



MINUTES

Operational Management Committee

Date:	Tuesday, 10 March 2020
Venue:	Town Hall, St Annes.
Committee Members Present:	Councillor Roger Small (Chairman) Councillor Tommy Threlfall (Vice-Chairman) Councillors Mark Bamforth (via remote access), Alan Clayton, Chris Dixon, Will Harris, Paul Hodgson, John Kirkham, David O'Rourke, Stan Trudgill.
Other Councillors Present:	Councillor Karen Buckley
Officers Present:	Allan Oldfield, Kathy Winstanley, Andrew Loynd, Sharon Wadsworth, Ross McKelvie
Other Attendees:	One member of the public was in attendance.

Public Platform

There were no speakers on this occasion.

1. Declarations of Interest

Members were reminded that any disclosable pecuniary interests should be declared as required by the Localism Act 2011 and any personal or prejudicial interests should be declared as required by the Council's Code of Conduct for Members. No interests were declared on this occasion.

2. Confirmation of Minutes

RESOLVED: To approve the minutes of the Operational Management Committee meeting held on 14 January 2020 as a correct record for signature by the Chairman.

3. Substitute Members

No substitutions were reported under Council procedure rule 23 (c):

Decision Items

4. Environmental Enforcement Options – Pilot Scheme

Kathy Winstanley, Head of Health and Environment, introduced a report detailing a scheme to help Fylde keep clean, safe and healthy communities whilst maintaining high quality parks and open spaces. A 12-month pilot agreement with District Enforcement had been developed to deliver specialist enforcement services to complement and enhance the level of targeted enforcement currently possible within existing resources. Members raised concerns regarding the data control. Assurances were given that officers would work with Councillors in obtaining the required level of satisfaction and an additional recommendation (6) was proposed for reassurance that all checks would be in place before the pilot commenced.

The majority of the committee RESOLVED:

1. That Members approve a 12-month environmental enforcement trial with District Enforcement ('District'), on a cost neutral basis and with no financial risk to the council;
2. That delegated authority for fully trained staff of District be given to issue Fixed Penalty Notices (FPNs) on behalf of the council for the duration of the agreement;
3. To increase the littering fine from £75 to £100, with a discounted option of £80 if the fine is paid within 10 days;
4. That the agreement is dealt with under the procedure for exempt contracts under contract procurement rule 1 on the grounds that the value of the service does not exceed £189,330 and will be awarded on Contracts Finder;
5. Delegate the final detail of the pilot arrangements to the Director of Resources in consultation with the Head of Health and Environment and the Environmental Health Manager who will monitor the pilot and report performance to this committee.
6. That the commencement of the pilot is conditional on a satisfactory data resilience assurance audit.

5. Pleasant Street Public Conveniences Refurbishment

Andrew Loynd, Technical Services Manager, presented the report that detailed the approved plan to refurbish the public conveniences facility on Pleasant St, Lytham. This included clearing all current fixtures from ladies, gents and disabled units, deep cleaning and repairing all surfaces and to reinstate modern fixtures. New time-controlled doors would be fitted as well as entry turnstiles to ladies and gentlemen's units to enable payment to be collected from customers which would contribute to the upkeep of the facility. Mr Loynd advised members that Danfo were the only company to put in a tender for the works.

The committee RESOLVED:

1. To award the contract for works up to the value of £82,000 to the Danfo, the contractor nominated through the tender process via the Chest.
2. To agree that, following the refurbishment of the conveniences, the usual fee of £0.20 per visit would be applied in respect of the Pleasant St public conveniences.

Information Items

The following information items were received and noted by the committee.

6. Fairhaven to Church Scar Coast Defence Works

An update was given on the progress of the Fairhaven to Church Scar Scheme (the Scheme).

7. Car Parking Annual Report 2018/19

To advise the committee that the Fylde Parking Annual Report 2018/19 has been produced and made public.

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