



MINUTES

Tourism and Leisure Committee

Date:	Thursday, 11 January 2018
Venue:	Town Hall, St Annes.
Committee Members Present:	Councillor Cheryl Little (Chairman) Raymond Thomas (Acting Vice-Chairman) Councillors Christine Akeroyd, Jan Barker, Brenda Blackshaw, Maxine Chew, Richard Fradley, Paul Hodgson, Roger Lloyd, Sandra Pitman, Viv Willder
Other Members Present:	Councillor Karen Buckley
Officers Present:	Allan Oldfield, Paul Walker, Mark Wilde, Tim Dixon, Lisa Foden, Lyndsey Lacey-Simone
Other Attendees:	Mr John Turner - Project Director - Lytham Hall
Members of the Public:	12 members of the public were in attendance

Councillor Barbara Nash

Prior to the commencement of the meeting, the Chairman invited members to observe a minute's silence as a mark of respect for Councillor Barbara Nash who sadly passed away in December.

Vice - Chairman

Following the Committee's consent, Councillor Ray Thomas was elected Vice-Chairman for the purposes of the meeting.

Public Platform

There were no requests to speak under the Public Platform arrangements.

1. Declarations of Interest

Members were reminded that any disclosable pecuniary interests should be declared as required by the Localism Act 2011 and any personal or prejudicial interests should be declared as required by the Council's Code of Conduct for Members.

There were no Declarations of Interest.

2. Confirmation of Minutes

RESOLVED: To approve the minutes of the Tourism and Leisure Committee meeting held on 2 November 2017 as a correct record for signature by the Chairman.

3. Substitute Members

The following substitution was reported under Council procedure rule 24(c):

Councillor Viv Willder for Councillor Vince Settle.

Decision Items

4. Lytham Hall Restoration: Progress Towards a New HLF Bid

The Chairman, Councillor Cheryl Little introduced the progress report and then went on to invite Councillor Richard Fradley to present his report which was circulated with the agenda.

Councillor Fradley explained that his report provided a further update to the committee on progress against the recommendations approved in respect of the Lytham Hall Restoration Project. The report circulated reiterated that the Council's interest and priority remains focused on facilitating a renewed Heritage Lottery Fund (HLF) bid for the restoration of the Hall and ensuring that the £300,000 capital grant that the Council contributed towards the HLF bid in 2012 achieves the restoration of Lytham Hall.

In brief, Councillor Fradley took members through the progress report which included details (since the last meeting of the committee in November 2017) of the various meetings and conversations that had taken place with key stakeholders including, Heritage Trust North West (HTNW), the Heritage Lottery Fund (HLF), Friends of Lytham Hall and Lytham Town Trust (LTT) regarding the restoration project and the associated preparations for a new lottery bid. Councillor Fradley indicated that he had been supported by the Chief Executive and the report included views, opinions and conclusions based on the conversations held and any supporting evidence provided.

In his report, Councillor Fradley made particular reference to various challenges relating to the current status/remit and governance arrangements of the Lytham Hall Foundation Trust (LHFT) and that it was unlikely that the LHFT would be in position to apply for HLF funding in the near future. The report also made reference to enquires that had been made about the £342,437 held in 'restricted funds' in HTNW published accounts as at March 31st which Councillor Fradley explained would be included in his progress report to the committee in March 2018. The report then went on to refer to the income generated from the catering and the various community fundraising events at the Hall and proposals to temporarily deposit/hold funds raised into the 'Lytham Hall Appeal' account. In addition, the report highlighted the opportunities available to HTNW to access the Resilience Heritage Grant.

Members were also advised that on 15 December 2017, Nathan Lee from HLF sent a statement to confirm that HTNW had successfully responded to all the recommendations in the Moore Stephens report. An extract of the Statement was included in the report.

Councillor Fradley confirmed that he remained engaged with all key partners to try and establish the best vehicle and most viable means of submitting a new bid for the restoration of Lytham Hall.

In conclusion, Councillor Fradley stated that in general, HLF are pleased with the progress that HTNW had made to date and that all partners are working towards a new bid.

At this juncture, the Chairman invited John Turner, Project Director for Lytham Hall to the table to address the committee. He confirmed that information associated with the 'restricted funds' account will be provided by HNTW's accountant to the finance team at Fylde to support the progress report in March 2018. In addition, Mr Turner highlighted matters associated with local fundraising and emphasised the need for local identity and accountability with regard to the on-going projects at Lytham Hall.

An undertaking was given by Mr Turner to invite members to attend a tour of Lytham Hall prior to the next meeting of the committee.

At the conclusion of presentations, the Chairman invited comments and questions from members of the committee. Various members commented on key aspects of the presentations including: the status of the

£342,437 held in the 'restricted funds' account; the purpose of the Lytham Hall appeal account; distinction between the Resilience Heritage Grant and HLF bid and the financial situation generally together with details of steps taken and likely timescale of appointing a new Chief Executive of HTNW. In addition, clarification was sought on the individuals involved in the various partner/friends groups of Lytham Hall and evidence of improved relationships between HTNW, LTT and the Lytham Hall volunteers. The questions raised by members were addressed in part by Councillor Fradley and Mr Turner with any outstanding matters i.e. the restricted fund details to be addressed as part of the next progress update.

In summing up, the Chairman acknowledged the ongoing work of the HTNW and thanked Councillor Fradley and Mr Turner for the updated reports.

Following detailed consideration of this matter, the committee RESOLVED:

1. To note the progress made by HTNW in responding to the Moore Stephens report which had been provided by the HLF and recognise the need to recruit a new Chief Executive or Director in order to be in a position to conform with the recommendations and apply for any future HLF funding.
2. That the committee offer to support a HTNW bid for Resilience Grant funding from HLF to help progress towards a new HLF bid for the restoration of Lytham Hall.
3. That the committee support the HLF request for all interested parties to meet and establish the best arrangements for ongoing good working relationships that will ensure the splendour and potential of Lytham Hall is fully exploited for the benefit of current and future residents and visitors.
4. That the committee request an update on the Lytham Hall restricted fund account as part of next progress update at the Committee meeting on March 8th 2018.

5. Lytham Promenade Coastal Path Resurfacing 2018/19

Paul Walker (Director of Development Services) was invited to present the report. In brief, the report presented details of the proposed resurfacing works to Lytham Promenade coastal footpaths. Members were advised that this was to be funded from the annual capital scheme for promenade footway improvements in 2018/19.

The specifics of the scheme together with details of the tendering arrangements/letting of the tender were set out in the report.

Included as an appendix to the report was a copy of the Coastal Path Report for 2017/18.

A couple of members enquired about the monitoring of the depth of the tarmac, the associated inspection arrangements and the materials used/colour of the tarmac. The questions were addressed in turn by Mr Walker.

Following consideration of this matter it was RESOLVED: To approve delivery of the proposed works to Lytham Promenade coastal footpaths in 2018/19, as detailed in the report, in the total sum of £39,950 and that the works be funded from the approved 2018/19 capital programme scheme of £40,000 for promenade footway improvements.

6. Budget Setting - Prioritisation of Capital Bids 2018/19

For the purposes of budget setting, Paul Walker (Director of Development Services) was invited by the Chairman to present a report on the prioritisation of capital bids for 2018/19 which fall within the terms of reference of the committee.

The Committee was advised that a £50k capital bid had been received on behalf of Friends of Staining Open Spaces Group which sought to carry out open space improvements at Chain Lane Playing Fields, Staining. A copy of the bid was included as an appendix to the report.

The Chairman mentioned that representatives of Staining Parish Council were in attendance at the meeting to address the committee on the key aspects of the bid for Staining if required.

Clarification was sought about the perceived restrictions associated with the application of the 'ten stage process' for the smaller parish councils. This was addressed by Mr Wilde.

It was RESOLVED to support the bid as detailed in the report for further consideration by the Budget Working Group.

7. Budget Setting - Fees and Charges 2018/19

The Chairman, Councillor Cheryl Little introduced the report. In doing so, she advised that each year, as part of the budget-setting process, the schedule of fees and charges for the coming year (for each of the services that the Council provides) is reviewed by budget-holders prior to that schedule being considered by the relevant Programme Committee and finally being approved at the March Budget Council meeting.

The Committee was requested to consider the schedule of fees and charges for those activities within the remit of the committee as detailed in appendix to the report. In addition, a link to access the full schedule of fees and charges for all Council services was included in the report.

Following discussion, the committee RESOLVED:

1. To recommend to Council the schedule of fees and charges for those activities within the remit of the committee as detailed in appendix circulated.
2. To note that the final fees and charges for 2017/18 will be approved by the Budget Council in March 2018.

(Councillor Christine Akeroyd left the meeting prior to consideration of the following items)

Information Items

The following information items were received by the committee.

8. Budget Setting – Revenue Budget 2018/19 - First Draft

The link included on the Information Report circulated provided access to the first draft of the revenue budget for 2018/19.

9. Revenue Budget Monitoring Report 2017/18 - Position as at 30th November 2017

This Information Report circulated provided an update of the Council's General Fund Revenue Budget as at 30 November 2017 with specific reference to those services under the Committee's remit.

10. Capital Programme Monitoring Report 2017/18 - Position as at 30th November 2017

This Information Report circulated provided an update of the Council's approved Capital Programme as at 30th November 2017 with specific reference to those schemes under the Committee's remit.

11. Mid-Year Performance 2017/18

The Information Report circulated provided details of the key performance outcomes (relevant to the remit of the committee) for the first half of the financial year 2017/18.

Clarification was sought on the under-performance item relating to the number of swims at St Annes pool (PM23). Councillor Pitman and Tim Dixon addressed this point.

Clarification was also sought on the support and the financial implications relating to PM21. Mark Wilde addressed this point.

12. Fairhaven Heritage Lottery Project Update

The Information Report circulated provided an update further to the 2 November committee report. The Committee was advised that the project team had been preparing the RIBA Stage 2 Concept Design report which included conceptual designs for buildings restoration and landscaping for Fairhaven Lake.

The Chairman invited Mark Wilde (Head of Parks, Leisure and Cultural Services) to the table to provide an update of the work undertaken.

A copy of the HLF Round 1 Masterplan was included as an appendix to the report.

13. Blue Flag Beach Award

The Information Report circulated provided an update on the work undertaken (since the March 17 committee meeting) by officers on the potential of gaining Blue Flag accreditation for St Annes North Beach and St Annes Amenity Beach. Further details with regard to the assessment requirements were set out in the report.

Lisa Foden (Parks and Coastal Services Manager) was invited to the table to address the committee on the matter.

Matters associated with improvements to water quality and the responsibilities of the various agencies were raised by members. These questions were addressed by Lisa Foden.

Fylde Borough Council copyright [2018]

You may re-use this document/publication (not including logos) free of charge in any format or medium. You must re-use it accurately and not in a misleading context.

The material must be acknowledged as Fylde Borough Council copyright and you must give the title of the source document/publication.

Where we have identified any third party copyright material you will need to obtain permission from the copyright holders concerned.

This document/publication was also available on our website at www.fylde.gov.uk

Any enquiries regarding this document/publication should be sent to the Town Hall, St Annes Road West, St Annes FY8 1LW, or to listening@fylde.gov.uk.