



Agenda

Operational Management Committee

Date:	Tuesday, 9 June 2020 at 6:30pm
Venue:	Remote meeting via Zoom
Committee members:	<p>Councillor Roger Small (Chairman) Councillor Tommy Threlfall (Vice-Chairman)</p> <p>Councillors Mark Bamforth, Julie Brickles, Alan Clayton, Chris Dixon, Will Harris, Paul Hodgson, John Kirkham, Kiran Mulholland, David O'Rourke, Stan Trudgill.</p>

Please Note: This meeting is being held remotely via Zoom. To access the meeting please click on the link below.
<https://us02web.zoom.us/j/85266618777?pwd=Z29URS9HNnozY21pbHNITm5hbEZGQT09>

Meeting ID: 852 6661 8777

Password: 661227

Public Platform

To hear representations from members of the public in accordance with Article 15 of the Constitution.

To register to speak under Public Platform: see [Public Speaking at Council Meetings](#)

	PROCEDURAL ITEMS:	PAGE
1	Declarations of Interest: Declarations of interest, and the responsibility for declaring the same, are matters for elected members. Members are able to obtain advice, in writing, in advance of meetings. This should only be sought via the Council's Monitoring Officer. However, it should be noted that no advice on interests sought less than one working day prior to any meeting will be provided.	1
2	Confirmation of Minutes: To confirm the minutes, as previously circulated, of the meeting held on 10 March 2020 as a correct record.	1
3	Substitute Members: Details of any substitute members notified in accordance with council procedure rule 23(c).	1
	DECISION ITEMS:	
4	COVID 19 Impact Assessment and Recovery	3-5
	INFORMATION ITEMS:	
5	Fylde's Coastal Strategy – Update 2020	6-13
6	Fairhaven, Church Scar, Granny's Bay Sea Defence	14-15

7	Car Parking Update on Resident Permit Scheme	16-17
8	Reports of the Various Outside Bodies	18-20

Contact: Sharon Wadsworth - Telephone: (01253) 658546 – Email: democracy@fylde.gov.uk

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DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
CHAIRMAN'S REPORT	OPERATIONAL MANAGEMENT COMMITTEE	9 JUNE 2020	4
COVID 19 IMPACT ASSESSMENT & RECOVERY			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

This is an initial report that provides an overview of the known and potential impact of the COVID 19 lockdown measures on the services and functions within the remit of the Operational Management Committee. At this stage the information is based on the data available and government policy in place at the time of drafting the report, plans are being made across the council to revise budget forecasts and business plans in response to the changes brought about by the COVID 19 measures. Further reports will be published for the committee over the coming months to provide updates on the impact of COVID 19 measures as the nation moves out of lockdown through a phased approach.

RECOMMENDATION

1. That the impact of the COVID 19 measures on functions within remit of the committee are noted and members provide any feedback to support the recovery programme.

SUMMARY OF PREVIOUS DECISIONS

None

CORPORATE PRIORITIES

Spending your money in the most efficient way to achieve excellent services (Value for Money)	✓
Delivering the services that customers expect of an excellent council (Clean and Green)	✓
Working with all partners (Vibrant Economy)	✓
To make sure Fylde continues to be one of the most desirable places to live (A Great Place to Live)	✓
Promoting Fylde as a great destination to visit (A Great Place to Visit)	✓

REPORT

1. The Coronavirus (COVID 19) world pandemic has had an impact on society never experienced. The necessary measures put in place through national legislation have had a direct impact on every individual and it is expected that the process of returning to some sort of normality, albeit in a different world, will take months if not longer as the world comes to terms with the changes. It is in this context that officers have collated the known and estimated financial and operational impact of the COVID 19 measures on the services within the remit of the Operational Management Committee.
2. The information included in this report represents the current knowledge based on known factors, such as loss of income to date or operational changes, as well forecasts from scenario planning. As society moves

further away from the lockdown period towards a new norm updates on the impact outlined in this report will be provided along with details of additional impacts yet unknown.

Waste Management Services

Fylde was one of the few waste collection authorities that did not have to make any changes to refuse and litter bin collection arrangements or litter picking during the lockdown period. The teams have performed exceptionally well in difficult circumstances at a time when the Household Waste Recycling Centres had closed, and people were at home generating additional waste. The reduced human and vehicle traffic have provided the opportunity to 'deep clean' many of the more littered areas of the Borough.

The vehicles essential to service delivery have been maintained and kept on the road by the fleet management service and sand clearance has continued. The ability to carry out MOT's for private customers was removed as a result of COVID 19 measures with the inspection and MOT for taxi drivers reduced significantly. The estimated loss of revenue from MOT and taxi inspection approximately £14,000 compared with the same period last year.

Employees have been redeployed from the parks and grounds maintenance teams to support the waste and cleansing service, but additional agency staff have been required resulting in an increased cost of around £18,000 compared with the same period last year.

Household bulky waste collections were suspended by the charity Bulky Matters, that services Fylde which meant that special collections could not be made. There has been a significant increase in the incidents of fly tipping, approximately 40% across the Borough with some hotspots, the resource available to take enforcement action and investigate incidents of fly tipping has been reduced and unable to operate normal procedures as a result of COVID 19 measures.

Trade waste accounts were billed for the year, but the payments have not been taken for April and May. A service was provided to most businesses the first couple of weeks with the collections reducing to takeaway food operators, the additional capacity created from this reduction has been used to support the domestic collections. Customers that have continued to receive a service will be required to pay and payments will be taken for other businesses from the point they request the service to restart. This will require a revised bill to be issued, the estimated loss of revenue from the trade waste service in the first two months of the financial year is £25,000.

Public Toilets

Public toilets were closed when the lockdown was announced, there has been no additional cost to the closure and no saving however the lost revenue income has been approximately £2000 per month (£6000 to date) based on previous income data for the same period.

Car Parking Services

The estimated loss of revenue income from car parking for March to May 2020 based on comparison with previous years the forecast in the 20/21 budget and the weather is £161,000 (estimate for May £67,000 made before the end of May).

Take up of the Residents Parking Permit has been significantly impacted although it is hoped it will recover as society moves out of lockdown. To date there has not been any claims for refunds on the Residents Parking permits for the lockdown period.

The car parking enforcement and cash collection resource has not been operating during the lockdown period though in accordance with government guidance employees have been paid in full and redeployed to other service areas or community-based support established in response to COVID 19.

Environmental Enforcement

The proposed pilot scheme with District enforcement was scheduled to start from April 1st, 2020, work on this was stopped as soon as the lockdown was announced by agreement between both parties. Discussions will start again with District as soon as practical determined by the policy announcements nationally in respect to social distancing. There has been no operational or financial detriment to the council as a result of delaying the pilot scheme.

Snowdon Road Depot Capital Project

The lockdown was announced just after the 20/21 budget, including capital expenditure had been announced as a result there has not been any opportunity to start on site. Preliminary work on ground samples had been carried out and any back-office preparation for procurement or tendering has been completed. On site work will only begin after procurement work has been completed it is estimated that allowing for the lockdown period, the phased return to work with social distancing measures and the requirement for the construction supply chain to return to normal capacity that the scheme will be at least six month behind schedule. This will take the work into the 21/22 financial year with the best estimate (in the absence of a start date) for completion in late Spring 2021.

Splash Park Toilets Capital Project

Like the Snowdon Road project this scheme was scheduled to start almost as the lockdown was announced with a view to having the toilet facility ready for the Splash Park opening in the summer, because it is a smaller project and procurement had already been carried out to obtain a competitive price it has been possible to start the works on May 11th 2020 with the base for the toilet facility being put in place. The prefabricated unit that will sit on the base will be installed from the second week in June it is intended that the facility is open at the same time as the Splash Park or shortly after. It is expected the Splash Park will be required to operate with social distancing measures reducing capacity and demand.

Pleasant Street Car Park – Toilet Refurbishment Capital Scheme

Plans are in place to start the Pleasant Street toilet facility upgrade, work was recently started by Danfo and should be completed by July, the scheme has had limited delay as a result of COVID 19.

Sea Defence Project

A separate report regarding the sea defence project is included on the agenda for members to consider, the report includes the impact on the project of the COVID 19 measures.

3. Social distancing measures implemented as part of phased return to work is expected to have an impact on operations across the council for the remainder of the 20/21 financial year and possibly even longer. The Medium-Term Financial Strategy (MTFS) and service delivery plans will be reviewed to take account of the financial and operational impact of COVID 19. The first revision of the MTFS will be published in September.

IMPLICATIONS	
Finance	The figures included in this report are estimates based on the budget for the current year, previous known income and confirmed costs. The revised MTFS will report more accurate income loss and costs.
Legal	None from this report
Community Safety	Social distancing measures will be in place for the foreseeable period and have impact on service delivery
Human Rights and Equalities	None from this report
Sustainability and Environmental Impact	None from this report
Health & Safety and Risk Management	None from this report

LEAD AUTHOR	CONTACT DETAILS	DATE
Allan Oldfield	Allan.oldfield@fylde.gov.uk	May 2020

BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
COVID 19 Lockdown Measures	March – May 2020	https://www.gov.uk/coronavirus?gclid=EAlaIQobChMIlKCyMb-f6QIVNoBQBh0WqQCIEAAYASAAEglbR_D_BwE

INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
DEVELOPMENT SERVICES DIRECTORATE	OPERATIONAL MANAGEMENT COMMITTEE	9 JUNE 2020	5
FYLDE'S COASTAL STRATEGY – UPDATE 2020			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY OF INFORMATION

In 2015 the Council adopted the Fylde Borough Council Coastal Strategy and Action Plan 2015 to 2032. As this was a new area of activity for the Council and a new policy document the Council took the decision to review the document on an annual basis for an undetermined period.

SOURCE OF INFORMATION

Director of Development Services

LINK TO INFORMATION

Fylde Council Website <https://new.fylde.gov.uk/council/coastal-strategy/>

WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

To provide members with an annual monitoring report on the progress of the Coastal Strategy /Action Plan through the appropriate service committee.

FURTHER INFORMATION

Contact Darren Bell, Head of Technical Services, darren.bell@fylde.gov.uk 01253 658465

FYLDE COASTAL STRATEGY- UPDATE

At its meeting on 25 March 2015, Cabinet *RESOLVED*:

- To formally adopt the Fylde Council Coastal Strategy and associated action plan to deliver the long term Vision for the Regeneration of Fylde's Coastline from 2015 -2032.*
 - To establish a project board to oversee the delivery of major infrastructure projects relating to the Coast, commencing with the Restoration of Fairhaven Lake and Gardens linking with the replacement sea defence project.*
 - The production of an annual monitoring report to report the progress of the Coastal Strategy /Action Plan through the appropriate service committee.*
1. Considerable progress is being made with the delivery of the Coastal Strategy, the major key actions have been identified and summarised below -

- **Theme 1 Green Infrastructure and Landscape** Fylde Council has been approached by Natural England regarding the North West phase of the England Coast Path. The England Coast Path is a proposed long-distance National Trail which will follow the coastline of England. When complete, it will be 2,795 miles in length. The North West section of the trail will stretch from the Scottish Border to the Welsh Border, skirting the Lake District, Morecambe Bay, Fylde Coast and Liverpool. The England Coast Path has been possible because of a new law in the UK, the Right of Coastal Access, giving to people for the first time the right of access around all England's open coast. The Council will work with Natural England to progress the trail including defining routes and incorporating associated way-marking into the Coastal Signage Strategy. The project to link Lytham Green with the new open space fronting Lytham Quays (the new green) was in part funded by a Section 106 contribution from the Danbro development. The first phase is being developed to include signage and interpretation material and was implemented in 2018. The second phase will be the physical construction of a footpath link from Lytham Green around Jubilee House and onto the Lytham Quays Estate which is currently being designed and may be the subject of capital bid.

- **Theme 2 Coastal Protection –**

- (ii) Coast Protection Scheme

- Fairhaven to Church Scar Coast Protection Scheme

- The Council has completed renewing the sea defences here and plans to complete the residual promenade works by June 2020.

- **Theme 3 Water Quality**

- The major action is the implementation of the new bathing water directive. The first report on water quality under the revised directive was at the end of 2015 bathing water season.

- 2019 Water Quality Results**

St Anne's Pier	Good
St Anne's North	Sufficient

- The Bathing Water classification for St Anne's Pier is classed as good for 2019 however the classification for St Anne's North has been classified as sufficient. The deterioration of the water quality at St Anne's North is of concern to the Council and the Environment Agency.

- The classification between good and sufficient is minimal – there was a deterioration in E-Coli at both sites and a deterioration in IE at St Anne's North, but the IE result slightly improved at St Anne's from 2018 to 2019.

- The Environment Agency has identified St Anne's North as a priority bathing water. officers from the Council are meeting with representatives from the Environment Agency, Ribble Rivers Trust and United Utilities to draw up an action plan for the 2020 bathing season.

- **Theme 4 Nature Conservation and Habitat Improvement**

- Fylde encompasses a number of nationally ecologically significant coastal assets including the Fylde Sand Dunes and Ribble and Alt Estuary Sites of Special Scientific Interest. To support in the protection, promotion and management of such assets, a team of Rangers and a Coastal Patrol Officers was appointed in April 2018. Following a year of establishment, the team proved successful in delivering a range of environmental projects, events and activities alongside community/ volunteer groups. The key priority for the team during 2020– 2021 will be the roll out of a new Fylde Schools Education Programme, targeted towards providing National Curriculum based classes and workshops to primary and secondary students, facilitating greater engagement in Fylde's natural, coastal environment.

- Fylde Council is also successfully leading a partnership with Blackpool Council and Lancashire Wildlife Trust in the management of the Fylde Sand Dunes, ensuring the protection and improvement of the dune habitat in its role as soft sea defence and nationally significant conservation area.

Environment Agency grant funding to the total value of £717,000 was secured in December 2016 by the partnership to continue the project and associated staff and operational costs for a further five years. The funding is being utilised to fund the Fylde Sand Dune Project Team as well as manage and improve over 80 hectares of dune estate. Persimmon Homes on the old Pontin's site also contributed £225,000 in Section 106 funding in March 2017 to cover the costs of an Area Conservation Ranger and transport for a 5-year period. There is a £40,000 budget included within the section 106 funding to cover environmental projects in the area, to mitigate the effects of increased usage from new residents in the area.

The priority for the Fylde Sand Dune Project Team in 2020 - 2021 is to complete an improvement scheme which was approved by the Tourism and Leisure Committee in December 2019. The scheme can be broken down into 3 distinct elements.

The first project element will focus on improving the interpretation and way-marking of the Fylde Sand Dunes in line with the Council's Coastal Signage Strategy. The dunes do not presently contain public signage. The Fylde Sand Dunes Project Team have developed a comprehensive signage plan including the design and location of interpretation boards and way-marking posts. The signage will serve to promote the national value of the dunes as well as guide visitors to the beach along defined trails, thus reducing trampling of sensitive dune habitat. All signage will meet visitor needs as well as the historic, aesthetic and environmental sensitivities of the site.

The second project element will focus on improving visitor access to and through the dunes. Despite its open aspect character, Fylde's dune entrances should present possibilities and opportunity for passers-by and provide a visitor with their first impression of the site. It is therefore paramount that entrances are welcoming, attractive and safe. Defined entrances guide visitors on a defined path or route, reducing uncontrolled trampling and disturbance of dune habitat and associated wildlife. The Fylde Sand Dunes Project Team have designed new dune entrance features which complement the character of the site and make use of attractive timber and rope fencing.

The third project element involves the completion of re-profiling and stabilisation works to the dunes on Clifton Drive North, opposite the Persimmon Homes development. The work received planning approval in December 2019 and will reduce the volume of windblown sand lost from the dune system onto the adjacent highway and Persimmon Homes development. Operations have begun to lower the roadside dunes, creating a stable and reduced height profile. The re-profiled dunes will then be stabilised utilising eco matting and Marram Grass plug plants.

➤ **Theme 5 Visitor Economy**

The Visitor Economy makes up an important industry in Fylde, accounting for 1 in 10 jobs and attracting 3.3 million visitors generating £264 million spending in the local economy each year.

Regular networking events and direct dialogue are undertaken with Fylde based tourism businesses, plus tourism officers from around the county, including Blackpool, Wyre and the county's official Destination Management Organisation (DMO) Marketing Lancashire.

The Council's Tourism Officer is working with partners to organise the major events such as the Lytham 1940s Wartime Weekend, the Lytham Festival and St Anne's International Kite Festival, plus Gala, Carnival and Club Days.

The formation of the St Anne's on Sea Enterprise Partnership under the Coastal Communities Initiative seeks to bring together a variety of organisations to promote and enhance the offer of the town. It has adopted a Strategy and Action Plan to promote and enhance the visitor offer and the Council is a formal partner. An important aspect of its remit is to promote and extend the visitor offer through the expansion of events.

The Council allows motorhomes to park overnight for up to three nights on St Anne's Swimming Pool Car Park and North Beach Car Park. This encourages a sector of the tourism economy to explore Fylde's coastal strip and contribute to the local economy.

For some time the forward strategies for St. Anne's, notably the 2020 Vision document has promoted the 'Classic Resort' concept which is aimed at striving for high quality standards for the resort that would, if implemented, help to significantly promote the visitor (and resident) experience. It is aimed at enhancing the

reputation of the resort as a high-quality destination. This has obvious economic benefits. The implementation of the idea would be brought about by defining quality standards both in respect of physical qualities such as heritage, maintenance and management, green spaces, beach and water quality, attractive public realm and building quality standards alongside other experiential qualities including events, dining quality, hotel and accommodation standards and hospitality.

The Classic Resort idea would need the participation of several agencies and partners which should be easy to define and ultimately achieve with all the parties being 'on message' in respect of the role they play in achieving the standards agreed. The most obvious way of achieving this would be by way of a partnership set up with the precise remit of agreeing standards and action planning to achieve them. St. Anne's already offers a high-quality experience and offer in any respects but the advantage of such an initiative would be that all the partners would understand the specific role they play in achieving the vision and can meet the targets accordingly. The Planning Regeneration Team have produced a number of documents that discuss this initiative and the concept could be taken forward as an integral and important part of any revised strategy and action plan for St. Anne's.

➤ **Theme 6 Culture, Leisure, Sport and Recreation**

The Council is working in partnership with the Arts Council and the Fylde Arts Partnership to develop a strategic framework to maximise arts opportunities across the Fylde Coast and identify opportunities for investment. A specialist arts development officer is in post.

The development of an arts project known as Coastal Explorers is underway which could see a dedicated arts related built facility trialled on the coast close to St Paul's Car Park, Fairhaven. This would bring in third party arts organisations on a scheduled programme. The Council has allocated funds to this project should external funding be achieved, including from the Arts Council and the Big Lottery Fund. If successful, this trial may result in a further development in the future.

The Council is working with Sport England to develop sports facilities and programmes across the Borough. The Council is proposing to submit a bid to Sport England to provide multi-sport classroom facilities and changing facilities at Fairhaven Lake.

Through the planning process a sports-built facilities review is being undertaken which will inform Future Leisure provision across the Borough. This will be used as an evidence base to support the Borough Wide Local Plan. This work was completed in 2016 and continues to influence projects across the Borough.

The Council created a water play facility (Splash!) on the Promenade Gardens on the site of the former paddling pool. This project, which has included the involvement of a local Friends group, has regenerated an area of the Promenade Gardens that isn't well used and provided a facility that has attracted residents and visitors alike.

One idea being promoted is that of enhancing the strategic links between the parks of St. Anne's. Lytham and Fairhaven as a sort of 'royal parks type' concept. The variety and historic significance of the parks and open spaces for the twin towns is well known but the links between them less so. This idea is one of linking them together a form of literal or digital trail from Lytham Hall to Ashton Gardens including the Green, Church Scar, Fairhaven, Promenade Gardens and Ashton Gardens which provides access to a series of 'jewels' which have all different historical, cultural and physical contexts. Further information on this can be provided by contacting the Regeneration Team. A short paper outlining the idea has been prepared.

➤ **Theme 7 Heritage Assets**

The Council's Heritage Strategy is now adopted. Specific on-going actions are as follows:

- Formation of a Heritage Forum which is aimed at drawing together a number of organisations and individuals that can help to deliver the projects contained within the approved Action Plan, which forms the implementation element of the Strategy. This will be established in 2020.
- The compilation of the Local List of Buildings that was 'piloted' in the Fairhaven area in 2016 & 2017 has now been rolled out and is now across the Borough. Lytham and St. Anne's has now been reviewed and local listing completed with some 113 buildings now on the local list. A review of conservation areas is part of the

broader Borough heritage review and is commencing this calendar year. Undertaking of conservation area appraisals and management plans that are extremely valuable for development management purposes will follow on from the review.

- The Council is working with Lytham Hall Partnership in working with a strategic management plan for Lytham Hall, the Borough's only grade 1 listed building. The Council is working in partnership with the Pier Company to produce a shared plan for the future maintenance and management of the pier. The council applied for Coastal Revival Fund grant funding to assist in bringing forward structural repairs and enhancement to ensure its long-term viability and economic success. The outcome was a grant of £48,100 which has resulted in enhancements to the Pier forecourt with new paving and period lighting, structural repairs as part of an ongoing maintenance regime, the restoration and fitting out of an extension to the Deck Café and the proposed establishment of an exhibition of Pier history.
- The Council is currently putting together a formal application to Arts Council England (ACE) for accreditation of the Lytham St Anne's Art Collection, which is held at the Town Hall in Trust. A specialist Collections Development Officer is in post to manage of the collection, work with partners, including Lancashire County Council and progress the accreditation application which will set the benchmark for future management. Recent investment from the Council includes a specialist arts store at the Town Hall.

➤ **Theme 8 Place Making**

- In December 2018, the Council was successful in securing the second-round capital grant from the Heritage Lottery Fund of £1,476,600 for the restoration of Fairhaven Lake & Gardens. The grant has been awarded on the condition that match funding of a further £960,897 is provided by Fylde Council, through internal and external financial contributions, providing a total capital budget of £2,437,497.
- On the award of a second-round grant, the HLF specified a list of 'approved purposes' that must be achieved in order to deliver the key aspects of the project that were specified within the application. The approved purposes must be achieved and are conditional to claiming the grant.

The 'approved purposes' that must be achieved under the terms of the second-round grant are:

- **Lake Works:** Improving lake condition, water quality, interest and accessibility by:
 - Removing silt, installing aeration-pumps and restoring edges and footpaths;
 - Upgrading pontoon;
 - Forming a beach;
 - Preparing island to be a forest school;
 - Creating a winter wader roost on another island; working with Fylde Bird Club and RPSB.
- **Historic Buildings:**
 - Pavilion Café: removing inappropriate extensions to expose original features, including colonnaded veranda and internal cornice details; remodeling east elevation to restore roof based on the original architect's intentions; reconfiguring the interior, levelling the split floor and introducing accessible toilets;
 - Pagoda: exposing original timber and ironwork roof structure and removing alterations to open space as a welcome and interpretation center
 - Boathouse (to become the Watersports Centre): reconfiguring to provide a classroom and facilities for lake users (toilets, changing facilities and storage) within a new insulated shell.
- **Landscaping:**
 - Restoring to use Mawson's Japanese Lagoon Garden;
 - Upgrading tennis courts;

- Installing adventure play park;
- Providing sustainable tree/shrub displays suitable for the challenging coastal environment;
- Creating Mawson's Lookout over the Estuary;
- Working with Lancashire Gardens Trust, establishing a volunteer-run plant nursery.
- **Interpretation:** Providing interpretation to include:
 - Welcome panels;
 - Pagoda exhibition;
 - Trail waymarking and information;
 - Website improvements;
 - Temporary exhibition area.
- **Activity Programme** for the general public and targeted groups, including:
 - Community archaeology dig(s) at the Japanese Garden and site of the World War II observatory;
 - Annual Events: regatta, open day, Heritage Open Days, Big Picnic;
 - Annual on-site and outreach talks and guided walks, including work-in-progress tours;
 - Memories workshops and oral history collection leading to Community Theatre performances;
 - Running a Heritage Hub in the Pagoda, with changing exhibitions prepared by local groups, including those not well represented in the heritage;
 - Family activities: drop-in sessions, orienteering, buggy walks, Family Heritage Afternoons targeted at hard-to-reach audiences;
 - Specially designed activities for users of health and wellbeing services and children and family's agencies;
 - An expanded programme of watersports activities including swimming, sailing, canoeing, kayaking and paddle boarding;
 - Informal learning resources: quizzes, trials, self-guiding leaflets, web-based resources.
- **Formal Education:**
 - Delivering activity programme for primary schools;
 - Offering work experience opportunities for local college students studying tourism, media, landscape and horticulture;
 - Creating and making available on-line resources.
- **Volunteering:**
 - Training and developing new and existing volunteers to support the park and contribute to the Friends of Fairhaven Lake, the whole park Steering Group, a Heritage Advisory Panel and a Youth Steering Group;
 - Appointing a Volunteer coordinator.
- **Staffing:**
 - Employing a Project Officer (FTE) and an Activity Development Officer (0.6FTE).
- **Marketing**
 - Marketing the park's offer to ensure take-up.

The current capital works will be delivered between June 2019 and March 2022, with the Activity and Events programme running concurrently for 3 years until January 2022.

Other Place making/Public Realm Projects

The next phases of the Regeneration Programme for Lytham and St Anne's have commenced and include enhancements to Wood Street, Lytham Town centre and the Square Link.

Phase 3 of Wood Street commenced in February but was put on hold due to the CV19 pandemic but is to re-commence on the 11th May. The £230,000 scheme should be completed in July.

The next phase of the Regeneration Programme to follow will include the Square Link, which will link St Anne's pier with the Square (£210,000) and will be commenced following the completion of Wood Street but may be phased due to the onset of Winter but will be completed by Spring 2021.

The Lytham Regeneration Scheme is being prepared an consultation will take place as soon as practicable. Subject to Committee approval the works may start with a gradual refurbishment of Clifton Street/Pleasant Street and Market Square and also include a 're-lighting' of the Beach Road A584 with decorative lighting to provide a significant enhancement to the seafront area. The works referred to should commence later in the financial year.

Phase 4 of the Woodlands Road Public Realm scheme (£110,000) is now complete. The only outstanding element is the tree planting, which is in the process of completion.

➤ Theme 9 Access and Transportation

The key actions of the Coastal Strategy in terms of transport have been fed into the Fylde Coast Highways and Transport Master Plan. To improve communication with Highway England a Highways and Transportation Liaison Group has been proposed, to include members and officers of Fylde Council and Lancashire County Council.

Coastal strategy action to develop a network of pedestrian and cycle links to and around the coast fed into Lancashire Cycling and Walking Strategy.

Funding for the proposed M55 link road is being confirmed to achieve accelerated construction of the scheme as soon as possible.

The Coastal Strategy sets out several areas for improvement and development. Progress and achievements include:

- The initiation of improvements to road surfaces on certain key routes by Lancashire County Council, including resurfacing of Station Road/Park View Road in Lytham and the surface dressing of North and South Promenade in St Anne's and a section of the A584 in Lytham.
- The new M55 Junction 2/Preston Western Distributor has started construction which, once completed, should help alleviate congestion from Junction 3 through Wrea Green towards Warton.
- The electrification of the Blackpool North Railway line has been completed by Network Rail, including the refurbishment of Kirkham and Wesham Railway Station. Options for improving the Blackpool South line, either by increasing the frequency of services or improving connectivity are being considered. The provision of level access to Squires Gate Station to make it accessible to all is currently being led by Fylde Council with the process of purchasing a section of land ongoing.
- With the imminent completion and opening of the Fairhaven to Church Scar sea defence works, the pedestrian walkways and cycleways along this stretch have been significantly improved. Most footpaths along Lytham Green have been resurfaced in recent years.
- The details of the Cleveleys to Pierhead (Liverpool) section of the England Coastal Path, which is to pass through the Fylde Borough, are due to be published by Natural England shortly. Following a consultation process and ratification by the Secretary of State the new footpath will have improvement works carried out and signage implemented.
- Lancashire County Council are due to start developing the Fylde cycling and walking infrastructure plan. Separately funding has been received for the development of a segregated cycleway along Clifton Drive North between Starr Gate and Todmorden Road to be completed by March 2021. Details on implementing cycle contraflows on St Andrews Road South and Wood Street in St Anne's and Clifton Street North in Lytham are being developed. Proposals for adjustments to the highway to improve cycle safety on the A584 to Freckleton are being developed.

- Work is ongoing to define clear public entrances onto the sand dunes through new signage, way marker posts and guide fencing. Raised boardwalk routes are planned through the dunes to prevent trampling of sensitive vegetation and wildflowers where practical to do so. A routine of mowing natural pathways through the dunes is being implemented to minimise disturbance to the natural habitat. Improvements to pathways and way markings within the Green Drive Woodland Biological Heritage Site are planned for the current financial year.
- Through the implementation of the National Planning Policy Framework, new sections of road and junctions include pedestrian and cycle facilities, for example accesses off Church Road in Warton by Blackfield End Farm Developments to include sections of full width pathways and crossing points to improve local connectivity.
- New highway developments, as highlighted in the Fylde Local Plan, have green infrastructure principles applied to them including the Skippool to Windy Harbour and Preston Western Distributor schemes.

➤ **Theme 10 Marketing Promotion and Publicity**

The Council has developed a signage strategy for the Fylde Coastal Strip with the aim to improve navigation, information and interpretation along the coast as well as safety and security of the users of that area. A capital budget of £60k has been set aside in the 2019/20 Councils Capital Programme to enable the existing signage to be reviewed and new signage to be introduced to improve the visitor experience and create an identity to the Coast.

In 2019 the Council achieved Keep Britain Tidy's Seaside Award for St Anne's Amenity Beach. The scheme is a nationwide standard for the best beaches across the UK which guarantees visitors will find a clean, safe, attractive and well managed beach.

The Council achieved 6 Green Flag Awards and 36 In Bloom Awards in 2019.

Communications are achieved through dedicated Facebook and Twitter accounts which are tourism facing (Discover Fylde) and Fairhaven Lake accounts, plus the www.discoverfylde.co.uk website which carries events and information about the coast.

The Council is a partner along with St Anne's Town Council, Blackpool Council and Wyre Council and other partners in a Fylde wide coastal project, [Access Fylde Coast](#) funded by £985K of Coastal Communities Funding looking at improving the coastal destination from a visitor perspective including a range of marketing opportunities (apps and web), business support, disability awareness training and events.

The viability of a Blue Flag Award has been explored in 2019 for Fylde beaches. A full mock Blue Flag Award assessment was undertaken by the Parks and Coastal Services team against the award criteria and a decision was made to pursue an application for St Anne's Amenity Beach pending 'Excellent' water quality status. A number of infrastructure and interpretation improvements has been made in anticipation of an application and to heighten visitor experience.

Fylde Council was successful in retaining a Seaside Award from 2018 - 2019 for St Anne's Amenity Beach. An annual application is submitted by the Parks and Coastal Services team to Keep Britain Tidy to raise the profile of our excellent coastline. Seaside Awards are presented to the best beaches in England and celebrate the quality and diversity of our coast.

INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
DEVELOPMENT SERVICES DIRECTORATE	OPERATIONAL MANAGEMENT COMMITTEE	9 JUNE 2020	6
FAIRHAVEN, CHURCH SCAR, GRANNY'S BAY SEA DEFENCE			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY OF INFORMATION

The information provided is the latest position regarding the major sea defence project at Fairhaven, Church Scar and Grann'y Bay. It covers the challenges presented by the COVID 19 lockdown and members are asked to note and support the latest position.

SOURCE OF INFORMATION

Fylde Coast Project Team

INFORMATION ATTACHED ON

Fylde Coast Sea Defence Project

WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

To provide the committee with an update on the sea defence project at a crucial stage of the planned work.

FURTHER INFORMATION

Contact – Darren Bell Darren.bell@fylde.gov.uk

FAIRHAVEN, CHURCH SCAR, GRANNY'S BAY SEA DEFENCE

The £22 million sea defence project at Fairhaven, Church Scar and Granny' Bay is almost complete, the original scheme involved the construction of sea defences at Church Scar and Fairhaven with Granny's Bay added as part of the project after the project had begun. It was planned from the onset in 2017 to open up the Scheme when it is fully complete; but from listening to the public excitement the Scheme has generated different stages will be opened as soon as practicable.

Church Scar – this section of the sea defence was scheduled to opened early on April 1st 2020 however, due to the COVID 19 lockdown measures the ceremony for opening Church Scar was cancelled. It was also not possible to carry out a proper assessment of the completed works with the contractors for April 1st because of resource and movement limitations created by the national lockdown measures. The instruction to 'stay home, save lives, protect the NHS' was followed by the council and therefore any opening of the sea defence at Church Scar was postponed until there was a relaxation of government advice. On Sunday May 10th the announcement was made to allow greater access to open spaces and unlimited travel for exercise from Wednesday May 13th. Church Scar was opened on Thursday May 14th and the feedback from the public has been very positive.

Granny's Bay – the walkway on the sea defence area at Granny' Bay is scheduled to open on Friday May 29th however, the grassed areas will remained fenced off for the summer period allow the seed to grow.

Fairhaven – VBA, the contractor, is scheduled to finish by 5th June and the work on the benches forecast to be complete to enable an opening around mid-July . The benches were due to have been installed for a 5th June early opening but this was delayed because contractors' employees could not operate safely during the COVID 19 lockdown.

INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
DEVELOPMENT SERVICES DIRECTORATE	OPERATIONAL MANAGEMENT COMMITTEE	9 JUNE 2020	7
CAR PARKING UPDATE ON RESIDENT PERMIT SCHEME			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY OF INFORMATION

The Fylde Residents' Permit Scheme was established to provide residents the opportunity to obtain an annual permit to park in some Council owned and operated car parks for up to 2 hours a day during the summer season and up to 4 hours a day over the winter period on a single car park. The following is an update on the scheme.

SOURCE OF INFORMATION

Fylde Borough Council Permit Database.

INFORMATION ATTACHED ON

Fylde Residents' Permit Scheme

WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

To provide the committee with an annual update on the Fylde Residents' Permit scheme.

FURTHER INFORMATION

Contact - Andrew Loynd, Technical Support Manager, 01253 658 527

Fylde Resident Permit Parking Scheme

Below are details of all permits issued or re-issued (e.g. when a permit is lost and re-issued) since the scheme started. The scheme has been operational since 2015 and is promoted on a regular basis. The middle of March is used to define each annual period for comparison purposes.

Table 1: Number of Permits Issued

Period	New	Renewed	Total Permits	Replacements
Pilot Phase (01/05/14 to 08/01/15)	105	N/A	105	9
01/03/15 to 13/03/16	150	79	229	13
14/03/16 to 12/03/17	223	70	293	12
13/03/17 to 13/03/18	158	163	321	24
14/03/18 to 10/03/19	177	204	381	25
11/03/19 to 08/03/20	194	241	435	22

Table 1 Note: The number of permits issued has increased each year with many existing customers renewing permits and new customers increasing.

Table 2: FRPS Income

Period	New and Renewed	Replacement	Total Income
Pilot Phase (01/05/14 to 08/01/15)	£2,187.15	£112.50	£2,299.65
01/03/15 to 13/03/16	£4,770.07	£162.50	£4,932.57
14/03/16 to 12/03/17	£6,103.19	£150	£6,253.19
13/03/17 to 13/03/18	£6,686.43	£300	£6,986.43
14/03/18 to 10/03/19	£7,936.23	£312.50	£8,248.73
11/03/18 to 08/03/20	£9,061.05	£275	£9,336.05

The annual charge is £20.83 (£25 inc. VAT) and replacements £12.50 (£15 inc. VAT) the income from the scheme is set out in table 2.

The number of permit holders has increased year-on-year. Once annual user numbers pass 1,000 the committee has asked to review the scheme.

Stanner Bank Car Park

When work started on the Fairhaven section of the sea defence replacement scheme in November 2018, Stanner Bank Car Park was temporarily removed from the list of eligible car parks that the Fylde Residents' Permit could be used on while the car park was shut. With Stanner Bank Car Park having been redesigned a new barrier system has been introduced. This barrier system means the current permit will not be able to operate for this car park. To enable the barrier to become established Stanner Bank Car Park will not be added to the list of eligible Fylde Residents' Permit car parks at this time, though, with the introduction of further new technology, this may be possible later.

INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
RESOURCES DIRECTORATE	OPERATIONAL MANAGEMENT COMMITTEE	9 JUNE 2020	8

REPORTS OF THE VARIOUS OUTSIDE BODIES

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY OF INFORMATION

On 15 July 2019, Council made a number of appointments to outside bodies. These appointments followed from recommendations from the programme committees for appointments from within their respective memberships.

Nominations and appointments for the 2020/2021 municipal year have been delayed due to the Coronavirus outbreak. Regulations passed by central government as a result of the Coronavirus (Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020) allowed local authorities to extend current appointments for an additional year until 2021, therefore all appointments made in 2019/20 remain in place throughout 2020/21.

In line with the Protocol for Members on Outside Bodies (Part 5f of the Council's Constitution), every member serving on an outside body is required to complete a reporting form every six months, which is submitted to the relevant programme committee to which the external partnership relates. Members last reported in January 2020.

Included as an appendix to this report are: returned completed reporting forms and a list of outstanding reports/ details of those bodies which have not met.

SOURCE OF INFORMATION

Elected member representatives to the Outside Bodies

INFORMATION ATTACHED

Outside Bodies Reports and Summary

WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

The information is provided to maintain an understanding of the work of the outside bodies, and remain abreast of any issues that may have an impact on the residents of the borough or the council.

FURTHER INFORMATION

Contact Tracy Manning, Director of Resources – tracy.manning@fylde.gov.uk

Operational Management Committee, 9/6/20 meeting		
Fairhaven and Church Scar Coastal Defence Project Board	Thomas Threlfall	Report attached
Lancashire Waste Partnership	Chair of Op Mgmt (Roger Small)	Nil return, no meeting
PATROL	John Kirkham	Nil return, no meeting
Sintropher Working Group	John Kirkham	Nil return, no meeting

Outside Bodies - Member Reporting Form

Details

Councillor Name and Role on Outside Body *(for example, Observer, Trustee, Director):-*

Councillor Thomas Threlfall

Email:- cllrtthrelfall@fylde.gov.uk

Name of Outside Body:- Fairhaven and Church Scar Project Board

Report

7th May - The final inspection of work on church scar defence was held. Some issues were raised, commented on and left with officers to settle before the opening. Those in attendance were Steve Ball (Chief Engineer), Paul Walker (Director of Development Services) and myself (Councillor Threlfall). Church Scar opened to public shortly after.

27th May— A meeting at Granny's Bay took place 9am, present were Paul Walker, Darren Bell (Head of Technical Services), Steve Ball, VBA representatives – Mollington's representative, County Council roadways managers and officers and myself (Councillor Threlfall). After a lengthy discussion with LCC regarding the entrance into Fairhaven car park / barrier system and the road way responsibility, a way forward was agreed depending on the design of the entrance to Fairhaven carpark.

A final walk on Granny's bay defences was taken by Fylde officers and myself. An agreement was made to open given that the planted and grass areas were fenced off in time for 29 / 31st May or the following week depending on contract completion.