for money and details of procurement path

21. In order to ensure that value for money is achieved a procurement exercise has been undertaken in accordance with the Council's contract procedure rules. Selection of the successful tenderer will be on the basis that value for money is a key consideration as well as the suitability of the goods provided.

Detailed objectives, outputs and outcomes

22. The objectives, outcomes and outputs are to:

- Have a new modern fleet of power boats that are clean, safe and popular with users
- Provide a safe and sustainable 'boating offer'
- Ensure that the current income generated is sustainable, with a potential to increase
- Provide an upgraded modern visitor attraction that meets the needs of service users
- Increase chance of sustaining Green Flag status for the site

SUMMARY

23. The proposal is to purchase 7 new fibre glass hulls, along with 7 outboard engines and steering kits. In addition to installing a 4 stroke 4hp outboard engine into the remaining timber boat,

financed from current revenue budgets. This will provide a motorised fleet of 12 fibre glass motorboats, 3 timber 'heritage' motorboats, the launch and the non-motorised fleet, for the start of the season in March 2016.

IMPLICATIONS	
Finance	<p>The committee is requested to approve the expenditure as detailed within the report from the balance of the capital scheme sum of £35,833 in respect of boat replacement at Fairhaven Lake on the replacement of the existing motorised boats at Fairhaven Lake with seven new motorboats .</p> <p>Revenue Income for motorised boats is in the region of £30k - £40k per annum which over the 5 year forecast would equate to £150k - £200k. A loss of income of this scale would be detrimental to the Council's revenue budget.</p>
Legal	None arising from this report
Community Safety	The provision of a fleet of new modern fibre glass boats will greatly improve user safety.
Human Rights and Equalities	None arising from this report
Sustainability and Environmental Impact	The proposals represent the replacement of the existing fleet of motorboats. The fibre glass construction of the new craft will create less maintenance and increase sustainability. The modern engines will prove to have less impact on the environment in comparison to the existing engines, and will be more economical to run.
Health & Safety and Risk Management	Each boat and engine will have CE certification to ensure adherence to Industry Health & Safety standards. All operating and maintenance activities will be undertaken under a new range of safe systems of work and risk assessments.

LEAD AUTHOR	TEL	DATE	DOC ID
Mark Wilde	01253 658475	21 August 2015	

LIST OF BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
Photograph & Specification of Orkney 440 Fibre glass boat	December 2014 December August 2015	Catalogue available in the Parks & Greenspace Team office
Cabinet report and minutes	2 nd Dec 2014	http://www.fylde.gov.uk/meetings/details/1221
Council report and minutes	1 st Dec 2014	http://www.fylde.gov.uk/meetings/details/1199

INFORMATION ITEM



REPORT OF	MEETING	DATE	ITEM NO
DEVELOPMENT SERVICES	TOURISM AND LEISURE COMMITTEE	10 SEPTEMBER 2015	6

RESTORATION OF FAIRHAVEN LAKE AND GARDENS/FYLDE HEADLANDS PROJECT APPRAISAL REPORT

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY OF INFORMATION

The report provides an update on the project to restore Fairhaven Lake's Historic Buildings, structures and Landscapes in the light of an unsuccessful bid to the Heritage Lottery Fund. The report proposes a resubmission to the Heritage Lottery Fund addressing any issues the Heritage Lottery fund have highlighted. The report will bring the committee up to date with the replacement sea defences and identify an outline funding strategy to restore/develop the elements not included in the resubmission to the Heritage Lottery fund and develop a way forward to deliver public realm additions to the replacement hard sea defences.

SOURCE OF INFORMATION

Leisure and Culture Portfolio Holder Decision 27th February 2015
Information Item Restoration of Fairhaven Lake and gardens – procurement of consultants Tourism and Leisure Committee 4th June 2015

LINK TO INFORMATION

<http://fylde.cmis.uk.com/fylde/MeetingsCalendar/tabid/70/ctl/ViewMeetingPublic/mid/397/Meeting/100/Committee/18/Default.aspx>

WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

The information is being given to committee to inform members of the process required to resubmit the Restoration of Fairhaven Lake and Gardens Historic buildings and structures to the Heritage Lottery Fund and the progress with and linkages to the replacement hard sea defences at Fairhaven and Church Scar.

FURTHER INFORMATION

Contact Darren Bell Head of Leisure and Culture Darren.Bell@fylde.gov.uk Tel 658465

INFORMATION NOTE



RESTORATION OF FAIRHAVEN LAKE AND GARDENS/FYLDE HEADLANDS PROJECT APPRAISAL REPORT

Background

The restoration of Fairhaven Lake and Gardens and the replacement sea defences at Fairhaven Lake and Church Scar is one of the largest infrastructure projects facing the Council over the next few years. The projects are inextricably linked as the replacement sea defence forms the outer promenade of Fairhaven Lake and Church Scar.

An overall landscape master plan has been developed for the area which can be broadly split into 3 project areas –

- Replacement hard sea defences Fairhaven Lake and Church Scar
- Public realm elements as part of the Replacement Sea Defences
- Restoration of Fairhaven Lake's Buildings, structures, landscapes and facilities.

Funding for these projects is complex and will require the financial support of the Council and various funding bodies to achieve the desired outcomes. A proposed funding strategy and options is detailed below.

The Environment Agency have recently confirmed that funding for the replacement sea defences at Church Scar and Fairhaven has been identified within their indicative programme for the North West 2016-2019.

Restoration of Fairhaven Lake and Gardens

The Council applied to the Heritage Lottery Fund (HLF) under the Parks for People initiative for a 1st round development grant of £236,834 to work up detailed proposals, which was to form the basis of a future larger 2nd round application.

The bid which was presented to the Trustees on 23rd June 2015, was unfortunately unsuccessful. Demand for Heritage Lottery Funding is high with most bidding rounds being well oversubscribed. The Council's application was recognised as being a good one, which achieved the outcomes of the programme however, it was rejected due to insufficient funds.

The board agreed that the site was of high heritage significance and that there was the potential for an interesting project. However, whilst the project did qualify for support it was seen as underdeveloped in places compared to other projects.

- The application did not provide strong evidence that the activity proposals had been informed by thorough consultation with a wide range of audiences which impacted on the range of activities proposed.
- Project management proposals were felt to be underdeveloped in terms of identifying roles and responsibilities for specific work packages and the role of project manager 1 day per

week was felt to be under resourced.

The Chairman of the Tourism and Leisure Committee and the Head of Leisure and Culture had a meeting with the Heritage Lottery Fund on the 27th August 2015 to ascertain if it was worth the Council reapplying for funding assistance. The proposed way forward is identified below.

Fairhaven and Church Scar Coastal Defence Scheme, Project Appraisal Report (PAR)

The Strategic Appraisal Report for the Fylde Shoreline Strategy was approved by the Environment Agency's large project review group (LPRG) in January 2014. This included the replacement of sea defences at Fairhaven and Church Scar. Following this approval further funding was released by the Environment Agency (EA). Cabinet approved the commissioning of the Fylde Headland Study Project Appraisal Report (PAR) in the sum of £175k, fully funded from EA resources. This report has now been completed and was submitted for approval by the LPRG on the 6th August 2015. There was positive, supportive feedback for the business case. There are a small number of key issues to resolve which are being addressed. Once the PAR is approved, further funding from DEFRA is then required to complete the next stage. This is the detailed customer led design of the new sea walls and involves gaining the necessary approvals for the work to progress, which include planning permission, marine management organisation licence, environmental impact assessment and appropriate assessment with regards to the potential to disturb overwintering birds during construction. Once these approvals are obtained it will unlock funding for both Fairhaven Lake and Church Scar sea defence construction schemes.

The overall cost of the Fairhaven and Church Scar sea walls are currently estimated to be £19.829m based upon the Project Appraisal Report (PAR), spanning the years 2015/16 to 2018/19. This is a higher cost estimate for the schemes than that of £16.5m which is currently contained within the Council's approved Capital Programme as further funding allocations from DEFRA in respect of the schemes are anticipated. Once these are confirmed, subject to consideration of the PAR, the Council's Capital Programme will be updated accordingly. FBC's contribution of £400k towards sea wall development works is fully funded from the Capital Investment Reserve.

Subject the above approvals being in place works are proposed to start on site in the summer of 2016.

Public Realm

The main objective of the replacement sea defence scheme is flood risk management to protect properties from coastal erosion and flood providing a long-term 100 year plan for the management of the shoreline to safeguard Lytham and Fairhaven.

The replacement sea defence schemes implemented across the Fylde Coast had additional objectives to create –

- New and improved visitor / cultural facilities and attractions; and
- Environmental enhancement scheme (the provision of high quality public realm)

It is acknowledged that the landscape setting of other recent coastal defence schemes across the Fylde Peninsula are different to that at Fairhaven and so therefore a different treatment is required however, the council has the opportunity to create new and improved visitor /cultural attractions and facilities and a high quality public realm as part of the replacement hard sea defence project.

Projects in Blackpool and Wyre have delivered high quality public realm schemes with the introduction of seating, amenity lighting, shelters, buildings and public art. This has been achieved

through the creation of a partnership approach with the various funding bodies available at the time. However the main funding partner in these projects has been the North West Development Agency which was abolished on 31 March 2012.

Restoration of Fairhaven Lake

The Heritage lottery fund have acknowledged the high heritage significance of Fairhaven lake and gardens and the potential for an interesting and worthwhile project however, they have identified a number of areas that could be improved. The majority of research and development work has already been undertaken and therefore it is proposed that the council undertake additional work to address the following issues in order to resubmit the project:

- Consultation engagement with the wider audience needs to be undertaken for example young people and families and relate their requirements to the project priorities.
- A friends group need to re-establish which is active and fully committed to the project.
- Project management needs to be firmed up into discrete packages.
- The proposed project manager proposed should be adequately resourced during the development phase.
- Further condition reports are required for the lake, buildings and landscape.

The restoration of Fairhaven Lake's buildings, structures, landscape and facilities can only be achieved by adopting a partnership approach with the appropriate funding bodies and organisations.

Note

Certain works to the lake are essential and must be carried out at the same time as the hard sea defences are replaced at Fairhaven Lake. These include the lake inlets and outlets, the buildup of silt lake edge treatment and water quality issues. Currently there is no identified source of funding for these works. It is proposed that a capital bid will be developed in respect of these works which will be presented for consideration, alongside other capital bids, as part of the budget-setting process for 2016/17.

Funding Strategy

The following tables illustrate current bidding activity along with potential sources of funding.

Sea Defences

Funding Body	Funds potentially available	Comments	Time Frame
DEFRA	£19.429M	The current notified sum within Fylde Council capital programme is £16.5m and is subject to review following consideration of the PAR.	2016/19
Fylde Council	£400K	Contained within the agreed Fylde capital programme	2016/17

United Utilities	?	Requests have been made for financial assistance	?
Arts Council	£15-£100k	Grants for Arts programme. Look at Arts opportunities on the new sea defences	2016/17

Restoration of Fairhaven Lake & Gardens

Funding Body	Funds potentially available	Comments	Time Frame
Fylde Council	£20K in the agreed 2015/16 Capital programme. £400k was sought as part of the capital programme but has not been approved at this stage. To date £221k has been earmarked for this scheme from the Funding Volatility Reserve.	Originally to match fund development grant.	Capital programme agreed each year at Budget Council in March
Heritage Lottery Fund	Round One £236,962 Round Two £1,950,500	Rework the Councils Round 1 bid	Submit February 2016
Sport England	£150K	Inspired Facilities Grant to create classroom and changing facilities	Bid Submitted January 2016
Section 106 & CIL	?	As development opportunities emerge	?
Coastal Community Fund	?	Government announced £90m new funding until 2020/21	Available from 2017/18
European Regional Development Fund European Pipeline Structure Fund	£650k Projects over £1 million	Work with the LEP to secure funding support	?

Public Realm

Funding Body	Funds available	Comments	Time Frame
Fylde Council	?	Possible bid into the	Agreed each year

		capital programme	at Budget Council in March
Lancashire County Council Environmental Projects Team	?	Possible access to LCC capital programme	To link in with replacement sea defences
Lancashire County Council Highway Team	?	Work in partnership on highway improvements on the access to Fairhaven Lake	?
Section 106 & CIL	?	As development opportunities emerge	?
FURTHER INFORMATION Darren Bell, Head of Leisure and Culture, darren.bell@fylde.gov.uk , 01253 658465.			

INFORMATION ITEM



REPORT OF	MEETING	DATE	ITEM NO
CHIEF EXECUTIVE	TOURISM AND LEISURE COMMITTEE	10 SEPTEMBER 2015	7

MEMORANDUM OF UNDERSTANDING – THE OPEN GOLF CHAMPIONSHIP

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY OF INFORMATION

A Memorandum of Understanding (MoU) has been set up between local authorities in the North West that host venues for The Open Championship and the Royal & Ancient Championship Ltd (R&A). The MoU has been developed in response to the North West Development Agency no longer existing to assist the 'host' Local Authorities and the R&A in establishing a consistent planning process for The Open Golf Championship.

A Memorandum of Understanding (MoU) is a formal agreement between parties and are used by companies to establish official partnerships, they are not legally binding but carry a degree of seriousness and mutual respect, stronger than a gentlemen's agreement outlining a convergence of will between the parties, indicating an intended common line of action, in this case planning The Open Championship.

The MoU that has been based on the Scottish model and has been subject to scrutiny by officers from the partner organisations which include; The R&A; Lancashire County Council; Fylde Council; Sefton Council; Wirral Council; Lancashire Police; Merseyside Police; Mersey Travel; Network Rail and Northern Rail, and the attached is the agreed final version. The purpose of the MoU is:

- To achieve a commitment from all partners to maintain and where possible enhance the infrastructure and facilities that support The Open Championship
- To achieve 'buy in' and sign up from all partners to a common framework for planning The Open Championship
- To provide a common framework that can be operated regardless of the host venue to ensure a smooth and successful Open Championship

The MoU mirrors the framework followed by the former Development Agency that proved to be a success for The Open Championship in 2012 at Royal Lytham & St Anne's and reinforces the following:

- Improved and co-ordinated marketing and promotion of the impact The Open has on the local economy / region
- Support a well maintained infrastructure to maintain the prospect of The Open on the agenda between events
- Work together to champion the benefits of The Open, especially the public exposure that is worth millions
- Ensure that best practice is shared between all the agencies involved
- Establish a co-ordinated approach to canvass for funding associated to The Open
- Bring as much consistency as possible to policing, security and traffic management

- Understand the impact of changes on the event i.e. building houses on land for parking; schools used becoming academies

The MoU is a best practice framework for effective working together to ensure that all Open Championships held in the North West are well planned and a major success.

SOURCE OF INFORMATION

Signed Memorandum of Understanding between the delivery partners for Open Championship events in the North West (Appendix 1 to this Information Item)

LINK TO INFORMATION

<http://fylde.cmis.uk.com/fylde/MeetingsCalendar/tabid/70/ctl/ViewMeetingPublic/mid/397/Meeting/100/Committee/18/Default.aspx>

WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

The Committee is aware of the framework in place for planning any future Open Championship event in the borough and understand the importance of the infrastructure and facilities surrounding the Royal course that facilitate The Open.

FURTHER INFORMATION

Contact: Allan Oldfield (allano@fylde.gov.uk) 01253 658500

MEMORANDUM OF UNDERSTANDING (V.6)

In relation to the staging of

THE OPEN CHAMPIONSHIP

in the

NORTH WEST OF ENGLAND

Memorandum of Understanding

This Memorandum of Understanding (MOU) is between R&A Championships Limited ('R&A'), the Local Authorities in Fylde, Sefton, Wirral and Lancashire County Council, Lancashire Constabulary, Merseyside Police and Merseytravel plus the train operating companies Northern Rail and Merseyrail, (all collectively the 'parties') in relation to the staging of The Open Championship (The 'Open' or the 'event') in the North West of England.

Purpose of the MOU

The purpose of this MOU is to establish consistent arrangements for engagement between the parties, towards the preparation and continued future delivery of The Open Championship in the North West, in a manner befitting this world-class sporting event. It is intended that the commitments in this Memorandum from each of the parties will not be legally binding but binding in honour.

Background

The Open is an iconic championship in world golf, and with three of the current nine Open venues located in the North West, the event is held in the region on average three times in ten years. It is intended that representatives of the parties will commit to work together to ensure that the North West continues to successfully host The Open Championship on a regular basis in the future, and maximise the opportunities that this major event brings to all parties.

Objectives

The parties recognise the importance of The Open as a world-class event attracting significant profile to the North West, as well as a contributor to the economy at a local and regional level. Collectively, The Open, Royal Birkdale, Royal Liverpool at Hoylake, Royal Lytham & St Anne's and the destination marketing property 'England's Golf Coast' are key assets for golf tourism in the United Kingdom. The parties agree to work together to provide assistance and endeavor to allocate reasonable resources towards the preparation and delivery of the event when held in the North West based on the following principles:

1. That the North West is able to directly associate itself with The Open Championship, to promote the region and the individual local host areas in conjunction with the event.
2. That each Open venue and the surrounding area are well maintained and upgraded where reasonable and necessary to ensure that the local infrastructure is able to support the hosting of The Open.
3. Where works are required to upgrade such infrastructure, that joint planning takes place well in advance of the staging of The Open, and ideally in advance of the venue announcement.
4. That all parties will communicate and share working experiences and best practice across the North West in the implementation of this MOU, with the aim of achieving a consistent and improving delivery of the event each time it is held in the region.
5. The parties will maintain a dialogue with the United Kingdom Government to ensure that support from central government and its agencies is optimised for each occasion The Open is staged in the North West.
6. The parties endeavour to attain a consistent policy across all venues in the North West in relation to the policing and security requirements and the attributable costs for The Open.

For the avoidance of doubt, the engagement to be made by each Local Authority is only applicable in relation to The Open being held at a venue within the administrative area of that Local Authority.

Implementation

To implement the objectives listed above, the following actions have been agreed to be taken forward:

1. A detailed audit of each venue and surrounding infrastructure will be jointly undertaken by The R&A in conjunction with the respective venue and Local Authority, with the support of Lancashire County Council if required. It is incumbent upon each respective Party to notify The R&A of any significant developments which may affect the organisation and staging of The Open.
2. The purpose of this audit will be to assess the ability of each venue and the local infrastructure to continue to host the Open Championship at the level commensurate with this world-class sporting event.
3. The parties will use their reasonable endeavours to commence this detailed audit work with The R&A approximately 5 years in advance of the next anticipated hosting of The Open in each respective area, to allow a reasonable timescale to agree a deliverable timetable of necessary works. The audit will also detail an agreed event template/footprint for the staging of The Open.
4. Following the audit process, the appropriate parties in respect of each venue will meet to discuss the findings of the report. From this point a schedule of works will be agreed by those parties to take forward the necessary reparations, improvements and other such works required to the venue and local infrastructure to be able to host the event, and which may additionally benefit the hosting of future R&A managed golf events, as well as any other golf events which may take place at any other time. The outcome of the audit process may also be used to inform a dialogue with the United Kingdom Government and relevant agencies seeking their support.
5. In addition, each Local Authority is asked to consider where council owned or managed facilities, as well as other council assets or resources might be provided to The R&A free of charge to support the staging of The Open (e.g. fields for park and ride services, transport planning, environmental health, waste management, trading standards, traffic management, access exemption orders, etc.). Developments that may impact on the established Open Championship footprint will be considered fully at the earliest opportunity.
6. As is current best practice, a multi-agency working group will be established approximately 12 months in advance of each event taking place in the North West, chaired by the respective host authority and comprising representatives of the respective signatories and any other relevant bodies, to take forward the local planning and delivery of the event.
7. The R&A will continue to provide the parties free of charge with the ability to actively promote the North West and the respective local area with the event on an ongoing basis, specifically in the year of hosting The Open and the year immediately preceding hosting. This will include, but is not limited to, the provision of access to the event as well as coordinated exhibition facilities and marketing opportunities at the event itself.

In respect of the event the R&A will work with the parties to ensure that appropriate and consistent opportunities are made available to promote the North West both locally and nationally as a golf, business tourism and events destination.

Signatories- Being the Chief Executive or equivalent officer:

The document was agreed by the undersigned on the 8th September 2015 at Royal Lytham & St Anne's Golf Club.

**On behalf of
R&A Championships Limited**

**On behalf of
Fylde Borough Council**

**On behalf of
Lancashire County Council**

**On behalf of
Sefton Council**

**On behalf of
Wirral Council**

**On behalf of
Merseyside Police**

**On behalf of
Lancashire Constabulary**

**On behalf of
Merseytravel**

**On behalf of
Northern Rail**

**On behalf of
Merseyrail**

INFORMATION ITEM



REPORT OF	MEETING	DATE	ITEM NO
DEVELOPMENT SERVICES	TOURISM AND LEISURE COMMITTEE	10 SEPTEMBER 2015	8

ANNUAL REPORT - LOWTHER GARDENS TRUST

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY OF INFORMATION

The Council currently has a five-year service level agreement with the operating company of Lowther Gardens Trust, Lowther Gardens (Lytham) Management Ltd, to provide services at Lowther Pavilion. As part of this agreement, the Trust will provide a report to the Councils Tourism and Leisure Committee at the conclusion of the financial year, summarising performance over the previous year. This report is included within the Information Note Lowther Annual Performance.

Representatives from Lowther Gardens Trust will be attending the committee to present the key points arising from the report.

SOURCE OF INFORMATION

Lowther Gardens Trust

LINK TO INFORMATION

Name of Document	Date	Where available for Inspection
Annual Performance Report	August 2015	http://fylde.cmis.uk.com/fylde/MeetingsCalendar/tabid/70/ctl/ViewMeetingPublic/mid/397/Meeting/100/Committee/18/Default.aspx
Community Focus Scrutiny Committee Annual Report Lowther Gardens Trust	24 th July 2014	http://fylde.cmis.uk.com/fylde/MeetingsCalendar/tabid/70/ctl/ViewMeetingPublic/mid/397/Meeting/360/Committee/31/Default.aspx
Service Level Agreement	June 2012	http://fylde.cmis.uk.com/fylde/MeetingsCalendar/tabid/70/ctl/ViewMeetingPublic/mid/397/Meeting/100/Committee/18/Default.aspx

WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

Lowther Pavilion is a major cultural venue on the Fylde Coast, which the Council supports financially through an annual subsidy. Culture plays a major role within the Tourism and Leisure Committee's terms of Reference.

FURTHER INFORMATION

Contact Darren Bell 658465

INFORMATION NOTE



Background

1. Lowther Gardens was registered as a charitable trust in 2006, with the Council as sole trustee. A number of independent trustees have subsequently been appointed, with a total of nine presently in post. The Council remains as a trustee, and is represented at trust meetings by the chairman of the Tourism and Leisure Committee.
2. Lowther Gardens (Lytham) Management Ltd was set up in February 2011 as the operating company of Lowther Gardens Trust, to deliver the day-to-day operation of Lowther Pavilion.
3. The service level agreement with Lowther Gardens (Lytham) Management Ltd. was developed for a 5-year period commencing 1 April 2012 (Appendix 1). In the agreement, the Council has agreed to pay a reducing subsidy over the five year period as follows:

Year	Amount of Subsidy
2012/13	£71,417
2013/14	£59,167
2014/15	£50,667
2015/16	£38,667
2016/17	£31,667

4. The extract from the service level agreement below requires that the Provider will deliver the services at the times and in the manner set out in the agreement, and in accordance with the performance measures identified:

The Services

- The maintenance and development of Lowther Pavilion as a cultural community facility, for the benefit of residents of and visitors to the Borough.
- The provision of a balanced and diverse programme of performing arts and entertainment, including dance, drama, music, musical theatre, variety and comedy; encouraging innovation through the use of new technology and the support of new writing and performing talent.
- The development of new audiences and encouragement of existing audiences to visit more frequently, building participation in the arts locally; accessible to all sectors of the community through programming, marketing and community engagement work.
- The promotion of the performing arts in Fylde, supporting and developing local amateur groups, volunteers and the wider community. The pavilion shall be available for hire by local community/amateur groups for a minimum of 120 sessions per year.
- The free use by the Council of Lowther Pavilion and its facilities for up to 10 Council meetings per year and the annual Mayor making ceremony on dates to be provided to the Provider in advance by the Council as soon as reasonably practicable.
- The Provider shall make best endeavours to make available the Pavilion for use in the event of a

civil emergency as a rest centre or similar facility.

- The development of service provision may change over time to reflect the current nature of standard business practice in the entertainment industry. All development will encompass the core values as presented in the Trust's artistic policy.

The Performance Measures

Quarterly meetings will be held between representatives of the Provider and the Council, where the information required by this agreement will be reviewed.

If requested to do so, the Provider will make an annual presentation to the Council's Community Focus Scrutiny Committee (or other such appropriate elected member group) at the conclusion (or as near to as possible) of each year of the operation of the Service Level Agreement summarising its performance and service during the year, including financial performance – annual outturn against the budget.

Quantitative

The Services to be provided within the operating budget, provided in accordance with clause 18.

A breakdown of the number of complaints received from service users and how they have been resolved.

Number of sessions utilised by local amateur groups, volunteers and the wider community.

Number and percentage of self-promoted shows which breakeven and/or make a profit

Qualitative

The Trust will provide evidence that it is meeting art council and theatre management association industry standards in relation to customer satisfaction, audience profiling and quality of opportunity both for the visitor, local population and visiting companies. Income generation to develop the service offered and development work to encourage greater community use of the facilities. The Trust and the Council will work together to develop a greater understanding of all creative activities across the Borough.

Governance Arrangements

Members requested information about the governance arrangements implemented by the Trust. The Council's Head of Internal Audit undertook a review of the Trust's Governing document with regard to the following issues–

- Trustees
- Conflicts of Interest
- Procurement Arrangements

The Trust has reviewed its governance arrangements in line with the recommendations made by the Head of Internal Audit. Representatives of the Trust will be available to update members at the meeting.

FURTHER INFORMATION

Darren Bell, Head of Leisure and Culture, darren.bell@fylde.gov.uk , 01253 658465.

Service Level Agreement for Grant-Funded Services

Date:

Parties

- (1) Fylde Borough Council ("the Council")
- (2) Lowther Gardens (Lytham) Management Ltd. ("the Provider") as the operating company of Lowther Gardens Trust

Interpretation

In this agreement the following words have the following meanings:

Default Notice	A notice fulfilling the requirements of clause 29 and a Default Notice is "unresolved" at any time that the concerns raised in it have not been addressed to the reasonable satisfaction of the Council
Grant	The Initial Grant and any Subsequent Grant
Grant Period	The Initial Grant Period and any Subsequent Grant Period
Initial Grant	£71,417
Initial Grant Period	1 April 2012 to 31 March 2013
Performance Measures	The performance measures set out in the Second Schedule
Poster Sites	The advertising poster sites listed in the third schedule including, where the context permits, part of such a site.
Scheme	The scheme governing the charity known as Lowther Gardens, Lytham dated 3 June 2009, as amended 17 January 2011 (or any subsequent amendment)
Services	The services provided at Lowther Pavilion set out in the First Schedule
Subsequent Grant	Any grant paid by the Council to the Provider in respect of the Subsequent Grant Periods, the amount of which is to be decided by the Council in its discretion but subject to the matters set out in this Agreement, but which is not to exceed: 2013/14 - £59,167 2014/15 - £50,667

	2015/16 - £38,667 2016/17 - £31,667
Subsequent Grant Periods	Any of the following periods in respect of which a Subsequent Grant is to be paid: 1 April 2013 to 31 March 2014; 1 April 2014 to 31 March 2015; 1 April 2015 to 31 March 2016; 1 April 2016 to 31 March 2017.
TUPE	The Transfer of Undertakings (Protection of Employment) Regulations 2006

Status of Agreement

1. The Council has agreed to pay a grant to the Provider to enable it to provide the Services at Lowther Pavilion. The Council is satisfied that paying a grant for these purposes is likely to achieve the promotion or improvement of the economic, social or environmental well being of the Council's area. The Services provided by the Provider contribute towards delivery of the Council's strategic themes.
2. This Agreement sets out what the Provider is to do, how its performance will be measured and what happens if the Services are not provided as required by this Agreement.
3. This Agreement is not intended to constitute a contract between the Council and the Provider and the Council shall not be legally bound to pay the Grant.

The Grant and the Grant Period

4. The Council will (subject to as hereinafter provided) pay the Initial Grant to the Provider to enable the Provider to deliver the Services during the Initial Grant Period.
5. The Initial Grant will be paid in the following instalments:

Date	Amount
1 June 2012	£35,709
1 October 2012	£17,854
1 January 2013	£17,854

6. The Council may pay the Subsequent Grant to the Provider to enable the Provider to deliver the Services during the Subsequent Grant Periods. Any

Subsequent Grant will be paid in quarterly instalments on 1 April, 1 July, 1 October and 1 January each year.

7. In deciding whether to pay a Subsequent Grant and the amount of any Subsequent Grant, the Council shall have regard to the financial position of the Provider, as evidenced by the accounting information required to be provided, and to the principle of limiting the amount of Subsequent Grant to that required to fulfil its obligations under this agreement, taking into account the need for the Trust to build a reserve of Working Capital and future development funding.
8. In each Subsequent Grant Period, and at least three months prior to 1 April of the relevant period, the parties to this Agreement shall make best endeavours to negotiate a level of Service provision that reflects the Subsequent Grant which the Council (acting reasonably) will pay. In the unlikely event the parties to this Agreement are unable to reach mutually acceptable terms on the provision of the Services this Agreement shall terminate on 31 March in that current Grant Period.
9. The Provider must comply with the Performance Measures and any specific guidance issued by the Council in deciding how it will spend the Grant.
10. In addition to a Grant, the Council may (at its discretion) pay a termination payment of up to the equivalent of one instalment of that Grant for any Grant Period to the Provider on the last day of the Grant Period, if and to the extent that:
 - The Council does not propose to pay a Grant in respect of the year immediately following the end of the Grant Period;
 - The Provider does not intend to provide the Services or services similar to the Services during that year; and
 - The Provider demonstrates to the Council's satisfaction that the termination payment is needed to facilitate a reasonably justifiable winding-down of its service

The Services

11. The Provider will deliver the Services at the times and in the manner set out in this Agreement and in accordance with the Performance Measures.
12. The Provider will supply such information as the Council may reasonably demand from time to time about its provision of the Services to enable the Council to assess the Provider's compliance with the Performance Measures.

Lead Officers

13. Each party has nominated an officer to be the primary point of contact and an address for service on all matters concerning the Grant, this agreement or the Services. The nominated officers are:

Council: Director Community Services, Town Hall, Lytham St Annes, Lancashire FY8 1LW

Provider: Chairman, Lowther Gardens Trust, Lowther Pavillion, West Beach, Lytham St Annes, Lancashire FY8 5QQ

Ancillary Provisions

14. The Provider will be wholly responsible for the day-to-day financial and accounting functions in relation to the delivery of the Services from within its own resources. It must ensure that there are proper financial management arrangements in place in accordance with the UK Generally Accepted Accounting Practice (GAAP). These will include the following:
- A financial audit trail from allocation of spend to activity or service delivery
 - Records of spending decisions
 - Evidence of spend and payments made
 - Evidence of activity undertaken
 - Records of income generated
 - Records of all other funding secured
 - Professionally audited annual accounts
 - Quarterly management accounts
 - Evidence of contracting and procurement procedures carried out for significant items of expenditure, to ascertain value for money
15. The Provider will keep accurate financial records in accordance with GAAP and will make them available to the Council on request, including access to all relevant receipts and invoices. The records must in particular provide a clear audit trail of how any Grant has been used.
16. The Provider will supply to the Council a copy of its pre-audited accounts 3 months after the end of the Initial Grant Period and each Subsequent Grant Period and a copy of the professionally audited accounts within 6 months of the end of those periods.
17. The Provider will supply a copy of its annual budget to the Council one month in advance of the commencement of each Grant Period, which must reflect the Initial Grant or any Subsequent Grant payable by the Council for the provision of the Services.
18. The Provider will supply quarterly management accounts to the Council showing details of expenditure and income in the period and accumulated figures against budget for the year to date. Where the financial statements are inconsistent with the reasonable expectations of the Council the

Provider will clarify and give reasons for the situation, explaining how the agreed budget will be achieved.

19. All spending decisions of the Provider must be within the known resources available to the Provider at the time of making the decision.
20. Any costs, allowances or expenses incurred by the Provider as a result of providing financial information, documents or records to the Council or for attendance at any meetings with Council representatives will be the responsibility of the Provider.
21. The Provider will supply the Council with a schedule of dates when any external audit or accreditation inspection of the Services will be undertaken and provide the Council with a copy of any resulting report.
22. The Provider will, both in providing the Services and generally, comply with all relevant statutory requirements, including those related to health and safety and equalities. The Provider acknowledges that such compliance is the sole responsibility of the Provider and agrees to indemnify the Council against all costs, claims, demands, proceedings and liabilities whatsoever arising out of the performance of the Services. The Council does not, either by the payment of any Grant, by entering into this agreement or otherwise take, accept or assume any responsibility for any non-compliance by the Provider.
23. The Provider will ensure that there are appropriate internal procedures in place to manage risks and ensure good governance practice. The Provider will provide to the Council such evidence as the Council reasonably requires that risk management measures are being undertaken to mitigate threats to the future operation of the Services and that good governance practice is operational. Performance on risk management and governance measures will form a part of the quarterly monitoring meetings, including details of any changes to the register of interests maintained by the Trust.
24. The Provider provides the Services in its own right and not as agent or partner of the Council. The Council will not indemnify the Provider for negligence or any other breach of duty other than for death or personal injury caused by the negligence of the Council or its servants or agents.
25. The Provider will maintain adequate insurance to cover any liabilities arising from the performance of the Services. It will allow the Council to inspect its policies on request and submit copies of such policies to the Council's Lead Officer on an annual basis.
26. Throughout the Grant Period, the Provider will prominently acknowledge the funding the Council provides on official stationery, all main promotional material and publications of the Provider, incorporating the logo of the Council where space allows. Where relevant, all publicity and PR undertaken by the Provider must also clearly acknowledge and make reference to the Council as a funder.

27. Any approaches to the press with respect to any matter relating specifically to the terms of this Agreement should be jointly agreed through consultation between the Provider and the Council.
28. The Council agrees to reserve the Poster Sites for the use of the Provider, subject to the Provider complying with the following conditions:
- At any given time, at least 50% of the Poster Sites (not including those in the Lowther Grounds) are to be available for use by community groups or other non-commercial organisations (within a reasonable period of advertising).
 - Not to charge any community group or other non-commercial organisation a rate for using any Poster Site which could be deemed unreasonable in relation to the costs involved in displaying the poster, administration and its eventual removal.
 - Any bookings made with the Council for use of a Poster Site before the date of this agreement will be honoured.
 - The Provider will maintain the Poster Sites at its own expense in a safe and fit condition, including removing fly posting and graffiti.
 - The Provider will remove out-of date advertising.
 - The Provider acknowledges that the Council may, in its discretion, remove a Poster Site after consulting the Provider.
 - The Provider acknowledges that upgrading of the Poster Sites will be subject to the usual planning process and require the approval of the Council.
 - The Provider co-operates with Lancashire County Council concerning the use of the Poster Site at St Anne's library.

Default in Performance

29. In the event that the Provider ceases to provide the Services the Council:
- will cease to be under any obligation to pay any further instalment of any Grant ;and;
 - may, at its absolute discretion (but subject to clause 33), require the Provider to repay any or all of the most recent instalment of any Grant that has been paid to the Provider
30. If, having regard to the Performance Measures, and having previously provided written adequate notification of its concerns to the Provider, the Council considers that the performance of the Services unacceptably below the standard the Council reasonably requires pursuant to this Agreement, the Council may, notwithstanding anything else in this agreement, withhold the payment of any instalment of a Grant until it considers that the performance of the Services have returned to an acceptable standard.
31. If, having, withheld three or more instalments of a Grant pursuant to clause 31 of this agreement, the Council considers that there is no reasonable likelihood that the performance of the Services will return to an acceptable

standard within eight weeks, it may give notice to that effect to the Provider and the Provider will then, for the purposes of clause 29, be deemed to have ceased to provide the Services.

32. For the purposes of clause 30 the Council will only be deemed to have provided adequate notification of its concerns if the notification:

- was made in writing to the Provider's representative named in clause 14; and
- contained (in the opinion of the Council) sufficient detail about the Council's concerns to have given a reasonable organisation in the place of the Provider an adequate opportunity to address them to the reasonable satisfaction of the Council

33. In deciding what proportionate part of the Grant it considers appropriate to require the Provider to repay under clause 29, the Council will have regard to the following principles:

- If the Provider informs the Council, that it will cease to operate (but not if the Provider has already ceased to provide the Services), the need for the Provider to be able to bring about an orderly closure of the Services including but not limited to the termination of employment contracts and any statutory redundancy payments
- The Council will only require the Provider to repay sums in respect of Grant that was paid in respect of the current financial year of a Grant Period.

34. The Provider may bid to the Council for capital funding to support any major redevelopment of Lowther Pavilion. This will be considered alongside other demands on the Council's capital resources.

35. The Provider acknowledges that the Grant is not consideration for any taxable supply for VAT purposes to the Council by the Provider.

36. The Provider accepts that the Council may share information about the Grant with any parties of the Council's choice as well as those making requests for information under the Freedom of Information Act 2000.

37. The Provider may not assign any of their rights under this Agreement to any successor or other body.

38. The Provider may not transfer any part of the Grant or this Agreement to another organisation or individual.

39. It is agreed between the parties that the purpose of Grant is to fund any potential operating deficit in the Provider's resources in respect of the reasonable performance of the Services by the Provider during the Grant Period, taking into account the need for the Trust to build a reserve of Working Capital and future development funding. If during the course of

this Agreement it becomes reasonably apparent to the Council that the Grant is no longer required and the Provider is no longer operating at a loss, the Council (at its entire discretion) shall be at liberty (in consultation with the Provider) to withhold payment (in whole or part) of the Subsequent Grant for such time or periods as it shall deem appropriate. This clause shall not be invoked if the provider is successful in securing revenue and/or capital grants which require specific performance measures beyond those specified in this agreement.

Dispute Resolution

40. For the purposes of this clause:

- 'Dispute' means a dispute issue difference question or claim as between Fylde Borough Council and Lowther Gardens (Lytham) Management Ltd relating to or arising at any time out of this agreement;
- 'Party' means a party to the Dispute;
- 'Specialist' means a person qualified to act as an independent expert in relation to the Dispute having experience in the profession in which he practises for the period of at least 10 years immediately preceding the date of referral.

41. Either party may give to the other notice (a 'Dispute Notice') requiring a dispute to be referred to a Specialist and proposing an appropriate Specialist.

42. The Party served will be deemed to accept the proposals made in the Dispute Notice unless that Party within 10 Working Days of service of the Dispute Notice gives notice rejecting one or more of the proposals or unless each Party serves a Dispute Notice on the other contemporaneously.

43. Unless the Parties agree or are deemed to agree the appropriate Specialist:

- if the Parties do not agree which type of Specialist is appropriate to resolve the Dispute either Party may refer that question to the President or next most senior available officer of the Institute of Chartered Accountants England and Wales ('the Institute') who will (with the right to take such further advice as he may require) determine that question and nominate or arrange to have nominated the appropriate Specialist;
- 4.2 if the Parties do agree the appropriate type of Specialist but do not agree the identity of the Specialist he will be nominated on the application of either party by the President or other most senior available officer of the organisation generally recognised as being responsible for the relevant type of Specialist but if no such

organisation exists then by the President or next most senior available officer of the Institute.

44. The fees and expenses of the Specialist, including the cost of his appointment, shall be borne as he shall direct and in default of direction are to be borne equally between the parties.
45. The Specialist must afford the Parties an opportunity to make written representations to him and an opportunity to make written counter-representations on any representations made to him by the other Party but is not in any way limited or fettered by such representations and counter-representations and is to be entitled to rely on his own judgment and opinion.
46. If a Specialist dies or refuses to act or becomes incapable of acting either Party may apply to the President or next available most senior officer to discharge him and appoint another in his place.
47. The Parties agree that the decision of the Specialist shall be final and binding upon them.

Transfer of Staff

48. The Council agrees that:

- (i) in so far as this agreement effects the transfer of an undertaking operated by the Council, and that the TUPE applies to such a transfer, it has and will comply with its obligations under the TUPE

- (ii) it will support an application by the Provider or the Lowther Gardens Trust to join the Lancashire County Pension Fund as an admissible body, and will, if requested by the Provider or the Lowther Gardens Trust, act as guarantor for that body's admission to the scheme in relation only to such persons who transfer to the employment of that body as a result of TUPE and who were, before such transfer, members of that fund.

- (iii) it shall retain any pension liabilities it may have for the transferred employees and those pensioners previously employed at Lowther Gardens up to 1 June 2012, under the Lancashire Local Government Pensions Scheme.

- (iv) it shall retain any redundancy liabilities it may have accrued for the transferred employees up to 1 June 2012.

- (v) In the event of any claim being made against the Council, it shall immediately notify the Provider and no agreement or settlement shall be reached or entered into by the Council, without the prior consent of the Provider, (which shall not be unreasonably withheld or delayed).

49. The Provider agrees that:

- (i) in so far as this agreement effects the transfer of an undertaking operated by the Council, and that the TUPE applies to such a transfer, it has and will comply with its obligations under the TUPE
- (ii) it accepts that the following four persons presently employed by the Council for the purposes of the undertaking to be transferred will, by virtue of TUPE, be transferred to the employment of the Provider on the 1 June 2012:

INFORMATION REDACTED DUE
TO PERSONAL DATA

The First Schedule

The Services

- (i) The maintenance and development of Lowther Pavilion as a cultural community facility, for the benefit of residents of and visitors to the Borough.
- (ii) The provision of a balanced and diverse programme of performing arts and entertainment, including dance, drama, music, musical theatre, variety and comedy; encouraging innovation through the use of new technology and the support of new writing and performing talent.
- (iii) The development of new audiences and encouragement of existing audiences to visit more frequently, building participation in the arts locally; accessible to all sectors of the community through programming, marketing and community engagement work.
- (iv) The promotion of the performing arts in Fylde, supporting and developing local amateur groups, volunteers and the wider community. The pavilion shall be available for hire by local community/amateur groups for a minimum of 120 sessions per year.
- (v) The free use by the Council of Lowther Pavilion and its facilities for up to 10 Council meetings per year and the annual Mayor

making ceremony on dates to be provided to the Provider in advance by the Council as soon as reasonably practicable. Dates of meetings for 2012/13 as follows –

- 30th July 2012 , from 19:00
- 24th September 2012 from 19:00
- 3rd December 2012 from 19:00
- 28th January 2013 from 19:00
- 4th March 2013 from 19:00
- 25th March 2013 from 19:00
- 15th May 2013 from 2pm

- (vi) The Provider shall make best endeavours to make available the Pavilion for use in the event of a civil emergency as a rest centre or similar facility.
- (vii) The development of service provision may change over time to reflect the current nature of standard business practice in the entertainment industry. All development will encompass the core values as presented in the Trust's artistic policy.

The Second Schedule

The Performance Measures

Quarterly meetings will be held between representatives of the Provider and the Council, where the information required by this agreement will be reviewed.

If requested to do so, the Provider will make an annual presentation to the Council's Community Focus Scrutiny Committee (or other such appropriate elected member group) at the conclusion (or as near to as possible) of each year of the operation of the Service Level Agreement summarising its performance and service during the year, including financial performance – annual outturn against the budget.

Quantitative

- The Services to be provided within the operating budget, provided in accordance with clause 18.
- A breakdown of the number of complaints received from service users and how they have been resolved.
- Number of sessions utilised by local amateur groups, volunteers and the wider community.

- Number and percentage of self-promoted shows which breakeven and/or make a profit

Qualitative

- The Trust will provide evidence that it is meeting art council and theatre management association industry standards in relation to customer satisfaction, audience profiling and quality of opportunity both for the visitor, local population and visiting companies. Income generation to develop the service offered and development work to encourage greater community use of the facilities. The Trust and the Council will work together to develop a greater understanding of all creative activities across the Borough.

The Third Schedule

The Poster Sites


Twelve double-crown boards at the Crescent, St Annes

Two double-crown boards at St Annes Library

Four double-crown boards at St Pauls Avenue, St Annes

Four double-crown boards at the entrance to Fairhaven Lake

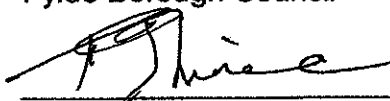
Signatures



Fylde Borough Council

8/6/12.

Date



Lowther Gardens (Lytham) Management Ltd
(as operating company of Lowther Gardens Trust)

8th June 2012.

Date

INFORMATION ITEM



REPORT OF	MEETING	DATE	ITEM NO
MANAGEMENT TEAM	TOURISM AND LEISURE COMMITTEE	10 SEPTEMBER 2015	9

GENERAL FUND REVENUE BUDGET MONITORING REPORT 2015/16 - POSITION AS AT 31ST JULY 2015

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY OF INFORMATION

The purpose of this report is to provide an update of the Council's General Fund (GF) Revenue Budget as at 31st July 2015 and specifically for those areas under the Committee's remit.

SOURCE OF INFORMATION

Chief Financial Officer – the report is based upon information extracted from the Council's financial ledger system for the period to July 31st 2015.

LINK TO INFORMATION

General Fund Revenue Budget monitoring Report to 31st July 2015:

<http://www.fylde.gov.uk/council/finance/budget-monitoring/2015-16/revenue/>

WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

This information is provided to enable the committee to consider and scrutinise periodic revenue budget monitoring reports for those areas under the committee's remit.

FURTHER INFORMATION

Contact: Paul O'Donoghue (Chief Financial Officer)

Tel: 01253 658566

GENERAL FUND REVENUE BUDGET MONITORING REPORT 2015/16 –

POSITION AS AT 31ST JULY 2015

Summary

The purpose of this report is to provide an update on the Council's General Fund (GF) Revenue Budget as at 31st July 2015. The report includes a narrative description of the most significant variances from the profiled latest budget and details any actions required to address these. Appendix A to this report shows the value of the most significant variances (those in excess of £5k) for all of the Council services by Committee and provides a brief explanation for each variance.

1. Background

- 1.1 The Council operates a system of Revenue Budget Monitoring which revolves around the production of detailed monthly monitoring reports for budget holders. Significant variances from the expected budget position at the point of monitoring, both for expenditure and income, are summarised in monitoring reports which are periodically reported to each Programme Committee for information purposes. This report therefore details the findings and issues emerging from budget monitoring carried out to 31st July 2015.
- 1.2 It should be noted that work continues on improving budget profiling across the Council in order that budget profiles more accurately reflect the spending pattern of individual budgets across the financial year. This serves to enhance budget monitoring and focus attention on true variances rather than budget profiling issues. This is a continuous process with budget holders so that the improved profiling continues to refine the budget monitoring system.
- 1.3 Council approved the 2015/16 budget at its meeting on 3rd March 2015. Subsequently on 22nd June 2015 Cabinet approved the Council's outturn position for 2014/15. The impact of those approvals, including savings and growth options approved at Council and slippage from 2014/15 approved at Cabinet, are now reflected in the Council's financial ledger and therefore this report monitors expenditure and income against the updated approved budgets.

2. Budget Rightsizing Exercise

- 2.1 In 2011/12 The Council's Management Team committed to carrying out an annual budget rightsizing exercise to analyse underspends which have occurred over the last 3 financial years and to adjust current and future year budgets to better reflect the level of resource requirement in the context of current financial constraints. This process has continued to be undertaken annually and will be repeated during the second quarter of 2015/16. Any resulting changes to budgets will be reflected in later updates to the Council's Financial Forecast.

3. Budget Areas to Note

There are a number of budget areas to note on this General Fund Budget Monitoring report:

i. Employee Costs

The budget forecast which was approved by Budget Council in March 2015 assumed reduced payroll costs as a result of 'turnover savings' (delays in the recruitment to vacant posts) of £75,000 per annum from 2015/16 onwards. Actual savings achieved in relation to direct employee costs to 31st July 2015 are already in excess of this target. These savings may not recur to this extent for the remainder of the year. The employee costs budget will be reviewed as part of the right-sizing exercise on service budgets later in the year and a favourable MTFS adjustment may follow.

ii. Sale of Sand (Sand-winning)

Income from the sale of sand has been significantly higher than the forecast amount and consequently this income budget will be reviewed as part of the budget right-sizing exercise with the intention of increasing the income budget to reflect the current level of income. The increase may be a consequence of greater levels of activity in the construction industry, and the consequential demand for sand as a building material, possibly reflecting an upturn in the house-building market.

iii. Fleet Costs

Expenditure on fleet costs for the year to date indicates a number of variances against various elements of the budget. Much of the favourable variance in material costs is due to the fleet replacement programme and efficiencies generated from revised working practices as part of the modernisation strategy. At present the fleet budgets are predicted to be on target at the end of the year. However, experience shows that expenditure on items such as fuel (which is subject to price volatility) and vehicle hire (which can increase due to vehicle breakdowns) can be difficult to predict and the current position could change. The fleet budgets will be reviewed as part of the right-sizing exercise on service budgets later in the year.

iv. Crematorium Income

Income from cremations has been significantly higher than the budgeted level. However this is offset by a reduction in the level of income received as a result of the introduction of the 'CAMEO' scheme from January 2013. The CAMEO scheme results in a payment through a central pool to those authorities (including Fylde) who have undertaken modernisation works at their facilities to reduce emissions in line with government directives. This is funded by payments into the central pool from those authorities which have not carried out the modernisation works. However since its inception receipts into the pool have been less than was forecast resulting in a reduction in the level of receipts to those eligible authorities (including Fylde). As the scheme becomes embedded the collection of payments into the pool may improve and appropriate enforcement action may be introduced, but that is not certain at this stage. Consequently as part of the budget right-sizing exercise the anticipated of income from the CAMEO Scheme both for 2015/16 and for future years will be reviewed as will the future level of income generated by the crematorium.

v. Planning Application Fee Income

Planning application fee income is dependent on the number and nature of applications received. A number of significant applications have been received towards the end of the last financial year and during the early part of this year which have created the current favourable variance. The budget will be reviewed as part of the right-sizing exercise on service budgets later in the year and may lead to a favourable MTFS adjustment.

vi. Council Tax and Housing Benefits

There are currently a number of significant variances on the various control accounts in respect of Council Tax and Housing Benefits, particularly Rent Allowance expenditure. However, as the majority of these are directly reimbursed from central government grant a large variance at year end is not currently anticipated and the variances have therefore been excluded from the variance analysis report. The position will be kept under review throughout the remainder of the year and a MTFS adjustment may follow.

5. Conclusions

External pressures outside the Council's control are impacting on all local authorities. Instructions remain in place that officers should not commit to any unnecessary expenditure and should seek to maximise efficiencies. This approach has a downward impact on costs incurred by the Council and may result in an under-spend against budget this year.

Regular budget monitoring reports are an integral part of the Council's financial monitoring framework. These will be available on the Councils website.

Finance staff work continuously with budget holders across the Council, and are heavily reliant upon budget-holders to be able to understand and quantify the potential impact of in-year hotspot variances within their areas of responsibility.

We are still at the early part of 2015/16 and it is therefore not possible to draw any firm conclusions on the in-year financial position. The financial risks facing the Council, as set out in the MTFS to Council in March 2015 still remain. Instructions issued by Management Team that budget holders are to remain prudent in order to build up additional balances are still in place.

REVENUE MONITORING 2015/16 - Period 4 to July 31st 2015 (Variances in excess of £5k)
Appendix A

Service Area	Detailed Description	Full Year Budget	Budget as at Period 4	Actual & Commitments as at Period 4	Variance as at Period 4	FAV / ADV	Variance	Budget Holder	Budget Holder Comments
		£	£	£	£		%		
FINANCE & DEMOCRACY COMMITTEE / CORPORATE CROSS CUTTING BUDGETS									
All Council services	Employee costs including basic pay, pension, NI, and overtime, plus agency costs	8,065,028	2,784,921	2,653,779	-131,142	FAV	-4.7%	Corporate	The budget forecast which was approved by Budget Council in March 2015 assumed reduced payroll costs as a result of ‘turnover savings’ (delays in the recruitment to vacant posts) of £75,000 per annum across all Council services from 2015/16 onwards. Actual savings achieved in relation to direct employee costs to 31st July are already in excess of this target. The employee costs budget for 2015/16 will be reviewed and updated as part of the budget right-sizing exercise.
Utility costs and Business Rates	Electricity	119,386	30,495	9,223	-21,272	FAV	-69.8%	Andrew Dickson	These budgets relate to utility and business rate costs across the Council's property estate. Reductions in the level of most of these budgets, especially the electricity and gas budgets, are anticipated as a consequence of a number of factors including; the beneficial effect of recent Town Hall roof and window replacement works in reducing heat loss from the building; a reduction in the overall number of properties within the Council's property estate; and the fall in energy prices linked particularly to falls in the price of oil to the energy generating sector. These budgets will each be reviewed as part of the right-sizing exercise.
	Gas	78,972	15,547	9,668	-5,879	FAV	-37.8%		
	Business Rates	217,589	217,589	220,669	3,080	ADV	1.4%		
	Water Charges - Metered	73,081	18,670	7,174	-11,496	FAV	-61.6%		
	Sewerage & Environmental Services	36,301	36,301	25,297	-11,004	FAV	-30.3%		
TOURISM & LEISURE COMMITTEE									
St. Annes-Leisure (Strategic)	Games Site Fees	-50,000	-33,000	-24,914	8,086	ADV	24.5%	Darren Bell	Income is lower than the budgeted amount due to the relatively poor weather during the period (15 un-playable days at games sites during June due to strong winds & rain). The budget will be kept under review for the remainder of the year.
Lytham-Leisure (Strategic)	Games Site Fees	-59,000	-40,120	-18,292	21,828	ADV	54.4%	Mark Wilde	Income is lower than the budgeted amount due to a combination of the relatively poor weather during the period and difficulties in acquiring replacement boats at Fairhaven Lake as scheduled. The budget will be kept under review for the remainder of the year.
Coast and Countryside	Sale of Sand (sandwinning)	-125,000	-37,155	-50,313	-13,158	FAV	-35.4%	Gary Sams	The sale of sand has continued on an improving trend. This budget will be reviewed as part of the right-sizing exercise.

Appendix A (cont'd)

Service Area	Detailed Description	Full Year Budget	Budget as at Period 4	Actual & Commitments as at Period 4	Variance as at Period 4	FAV / ADV	% Variance	Budget Holder	Budget Holder Comments
		£	£	£	£		%		
OPERATIONAL MANAGEMENT COMMITTEE									
Trade Waste Service	Bulk Bin Collection Charges	-156,940	-150,662	-137,367	13,295	ADV	8.8%	Kathy Winstanley	The loss of a number of bulk bin customers of Lytham has resulted in a reduction in income during the period. The budget will be reviewed as part of the right-sizing exercise.
Fleet Charges	FMS Materials Cost	144,125	48,153	28,585	-19,568	FAV	-40.6%	Kathy Winstanley	The favourable budget variance across a range of vehicles is as a result of the number of new vehicles in use, the removal of the need to go on landfill sites, new tyre contract and improved driving practices. Many of the new vehicles are now out of warranty and this under-spend will reduce over the life of the vehicles. Adjustments to the FMS budgets will be considered as part of the budget right sizing exercise.
	Fuel	334,566	111,621	97,922	-13,699	FAV	-12.3%		
	Tyres Renewal	38,171	12,861	5,942	-6,919	FAV	-53.8%		
Car Parks	Car Parking Fees	-483,812	-187,809	-216,442	-28,633	FAV	-15.2%	Andrew Dickson	The income is in excess of the budget for the period due to increased usage/visitor numbers despite periods of inclement weather. The budget will be reviewed as part of the right-sizing exercise.
ENVIRONMENT HEALTH & HOUSING COMMITTEE									
Cemetery & Crematorium	Cremations	-851,000	-252,860	-287,710	-34,850	FAV	-13.8%	Darren Bell	Income from cremations has continued to increase. The budget will again be reviewed as part of the budget right-sizing exercise to reflect the current and predicted future levels of income. Also to be reviewed will be the anticipated income levels resulting from the introduction of the 'CAMEO' scheme which has not fulfilled earlier expectations. Paragraph iv of the Revenue Monitoring Report provides further details in this regard.
	CAMEO Scheme Income	-20,000	-6,672	21,000	27,672	ADV	414.7%		
DEVELOPMENT MANAGEMENT COMMITTEE									
Development Management	Planning Application Fees	-475,000	-305,330	-544,625	-239,295	FAV	-78.4%	Mark Evans	Several major planning applications have been received during the period that were accompanied by significant application fees. Application fee income forecasts will be reviewed as part of the right-sizing exercise.
Planning Appeals	Planning Appeal Hearing Costs	237,849	23,785	1,600	-22,185	FAV	-93.3%	Mark Evans	No planning inquiries or appeal hearings have taken place during this period that have incurred costs. Managers within the service are aware that a number of appeals are pending that will most likely incur costs later this financial year.

INFORMATION ITEM



REPORT OF	MEETING	DATE	ITEM NO
MANAGEMENT TEAM	TOURISM AND LEISURE COMMITTEE	10 SEPTEMBER 2015	10

CAPITAL PROGRAMME MONITORING REPORT 2015/16 - POSITION AS AT 31ST JULY 2015

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY OF INFORMATION

The purpose of this report is to provide an update of the Council's approved Capital Programme as at 31st July 2015 and specifically for those schemes under the Committee's remit.

The report also provides a link to the Council's draft Capital Strategy which sets out the Council's approach to capital investment and summarises the process for the consideration of capital bids. Comments and feedback are invited upon this draft. It is proposed that the Capital Strategy will be presented for consideration at the Council meeting of 12th October 2015.

SOURCE OF INFORMATION

Chief Financial Officer – the report is based upon information extracted from the financial ledger system for the period to July 31st 2015.

LINK TO INFORMATION

- Capital Programme Monitoring 2015/16 as at 31st July 2015:

www.fylde.gov.uk/council/finance/budget-monitoring/2015-16/capital

- Draft Capital Strategy:

<http://www.fylde.gov.uk/council/finance/>

(see 'In this Section' – Draft Capital Strategy 2015)

WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

This information is provided to enable the committee to consider and scrutinise the latest position on the Council's approved Capital Programme for those schemes under the committee's remit.

FURTHER INFORMATION

Contact: Paul O'Donoghue (Chief Financial Officer)

Tel: 01253 658566

CAPITAL PROGRAMME MONITORING REPORT 2015/16 –

POSITION AS AT 31ST JULY 2015

Summary

The purpose of this report is to provide an in-year progress update in respect of those schemes within the Capital Programme that have been approved for delivery in 2015/16, together with an update on the Council's overall Five Year Capital Programme. This report includes a narrative description of the most significant risks to the Capital Programme and details any actions required to address these. Appendix A to this report provides an update by Committee on schemes scheduled for commencement or delivery in 2015/16. Appendix B provides a summary of the latest position for the 5 year Capital Programme and Appendix C provides details of the financing of the programme.

1. Background

The Council approved the Capital Programme on 3rd March 2015. That update showed a balanced capital programme position from 2015-16 onwards. This report includes year to date expenditure and sets out the latest phasing of the programme and any additions or changes since the last current position was presented to Council in March 2015. The Programme has also been rolled forward to include the year 2019/20.

2. Capital Programme Re-Phasing of Budgets

This monitoring report sets out the latest phasing of the Programmed Schemes and any resulting revenue implications of borrowing will be reflected in future updates to the Councils Financial Forecast.

3. Notes on Specific Schemes

There are a number of schemes for which further information is provided below:

(i) Accommodation Project

The accommodation project was originally included in the capital programme on the basis that the scheme would be self-financing from capital receipts from the sale of 3 sites (St David's Road Depot, Derby Road, Wesham and the Public Offices). Actual asset sales and receipts are dependent on market conditions and cannot be predicted with certainty. St David's Road depot was sold in 2012/13, and the site at Derby Road, Wesham was sold in 2013/14. The Public Offices has been re-marketed during 2014/15 and the Accommodation Working Group have reviewed a number of further expressions of interest. Disposals of this nature where external agencies, planning decisions, external legal specialists and property developers are involved often take many months to conclude.

In August 2015 the Finance and Democracy Committee approved virements of £230k from phases 7 and 8 of the scheme to fund the phase 3 works and approved the commencement of the phase 3 works during 2015/16. The report also noted that the cost limiting approach to providing satisfactory accommodation will not be possible from within the funding realised from the sale of surplus assets and Members requested a further report in November with recommendations to the available sources of funding to ensure the delivery of the accommodation project up to phase 5.

The cross-party Accommodation Working Group continues to monitor and manage this project and regular update reports on the project will continue to be provided to Members.

ii) Coast Protection Scheme

The Strategic Appraisal Report for the Fylde Shoreline Strategy was approved by the Environment Agency's Large Project Review Group (LRPG) in January 2014 and included the replacement of sea defences at Fairhaven and Church Scar. Following this approval further funding was released by DEFRA and Cabinet approved spend for a Coastal Headland Study Project Appraisal Report (PAR) in the sum of £175k, fully funded from DEFRA

resources. This report has now been completed and was submitted for approval by the Environment Agency's LRPg on the 6th August 2015. Once the Project Appraisal Report is approved, further funding from DEFRA is then required to complete the next stage. This is the detailed, customer led design of the new sea walls and involves gaining the necessary approval for the work to progress, planning permission, Marine Management Organisation licence, environmental impact assessment and appropriate assessment with regards to the potential to disturb overwintering birds during construction. Once these approval are obtained it will unlock funding for both Fairhaven Lake and Church Scar sea defence construction schemes.

The overall cost of the Fairhaven Sea Wall is currently estimated by DEFRA to be £7.3m, and Church Scar Sea Wall to be £9.4m. The DEFRA funding spans the years 2015/16 to 2018/19. Fylde Council's contribution of £400k towards sea wall development works is fully-funded from the Capital Investment Reserve. Further updates and any future changes to the scheme will be reported to members and the Capital Programme will be updated accordingly.

(iii) Disabled Facilities Grants (DFGs)

As local housing authority, the Council has a statutory duty to provide disabled adaptations within the Borough. In order to fund these works the Council receives grant support which previously was provided by the Department for Communities and Local Government (DCLG).

As part of the 2013 Spending Round review the Government established the 'Better Care Fund', with the intention of "providing an opportunity to transform local services so that people are provided with better integrated care and support". Under these new arrangements from 2015/16 onwards the funding for Disabled Facilities Grants (DFGs) transferred to the Department of Health, with funding being distributed to all Councils via the upper-tier authority for that area. As such, in Lancashire the fund will be administered by Lancashire County Council. Each upper-tier authority then allocates the funding to their respective housing authorities (i.e. district councils within their area) to enable them to continue to meet this statutory responsibility.

This Council has previously made a decision to limit DFG expenditure to the level of the funding received for this purpose. In order to monitor the level of demand upon this resource the number of applications on the various categories of waiting lists and the periods of waiting time for DFG's are closely monitored and are reported to Members as appropriate.

The Capital Programme includes annual provision for DFG's at the level of the 2015/16 grant allocation. However this is the only year for which the allocation has been confirmed and for 2016/17 onwards the figures in the programme are estimates and will only be confirmed in the year they are due. For as long as DFG works remains a statutory obligation the grant is unlikely to be withdrawn by the Government but could be reduced.

Any future reduction in DFG income received by the Council will have a direct impact on the level of works that can be undertaken. There is also a direct revenue implication on DFG fees which would also have to be adjusted.

(iv) Project Slippage

Areas of slippage must be addressed in future years to ensure that no loss of external grant is imposed due to conditions associated within specified timescales.

(v) Other Capital Receipts

The approved programme for 2015/16 onwards assumes "Right to Buy" receipts of £25k per annum and "General Asset Sales" of £45k per annum. Future receipts are dependent on prevailing market conditions and values cannot be predicted with certainty. This will be monitored and reviewed during the year and adjusted accordingly in future monitoring reports, along with the impact this may have on the financing of the programme.

(vi) Capital Investment in St. Annes Pool

As part of the arrangement with the YMCA for the operation of the pool, the Council undertook to provide Capital support in the event of major works, repair or breakdown and a provision of £153k was included in the

programme for this eventuality. There is now a remaining capital resource of £93k in 2015/16. There is a risk that this remaining resource is insufficient to meet future capital expenditure needs for the facility.

4 Conclusions

- 4.1 Actual expenditure to 31st July 2015 is £608k against a full year budget of £4.434m. This equates to 13.7% of the latest budget. The expenditure on a number of schemes is phased later during the financial year.
- 4.2 The current Capital Programme as updated is showing a balanced position for 2015/16 onward. There are a number of priority areas beginning to emerge across the Council's property asset portfolio that will require further investment. The Capital Programme and the associated financing will be subject to discussion with Members during the months in the lead up to the annual budget setting process for 2016/17.
- 4.3 Any additional expenditure which is not fully funded by external finance would normally require the generation of capital receipts or further borrowing (the latter placing further pressure on the Revenue Budget from the consequent repayment costs). However Budget Council on 4th March 2013 approved the creation of a Capital Investment Reserve to finance future capital expenditure. The balance of this reserve at 31st March 2015 was £2.720m after an additional contribution at outturn for 2014/15 of £247k. Commitments to date of £2.379m leave a current uncommitted balance on the reserve of £341k. It is anticipated that this reserve would offer the preferred source of finance for any further additions to the Capital Programme in future years.

CAPITAL PROGRAMME - 2015/16 IN-YEAR SCHEME MONITORING REPORT - AS AT 31/07/15
Appendix A

APPROVED SCHEMES	Financing Source	Approved Budget 2015/16 £000	Slippage B/F from 2014/15 £000	Adjustments from 03/03/15 £000	Updated Budget 2015/16 £000	Expenditure to 31.07.15 £000	Variance £000	Comments
<u>FINANCE & DEMOCRACY COMMITTEE</u>								
Accommodation Project - Phase 3 - East Wing Inc. Lift	Proceeds from the sale of surplus Council Assets	315	2	230	547	2	545	In August 2015 the Finance and Democracy Committee approved virements of £230k from phases 7 and 8 of the scheme to fund the phase 3 works and approved the commencement of the phase 3 works during 2015/16. The Committee requested a further report be presented to the meeting in November containing recommendations as to the possible sources of further funding to ensure the delivery of the accommodation project up to phase 5.
Accommodation Project - Phase 4 - Chaseley Link Bridge		202			202		202	
Accommodation Project - Phase 5 - One Stop Shop		272			272		272	
Compliance with INSPIRE Directive	Specific Government Grant (INSPIRE)	0	7		7	7	0	The INSPIRE directive places a legal obligation on public authorities which hold geographical information regarding the environment within their locality. The budget has been adjusted to reflect slippage approved by Committee 22nd June 2015. The scheme has now been completed within the budget.
Sub total		789	9	230	1,028	9	1,019	
<u>TOURISM & LEISURE COMMITTEE</u>								
Ashton Gardens Depot	Proceeds from the sale of surplus Council Assets	61	2		63		63	The budget for this scheme has been adjusted to reflect the slippage as approved by the Finance and Democracy Committee of 22nd June 2015. The scheme is currently on hold pending the disposal of the Public offices site (the works will need to be completed prior to that disposal). The scheme may be re-phased into 2016/17 if progress on the disposal is not expected in 2015/16.
Snowdon Road Depot	Capital Investment Reserve	320			320		320	The works on this scheme have commenced and completion is expected during November 2015.
Hope Street Pavilion Refurbishment - Phase 2	Capital Investment Reserve/ External Donations	79		74	153	25	128	The works on this scheme have commenced and completion is expected during September 2015.
St Annes Pool	No external finance - funded by borrowing/general asset disposal receipts	93			93		93	This represents the balance of the maintenance scheme resource which will be retained and drawn upon when required.
St Annes Pool - External Works	Capital Investment Reserve/ Arts Council Grant	120			120		120	A scheme has been proposed which will be designed in-house subject to the delivery of other priority projects. Once designed there will need to be consultation with stakeholders and then dialogue with the Arts Council over match funding. This scheme may not proceed in 2015/16 and may be re-phased into 2016/17 or removed from the capital programme altogether. A subsequent bid may be submitted in the future once the above has been carried out which will probably include external funding from 106 agreements from an adjacent development.

Appendix A (Cont'd)

APPROVED SCHEMES	Financing Source	Approved Budget 2015/16 £000	Slippage B/F from 2014/15 £000	Adjustments from 03/03/15 £000	Updated Budget 2015/16 £000	Expenditure to 31.07.15 £000	Variance £000	Comments
TOURISM & LEISURE COMMITTEE (CONT)								
Fairhaven Lake & Promenade Gardens - First round	Capital Investment Reserve	20			20		20	This scheme represented the match funding for the development of the Heritage Lottery Development Bid. Given that the first round bid was unsuccessful a report will be presented to the September 2015 meeting of the Tourism & Leisure Committee outlining how the Fairhaven Masterplan can be delivered in the future. The report will look at other known possible sources of funding and will make recommendations as appropriate.
Park View Playing Field - Sand & Water Play Facility	Specific Government Grant (Coastal Communities)	272			272		272	Works nearly complete and playground due to be handed over from the contractor shortly.
Community Parks Improvement Programme - Frobisher Drive Play Equipment	S106 Developer Contributions	0		34	34	33	1	This scheme has now been completed with a minor underspend.
Replacement Boats Fairhaven	Capital Investment Reserve	0	55		55	19	36	The selected supplier was unable to deliver to the council's specification and the contract was terminated accordingly. Some of the boat fleet has been replaced with reconditioned craft. A report will be presented to the September 2015 meeting of the Tourism & Leisure Committee to allocate the remaining funding to alternative procurement options.
Promenade Footways	No external finance - funded by borrowing/general asset disposal receipts	40		-40	0		0	Funding for this scheme has been amalgamated into the Fairhaven Footways Improvements project below.
Fairhaven Footway Improvements	Capital Investment Reserve / General Asset Sale Receipts	15		40	55		55	The works in relation to this scheme has been designed and tendered. A report will be presented to the September meeting of the Tourism and Leisure Committee to seek approval to the commencement of the scheme.
Lowther Pavilion Roof	Capital Investment Reserve	8			8		8	This funding represents the resource required to undertake the preparatory works for the substantive scheme programmed for 2016/17. Surveys are underway to inform a design and specification for partial re-roof. Dialogue is also taking place with Trustees over their refurbishment requirements and further development ambitions.
Fairhaven Toddlers Play Area	Capital Investment Reserve	67			67		67	A project design brief has been prepared and is currently being consulted upon. The scheme is due to go out to tender in September 2015 and a report will then presented to the November 2015 meeting of Tourism & Leisure Committee to seek approval to the commencement of the works.
Sand Dunes re-modelling at North Beach Car Park / Summerfields	Capital Investment Reserve	20			20		20	Surveys are underway and are due for completion in October 2015. The design works have also been commissioned. The scheme will require stakeholder engagement and the necessary approvals prior to commencement.
Freckleton Memorial Park	Capital Investment Reserve	50			50		50	This scheme is phased over two years. In addition to the Council's contribution a further £80k of external funding has been secured. Furthermore the outcome of two more external bid submissions in the total sum of £50k is awaited. The outcome of those bids is anticipated for December 2015. The outcome of those bid submissions will determine the extent of the scheme.
Sub total		1,165	57	108	1,330	77	1,253	

Appendix A (Cont'd)

APPROVED SCHEMES	Financing Source	Approved Budget 2015/16 £000	Slippage B/F from 2014/15 £000	Adjustments from 03/03/15 £000	Updated Budget 2015/16 £000	Expenditure to 31.07.15 £000	Variance £000	Comments
OPERATIONAL MANAGEMENT COMMITTEE								
Replacement Vehicles	Capital Investment Reserve / Borrowing	802	24		826	245	581	The budget for this scheme has been adjusted to reflect the slippage as approved by the Finance and Democracy Committee of 22nd June 2015. All vehicle acquisitions are expected to be completed in line with the budget during 2015/16.
Car Park Improvements	No external finance - funded by borrowing/general asset disposal receipts	30			30	30	0	Eight new Pay & Display meters have been purchased and installed. The scheme has been completed to budget in 2015/16.
Fylde Headlands Preliminary Work	Specific Government Grant (Environment Agency)	70	16		86	20	66	The Project Appraisal Report has been submitted for approval by the Environment Agency Large Projects Review Group on 6th August 2015. Further work will be required later in the year to continue to meet Environment Agency requirements for schemes of this scale and nature.
Repair & Renewal - Flood Defences	Specific Government Grant (Environment Agency)	0	30		30	15	15	The grant scheme has come to an end with 3 claims been approved. Any unused grant will be returned to the Environment Agency.
Sub total		902	70	0	972	310	662	
ENVIRONMENT, HEALTH & HOUSING COMMITTEE								
Disabled Facilities Programme	Specific Grant (Better Care Fund) / External Contributions / Grant repayments	366	52	149	567	139	428	The budget for this scheme has been adjusted to reflect the slippage as approved by the Finance and Democracy Committee of 22nd June 2015 and increased grant allocation and recycled grant repayments. The programme is expected to be completed in line with the budget during 2015/16.
Rapid Deployment CCTV Replacement Projects	Specific Grant (LSP Performance Reward Grant)	0		82	82	29	53	The budget for CCTV camera replacement is planned to be spent on the revised CCTV project as approved by Council. Any remaining monies are to be earmarked and allocated to replacement cameras as and when they are required (subject to a community impact assessment and approval by committee) as also previously agreed by Council.
Infant Memorial Garden - Phase 2	Capital Investment Reserve / NHS & Other donations	0	15		15	16	-1	This scheme has now been completed with a minor overspend.
Cemetery and Crematorium - Infrastructure Works	Capital Investment Reserve	0		6	6		6	This part of the scheme is for the initial design phase of the of the substantial burial ground extension works programmed for 2017/18. The design work is currently being undertaken.
Cemetery / Crematorium Pumping Station	Capital Investment Reserve	0	4		4	3	1	The works on this scheme have been completed. The final invoice is awaited and the total scheme costs will be in line with the budget.
New memorial garden - Lytham Park Cemetery	Capital Investment Reserve	41			41	8	33	A new boundary fence has been installed. A report will be presented to the September 2015 meeting of the Environment, Health & Housing Committee to select a location for the garden and seek approval to the commitment of the remaining scheme funding.
Sub total		407	71	237	715	195	520	

Appendix A (Cont'd)

APPROVED SCHEMES	Financing Source	Approved Budget 2015/16 £000	Slippage B/F from 2014/15 £000	Adjustments from 03/03/15 £000	Updated Budget 2015/16 £000	Expenditure to 31.07.15 £000	Variance £000	Comments
DEVELOPMENT MANAGEMENT COMMITTEE								
Kirkham Regeneration Scheme - Town Centre Phase 4	Capital Investment Reserve	50			50		50	A report will be presented to a special Development Management Committee in August 2015 to outline the scheme and seek approval to the commencement of the works. In addition to this there will be a further £35k of revenue monies allocated to this scheme from the High Street Innovation Fund. Commencement on site is scheduled for September 2015, subject to Committee approval in August.
Woodlands Road Regeneration Scheme - Town Centre Phase 3	Capital Investment Reserve / S106 Developer Contributions	85	4		89		89	The initial survey works and the public consultation have commenced and will inform a subsequent draft scheme. A report will be presented to a future Development Management Committee to seek approval for commencement of the works.
Public Realm Regeneration - St Annes	S106 Developer Contributions	80			80	17	63	The public realm scheme at Park Road is expected to be completed to budget in 2015/16.
St Annes Regeneration Schemes	S106 Developer Contributions	274		-274	0		0	This funding is earmarked for the next phase of St Annes Town Centre including St Annes Road South and The Crescent. A draft scheme will be prepared early 2016 for spend during 2016/17. Consequently this scheme will be re-phased into 2016/17.
Lytham Regeneration Schemes	S106 Developer Contributions	130			130		130	Section 106 monies have been received and a scheme is currently being drafted for public consultation.
Staining Regeneration Schemes	S106 Developer Contributions	40			40		40	This project is subject to ongoing discussions with Staining Parish Council. A Draft scheme is to be prepared based on the outcome of those discussions.
Sub total		659	4	-274	389	17	372	
Total Expenditure		3,922	211	301	4,434	608	3,826	

UPDATED 5 YEAR CAPITAL PROGRAMME 2015/16 TO 2019/20 - BY SCHEME

	Updated Estimate 2015/16 £000	Estimate 2016/17 £000	Estimate 2017/18 £000	Estimate 2018/19 £000	Estimate 2019/2020 £000
FINANCE & DEMOCRACY COMMITTEE					
Accommodation Project - Phase 3 - East Wing Inc. Lift	547				
Accommodation Project - Phase 4 - Chaseley Link Bridge	202				
Accommodation Project - Phase 5 - One Stop Shop	272				
Accommodation Project - Phase 6 - Council Chamber		179			
Accommodation Project - Phase 7 - Internal Refurb / Services		775			
Accommodation Project - Phase 8 - Car Park & External Works		0			
Compliance with INSPIRE Directive	7				
Sub total	1,028	954	0	0	0
TOURISM & LEISURE COMMITTEE					
Ashton Gardens Depot	63				
Snowdon Road Depot	320				
Hope Street Pavillion Refurbishment - Phase 2	153				
St Annes Pool	93				
St Annes Pool - External Works	120				
Fairhaven Lake & Promenade Gardens - First Round	20				
Park View Playing Field - Sand & Water Play Facility	272				
Community Parks Improvement Programme - Frobisher Drive Play Equipment	34				
Replacement Boats Fairhaven Lake	55				
Promenade Footways	0	40	40	40	40
Fairhaven Footway Improvements	55				
Lowther Pavilion Roof	8	115			
Fairhaven Toddlers Play Area	67				
Sand Dunes re-modelling at North Beach Car Park / Summerfields	20				
Freckleton Memorial Park	50				
Sub total	1,330	155	40	40	40
OPERATIONAL MANAGEMENT COMMITTEE					
Replacement Vehicles	826	68	1,487	680	840
Car Park Improvements	30	30	30	30	30
Fylde Headlands Preliminary Work	86				
Fairhaven and Church Scar Coast Protection Scheme	0	3,600	7,300	5,600	
Repair & Renewal - Flood Defences	30				
Sub total	972	3,698	8,817	6,310	870
HEALTH & HOUSING COMMITTEE					
Disabled Facilities Programme	567	468	468	468	468
Rapid Deployment CCTV Replacement Projects	82				
Infant Memorial Garden - Phase 2	15				
Cemetery and Crematorium - Infrastructure Works	6		294		
Cemetery / Crematorium Pumping Station	4				
New memorial garden - Lytham Park Cemetery	41				
Sub total	715	468	762	468	468
DEVELOPMENT MANAGEMENT COMMITTEE					
Kirkham Regeneration Scheme - Town Centre Phase 4	50				
Woodlands Road Regeneration Scheme - Town Centre Phase 3	89				
Public Realm Regeneration - St Annes	80				
St Annes Regeneration Schemes	0	274			
Lytham Regeneration Schemes	130				
Staining Regeneration Schemes	40				
Sub total	389	274	0	0	0
Total Expenditure	4,434	5,549	9,619	6,818	1,378

UPDATED 5 YEAR CAPITAL PROGRAMME 2015/16 TO 2019/20 - FINANCING

	Updated Estimate 2015/16 £000	Estimate 2016/17 £000	Estimate 2017/18 £000	Estimate 2018/19 £000	Estimate 2019/2020 £000
FINANCING:					
Capital Receipts - General Asset Sales	45	45	45	45	45
Capital Receipts - Right to Buy Receipts	33	25	25	25	25
Capital Receipts - (Accommodation Project)	1,084	954			
Capital Receipts - Vehicle Sales					
Leasing					
Better Care Fund / Disabled Facilities Grant	480	468	468	468	468
Section 106 Monies - Woodlands Road, Ansdell	4				
Section 106 Monies - St Annes	80	274			
Section 106 Monies - Lytham	130				
Section 106 Monies - Staining	40				
Section 106 Monies - Parks Improvement - Frobisher	34				
Capital Grant - Repayments	47				
Capital Investment Reserve	1,247	534	393	78	182
Other External Finance (see analysis below)	686	3,200	7,300	5,600	
Direct Revenue Finance	73				
Prudential Borrowing	451	49	1,388	602	658
Total Financing	4,434	5,549	9,619	6,818	1,378

Total surplus (-) / shortfall in year	0	0	0	0	0
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Cumulative surplus (-) / shortfall	0	0	0	0	0
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See note below for external funding available to finance the above schemes:

Other External Finance: Analysis

LSP Performance Reward Grant	82				
Environment Agency - Fylde Coastal Preliminaries	86	3,200	7,300	5,600	
Environment Agency - Flood Defence	30				
Other Contributions - Hope Street Pavillion Refurbishment	66				
Arts Council - St Annes Pool	90				
NHS - Infant Memorial Garden Donation and fund raising	13				
INSPIRE Grant	7				
New Fylde Housing - DFG Contribution	40				
Coastal Communities Grant	272				
	686	3,200	7,300	5,600	0