



FYLDE BOROUGH COUNCIL



Meeting Agenda

Cabinet
Town Hall, Lytham St Annes
Monday 29 June 2009, 7:00pm

**The main doors to the Town Hall will be open to the
Public at 6:40pm**

This meeting will be filmed for publication on the Council web site



CABINET

MEMBERSHIP

LEADER – COUNCILLOR JOHN COOMBES

Councillor	Portfolio
DAVID EAVES	ENVIRONMENTAL WELLBEING
SUSAN FAZACKERLEY	LEISURE AND CULTURE
TREVOR FIDDLER	PLANNING AND DEVELOPMENT
CHERYL LITTLE	SOCIAL WELLBEING
ALBERT POUNDER	PARTNERSHIPS AND COMMUNITY ENGAGEMENT
ROGER SMALL	FINANCE AND RESOURCES

Contact: Peter Welsh - Telephone: (01253) 658502 - Email: peterw@fylde.gov.uk



Our Vision

To establish Fylde Borough Council as a high performing local authority

Our Corporate Objectives

To improve the economic, social and environmental well-being of our communities through:

- The promotion and enhancement of the natural built environment
- Increasing the availability and access to good quality housing for all
- Maintaining healthy and safe communities to reduce the fear of crime
- Supporting and sustaining a strong and diverse Fylde coast economy to further enhance employment prospects

We will achieve this by:

Focusing on customer requirements
Clear community and organisational leadership
Delivering high quality, cost-effective services
Partnership working

A G E N D A

PUBLIC PLATFORM	
<i>To hear representations from members of the public in accordance with Cabinet procedure rules</i>	
PROCEDURAL ITEMS	
1. DECLARATIONS OF INTEREST: <i>If a member requires advice on Declarations of Interest he/she is advised to contact the Monitoring Officer in advance of the meeting. (For the assistance of Members an extract from the Councils Code of Conduct is attached).</i>	4
2. CONFIRMATION OF MINUTES: <i>To confirm as a correct record the Minutes of the Cabinet meeting held on 6 May 2009 attached at the end of the agenda.</i>	4
URGENT ITEMS	
3. URGENT ITEMS (The Chairman will be requested to indicate whether or not he accepts that any additional item should be considered by the Cabinet as a matter of urgency, in accordance with section 100 of the Local Government Act 1972 (as amended)).	4
ITEMS FOR DECISION	
4. HEYHOUSES LINK ROAD COMPULSORY PURCHASE ORDER	7 – 10
5. KIRKHAM POOL – FINANCIAL IMPLICATIONS	11 – 16
6. THE CORPORATE PLAN	17 – 44
7. MEDIUM TERM FINANCIAL STRATEGY – OUTTURN 2008/09 (INCLUDING GENERAL FUND, CAPITAL PROGRAMME AND TREASURY MANAGEMENT)	45 – 61
8. EXCLUSION OF THE PUBLIC – REVIEW OF TENANCY	62
9. REVIEW OF TENANCY	63 – 67

Personal interests

8.—(1) You have a personal interest in any business of your authority where either—

(a) it relates to or is likely to affect—

- (i) any body of which you are a member or in a position of general control or management and to which you are appointed or nominated by your authority;
- (ii) any body—
 - (aa) exercising functions of a public nature;
 - (bb) directed to charitable purposes; or
 - (cc) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union),

of which you are a member or in a position of general control or management;

- (i) any employment or business carried on by you;
 - (ii) any person or body who employs or has appointed you;
 - (iii) any person or body, other than a relevant authority, who has made a payment to you in respect of your election or any expenses incurred by you in carrying out your duties;
 - (iv) any person or body who has a place of business or land in your authority's area, and in whom you have a beneficial interest in a class of securities of that person or body that exceeds the nominal value of £25,000 or one hundredth of the total issued share capital (whichever is the lower);
 - (v) any contract for goods, services or works made between your authority and you or a firm in which you are a partner, a company of which you are a remunerated director, or a person or body of the description specified in paragraph (vi);
 - (vi) the interests of any person from whom you have received a gift or hospitality with an estimated value of at least £25;
 - (vii) any land in your authority's area in which you have a beneficial interest;
 - (viii) any land where the landlord is your authority and you are, or a firm in which you are a partner, a company of which you are a remunerated director, or a person or body of the description specified in paragraph (vi) is, the tenant;
 - (xi) any land in the authority's area for which you have a licence (alone or jointly with others) to occupy for 28 days or longer; or
- (b) a decision in relation to that business might reasonably be regarded as affecting your well-being or financial position or the well-being or financial position of a relevant person to a greater extent than the majority of other council tax payers, ratepayers or inhabitants of the ward, as the case may be, affected by the decision;

(2) In sub-paragraph (1)(b), a relevant person is—

- (a) a member of your family or any person with whom you have a close association; or
- (b) any person or body who employs or has appointed such persons, any firm in which they are a partner, or any company of which they are directors;
- (c) any person or body in whom such persons have a beneficial interest in a class of securities exceeding the nominal value of £25,000; or
- (d) any body of a type described in sub-paragraph (1)(a)(i) or (ii).

Disclosure of personal interests

- 9.—**(1) Subject to sub-paragraphs (2) to (7), where you have a personal interest in any business of your authority and you attend a meeting of your authority at which the business is considered, you must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent.
- (2) Where you have a personal interest in any business of your authority which relates to or is likely to affect a person described in paragraph 8(1)(a)(i) or 8(1)(a)(ii)(aa), you need only disclose to the meeting the existence and nature of that interest when you address the meeting on that business.
- (3) Where you have a personal interest in any business of the authority of the type mentioned in paragraph 8(1)(a)(viii), you need not disclose the nature or existence of that interest to the meeting if the interest was registered more than three years before the date of the meeting.
- (4) Sub-paragraph (1) only applies where you are aware or ought reasonably to be aware of the existence of the personal interest.

- (5) Where you have a personal interest but, by virtue of paragraph 14, sensitive information relating to it is not registered in your authority's register of members' interests, you must indicate to the meeting that you have a personal interest, but need not disclose the sensitive information to the meeting.
- (6) Subject to paragraph 12(1)(b), where you have a personal interest in any business of your authority and you have made an executive decision in relation to that business, you must ensure that any written statement of that decision records the existence and nature of that interest.
- (7) In this paragraph, "executive decision" is to be construed in accordance with any regulations made by the Secretary of State under section 22 of the Local Government Act 2000(d).

Prejudicial interest generally

- 10.—**(1) Subject to sub-paragraph (2), where you have a personal interest in any business of your authority you also have a prejudicial interest in that business where the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice your judgement of the public interest.
- (2) You do not have a prejudicial interest in any business of the authority where that business—
- (a) does not affect your financial position or the financial position of a person or body described in paragraph 8;
 - (b) does not relate to the determining of any approval, consent, licence, permission or registration in relation to you or any person or body described in paragraph 8; or
 - (c) relates to the functions of your authority in respect of—
 - (i) housing, where you are a tenant of your authority provided that those functions do not relate particularly to your tenancy or lease;
 - (ii) school meals or school transport and travelling expenses, where you are a parent or guardian of a child in full time education, or are a parent governor of a school, unless it relates particularly to the school which the child attends;
 - (iii) statutory sick pay under Part XI of the Social Security Contributions and Benefits Act 1992, where you are in receipt of, or are entitled to the receipt of, such pay;
 - (iv) an allowance, payment or indemnity given to members;
 - (v) any ceremonial honour given to members; and
 - (vi) setting council tax or a precept under the Local Government Finance Act 1992.

Prejudicial interests arising in relation to overview and scrutiny committees

- 11.—** You also have a prejudicial interest in any business before an overview and scrutiny committee of your authority (or of a sub-committee of such a committee) where—
- (a) that business relates to a decision made (whether implemented or not) or action taken by your authority's executive or another of your authority's committees, sub-committees, joint committees or joint sub-committees; and
 - (b) at the time the decision was made or action was taken, you were a member of the executive, committee, sub-committee, joint committee or joint sub-committee mentioned in paragraph (a) and you were present when that decision was made or action was taken.

Effect of prejudicial interests on participation

- 12.—**(1) Subject to sub-paragraph (2), where you have a prejudicial interest in any business of your authority—
- (a) you must withdraw from the room or chamber where a meeting considering the business is being held—
 - (i) in a case where sub-paragraph (2) applies, immediately after making representations, answering questions or giving evidence;
 - (ii) in any other case, whenever it becomes apparent that the business is being considered at that meeting;
 unless you have obtained a dispensation from your authority's standards committee;
 - (b) you must not exercise executive functions in relation to that business; and
 - (c) you must not seek improperly to influence a decision about that business.
- (2) Where you have a prejudicial interest in any business of your authority, you may attend a meeting (including a meeting of the overview and scrutiny committee of your authority or of a sub-committee of such a committee) but only for the purpose of making representations, answering questions or giving evidence relating to the business, provided that the public are also allowed to attend the meeting for the same purpose, whether under a statutory right or otherwise.

REPORT



REPORT OF	MEETING	DATE	ITEM NO
DIRECTOR OF STRATEGIC DEVELOPMENT SERVICES	CABINET	29 JUNE 2009	4

HEYHOUSES LINK ROAD COMPULSORY PURCHASE ORDER

Public Item

This item is for consideration in the public part of the meeting.

Summary

This report recommends terms for the sale of land to Lancashire County Council under a compulsory purchase order. The land to be sold is a small strip of land adjacent to Moss Hall Lane allotments.

Recommendation

That the land is sold on the terms set out in this report.

Reasons for recommendation

A confirmed compulsory purchase order is in place, so the Council is legally obliged to sell the land. The sale price, and the accommodation works offered by the County Council, are considered by the Principal Estates Surveyor to be reasonable, following consultation with grounds maintenance team.

Alternative options considered and rejected

As the sale is compulsory the only alternative option is to renegotiate the sale price and the accommodation works. This option has been rejected as the terms are considered to be the best which could reasonably be obtained, and in order to further a spirit of co-operation with the County Council.

Cabinet Portfolio

The item falls within the following Cabinet portfolio:

Finance and Resources: Councillor Roger Small

Report

Lancashire County Council has made a compulsory purchase order on land which it requires for construction of the Heyhouses Link Road – Southern Section. Included in the order is a narrow strip of land extending to 59 square metres in the ownership of Fylde Borough Council. This strip is just outside the boundary of Moss Hall Lane allotments, and currently forms part of a temporary works site which has in the past been used by the developer of the adjacent housing estate. The land is considered to have only a nominal value, with no easily identifiable purchaser in the absence of this road scheme. Accordingly a sale price of £250 has been provisionally agreed.

Of greater concern is the impact which the scheme will have on the adjacent allotments which are in the Council's ownership. In this respect discussions have taken place with the County Council in consultation with the Grounds Maintenance Department, as a result of which the County Council have agreed to provide a new post and four-rail fence, and a hedge, along the boundary between the land to be sold and the allotments. This will connect with the established hedges to the existing allotment boundaries.

Conclusion

Cabinet is recommended to approve the sale on the terms outlined in this report.

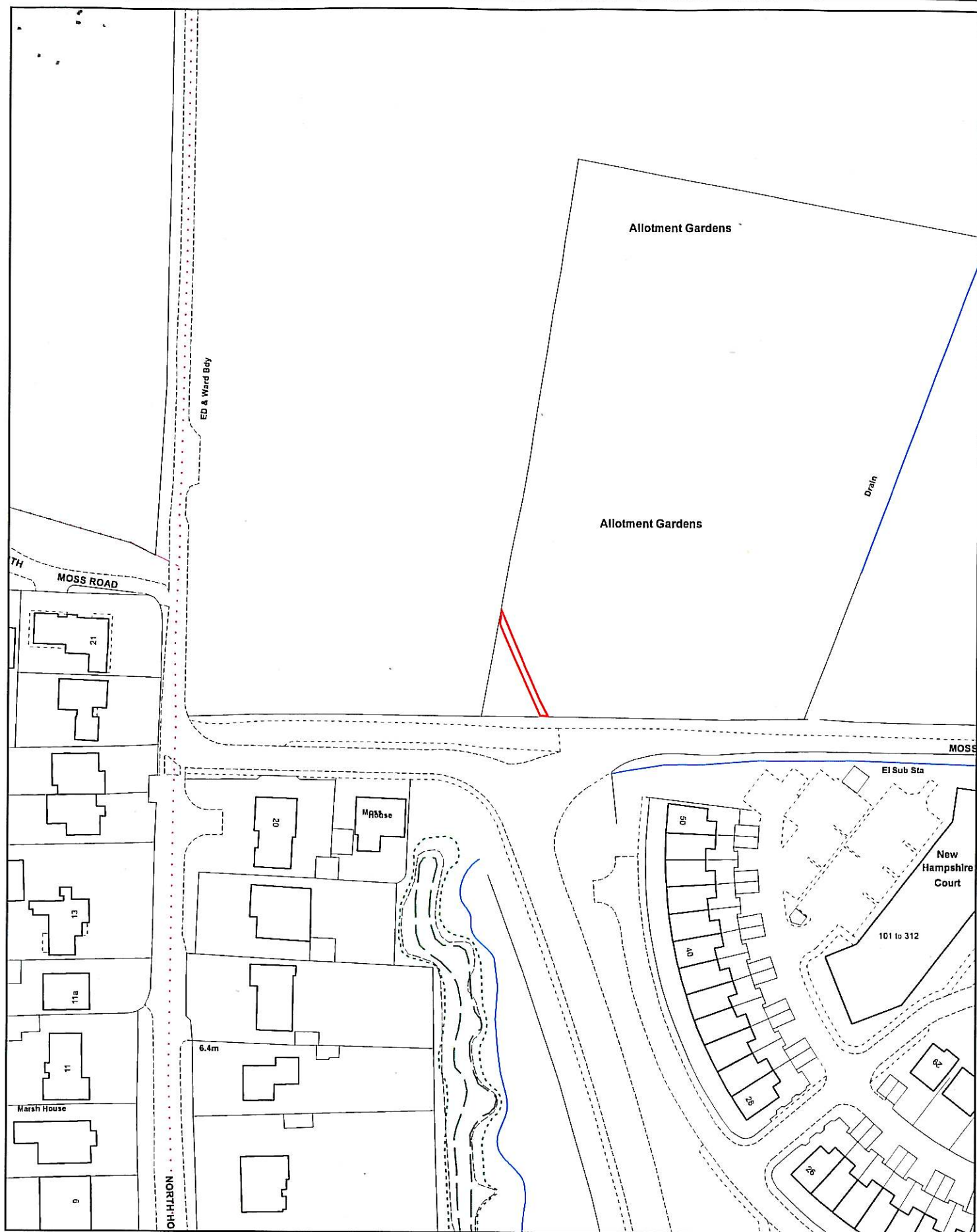
IMPLICATIONS	
Finance	
Legal	
Community Safety	
Human Rights and Equalities	
Sustainability and Environmental Impact	
Health & Safety and Risk Management	

Report Author	Tel	Date	Doc ID
Gary Sams	(01253) 658462	Date of report	

List of Background Papers		
Name of document	Date	Where available for inspection
Document name		Council office or website address

Attached documents

1. 1:1250 scale plan showing the land to be sold



**MAP REFERRED TO IN THE
LANCASHIRE COUNTY COUNCIL
(B5410 M55 to HEYHOUSES LINK ROAD CLASSIFIED ROAD SOUTHERN SECTION)
(COMPULSORY PURCHASE ORDER) 2008**

Grid Ref: SD3429se

Plan Ref: v1.2

File Ref: PG/UE/DHW

Scale: 1:1,250

Date: 19.02.09

Drawn by: LJL

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REPORT



REPORT OF	MEETING	DATE	ITEM NO
DIRECTOR OF COMMUNITY SERVICES	CABINET	29 JUNE 2009	5

KIRKHAM POOL – FINANCIAL IMPLICATIONS

Public Item

This item is for consideration in the public part of the meeting.

Summary

Members considered the future of Kirkham Pool at the Cabinet meeting of 11 February 2009 and authorised officers to undertake further discussions with Fylde Coast YMCA (YMCA). Meetings then ensued between officers of both organisations and key Cabinet Members. The principles of disposal identified in the report have formed the basis of the transfer agreement.

The current revenue budget was compiled on the assumption that the transfer of Kirkham Pool to the YMCA would occur on 31 March 2009. Negotiations with the YMCA and Transfer of Undertakings (Protection of Employment) Regulations 2006) (TUPE) requirements have resulted in the Council operating the pool beyond 31 March 2009.

Hence the main purpose of this report is to seek approval for an unfunded budget increase of £10,149 to cover the Council's budgetary shortfall as a result of the transfer occurring after 31 March 2009.

At the Cabinet meeting of 11 February 2009, Members also requested further consideration of how any proceeds remaining after disposal of the pool site (if the pool closes), should be invested. This issue is considered further in the report.

Recommendations

1. That Members endorse the principles of disposal of Kirkham Pool to the YMCA which have been used as the basis of developing the transfer agreement.

2. That Members approve an unfunded addition to the 2009/10 revenue budget of £10,149 to cover the shortfall in budget as a result of the transfer of Kirkham Pool to the YMCA occurring after 31 March 2009.
3. That Members agree how any proceeds remaining after disposal of the pool site (if the pool closes), should be invested.

Reasons for recommendation

The Council has been operating Kirkham Pool since 1 April 2009, although the medium term financial strategy did not identify any budgetary provision for its operation. The recommendation requests an unfunded addition to the 2009/10 revenue budget to cover the shortfall.

Alternative options considered and rejected

The only alternative is not to request an addition to the 2009/10 revenue budget, which would mean continuing operation outside the budgetary framework.

Cabinet Portfolio

The item falls within the following Cabinet portfolio:

Leisure and Culture: Councillor Susan Fazackerley

Report

1. Members considered the future of Kirkham Pool at the Cabinet meeting of 11 February 2009 and authorised officers to undertake further discussions with Fylde Coast YMCA (YMCA). Meetings then ensued between officers of both organisations and key Cabinet Members.
2. As a consequence the following principles were agreed as a basis of disposal of the pool to the YMCA:

Pool:

- i. The site to be leased to the YMCA for a nominal amount whilst the Council is in receipt of Department of Culture Media and Sport (DCMS) grant monies to support free swimming; and then transferred to the YMCA's ownership, subject to its use continuing for community/ social objectives. Details of any lease to include the responsibilities of both parties including workplace health & safety and repairs & maintenance.
- ii. The financial position of the pool will be evaluated every six months by the Council through submission of open book management accounts by the YMCA in relation to Kirkham Pool. Should any cumulative operating losses reach 50% of the then market value of the asset then the facility closes as soon as possible and the asset liquidated by the YMCA to meet the cost of such losses.

- iii. The Council will review annually any fluctuations in the estimated value of the asset using recognised valuation methods.
- iv. In the event of pool closure, the YMCA (under their duty to maximise asset value) will identify their proposed method and timescales for marketing and disposal the asset for FBC officer approval.
- v. Similarly, the anticipated disposal value is disclosed to & agreed with Council officers prior to sale.
- vi. The value remaining after asset disposal will be used to offset any operating losses for Kirkham Pool accrued by the YMCA, together with any costs similarly accrued by the Council, such as ongoing pension and redundancy liabilities. Any balance will be used to fund possible schemes/projects which help to deliver the YMCA's stated community and social objectives. The YMCA's Board will present such suggestions to the Council for approval.
- vii. The Council will arrange, if necessary, for energy procurement via it's own purchasing agreement.
- viii. Operating stocks of consumable materials and spares will be transferred free of charge.
- ix. The Council will pass over copies of all documents, plans, policies and procedures to the YMCA.
- x. The access and parking rights of the bowling club must be recognised and protected.
- xi. Formal Council representation on the YMCA's local management board is a requirement of transfer, for so long as the Council subsidises the pool.
- xii. The best utilisation of the house to be agreed with the Council's housing service, whilst it remains available for residential use.

Staffing:

- xiii. The YMCA to accept the TUPE transfer of all eligible operational staff currently employed at Kirkham Pool at the earliest opportunity once consultation is concluded.
- xiv. The Council will support an application from the YMCA to join the Lancashire Pensions service via a 'community admission', ring-fenced to those staff who have been in the pension scheme whilst employed at Kirkham Pool by the Council. The Council is willing to act as guarantor for the YMCA's admission to the scheme.

Finance:

- xv. A revenue grant of £74,183 for the financial year 2009/10 (made up of £40,000 budgetary provision for redundancies during 2008/09; and £34,183 costs of repairs and maintenance), on the basis that all operational pool staff transfer. If staff accept voluntary redundancy from FBC prior to transfer, the costs incurred (including any pension strain) to be funded from the £40,000 element of this budget, the remainder of that element of the budget then transferred to the YMCA.

- xvi. An ongoing revenue grant of £35,000 from 2010/11 to 2013/14 (part subsidised by ongoing costs of repairs and maintenance (£29,507)).
- xvii. A capital grant of £60,000 payable upon commencement of the lease of the pool to the YMCA. In the event of pool closure, any unspent element of the capital grant to be returned to the Council.
- xviii. The DCMS grants will be passed on to the YMCA as follows:
 - a. £31,160 for two years from 1 April 2009 to support free swimming for people aged 60 or over
 - b. £38,269 for two years from 1 April 2009 to support free swimming for people aged 16 or under
 - c. £22,927 capital grant to support modernisation of facilities or development of a capital project for modernisation of facilities
- 3. Subsequently these principles have formed the basis of the legal transfer agreement between the Council and the YMCA.
- 4. Negotiations with the YMCA and Transfer of Undertakings (Protection of Employment) Regulations 2006) (TUPE) requirements have resulted in the Council operating the pool beyond 31 March 2009. However the medium term financial strategy has not contained any provision for operating costs beyond that date.
- 5. The financial implications of the transfer date are detailed below. It is currently expected that the transfer of the pool to the YMCA will occur on 30 June 2009. On that basis the following table sets out the budgetary shortfall, assuming the approval of slippage totalling £67,949 from 2008/09, as recommended in the "MTFS – Outturn 2008/09" report on this agenda:

The projected costs and available budget for 2009/10 re Kirkham Pool:

Kirkham Pool 2009/10	£	£
Existing operational budget 2009/10 (for NNDR, utilities, insurance etc)	33,745	
Plus: assumed slippage from 2008/09	<u>67,949</u>	
Total available budget 2009/10		101,694
LESS:		
Projected net operational cost of FBC running the pool from 01/04/09 to 30/06/09	60,000	
Committed revenue payments in 2009/10 to YMCA as part of transfer agreement	<u>51,843</u>	
Total projected expenditure 2009/10		<u>111,843</u>
Shortfall		<u>-10,149</u>

6. At the Cabinet meeting of 11 February 2009, Members requested further consideration of how any proceeds remaining after disposal of the pool site (if the pool closes), should be invested. The principles of disposal identify that the value remaining after asset disposal will be used to offset any operating losses for Kirkham Pool accrued by the YMCA, together with any costs similarly accrued by the Council, such as ongoing pension and redundancy liabilities. Any balance will be used to fund possible schemes/projects which help to deliver the YMCA's stated community and social objectives. The YMCA's Board will present such suggestions to the Council for approval. These principles have been replicated in the transfer agreement with the YMCA.
7. Hence Members may consider that this issue has been addressed; alternatively Members may wish to consider it further.

Conclusion

8. Members considered the future of Kirkham Pool at the Cabinet meeting of 11 February 2009 and authorised officers to undertake further discussions with the YMCA. Meetings then ensued between officers of both organisations and key Cabinet Members. The principles of disposal identified in the report have formed the basis of the transfer agreement.
9. The current revenue budget was compiled on the assumption that the transfer of Kirkham Pool to the YMCA would occur on 31 March 2009. Negotiations with the YMCA and Transfer of Undertakings (Protection of Employment) Regulations 2006) (TUPE) requirements have resulted in the Council operating the pool beyond 31 March 2009. Hence the main purpose of this report is to seek approval for an unfunded budget increase of £10,149 to cover the Council's budgetary shortfall as a result of the transfer occurring after 31 March 2009.
10. At the Cabinet meeting of 11 February 2009, Members also requested further consideration of how any proceeds remaining after disposal of the pool site (if the pool closes), should be invested. This issue is considered in the report.

IMPLICATIONS	
Finance	Detailed financial implications have been addressed within the body of the report.
Legal	The principles of disposal of the pool have formed the basis of the legal transfer agreement between FBC and the YMCA.
Community Safety	Continuing provision of swimming in the Borough not only provides opportunities to learn how to swim, but also diversionary activity.
Human Rights and Equalities	None arising from this report.
Sustainability and Environmental Impact	None arising from this report.

Health & Safety and Risk Management	Issues of financial risk have been addressed in the report.
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Report Author	Tel	Date	Doc ID
Clare Platt	(01253) 658602	29 June 2009	Committees & Members/2009.10/29 June Kirkham Pool

List of Background Papers		
Name of document	Date	Where available for inspection
Cabinet Agenda & Minutes	11 February 2009	www.fylde.gov.uk

Attached documents

REPORT

REPORT OF	MEETING	DATE	ITEM NO
POLICY & PERFORMANCE	CABINET	29 JUNE 2009	6

THE CORPORATE PLAN

Public Item

This item is for consideration in the public part of the meeting.

Summary

The report provides details of the 2009 to 2012 Corporate Plan (Strategic Overview) for Fylde Borough Council that has been revised and updated in accordance with best practice to include the strategic actions and targets required to deliver the community objectives. The report also includes the Corporate Plan 2009/10 Action Plan that will be used by officers and members to monitor the actions agreed during the current financial year.

Recommendations

1. That the Cabinet consider the 2009 to 2012 Corporate Plan Strategic Overview included in Appendix 1 and approve it for submission to Full Council.
2. That the Cabinet consider the detailed actions for 2009/10 included in the Corporate Plan Action Plan (Appendix 2) that will contribute to the corporate and community objectives.

Reasons for the recommendation(s)

Recommendation 1 has been put forward in accordance with best practice in corporate governance and performance management. The Corporate Plan is a key document that the council is required to produce as part of the performance management framework. The Corporate Plan should be approved by the Cabinet before it is put to the Full Council for approval as part of the policy and budget framework.

Recommendation 2 has been put forward to provide more detailed information on the actions that will be delivered in the current financial year to achieve the corporate and community objectives.

Alternative options considered and rejected

There is no alternative option to producing the Corporate Plan other than deciding not to produce one which is a course of action that would be detrimental to the corporate planning arrangements of the authority. Every reputable public and private sector organisation produces a corporate plan that provides information to stakeholders about the key strategic actions the authority is committed to delivering in order to achieve its corporate objectives.

Cabinet Portfolio

The item falls within the following Cabinet portfolio:

Partnerships and Community Engagement:

Councillor Albert Pounder

Report

1. Included in Appendix 1 is the Corporate Plan Strategic Overview for 2009 to 2012. The Council is required to produce a Corporate Plan as part of the performance management framework and as part of the legal requirement to secure continuous improvement in service delivery. Each year the Corporate Plan is formally reviewed and updated to ensure that changes in service requirements and resources are reflected in the agreed actions.
2. The Corporate Plan Strategic Overview for 2009 to 2012 has been compiled with consideration to feedback and information from partners, customers and elected members gathered throughout the year. The feedback has been obtained from customer surveys carried out as part of service delivery and through initiatives such as The Place Survey, the State of the Borough Event and satisfaction surveys carried out by the Council, the LSP and Lancashire County Council.
3. The strategic overview format (Appendix 1) for the Corporate Plan has been agreed upon after consultation with external inspectors and colleagues from district councils that have achieved an 'Excellent' CPA rating. The strategic overview is a longer term perspective providing a vision of the outcomes that will be achieved by 2012. However, the Corporate Plan will be subject to review on an annual basis in accordance with established best practice.
4. The Corporate Plan strategic overview has clear links to the Sustainable Community Strategy that was revised and updated in 2008. The design of the strategic overview document is intended to be user friendly in a format that can easily be reproduced as a poster or single view web page while simultaneously providing a clear link to the community objectives.
5. The Corporate Plan Action Plan for 2008/09 (Appendix 2) has been developed by bringing together the local, regional and national priorities and establishing the key actions that the authority is responsible for to deliver the community objectives. The actions have been brought together from the service plans developed in consultation with staff.

6. The actions included in the Corporate Plan Action Plan will be incorporated into the corporate performance management system, Escendency and monitored on a monthly basis through the management team.
7. The Council's corporate objectives were the subject of a review during 2007 in line with best practice. The review was carried out through by the scrutiny committee and the recommendations approved by Cabinet. A further review of the objectives and corporate branding will be carried out in 2009.

Conclusion

The proposed Corporate Plan strategic overview included in Appendix 1 has been put together to align community and corporate objectives to the key strategic actions that Fylde Borough Council is committed to deliver. The Cabinet is asked to consider and approve the Corporate Plan and recommend it is submitted to the next meeting of the Full Council subject to any changes that may or may not be agreed by the Cabinet.

IMPLICATIONS	
Finance	There are no direct financial implications from this report
Legal	There are no direct legal implications from this report
Community Safety	There are no direct legal implications from this report
Human Rights and Equalities	There are no direct human rights or equalities implications from this report
Sustainability	There are no direct sustainability implications from this report
Health & Safety and Risk Management	There are no direct health and safety or risk management implications from this report

Report Author	Tel	Date	Doc ID
Allan Oldfield	(01253) 658576	June 7 th 2009	

List of Background Papers		
Name of document	Date	Where available for inspection
Corporate Plan 2007/08	June 2007	www.fylde.gov.uk

Attached documents

Appendix 1: The Corporate Plan 2009 to 2012 Strategic Overview

Appendix 2: The Corporate Plan 2009/10 Action Plan

<p>Community Vision</p> <p><i>‘SECOND TO NONE’</i></p> <p>“FYLDE WILL BE A WELCOMING PLACE WITH ENERGETIC, HIGHLY SKILLED, HEALTHY PEOPLE IN FLOURISHING COMMUNITIES. THERE WILL BE A DIVERSE AND PROSPEROUS CULTURE AND ECONOMY THAT ENCOURAGES EVERYONE TO CONTRIBUTE”</p>				
<p>FBC Vision</p> <p>“TO SUPPORT THE COMMUNITY VISION FYLDE COUNCIL WILL ESTABLISH ITSELF AS A HIGH PERFORMING LOCAL AUTHORITY”</p>				
	Environment	Safe & Healthy Communities	Economy	Housing
Key Objectives	The promotion and enhancement of the natural and built environment.	Maintaining healthy and safe communities and to reduce the fear of crime.	Supporting and sustaining a strong and diverse Fylde coast economy to further enhance employment prospects.	Increasing the availability of and access to good quality housing.
Key Outcomes for our community in 2012	<ol style="list-style-type: none"> There will be increased satisfaction with Fylde as a place to live. Our unique natural environment and biodiversity will be conserved and enhanced. The public realm and built environment of our towns and villages will be recognised for their high quality. There will be a reduction in the carbon footprint of the Borough. The council will be sufficiently prepared to manage the effects of a changing climate. 	<ol style="list-style-type: none"> There will be a reduced fear of crime and Fylde will remain one of the safest areas in the region. Health inequalities within the Borough will be reduced. There will be stronger civic and community engagement. The existing high level of community cohesion will be maintained. Households will be more confident about dealing with a large scale emergency 	<ol style="list-style-type: none"> The current level of high value employment will be maintained. The local economy, town centres and rural communities will be recognised as vibrant and diverse. There will be an increase in annual visitor numbers and visitor satisfaction. There will be improved access to employment, skills and training opportunities for all residents. The Borough will be prepared to host a successful Open Golf Championship in 2012. 	<ol style="list-style-type: none"> Quantity: There will be more affordable housing available for rent/purchase. Quality: There will be high quality mixed tenure housing stock available which meets the needs of the whole community. People: There will be improved quality of by tackling poor housing conditions especially for vulnerable households and those wishing to maintain independence in their own homes.
There will be an adopted Core Strategy in place which guides the future spatial development of the Borough				
Key Targets for 2012	<ol style="list-style-type: none"> To achieve 75% satisfaction with the cleanliness of the borough To achieve 45% household waste recycled and composted To achieve less than 6% unclean streets sampled in accordance with national standard To achieve at least 75% satisfaction with parks & open spaces To achieve ‘Green Flag’ status for Ashton Gardens & St Anne’s square To reduce the per capita CO² emissions to below the 2005 baseline. NI 186 To achieve level 4 in ‘adapting to climate change’ NI 188 To achieve 75% satisfaction with the planning service. To achieve 92% satisfaction with the area as a place to live 	<ol style="list-style-type: none"> To attain the ‘achieving’ status of the Equality Framework. To reduce the perception of anti social behavior as a problem to below 11.3%. To achieve 70% of residents feeling safe when out at night. To work through the Community Safety Partnership to reduce the 2008 levels of all types of crime. To increase satisfaction with sport/leisure facilities to at least 40% Increase the awareness of what to do in the event of a large scale emergency to at least 20% 	<ol style="list-style-type: none"> To increase the new business registration rate by 1.8%.above the 2008 level To increase the percentage of working age people qualified to NVQ level 4 to 32%. Achieve at least 75% satisfaction with shopping facilities in Fylde. To achieve 95% satisfaction with Fylde as a place to visit. To reduce the 2008 level of working age people claiming out of work benefits to 8.5%. 	<ol style="list-style-type: none"> Deliver 175 additional affordable housing units. Maintain at least a five year supply of land for housing development. Maintain a maximum of 6 homeless households living in temporary accommodation at any one time; delivered through the provision of a supported housing facility. Tackle fuel poverty and thermal comfort by improving 350 dwellings occupied by vulnerable households to meet the decent homes standard.
Completion of the Core Strategy component of the Local Development Framework				

<ol style="list-style-type: none"> 1. Complete a financial review of the waste management contract service. 2. Develop a Carbon Reduction action plan for the Council. 3. To carry out a comprehensive climate change risk assessment. 4. Deliver the Ashton Gardens restoration project (ongoing to 2010/11). 5. Recruit external trustees to Lowther Trust and initiate transfer of the asset. 6. Finalise & implement the duneland action plan. 7. Implement further management controls on the beach & foreshore to improve user safety. 8. Develop management & maintenance plans for Ashton Gardens and St Anne's Square. 	<ol style="list-style-type: none"> 1. Complete the work to secure alternative swimming provision in the Borough. 2. Increase awareness of what to do in the event of an emergency by working with the Local Resilience Forum and by reviewing the "out of hours service" provided by the Council. 3. Review enforcement protocols with key partners in accordance with alcohol licensing guidance. 4. Ensure the implementation of actions attributed to FBC for of related LSP theme groups. 5. Install a monitored CCTV system in St. Annes and Kirkham. 6. Develop and implement a sport/leisure facilities improvement action plan 	<ol style="list-style-type: none"> 1. To sign off and implement the Fylde Coast Multi Area Agreement with partners. 2. Develop & deliver the Fylde Coast Cultural Strategy and action plan 3. To co-ordinate the implementation of the neighborhood renewal project; 'Shaping the Place'. 4. Adopt a regeneration framework to inform future bids to external funding bodies. 5. Commence implementation of the Visitor Economy Pilot project as a lead in to securing the status of <i>Classic Resort</i> for Lytham St Annes. 6. Ensure the implementation of the relevant Actions of related LSP theme groups. 	<ol style="list-style-type: none"> 1. Develop & implement the Fylde Coast Housing Strategy and Fylde action plan 2. Deliver the Homelessness Strategy action plan and develop an action plan to address housing related issues arising from the recession. 3. Provide supported accommodation for households facing homelessness. 4. Implement the revised private sector housing policy
To complete regulation 25 stage of the Core Strategy (issues and options)			



FYLDE BOROUGH COUNCIL

The 2009/2010 Corporate Plan (Action Plan)

The Community Vision

“For the next 10 years up to 2018 Fylde will build on the good work that has already taken place. Fylde will be a welcoming place with energetic, high skilled, healthy people in flourishing communities. There will be diverse and prosperous culture and economy that encourages everyone to contribute”

Our Vision

To establish Fylde Council as a high performing local authority

Our Corporate Objectives

To improve the economic, social and environmental well-being of our communities – through:

- **The promotion and enhancement of the natural and built environment**
- **Increasing the availability and access to good quality housing for all**
- **Maintaining healthy and safe communities to reduce the fear of crime**
- **Supporting and sustaining a strong and diverse Fylde coast economy to further enhance employment prospects**

We will achieve this by:

- **Focusing on customer requirements**
- **Clear community and organisational leadership**
- **Delivering high quality, cost-effective services**
- **Partnership working**

A Message from the Leader of the Council

Welcome to Fylde Borough Council's 2009 to 2012 Corporate Plan which outlines the key priorities and actions we will take as a council to make the quality of your life in the Fylde community even better. Recent years have proved to be very challenging with increasing pressure on council budgets from concessionary travel and the credit crunch.

In the current climate local councils are being squeezed tighter and we have to act smarter to continue delivering high quality services in the community. At Fylde we will achieve this by working in partnership with other service providers in the community and our neighbouring local authorities of Blackpool, Preston and Wyre and by listening and responding to what you want from your council.

As leader of the Council I will be making every effort to ensure that the residents of Fylde get the best possible service from the Council and all its partners during the current credit crunch. Our commitment to you and the actions we will take are outlined in this Corporate Plan.

The local strategic partnership has continued to support community based schemes that have improved the quality of life for some of the most disadvantaged groups in the community. Supporting community groups across the borough to achieve their goals is a top priority because the Council is not always best placed to deliver a service but we are always ready to provide support and resources to our partners.

Recent inspection work by the Audit Commission has confirmed that year on year Fylde Council is improving the quality of life in the borough with national performance data that demonstrates it is amongst the cleanest, safest and most pleasant locations in the country.

We live in a world where change is a constant and continuous improvement is driven by ever changing customer expectations. Although a great deal has been achieved at Fylde there is still a lot more to do and we will continue to be one of the best places in the country to live, work and visit.



Councillor John Coombes
Leader of the Council

The hard work and dedication of employees, elected members and all our partners will continue so that we can put the customer first, strengthen the local community and enhance the reputation of the Fylde Borough. My personal determination to make Fylde Council a high performing local authority has never been stronger and I know that all your elected councilors and the officers at the Council share this view.

The Sustainable Community Strategy and the Corporate Plan

The link between the Sustainable Community Strategy (SCS) and the Council Corporate Plan is an essential means of ensuring that the local authority delivers the priority actions that will make a positive contribution to the SCS. The council is just one of the partners in the local strategic partnership (LSP) which is responsible for the SCS. The Corporate Plan is always linked to the aims and objectives of the SCS and key senior officers including the Chief Executive and Leader of the council sit on the LSP Executive Board.

The Council makes a direct contribution to each of the working groups in the LSP structure. The SCS objectives inform the actions agreed in the Corporate Plan. These clear links are part of the 'Golden Thread' that the Council uses to ensure that what the authority delivers 'on the ground' contributes to the wider community aims and objectives of the SCS.

Service areas within the council develop service plans that they operate to throughout the year. Service plans are focused on the achievements that will be delivered in the short to medium term and directly contribute to the Corporate Plan and in turn the SCS. The 'golden thread' is completed with individual employee appraisals that focus on the contribution the employee makes towards achieving the outcomes in the service plan.

Service plans and appraisals cover strategic activities such as equality and diversity, access to services and sustainability to ensure that the Corporate Plan addresses these essential areas when contributing to the SCS. To support the strategic areas the council has appointed elected member champions for equality and diversity and rural affairs and has established a cross service corporate working group to address equality.



By working in partnership it is possible to achieve more for the community and maximise value for money for the tax payer of Fylde. Bringing together resources, people and knowledge from a wide range of public, private and voluntary sector organisations delivers a greater benefit for everyone. The Corporate Plan represents the contribution that Fylde Council will make to the partnership working across the borough.

The Medium Term Financial Strategy and the Corporate Plan

Money spent by the Council is public money that is managed through an effective Medium Term Financial Strategy. The Strategy is more than a budget projection to set the council tax level it is an integral part of the performance management framework to ensure that the Council does not embark upon activities that it cannot afford to deliver or that do not contribute to the corporate priorities. This forward-planning process allows the Council to link the finances to business priorities.

The financial strategy at Fylde has been developed to:

- Ensure the level of reserves is appropriate
- Identify changes that will have a financial impact
- Accurately predict levels of spend in the future
- Identify revenue costs resulting from capital expenditure
- Estimated investment required for new or increased priority
- Provide savings to balance the books and fund new investment
- Ensure every project has the required financial resources



It is essential that the Corporate Plan is in line with the Medium Term Financial Strategy (MTFS). The MTFS outlines the financial resources that are available to the authority over the next five years along with the priority areas for spending. The MTFS has been developed in full consultation with the elected members and senior officers who are responsible for ensuring that the financial resources are linked to the corporate objectives and priorities of the authority.

The actions and commitments outlined in this Corporate Plan have been subject to financial scrutiny and they are linked to the available financial resources outlined in the MTFS.

Both the Corporate Plan and the MTFS are linked to the agreed corporate objectives and priorities that have been established through engagement and consultation with key stakeholders in the community and are reviewed on a regular basis.

The Corporate Plan is also reviewed on an annual basis to ensure that the link with the MTFS and the availability of financial resources is maintained. The Council cannot afford to be in a position where promises and commitments are outlined in the Corporate Plan that cannot be backed up by appropriate finances.



FYLDE BOROUGH COUNCIL

The 2009/2010 Corporate Plan

The Action Plan

Community Vision		'SECOND TO NONE'		
Our Vision		"For the next 10 years up to 2018 Fylde will build on the good work that has already taken place. Fylde will be a welcoming place with energetic, high skilled, healthy people in flourishing communities. There will be diverse and prosperous culture and economy that encourages everyone to contribute" (Community Strategy Vision)		
	Environment	Safe & Healthy Communities	Economy	Housing
Key Objectives	The promotion and enhancement of the natural and built environment	Maintaining healthy and safe communities and to reduce the fear of crime	Supporting and sustaining a strong and diverse Fylde coast economy to further enhance employment prospects	Increasing the availability and access to good quality housing for all
Key Outcomes	<ol style="list-style-type: none"> 1. There will be increased satisfaction with Fylde as a place to live 2. Our unique natural environment and biodiversity will be conserved and enhanced 3. The public realm and built environment will be high quality 4. There will be a reduction in the carbon footprint of the Borough 5. To ensure the council is sufficiently prepared to manage the effects of a changing climate 	<ol style="list-style-type: none"> 1. There will be a reduced fear of crime and Fylde will remain one of the safest areas in the region 2. Health inequalities within the Borough will be reduced. 3. There will be stronger civic and community engagement. 4. The existing high level of community cohesion will be maintained 5. Households will be more confident about dealing with a large scale emergency 	<ol style="list-style-type: none"> 1. The current level of high value employment will be maintained 2. The local economy, town centres and rural communities will be recognised as vibrant and diverse 3. There will be an increase in annual visitor numbers and satisfaction 4. There will be improved access to employment, skills and training opportunities for all residents 5. The Borough is prepared to host a successful Open Golf Championship in 2012 	<ol style="list-style-type: none"> 1. Quantity: There will be more affordable housing available for rent/purchase 2. Quality: There will be high quality mixed tenure housing stock available which meets the needs of the whole community 3. People: Raise the quality of Housing through improved housing conditions especially for vulnerable households and those wishing to maintain independence in their own homes

Community Services Directorate					
Priority H/M/L	Description of Improvement Action	Responsible Lead Officer	Corporate Link	Resources required	Completion Date
Environmental Health / Licensing / Emergency Planning					
H	Review enforcement protocols with the police and other key partners, in accordance with the guidance to the Licensing Act 2003	Stuart Handley	Healthy Safe; Econ;	Within existing budget & resources	31/12/09
H	Review the Council's gambling policy in accordance with legislative requirements	Stuart Handley	Healthy Safe; Econ;	Within existing budget & resources	31/3/10
H	Review & update emergency plan	Mike Walker	Healthy Safe	Within existing budget & resources	31/12/09
H	Undertake further emergency planning awareness training & desk top exercise to validate emergency plan.	Mike Walker	Healthy Safe	Within existing budget & resources	31/03/10
H	Publicise local emergency planning (civil protection) arrangements with partners including LCC (in support of NI 37)	Mike Walker	Healthy Safe	Within existing budget & resources	31/12/09

Community Services Directorate					
Priority H/M/L	Description of Improvement Action	Responsible Lead Officer	Corporate Link	Resources required	Completion Date
Housing					
H	Support implementation of the Fylde Coast Housing Strategy and the action plan for Fylde	Clare Platt	Environ; Housing; Econ;	Within existing budget & resources	Ongoing
M	Participate in development and implementation of Fylde coast housing initiatives, including homelessness & choice based lettings; new housing development; affordable warmth; private sector housing	David Gillett	Environ; Housing	Within existing budget & resources	Ongoing
M	Implement Homelessness Strategy and the action plan for Fylde	David Gillett	Housing; Econ;	Within existing budget & resources	Ongoing
M	Develop and implement revised private sector housing policy for Fylde	John Cottam	Environ; Housing	Potential increase in capital and revenue budget requirements	31/12/09
Leisure / Parks					
H	Support development and implementation of the Fylde Coast Cultural Strategy and the action plan for Fylde	Clare Platt	Healthy Safe; Econ	Within existing budget & resources	31/03/10
H	Recruit external trustees to Lowther Gardens Trust and initiate transfer of the asset	Chris Holland	Quality Services	Legal services input	31/03/10
H	Implement 'Safer Sands' recommendations	Chris Holland	Environ; Healthy Safe	Additional revenue budget requirement	31/03/10
H	Deliver Ashton Gardens restoration project	Darren Bell	Environ; Healthy Safe	Within existing budget & resources	Ongoing (to 31/12/10)
H	Finalise and implement duneland action plan	Darren Bell	Environ; Healthy Safe	Within existing budget & resources	31/3/10
Community Services – Directorate Wide					
H	Participate in development and delivery of the Fylde Coast Multi Area Agreement	Clare Platt	Environ; Healthy Safe; Econ; Housing;	Within existing budget & resources	Ongoing
H	Support & participate in relevant LSP theme groups and associated action plan delivery; including the Shaping the Place project	All section heads	Environ; Healthy Safe; Econ; Housing;	Within existing budget & resources	Ongoing

Community Services Directorate					
Priority H/M/L	Description of Improvement Action	Responsible Lead Officer	Corporate Link	Resources required	Completion Date
M	Improve web access to CS services; including 'Scores on the Doors' (food safety inspection ratings); on-line licence applications & representations (alcohol & entertainment licensing)	All section heads	Quality Services	Within existing budget & resources	31/03/10
H	Develop and adopt revised enforcement policy, in accordance with legislative requirements and guidance	Mike Walker	Quality Services	Within existing budget & resources	31/03/10
H	Undertake personal development & performance appraisals to ensure clear objectives and continuing staff competence	All section heads	Quality Services	Within existing budget & resources	30/09/09
M	Initiate further process benchmarking &/or peer review exercises to ensure value for money, improve CS services and learn from best practice	All section heads	Quality Services	Within existing budget & resources	Ongoing

Governance & Partnership Directorate

Priority H/M/L	Description of Improvement Action	Responsible Lead Officer	Corporate Link	Resources required	Completion Date
H	The implementation of the Sustainable Communities Strategy	Christine Miller	Contributes to all objectives	LSP funds – and performance reward grant	Quarterly reports to LSP Board
H	Lead on the Shaping The Place Project and provide Borough Council input into other thematic groups, for example, the Wyre and Fylde Older Peoples Partnership Board	Tracy Scholes	Contributes to all objectives	Existing staff time	Quarterly monitoring reports
H	Implementation of a performance framework for the LAA through the LSP	Tracy Scholes /Christine Miller	Contributes to all objectives	Existing staff time/LSP funds	May 09
M	Implementation of the Community Safety Action Plan	Bryan Ward	Economy	Existing staff time	Quarterly monitoring reports
H	To work with partners to develop a Fylde Coast MAA	Tracy Scholes	Contributes to all objectives	Existing staff time	June 2009
H	Increase customer satisfaction with the Council through the introduction of the 'Fylde Matters' E Newsletter which will be published quarterly for four editions as a pilot	Tracy Scholes	Contributes to all objectives	Existing staff time	Quarterly reports
H	To review corporate communications contract with a view to bringing the service back in-house, combining it with consultation expertise	Tracy Scholes	Contributes to all objectives	Existing staff time	May 09
H	Prepare Action Plan in response to the recommendations of the Audit Commission in the Council's Corporate Assessment report for presentation to the Audit Committee	Tracy Scholes /CEX	Contributes to all objectives	Existing staff time	April 09
H	Prepare and implement Council approach to responding the new Comprehensive Area Assessment framework	Tracy Scholes	Contributes to all objectives	Existing staff time	October 09
L	Provide link between the Council and the Fylde Lancashire Local	Tracy Scholes	Contributes to all objectives	Existing staff time	March 10

Governance & Partnership Directorate

Priority H/M/L	Description of Improvement Action	Responsible Lead Officer	Corporate Link	Resources required	Completion Date
M	Develop relationship with Town and Parish Councils through bi monthly meetings via the District Parish Liaison Group	Tracy Scholes	Contributes to all objectives	Existing staff time	15 April 09 bi-monthly thereafter
H	Develop a revised Corporate Consultation and Communication Strategy/framework	Tracy Scholes	Contributes to all objectives	Existing staff time	February 2010
M	To conduct the annual review of the Council's Partnership Protocol	Tracy Scholes	Contributes to all objectives	Existing staff time	September 2009
H	To implement the Improvement Plan on scrutiny	Annie Womack	High quality, cost-effective services	NA	31 March 2010
M	Review new policy on insurance premium re-charges based on claims experience	Andrew Wilsdon	High quality, cost-effective services	Input from Finance	30 Sept 2009
M	Review Policy on the Mayoralty	Lyndsey Lacey/ Anne McVittie	High quality, cost-effective services	NA	13 May 2009
H	To achieve Level 2 (exemplar level) of the Member Development Charter	Lyndsey Lacey	Community and organisational leadership	NA	31 March 2010
H	Implement Electoral Registration Data Standards (CORE project) – Statutory requirement	Peter Welsh	High quality, cost-effective services	External funding LLPG Custodian a key player	1 Dec 2009
H	Organise European/County Elections	Peter Welsh	Community and organisational leadership	NA	30 June 2009
M	Community Governance Review	Ian Curtis	Community and organisational leadership	Resources for consultation	31 July 2010
H	Review Scrutiny Work Programme for 2009/10	Annie Womack	Community and organisational leadership		25 March 2009

Governance & Partnership Directorate

Priority H/M/L	Description of Improvement Action	Responsible Lead Officer	Corporate Link	Resources required	Completion Date
M	Review involvement with Clifton (Lytham) Housing Association	Ian Curtis/ Phil Woodward	High quality, cost-effective services	Section 151 Officer advice Housing Consultant	31 March 2010
M	Prepare for General election.	Peter Welsh	Community and organisational leadership		31 March 2010
M	Review Remembrance Sunday arrangements	Lyndsey Lacey	High quality, cost-effective services	Availability of Ashton War memorial – Darren Bell.	31 August 2010
M	Review Equality and Diversity Impact Assessments for Directorate to achieve Level 3	Lyndsey Lacey	High quality, cost-effective services	Input from the Directorate	31 March 2010

Customer & Operational Services Directorate

Priority H/M/L	Description of Improvement Action	Responsible Lead Officer	Corporate Link	Resources required	Completion Date
H	Develop a customer focused corporate strategy with the message that the customer is first in everything we do (embed).	Allan Oldfield	Focus on the Customer	Within existing budget & resources	September 2009
L	Review the mail process and coding of the mail	Rachel Postlethwaite	Quality Services	Within existing budget & resources	April 2009
H	Implement stronger absence management policy and reduce sickness absence	Directorate Managers	Quality Services	Within existing budget & resources	May 2009
M	Individual and team training plans agreed and delivered	Directorate Managers	Quality Services	Within existing budget & resources	October 2009
H	Restructure and review of the teams in the Directorate	Allan Oldfield	Quality Services	Within existing budget & resources	July 2009
H	Develop and implement an action plan and time frame for BPR work across the authority	Andy Cain / Joceline Greenaway	Organisational Leadership	Within existing budget & resources	May 2009 Ongoing
M	Develop a channel migration policy and action plan	Andy Cain / Allan Oldfield	Quality Services	Within existing budget & resources	June 2009
H	Achieve Government Connect code of compliance	Andrew Marriott	Quality Services	Within existing budget & resources	September 2009
H	Review server room standard and requirements	Andrew Marriott	Quality Services	Financial cost if accommodation project stopped	December 2009
M	Replacement IT equipment, software and network programme delivered	Andrew Marriott	Quality Services	Existing budget provision to be used	September 2009
M	Develop remote, home and mobile working solutions in partnership with service providers that have a business need	Andrew Marriott	Quality Services	Budget required from the service areas requiring the systems	March 2010
H	Implement framework for a corporate workforce and succession plan	Allan Oldfield	Quality Services	Within existing budget & resources	January 2010
M	Complete corporate policy review programme	Allan Oldfield	Quality Services	Within existing budget & resources	March 2010
M	Implement review of performance management framework	Allan Oldfield / Alex Scrivens	Quality Services	Within existing budget & resources	August 2009

Customer & Operational Services Directorate

Priority H/M/L	Description of Improvement Action	Responsible Lead Officer	Corporate Link	Resources required	Completion Date
M	Extend online transactional services, polls and surveys	Andrew Cain / Allan Oldfield	Quality Services	Within existing budget & resources	December 2009
M	Produce Service Charters & Standards for all internal corporate support services	Service Heads	Quality Services & Customer Focus	Within existing budget & resources	September 2009
M	Implement culture change initiatives designed to address individual poor performance and poor attitudes towards the authority	Allan Oldfield / CEX	Organisational Leadership & Customer Focus	Within existing budget & resources	March 2010
M	Establish a single corporate system for recording and monitoring complaints	Allan Oldfield / Joceline Greenaway	Organisational Leadership & Customer Focus	Within existing budget & resources	August 2009
M	Actively participate in the Team Lancashire Sub Regional Improvement and Efficiency Programme	Allan Oldfield	Organisational Leadership & Partnership Working	Within existing budget & resources	March 2010
L	Generate greater public involvement & engagement in local democracy	Allan Oldfield	Organisational Leadership & Customer Focus	Within existing budget & resources	March 2010
H	Undertake review of Fylde waste services and develop and identify best option for meeting LCC PFI requirements for separate collection of cardboard.	Jamie Dixon / Kathy Winstanley	Environment & Economy	Combined Fylde / Wyre Project Team	Sep 2009
H	Develop business case and project plan for relocation of CVMU from Poulton Depot to St Annes.	Jamie Dixon / Steve Marsh	Environment & Economy	Technical Services, Legal, Finance	Oct 2009
H	Produce vehicle replacement & procurement strategy	Jamie Dixon / Steve Marsh	Environment & Economy	Finance, Preston CC	Jan 2010
H	Deliver service changes for WBC to meet LCC PFI requirements.	Jamie Dixon / Kathy Winstanley	Quality Services	Finance	Apr 2010
M	Implement new Street Cleansing contracts with Parishes who carry out their own cleansing.	Jamie Dixon / Kathy Winstanley	Environment & Economy	Legal advice / support	Apr 2010
M	Review supervisory structure / management arrangements for Fylde & Wyre waste operations.	Jamie Dixon / Kathy Winstanley	Quality Services	Blackpool HR	Apr 2010

Customer & Operational Services Directorate

Priority H/M/L	Description of Improvement Action	Responsible Lead Officer	Corporate Link	Resources required	Completion Date
M	Complete review of trade waste service.	Jamie Dixon / Kathy Winstanley	Environment & Economy	Finance	Oct 2009
L	Advise on training requirements for driver CPC 09/10.	Jamie Dixon / Steve Marsh	Quality Services	HR	Oct 2010
L	Procurement of joint weed spraying across Fylde and Wyre.	Jamie Dixon / Kathy Winstanley	Environment & Economy	Within existing budget & resources	Feb 2010
L	Review arrangements for enforcement / Dog Control.	Jamie Dixon / Kathy Winstanley	Quality Services	Legal	Dec 2010

Strategic Development Directorate					
Priority H/M/L	Description of Improvement Action	Responsible Lead Officer	Corporate Link	Resources required	Completion Date
Planning Policy					
H	Complete the Strategic Housing Land Availability Assessment (SHLAA)	HoP Policy	Availability & access to good quality housing for all	Use of agreed H&PDG	Oct 2009
H	Undertake a study of the potential of the borough to accommodate renewable energy and low carbon technology projects.	HoP Policy/FLoWE Manager	Clear community and organisational leadership	Use of agreed H&PDG / Area Based Grant	Nov 2009
H	Undertake viability study in relation to the provision of affordable housing.	HoP Policy	Availability and access to good quality housing for all	Use of agreed H&PDG	Nov 2009
H	Complete Tourist Accommodation Study (Humberts Leisure) (under way)	HoP Policy	Supporting and Sustaining a strong and diverse Fylde coast economy	Use of agreed H&PDG	June 2009
H	Sustainability Appraisal Scoping Report Update (not commissioned)	HoP Policy	Facilitates achievement of all the council's objectives	Use of agreed H&PDG	Sept 2009
H	Undertake sustainability appraisal of Core Strategy Development Options	HoP Policy	Facilitates achievement of all the council's objectives	Use of agreed H&PDG	Sept 2009
H	Set up Member Committee to oversee Core Strategy preparation.	HoP Policy	Facilitates achievement of all the council's objectives	No additional resources required	July 2009
H	Undertake regulation 25 consultation stage of the Core Strategy in accordance with SCI ('planning road show')	HoP Policy	Facilitates achievement of all the council's objectives	Use of agreed H&PDG	Nov 2009

Strategic Development Directorate					
Priority H/M/L	Description of Improvement Action	Responsible Lead Officer	Corporate Link	Resources required	Completion Date
H	Review the Local Development Scheme (LDS) statutory requirement	HoP Policy	Facilitates achievement of all the council's objectives	Identified resources required over the next 3- 5 year period	Sept 2009
M	Produce annual monitoring report for the LDS	HoP Policy	Clear community and organisational leadership	None required	Dec 2009
L	Respond to requests for policy assistance from PPSC	HoP Policy	Economic, social and environmental well-being of our communities	Dependant upon the recommendations and resolutions of Cabinet/Council	Ongoing
M	Undertake any further policy development work as included within the new LDS (above).	HoP Policy	Economic, social and environmental well-being of our communities	Resources to be identified within the LDS	Ongoing
Development Control					
M	Establish link between GGP and Acolade	HoP Dev Control	Delivering high quality, cost-effective services	Capital element of H&PDG	Sept 2009
M	Secure improved meeting facilities for DC Committee	HoP Dev Control	Delivering high quality, cost-effective services	Capital element of H&PDG	Sept 2009
Building Control and Land Charges					
H	Continue to provide mainstream building control service to residents of the Borough; through inspection, response and educational activities	BC and LC Manager	Delivering high quality, cost-effective services	None required	Ongoing
H	Evaluate & implement new legislation and consequent changes to existing legislation: <ul style="list-style-type: none"> • Building Regulations Part G 2009 • Building Regulations Part L 2010 • Building Control Charging Regime 	BC and LC Manager	Helping to deliver high quality customer services	None required	Ongoing

Strategic Development Directorate					
Priority H/M/L	Description of Improvement Action	Responsible Lead Officer	Corporate Link	Resources required	Completion Date
M	Link archive data to document imaging system (Anite) and migration of 1994 & 1995 data to electronic system	BC and LC Manager	Helping to deliver high quality customer services	None required	December 2009
M	Maximise opportunities afforded by ITC developments including updating equipment and remote / home working	BC and LC Manager	Helping to deliver high quality customer services	Some Required	Ongoing
L	Investigate feasibility of developing a built in quality award scheme	BC and LC Manager	The promotion and enhancement the natural and built environment	Some Required	April 2010
M	Implement the Local Authorities (Charges for Property Searches) Regulations 2008	BC and LC Manager	Delivering high quality, cost-effective services	None required	April 2009
L	Migration of remaining land charges data to electronic system	BC and LC Manager	Helping to deliver high quality customer services	None required	Ongoing
H	To complete the Acolaid Address Matching Project. Orphaned records to be address matched.	BC and LC Manager	Helping to deliver high quality customer services	None required	April 2010
H	Local Authority Support for the 2011 Census. To reconcile the address anomalies provided by the Office for National Statistics.	BC and LC Manager	Helping to deliver high quality customer services	None required	Nov 2009 to April 2010
H	To undertake an Address Matching Project for Democratic Electoral Services (Core Project)	BC and LC Manager	Helping to deliver high quality customer services	None required	31 st November 2009
Strategic Housing					
H	Adoption of Fylde Coast housing strategy and development of a Fylde Borough action plan	Director	Availability and access to good quality housing for all	None for initial adoption although a number of the proposed actions have resources implications	July 2009

Strategic Development Directorate					
Priority H/M/L	Description of Improvement Action	Responsible Lead Officer	Corporate Link	Resources required	Completion Date
FLoWE					
H	FLoWE will continue to work with domestic households, schools and businesses to reduce energy use, encourage renewable energy and raise awareness of waste issues. Assisting the council to improve its energy efficiency.	FLoWE Manager	To promote and enhance the natural and built environment Clear community and organisational leadership	None required although more could be achieved with additional resources for promotional work	Ongoing
Regeneration					
H	Consideration and adoption of the Visitor Economy Pilot for Lytham St Annes.	HoP Regen	Strong and diverse Fylde coast economy to enhance employment prospects	None for initial adoption although a number of the proposed actions have resources implications	Sept 2009
H	Prepare and adopt a 2012 investment framework	HoP Regen	Strong and diverse Fylde coast economy to enhance employment prospects	None required	Sept 2009
H	Produce a regeneration framework for member consideration	HoP Regen	The economic, social and environmental well-being of our communities	None required	Sept2009
M	Consideration of the implications for further support and development of the Ribble coast and wetlands Regional Park.	HoP Regen	The economic, social and environmental well-being of our communities	None required	June 2009

Strategic Development Directorate					
Priority H/M/L	Description of Improvement Action	Responsible Lead Officer	Corporate Link	Resources required	Completion Date
M	Kirkham building enhancement programme	HoP Regen	Strong and diverse Fylde coast economy to enhance employment prospects	None required	Ongoing
M	Develop the operation of the Conservation Area Scheme (CARS) in St Annes on Sea.	HoP Regen	To promote and enhance the natural and built environment	None required	Ongoing
Asset management and Technical services					
M	Annual asset management report to members	Principal Estates Officer	Delivering high quality, cost-effective services	None required	Nov 2009
H	Evaluate potential to transfer assets to parish/town councils and the third sector to ensure delivery of corporate objectives (including possible transfer of St Annes pool)	Principal Estates Officer	The promotion and enhancement the natural and built environment	Assistance from 'Advancing Assets for Communities' initiative	Nov 2009
H	Progression of Accommodation Project (Re-evaluate project in light of economic downturn)	Director	Delivering high quality, cost-effective services	None required	Sept 2009
H	Manage coastal defence inspections and revenue maintenance programme as part of joint working arrangements with Wyre BC	Technical Services Manager	The promotion and enhancement the natural and built environment	None required	Ongoing
H	Progress coastal improvement work stream 2 with Blackpool Council for Fairhaven coastal defence improvements	Technical Services Manager	The promotion and enhancement the natural and built environment	None required	Nov 2009

Strategic Development Directorate					
Priority H/M/L	Description of Improvement Action	Responsible Lead Officer	Corporate Link	Resources required	Completion Date
H	Complete options appraisal and procurement process for off-street car parking beyond Sept 09	Car Parking Manager	Maintaining healthy and safe communities to reduce the fear of crime	None required	August 2009
Management					
H	Propose and implement a new management structure for the directorate	Director	Delivering high quality, cost-effective services	None required	September 2009

REPORT

FINANCE	CABINET	29th June 2009

MEDIUM TERM FINANCIAL STRATEGY – OUTTURN 2008/09
(Including General Fund, Capital Programme and Treasury Management)

Public Item

This item is for consideration in the public part of the meeting

Summary

This report sets out for Members the General Fund Outturn (including Revenue, Capital and Treasury Management) for 2008/09. The report explains major variations between the latest approved Budget and Actual Expenditure and quantifies the impact on the Council's reserves.

Recommendations

Cabinet is recommended to approve:-

- 1) The General Fund Outturn Expenditure as set out in section 2, together with the recommended adjustments detailed in notes i) to v).
- 2) The Capital Outturn as set out in section 6 to 10 and its proposed financing as set out in table 5 and ;
- 3) The Treasury Management Annual Report is set out in section 11 to 13 and the actual Prudential Indicators set out in Appendix E

Alternative options considered and rejected. Not applicable – alternative implications are addressed in the body of the report.

Cabinet Portfolio

The item falls within the following Cabinet portfolio: Finance & Resources - Cllr Roger Small

REPORT

1.0 Information

- 1.1 The Medium Term Financial Strategy was presented to Cabinet in November 2008, with financial updates in January and February 2009 and then the final strategy and budget decisions approved by Council on 3rd March 2009.
- 1.2 The Medium Term Financial Strategy considers the General Fund Revenue (including Collection Fund) and associated reserve balances, the Capital Programme and the Treasury Management Annual Report. This report sets out the outturn position for these areas of activity for 2008/09.
- 1.3 In line with the Accounts and Audit Regulations 2003, the Council is required to approve the Statement of Accounts by 30th June each year. The Audit Committee is delegated to approve the Statement of Accounts.
- 1.4 The Medium Term Financial Strategy outturn position 2008/09 report constitutes part of the Council's procedures for performance management.

2.0 General Fund Revenue Outturn Position (including Collection Fund)

- 2.1 This section of the report covers the General Fund Revenue Outturn position for 2008/09. General Fund Revenue can be defined as the day to day running costs associated with the delivery of the Council's services. The General Fund Revenue Budget is monitored and reported to the Executive Member (Finance & Efficiency) on a quarterly basis.
- 2.2 The General Fund Expenditure and Income Account comparing Actual Expenditure against Latest Approved Estimate by service is set out in Appendix A. A detailed list of major variances within Services which contribute to the outturn position is set out in Appendix B. Appendix B, for simplicity, excludes internal recharges.
- 2.3 At time of writing this report work is underway to verify whether the budget variances reported are 'one off' or recurring items. The outcome of this work will be reflected in future revenue budget forecasts.
- 2.4 In arriving at the outturn position the Council's agreed budget decisions (at Council on 3rd March 2008) have been implemented.
- 2.5 Included in the outturn position is the impact of capitalisation. As part of the Medium Term Financial Strategy approved by Council on 3rd March 2009 an estimated capitalisation figure of £120k was included. The actual capitalisation settlement received from DCLG was £705k of which it has been possible to capitalise £650k. Full details of this capitalisation settlement and detailed utilisation of the scheme were detailed in a report to Special Council on the 8th June 2009. This has resulted in an additional underspend on revenue (compared to revised estimate) and contributes £530k to general fund balances.
- 2.6 The Council's net expenditure was £10.157m compared with a revised estimate of £10.979m which results in an underspend of £822k including Capitalisation. After taking account of the additional £4k financing for General Government Grants the underspend is £826k for the year

2.7 In normal circumstances bad debts provision would be made as the debt ages. However it is felt appropriate in the light of the current economic circumstances the bad debt provisions are increased on both General and Housing Benefits overpayments. The underspend therefore includes increased bad debt provision of £92k on general debtors and £120k on Housing Benefit Overpayments debtors totalling £212k.

2.8 In addition, based on the results of latest information the following adjustments are now recommended:-

- i) The Joint Shared Services Committee for Revenues & Benefits has not yet been met to agree the outturn position for 2008/09. It will be up to the Joint Committee to decide how any surplus of the Shared Service is shared/reinvested in the future. Until these decisions are known it is proposed that a reserve be set up to account for the year end position.
- ii) The Council received a Implementing Electronic Government (IEG) grant from Central Government late in 2008/09 for £23k. This grant was not expected and therefore not budgeted for. It is proposed that this grant is transferred into a reserve to help contribute towards future ICT replacement equipment. In addition the Council's IT core networking equipment requires replacing to ensure improved reliability and also to ensure compliance with the Central Government Code of Connection (COCO). This cost has been estimated at £40k.
- iii) The Streetscene vehicles are all on Leasing Contracts. During recent years the contract returns criteria has become a lot stricter. Currently the Council has no budget in place to pay for general rectification work prior to return. It is therefore proposed that a vehicle maintenance reserve is set up to cover these costs.
- iv) In line with the statutory legislation, the Council must operate Trading Accounts (which must breakeven over a 3 year period) for Building Control and Land Charges activities. Building Control outturn resulted in a revenue shortfall, so reserve balances had to be utilised to balance the revenue account. The Land Charges reserve is new for 2008/09 and has been created in line with new statutory legislation.

2.9 There are also a number of budget variances arising from slippage (expenditure committed to 2008/09). These slippage items are listed in Appendix C and have been approved by the Council's Section 151 Officer, under his powers of delegation.

2.10 The General Fund underlying underspend, after taking into account the above adjustments and slippage items, is set out in Table 1 as follows:-

Table 1 General Fund Reserve Budget Underlying Position

	£m	
General Fund underspend as per paragraph 2.6	(0.826)	
New Reserve required in respect of the Revenues & Benefits Shared Services	0.063	
New reserve required for ICT Replacements/System Developments	0.063	
Creation of new vehicle Maintenance Reserve	0.027	
Movement on Statutory Reserves		
• Creation of Land Charges Reserve	0.028	
• Movement of Building Control Reserve To Revenue Account	<u>(0.035)</u>	
Total Transfer to Reserves		0.146
Adjusted General Fund underspend (including Capitalisation)	(0.680)	
Additional Capitalisation	<u>0.530</u>	
General Fund Underspend	<u>(0.150)</u>	
Less Slippage Items (as detailed in Appendix C)	0.120	
Underlying General Fund Underspend for year (excluding Capitalisation)	<u>(0.030)</u>	

3.0 Collection Fund Outturn Position

3.1 The Council operates the Collection Fund under the Local Government Finance Act 1988. It contains the income and expenditure relating to Council Tax, and National Non Domestic Rates (NNDR). The deficit on the fund for the year was £154k. This will be shared between the Borough Council, the County Council, the Police Authority and the Fire Authority in 2010/11. The Borough's share of the deficit will be £19k.

4.0 Statement of General Fund Revenue Reserves

4.1 Table 2 details the Council's General Fund Reserves position at 31st March 2009.

Table 2 Statement of General Fund Revenue Reserves 2008/09

	Actual £m
Opening General Fund Balance	0.862
In Year Transfer to General Fund Reserve (Note 1)	<u>0.486</u>
Closing General Fund Balance	<u>1.348</u>

Note 1 (see Appendix A Note 2)

5.0 General Fund Revenue Outturn Conclusion

- 5.1 During 2008/09, due to severe in year budgetary pressures, mainly created as a result of the economic downturn, the Chief Executive instructed all budget holders not to approve any new expenditure that was not contractually committed or necessary to fulfil basic and statutory services. Due to this freeze on expenditure the Council has generated further additional budget savings against the revised estimate. However there are a number of budget variances around Building Control & Development Control associated with the downturn of the economy which need to be carefully monitored and future financial assumptions may need to be revised.
- 5.2 Although the underspend on revenue and the capitalisation settlement is welcomed as this significantly improves the Council's overall General Fund Balances position, Members must be fully aware of the following:-
- Capitalisation will increase revenue expenditure (on debt repayments) in future years.
 - The build up of these reserves will now reduce the Council's vulnerability to future increases in expenditure. The Medium Term Financial Strategy Report to Council on 3rd March 2009 advised that based on anticipated future financial pressures, the Council should move to a minimum level of balances of £750k at the earliest opportunity. This outturn for 2008/09 now secures this position.
- 5.3 Members need to be aware that there are still a number of key financial pressures and risks within the Council's Medium Term Financial Strategy which remains. To summarise again for Members, the key short term financial risks facing the Council are:-
- Concessionary Fares costs
 - Pay/Inflation/interest rate uncertainties
 - Volatility of fuel and energy cost increases
 - The effect of the economic climate on a number of the Council's income streams
- 5.4 During the year the Council had to deal with several large planning appeals. Some of these remain ongoing. One appeal was resolved in 2008/09 which was not budgeted for. The Council needs to be aware that these ongoing and any future planning appeals may result in significant additional costs being incurred by the Council.
- 5.5 Longer term key financial risks are in relation to Carbon Reduction Commitment (CRC), Staff Restructure Costs, future potential pension increases and future Government Grant Settlements.

6.0 Capital Outturn 2008/09

- 6.1 The overall position after taking slippage into account 2009/10 is a net capital underspend of £166k against the latest updated estimate. This includes slippage of £167k leaving an underlying overspend of £1k. No external resources have been lost as a result of this overspend.
- 6.2 The 1st quarter update of the Five Year Capital Programme for 2009/10 will be amended to reflect the outturn results and any other changes approved to date.
- 6.3 The financing proposals represent the most cost effective financing to the Council and leave it with the greatest flexibility in respect of future years.

7.0 Capital Expenditure 2008/09

- 7.1 Capital expenditure for 2008/09 is detailed in Table 3.

TABLE 3 - Latest Estimate Compared with Outturn 2008/09

	£m	Notes
3 rd Quarter Approved Capital Programme Update	2.263	
Changes as per Note 1	<u>0.087</u>	1
Last Estimate	2.350	
Less Outturn Expenditure	-2.184	
Net Underspend for Year	0.166	
Less Slippage	<u>-0.167</u>	
Underlying Overspend (i.e Increase in Capital Programme Deficit)	<u>0.001</u>	

Note 1: Increased expenditure on CCTV Community Safety Approved by Council on 03/03/09

- 7.2 Details of variances for all schemes are shown in Appendix D

8.0 Usable Capital Receipts 2008/09

- 8.1 Capital Receipts are a major component of the Council's capital financing strategy. Details of usable receipts are set out in Table 4:-

TABLE 4 - Usable Capital Receipts 2008/09

	Approved Estimate £000	Outturn £000	Variance+/- £000
Opening Balance at 01.04.2007	393	393	0
Capital Receipts received in year	<u>150</u>	<u>5</u>	<u>-145</u>
Sub Total	543	398	-145
Capital Receipts used to finance expenditure		-398	
Closing Balance at 31.03.2009		<u>0</u>	

- 8.2 Table 5 shows the actual usable capital receipts were £0.145m less than that estimated for the year. This variance is due to the current economic conditions.

9.0 Capital Financing 2008/09

- 9.1 The proposed financing of capital expenditure is set out in Table 5.

TABLE 5- Proposed Capital Financing 2008/09

	£000
EXPENDITURE:	<u>2,184</u>
FINANCING:	
Grants & Contributions	1,430
Capital Receipts	398
Borrowing	254
Revenue Contribution	<u>102</u>
Total Capital Financing	<u>2,184</u>

10.0 Capital Outturn – Conclusions

- 10.1 The Capital Programme continues to be monitored on an ongoing basis with formal reviews quarterly by both Management Team and the Portfolio Holder for Finance and Efficiency. At this stage there are no decisions to be made other than noting the Outturn Position. However, Members should be aware of the following risk areas:

- (i) The Council's current Capital Programme financing is affected heavily reliant on capital receipts. The level of these receipts is affected by the economic climate. During 2008/09 less Right to Buy receipts were received than forecast (which reflects the current downturn in the Housing Market). Consequently it therefore may be necessary to either delay expenditure or increase the Council's borrowing position, which will subsequently impact on future revenue budgets. Management Team will review the position in light of the outturn and make recommendations in due course to Members.

11.0 TREASURY MANAGEMENT ANNUAL REPORT

11.1 Summary

- 11.2 This section of the report covers Treasury Management operations for the financial year to 31st March 2009.
- 11.3 The Prudential Indicators and Treasury Management Strategy for 2009/10 to 2011/12 were set out in the report to Council on 3rd March 2009. Performance has been monitored during the year and reported on a quarterly basis to the Executive Member (Finance & Efficiency). The actual Prudential Indicators for 2008/09 are shown in Appendix E.
- 11.4. **Information**
- 11.5 The Council fulfils the requirements of the CIPFA Code of Practice on Treasury Management and the CIPFA Prudential Code for Capital Finance in Local Authorities.

12.0 Implications

12.1 Economic Background

The financial year 2008/09 presented exceptional circumstances with regard to treasury management. The downturn in the economy, together with increased counterparty credit risk presented the Council with additional issues not normally encountered. The main implications of the exceptional circumstance have been:

- a) Deteriorating investment returns, resulting in reduced investment income from that originally budgeted
- b) Increase in counterparty risk

12.2 Interest Rates

The Monetary Policy Committee (MPC) made seven changes in the base rate as shown in Table 6.

Table 6 Base Rate Changes 2008/09

Date	Base Rate b/f	Change	New Base Rate
10/04/08	5.25%	-0.25%	5.00%
08/10/08	5.00%	-0.50%	4.50%
06/11/08	4.50%	-1.50%	3.00%
04/12/08	3.00%	-1.00%	2.00%
08/01/09	2.00%	-0.50%	1.50%
05/02/09	1.50%	-0.50%	1.00%
05/03/09	1.00%	-0.50%	0.50%

12.3 Borrowing

The borrowing strategy is to reduce the net revenue cost of the Council's borrowings. This is achieved through measures such as debt repayment and restructuring, new borrowing, and a review of the level of in-house investment balances. The Council's Treasury Consultants advise on the timing of potential transactions so as to maximise the advantages of interest rate movements.

Long term borrowing is only undertaken for a capital purpose and the Statutory borrowing limit, the Authorised Limit (£9.4m), was not breached.

In line with advice from the Council's Treasury Advisors, the Council postponed borrowing and instead ran down in-house investment balances. Borrowing will be required in the future. The delay in borrowing has been funded by utilising in-house balances that would have normally been invested on the money markets. This was beneficial to the council as investment returns have decreased dramatically as the bank base rate has fallen, and there has been increased uncertainty and risk associated with investing money in the financial markets.

The Council's long-term borrowings at 31st March, 2009 as set out in Table 7

Table 7 – Long Term Borrowing

Type of Loan	Balance 31.03.09 £'000
Public Works Loan Board (PWLB)	1,000
Leasing	20
TOTAL	1,020

There are no concerns regarding the Council's current debt maturity profile.

12.4 Short Term Borrowing

In order to cover short term cash flow fluctuations it was necessary for the Council to borrow funds on one occasion during the year totalling £1m. The Council's overdraft was also utilised as required for cash flow purposes throughout the year.

12.5 Internally Managed Funds

During the year, cash sums managed internally by the Council's Treasury Management internal section have been invested for periods of up to four months with approved banks and building societies.

The overall performance was a gross return of 4.52%, compared with a benchmark target of 3.74%.

By the end of 2008/09 the internally managed funds had generated interest of £318k which exceeded the revised budget by £18k despite the bank base rate declining faster than anticipated.

13.0 Prudential Indicators

Under the legislation, (incorporating the Prudential Code) Members continue to be responsible for determining the appropriate level of capital investments.

The Council is required to comply with the CIPFA Prudential Code for Capital Finance in Local Authorities and the CIPFA Code of Practice on Treasury Management. During 2008/09 the Council complied with its legislative and regulatory requirements. The position at 31st March 2009 is shown in Appendix E

Report Author	Tel	Date	Doc ID
Bernard Hayes	(01253) 658566	June 2009	

List of Background Papers		
Name of document	Date	Where available for inspection
Medium Term Financial Strategy Update, Including General Fund, Capital Programme And Treasury Management For 2008/09 – 2012/13	March 2009	Council Meeting, 3 rd March 2009

Attached documents

Appendix – A – General Fund Revenue Expenditure & Income Account
Appendix – B – General Fund Outturn 2008/09 – Variations from Revised Estimates
Appendix – C – Revenue Budget Slippage Items.
Appendix – D- Capital Outturn Variations
Appendix – E – Prudential Indicators

IMPLICATIONS	
Finance	Contained in the body of the report
Legal	Non arising directly from this report
Community Safety	Non arising directly from this report
Human Rights and Equalities	Non arising directly from this report
Sustainability	Non arising directly from this report
Health & Safety and Risk Management	Non arising directly from this report

GENERAL FUND REVENUE EXPENDITURE & INCOME ACCOUNT

	Latest Estimate	Outturn	Variance + Over / (Under)
	£'000	£'000	£'000
Net Expenditure			
Chief Executive	10	11	1
Community Services	3,432	3,534	102
Corporate Resources	2,686	2,241	(445)
Office of the Assistant Chief Executive	398	403	5
Performance and Business Improvement	275	263	(12)
Strategic Development Services	2,006	2,538	532
Operational Services	3,167	2,830	(337)
Finance	438	571	133
Sub Total	12,412	12,391	(21)
Contingency	(60)	0	60
Net Cost of Services	12,352	12,391	39
Gain (-) on the disposal of fixed assets	0	0	0
Interest payable and similar charges	45	44	(1)
Interest and investment income	(302)	(321)	(19)
Pension accounting adjustment	(135)	53	188
Net Operating Expenditure	11,960	12,167	207
Net accounting adjustments to General Fund (note 1)	(861)	(1,360)	(499)
Capitalisation	(120)	(650)	(530)
Revised Estimate/Outturn	10,979	10,157	(822)
Financing			
General Government Grants	(835)	(839)	(4)
Non-Domestic Rate Redistribution	(4,916)	(4,916)	0
Demand on the collection fund (incl prev yr's surplus)	(5,026)	(5,026)	0
	(10,777)	(10,781)	(4)
(Surplus)/Deficit for the Year	202	(624)	(826)
STATEMENT OF MOVEMENT ON THE GENERAL FUND			
(Surplus)/Deficit for the Year (see above)	202	(624)	(826)
Transfer to / (from) Reserves	(8)	138	146
Use of / (Transfer to) Balances	194	(486)	(680)

NOTE 1**Net accounting adjustments to General Fund' is made up of:**

Capital Accounting Adjustments	(881)	(1,380)	(499)
Direct Revenue Finance	20	20	0
	(861)	(1,360)	(499)

NOTE 2**The General Fund revenue balances position is as follows:**

General Fund Revenue Balances b/f	862	862	0
Add: Transfer to / (from) Balances	(194)	486	680
General Fund Revenue Balances c/f	668	1,348	680

General Fund Outturn 2008/2009
Variations from Revised Estimates

Description	Reason for Variance	Variance (+ over / under)	
		£000	£000
<u>Variations on General Fund Income and Expenditure</u>			
Vacancy Savings	Savings across the Council achieved due to vacancy freeze	(109)	
Slippage Items	See Appendix C	(120)	
Utilities	Underspend across the Council as a result of usage efficiencies and downturn in prices in final quarter of 2008/09	(54)	
<u>Community Services</u>			
Lowther Trust	Council's contribution to Lowther Trust higher than budget, to offset shortfall in income from shows due to poor attendances.	22	
<u>Corporate Resources</u>			
Rent Allowances/Council Tax Benefit	Net underspend of 0.54% against budgeted expenditure of £17.2m, mainly due to increased level of Council Tax benefit subsidy received	(91)	
Provision for Bad Debts - general	Additional provision required to cover anticipated uncollectable debts due to the prevailing economic climate	92	
Provision for Bad Debts - housing benefits overpayments	New provision based upon 75% of outstanding Housing Benefits overpayments held within the shared service Pericles revenues system (no provision previously provided for)	120	
Revs and bens shared service	Underspend as a result of efficiency savings generated by shared service approach to delivery of the revenues and benefits service	(63)	
Investment income	Additional income beyond budgeted level generated from short term investments of funds	(32)	
<u>Operational Services</u>			
Vehicle Fleet	Saving against overall fleet budget of £2.9m across the Council, due to lower level of reactive maintenance on vehicles that expected	(87)	
Highways Cleansing	Miscellaneous Expenditure - Underspend as a result of essential expenditure freeze	(14)	
Highways Cleansing	Other Fee Income - Additional income received from LCC for highway sand clearance which is an LCC function carried out by Fylde Borough Council	(28)	
Trade Waste Service	Additional fees and charges income beyond budgeted level	(37)	
Trade Waste Service	Savings against landfill charges budget as a result of lower level of landfill than anticipated	(29)	

Performance and Business Improvement

Telephones	Underspend as a result of improved usage efficiency and impact of Management Team moratorium on uncommitted expenditure in line with the financial forecast position of the Council	(20)
Computer Services	Computer Development Costs - Savings achieved due to Management Team moratorium on uncommitted expenditure	(16)

Strategic Development Services

Concessionary Travel	Forecasted payments to bus operators for the new national scheme less than originally anticipated due to the seasonality factor for the last 4 months of the years being less than expected (all information provided by LCC)	(37)
Repairs & Maintenance	General underspend on repairs and maintenance of Council owned properties due to moratorium on spend	(23)
Decriminalised Parking Enforcement - DPE	Reduced Income due to New Traffic Management Road Act which came into force 31/03/08 - this means that the police are now empowered to issue fixed penalty notices which has a knock on effect on the number parkwise can issue	38
Decriminalised Parking Enforcement - DPE	Impact of Lancashire-wide change in allowable overhead costs allocation - backdated to start of scheme (2004/05 to 2007/08)	63
Building Control	Shortfall in budgeted fee income due to the economic downturn in the building industry and competition from approved inspectors	60
Development Control	Shortfall in planning application income due to economic downturn	45
Development Control	Costs relating to Planning Appeal in March 2009 that had not been budgeted for	78
	Other Minor Variances (Net Underspends)	(54)
		<hr/>
	General Fund Underspend before transfers to reserves	(296)

Other transfers to reserves:

Creation of Vehicle Maintenance Reserve	Reserve set up to contribute towards the cost of leased vehicle maintenance repairs	27
ICT Replacement System Reserve	To contribute towards the cost of ICT system developments / replacements	63
Creation of Shared Service Reserve	Net underspend in 2008/09 transferred to a Reserve until the Shared Service Joint Committee meet to determine use of these funds	63
Building Control Reserve	This is a statutory contribution from previously set-aside surpluses to fund the 2008/09 deficit on the Building Control Charging Account	(35)
Creation of Land Charges Reserve	This is a statutory contribution to a new Reserve to set-aside surpluses for the three financial years ended 2008/09	28

146

Net General Fund Underspend

(150)

**Revenue Budget Slippage Items Approved by Director of Finance s151 Officer
(In Line with Delegation)**

Service Area	Slippage Requested £	Explanation of Slippage	Effect on service delivery if not granted.
Housing	8,000	This is required to complete all repairs on two flats which are currently leased by FBC before being handed over to a new managing agent. The flats are used as homeless interim accommodation.	If permission is not granted then it will result in a failure to meet our obligations under the lease agreement.
Corporate Safety	1,200	Anticipated increase in annual charge of health and safety service which is undertaken by Blackpool Borough Council.	If permission is not granted then the budget in 2009/2010 will be overspent.
Customer Services	1,162	Funding required for the purchase of uniforms following the re-structure of Corporate Admin. and TIC functions	If permission is not granted then there will be insufficient funds in the 2009/2010 budget.
Corporate Administration / TIC	839	Funding required for the purchase of uniforms following the re-structure of Corporate Admin. and TIC functions	If permission is not granted then there will be insufficient funds in the 2009/2010 budget.
Sports Development	4,200	The Sports outreach programme was provided by an external agency and was not fully utilised due to person responsible for budget being new. This, combined with a revamp of the sports development budget throughout the year resulted in a cautious approach to spending.	Service is going to be provided in house by Fylde Borough Council during 09/10 as the public perception last year was that the outside agency was acclaimed all the credit for providing the service although FBC provided all the funding.
Finance Management Team	6,316	Due to the delay in the receipt of the International Financial Reporting Standards code (IFRS), which is specific to Local Authorities, all preparatory work has been delayed until 2009/10.	The Council would not fulfill its statutory obligations.
Accountancy Services	9,093	Due to the delay in the receipt of the International Financial Reporting Standards code (IFRS), which is specific to Local Authorities, all preparatory work has been delayed until 2009/10.	The Council would not fulfill its statutory obligations.
Accountancy Services	5,210	Budget committed to additional resources to implement the ICON Cash receipting system in line with the councils budget decision on 3rd March 2009.	The Council would fail to satisfy data protection statutory requirements and would fail in basic financial control if ICON was not implemented.
Accountancy Services	5,731	Budget committed to additional resources to implement the ICON Cash receipting system in line with the councils budget decision on 3rd March 2009.	The Council would fail to satisfy data protection statutory requirements and would fail in basic financial control if ICON was not implemented.
Legal Services	10,000	Slippage is requested because a standards investigation has been commissioned but not yet completed.	If permission is not granted then there will be insufficient funds in the 2009/2010 budget.
Kirkham Pool	67,949	Slippage is requested to contribute to the running costs of Kirkham Pool in 2009/10 prior to the transfer to YMCA. The requirement for funding has arisen due to the fact that no budget exists for operation of the pool beyond 31/03/09 and the Council continued to operate the pool in the run up to transfer to the YMCA. The availability of funding has arisen due to savings against the redundancies budget and additional income generated in 2008/09 beyond budgeted levels	If transfer of Kirkham pool does not take place to the YMCA it could result in closure of the pool.
Total Slippage	119,700		

CAPITAL OUT-TURN VARIATIONS - 2008/09

APPENDIX D

Scheme No.	APPROVED SCHEMES	Approved Budget 2008/09	Slippage b/f from 2007/08	Other Adjustments Quarter 1, 2, 3 & 4	Updated Estimate 2008/09	Outturn	Variance	Saving (-) / Overspend	Slippage (-)	Reason
		£000	£000	£000	£000	£000				Slippage is to year 2009/10 unless stated otherwise
COMMUNITY SERVICES										
Z010	Disabled Facilities Programme	648	-142	150	656	648	-8		-8	Slippage Required - Some expenditure delayed until 2009/10
Z024	Pvte Sector Hsng Renewal Grants	335	117	-192	260	255	-5		-5	Slippage Required - Some expenditure delayed until 2009/10
Z011	Cem & Crem Capital Projects	10		0	10	10	0			Scheme spend to budget
Z068	Crematorium Project - Cremators	0		6	6	3	-3		-3	Slippage Required - Some expenditure delayed until 2009/10
Z030	Ashton Gardens Heritage Restoration	1,415	35	-1,250	200	184	-16		-16	Slippage required - Expenditure delayed owing to the phasing and scale of the project (£2m in total)
Z040	Kirkham War Memorial	100		115	215	216	1	1		Minor overspend on completion of scheme
Z052	Chimes	20	20	-7	33	33	0			Scheme spend to budget
Z053	Youth Facilities	15			15		-15		-15	Anticipated scheme completion to budget by March 2009
Z058	Warton Sports Pavillion - Refurbish		25		25	25	0			Scheme spend to budget
Z064	Boating Pool	45		-45	0		0			Budget vired to Kirkham War Memorial to fund overspend - Cabinet approval - 15/01/09
Z063	Prom Gardens Paddling Pool	8		-8	0		0			Budget vired to Kirkham War Memorial to fund overspend - Cabinet approval - 15/01/09
Z065	Play Equipment	135		-135	0	1	1		1	Budget to be reduced in 2009/10
Sub Total		2,731	55	-1,366	1,420	1,375	-45	1	-46	
STRATEGIC DEVELOPMENT SERVICES										
Z001	St Annes Square Regeneration	106		-66	40	41	1		1	Budget to be reduced in 2009/10
Z027	Town Hall accommodation	100			100	90	-10		-10	Slippage Required - Scheme to be reviewed in 2009/10 due to current economic conditions and funding of this being fully dependent on capital receipts
Z036	Cons'n Area Rest'n Scheme St Annes		145	-8	137	126	-11		-11	Slippage required - due to the current economic conditions
Z045	St Annes Town Centre	80		-74	6	6	0			Scheme spend to budget
Z062	Tourist Board Project - Public Realm Streetworks	285		-110	175	175	0			Scheme spend to budget
Z047	Footway Lighting Schemes	12		-12	0		0			£12k slippage into 2009/10 due to a delay in a decision from Lancashire County Council regarding Lancashire Locals
Z051	Kirkham Building Refurbishment	100		-50	50	4	-46		-46	Slippage required due to a cautiousness to invest from the private sector due to the current economic conditions
Z049	Car Park Improvements	30			30	19	-11		-11	Slippage Required - Some expenditure delayed until 2009/10 pending a further report to cabinet
Z069	Compulsory Purchase Order			100	100	100	0			Scheme spend to budget
Sub Total		713	145	-220	638	561	-77	0	-77	
ASSISTANT CHIEF EXECUTIVE										
Z046	CCTV Community Safety	32	12	87	131	87	-44		-44	Slippage Required - Some expenditure delayed until 2009/10
Sub Total		32	12	87	131	87	-44	0	-44	
OPERATIONAL SERVICES										
Z048	Danfo Public Conveniences	144			144	144	0			Scheme spend to budget
Z066	Waste Disposal - Depot Improvements	17			17	17	0			Scheme spend to budget
Sub Total		161	0	0	161	161	0	0	0	
Grand Total All Schemes		3,637	212	-1,499	2,350	2,184	-166	1	-167	

Prudential Indicators

Prudential Indicator	Revised Indicator 2008/09 £m	Actual 2008/09 £m	Note
Authorised limit for external debt	9.4	3.3	
Operational boundary for external debt	5.3	3.3	1
Maximum principal sum invested > 364 days	0	0	
Limit on fixed interest rate for net borrowing	3.4	192	
Limit on variable interest rate for net borrowing	1.7	0	
Maturity structure of borrowing limits:-			
Under 12 months	20%	0.04%	
12 months – 24 months	100%	99.96%	
24 months – 5 years	100%	0%	
5 years – 10 years	100%	0%	
10 years and above	100%	0%	
Capital Financing Requirement (CFR)	1.3	2.6	2
External Debt – Gross Borrowing	1.3	1.5	
Investments	0	0	
Net Borrowing	1.3	1.4	
Estimated Capital Expenditure	2.3	2.8	3
Ratio of Financing Costs to Net Revenue Stream	-2%	-2%	
Incremental Impact on Capital Investment Decisions on the Council Tax	£0.09	£0.00	

Notes

1. The Operational Boundary is the expected borrowing position of the Council during the year. It is acceptable for the Boundary to be breached subject to the Authorised Limit not being breached. Temporary borrowing forecast at year end was not required.
2. This represents the Council's underlying need to borrow. This indicator also includes actual Capitalisation of £650k.
3. Capital Expenditure indicator includes actual capitalisation of £650k.

REPORT



REPORT OF	MEETING	DATE	ITEM NO
CORPORATE RESOURCES	CABINET	29 JUNE 2009	8

EXCLUSION OF THE PUBLIC REVIEW OF TENANCY

Public Item

This item is for consideration in the public part of the meeting.

Recommendation

1. Members are invited to consider passing a resolution concerning the exclusion of the public from the meeting in accordance with the provisions of Section 100(A)(4) of the Local Government Act 1972 on the grounds that the business to be discussed is exempt information as defined in paragraph 3 of Schedule 12A of the Act.

Cabinet



Date	Wednesday 6 May 2009
Venue	Reception Room, Town Hall
Committee members	John Coombes (Leader of the Council) Tim Ashton, Trevor Fiddler, Patricia Fieldhouse, Albert Pounder, Simon Renwick, Paul Rigby, Roger Small
Other Councillors	Christine Akeroyd, Karen Buckley, Fabian Craig-Wilson, David Eaves, Susan Fazackerley, Tony Ford, Cheryl Little, Elizabeth Oades, Elaine Silverwood
Officers	Phillip Woodward, Bernard Hayes, Darren Bell, Andy Cain, Chris Kitchen, Allan Oldfield, Clare Platt, Tracy Scholes, Paul Walker

1. Declarations of interest

Members were reminded that any personal/prejudicial interests should be declared as required by the Council's Code of Conduct adopted in accordance with the Local Government Act 2000.

Councillor Simon Renwick declared a personal interest in item 11 Transfer of Assets to Parish Councils in that he is a Member of Medlar with Wesham Town Council.

2. Confirmation of minutes

RESOLVED: To approve the minutes of the Cabinet meeting held on 21 April 2009 as a correct record for signature by the chairman.

3. Urgent items - Kirkham Memorial Gardens Provision of Multi Use Games Area and Associated Young Persons Facilities - Barnfield Teen Zone Play Area

The Chairman reported that the following item had been received after the publication of the Agenda and it was agreed that the report should be considered by the Cabinet as a matter of urgency for reasons associated with procurement timetables, award of contracts and to satisfy external funding criteria.

Darren Bell (Parks Manager) and Clare Platt (Director of Community Services) presented the report that concerned the supply and installation of a Multi Use Games Area and Associated Youth Facilities to provide a teen zone play area at Barnfield in Kirkham.

Mr Bell highlighted that there had been a range in the quality of submissions received and that following a full evaluation two companies scored highly due to their considered

approach to the play zone and their ability to offer added value to the play value and user involvement inherent in the design proposals.

In reaching the decision set out below, the Cabinet considered the details set out in the report before it and at the meeting and RESOLVED to approve the scheme outlined in the report and to appoint SMP Playground Ltd as the contractor.

4. Community Outlook Scrutiny Committee - Recommendations

Councillor Fabian Craig-Wilson (Community Outlook Scrutiny Committee Vice-Chairman) presented the recommendations made by the Committee at its meeting held on 12 March 2009.

The scrutiny committee had considered a number of issues including Hospital Acquired Infection Prevention, the work on the Children's Trust and the Task and Finish Group Work on Disabled Access to Highways, Public Buildings and Public Open Spaces.

In reaching the decision set out below, the Cabinet considered the details set out in the report before it and at the meeting and RESOLVED to note the valuable work recently undertaken on behalf of the Council by the Community Outlook Scrutiny Committee.

5. Performance Improvement Scrutiny Committee - Recommendations

Councillor Christine Akeroyd (Chairman of Performance Improvement Scrutiny Committee) presented the recommendations made by the Performance Improvement Scrutiny Committee at its meeting held on 19 March 2009.

The scrutiny committee recommended the following for Cabinet approval:-

The Place Survey

Recommended to Cabinet:

To formally sign off the 18 national performance indicator figures for Fylde included in Appendix 2 of the report and approve their submission into Escendency and the national data set.

To approve that any future implementation of the Place Survey should be procured in partnership with other authorities to maximise resources, reduce cost and promote shared learning.

That the committee champions the positive overall performance that has emerged from the Survey and promote the use of the findings to support future service performance measurement and reporting.

Property Maintenance Agreement with Wyre BC

Recommended to Cabinet

To recommend to the Portfolio Holder that a three year agreement is entered into with Wyre BC to deliver property maintenance services to Fylde Borough Council.

Development Control Improvement Task and Finish Group Report

Recommended to Cabinet

That the issue of substitutes for DC, and the start time of DC should be kept under review.

To recommend to the Portfolio Holder that the issue of ring-fencing monies obtained from pre-application advice should be reviewed.

To recommend to officers that the Regeneration Framework be dealt with as an urgent requirement.

To support the balance of the recommendations from the Task & Finish Group and recommend to Cabinet that they should be approved.

To receive a report from officers in 6 months time, which will reflect how the changes which have been made to DC have bedded in and what effect they have had.

Scrutiny Review of Enforcement Capacity and Resources

Recommended to Cabinet

To ask officers to return to the committee with further proposals and / or progress reports on implementing recommendations in 3 months time, or as soon as is reasonably practicable in view of impending restructures.

To express to Cabinet that the committee is still concerned about enforcement issues, and to request that Cabinet give more priority to enforcement.

Performance Improvement Meeting Dates

Recommended to Cabinet

To retain the current agreed schedule of meetings with the exception of changing the 6 May 2010 meeting to 29 April 2010.

In reaching the decision set out below, the Cabinet considered the details set out in the report before it and at the meeting and RESOLVED to approve the recommendations of the Performance Improvement Scrutiny Committee.

6. Planning Policy Scrutiny Committee - Recommendations

Cabinet considered the recommendations made by the Planning Policy Scrutiny Committee at its meeting held on 2 April 2009.

The scrutiny committee recommended the following for Cabinet approval:-

Regional Strategy for England's North West

Recommended to Cabinet Portfolio Holder

1. To note the timetable for preparation and the transitional arrangements
2. To recommend that the Portfolio Holder agree and submit the responses as outlined in the report subject to the following modifications:

Include at the end of paragraph 12:

- Rural economy and farming

Include at the end of paragraph 14:

- Empty shops in towns

Include at the end of the response to Question 1:

Nethertheless, it is important that the attractive areas of the North West are maintained if quality employers are to be attracted and retained.

Include at the end of the response to question K:

If greenbelts are to be reviewed strategically consideration should be given to prioritising green wedges between communities and major settlements.

St. Annes Building Refurbishment Programme 2001-2009 - A Review

Recommended to Cabinet Portfolio Holder

1. To note the contents of the report.
2. To convey the Committee's thanks and appreciation for the excellent work the Regeneration Team have carried out over the years in relation to the successful implementation of the HERS/CARS scheme.
3. To recommend to the Portfolio Holder that officers engage with external funding agencies to ascertain where there are further funding initiatives and opportunities that might be appropriate to the borough and in this regard report back in due course with relevant information.
4. To note and acknowledge the economic achievements and expertise gained through the implementation of the scheme as referred to in the report and replace that whether future building refurbishment schemes that experience gained through the operation of HERS in respect of protocol and procedures be embodied in the operation of such future schemes.
5. To recommend to the Portfolio Holder that officers provide a periodic review for the committee to monitor schemes as they progress and to instruct officers to identify through future regeneration action plans the scope for grant aid scheme and consider opportunities for external funding to support the relevant elements of the action plans.
6. To ensure that the commitment given to the on going maintenance of the St Annes Town centre redevelopment scheme since inception is implemented so that standards achieved could be maintained.

Regeneration Projects Update

Recommended to Cabinet Portfolio Holder

1. To recommend to the Portfolio Holder that priority be given to the progression of the Station Road, Lytham scheme.
2. To recommend to the Portfolio Holder that the Local Strategic Partnership (Environment Group) via the LSP Action Plan be asked to help progress the work on Conservation Areas.

In reaching the decision set out below, the Cabinet considered the details set out in the report before it and at the meeting and RESOLVED to approve the recommendations of the Planning Policy Scrutiny Committee.

7. Policy and Service Review Scrutiny Committee - Recommendations

Councillor Karen Buckley (Chairman of Policy and Service Review Scrutiny Committee) presented the recommendations made by the Committee at its meeting held on 16 April 2009.

The scrutiny committee recommended the following for Cabinet approval:-

Draft Private Sector Housing Policy

Recommended to Cabinet

That the draft policy be adopted for the purpose of carrying out a consultation exercise, and that following the consultation exercise a final version of the policy is presented to the next meeting of this committee for consideration prior to adoption.

That the current waiting list be closed when cabinet's decision on the policy is implemented, and that a new waiting list with applicants subject to the new policy criteria is created beyond that date.

That any further consideration as to a system of loans should be deferred until after the body of work sponsored by GONW has been completed.

Moving to Excellence - Update Report

Recommended to Cabinet

That the current progress in implementing the recommendations of the Moving to Excellence Report be noted, and that the Chief Executive be thanked for the progress made.

That customer care training should be resumed at the earliest possible opportunity.

That the Chief Executive undertake a full review of the report, following any management restructures, in the autumn.

Recreational Use of the Beach

Recommended to Cabinet

Wind powered wheeled sport

That officers continue to investigate the feasibility of introducing wind powered wheeled sport on the beach at a future date. Further, more detailed, proposals must be agreed by Members before such activity can be allowed. These proposals must include further identification of resources required and health and safety implications, and must recognise that the safety of beach users is paramount.

That any organisation or individual wishing to introduce sports such as wind powered wheeled sport to the beach should be required to commission and fund all assessments as required by legislation. These will be considered by officers as part of any application process.

That the Safersands proposals are revisited and that the Beach Users Group meetings should recommence and be held on a regular basis.

That officers should further investigate the potential for developing byelaws to regulate beach activities, recognising the capacity and resources required for their development and enforcement.

Shooting

To appoint a Task & Finish Group to investigate and report back to committee.

Cabinet made reference to the Draft Private Sector Housing Policy and proposed the following amendment:

That the current waiting list be closed from the 7 May 2009 and be re-opened following the expiry of any potential Call-in procedure.

In reaching the decision set out below, the Cabinet considered the details set out in the report before it and at the meeting and RESOLVED to approve the recommendations of the Policy and Service Review Scrutiny Committee subject to the following amendment.

The proposal relating to the Draft Private Sector Housing Policy were amended as follows:-

That the current waiting list be closed from the 7 May 2009 and be re-opened following the expiry of any potential Call-in procedure.

8. The Place Survey Results

Councillor Paul Rigby (Policy and Performance Portfolio Holder) presented the report that provided details of the key outcomes from the national Place Survey and the implications for service provision across the borough for the authority and our partners.

The Cabinet found the results of the survey encouraging and were committed to achieving a robust communications strategy.

In reaching the decision set out below, the Cabinet considered the details set out in the report before it and at the meeting and RESOLVED -

1. That Officers prepare a report on a Draft Communications and Engagement strategy at the earliest opportunity for consideration by the Cabinet that looks at the possibility of the Council publishing its own newsletter.
2. That the Cabinet members ensure performance monitoring and evaluation is included on Portfolio Brief agendas with directors.

9. The Performance Exception Report

Councillor Paul Rigby (Performance and Efficiency Portfolio Holder) presented the report that provided an update against several key performance measures and outlines the national and local indicators agreed for 2008/09 financial year. The report also provided members with a progress update on performance management work across the authority.

The performance to date against the key indicators showed overall good performance in most areas apart from the determination of planning applications, freedom of information and sickness absence. All the data had been entered into the Escendency online performance reporting system.

In reaching the decision set out below, the Cabinet considered the details set out in the report before it and at the meeting and RESOLVED -

1. That the performance to date against key indicators set for the year be noted.
2. That the Cabinet members ensure performance monitoring and evaluation is included on Portfolio Brief agendas with the Directors.

10. Comprehensive Area Assessment (CAA)

Councillor Albert Pounder (Customer Services and Partnerships Portfolio Holder) presented the report that provided Cabinet with a briefing on the new CAA framework. The

'Comprehensive Area Assessment' (CAA) replaced the 'Comprehensive Performance Assessment' (CPA) in April 2009 with reports becoming available from November 2009.

It was intended that CAA would hold local public services collectively to account for their impact on better local outcomes. It would provide a joint assessment of outcomes for people in an area and would look forward at prospects for sustainable improvement. In looking at outcomes, particular regard would be paid to those most at risk of disadvantage/inequality/vulnerability.

As local services increasingly work through formal arrangements such as trusts and partnerships (with LSPs co-ordinating overall), the overarching aim of CAA was to assess how well these, and less formal joint working arrangements, were improving outcomes for local people. There would also be a remaining element for individual organisational assessments for statutory public sector bodies as part of the framework.

In reaching the decision set out below, the Cabinet considered the details set out in the report before it and at the meeting and RESOLVED to note the new CAA framework and the future inspection framework for the Council.

11. Transfer of Assets to Parish Councils

Councillor Roger Small (Corporate Resources and Finance Portfolio Holder), Bernard Hayes (Finance Director) and Paul Walker (Strategic Development Services Director) presented the report that dealt with the detailed operational, legal and financial implications of transferring open space assets to Kirkham Town Council (KTC) and the process for taking these forward should members wish to proceed. The report also updated members with other issues in relation to sites in Wesham and Wrea Green.

In reaching the decision set out below, the Cabinet considered the details set out in the report before it and at the meeting and RESOLVED:

1. That the Cabinet confirmed in principle (and subject to the additional recommendations below) its agreement to proceed with the transfer of the listed parks and open space assets to Kirkham Town Council.
2. That the terms of the transfer include the provision that Fylde Borough Council (FBC) is retained as the maintenance contractor for KTC for a minimum of 3 years.
3. That the proposed disposals be advertised under section 123(2A) of the Local Government Act 1972 and any representations be reported back to the Portfolio Holder for Corporate Resources and Finance.
4. That officers negotiate with representatives of KTC to agree the specification and rates/costs for the service referred to in recommendation 3 with final decision making responsibility being delegated to the Portfolio Holder for Corporate Resources and Finance, having regard to the impact of the proposal on the Medium Term Financial Strategy.
5. That officers undertake the necessary further financial assessment of the impacts on FBC should the transfer take place (based on the costs agreed in 4 above).
6. That a report be brought back to the Cabinet on the outcome of the above matters.
7. That, should Medlar with Wesham Town Council not wish to reconsider its position over the Morland Road allotments site, the asset remains with FBC.

12. 2008/09 Budget - Capitalisation

Councillor Roger Small (Corporate Resources and Finance Portfolio Holder), Philip Woodward (Chief Executive) and Bernard Hayes (Finance Director) presented the report that informed members of the outcome of applications submitted to the Department for Communities and Local Government to capitalize some components of revenue expenditure incurred during 2008/09.

In reaching the decision set out below, the Cabinet considered the details set out in the report before it and at the meeting and RESOLVED -

1. That the Cabinet notes the approval, by the Department for Communities and Local Government, of the applications for capitalisation and agrees to incorporate the approved amount (up to £705,000) within the 2008/09 revenue account outturn.
2. That the Cabinet receive a further report on the potential impact on the Medium Term Financial Strategy and opportunities presented by this information.
3. That as part of the consideration of implementing the capitalisation directives, the Cabinet commits to the principle of re-opening the St. Annes Swimming facility and the refurbishment and re-opening of the public conveniences adjacent to Fairhaven Lake Café.

During consideration of this item Councillor E. Oades submitted the following question:

- 1. As this proposal affects all the Council budgets, it is not a decision for the Council rather than the Cabinet?*
- 2. If this proposal is agreed by the Cabinet what will the total debt of the Council be?*
- 3. What interest is payable on all loans we have?*
- 4. What will the yearly repayments be on all the loans?*
- 5. How long will the Council be paying off all the loans?*

The points raised were addressed during consideration of the item.

13. Budget Implementation 2009/10 - Management Review

Councillor John Coombes (Leader of the Council) and Philip Woodward (Chief Executive) presented the report that sought to take forward a number of proposals associated with the implementation of the 2009/10 budget and the management of the Council's services, including:-

The implementation of one of the recommendations of the Moving to Excellence Report adopted by the Council in November 2007 by reviewing the Council's management functions and responsibilities;

The implementation of the resolution of the Cabinet, agreed in May 2008, in relation to the offering of voluntary redundancy to member of the existing management team;

The implementation of the requirement of the 2009/10 budget, approved by the Council in March, which assumed the achievement of a saving of £100,000 in 2009/10 rising to £150,000 in 2010/11 onwards from management costs of the Council.

In reaching the decision set out below, the Cabinet considered the details set out in the report before it and at the meeting and RESOLVED -

1. That the management structure detailed in Appendix B of the report be noted and endorsed and implemented by the Chief Executive at the earliest opportunity.
2. That, in order to secure budget savings required by the Medium term Financial Strategy, the approach to achieve the new structure by a combination of voluntary redundancy and internal redistribution of management responsibilities be endorsed.
3. That the North West Employers organisation be consulted during the course of 2009 on a comparative evaluation of remuneration levels and advise on the advantages and disadvantages of retaining the designation of deputy chief executive to one of the director positions.
4. That the Cabinet undertake a comprehensive review of corporate priorities and non-priorities during the corporate planning cycle in 2009.

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