

## DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
RESOURCES DIRECTORATE	ANNUAL MEETING OF THE COUNCIL	26 MAY 2021	6
<b>CONSTITUTION AMENDMENT - CONTRACTS PROCEDURE RULES</b>			

### PUBLIC ITEM

This item is for consideration in the public part of the meeting.

### SUMMARY

The Audit and Standards committee was asked to recommend changes to the council's contract procedure rules for consideration by the next council meeting.

### RECOMMENDATION

To adopt the changes to the contract procedure rules set out in the appendix to the report, as recommended by the Audit and Standards committee meeting, held in 20 May 2021.

### SUMMARY OF PREVIOUS DECISIONS

Rule 1.3 of the present contract procedure rules as adopted in the last year. No other changes have been made in the last few years to about 2012.

CORPORATE PRIORITIES	
Economy – To create a vibrant and healthy economy	√
Environment – To deliver services customers expect	
Efficiency – By spending money in the most efficient way	√
Tourism – To create a great place to live and visit	

### REPORT

1. The council's contracts procedure rules ("the Rules") form part 4b of the council's constitution. This report proposes a number of changes to update the Rules. Members who were able to attend the member briefing on procurement in February will be familiar with the changes proposed.
2. The Rules, together with the financial regulations (also found in the constitution) form the procedural framework for procurement exercises. They are supplemented by the council's procurement strategy, the Guide to Buying for the Council, an informal procedure note for low value contracts and the sustainable procurement policy.
3. The proposed changes update the Rules in accordance with current best practice. The Rules, incorporating the proposed changes are attached, incorporating commentary on the reasons for and effect for each proposed change.

4. The Government recently issued a procurement green paper, which may lead to significant changes in public sector procurement following the end of the EU exit transition period. Any such changes would be likely to require further changes to the contract procedure rules, which would be brought to the Audit and Standards committee for consideration.

IMPLICATIONS	
Finance	None
Legal	The council must comply with its own procedure rules.
Community Safety	None
Human Rights and Equalities	None
Sustainability and Environmental Impact	The council builds sustainability into its procurement practices through its sustainable procurement policy and procurement strategy.
Health & Safety and Risk Management	None

LEAD AUTHOR	CONTACT DETAILS	DATE
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BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
Contract procedure rules		Town Hall, Lytham St Annes or <a href="https://fylde.cmis.uk.com/fylde/ConstitutionGovernanceMatters.aspx">https://fylde.cmis.uk.com/fylde/ConstitutionGovernanceMatters.aspx</a> <a href="https://fylde.cmis.uk.com/fylde/ConstitutionGovernanceMatters.aspx">https://fylde.cmis.uk.com/fylde/ConstitutionGovernanceMatters.aspx</a>

Attached documents

Appendix A – Proposed contracts procedure rules