



Agenda

Environment, Health and Housing Committee

Date:	Tuesday, 13 September 2022 at 6:30 pm
Venue:	Town Hall, St Annes, FY8 1LW
Committee members:	<p>Councillor Tommy Threlfall (Chairman) Councillor Chris Dixon (Vice-Chairman)</p> <p>Councillors Ben Aitken, Frank Andrews, Paula Brearley, Noreen Griffiths, Peter Hardy, Will Harris, Karen Henshaw JP, Roger Lloyd, Sally Nash-Walker, Bobby Rigby.</p>

Public Platform

To hear representations from members of the public in accordance with Article 15 of the Constitution.

To register to speak under Public Platform: see [Public Speaking at Council Meetings](#).

	PROCEDURAL ITEMS:	PAGE
1	Declarations of Interest: Declarations of interest, and the responsibility for declaring the same, are matters for elected members. Members are able to obtain advice, in writing, in advance of meetings. This should only be sought via the Council's Monitoring Officer. However, it should be noted that no advice on interests sought less than one working day prior to any meeting will be provided.	1
2	Confirmation of Minutes: To confirm the minutes, as previously circulated, of the meeting held 14 June 2022 as a correct record.	1
3	Substitute Members: Details of any substitute members notified in accordance with council procedure rule 23(c).	1
	PRESENTATION:	
4	Presentation from Dr Sakthi Karunanithi The Director of Public Health at Lancashire County Council, Dr Sakthi Karunanithi has been invited to update the Committee on public health matters in Fylde.	1
	DECISION ITEMS:	
5	Homeless Prevention Grant	3-9
	INFORMATION ITEMS:	

6	Capital Programme Monitoring Report 2022/23 - Position as at 31 st July 2022	10-20
7	General Fund Revenue Budget Monitoring Report 2022/23 - Position as at 31 st July 2022	21-28
8	Reports of the Various Outside Bodies	29-36
9	Carbon Neutral Working Group Update	37-40

Contact: Democratic Services Department - Email: democracy@fylde.gov.uk

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<http://fylde.cmis.uk.com/fylde/DocumentsandInformation/PublicDocumentsandInformation.aspx>

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DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
HOUSING SERVICES MANAGER	ENVIRONMENT, HEALTH AND HOUSING COMMITTEE	13 TH SEPTEMBER 2022	5
HOMELESS PREVENTION GRANT			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

The purpose of this report is to update Committee on the proposed changes to the Homeless Prevention Grant Funding and to request Committee consider a change in approach to allocate the funding within the base budgets of the Housing Services Team.

The Government is committed to preventing homelessness before it occurs and the Homelessness Reduction Act 2017 (HRA) was focussed on ensuring more people get help earlier, reducing the risk of households becoming homeless with intervention at its earliest stage. DLUHC (Department of Levelling Up, Housing and Communities) data shows that intervening when a household is at risk of losing their accommodation is overall more effective in tackling homelessness.

Grant funding for homelessness to assist local authorities in meeting their statutory duties under the HRA was introduced in 2017. The Flexible Homelessness Support Grant (FHSG) and Homelessness Reduction Grant (HRG) gave local authorities more flexibility over the spend to develop services to deliver their Homelessness and Rough Sleeping Strategies. In 2021/22, FHSG and HRG were combined into the Homelessness Prevention Grant (HPG) and provided to all local authorities with the responsibility for housing, to support them to deliver their statutory obligations under HRA.

DLUHC wish to simplify the funding landscape and a technical consultation on the HPG was underway till the 26th August 2022, to get information on the various streams of funding local authorities are using to prevent homelessness and pressures/gaps in service provision and funding. Proposals include ensuring funding is allocated: to reflect temporary accommodation pressures; timing of funding and two year allocations; declarations of spend provided by local authorities across prevention and relief support, temporary accommodation prevention and main housing duty support; and, funding to become split annual payments based on the timely returns of HCLIC (Homelessness Case Level Information Collection).

Prior to 2021/22 Local Authorities were able to commit the funding flexibly to projects to enable services to be established to support households in line with the statutory duties (prevention, relief and main housing duty) under the HRA. With the proposed changes to reporting and the requirement for spend to be allocated within the financial year, there is a need to change the approach to how this funding is committed in Fylde. HPG funding is committed up to 21/22 and the change of approach is required for 2022/23 allocation of £107,457 and moving forward.

RECOMMENDATIONS

Committee are requested to:

1. Note the contents of this report.
2. Recommend to Finance and Democracy Committee that future funding awarded from 2022/23 under the annual allocation of Homeless Prevention Grant funding from DLUHC is placed within the Housing Services base budget (The grant allocation for 2022/23 is £107,457 and this will form the basis of future years income and corresponding expenditure budgets. Any updates to annual grant allocations will be reflected within future updates of the financial forecast and is identifiable as spend for services provided under the Homeless Reduction Act: prevention and relief duties; provision of temporary accommodation; and main housing duty.

SUMMARY OF PREVIOUS DECISIONS

Homeless Reduction Act 2018

Final update on Fylde Homelessness Strategy 2013-18 06/11/2018

Fylde Council Homelessness and Rough Sleeping Strategy 2020-2025 draft for consultation 03/09/2019

Fylde Council Homelessness and Rough Sleeping Strategy 2020-2025 07/01/2020

Update Fylde Council Homelessness and Rough Sleeping Strategy 05/01/2021

Rough Sleeper Initiative Funding 15th June 2021

Private sector HMO Inspection programme 2nd September 2021

Accommodation Project for Ex-Offenders and Rough Sleepers 02/11/2021

Update Fylde Council Homelessness and Rough Sleeping Strategy 04/01/2022

Lancashire Changing Futures Project 04/01/2022

CORPORATE PRIORITIES

Economy – To create a vibrant and healthy economy	
Environment – To deliver services customers expect	✓
Efficiency – By spending money in the most efficient way	✓
Tourism – To create a great place to live and visit	

Background to funding to assist local authorities following the introduction of the Homeless Reduction Act 2017

1. The Government is committed to preventing homelessness before it occurs and the HRA was focussed on ensuring more people get help earlier, reducing the risk of households becoming homeless with intervention at its earliest stage. DLUHC data shows that intervening when a household is at risk of losing their accommodation is overall more effective in tackling homelessness.
2. HRA was implemented by Local Housing Authorities across England from 1st April 2018 and its introduction significantly reformed England's homelessness legislation by placing duties on local authorities to intervene at earlier stages to prevent homelessness in their areas. It also requires housing

authorities to provide homelessness services to **all** those affected, not just households who are in a 'priority need' category.

3. Enhanced prevention and relief duties were introduced prior to the statutory main housing duty and the periods households could be classed as being threatened with homelessness was increased from 28 days to 56 days. This meant that local authorities are now required to work with people to prevent homelessness at an earlier stage. Appendix 1 details the stages of support households can expect under the Homeless Reduction Act from Local Authorities.
4. Grant funding for homelessness to assist local authorities in meeting their statutory duties under the HRA was introduced in 2017. FHSG gave local authorities more flexibility over their spend on developing services to deliver their homelessness and rough sleeping strategies. This was accompanied by new burdens funding over 3 years to support the implementation of the HRA (2017/18, 2018/19 and 2019/20).
5. In 2020/21 funding was made available again through the FHSG and the Homelessness Reduction Grant (HRG) was introduced to enable local authorities to continue meeting the costs of the HRA following the expiry of the original new burdens funding arrangements (2017-2020).
6. In 2021/22, The FHSG and the HRG were combined into HPG, provided to all local authorities with the responsibility for housing, to support them to deliver their statutory obligations under HRA. It can be used flexibly to help deliver the authorities' homelessness and rough sleeping strategies.
7. The HPG is just one element of the funding local authorities can access to prevent homelessness. Funding is also provided to the Department for Work and pensions through Discretionary Housing Payments. Although this funding is not solely for homelessness, local authorities do use this funding to prevent homelessness and this can include assistance with rent arrears if accommodation is affordable moving forward, rent bonds and/rent in advance.
8. Table 1 (below) details the history of grant funding Fylde Council have received from central Government, to take forward their statutory duties under HRA.
9. There are additional Top Up grants, for example Winter Top Up, Cold Weather and Protect and Prevent Covid 19 grants, that are outside the scope of this report. They cannot be predicted with any certainty and will be dealt with through the normal Committee reporting mechanisms.
10. Funding detailed in Table 1 has been committed up to 2021/22 through the Committee reporting systems into the implementation of projects that ensured the housing service has adapted to the changes in approach required under HRA.

Table 1 – Central Government Funding towards Homelessness Services

Financial Year	FHSG standard allocation	FHSG Top Up	HPG Top Up	Section 31 HCLIC new Burdon's funding	HRA New Burdon's funding	Homeless Reduction Grant	HPG Allocation	Total
2017-18	£45,834.98				£8,409			£54,244
2018-19	£51,026.56	£11,000	£5,000	£2,953	£7,703			£77,683
2019-20	£42,766	£11,000	£5,000	£2,228	£9,927			£70,921
2020-21	£42,766					£26,655		£69,421
2021-22							£107,457	£107,457
2022-23							£107,457	£107,457

Change of approach to Homeless Prevention Grant funding from 2022/23

11. DLUHC wish to simplify the funding landscape and a consultation was underway till the 26th August 2022 to get information on the various streams of funding local authorities are using to prevent homelessness and pressures/gaps in service provision and funding. Fylde Council have responded to this.
12. The recent spending review covering 2022-25 provided an opportunity for Government to look again at the homelessness funding landscape and develop a longer-term ambition for the HPG to ensure funding continues to be fairly allocated according to current pressures faced by local authorities and identify effective interventions to help prevent homelessness and rough sleeping and fully enforce the support local authorities can provide under HRA.
13. The aims of the consultation were to ensure that funding is: distributed fairly to local authorities based on the current picture of need; changes to funding allocations can be incorporated into service delivery to enable local authorities to meet their statutory homelessness duties; and, for Government to understand how the funding is spent specifically around prevention and relief of homelessness support, temporary accommodation provision and move on support.
14. Proposals include ensuring funding is allocated: to reflect temporary accommodation pressures; timing of funding and two-year allocations; declarations of spend provided by local authorities across prevention and relief support, temporary accommodation prevention and main housing duty support; and, funding to become split annual payments based on the timely returns of HCLIC.
15. Spend is defined in the consultation as: staffing, landlord incentive schemes, externally commissioned support services, actual temporary accommodation costs and administration, and purchasing of household goods. Moving forward there is a requirement for spend to be allocated to the financial year.
16. Prior to 2021/22 Local Authorities were able to commit the funding flexibly to projects to enable services to be established to support households in line with the statutory duties (prevention, relief and main housing duty) under the HRA.
17. With the proposed changes to reporting (paragraphs 17 and 18) and the requirement for spend to be allocated within the financial year, there is a need to change the approach to how this funding is committed in Fylde. HPG funding is committed up to 21/22 and the change of approach is required for 22/23 allocation of £107,457 (Table 1) and moving forward.

Current projects supported in Fylde from the FHSG and HPG up to 2021/22 allocations

18. Fylde Council have projects, currently supported under the FHSG and HPG up to 2021/22. During this time the emphasis on the funding was to assist local authorities in developing services to respond to HRA.
19. **Rapid Rehousing project HRA Act 2018**
 - a. In response to Government's commitment under the Rough Sleeping Strategy to end rough sleeping by 2027 funding was secured under the Rough Sleeping Initiative to employ a Navigator and Supported Lettings Officer initially till March 2021. There was uncertainty as to whether this funding would continue into Year 3 due to additional funding received under the Next Steps programme to support homeless households in Covid 19 recovery.
 - b. To reduce the risk of losing staffing resources the FHSG and HRA funding received in 2019/20 totalling £70,921 and 2021/21 totalling £69,421 received approval to continue the Navigator and Supported Letting Officer post to 2025/26. Funding has also been placed into a HRA Initiative budget and funded the continuation of a customer services housing specialist role till March 2022. The customer services role has now ended.

20. HMO Inspection programme HRA Act 2018

- a. The private sector in Fylde has an essential role in meeting the housing needs of clients facing homelessness. Prior to the inspection programme inspections of the condition of private sector dwellings were undertaken in a reactive way as a response to tenant complaints. This project is proactively inspecting accommodation to improve living conditions in the private sector.
- b. The HPG grant of £107,457, 2021-22 has been allocated to this project to employ two members of staff – Technical Co-ordinator post for 18 months and Housing Services Officer post for 12 months. Funding has also been used to provide a computer system for the project, equipment and HRA initiative budget.

21. Changing Futures Programme

- a. The Changing Futures programme was announced by the then Ministry of Housing, Communities and Local Government ('MHCLG') in December 2020 and local authority areas were invited to submit an expression of interest for the funding. Changing Futures is focussed on improving outcomes for people facing multiple disadvantages. The programme is a significant cross-cutting challenge and collaboration between local partners, government departments, the NHS, the voluntary and community sector and those with lived experience to co-ordinate a better system-wide response to address multiple disadvantages. The target cohort the programme is to support is Lancashire adults, experiencing 3 or more multiple complex needs indicators, for example mental health issues, substance misuse and history of failed tenancies.
- b. This model includes accessing Enhanced Service Hub support, which is existing provision from Statutory Agencies, enhanced with additional resources as part of the bid. As part of the Enhanced Service Hub support 'Fylde Coast', there are to be appointed three Housing Support Workers, one within each of the Fylde Coast authorities. Fylde Council has been awarded £62,500 to appoint a Housing Services Officer for a 25-month period as part of the enhanced service hub support offer.
- c. As the role was a Housing Services Officer post at scale 6 a virement from Homeless Reduction Act initiatives (5270/46712) for 21/22 and 22/23 to supplement additional employee costs.

Conclusion

22. With the proposed changes to the Homeless Prevention Grant funding in relation to reporting (Paragraphs 17 and 18) and the requirement for spend to be allocated within the financial year, there is a need to change the approach to how this funding is committed moving forward, from the 2022/23 allocation of £107,457 (Table 1).
23. Committee are requested to note the contents of this report and recommend to Finance and Democracy Committee that future funding awarded under the annual allocation of Homeless Prevention Grant funding from DLUHC is placed within the Housing Services base budget and identifiable as spend for services provided under HRA: prevention and relief duties; provision of temporary accommodation; and main housing duty.

IMPLICATIONS	
Finance	The committee is requested to recommend to Finance and Democracy Committee that future funding awarded from 2022/23 under the annual allocation of Homeless Prevention Grant funding from DLUHC is placed within the Housing Services base budget (The grant allocation for 2022/23 is £107,457 and this will form the basis of future years income and corresponding expenditure budgets). Any updates to annual grant allocations will be reflected within future updates of the financial forecast and is identifiable as spend for services provided under the Homeless Reduction Act: prevention and relief duties; provision of temporary accommodation; and main housing duty.
Legal	None
Community Safety	None
Human Rights and Equalities	None
Sustainability and Environmental Impact	None
Health & Safety and Risk Management	None

LEAD AUTHOR	CONTACT DETAILS	DATE
Kirstine Riding	Kirstine.riding@fylde.gov.uk	15/12/2021

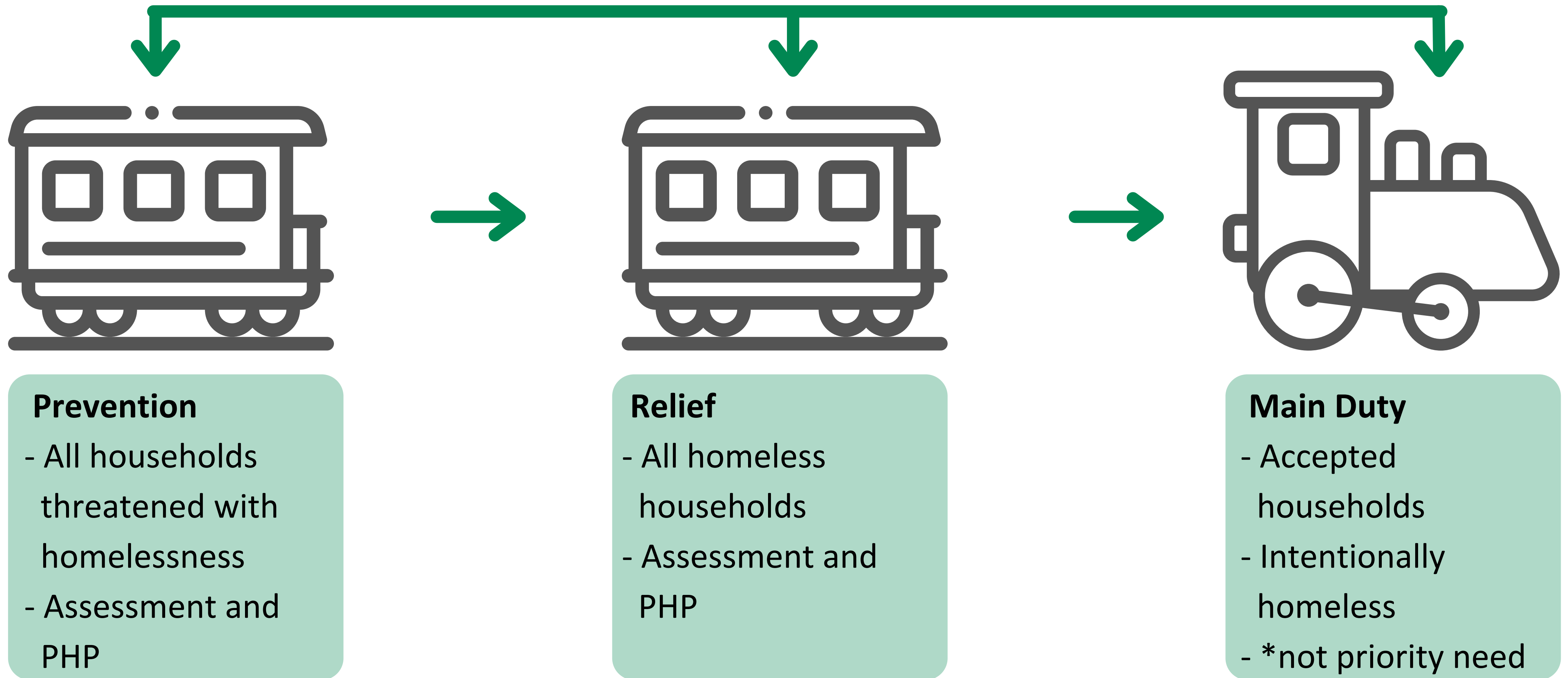
BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
MHCLG Rough Sleeping Strategy	August 2018	MHCLG The Rough Sleeping Strategy
Fylde Council Homelessness and Rough Sleeping Strategy 2022-25	January 2020	Fylde Council Homelessness and Rough Sleeping Strategy
Homeless Prevention Grant 2023/24 onwards: Technical Consultation	August 2022	Homeless Prevention Grant Technical Consultation

Attached documents

Appendix 1 – Homeless Reduction Act diagram

Homelessness Reduction Act 2017

Housing application



Investigations undertaken throughout

Supporting you to prevent homelessness

INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
MANAGEMENT TEAM	ENVIRONMENT, HEALTH AND HOUSING COMMITTEE	13 TH SEPTEMBER 2022	6
CAPITAL PROGRAMME MONITORING REPORT 2022/23 – POSITION AS AT 31 ST JULY 2022			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY OF INFORMATION

The purpose of this report is to provide an update on the approved Capital Programme of the Council as at 31st July 2022 and specifically for those schemes under the remit of the Committee.

SOURCE OF INFORMATION

Chief Financial Officer – the report is based upon information extracted from the financial ledger system of the Council for the period to 31st July 2022 and feedback received from budget holders.

LINK TO INFORMATION

Capital Programme Monitoring Report to 31st July 2022:

<http://www.fylde.gov.uk/council/finance/budget-monitoring/>

WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

This information is provided to enable the committee to consider and scrutinise the Capital Programme monitoring reports for those schemes under the remit of the Committee.

FURTHER INFORMATION

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Summary

The purpose of this report is to provide an in-year progress update in respect of those schemes within the Capital Programme that have been approved for delivery in 2022/23, together with an update on the overall Five-Year Capital Programme of the Council. This report includes a narrative description of some of the more significant schemes within the Capital Programme and details any risks and the actions required to address these. Appendix A to this report provides an update by Committee on schemes scheduled for commencement or delivery in 2022/23. Appendix B provides a summary of the latest position for the 5 year Capital Programme and Appendix C provides details of the financing of the programme.

1. Background

The Council approved the Capital Programme on 3rd March 2022. That update showed a balanced capital programme position from 2021/22 onwards. This report includes year to date expenditure and sets out the latest phasing of the programme and any additions or changes since the capital programme was presented to Council in March 2022. The Programme has also been rolled forward to include the year 2026/27.

2. Notes on Specific Schemes

There are a number of schemes for which further information is provided below:

(i) Town Centre Regeneration Kirkham

Following the Government's Future High Street funding initiative (FHSF), the Planning Committee resolved, in the autumn of 2019, to choose Kirkham Town Centre as its choice to pursue any bids for funding under the scheme. The first opportunity, being part of the broader FHSF, named the High Street Heritage Action Zone initiative (HS HAZ) was launched. This was a competitive process and seeks to enhance the historic environment of high streets that have conservation area status. Following the expansion of the funding for the scheme, due to unprecedented bids from a national perspective, the Kirkham bid proved to be successful, following a recommendation to Government from Historic England (HE). HE is the body responsible for administering the scheme. The grant award is £1.8m and will be match funded from a number of sources including Fylde Council, Kirkham Town Council and Section 106 payments for public realm improvements attributed to residential planning permissions. The scheme will run over 4 years, commencing in April 2020, and includes a wide range of projects.

In line with many other authorities, due to COVID 19, the implementation of the scheme has been delayed and a revised project plan, which sets out the projects to be delivered and the associated funding, has been agreed with Historic England.

A further bid for £9.1m was also submitted under the main body of the Future High Street Fund during 2020 and proposed to deliver a number of schemes across the whole of the town centre including the re-purposing of buildings, traffic management measures, building reuse and enhancement and public realm projects. This was once again a competitive process. The bid was well founded, and the economic case was very strong. In April 2021 an award of £6.29m for the Kirkham scheme was announced from the Ministry of Housing, Communities and Local Government (MHCLG) which was approved at Council on the 5th July 2021. A report was approved by Planning Committee and Council in December 2021 to authorise various property acquisitions as part of the project.

The Kirkham Futures Regeneration Programme, which encompasses the funding streams identified above is a complex multi-stranded programme with strict delivery timeframes. As such the Programme has been added to the Council's Strategic Risk Register in order that the identified risks can be managed.

(ii) St Annes Sea Wall

St Annes Seawall is 660m long and was constructed in 1935. It reduces the risk of coastal erosion and flooding to over 400 properties. The seawall surrounds The Island, which is one of three strategic headlands which are critical to maintaining healthy beaches, dunes and reducing the risk of coastal erosion along Fylde Council's frontage. St Annes Seawall is at the end of its design life and is in poor condition; it is cracking and crumbling and is subject to

ongoing repairs and maintenance. Voids have previously been identified resulting in settlement of the promenade. The crest level is low and overtopping during storms results in damage to the promenade and flooding of the car park, swimming pool and fitness centre plant room, and flooding up to the thresholds of the cinema, casino, amusement, and restaurant complex.

In 2020 the council were awarded £300k Pipeline acceleration funding to develop the St Annes Seawall Outline Business Case. Following this a bid has now been submitted to the Environment Agency formally for their appraisal and consideration and if EA funding is approved the planning phase will commence consisting of technical surveys including topographical, geotechnical, detailed design, ecological and bird surveys and an environmental impact assessment. It will include securing all the necessary licenses, consents and approvals including: Marine License, Planning Permission and Environment Agency Flood Risk Activity Permit (FRAP) licence. The scheme will be in the sum of £11.8m funded by Environment Agency grant of £9.5m and the council's contribution of £2.3m towards the total project cost which was approved at Council on the 5th July 2021. EA have now approved the scheme and the final award is a total scheme cost of £12.1m funded by EA Grant of £9.7m and the council's contribution of £2.4m. This has now been reflected within the capital programme. Following the planning phase it is proposed to start the construction in 2 phases. Phase 1 is anticipated to commence in Autumn 2023 and complete in late Spring 2024. Phase 2 will commence in Autumn 2024 and complete late Spring 2025 to minimise business disruption.

(iii) Fairhaven Lake and Gardens Heritage Lottery Scheme

In December 2018, the council was notified that it had been successful in securing the second round capital grant from the Heritage Lottery Fund in the sum of £1.4m for the restoration of Fairhaven Lake & Gardens, with further match funding provided by Fylde Council and other external financial contributions. Works have progressed albeit at a reduced pace as a result of the pandemic and the Adventure Golf is now complete and open to the public and the remaining works are due to be completed during 2022.

Until the scheme is fully delivered there remains the possibility of additional contract costs beyond those in the approved budget.

(iv) St Annes Regeneration Schemes

The next section of works has been agreed along St. Annes Road West between The Pier and The Square (known as the Square-Pier Link). A scheme designed to the available budget was presented and approved by Planning Committee, but the Regeneration Manager was asked to look at extending the scheme, potentially widening pavements to provide an enhanced pedestrian ambience and increased paving space capacity to absorb high levels of footfall that is encountered at peak times. As matters stand, the potential for achieving these enhancements to the scheme is being discussed with Lancashire County Council as any further amendments would have to be agreed, since there would be changes to the highway configuration. It is now proposed to pursue the scheme as part of a wider programme of works in the town centre following the preparation of a masterplan which has been commissioned.

(v) Lytham Regeneration Schemes

Work has commenced on the redesign and re-planning of the public realm of Lytham Centre. The Corporate Plan currently programmes the commencement of the Clifton Street Works (£750k) during 2022/23. Additional funding has been applied for as part of the UK Shared Prosperity Fund (UKSPF) submission, the outcome of which is expected in October/November. The UK SPF funding award will be phased and so delivery of the project will need to be reviewed accordingly. The Lytham Beach Lighting Scheme (£50k) is programmed for delivery during the current financial year.

(vi) Better Care Fund (Formerly Disabled Facilities Grants)

As the local housing authority, the Council has a statutory duty to provide disabled adaptations within the Borough. In order to fund these works the Council receives grant support which previously was provided by the Department for Communities and Local Government (DCLG). From 2015/16 the Government established the 'Better Care Fund', and under these new arrangements the funding for Disabled Facilities Grants transferred to

the Department of Health, with funding being distributed to all Councils via the upper-tier authority for that area. As such, in Lancashire the fund is administered by Lancashire County Council. Each upper-tier authority then allocates the funding to their respective housing authorities (i.e. district councils within their area) to enable them to continue to meet this statutory responsibility.

The level of government funding has increased significantly under the 'Better Care Fund' arrangements and the budget for 2022/23 (including slippage) totals £1.503m which provides for the delivery of disabled adaptations. It is anticipated that for 2022/23 all identified need for disabled adaptations can be met from the existing resource.

(vii) M55 Link Road (Inc. S106 monies for design work)

The accelerated delivery of the £27m M55 Heyhouses Link Road is subject to a funding package made up from a number of sources. This funding is now in place and work has started on site with the earthworks being the first phase. The road will then be constructed by Lancashire County Council's in-house team and is due for completion in early 2024. It is expected that LCC will require the funding to be transferred to them during the latter stages of the project and so is likely to be spent during 2022/23.

(viii) St Annes Masterplan – Levelling Up Fund Capital Bid Submission Round 2 - £14.6m

A Levelling Up Fund capital bid was submitted on the 27th July 2022 for £14.6m and the outcome is expected in Autumn 2022. Consultants were appointed to prepare a comprehensive masterplan to shape the future development of St Annes Town centre and the Island site on the Promenade and to help the council to access external funding. The views of the public and key stakeholders have been sought during a consultation exercise and these views had helped to shape the development of the masterplan. A bid was prepared and submitted to the second round of the governments Levelling Up fund. The round had three investment themes being transport; regeneration and town centre investment, and cultural investment. There was an opportunity to secure funding to help deliver different phases of the masterplan, in particular the public realm improvement to the area around the train station, dedicated pedestrian and cycle links, an events space in the Square and improving the connection to the town centre and the sea front. If successful it is expected that the bid will deliver a transformation of the town centre with 4 hectares of new public realm and 460 metres of active travel links, encouraging increased walking and cycling and an enhanced events programme to increase both day and overnight visitors to Fylde.

3 Conclusions

- 3.1 Actual expenditure to 31st July 2022 is £0.995m against a full year budget of £18.405m. This equates to 5.4% of the latest budget. Progress on the delivery of a number of schemes have been delayed due to the continuing economic recovery from the coronavirus pandemic, together with the war in Ukraine and higher inflation leading to a review on the original costings of capital schemes. This is noted as appropriate in the analysis at Appendix A. Consequently, the phasing of some schemes may have to be adjusted or re-phased into 2023/24 as part of this update and this will be reflected in future Financial Forecast updates during the year.
- 3.2 UK CPI was 0.7% in March 2021 but thereafter began to steadily increase. Initially driven by energy price effects and by inflation in sectors such as retail and hospitality which were re-opening after the pandemic lockdowns, inflation then was believed to be temporary. Thereafter price rises slowly became more widespread, as a combination of rising global costs and strong demand was exacerbated by supply shortages and transport dislocations. The surge in wholesale gas and electricity prices led to elevated inflation expectations. CPI for July 2022 registered 10.1% year on year, up from 9.4% in June 2022. Increasing inflation is exerting significant upward pressure on prices for utilities and on supplies and services across all sectors of the economy, which in turn increases the base costs for both revenue and capital budget items. The situation is particularly acute in the construction sector where supply chain issues and price increases are combining to put increased risks on the delivery of capital programme schemes. This is likely to be a continuing issue for the council during 2022/23 and this has resulted in current scheme delays and reviews on scheme costings.

- 3.3 Capital Receipts to date total £98,918 against a total in year budgeted figure of £100,000 made up of Right to Buy Receipts and General Asset Sales. Any changes to this will be reflected in future Financial Forecast updates during the year.
- 3.4 The current Capital Programme as updated is showing a balanced position for 2022/23 onward. The Capital Programme and the associated financing will be subject to discussion with members during the months in the lead up to the annual budget setting process for 2023/24.
- 3.5 Any additional expenditure which is not fully funded by external finance would normally require the generation of capital receipts or further borrowing (the latter placing further pressure on the Revenue Budget from the consequent repayment costs). However, Budget Council on 4th March 2013 approved the creation of a Capital Investment Reserve to finance future capital expenditure. The balance of this reserve at 31st March 2022 was £6.094m. Of this £2.700m is already committed to deliver existing approved capital schemes leaving an uncommitted balance of £3.394m. A further budgeted contribution into the reserve of £0.428m in 2022/23 was reported in the latest Medium Term Financial Strategy (MTFS) forecast presented to full Council in March 2022, which would result in an unallocated balance on the reserve at 31st March 2024 of £3.822m. The estimated transfers in are subject to change as costs and income will undoubtedly fluctuate over the next 2 financial years.

To Note: Council in July 2022 approved the underwriting to the sum of £942,589 for 2022/2023 financial year from the capital investment reserve in the event that approval is not ultimately confirmed from the Future High Street Fund team at DLUHC for the Kirkham Futures programme for Public Realm phase 1 works (this underwriting being required in order for the contract to be awarded for delivery of the public realm works) so the potential Capital Investment Reserve balance would be £2.879m if this was required.

An updated position in respect of the Capital Investment Reserve will be included within future updates of the Financial Forecast presented to the Finance and Democracy Committee and to Council. Additional future projects will be subject to further consideration as part of the budget setting process for 2023/24. Whilst it remains the case that this reserve is the preferred source of finance for any further additions to the Capital Programme, continuing contributions to the reserve are required in order to maintain a sustainable funding source for future years.

CAPITAL PROGRAMME - 2022/23 IN-YEAR SCHEME MONITORING REPORT - AS AT 31/07/22

Appendix A

CODE	APPROVED SCHEMES	Head of Service / Budget Holder	Financing Source	Approved Budget 2022/23 £000	Slippage B/F from 2021/22 £000	Adjustments from 04/03/22 £000	Updated Budget 2022/23 £000	Expenditure to 31/07/22 £000	Variance £000	Budget Holder Comments
	FINANCE & DEMOCRACY COMMITTEE									
Z188	Purchase of Land Adjacent to Squires Gate Station	Darren Bell	Capital Investment Reserve	0	6		6		6	This project is ongoing. As agreed at Full Council, the compulsory purchase of the land was initiated. It is expected that the process will be completed by the end of 2022/23.
	Sub total			0	6	0	6	0	6	
	TOURISM & LEISURE COMMITTEE									
Z112	Fairhaven Lake & Promenade Gardens Restoration	Mark Wilde	Capital Investment Reserve	0	250		250	17	233	Building and landscape capital work completed, defect period to end September 2022 when final condition surveys completed with any outstanding works. Lake package to be completed by end of 2022, engagement with consultants regarding designs has commenced. Lake dredge has been moved from capital works and put within the 5 year management and maintenance plan due to time constraints with obtaining licenses from marine authority.
Z097	Promenade Footways	Darren Bell	No external finance - funded by borrowing / general asset disposal receipts	155	0		155		155	This funding has been identified to improve the footway surface around St Annes Promenade bandstand and boating pool. The scheme is linked with the Square to Pier Link and Gateway scheme to be delivered through the Planning Committee with the intention that works will run concurrently by the same contractor. These works are currently delayed with an unknown start date. When the Pier scheme is progressed this scheme will be finalised and a draw-down report for funding presented to the committee.
Z176	Staining Playing Fields Development Scheme	Mark Wilde	S106 Developer Contributions / Capital Investment Reserve	0	43		43	15	28	Plans for landscaping works are currently being developed with project completion anticipated to be during 2022/23.
Z179	Coastal Signage Improvements	Darren Bell	Capital Investment Reserve	0	61		61	1	60	Phases 1, 2 and 3 (Consolidation / Rationalisation, Digital Beach Signs and Beach Safety Signs) have been completed. Phases 3 and 5 (Waymarking & Directional and Heritage & Interpretation) are currently being modelled. Remaining scheme delivery completion is anticipated to be during 2022/23.
Z192	Fylde Sand Dunes Improvement Scheme	Mark Wilde	S106 Developer Contributions / Specific Grants	0	11		11		11	All works successfully completed. Awaiting final invoice.
Z197	Blackpool Road North Playing Fields Drainage	Darren Bell	Capital Investment Reserve	0	26		26		26	Works are substantially complete. Remaining funding for additional works on the maintenance of football pitches is to be utilised as match-funding for an external funding bid to further improve the football pitches.
Z212	Park View Drainage Improvement Scheme	Darren Bell	Capital Investment Reserve	39	0	25	64		64	F&D (June 22) approved an additional £25k fully funded from the Capital Investment Reserve. Delivery currently ongoing, expected completion late Summer.
Z213	Fairhaven Boathouse - Remodelling and Refurbishment Scheme	Darren Bell	Capital Investment Reserve	217	0		217		217	This scheme has been re-phased for delivery in 2022/23.
Z214	Play Area Improvements	Mark Wilde	Capital Investment Reserve	0	43		43	43	0	All works successfully completed.
Z219	Fairhaven Kiosk / Ice Cream Bar Project	Darren Bell	Funding Volatility Reserve	340	5		345		345	Scheme approved at Council 5th July 2021. The project works are scheduled to be completed during 2022/23.
Z220	Boating Pool Safety Improvements	Mark Wilde	Capital Investment Reserve	0	51		51	26	25	All major works successfully completed. Sign/safety fencing is outstanding and due to be completed September 2022.
Z221	North Beach Windsports Centre	Darren Bell	Capital Investment Reserve	0	200	50	250	49	201	The project works are scheduled to be completed during 2022/23. F&D (June 22) approved an additional £50k fully funded from the Capital Investment Reserve. Expected completion Autumn 2022.
Z223	Petanque Court	Mark Wilde	Capital Investment Reserve	13	0		13		13	Due for design and construction winter 2022/23.
Z224	Play Area - Blackpool Road North Playing Field	Mark Wilde	Capital Investment Reserve	125	0		125		125	Opportunity for the design and build of a new play area was advertised on the 16th March 2022 via the CHEST procurement portal which attracted six submissions. The contract has been awarded to the winning tenderer and work is scheduled to start on site on the 19th September 2022.
Z225	Improvements to Children's Play Areas	Mark Wilde	Capital Investment Reserve	100	0		100		100	Due for design and construction winter 2022/23.
Z231	Lytham St Annes Art Collection Display Options	Mark Wilde	Capital Investment Reserve	0	0	65	65		65	F&D (June 22) approved a new scheme of £65k fully funded from the Capital Investment Reserve
	Sub total			989	690	140	1,819	151	1,668	

Appendix A (Cont'd)

CODE	APPROVED SCHEMES		Financing Source	Approved Budget 2022/23 £000	Slippage B/F from 2021/22 £000	Adjustments from 04/03/22 £000	Updated Budget 2022/23 £000	Expenditure to 31/07/22 £000	Variance £000	Budget Holder Comments
	OPERATIONAL MANAGEMENT COMMITTEE									
Z038	Replacement Vehicles	Mark Wilde	No external finance - funded by borrowing / general asset disposal receipts	306	322		628	76	552	It is anticipated that part of the replacement vehicle purchases for this financial year will be required to be re-phased in future updates of the financial forecast due to expected longer lead times from the tenders. This will be reviewed later in the year.
Z049	Car Park Improvements	Darren Bell	No external finance - funded by borrowing / general asset disposal receipts	30	30		60		60	Capital funding is being built up to enable the resurfacing of Fairhaven Rd and/or Swimming Pool Car Parks once the St Annes hard sea defences have been completed.
Z165	Public Transport Improvements	Darren Bell	s106 Developer Contributions	30	120		150		150	This scheme relates to developer contributions (s106) funding that is paid to Lancashire County Council (LCC). The funding will contribute to the delivery of improved public transport services where an enhanced public transport requirement is identified as a result of increased housing development. These payments may be made over a period of several years and in this instance the s106 agreement allows for payments to be made up until 2028.
Z130	Fairhaven and Church Scar Coast Protection Scheme	Darren Bell	Specific Government Grant (Environment Agency) / Capital Investment Reserve	0	10		10		10	This is the residual Sand Dune improvement works on the Dunes North of Fairhaven Lake. This was an outstanding condition of the Fairhaven Coastal Defence scheme which Environment Agency Grant in Aid can be claimed.
Z207	St Annes Sea Wall	Charlie Richards	Specific Government Grant (Environment Agency)	2,571	29		2,600	178	2,422	Funding was secured in 2021/22 to initiate the development and delivery phase of this project. The planning phase has now commenced consisting of technical surveys including topographical, geotechnical, detailed design, ecological and bird surveys and an environmental impact assessment. It will include securing all the necessary licenses, consents and approvals including: Marine License, Planning Permission and Environment Agency Flood Risk Activity Permit (FRAP) licence. The EA have now approved the scheme and the final award is a total cost of £12.1m funded by EA Grant of £9.7m and the council's contribution of £2.4m. Following the planning phase it is proposed to start the construction phase Autumn 2023.
Z190	Charging Infrastructure for Electric Taxis	Darren Bell	Specific Government Grant	0	27		27		27	Charging units now installed and an invoice for 80% of costs has been paid. Remainder to be paid once the units are commissioned by August/September 2022.
Z195	Cemetery and Crematorium - Infrastructure Phase 3b	Darren Bell	Capital Investment Reserve	0	35		35		35	The main project is now complete. Additional landscaping, surfacing and drainage works will be completed during 2022/23.
Z199	Outdoor Digital Signage	Mark Evans	Capital Investment Reserve	0	20		20		20	The outdoor digital signage proposal has been referred to the Town Centres Working Group in order to consider alternative siting proposals that will be more suitable in the conservation area location in which they are proposed. Various options are currently being examined and it is expected that the projects will be delivered during 2022/23.
Z216	Staining Drainage Improvement Scheme	Darren Bell	Capital Investment Reserve / Staining Parish Council	65	0		65		65	Plans for landscaping works are currently being developed with project completion anticipated to be during 2022/23.
Z226	North Beach Car Park Public Conveniences	Darren Bell	Capital Investment Reserve	150	0		150	1	149	Purchase order for the unit has been issued. Site surveys for construction of concrete base have been completed. Expected completion Autumn 22.
Z227	Stanner Bank Public Conveniences Refurbishment	Darren Bell	Capital Investment Reserve	58	0	20	78		78	F&D (June 22) approved an additional £20k fully funded from the Capital Investment Reserve. Expected delivery within 2022/23.
Z228	Carbon Neutral Vehicles	Mark Wilde	Capital Investment Reserve	34	0		34		34	Budget Council approved a new scheme for Carbon Neutral vehicles and it's recommended that two operational vehicles are replaced with electric vehicles during 2022/23 followed by the replacement of the mayoral car in 2023/24.
Z229	Cleaning Mechanical Sweeper Vehicle	Mark Wilde	Capital Investment Reserve	60	0		60		60	Machine now on order a following tendering process and delivery is expected early October.
Z222	Changing Places	Darren Bell	Capital Investment Reserve / Specific Grant	0	0	40	40		40	External funding awarded March 22. Full Council agreed 10% match funding and draw down for Phase 1 (April 2022). Total funding to deliver 3 changing places facilities by March 2024 is £120,000. The first facility at North Beach Windsports Centre to be completed by August/September 2022. Initial £45k external funding received. Negotiations for Lowther and Kirkham sites have been initiated with potential options being explored.
	Sub total			3,304	593	60	3,957	255	3,702	

Appendix A (Cont'd)

CODE	APPROVED SCHEMES		Financing Source	Approved Budget 2022/23 £000	Slippage B/F from 2021/22 £000	Adjustments from 04/03/22 £000	Updated Budget 2022/23 £000	Expenditure to 31/07/22 £000	Variance £000	Budget Holder Comments
	ENVIRONMENT, HEALTH & HOUSING COMMITTEE									
Z010	Disabled Facilities Grants (DFG) Programme	Mark Evans	Specific Grant (Better Care Fund) / External Contributions / Grant repayments	1,130	186	187	1,503	331	1,172	The grant programme is now progressing as normal and all of the funding is expected to be fully committed by the end of the financial year.
Z161	Housing Needs Grant	Mark Evans	DFG Grant Repayments	0	55		55		55	Housing Needs grant awards are dependent on the repayments received by the sale of properties where DFG grant has previously been provided. The funding to be used where professional services have been provided, such as architectural fees, but the DFG grant has not gone ahead in 2021/22. Funding has been used in previous years for specific community information events. Planning of a 2022/23 programme of events is underway as part of the HMO Inspection project.
Z107	CCTV Replacement Schemes	Ian Curtis	Specific Grant (LSP Performance Reward Grant)	0	1		1		1	Four WCCTV rapid deployable cameras with accessories have been purchased and two have been deployed at Lytham Windmill and Park View. The other two are available for deployment on submission of an application. This is the residual funding.
Z201	Hydration Points	Darren Bell	Capital Investment Reserve	0	60		60	6	54	A drawdown request for a small number of hydration points was approved in March 2022. Four wall mounted units have been installed with signage being designed. Two free-standing units are on order, to be installed late summer/early Autumn 22.
Z205	Fylde Affordable Housing Delivery Programme	Mark Evans	S106 Developer Contributions	0	41		41		41	This funding had been allocated to deliver an affordable housing survey which requires community engagement that could not be carried out within the previous social distancing restrictions that had to be observed. As a result the project has been delayed. The contract has been awarded and it is anticipated that the survey will be completed during 2022/23.
Z208	Affordable Housing Scheme, Lytham Road, Warton	Mark Evans	S106 Developer Contributions	0	260		260		260	Council (19/10/20) approved a scheme for affordable housing on Lytham Road Warton, utilising S106 funding, phased equally over two financial years (2020/21 and 2021/22), the sum of £260,000 to be fully funded from a portion of the balance of S106 developer contributions for affordable housing currently held by the Council for this purpose (from Agreement ref: 12/0717 - Moss Farm, Cropper Road, Westby). Negotiations are still underway to approve the Affordable Housing Statement for the site, in line with the conditions for the grant.
Z230	Replacement of Town Centre CCTV Systems	Ian Curtis	Capital Investment Reserve	79	0		79		79	A capital bid was submitted for the replacement of the Town Centre CCTV systems in St Annes, Lytham and Kirkham. A decision was taken to work with Wyre Council to commission a consultant to progress the project. A competitive exercise to commission the consultant is about to start.
Z186	Tree Planting Scheme	Mark Evans	Capital Investment Reserve	0	19		19		19	Take up of trees for the "15 Trees for 15 Parishes" scheme was not as high as envisaged. The Carbon Neutral Working Group had previously requested that the funds were slipped to allow planting during the 2022/23 planting season.
	Sub total			1,209	622	187	2,018	337	1,681	

Appendix A (Cont'd)

CODE	APPROVED SCHEMES		Financing Source	Approved Budget 2022/23 £000	Slippage B/F from 2021/22 £000	Adjustments from 04/03/22 £000	Updated Budget 2022/23 £000	Expenditure to 31/07/22 £000	Variance £000	Budget Holder Comments
	PLANNING COMMITTEE									
Z138	St Annes Regeneration Schemes	Charlie Richards	S106 Developer Contributions / Capital Investment Reserve	0	123		123		123	The funding was specifically aimed at delivering the Wood Street (Phase 3) Scheme. Works commenced but, despite being suspended due to the covid situation, have now been completed on phase 3a (north side). There are some works that have not yet been invoiced, which are currently undergoing a snagging process prior to final sign off. Any residual amounts unspent will be directed towards the implementation of an enhanced Pier Link project in accordance with the decision made by Planning Committee on 22 June 2020. The Pier Link project now forms part of a wider suite of works proposed as part of the St Annes Town Centre Masterplan, which are in turn subject to a bid to the Levelling Up Fund. The scope of the project will be reviewed once the outcome of the bid is known.
Z185	St Annes Road West – Square to Pier link and Gateway	Charlie Richards	Capital Investment Reserve	110	0		110		110	This project was referred back to the Planning Committee by the Finance and Democracy Committee. It has subsequently been resolved to pursue the delivery of the Pier Link as part of a wider programme of investment in St Annes Town Centre that will be guided by a Town Centre Masterplan, which in turn is subject to a bid to the Levelling Up Fund. The scope of the project will be reviewed once the outcome of the bid is known.
Z139	Lytham Regeneration Schemes	Charlie Richards	S106 Developer Contributions / Capital Investment Reserve	800	0		800		800	Work has commenced on the redesign and re-planning of the public realm of Lytham Centre. The Corporate Plan currently programmes the commencement of the Clifton Street Works (£750k) during 2022/23. Additional funding has been applied for as part of the UK Shared Prosperity Fund (UKSPF) submission, the outcome of which is expected in October/November. The UK SPF funding award will be phased and so delivery of the project will need to be reviewed accordingly. The Lytham Beach Lighting Scheme (£50k) is programmed for delivery during the current financial year.
Z136	Kirkham Public Realm Improvements	Charlie Richards	S106 Developer Contributions / Capital Investment Reserve	0	2		2		2	This is a residual amount from the last phase of regeneration works allocated for signage which will now be delivered as part of the Kirkham Future High Street Fund / Heritage Action Zone programme.
Z158	M55 Link Road (Inc. S106 monies for design work)	Mark Evans	S106 Developer Contributions / M55 Link Road Reserve	2,000	121		2,121		2,121	The accelerated delivery of the £27m M55 Heyhouses Link Road is subject to a funding package made up from a number of sources. This funding is now in place and work has started on site with the earthworks being the first phase. The road will then be constructed by Lancashire County Council's in-house team and is due for completion in early 2024. It is expected that LCC will require the funding to be transferred to them during the latter stages of the project and so is likely to be spent during 2022/23.
Z172	St Annes Pier - Coastal Revival Fund	Mark Evans	Specific Grant	0	5		5		5	This scheme is funded by a specific grant from MHCLG for which Fylde Council is acting as the accountable body. The spend of the remaining funds rests with the owners of the Pier, but is anticipated to be completed during 2022/23.
Z193	Future High Street Fund: Kirkham	Charlie Richards	Specific Grant	4,417	551	520	5,488	3	5,485	In April 2021 an award of £6.29m for the Kirkham scheme was announced from the Ministry of Housing, Communities and Local Government (MHCLG) which was approved at Council on the 5th July 2021. During 2021/22 the Council purchased 2 properties within Kirkham Town Centre for restoration alongside the Kirkham Heritage Action Zone Scheme. Council approved a funded budget increase of £845k (£520k in 2022/23 and £325k in 2023/24) in July 2022 fully funded from Lancashire County Council grant.
Z203	Elswick Village Green	Mark Evans	Capital Investment Reserve / S106 Developer Contributions / Specific Grant	0	115	-55	60	60	0	Planning Committee in April 2022 approved that, subject to the Parish Council entering into a legally binding agreement to return the funding should it not be utilised in accordance with the agreed terms, Committee authorise transfer of £60,000 (£35,000 funded from Sn 106 monies held to improve the public realm in Elswick Village and £25,000 from the approved capital programme) to Elswick Parish Council for use in the formation of a new village green in Elswick village in line with the details approved under planning permission 20/0390. The project is now completed and the funds have been transferred to the Parish Council.
Z204	Kirkham Heritage Action Zone	Charlie Richards	Capital Investment Reserve / S106 Developer Contributions / Specific Grant	1,030	716		1,746	39	1,707	This is a 4 year programme (2020-2024) with spending being spread across the programme period. Delays have resulted from the Coronavirus pandemic and officers have been working with Historic England to agree a reprofiling of the spend to minimise the loss of grant. Historic England have confirmed that £224k has been removed from the scheme funding and the programme has been adjusted for this reduction in grant and the related expenditure.
Z218	25 Victoria Road St Annes Y-Pad Scheme	Mark Evans	S106 Developer Contributions	150	0		150	150	0	Scheme approved at Finance & Democracy Committee 29th March 2021. It was phased over two financial years (2021/22 and 2022/23) for £200,000 with 25% being paid at start on site and the remainder 75% on project completion once the units are allocated to Fylde Coast YMCA, after regard and consideration of the compliance with the financial regulations. The project has now been completed and all payments transferred.
	Sub total			8,507	1,633	465	10,605	252	10,353	
	Total Expenditure			14,009	3,544	852	18,405	995	17,410	

UPDATED 5 YEAR CAPITAL PROGRAMME 2021/22 TO 2025/26 - BY SCHEME

	Estimate 2022/23 £000	Estimate 2023/24 £000	Estimate 2024/25 £000	Estimate 2025/26 £000	Estimate 2026/27 £000
FINANCE & DEMOCRACY COMMITTEE					
Z188 Purchase of Land Adjacent to Squires Gate Station	6				
Sub total	6	0	0	0	0
TOURISM & LEISURE COMMITTEE					
Z112 Fairhaven Lake & Promenade Gardens Restoration	250				
Z097 Promenade Footways	155	40	40	40	40
Z176 Staining Playing Fields Development Scheme	43				
Z179 Coastal Signage Improvements	61				
Z192 Fylde Sand Dunes Improvement Scheme	11				
Z197 Blackpool Road North Playing Fields drainage	26				
Z212 Park View Drainage Improvement Scheme	64				
Z213 Fairhaven Boathouse - Remodelling and Refurbishment Scheme	217				
Z214 Play Area Improvements	43				
Z219 Fairhaven Kiosk / Ice Cream Bar Project	345				
Z220 Boating Pool Safety Improvements	51				
Z221 North Beach Windsports Centre	250				
Z223 Petanque Court - Budget Council March 2022	13				
Z224 Play Area - Blackpool Road North Playing Field - Budget Council March 2022	125				
Z225 Improvements to Children's Play Areas - Budget Council March 2022	100				
Z231 Lytham St Annes Art Collection Display Options	65				
Sub total	1,819	40	40	40	40
OPERATIONAL MANAGEMENT COMMITTEE					
Z038 Replacement Vehicles	628	971	791	1,251	359
Z049 Car Park Improvements	60	30	30	30	30
Z165 Public Transport Improvements	150				
Z130 Fairhaven and Church Scar Coast Protection Scheme	10				
Z207 St Annes Sea Wall	2,600	7,480	1,870		
Z190 Charging Infrastructure for Electric Taxis	27				
Z199 Outdoor Digital Signage	20				
Z216 Staining Drainage Improvement Scheme	65				
Z226 North Beach Car Park Public Conveniences	150				
Z227 Stanner Bank Public Conveniences Refurbishment	78				
Z228 Carbon Neutral Vehicles	34	27			
Z229 Cleaning Mechanical Sweeper Vehicle	60				
Z222 Changing Places	40	80			
Sub total	3,957	8,588	2,691	1,281	389
ENVIRONMENT, HEALTH & HOUSING COMMITTEE					
Z010 Disabled Facilities Programme	1,503	1,317	1,317	1,317	1,317
Z161 Housing Needs Grant	55				
Z107 Rapid Deployment CCTV Replacement Projects	1				
Z201 Hydration points	60				
Z205 Fylde Affordable Housing Delivery Programme	41				
Z208 Affordable Housing Scheme, Lytham Road, Warton	260				
Z230 Replacement of Town Centre CCTV Systems - Budget Council March 2022	79				
Z186 Tree Planting Scheme	19				
Sub total	2,018	1,317	1,317	1,317	1,317
PLANNING COMMITTEE					
Z138 St Annes Regeneration Schemes	123				
Z185 St Annes Road West – Square to Pier link and Gateway	110				
Z139 Lytham Regeneration Schemes	800				
Z136 Kirkham Public Realm Improvements	2				
Z158 M55 Link Road (Inc. S106 monies for design work)	2,121				
Z172 St Annes Pier - Coastal Revival Fund	5				
Z193 Future High Street Fund: Kirkham	5,488	1,008			
Z203 Elswick Village Green	60				
Z204 Kirkham Heritage Action Zone	1,746	622			
Z218 25 Victoria Road St Annes Y-Pad Scheme	150				
Sub total	10,605	1,630	0	0	0
Total Expenditure	18,405	11,575	4,048	2,638	1,746

UPDATED 5 YEAR CAPITAL PROGRAMME 2022/23 TO 2026/27 - FINANCING

	Estimate 2022/23 £000	Estimate 2023/24 £000	Estimate 2024/25 £000	Estimate 2025/26 £000	Estimate 2026/27 £000
FINANCING:					
Capital Receipts - General Asset Sales	75	45	45	45	45
Capital Receipts - Right to Buy Receipts	25	25	25	25	25
Better Care Fund / Disabled Facilities Grant	1,260	1,237	1,237	1,237	1,237
Disabled Facilities Grant Repayments - 'Housing Needs Grants'	55				
Section 106 Monies - St Annes	73				
Section 106 Monies - Lytham	130				
Section 106 Monies - M55 Link-Road	121				
Section 106 Monies - Public Transport Improvements	150				
Section 106 Monies - Elswick Village Green	35				
Section 106 Monies - Kirkham Heritage Action Zone	263	168			
Section 106 Monies - Fylde Affordable Housing Delivery Programme	41				
Section 106 Monies - Affordable Housing Scheme, Lytham Road, Warton	260				
Section 106 Monies - Progress Housing Buy Backs	0				
Section 106 Monies - 25 Victoria Road St Annes Y-Pad Scheme	150				
Capital Investment Reserve	2,673	27			
M55 Link-Road Reserve	2,000				
Funding Volatility Reserve - Fairhaven Kiosk / Ice Cream Bar Project	345				
Funding Volatility Reserve - St Annes Sea Wall	0	2,300			
Other External Finance (see analysis below)	10,127	6,802	1,950	80	80
Direct Revenue Finance	0				
Prudential Borrowing	622	971	791	1,251	359
Total Financing	18,405	11,575	4,048	2,638	1,746

Total surplus (-) / shortfall in year	0	0	0	0	0
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Cumulative surplus (-) / shortfall	0	0	0	0	0
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See note below for external funding available to finance the above schemes:

Other External Finance: Analysis					
LSP Performance Reward Grant Reserve	1				
Environment Agency - Fairhaven and Church Scar	10				
Environment Agency - St Anne's Sea Wall	2,600	5,180	1,870		
Coastal Revival Fund - St Annes Pier	5				
Central Government Grant - Future High Street Fund: Kirkham	4,968	683			
Staining Parish Council	10				
New Fylde Housing - DFG Contribution	243	80	80	80	80
Lancashire Environmental Fund - Fylde Sand Dunes Imp't Scheme	11				
Heritage Lottery Fund - Fairhaven Restoration Project (Remainder of £1.476m)	366				
Lytham Schools Foundation - Fairhaven Restoration Project	5				
Central Government - Charging Infrastructure for Electric Taxis	27				
Wesham Town Council	0				
Elswick Parish Council (Elswick Village Green)	0				
Kirkham Town Council (Kirkham Heritage Action Zone)	95				
External Grants - Lancs Env Fund (Elswick Village Green)	0				
External Grants - Pocket Parks (Elswick Village Green)	0				
External Grants - Historic England (Kirkham Heritage Action Zone)	661	272			
External Grants - Historic England - Additional Grant (Kirkham HAZ)	29	10			
Private Sector / Other (Kirkham Heritage Action Zone)	548	172			
Changing Places - Department for LevellingUp, Housing and Communities	28	80			
Lancashire County Council - Kirkham Futures	520	325			
	10,127	6,802	1,950	80	80

INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
MANAGEMENT TEAM	ENVIRONMENT, HEALTH AND HOUSING COMMITTEE	13 TH SEPTEMBER 2022	7
GENERAL FUND REVENUE BUDGET MONITORING REPORT 2022/23 - POSITION AS AT 31ST JULY 2022			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY OF INFORMATION

The purpose of this report is to provide an update on the General Fund Revenue Budget of the Council as at 31st July 2022 and specifically for those areas under the remit of the Committee.

SOURCE OF INFORMATION

Chief Financial Officer – the report is based upon information extracted from the financial ledger system of the Council for the period to 31st July 2022 and feedback received from budget holders.

LINK TO INFORMATION

General Fund Revenue Budget monitoring Report to 31st July 2022:

<http://www.fylde.gov.uk/council/finance/budget-monitoring/>

WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

This information is provided to enable the committee to consider and scrutinise periodic revenue budget monitoring reports for those areas under the remit of the Committee.

FURTHER INFORMATION

Contact: Paul O'Donoghue, Chief Financial Officer.

Tel 01253 658566 e-mail: paul.o'donoghue@fylde.gov.uk

GENERAL FUND REVENUE BUDGET MONITORING REPORT 2022/23

POSITION AS AT 31ST JULY 2022

Summary

The purpose of this report is to provide an update on the General Fund Revenue Budget of the Council as at 31st July 2022. The report includes a narrative description of the most significant variances from the profiled latest budget and details any actions required to address these. Appendix A to this report shows the value of the most significant variances for all of the Council services by Committee and provides a brief explanation for each variance.

1. Background

- 1.1 The Council operates a system of Revenue Budget Monitoring which revolves around the production of detailed monthly monitoring reports for budget holders. Significant variances from the expected budget position at the point of monitoring, both for expenditure and income, are summarised in monitoring reports which are periodically reported to each Programme Committee for information purposes. This report therefore details the findings and issues emerging from budget monitoring carried out to 31st July 2022.
- 1.2 It should be noted that work continues on improving budget profiling across the Council in order that budget profiles more accurately reflect the spending pattern of individual budgets across the financial year. This serves to enhance budget monitoring and focus attention on true variances rather than budget profiling issues. This is a continuous process with budget holders so that the improved profiling continues to refine the budget monitoring system.
- 1.3 Council approved the 2022/23 budget at its meeting on 3rd March 2022. Subsequently on 23rd June 2022 the Finance and Democracy Committee approved the financial outturn position for 2021/22. The impact of those approvals, including savings and growth items approved at the Council budget meeting, along with slippage from 2021/22 as approved by the Finance and Democracy Committee, are now reflected in the financial ledger. Therefore, this report monitors expenditure and income against the updated approved budgets for 2022/23.

2. Budget Rightsizing Exercise

For a number of years the Council has carried out an annual budget rightsizing exercise to analyse underspends which have occurred over the last 3 financial years and to adjust current and future year budgets to better reflect the level of resource requirement in the context of current financial constraints. This process will be repeated during 2022/23 and the resulting changes will be reflected in the latest budgets and updates to the Councils Financial Forecast.

3. Conclusions

The Council has seen particular volatility in expenditure and income levels since the commencement of the pandemic which has required that the Council continues the approach to continually seek opportunities to achieve savings and efficiencies to enable a balanced budget position and financial stability to be maintained.

As a consequence of the uncertainty about the impact of the pandemic on national public finances, the Government implemented a one-year Spending Review for 2022/23 and the Council, as with all Local Authorities, received a one-year funding settlement for the year. This was the second year running that the funding settlement was for one-year only. The MTFs report presented to Council in March 2022 sets out the full context of the financial landscape of the council, including an assessment of the key financial risks which primarily relate

to uncertainties around reviews of the future funding regime for local government. The report can be found at this link: [MTFS Report March 2022](#).

UK CPI was 0.7% in March 2021 but thereafter began to steadily increase. Initially driven by energy price effects and by inflation in sectors such as retail and hospitality which were re-opening after the pandemic lockdowns, inflation then was believed to be temporary. Thereafter price rises slowly became more widespread, as a combination of rising global costs and strong demand was exacerbated by supply shortages and transport dislocations. The surge in wholesale gas and electricity prices led to elevated inflation expectations. CPI for July 2022 registered 10.1% year on year, up from 9.4% in June 2022. Increasing inflation is exerting significant upward pressure on prices for utilities and on supplies and services across all sectors of the economy, which in turn increases the base costs for both revenue and capital budget items. The situation is particularly acute in the construction sector where supply chain issues and price increases are combining to put increased risks on the delivery of capital programme schemes. This is likely to be a continuing issue for the council during 2022/23 and this has resulted in current scheme delays and reviews on scheme costings.

Regular budget monitoring reports are an integral part of the Council's financial monitoring framework and these reports will be available on the Councils website.

External pressures outside the Council's control are impacting on all local authorities. Instructions remain in place that officers should not commit to any unnecessary expenditure and should seek to maximise efficiencies wherever possible.

Finance staff work continuously with budget holders across the Council and are heavily reliant upon budget-holders to be able to understand and quantify the potential impact of in-year hotspot variances within their areas of responsibility.

In light of the potential for future general reductions in central government funding from 2023/24 onwards, the Council needs to continue with the approach to delivering savings and efficiencies which have helped deliver balanced budgets and provided contributions to reserves over recent years.

Through continued focus on the importance of financial stability the Council has delivered a significant savings programme in recent years and has continued to reduce overheads wherever possible. Ongoing modernisation work and business improvement will continue to make Council services more efficient, save money and maintain high quality frontline services to customers. For Fylde Council to continue to successfully meet the new challenges that it faces it is vital that this approach continues and that all reasonable opportunities for further cost-reduction measures and for the generation of additional income are seriously considered. Prudent financial management in previous years has provided a level of reserves which allows the necessary time to determine how this council can best respond to the challenges ahead.

We are now just past the first quarter of 2022/23 financial year and much uncertainty exists with respect to the remainder of the year. Therefore, it is not possible to draw any firm conclusions on the in-year financial position. The financial risks facing the Council, as set out to Council in March 2022 and updated to Finance & Democracy Committee in June 2022 remain alongside the significant additional risks presented by the pandemic. Instructions issued by Management Team that budget holders remain prudent are still in place, and the overall financial position of the council will be captured in the next update of the financial forecast in the Medium Term Financial Strategy which will be presented to members in the forthcoming committee cycle.

REVENUE MONITORING 2022/23 - Period 4 to July 31st 2022 (Variances in excess of £5K)

Appendix A

Key

BLUE
GREEN
AMBER
RED

Variance currently showing but expected to be on target at year end

Favourable variance against latest budget

Adverse variance against latest budget

Projected adverse outturn variance

FINANCE & DEMOCRACY COMMITTEE / CORPORATE CROSS CUTTING BUDGETS

Service Area	Detailed Description	Full Year Budget £	Budget as at Period 4 £	Actual & Commitments as at Period 4 £	Variance as at Period 4 £	FAV / ADV	Alert	Budget Holder	Budget Holder Comments
All Council services	Employee costs including basic pay, pension, NI, and overtime, plus agency costs	1,022,639	3,499,060	3,365,631	-133,429	FAVOURABLE	RED	All Budget Holders	The budget forecast which was approved by Council in March 2022 assumes employee cost savings (including vacancy savings arising from delays in the recruitment to vacant posts) of £300,000 per annum from 2022/23 onwards. The actual spend to date shown does not include any pay award as it is yet to be agreed. The budgeted pay award assumes a 2.75% increase. This budget will be kept under review during the remainder of the financial year and may be adjusted as part of future budget right-sizing exercises and confirmation of the agreed pay award.
Utilities	Electricity	92,827	30,942	7,627	-23,315	FAVOURABLE	RED	Andrew Loynd	The current underspend is as a result of outstanding bills that have not yet been processed. It is expected that, with the increase in electricity costs, across the year the budget will be significantly overspent.
	Gas	44,800	12,933	18,835	5,902	ADVERSE	RED		Costs have significantly increased. Although expenditure should decrease over summer months this will rise over winter.
Council Assets / Building	Repairs & Maintenance	188,445	62,815	114,100	51,285	ADVERSE	RED	Darren Bell	Additional costs for planned and reactive building maintenance. The budget will be kept under review during the remainder of the financial year and adjusted as necessary as part of the budget right-sizing exercise.
Human Resources	Training Exps - qualifications	25,000	8,333	480	-7,853	FAVOURABLE	BLUE	Alex Scrivens	Personal Development Appraisals are not yet due to be completed until 31/09/22, anticipated to be spent to budget at year end.
Communications and PR	Media Costs	15,000	5,000	0	-5,000	FAVOURABLE	BLUE		We have covered a PR summer campaign period and will be reviewing Autumn / Winter campaigns for marketing spending, anticipated to be spent to budget at year end.
Computer Services	Purchase of Computer Equipment	186,975	62,325	118,341	56,016	ADVERSE	BLUE	Ross McKelvie	The budgets shown include a healthy slippage which will be used to develop the device, virtual infrastructure and enhancement of cyber going forward, with an exploration of solutions currently underway which should see normalisation through both budgets shown after implementation.
	Computer - Development Costs	275,427	91,809	16,861	-74,948	FAVOURABLE	BLUE		
St Annes Public Offices	Legal Fees and Court Costs	0	0	6,000	6,000	ADVERSE	RED	Darren Bell	Legal fees incurred regarding the ground rent of the re-development of the Public Offices Site.
Pleasure Island/Salters Wharf	Consultants Fees	120,000	40,000	0	-40,000	FAVOURABLE	BLUE	Mark Evans	Phasing of expenditure - anticipated to be spent to budget at year end.
	LCC - Lancashire Economic Recovery Grant	-108,000	-36,000	0	36,000	ADVERSE	BLUE		The grant claim process with Lancashire County Council is currently being finalised and payment will be received next month.

REVENUE MONITORING 2022/23 - Period 4 to July 31st 2022 (Variances in excess of £5K)

Appendix A

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TOURISM AND LEISURE COMMITTEE									
Service Area	Detailed Description	Full Year Budget	Budget as at Period 4	Actual & Commitments as at Period 4	Variance as at Period 4	FAV / ADV	Alert	Budget Holder	Budget Holder Comments
Sports Development	PCC - Safe Communities Project	26,750	8,917	300	-8,617	FAVOURABLE	BLUE	Ian Brookes	Phasing of expenditure - anticipated to be spent to budget at year end. Delivery of the project has been moved to after the summer holiday period
	Weight Management Activities	41,863	13,954	2,001	-11,953	FAVOURABLE	BLUE		Phasing of expenditure - anticipated to be spent to budget at year end.
St. Annes-Leisure (Strategic)	Crown Green Bowling	0	0	-5,200	-5,200	FAVOURABLE	GREEN	Lisa Foden	Additional unbudgeted income. The budget will be kept under review during the remainder of the financial year and adjusted as necessary as part of the budget right-sizing exercise.
	Games Site Fees	-34,112	-11,370	-37,110	-25,740	FAVOURABLE	GREEN		Additional unbudgeted income. The budget will be kept under review during the remainder of the financial year and adjusted as necessary as part of the budget right-sizing exercise.
Lytham-Parks (Non-Strategic)	General Maintenance of Grounds	4,106	1,369	7,715	6,346	ADVERSE	RED		Essential maintenance costs incurred during 2022/23. The budget will be kept under review during the remainder of the financial year and adjusted as necessary as part of the budget right-sizing exercise.
Parks Developmnt - Lytham & St Annes	Drives and Paths	18,000	6,000	0	-6,000	FAVOURABLE	BLUE	Tim Dixon	Phasing of expenditure - anticipated to be spent to budget at year end.
Management of the Arts & Heritage Assets	Support to Arts	7,206	2,402	17,763	15,361	ADVERSE	RED		Additional costs incurred for management of the arts to be funded by Arts Council England grant. The budget will be kept under review during the remainder of the financial year and adjusted as a funded budget increase.
Coast and Countryside	Consultants Fees	45,716	15,239	45,736	30,497	FAVOURABLE	BLUE	Darren Bell	Profiling of the Sand winning Environmental studies - anticipated to be spent to budget at year end.
Fylde Sand Dunes Project	Other Miscellaneous Grants	-50,173	-16,724	-22,462	-5,738	FAVOURABLE	BLUE	Geoff Willetts	Outstanding grant payment has been followed up and it has been confirmed that the payment will be made.

REVENUE MONITORING 2022/23 - Period 4 to July 31st 2022 (Variances in excess of £5K)

Appendix A

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AMBER
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OPERATIONAL MANAGEMENT COMMITTEE									
Service Area	Detailed Description	Full Year Budget	Budget as at Period 4	Actual & Commitments as at Period 4	Variance as at Period 4	FAV / ADV	Alert	Budget Holder	Budget Holder Comments
St Annes Square (Maintenance)	Reps & Mtce of Capital Schemes	45,000	15,000	0	-15,000	FAVOURABLE	BLUE	Darren Bell	An additional one off £25k has been built into this budget for 2022/23. This was for a rolling programme of maintenance to be managed by the Town Centre Manager. A programme of works is being developed.
Property Management Team	Miscellaneous Income	0	0	-5,525	-5,525	FAVOURABLE	GREEN		Additional unbudgeted income - Estates legal fees contribution. This will be kept under review during the remainder of the financial year and adjusted as necessary as part of the budget right-sizing exercise.
Car Parking Fees	Car Parking Fees	-685,000	-228,333	-276,748	-48,415	FAVOURABLE	GREEN	Andrew Loynd	Due to the good weather and increased visitors it is anticipated that the annual income will be greater than expected. The budgets will be kept under review and adjusted as necessary as part of the budget right-sizing exercise to reflect this.
Off-Street Parking Enforcement	Decrim - Off-Street Pkng Fees	-40,000	-13,333	-21,388	-8,055	FAVOURABLE	GREEN		With an increase in visitors as per above the increase in parking contraventions has occurred resulting in a higher number of Penalty Charge Notices being issued. The budget will be kept under review during the remainder of the financial year and adjusted as necessary as part of the budget right-sizing exercise.
Stanner Bank Car Park	Ticket Issuing Machines	0	0	9,420	9,420	ADVERSE	RED		These are costs associated with operating and maintaining the barrier system out of hours. The budget will be kept under review during the remainder of the financial year.
Fleet	FMS Materials	140,670	46,890	58,331	11,441	ADVERSE	AMBER	Mark Wilde	There are a number of adverse and favourable variances in respect of vehicle costs. These budgets will be kept under review during the remainder of the financial year and adjusted as necessary as part of the budget right-sizing exercise.
	Bartec - In Cab Technology	19,970	6,657	0	-6,657	FAVOURABLE	GREEN		
	Hire of Plant	13,631	4,544	11,072	6,528	ADVERSE	AMBER		
Fylde Waste Schemes	Replacement Waste Containers	75,000	25,000	57,386	32,386	ADVERSE	RED		A report is being presented to the Operational Management Committee in September 2022.
Cemetery and Crematorium	Interments	-200,000	-66,667	-96,929	-30,262	FAVOURABLE	GREEN	Rebecca Riley	There is increased demand for plots post pandemic. These budgets will be kept under review during the remainder of the financial year and adjusted as necessary as part of the budget right-sizing exercise.
	Cremations	-1,070,000	-356,667	-297,876	58,791	ADVERSE	AMBER		There has been a reduced demand for services from residents outside of the borough. These budgets will be kept under review during the remainder of the financial year and adjusted as necessary as part of the budget right-sizing exercise.
	Memorial Income	-40,000	-13,333	-6,023	7,310	ADVERSE	AMBER		There has been a reduced demand for services from residents outside of the borough. These budgets will be kept under review during the remainder of the financial year and adjusted as necessary as part of the budget right-sizing exercise.

REVENUE MONITORING 2022/23 - Period 4 to July 31st 2022 (Variances in excess of £5K)
Appendix A

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GREEN
AMBER
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ENVIRONMENT, HEALTH & HOUSING COMMITTEE									
Service Area	Detailed Description	Full Year Budget £	Budget as at Period 4 £	Actual & Commitments as at Period 4 £	Variance as at Period 4 £	FAV / ADV	Alert	Budget Holder	Budget Holder Comments
Ukraine Scheme	Ukraine Sponsors 'Thank you' Payment	0	0	18,200	18,200	ADVERSE	BLUE	Edyta Paxton	Funded Budget Increase Report to be completed
	LCC Ukraine Scheme	0	0	-155,000	-155,000	FAVOURABLE	BLUE		Funded Budget Increase Report to be completed
Homelessness	B&B	71,750	23,917	53,940	30,023	ADVERSE	RED	Kirstine Riding	The homeless service continues to see high demand for temporary accommodation with limited move on opportunities. The budget is partially offset by Housing benefit income which stands at £23k. The expected outturn position will be above the full year budget of £71k.
Housing Standards	Care & Repair Service	30,000	10,000	0	-10,000	FAVOURABLE	GREEN		Handyperson and Sanctuary Service now delivered by Preston Care and Repair. Awaiting invoice for 22/23. Service out for procurement as comes out of trial. Outturn position expected to be below budget as demand for service is still being gauged.
	Enforcement Notices	0	0	-5,368	-5,368	FAVOURABLE	GREEN		HMO inspection programme underway. Number of enforcement notices served as part of the programme. As at end of Qtr 1 74 inspections had been undertaken and 42 notices served. Currently no budget set for this income. Outturn position expected to be £10k.
Covid-19 Support	Unringfenced Covid Grant Support	241,070	80,357	13,250	-67,107	FAVOURABLE	BLUE	Tracy Manning	The Government provided un-ringfenced Covid support grant to all local authorities in 2021/22, with Fylde receiving £392k for the year and this is the remaining balance. This budget will be kept under review as part of the ongoing response to the Covid pandemic throughout the remainder of the current financial year.
	LCC - Practical Support for Self-Isolation	0	0	-137,155	-137,155	FAVOURABLE	BLUE		It is anticipated that LCC will seek a return of this uncommitted expenditure.
Covid-19 Contain Management Outbreak (COMF)	COMF Expenditure	47,985	15,995	576	-15,419	FAVOURABLE	BLUE		This budget will be kept under review as part of the ongoing response to the Covid pandemic throughout the remainder of the current financial year.
	Consultants Fees	28,000	9,333	3,220	-6,113	FAVOURABLE	BLUE		The team are continuing to work with food hygiene inspectors and it is anticipated that this budget will be fully spent this financial year.
Covid 19 - Household Support Fund	LCC - Household Support Funding	0	0	-267,830	-267,830	FAVOURABLE	BLUE	Chris Hambly	This funding has only recently been received and there are plans to expend the money on pensioner support for CTRS recipients, with grants to the food banks and CAB to support vulnerable households.
Environmental Protection Team	LCC - Covid-19 Support Grant	0	0	-19,959	-19,959	FAVOURABLE	BLUE		Funded Budget Increase Report to be completed in due course.
Community Safety Initiatives	Community Safety Initiatives	25,041	8,347	30	-8,317	FAVOURABLE	BLUE		Phasing of expenditure - anticipated to be spent to budget at year end.

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Appendix A

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PLANNING COMMITTEE									
Service Area	Detailed Description	Full Year Budget	Budget as at Period 4	Actual & Commitments as at Period 4	Variance as at Period 4	FAV / ADV	Alert	Budget Holder	Budget Holder Comments
Development Management	Planning Application Fees	-675,000	-225,000	-187,910	37,090	ADVERSE	RED	Mark Evans	Income from application fees is dependant upon the number and nature of planning applications submitted by third parties and so is outside the direct control of the council. The situation will continue to be monitored through the MTFS.
Planning Appeals	Planning Appeal Hearing Costs	65,000	21,667	0	-21,667	FAVOURABLE	GREEN		There have been no major planning appeals submitted during the year to date and so there has been no call on this budget at the time of reporting.
Planning Enforcement	Enforcement Costs	40,000	13,333	0	-13,333	FAVOURABLE	GREEN		Court action regarding the case this funding was set aside for was suspended due to the Coronavirus pandemic in line with Government guidance. Processing of the enforcement case has recommenced, although expenditure may be delayed as the courts recover from their backlog of cases.
Planning Policy	Local Devlpmnt Framework Costs	15,000	5,000	0	-5,000	FAVOURABLE	BLUE		The council is in the process of preparing two Supplementary Planning Documents which wil require funding from this budget later in the financial year.
Development Management Team	Consultants Fees	30,000	10,000	0	-10,000	FAVOURABLE	GREEN		This funding is ring fenced following the increase income from planning application fees in 2018. The budget could be utilised dependant on the level and complexity of planning applications over the remainder of the year.
Regeneration Team	Consultants Fees	15,000	5,000	0	-5,000	FAVOURABLE	BLUE	Paula Huber	Growth Lancashire review of Kirkham Futures - phasing of expenditure - anticipated to be spent to budget at year end.

INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
DEMOCRATIC SERVICES	ENVIRONMENT, HEALTH AND HOUSING COMMITTEE	13 SEPTEMBER 2022	8

REPORTS OF THE VARIOUS OUTSIDE BODIES

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY OF INFORMATION

On 25th April 2022, Council made appointments to the various outside bodies. These appointments followed recommendations from the various programme committees.

In line with the Protocol for Members on Outside Bodies (Part 5f of the Council's Constitution), every member serving on an outside body is required to complete a reporting form every six months, which is submitted to the relevant programme committee to which the external partnership relates. This report deals with appointments within the remit of this committee. The last reports were submitted to the March 2022 cycle of meetings.

Included as an appendix to this report are the returned completed reporting forms and a list of outstanding reports/details of those bodies which have not met.

SOURCE OF INFORMATION

Elected member representatives to the Outside Bodies

INFORMATION ATTACHED

Outside Bodies Reports and Summary

WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

The information is provided to maintain an understanding of the work of the outside bodies, and to remain abreast of any issues that may have an impact on the residents of the borough or the council.

FURTHER INFORMATION

Contact: democracy@fylde.gov.uk

Outside Body	Councillor	Info First Requested	First Reminder	Second Reminder	Date Returned	Notes
Environment, Health & Housing Committee Meeting date 13th September 2022 – Final date for reports Wednesday 31st August 2022						
BAE CoOrdination	Tommy Threlfall	03/08/2022	18/08/2022	30/08/2022	31/08/2022	Report in folder
Children's Partnership Board (formally the Children's Trust)	Will Harris	03/08/22	18/08/2022	30/08/2022	01/09/2022	Nil return
Community Safety Partnership	Tommy Threlfall (named substitute Jayne Dixon)	03/08/22	18/08/2022	30/08/2022	31/08/2022	Nil return
Council for Voluntary Services, BWF	Michelle Morris	03/08/22	18/08/2022	30/08/2022	01/09/2022	Nil return
East Lytham Working Group	Roger Lloyd (named substitute Tommy Threlfall)	03/08/22	18/08/2022	30/08/2022	01/09/2022	Nil return
Fylde & Wyre Health & Wellbeing Partnership	Viv Willder	03/08/22	18/08/2022	30/08/2022	30/08/2022	Nil return
Fylde Citizens Advice Bureau	Linda Nulty	03/08/22	-	-	04/08/2022	Nil return
Fylde Citizens Advice Bureau	Noreen Griffiths	03/08/22	-	-	04/08/2022	Report in folder
Fylde Citizens Advice Bureau	John Singleton	03/08/22	-	-	04/08/2022	Nil return
Fylde Coast LGBT Strategic Partnership	Shirley Green	03/08/22	18/08/2022	30/08/2022	31/08/2022	Nil return
Fylde Coast Women's Aid	Viv Willder	03/08/22	-	-	30/08/2022	Nil return
Fylde Peninsular Water Management Group	Tommy Threlfall (named substitute Roger Lloyd)	03/08/22	18/08/2022	30/08/2022	31/08/2022	Nil return
Just Good Friends	Karen Henshaw	03/08/22	-	-	24/08/2022	Nil return
Lancashire Health & Wellbeing Board	Viv Willder	03/08/22	18/08/2022	30/08/2022	31/08/2022	Report in folder
LCC Health & Scrutiny Committee	Viv Willder	03/08/22	18/08/2022	30/08/2022	31/08/2022	Report in folder
Springfields Site Stakeholder Group	Roger Lloyd	03/08/22	18/08/2022	30/08/2022	31/08/2022	Nil return
Springfields Site Stakeholder Group	Tommy Threlfall	03/08/22	18/08/2022	30/08/2022	31/08/2022	Nil return
MATAC	Roger Lloyd	03/08/22	18/08/2022	30/08/2022	01/09/2022	Nil return
OneFylde	Angela Jacques	03/08/22	18/08/2022	30/08/2022	01/09/2022	Report in folder
Police and Crime Commissioners Panel	Tommy Threlfall	03/08/22	18/08/2022	30/08/2022	31/08/2022	Report in folder
Registered Providers Partnership (RSO) (formerly RSL)	Jayne Nixon	03/08/22	18/08/2022	30/08/2022	01/09/2022	Nil return
YMCA Housing (Face to Face)	Viv Willder	03/08/22	18/08/2022	30/08/2022	31/08/2022	Nil return

Outside Bodies - Member Reporting Form

Details

Councillor Name and Role on Outside Body (*for example, Observer, Trustee, Director*):-

Tommy Threlfall

Email:- cllrtthrelfall@fylde.gov.uk

Period this report covers (date):- March-September

Name of Outside Body:- BAE Systems Co-ordination

How often does the organisation meet? And how often have you attended?:-

Key issues arising for Fylde Borough Council:-

Examples of issues could be those that may affect decisions regarding budget setting, challenges for residents, policy changes that affect partnership working etc

No real issues.

Discussions involved apprenticeships, the future and wellbeing of BAE Systems at Warton. Also, BAE would share their work on carbon neutral topic with FBC to help us at Fylde.

Who did you inform of these issues within Fylde Borough Council?:-

N/A

In the light of these meetings, is it worthwhile for the Council to continue to have a representative/representatives on this body?:-

No comment.

Any further comments?:-

No.

Outside Bodies - Member Reporting Form

Details Fylde Citizens Advice

Councillor Name and Role on Outside Body *(for example, Observer, Trustee, Director):-*

Cllr Noreen Griffiths - Committee Member

Email:- cllr.ngriffiths@fylde.gov.uk

Period this report covers (date):- April - August

Name of Outside Body:- Fylde CAB

How often does the organisation meet? And how often have you attended?:-

Every 3 months. Attended 1 meeting.

Key issues arising for Fylde Borough Council:-

Examples of issues could be those that may affect decisions regarding budget setting, challenges for residents, policy changes that affect partnership working etc

Fylde Council household needs criteria setting
Fylde money in full swing.
Maintenance of building.

Who did you inform of these issues within Fylde Borough Council?:-

Fylde Cab will inform.

In the light of these meetings, is it worthwhile for the Council to continue to have a representative/representatives on this body?:-

Being on this body keeps Councillors informed of issues effecting our electorate.

Any further comments?:-

At Home service now back in place.
Rosemary Project ongoing.
Outreach service now at Lytham, St. Annes and Freckleton.
Future meetings will now be every 2 months.
Adviceline ads will now be in local newspaper.
Drop-In at Town Hall on a Wednesday.
Fylde CAB seeking more volunteers.

Outside Bodies - Member Reporting Form

Details Lancashire Health and Well-being Board

Councillor Name and Role on Outside Body *(for example, Observer, Trustee, Director):-*

Cllr. Viv Willder Trustee

Email:- Cllr.vwillder@fylde.gov.uk

Period this report covers (date):- May to present date

Name of Outside Body:- HWBB

How often does the organisation meet? And how often have you attended?:-

4 times a year...I've attended 3...The July one was cancelled

Key issues arising for Fylde Borough Council:-

The Board in 2021 decided to have meetings in different parts of Lancashire for 2022.

Fortunately an officer from LCC takes me....Skelmersdale, Rufford and Morecambe

No issues but going to different places ...did show up the various problems in that particular area.

An insight into a well run after school club in Skelmersdale....children of junior school ages , with a parent, grandparent etc showed a very successful interaction with many of the children and adults alike.

Who did you inform of these issues within Fylde Borough Council?:-

Sent the NHS information Newsletters out to all

In the light of these meetings, is it worthwhile for the Council to continue to have a representative/representatives on this body?:-

Yes

Outside Bodies - Member Reporting Form

Details

Lancashire County Council Health Scrutiny Committee

Councillor Name and Role on Outside Body (*for example, Observer, Trustee, Director*):-

Co-Opted Member for FBC

Email:-Cllr.vwillder@fylde.gov.uk

Period this report covers (date):-November 2021- to 2022

Name of Outside Body:- LCC Health and Scrutiny Committee

How often does the organisation meet? And how often have you attended?:-

Usually 4 times a year...with occasionally a special....attended 3...November/February and March as I was asked to go on again after 2/half years absence.

Key issues arising for Fylde Borough Council:-

New "Shaping Care Together" bringing in....Burscough and Rufford, Ormskirk, Skelmersdale Central, East and West, West Lancashire, East, West and South.

Not issues but to make sure "we" are all on the same page.

Who did you inform of these issues within Fylde Borough Council?:-

Put details out to FBC Councillors on pertinent issues.....new cancer treatments etc

In the light of these meetings, is it worthwhile for the Council to continue to have a representative/representatives on this body?:-

Yes

Any further comments?:-

The next meeting is in September 2022

Outside Bodies - Member Reporting Form

Details

Councillor Name and Role on Outside Body (*for example, Observer, Trustee, Director*):-

Angela Jacques

Email:- cllrajacques@fylde.gov.uk

Period this report covers (date):- March 2022 – September 2022

Name of Outside Body:- OneFylde

How often does the organisation meet? And how often have you attended?:-

3 board meetings which I have attended.

Key issues arising for Fylde Borough Council:-

Examples of issues could be those that may affect decisions regarding budget setting, challenges for residents, policy changes that affect partnership working etc

Non for FBC.

Problems regarding funding are related to LCC.

Who did you inform of these issues within Fylde Borough Council?:-

N/A

In the light of these meetings, is it worthwhile for the Council to continue to have a representative/representatives on this body?:-

Yes

Any further comments?:-

No

Outside Bodies - Member Reporting Form

Details

Councillor Name and Role on Outside Body *(for example, Observer, Trustee, Director):-*

Tommy Threlfall

Email:- cllrthrelfall@fylde.gov.uk

Period this report covers (date):- March - September

Name of Outside Body:- Police and Crime Commissioners Panel

How often does the organisation meet? And how often have you attended?:-

Key issues arising for Fylde Borough Council:-

Examples of issues could be those that may affect decisions regarding budget setting, challenges for residents, policy changes that affect partnership working etc

No real issues.

In regular dialogue with the commissioner's office regarding policing in Fylde. The commissioner and his deputy, Mr Andy Pratt, have been visiting parish and town councils throughout the year. These visits have been appreciated by residents of Fylde and kept people up to date on the policing in Fylde.

Who did you inform of these issues within Fylde Borough Council?:-

N/A

In the light of these meetings, is it worthwhile for the Council to continue to have a representative/representatives on this body?:-

No comment.

Any further comments?:-

No.

INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
DEPUTY CHIEF EXECUTIVE	ENVIRONMENT, HEALTH AND HOUSING COMMITTEE	13 TH SEPTEMBER 2022	9
CARBON NEUTRAL WORKING GROUP UPDATE			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY OF INFORMATION

The report presents the Committee with an update on the work of the Carbon Neutral Working Group. The notes of the last meeting of the Group held on 13 July 2022 are attached for this purpose.

Members will be aware that there are several actions listed for delivery by 2023/24 within the Corporate Plan on the carbon neutral agenda. This report gives an update on work in this area. The actions as articulated within the Corporate Plan are set out below:

- Implement carbon reduction policies including plastics reduction, tree planting, energy efficient and recycling.
- Design education and awareness programmes to support carbon reduction policies and actions; and
- Work with partners to deliver carbon reduction.

SOURCE OF INFORMATION

The Corporate Plan and previous notes of the Carbon Neutral Working Group.

WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

This Committee has been designated the lead Committee on coordinating work on carbon reduction. This report aims to keep all members updated on work of the appointed Carbon Neutral Working Group

FURTHER INFORMATION

Contact - Tracy Manning tel: 01253 658521 or email: tracy.manning@fylde.gov.uk

Notes

Carbon Neutral Working Group

Date:	Wednesday, 13 July 2022
Venue:	Town Hall, St Annes
Present:	<u>Councillors</u> Tommy Threlfall (Chairman), Noreen Griffiths, Karen Henshaw and Viv Willder. <u>Officers</u> Tracy Manning (Deputy Chief Executive) Mark Evans (Head of Planning) Lisa Foden (Parks & Costal Services Manager) Andrew Rayner (Tree & Arboriculture Officer)
Note Taker:	Lyndsey Lacey-Simone

1. Introductions and apologies

The Chairman, Councillor Tommy Threlfall welcomed all those in attendance to the meeting.

Apologies were received from Councillor Stan Trudgill.

2. Update on the Capital Tree Planting Programme and Budgetary Position/ Planting Activity

Mark Evans (Head of Planning) was invited by the Chairman to introduce an update on the capital tree planting programme and budgetary position. In doing so, he stated that a slippage of £19,000 from the original ad-hoc budget of £25, 000 had been agreed at Budget Council in March 2022. This was to allow further tree planting to be carried out during the 2022/23 planting season.

Mr Evans went on to say that at the previous meeting of the Working Group, a discussion took place about utilising some of the budget to undertake a tree survey as a base line study for future planting which would also tie in with other carbon neutral baseline assessments.

Andrew Raynor (Tree & Arboriculture Officer) was then invited to expand on the details of the proposed tree survey. He explained that there were various types of surveys that could be undertaken ranging from high level to basic surveys and the costs/ square metres involved were reflective of this.

He went on to say that as an alternative, the Council could consider using a company called 'National Tree Mapping Data' which use 'Blue Sky'. He explained that the company apply a broad-brush approach to tree cover and of relevance, the Forestry Commission also use 'Map Data' to get their country wide tree information. Members were advised that to undertake a survey for the whole of Fylde on a ward-by-ward basis would cost in the region of

£1,775. Mr Raynor stated that the intention would be to utilise the remaining funding for other tree projects and if there was a desire to identify areas for tree planting locations, such work could be undertaken by the Parks Team.

Clarification was sought at the meeting about links to the survey work carried out by Forestry Commission and the proposed survey. Mr Raynor addressed this point.

Members also commented on the following areas: the ability to put trees in the ground at the earliest opportunity; Tree Planting week and the associated publicity; issues with trees being planted incorrectly; the importance of LCC input to the planting programme; community events/Lytham Hall project; Welcome Back Fund; stakeholder projects and planting trees in schools/colleges and getting children/scouts involved in the planting project. In addition, matters associated with planting in the town & parish areas and the need to have a strategic approach to planting that works in tangent with identifying green spaces in the borough was raised. Each point was addressed by the relevant officer.

It was suggested that whilst the Council was waiting for the tree survey work to be undertaken, the Parks Team could look at what could be reasonably be achieved in terms of tree planting in its green spaces assets over what is currently being delivered (including requests for further partnership tree planting activity from St Annes Town Council, Elswick Parish Council, and the Fairhaven Team) In consideration of this point, it was acknowledged that tree planting season was the period from November to the end of February.

Lisa Foden stated that the proposed survey work would be fundamental to tree planning in both the medium and long-term. She also stressed the importance attached to planting the right tree in the right place with the involvement of the Ranger Service.

Further to above, Lisa Foden highlighted that tree planting was already occurring across the green spaces with the Ranger Service but not with the specific budget. She added that the suggested proposal in identifying additional sites could be looked out in tangent with both Teams and that any work undertaken with this funding would complement the current works programme.

Mark Evans referred to the regional and national initiatives aimed at increasing tree cover throughout the country and the community planting schemes allowing 15 trees to be planted in each of 15 parishes.

Following a full discussion, it was AGREED:

1. To commit £1,775 of the £19,000 budget to fund the tree planting survey work as outlined at the meeting.
2. To request Lisa Foden in partnership with Andrew Raynor to identify/cost up a list of tree planting sites (divided between the Council's own green spaces assets & other assets) with a view to consulting with the Chairman and Vice- Chairman of Environment, Health & Housing Committee and reporting back on the outcome to the next meeting of the Working Group.
3. To review the balance of the budget at the next appropriate meeting of the Working Group.
4. To instigate comms around planned tree planting activity to coincide with Tree Planting week.
5. To present the updated Tree & Landscape Strategy to the next meeting of the Working Group.

3. SWOT Analysis - Climate Change

Tracy Manning (Deputy Chief Executive) introduced this information item for discussion and comment. A copy of the SWOT (strengths, weaknesses, opportunities, and threats) analysis for climate change (completed by the Senior Management Team and the Leadership Board) was circulated with the agenda.

Tracy Manning stated that the analysis is linked to the carbon neutral work and whilst it is a useful piece of work, suggested it would be helpful to take a step back to consider the overall direction of travel corporately with respect

Notes – Carbon Neutral Working Group – 13 July 2022

to the carbon neutral/climate change agenda. Mrs Manning went on to say that this is something that the newly appointed Head of Environmental Health & Housing was giving some consideration to in the first instance.

Clarification was sought on use of pesticides, resources for the Climate Change agenda and the status of the Climate Emergency Declaration. Lisa Foden and Tracy Manning addressed these points as appropriate.

4. Any Other Business

The Chairman, Councillor Threlfall referred to a recent visit that he had undertaken to BAE Systems. He explained that an offer had been made by Paul Earnshaw for representatives of BAE Systems to attend a future meeting of the Working Group to discuss best practice /share ideas on the Carbon Neutral agenda.

It was AGREED - That this be progressed with a view to representatives of BAE Systems attending the next meeting of the Working Group.

5. Date and Time of Next Meeting

That the next meeting of the group be held in September. Date to be agreed.
