



Agenda

Tourism and Leisure Committee

Date:	Thursday, 7 September 2017 at 6:30 pm
Venue:	Town Hall, St Annes, FY8 1LW
Committee members:	<p>Councillor Cheryl Little (Chairman) Councillor Vince Settle (Vice-Chairman)</p> <p>Councillors Christine Akeroyd, Tim Ashton, Jan Barker, Brenda Blackshaw, Julie Brickles, Maxine Chew, Richard Fradley, Paul Hodgson, Sandra Pitman, Raymond Thomas.</p>

Public Platform

To hear representations from members of the public in accordance with council procedure rule 11.

To register to speak under Public Platform: see [Public Speaking at Council Meetings](#).

	PROCEDURAL ITEMS:	PAGE
1	Declarations of Interest: Declarations of interest, and the responsibility for declaring the same, are matters for elected members. Members are able to obtain advice, in writing, in advance of meetings. This should only be sought via the Council's Monitoring Officer. However, it should be noted that no advice on interests sought less than one working day prior to any meeting will be provided.	1
2	Confirmation of Minutes: To confirm the minutes, as previously circulated, of the meeting held on 22 June 2017 as a correct record.	1
3	Substitute Members: Details of any substitute members notified in accordance with council procedure rule 24(c).	1
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<http://fylde.cmis.uk.com/fylde/DocumentsandInformation/PublicDocumentsandInformation.aspx>

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DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
COUNCILLOR FRADLEY & CHIEF EXECUTIVE	TOURISM AND LEISURE COMMITTEE	7 SEPTEMBER 2017	4
LYTHAM HALL RESTORATION PROJECT – PROGRESS REPORT			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

The report includes feedback, comments and views from Councillor Richard Fradley on the progress made since June 2017 on the actions agreed to rebuild the Lytham Hall Restoration Project to prepare for a new lottery bid. The progress report is based on a number of meetings with key stakeholders including Heritage Trust North West (HTNW), Heritage Lottery Fund (HLF), the Lytham Hall volunteers and Lytham Town Trust (LTT). Councillor Fradley has been supported by the Chief Executive and the report includes views, opinions and conclusions based on the conversations held and any supporting evidence provided.

RECOMMENDATIONS

That based on the contents of the progress report, the comments from Councillor Fradley and the evidence, or lack of, provided to support the progress made to address the concerns identified with the Lytham Hall Restoration Project that the committee:

1. Come to a decision as to whether the committee has confidence that Heritage Trust North West can establish, lead or be involved in a new project team that will deliver a successful Heritage Lottery Bid for the restoration of Lytham Hall.
2. Dependent on the decision from recommendation 1 the committee agree actions that will support the establishment of an appropriate organisation and structure to prepare a Heritage Lottery Bid for the restoration of Lytham Hall.

SUMMARY OF PREVIOUS DECISIONS

June 22nd 2017 Tourism & Leisure – Lytham Hall Restoration Project: Rebuilding the Project
 March 9th 2017 Tourism & Leisure – Lytham Hall Restoration Project: Independent Audit Report
 November 3rd 2016 Tourism & Leisure - Lytham Hall Restoration Project: Capital Grant Monitoring Report
 November 12th 2015 Tourism & Leisure - Lytham Hall Restoration Project: Capital Grant Monitoring Report
 January 7th 2015 Tourism & Leisure – Lytham Hall Restoration Project: Progress Report: Coastal Revival Fund
 January 15th 2014 Cabinet - Lytham Hall Restoration Project: Capital Grant Monitoring Report
 June 27th 2012 Cabinet - Lytham Hall Restoration Project: Capital Grant Monitoring Report
 June 28th 2011 Cabinet - Lytham Hall Restoration Project: Capital Grant Approval
 March 28th 2011 Full Council – Lytham Hall Restoration Project: Capital Grant Request
 March 23rd 2011 Cabinet – Lytham Hall Restoration Project: Capital Grant Request

BACKGROUND

1. At the last meeting of the Tourism and Leisure committee on June 22nd 2017 Councillor Richard Fradley was appointed to investigate and monitor progress on the commitment made by HTNW to rebuild the Lytham Hall restoration project in accordance with the agreed recommendations:
 - a. That the committee seeks reassurance, with supporting evidence, from HTNW that the new team will have the capability and personnel to deliver a successful Lytham Hall restoration project, in order for the committee to have confidence in HTNW delivering the Lytham Hall Restoration Project.
 - b. That the committee nominate a member to link with the new Lytham Hall Restoration Project team with the role and responsibility to be agreed in consultation with HTNW and reported back to the committee.
 - c. That the nominated member works with the Director of Development and other appropriate officers to monitor the progress of the actions agreed by HTNW to provide a progress report to the committee on September 7th 2017.
 - d. That if it is clear over the summer period that satisfactory progress is not being made with the establishment of a new project team or the financial, governance and leadership arrangements, ahead of the September committee, the Chairman of the committee will be notified to consider any appropriate action.
2. Councillor Fradley was selected as the representative on behalf of the committee partly because he is one of the ward councillors as well as a volunteer at Lytham Hall and as such will experience first-hand any changes made at the Hall as well as the prevailing view, mood and behaviour of those working at the Hall.
3. Meetings, follow up conversations and exchanges of information have been held with John Turner from HTNW, Nathan Lee from HLF, Steve Williams from LTT and the volunteers at Lytham Hall. The feedback from Mr. Turner at a meeting on Monday July 17th 2017 reinforced the commitments he made at the committee meeting on June 22nd on behalf of HTNW to bring in new governance, financial and leadership arrangements for the Lytham Hall Restoration project. The conversations have been constructive and positive outlining the improvements the new arrangements will deliver. However, in the nine week period since June 22nd and the compilation of this progress report to the committee there has been no evidence provided of action taken, changes put in place or plans progressed. No evidence has been provided of a new team being established, names provided, recruitment started or any evidence of a bid being put together to the HLF Resilience Fund.
4. The arrangements at Lytham Hall in terms of the responsibility for managing the finances, governance and leadership have not been changed. Whilst the intent has been verbalised there is no sign of implementing change, there is still the same people and arrangements in place for the restoration of the Hall as there have been since concerns were first raised to this committee on November 3rd 2016, and as far back as April 2016 when the financial challenges were first raised. It is clear that Mr Turner is not engaged in the operational management of Lytham Hall, indeed this is not his remit, and that Mr Miller remains HTNW representative on site leading any initiatives linked to the financial arrangements of the Hall.
5. The option of HTNW not being involved in a future bid to the HLF was discussed and Mr Turner confirmed that this would be on the agenda of the next meeting with LTT, the landlord for the site. The option would require HTNW releasing the tenancy which under the terms of the agreement would could potentially involve substantial dilapidation and repair costs. HTNW were aware that LTT indicated the terms of the tenancy could be negotiated to facilitate surrender of the tenancy provided that HTNW wanted to explore this option. This is a matter between the landlord and tenant but Mr Turner confirmed that this was a possible option. The option of HTNW retaining involvement in the restoration project was discussed and Mr Turner was asked to provide details of the key actions that would be taken by HTNW to address the concerns that had been raised by the committee in respect of leadership, governance and finance, as well as the timeframe within which the actions would be delivered. To date this information has not been provided.

6. The meeting between LTT and HTNW took place and an update was provided to Councillor Fradley and the Chief Executive by Steve Williams from LTT on the option of HTNW releasing the tenancy at Lytham Hall. The option to surrender the tenancy was not progressed at that meeting because of the unacceptable terms that HTNW requested to surrender the tenancy.
7. Councillor Fradley and the Chief Executive met with Nathan Lee from the HLF on Tuesday August 8th 2017, the purpose of the meeting was to establish the process and prospects for a further bid to the HLF for the restoration of Lytham Hall. The feedback was encouraging with Mr Lee confirming that an initial bid could, and should, be made to the Resilience Fund to support the resources required for a full bid for restoration of the Hall to the HLF. The Resilience Fund offers grants up to £250,000 and is similar to the process currently in place for the Fairhaven Lake heritage bid. Mr Lee indicated that HLF would give full and due consideration to any bid made to the Resilience Fund and that appropriate bids to HLF for a major project on a grade 1 listed building the such as Lytham Hall can attract up to 90% funding. HLF clearly recognise the important heritage value of Lytham Hall and are keen to support a further bid with an expectation that one will be submitted. To date HTNW have not submitted a bid to the Resilience Fund for a grant to support a full bid for the restoration project.
8. It was evident that HLF have experienced challenges with HTNW which resulted in the funding being withdrawn at Lytham Hall over concerns about financial management, governance, performance and transparency articulated in the Moore Stephens report under the leadership of Mr Miller. These concerns remain and HLF will not consider a bid that involves HTNW as the lead or accountable body on a project until the issues raised and the recommendations in the Moore Stephens report are addressed. However, HTNW have challenged many of the findings in the Moore Stephens report and therefore have not taken any action to address them. A major concern outlined in the Moore Stephens Report was the leadership and actions of Mr Miller. A bid to the HLF that does not involve HTNW would be less challenging and could be prepared and processed easier and quicker because the outstanding concerns HLF have with HTNW include in the Moore Stephens Report remain. The Chief Executive of HTNW remains in the same role at Lytham Hall at the time of writing this report.
9. A request has been made for evidence of the revised financial approval procedures; up to date risk registers; succession plans; recruitment of an employee with an appropriate financial qualification; more regular board meetings; the agenda from the Board meetings; documented internal policies and procedures; the management and maintenance plan and the development plan for Lytham Hall. At the time of writing this report no supporting evidence had been provided.
10. Time is an important factor with the physical deterioration of the Hall continuing month after month without the major external and internal renovations that the restoration project was designed to deliver. Concern over the external appearance of the Hall is well documented along with the need for a significant program of repairs and maintenance simply to stem the rate of deterioration. LTT in the capacity as landlord have initiated a clause in the lease to commission a full dilapidation survey of the Hall and surrounding infrastructure to establish the extent of repair and maintenance required by the tenant (HTNW) in order to meet the requirement of the tenancy agreement.
11. Time is also important in relation to the volunteers and partners involved and those prepared to be involved in the restoration of Lytham Hall and the grounds in future. It is the hard work, determination, good will and passion of the volunteers that has helped to achieve most of the productive outcomes over the last few years and which is sustaining the current offer at the Hall. The longer it takes for change to happen on the ground and real physical progress to be seen the more the good will, passion, energy and commitment of the volunteers, and the interest of potential future partners will be undermined. The operators of the café have transformed the business increasing turnover significantly and the events held at the Hall have proved to be popular increasing footfall, however there is no evidence of increased investment in the Hall and a belief that basic maintenance and repair is not being fulfilled, something that the full dilapidations survey that the landlord has requested will confirm.
12. A separate meeting has been arranged for Councillor Fradley and a senior accountant from Fylde to review the accounts in an attempt to identify expenditure against the £300,000 contribution made by the Council. This meeting could only be arranged for September 29th 2017, this is an inconvenient time frame that does not allow for any update on the expenditure of the grant in this report.

13. Councillor Fradley has not been provided with any evidence of changes made or action taken by HTNW that have had an impact on the operations at Lytham Hall or progress on any of the commitments made to this committee to change the leadership, governance and financial accounting of the project. The feedback from HLF made it clear that any lottery bid involving HTNW would require the recommendations of the Moore Stephens report to be implemented in advance, a report that HTNW have challenged rather than accepted. On November 3rd 2016 this committee had also recommended *'that any issues arising from the Moore Stephens report are addressed by the Heritage Trust for the North West.'*
14. The funding from HLF was stopped in April 2016 which triggered the Moore Stephens Report, to date HTNW have not made a further application to the HLF Resilience Fund without which it is not possible to make any progress on a new project team or structure that can submit a full bid to HLF for the restoration of Lytham Hall.
15. The leadership of the project has been subject to scrutiny and significant criticism that has been formally reported through the Moore Stephens Report and the council's own Independent Audit Fact Finding report presented to this committee on March 9th 2017. To date there has been no change to the leadership of the project or the operational activities at Lytham Hall, no progress has been made on this crucial element of the project. Feedback from all stakeholders, apart from HTNW, indicates a loss of confidence in the current leadership of the project and a view that any continued involvement of the current leadership, in any form, would be untenable for the project going forward. A number of stakeholders also believe that the culture and behaviour of the current leader of the project is reflective of HTNW as an organisation and that the individual and the organisational behaviours are inseparable.
16. In the process of gathering evidence of the progress made by HTNW on a new project team Councillor Fradley has also considered further whether the conditions of the agreement for the £300,000 grant signed on August 4th 2011 have been adhered to. Members of the committee should be aware that clause 19 of the agreement states: *'The Provider (HTNW) will repay the Grant to the Council in the event that the Heritage Lottery Fund Grant terms for the Restoration Project are not delivered in terms of restoring the historic buildings and landscapes; sustaining investment in the long term through delivery of a management and maintenance plan; and increasing usage of the facility through the delivery of an active development plan.'* The Council has previously focused on what the Grant has been spent on and how much has been spent, the following was reported to this committee on November 3rd 2016: *'The original project consisted of works to the building and works to the grounds. The HLF is satisfied that the works to the grounds have been done. However the works to the hall have not'.*
17. Councillor Fradley provided the following statement to include in this progress report:

I can confirm that paragraphs 1 - 16, written by FBC Chief Executive, represent a true and accurate summary of the meetings and conversations held with LTT, HTNW and HLF.

It is difficult to capture the opinions and feelings of all the volunteers at Lytham Hall, but it is evident that, no matter what their feelings are about HTNW and / or LTT, they are extremely frustrated and disappointed at the lack of progress regarding the renovation of their much loved Hall. There is a feeling that the Café has never taken so much money, there are more volunteers than ever and the Hall is being used for more functions than ever before and yet there still seems to be a lack of investment. Volunteers are paying for equipment out of their own pockets! The question being asked is: Where is the money going?

The meeting held with Mr. Turner of HTNW felt extremely open, honest and positive. I find it very disappointing that the timescale agreed at the meeting, for evidence of the organization and financial restructuring, has not been forthcoming. A conclusion could be made that the senior management of HTNW were not fully in agreement with Mr. Turner's proposals. It is my opinion that HTNW have been given more than enough time to provide the Tourism and Leisure Committee with the information requested regarding the restructuring of HTNW's Lytham Hall project team. I can only therefore conclude that:

- *I don't have the confidence that HTNW are willing to establish a new management and financial team to manage the Lytham Hall project.*
- *It is my belief that this apparent lack of commitment to restructure will severely damage any future bid to the HLF.*

It is my opinion that:

- *Further investigation and legal advice is required to establish expenditure against the £300,000 contribution made by Fylde Council with a view to recouping some or all of the funds, dependent on the outcome of the investigation.*
- *A Community Interest Company is formed to establish new funding streams for the Lytham Hall Restoration project (funded through a bid to the HLF Resilience Fund).*
- *Fylde Council act as the Accountable Body for any future HLF bid.*

I fully understand that FBC have no input into the Landlord / Tennant relationship between LTT and HTNW, but I hope that the following observations will be noted:

- *Negotiations are encouraged between LTT and HTNW to come to a mutual agreement with regards to restructuring of the project teams or surrender of the lease.*
- *HTNW need to be encouraged to be more transparent about their financial matters with regards to Lytham Hall.*
- *HTNW be encouraged to act on the findings of the Moore Stevens report.*

I would like to thank everyone for their time and inputs to this report and look forward to working with all the stakeholders to deliver a sustainable solution to the restoration of Lytham Hall.

CORPORATE PRIORITIES	
Spending your money in the most efficient way to achieve excellent services (Value for Money)	
Delivering the services that customers expect of an excellent council (Clean and Green)	
Working with all partners (Vibrant Economy)	√
To make sure Fylde continues to be one of the most desirable places to live (A Great Place to Live)	√
Promoting Fylde as a great destination to visit (A Great Place to Visit)	√

IMPLICATIONS	
Finance	In August 2011 Fylde Council agreed a capital sum of £300,000 to support the Lytham Hall Heritage Restoration Project, which was paid in 2011/12. The audited accounts of the Heritage Trust for the North West as at 31st March 2015 showed that at that date a sum of £131,108 of this grant remained unspent – shown within the accounts as 'Deferred Income'. Within the 2015/16 accounts this figure has reduced to zero as at 31 st March 2016, indicating that all of the grant monies had been expended.
Legal	The committee on June 22 nd reserved the right to take legal action in the event that satisfactory evidence was not provided of expenditure against the £300,000 capital grant or there was insufficient progress by HTNW to restore the Lytham Hall Restoration Project. Evidence from the Independent Audit Report on March 9 th indicated that

	there has been at least one clause of the Heads of Terms breached by HTNW.
Community Safety	There are no direct community safety implications
Human Rights and Equalities	There are no direct human rights or equality implications
Sustainability and Environmental Impact	There are no direct sustainability & environmental implications
Health & Safety and Risk Management	There are no direct health and safety or risk management implications

LEAD AUTHOR	CONTACT DETAILS	DATE
Councillor Fradley	cllr.rfradley@fylde.gov.uk	25/08/2017

BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
T&L Committee Meetings	November 3rd 2016 March 9th 2017 June 22nd 2017	www.fylde.gov.uk

Attached Documents
NONE

DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
DEVELOPMENT SERVICES DIRECTORATE	TOURISM AND LEISURE COMMITTEE	7 SEPTEMBER 2017	5
FAIRHAVEN HERITAGE LOTTERY PROJECT BOARD NOMINATION			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

The report presents an update to the Tourism and Leisure Committee on progress with the Fairhaven Lake and Gardens Restoration Project funded by the Heritage Lottery and proposes the establishment of a Project Board to include a representative from the Tourism and Leisure Committee, to be nominated at the meeting.

Appointment of a Member, to The Fairhaven Project Board is covered in the 'Protocol for Members on Outside Bodies (Part 5f of the Council's Constitution), every member serving on an outside body is required to complete a reporting form every six months, which is submitted to the relevant programme committee to which the external partnership relates'.

RECOMMENDATIONS

The Tourism and Leisure Committee are requested to:

1. Note the progress with the Fairhaven restoration project;
2. Agree to the creation of a Fairhaven Project Board as required by the Heritage Lottery Fund and agree that membership of the Project Board be extended to include a representative from the Tourism and Leisure Committee.

SUMMARY OF PREVIOUS DECISIONS

Tourism and Leisure 22 June 2017

After consideration IT WAS RESOLVED to recommend to Full Council:

1. To approve a fully-funded increase in the total scheme value within the Capital Programme for 2017/18 in the sum of £200,336 in respect of the Fairhaven Lake & Gardens Restoration Project, to be met in full as detailed in the report.
2. To authorise the proposed expenditure in respect of the scheme in the total sum of £220,366 as detailed within this report, subject to the approval by Council to the increase in the scheme value (as set out at 1 above). The funding will be used to recruit the two officers, lead consultant and quantity surveyor to develop and to submit a second round capital bid to the Heritage Lottery Fund as detailed in the report.

Full Council 17th July 2017

It was RESOLVED to approve a fully-funded increase in the total scheme value within the Capital Programme in respect of the Fairhaven Lake & Gardens Restoration Project for 2017/18 in the sum of £200,336, to be met in full as detailed in the report.

CORPORATE PRIORITIES	
Spending your money in the most efficient way to achieve excellent services (Value for Money)	✓
Delivering the services that customers expect of an excellent council (Clean and Green)	✓
Working with all partners (Vibrant Economy)	✓
To make sure Fylde continues to be one of the most desirable places to live (A Great Place to Live)	✓
Promoting Fylde as a great destination to visit (A Great Place to Visit)	✓

REPORT

1. The committee considered a report at its meeting on 22 June 2017 in relation to the development grant from the Heritage Lottery Fund for the restoration of Fairhaven Lake and Gardens. The committee approved the report and instructed officers to recruit 2 project officers, a lead consultant and an independent quantity surveyor as defined as the 'approved purposes' in the HLF grant award.
2. The Fairhaven Project Officer and Activity Development Officer have been appointed and are now in post. Both officers come well qualified and have great experience in their respective roles of project management and activity development.
3. The tender for the Lead Consultant Commission was advertised on the 26th May 2017 and has followed the OJEU open tender procedure (Official Journal of the European Union), via the CHEST North West procurement portal.
4. Five competent tenders were received and evaluated on a 60% quality and 40% cost ratio as described in the previous committee report. The top two scoring tenderers were shortlisted to interview which formed part of the quality evaluation. Ryder Landscape Consultants scored the highest in both the quality and cost elements of the tender and have been appointed as shown in the table below.

Description of Evaluation Criteria	Percentage Weighting	Maximum Score	Gillespies Ltd	Land Use Consultants	Plincke Landscapes	Ryder Landscapes	TGP Landscapes
Quality	100	300	158	190	147	222	191
Price	40	160	120	130	100	160	140
Total	140	460	278	320	247	382	331

5. The procurement of the independent Quantity Surveyor has been started. This will be a much smaller commission and a separate tender document is being prepared that will follow the Quick Quote tender procedure via the CHEST North West procurement portal.
6. Fylde officers and external consultants will form the Project Management Team. This team will be responsible for the 'day to day' management of the project focusing on the delivery of the project outputs as detailed in the previous committee report, to ensure a competent second round bid to the Heritage Lottery Fund in August 2018. This team held a 'start up' meeting on the 16th August and will now formally meet on a monthly basis to discuss actions and progress against the project outputs.
7. The Fairhaven Project Officer and Lead Consultant will lead the Project Management Team and will formally report to the Fairhaven Project Board as requested by the Heritage Lottery Fund, on a monthly basis.
8. The Project Officer will present a detailed progress report at each Board meeting to keep the Board Members fully updated on all elements of the project. The role of the Project Board is to provide corporate support, have a strategic overview of the project and have the authority to make strategic decisions. The minutes of these minutes will be shared with the Heritage Lottery Fund.
9. Proposed Membership of the Fairhaven Project Board will include:
 - Director of Development Services
 - Member of the Tourism and Leisure Committee

- Head of Cultural Services
- Head of Technical Services
- Coastal Defence Project Manager
- HLF Monitoring Officer
- Service Accountant
- Regeneration Manager
- Chairman of the Friends of Fairhaven Lake (FOFL)
- Communications Officer

10. It is considered that the Project Board would benefit from the attendance of a representative from the Tourism and Leisure Committee who would be involved in the strategic oversight of the restoration proposals and kept fully informed of the project details.

11. The Tourism and Leisure Committee are asked to nominate a representative to form part of the Fairhaven Project Board.

12. Further reports will be presented to the Tourism and Leisure Committee detailing the progress of the project.

IMPLICATIONS	
Finance	None arising from this report.
Legal	None arising from this report.
Community Safety	None arising from this report.
Human Rights and Equalities	None arising from this report.
Sustainability and Environmental Impact	None arising from this report.
Health & Safety and Risk Management	None arising from this report.

LEAD AUTHOR	CONTACT DETAILS	DATE
Mark Wilde	markw@fylde.gov.uk & Tel 01253 658475	18 August 2017

BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
T&L Minutes	22/6/17	Council Website www.fylde.gov.uk
Council Minutes	17/7/17	Council Website www.fylde.gov.uk

DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
DEVELOPMENT SERVICES DIRECTORATE	TOURISM AND LEISURE COMMITTEE	7 SEPTEMBER 2017	6
PROMENADE GARDENS WATER PLAY FACILITY PROJECT			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

At the Budget Council meeting of March 2016, approval was confirmed for a capital growth item in the sum of £100,000 in respect of a new water play facility on the Promenade Gardens. The total scheme cost was estimated at that time as £200,000, with the remainder of the funding to be sourced through external funding bids and the use of s106 planning agreement monies.

A comprehensive consultation exercise has been undertaken, in addition to detailed technical research to provide this type of facility, and the capital cost to deliver a scheme of this nature, and one that meets the aims of the community, is now estimated at £250,000.

The project team continue to seek external funding opportunities and are awaiting decisions on various external grants, which if successful would achieve a funding level for the scheme of £200,000.

This report presents an update on the progress to date on the water play project scheme, including potential project options, current funding position and estimated timescales.

RECOMMENDATIONS

The Tourism and Leisure Committee are requested to:

1. Note the current position with regard to the water play project;
2. Consider the options available to achieve delivery of the project as set out in section 20 of this report and determine a preferred course of action; and
3. Recommend to the Finance and Democracy Committee approval, as necessary, of the financial implications of the preferred delivery option be reflected in the Capital Programme for 2017/18.

SUMMARY OF PREVIOUS DECISIONS

Full Council meeting in 16 March 2016:

1. To approve and adopt the recommendations of the Finance and Democracy Committee as follows:
 - (c) The updated Five Year Capital Programme including the changes proposed by the Budget Working Group, as set out in Appendix G,

CORPORATE PRIORITIES	
Spending your money in the most efficient way to achieve excellent services (Value for Money)	✓
Delivering the services that customers expect of an excellent council (Clean and Green)	✓
Working with all partners (Vibrant Economy)	✓
To make sure Fylde continues to be one of the most desirable places to live (A Great Place to Live)	✓
Promoting Fylde as a great destination to visit (A Great Place to Visit)	✓

BACKGROUND

- At the Budget Council meeting of March 2016, approval was confirmed for a capital growth item in the sum of £100,000 in respect of a new water play facility on the Promenade Gardens. The total scheme cost was estimated at that time as £200,000, with the remainder of the funding to be sourced through external funding bids and the use of s106 planning agreement monies.
- Officers from the parks development team are taking the project through the 10 stage Community Parks Improvement Process shown below:
 - Set up a supporters group (Friends group with constitution)
 - Apply to LCC for support officer from the Environmental Projects Team to assist with:
 - Comprehensive consultation exercise
 - External funding
 - Initial consultation with group, local residents and users to produce a design brief based on community need
 - Produce 3 concept drawings based on the design brief
 - Consult / agree / produce final Masterplan
 - Cost the project up in sections (produce B of Q and specifications)
 - Prepare funding strategy
 - Tender and evaluation (with community)
 - Project Management
 - Open Event / Future use /Maintenance
- The Friends of Promenade Gardens was set up in April 2016 and includes around 12 members including representatives from local businesses and residents. The group meets on a regular basis and have been integral in leading on a range of consultation exercises to involve wider audiences, to ensure that any proposal meets the needs and ambition of local residents and visitors.
- A comprehensive range of consultation exercises have been undertaken including design workshops at several key events such as the St. Annes Kite Festival and St. Annes Carnival, and at several key locations around St. Annes including Ashton Gardens, Sainsbury's, St. Annes Town Hall and the Island Leisure Complex. This has resulted in 333 completed questionnaires regarding the project.
- Further to public consultation and further detailed technical research, a preferred style of water play facility has now been established, that is most suitable to the location, maintenance/management and community need. It must be noted that water play facilities are technically complicated due to their nature, therefore the consultation has focused on concept designs as opposed to detailed designs. A detailed design will be requested from Tenderers and will form part of the procurement process and evaluation.
- As part of the wider consultation and research process, officers have visited facilities of a similar nature around Lancashire to establish the alternative types of water play provision including infrastructure options, variety of equipment, operating costs and any other potential issues.

CURRENT POSITION

- The preferred option for the Promenade Gardens is a re-circulatory system which recirculates the water as opposed to a 'one use' system that needs refilling with fresh water at each operation. The capital costs for this type of system are higher, but the operating costs are much lower compared to 'one use' systems and

prove to be more environmentally and financially sustainable, as a large percentage of the water will be retained in the system and recycled. The revised cost for the project, incorporating this design feature is estimated at £250,000.

8. Officers and the Friends group have been working on external grant applications and fund raising initiatives to achieve the necessary £250,000 to deliver the preferred scheme.
9. The group have been successful with fund raising with local businesses, charities and Lancashire County Council, and have submitted two external funding grant applications to Veolia and Lancashire Environmental Fund.
10. Subsequently, the grant application of £40,000 to Veolia has been unsuccessful due to a very recent change to the geographical range of the funding criteria. A decision on the Lancashire Environmental Fund application will be given in October 2017.
11. The current funding strategy is shown below:

Funding Body	Amount (£)	Status
Fylde Borough Council Capital Grant	£100,000	Secured
Friends of Promenade Gardens Fundraising	£1,550	Secured
LCC Member Grant	£500	Secured
Lancashire County Council	£6,000	Secured
Fylde Council S106 Contributions from Promenade, St. Annes development	£55,745	Secured
Lancashire Environmental Fund	£27,000	Awaiting decision October 2017
Lytham St. Annes Lions	£3,300	Secured
Friends of Promenade Gardens further miscellaneous funding	£6,000	Unsecured
Total	£200,095	

SCHEME DETAILS

12. The new water play area will be housed in the 'paddling pool' area on the Promenade Gardens. Any proposal needs to be sympathetic to the heritage and of the Edwardian Gardens and be accessible by all. Officers from the Planning and Regeneration teams have been consulted on these specific issues. The Regeneration Manager will form part of any future tender evaluation panel to ensure heritage, planning and environmental compliance.
13. The budget will be used to install a range of water play equipment with suitable surfacing in addition to providing all the relevant operational plant and equipment, to run the facility that will be housed in a suitably designed plant room on the Promenade Gardens.
14. Further works will include improvements to the pool infrastructure, resurfacing of paths and improved landscaping in addition to signage and furniture. The original structure of the paddling pool and seating area will be repaired and retained.
15. The proposed masterplan is shown in Appendix 1. The changing facility and kiosk shown on the plan will not form part of the project at this stage, but have been designed into the masterplan in case a phase two scheme is progressed.
16. The annual maintenance costs of the water play facility will depend on the final design proposal which will be submitted on a design and build basis by tenderers. It is proposed that future maintenance costs form part of the quality evaluation criteria, to encourage financial sustainable designs.

PROCUREMENT

17. The procurement of the project will depend on the grant application decision from the Lancashire Environmental Fund in October 2017, and the decision from the Tourism and Leisure Committee September 2017.
18. The original deadline to deliver the project was March 2018. Due to the funding bid failure to Veolia, it was considered appropriate to allow Members the opportunity to review the current position of the project in terms of funding options and delivery timescales. If options A or C are supported set out in section 20 of this report, the project can still be completed within the original deadline of March 2018. If option B is supported, officers will continue to seek external funding which may lead to a delay of the project delivery.
19. Once the funding strategy has been agreed, it is proposed to advertise an Open Tender for the project, based on the available budget. The tender will be on a design and build basis based on the masterplan due to the specialist nature of the facilities, and will include a 60%/40% quality/cost evaluation.

CONCLUSIONS AND DELIVERY OPTIONS

20. The Committee is requested to note the current position regarding the project and the financing secured to date as detailed above, and to select a preferred course of action to achieve delivery of the scheme from the options below:

- Option A:** To proceed with a reduced scheme using the currently available funding of £200,000 to be delivered within the original project timeframe of 2017/18;
- Option B:** That officers continue to seek the £50,000 budget shortfall to complete the preferred scheme via external funding grant applications, in an attempt to achieve a project budget of £250,000;
- Option C:** To recommend to the Finance and Democracy Committee approval of a fully-funded budget increase for the scheme within the Capital Programme for 2017/18 in the sum of £50,000 to achieve the project budget of £250,000, with the additional £50,000 to be met from the Capital Investment Reserve.

IMPLICATIONS	
Finance	The financial implications are contained within the body of the report and are dependent upon the delivery option that is selected.
Legal	None arising from this report.
Community Safety	Improving the quality and range of open space facilities provides an opportunity to increase public use and reduce nuisance behaviour.
Human Rights and Equalities	None arising from this report.
Sustainability and Environmental Impact	None arising from this report.
Health & Safety and Risk Management	None arising from this report.

LEAD AUTHOR	CONTACT DETAILS	DATE
Mark Wilde	markw@fylde.gov.uk & Tel 01253 658475	3 August 2017

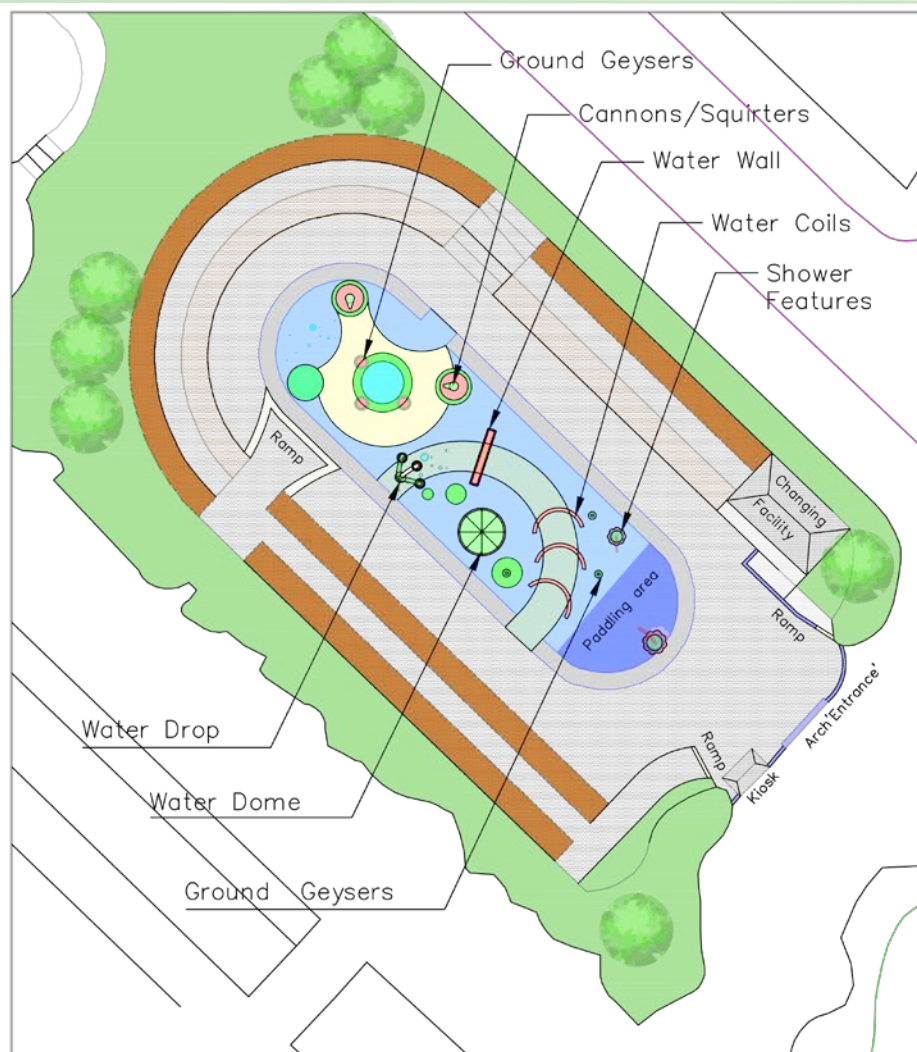
BACKGROUND PAPERS		
Name of document	Date	Where available for inspection

Attached documents

Appendix 1.

Promenade Water Play Masterplan

Promenade Gardens Water Play : Splash Zone : MASTERPLAN



Masterplan : A colourful high impact scheme which offers play features on the water splashpad theme.

Play features to incl;
Water Coils
Water Dome
Ground Geysers
Water Drop
Water Wall
Cannons/Squirters
Shower Feature

Legend :



Surfacing: blue



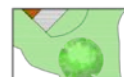
Surfacing: yellow



Tarmac



Amphitheatre Seating



Planting

Masterplan includes the illustration of a kiosk which could generate income to help towards running costs and a changing facility for babies and disabled children.

It is thought that these would form part of a second phase with a secondary discrete grant being considered. It does not form part of the initial funding being sought.

Facilities will be specified for the use of ages 3-14yrs

Generic Water Play Features to inc. in order of preference:



1. Water Coils



2. Water Dome



3. Ground Geyser



4. Water Drop



5. Water Wall



6. Cannon/Squirter



7. Shower Feature

Promenade Gardens Friends : PGF
in association with:



DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
DEVELOPMENT SERVICES DIRECTORATE	TOURISM AND LEISURE COMMITTEE	7 SEPTEMBER 2017	7
DEVELOPMENT OF PLAY AREA – BRIDGES PLAYING FIELD, WARTON			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

At the Budget Council meeting of March 2016, Council approved a capital growth item in the sum of £50,000 as match funding for a parks development project at Bridges Playing Field, Warton, to be fully-funded from the Capital Investment Reserve, on condition that the project follow the ten stage Community Parks Improvement Programme.

Due to difficulties in retaining community support for the project, Bryning-with-Warton Parish Council have made the decision to proceed with a phased approach to the project and not to pursue the £50,000 match funding from the Capital Programme.

The report details a reduced scheme at Bridges Playing Field, and requests that section 106 contributions of £106,500 are used for the provision of new children's play facilities at Bridges Playing Field as detailed in the report.

The Committee are requested to agree to allocate S106 contributions of £106,500 to Bryning-with-Warton Parish Council for public open space improvement at Bridges Playing Field, Warton as detailed in this report, dependent upon the approval of a fully funded addition to the Capital Programme 2017/18 of £106,500 at the meeting of the Finance & Democracy Committee on 25 September 2017.

RECOMMENDATIONS

The Tourism and Leisure Committee are requested:

1. To recommend to the Finance and Democracy Committee approval of a fully-funded addition to the Capital Programme for 2017/18 in the sum of £106,500 fully-funded from the S106 developer contributions relating to the Riversleigh Farm, Tennyson Avenue and Eden Farm, Bryning Lane developments in Warton for the same amount;
2. To recommend to the Finance and Democracy Committee approval of a reduction to the Capital Programme for 2017/18 in the sum of £50,000 in respect of the open space improvement scheme at Bridges Playing Field, Warton, which is now not to proceed as originally intended;
3. Subject to the approval of 1 above, to agree to allocate the sum of £106,500 to Bryning-with-Warton Parish Council to carry out open space improvements at Bridges Playing Field, Warton as detailed in this report on condition that the Parish Council be required to enter into an agreement with Fylde Council, prior to release of funds, and to provide details of how the funds have been used within 12 months of the allocation.

SUMMARY OF PREVIOUS DECISIONS

Full Council meeting 16 March 2016:

'This scheme was initiated by a request on behalf of the Parish Council concerning Bridges Playing Field, Canberraway Way, Warton. The Parish Council have requested a £50,000 donation towards the refurbishment of the site due to the significant importance the grounds save both as a sports ground and community recreational facility within the borough. The scheme is divided into a number of phases with the costs of the total works being in the region of £300,000. The remaining funding to be sourced through a combination of external funding bids, the use of S106 planning agreement monies and a contribution from the Parish Council'.

The proposal was carried and it was therefore RESOLVED:

1. To approve and adopt the recommendations of the Finance and Democracy Committee as follows:

(c) The updated Five Year Capital Programme including the changes proposed by the Budget Working Group, as set out in Appendix G, with the correction of the name of the capital scheme from Warton with Westby Parish Council Play Area to the correct name of Bryning with Warton Parish Council Play Area;

CORPORATE PRIORITIES

Spending your money in the most efficient way to achieve excellent services (Value for Money)	✓
Delivering the services that customers expect of an excellent council (Clean and Green)	✓
Working with all partners (Vibrant Economy)	✓
To make sure Fylde continues to be one of the most desirable places to live (A Great Place to Live)	✓
Promoting Fylde as a great destination to visit (A Great Place to Visit)	✓

BACKGROUND

1. Members of Bryning with Warton Parish Council and Fylde Council Officers have been working on a park improvement project, since 2016 to develop play and recreational facilities at Bridges Playing Field, Warton.
2. The original funding strategy prepared by the Parish Council aimed to raise a total project budget of around £300,000, to deliver a full refurbishment of the site over 3 phases. Potential funding was identified from a variety of sources including section 106 contributions, external grant funding, contribution from the Parish Council, and further match funding in the sum of £50,000 from Fylde Council's Capital Investment Reserve.
3. A capital bid was submitted on behalf of Bryning-with-Warton Parish Council in the sum of £50,000 in March 2016. At the Full Council meeting in March 2016, Council approved a capital growth item in the sum of £50,000, to be funded from the Capital Investment Reserve, to be added to the Capital Programme to be used for the refurbishment of play and leisure facilities at Bridges Playing Field, Warton on condition that the project followed the ten stage community parks improvement programme.
4. Since March 2016, representatives from the Parish Council have worked with Fylde Council officers to take the project through the ten stage community parks improvement programme. It has proved difficult to sustain an active Friends group and community involvement in general, however public consultation exercises have been undertaken to establish the needs and aims of the community with regard to the provision of new play and leisure facilities at Bridges Playing Field.
5. Due to the difficulty in sustaining an active Friends group to assist with external funding grants for the wider scheme, the Parish Council have made a request to deliver stage 1 of the scheme which is aimed at providing new and improved play and leisure facilities at Bridges Playing Field.
6. Once stage 1 of the scheme is completed, the Parish Council are hopeful that the community may show more willingness to re-establish and sustain a formal Friends group that can assist in delivering phases 2 and 3 of the scheme.

7. Therefore, the Parish Council have now requested the release of Section 106 monies currently held by Fylde Council for public open space improvements in Warton, and have confirmed that they do not want to pursue the £50,000 capital match funding from Fylde, as it is delaying the project.

CURRENT POSITION

8. The planning process generally requires housing developers to contribute towards improvements to public open space in the vicinity of the new development.
9. Fylde Council, as the Planning Authority, has received and is holding funds that have been secured through developer contributions associated with new housing developments at Riversleigh Farm, Tennyson Avenue and Eden Farm, Bryning Lane, Warton.
10. The terms of the Planning Agreement 13/526 for the Riversleigh Farm development in relation to the public open space contribution states that 'the sum of £83,000 to be payable by the owners to the Council towards the provision of improvements at Bridges Playing Field, Warton for the purpose of improving / refurbishing the play facilities'.
11. The terms of the Planning Agreement 10/0340 for the Tennyson Avenue development states that the S106 contributions would be paid to Fylde Council in two phases: 'The first (£14,700) and second (£2,800) public open space contributions are intended to be used by the Council to provide or improve or to facilitate the provision or improvement of public open space likely to benefit the occupiers of the dwelling'. Providing S106 contributions of £17,500 for the Tennyson Avenue development.
12. The terms of the Planning Agreement 09/0732 for the Eden Farm, Warton development states that the S106 contributions of £6,000 are to be used on open space improvements 'To benefit the occupiers of the development'.
13. Bryning-with-Warton Parish Council have requested that the total S106 contributions of £106,500 relating to all three developments are allocated to the provision of new play and leisure facilities at Bridges Playing Fields, Warton as the site falls within the geographical catchment area of the three housing developments.
14. The Tourism and Leisure Committee are requested to consider allocating the total S106 contributions of £106,500 from the three developments at Riversleigh Farm, Tennyson Avenue and Eden Farm, Bryning Lane, Warton to help deliver phase 1 of the project at Bridges Playing Field as detailed in this report.

SCHEME DETAILS

15. Bryning-with-Warton Parish Council have received 6 costed detailed play area designs from 6 national play companies, to ensure a competitive project that meets the needs of the community. The preferred option has been submitted by Proludic and is shown in appendix 1.
16. The budget will be used to remove the old play area equipment and surfacing, supply and install a range of toddler and junior play equipment, provision of new safety surfacing and new furniture in addition to landscape improvements. The itemised costs are shown in appendix 2.
17. Bryning-with-Warton Parish Council have also raised match funding of £32,164 towards the project, providing a total project budget for phase one of £138,664.
18. The Parish Council has expressed a wish to procure and manage this project independently and will therefore be required to enter into an agreement with Fylde Council prior to the release of funds to ensure accountability on how the funds will be spent and to include an indemnity against Fylde Council being required to pay back the money to the developer should the terms of the S106 agreement not be fully met by the project.

IMPLICATIONS	
Finance	<p>The Tourism and Leisure Committee are asked to agree to allocate the sum of £106,500 to Bryning-with-Warton Parish Council to carry out open space improvements at Bridges Playing Field, Warton as detailed in this report on condition that the Parish Council be required to enter into an agreement with Fylde Council concerning the use of the funds, and subject to the approval by the Finance and Democracy Committee to:</p> <ul style="list-style-type: none"> - the addition of the proposed scheme in the sum of £106,500 to the Capital Programme for 2017/18, to be funded in full from S106 developer contributions held by Fylde Council for this purpose; and - the removal from the Capital Programme of the sum of £50,000 previously allocated to the open space improvement scheme at Bridges Playing Field, Warton.
Legal	<p>Section 106 contributions are made by developers under specific planning agreements relating to each new development. The planning agreement will specify how the monies are to be spent in terms of geography and scope and a developer can usually require repayment of S106 contributions, if they have not been spent within ten years of the Agreement. With reference to the Bridges Playing Field project, it will be necessary to develop a legal agreement with Bryning with Warton Parish Council to include how the S106 contributions are to be used, to indemnify Fylde Council against having to pay back the monies to the developer, should the terms of the S106 agreement not be met.</p>
Community Safety	Improving the quality and range of open space facilities provides an opportunity to increase public use and reduce nuisance behaviour.
Human Rights and Equalities	None arising from this report.
Sustainability and Environmental Impact	None arising from this report.
Health & Safety and Risk Management	None arising from this report.

LEAD AUTHOR	CONTACT DETAILS	DATE
Mark Wilde	markw@fylde.gov.uk & Tel 01253 658475	3 August 2017

BACKGROUND PAPERS		
Name of document	Date	Where available for inspection

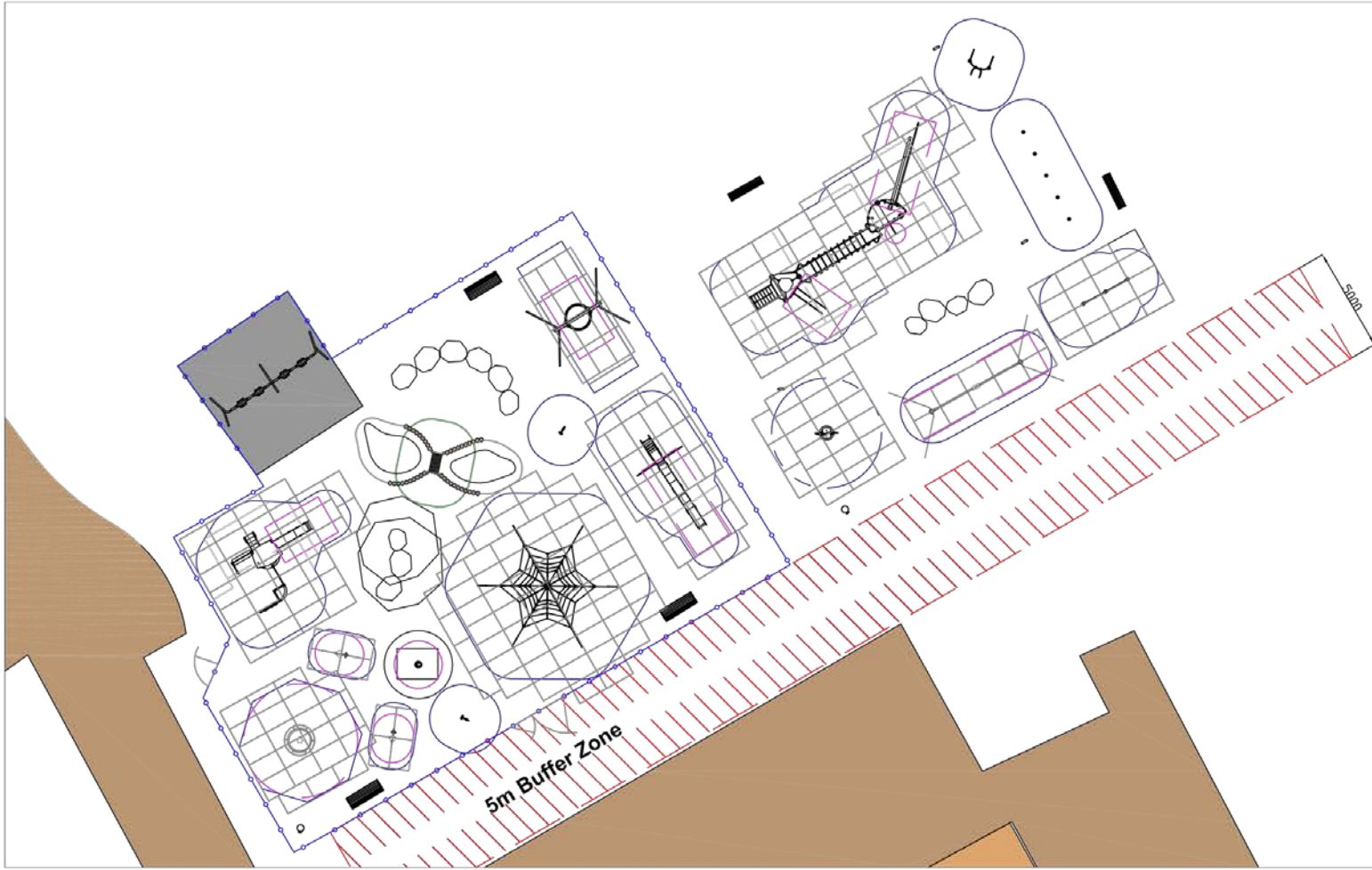
Attached documents

Appendix 1.

Play area design proposal

Appendix 2.

Itemised project costs



ITEMS LIST

Toddler Equipment		
A. Vivarea MPU	Ref. J3338	
B. Inclusive Play Fusion	Ref. IP09A	
C. 2 x Existing Springer Relocated		
D. 2 x Cradle Seats		
(for existing swing frame)	Ref. BS32	
E. Chains for Cradle Swings		
(for existing swing frame)	Ref. BS08C/AC	
F. Chains & 2 x Flat Seats		
(for existing swing frame)	Ref. X0238	
G. Vivarea Tunnel	Ref. J3605	
H. Surfslide	Ref. J1057	
I. Inclusive Orb	Ref. IP05A	
J. Talk tubes	Ref. J3410	

Junior Equipment		
K. Pod Swing	Ref. J440	
L. Ixo MPU	Ref. J2530	
M. Single Pyramid	Ref. J4807	
N. Rodeoboard	Ref. J3501	
O. Aeroskate	Ref. J2581	

AndBaries		
P. 3x Chaumont Bench	Ref. RBA8	
Q. 2x Bin	Ref. RC03	
R. 2x Seat	Ref. J2870	
S. 13x Glacial boulders		
T. 8Lm Round Log Stockading 1200mm high around tunnel entrance		

Groundworks
Area to be surfaced with 408m² Grassmat safer surfacing.

62m² Topsoil and turf required to reinste areas left by removal of wetpour tiles.

18m² built up mound around tunnel and Topsoil and Turf.

Removals
Remove and Relocate 2 x existing springs by Proludic.
Removal of 62m² wetpour tiles.
Removal of existing Bench to be done by client.

Added Value		
U. Slalom	Ref. J3725	
V. Vitality Arm Rests	Ref. J3704	
W. Horizontal Bars	Ref. J3723	

Horizontal Bars to be surfaced with 24m² Grassmat Safer Surfacing.

Freebies for children including pens, balloons, bubbles, face painter etc.

Spares Package for key Ixo, Vivarea and Urbanix components.

Half Day Training with Proludic's Maintenance Engineer.

Optional Extras		
X. 99Lm Bowtop fencing galvanised		
Y. Prosafe Pedestrian Gate 1m high PPC red*		
Z. Prosafe Combi Gate 1m high PPC red*		

*Location of gates to be confirmed

ALL EQUIPMENT & SAFER SURFACING CONFORMS TO EN1176 & EN1177

Bridges Playground
Bryning-with-Warton Parish Council

Not to Scale @ A3



PRODUCT KEY

	Grassmat		Grass
	Existing Wetpour		Free Space
	Bunding		Free Fall



Date:17/03/2017
Ref: 1703.15397(BridgesPlayground_BryningwithWartonPC)
Designer: JT/RS/AL/RV/AL
Checked by:

The Pump House Abbey Road
West Bridgford Nottingham NG2 6NE
t: 0115 982 3980 f: 0115 982 3985
e: info@proludic.co.uk
www.proludic.co.uk

Tony Wood
Bryning-with-Warton Parish Council
10 Lea Road
Lea
Preston
Lancashire
PR2 1TN

21 March 2017

Dear Tony,

Thank you for allowing us the opportunity to quote for Bridges Playground - Warton.

Our aim at Proludic is to capture the imagination of every visitor to our play areas through inventive designs, creative ideas on inclusive play and stimulating products. We design our play areas to incorporate all these aspects whilst ensuring we achieve compliance with the relevant legislations.

We offer a full service including advice, design, contract management and a dedicated after sales service which is unmatched in this industry. We pride ourselves on our offering of complete solution from start to finish of your project.

We will contact you within two weeks to see how we can help further with your project. However if you have any queries regarding this quote or any part of our service in the meantime please do not hesitate to contact me on 07468610879.

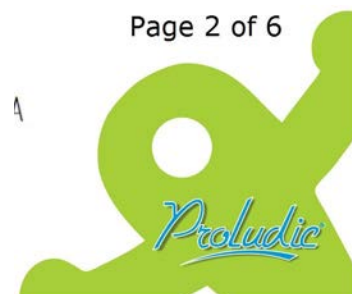
Yours sincerely

Mark Jones
Area Sales Executive
Proludic

Prepared for: Bryning-with-Warton Parish Council
 Our Reference: 1703.15398
 Date: 21 March 2017

Quotation for Bridges Playground - Warton

Qty	Code	Product Name	Unit Price	Total Line Price
01. Proludic Play				
1.00	J1057A	Surfslide	4,820	4,820
1.00	PJ1057A	Installation of J1057A	550	550
1.00	J2406A	Inclusive WOK Roundabout	3,570	3,570
1.00	PJ2406A	Installation of J2406A	520	520
1.00	J2530A	Ixo Multiplay Unit	14,185	14,185
1.00	PJ2530A	Installation of J2530A	2,176	2,176
1.00	J2581A	Aeroskate Challenge	5,805	5,805
1.00	PJ2581A	Installation of J2581A	949	949
1.00	J3338A	Vivarea Multiplay Unit	8,075	8,075
1.00	PJ3338A	Installation of J3338A	1,624	1,624
1.00	J3410A	Talk Tubes	1,235	1,235
1.00	PJ3410A	Installation of J3410A	450	450
1.00	J440A	Pod Swing	4,125	4,125
1.00	PJ440A	Installation of J440A	700	700
1.00	J4807A	Single Pyramid	8,675	8,675
1.00	PJ4807A	Installation of J4807A	1,870	1,870
Total:				£59,329
02. Proludic Sport				
1.00	J3501A	Rodeoboard	3,965	3,965
1.00	PJ3501A	Installation of J3501A	462	462
1.00	J3704A	Vitality Armrests	1,205	1,205
1.00	PJ3704A	Installation of J3704A	255	255
1.00	JPS10A-J-M	Junior Metal Slalom	1,090	1,090
1.00	PJPS10A-J	Installation of JPS10A-J	179	179
1.00	JPS19A-S-M	Metal Trim Trail Senior Horizontal Bars	530	530



1.00	PJPS19A-S-M	Installation of JPS19A-S-M	118	118
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Total:				£7,804
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04. Proludic Furniture

3.00	RBA8	Chaumont Bench	525	1,575
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3.00	PRBA8	Installation of RBA8	150	450
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2.00	RC03	Waste Bin	290	580
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2.00	PRC03	Installation of RC03	100	200
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Total:				£2,805
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05. Partnership Play Equipment

1.00	UKIP05 GYG CH	Orb HDPE green/yellow Wind Chimes	765	765
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1.00	UKIP05 GYG CH	Installation of UKIP05 GYG CH	220	220
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Total:				£985
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06. Other Play Equipment

2.00	UKBS08C/AC	Chains for Cradle Seats	69	138
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2.00	UKBS32	Cradle Seat	154	308
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2.00	UKPBS32	Installation of UKBS32	50	100
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1.00	UKFIBDT12	Crawl Tunnel 1200mm x 1200mm	631	631
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1.00	UKPFIBDT12	Crawl Tunnel 1200mm x 1200mm	386	386
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Total:				£1,563
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07. Furniture and Fencing

2.00	J2870B	Seat	625	1,250
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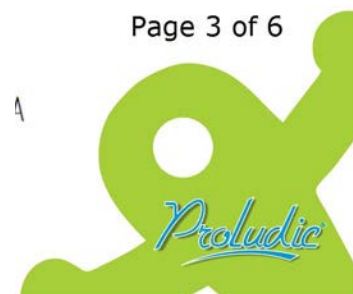
2.00	PJ2870B	Installation of J2870B	150	300
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Total:				£1,550
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08. Installation Costs

1.00	UKX10958	Supply & for Existing Swing Installation of 2 pairs of Chains and 2 Flat Seats	50	50
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Total:				£50
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09. Safer Surfacing

24.0	UKS1016	Envirosmart Grass mat 3m CFH	28	672
387.	UKS1016	Envirosmart Grass mat 3m CFH	28	10,836.00
1.00	UKS1079	18Turfm² built up mound around tunnel including Topsoil and	1,500	1,500
Total:				£13,008

10. Groundwork and Landscaping

1.00	UKB1418	Removal and relocation of 2 x springers	600	600
62.0	UKPQ1020	Topsoil & Turf m²	20	1,240
0				
1.00	UKPV1017	Removal of 62m² existing Wetpour Tiles	1,200	1,200
13.0	UKQ1015	Glacial Boulders > 5	214	2,782
0				
13.0	UKPQ1015	Installation of UKQ1015	31	403
0				
8.00	UKQ1043	Log Stockading 1200Mm High suit tunnel) 150Dia (to be cut down to	123	984
8.00	UKPQ1043	Installation of UKQ1043	36	288
Total:				£7,497

11. Miscellaneous Items

1.00	UKA1005	Prelims (50K-100K)	2,500	2,500
Total:				£2,500

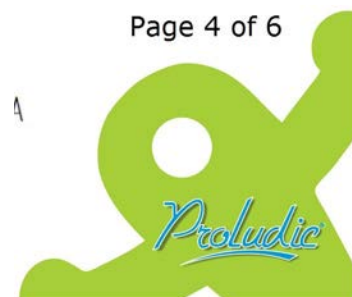
14. Added Value

1.00	UKAV004	Added Value £450 Free of Charge- Half a Days Maintenance Training, Worth	0	0
1.00	UKAV007	Added Value caps, bolts & screws worth £400 - Spares Box to include common spares, - Free of Charge	0	0
1.00	UKAV019	Added Value - Site Opening Event incl. drawstring bags, branded water bottles & healthy snacks worth £200 - Free of Charge	0	0
Total:				£0

Delivery Charge: £5,129

Discount: £7,224

Total Quote Amount: £94,997



Optional Extras

Qty	Code	Product Name	Unit Price
99.00	UKN1000	Bowtop Fence 1M High Galvanised Per Lm	£38 per LM
0			
99.00	UKPN1000	Installation of UKN1000	£25 per LM
0			
1.00	UKN1101	Prosafte Gate 1m High Powdercoated red	£747 each
1.00	UKPN1101	Installation of UKN1101	£250 each
1.00	UKN1104	Prosafte Combination Gate 1.0m high powdercoated red	£987 each
1.00	UKPN1104	Installation of UKN1104	£250 each

Removal of existing Bench to be carried out by the client.

Please note all prices quoted are excluding VAT

Terms and Conditions

Formation of a Contract

The quotation given on or attached to these terms and conditions will remain valid for a period of 90 days.

Acknowledgment and acceptance of this proposal is made by you placing an order within the specified period above, at which time you will be bound by these terms and conditions. Each proposal accepted shall constitute an individual legally binding contract between you and us. Such contract is hereinafter referred to in these terms and conditions as "an order".

Nothing in these terms and conditions shall prejudice any condition or warranty expressed or implied, or any legal remedy to which we may be entitled in relation to the goods / and or the work the subject of this order.

Our Responsibility

We will ensure that all materials supplied comply with safe building practices and are free from defects and that any work carried out is carried out with reasonable care and skill and to a reasonable standard.

Before starting any work we will carry out an inspection to make sure that all work quoted is appropriate and practicable.

If after our inspection any further work is necessary either because of alterations in design, specification or otherwise and this causes an increase in costs we will send you a further proposal giving details of the extra costs and will only proceed with the works once your written acceptance has been received.

Subject to our terms we will carry out the work in accordance with our proposal. We will make good any damage caused whilst carrying out the work.

Your Responsibility

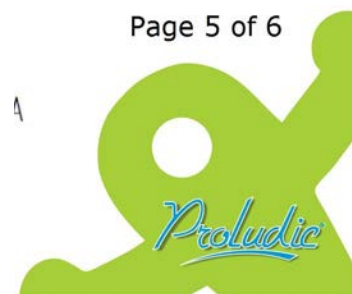
You will permit us during normal working hours to carry out an inspection and thereafter to undertake the works according to the programme set out in the proposal.

You will remove all items necessary to allow us to commence the works and cover and protect all fixtures and fittings, which cannot be removed.

You will obtain all permissions and consents, (including if necessary planning permission) from landlords, local authorities and others, which are required before the work can commence.

Where you are required to provide us with measurements or other information such measurements or information must be correct. If we rely on the measurements or information given when preparing our proposal and such measurements or information are incorrect we reserve the right to increase the price to make good any errors or additional works required as a result.

Payment



Goods are invoiced upon dispatch. Payment terms are strictly net 15 days from the date of invoice. Please note all prices quoted are excluding VAT

Delivery/Installation Dates

UK delivery is priced at 7.5% (with a minimum £100 charge) based on the total list price value of the equipment. We reserve the right to increase the delivery charge dependent on location of delivery address, all amended prices will be notified on quotations.

You will be provided with an estimated delivery date on receipt of order and updated throughout the order process. Delivery is approximately 4-6 weeks from the date of order. Deliveries that cannot be accepted by the customer will be subject to a minimum £100 per week storage charge.

Minimum Installation Charge

On orders received with installation, a minimum installation charge per site of £1000 applies in all cases.

Budget costs assume that easy lorry access & precise siting of the equipment will be provided, no surface or underground obstructions will be encountered during excavation such as concrete, hard-core, rock, chalk, roots, drainage, gas or water pipes, telephone or electricity cables etc. In the event of any such obstructions we reserve the right to charge for any additional work involved. We cannot accept liability for any consequent charges that may be incurred by disruption of any of the foregoing services. For fixed installation prices, a site survey is required by a company representative prior to the order being placed

Main Contractor's Discount

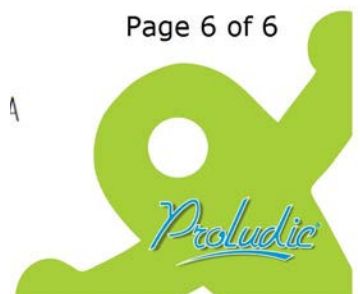
Our quotation does not include for a Main Contractor's Discount. If a 2.5% Main Contractor's Discount is applicable, please add 2.563% to our quoted prices.

Cancellation Policy

The Company reserves the right to levy a cancellation charge of 25% of the order value in the event of the order being cancelled by the customer.

Please Note: Any such charge is non-negotiable and is solely at the discretion of the Company. All drawings, descriptive and forwarding specifications, particulars of weights and dimensions are approximate only and not binding and illustrations contained in catalogues, price lists, sales literature and other advertisement material are for the purpose of general description only and none of these shall form part of this Contract.

Please note our full terms and conditions can be requested from our main office at The Pump House, Abbey Road, Nottingham, NG2 5NE



DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
DEVELOPMENT SERVICES DIRECTORATE	TOURISM AND LEISURE COMMITTEE	7 SEPTEMBER 2017	8
RELEASE OF S106 MONIES – FLEETWOOD ROAD PLAYING FIELDS, WESHAM			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

The report details an open space improvement scheme at Fleetwood Road Playing Fields, Wesham proposed by Medlar-with-Wesham Town Council.

The Committee are requested to agree to allocate S106 contributions of £25,000 to Medlar-with-Wesham Town Council for public open space improvement at Fleetwood Road Playing Fields, Wesham as detailed in this report, dependent upon the approval of a fully-funded addition to the Capital Programme in 2017/18 of £25,000, funded by the S106 developer contribution, at the meeting of the Finance & Democracy Committee on 25 September 2017.

RECOMMENDATIONS

The Tourism and Leisure Committee are requested:

1. To recommend to the Finance and Democracy Committee approval of a fully-funded addition to the Capital Programme in 2017/18 in the sum of £25,000 fully funded from the S106 developer contribution relating to The Pastures development, Wesham for the same amount;
2. Subject to the approval of 1 above, to agree to allocate the sum of £25,000 to Medlar-with-Wesham Town Council to carry out open space improvements at Fleetwood Road Playing Fields, Wesham as detailed in this report on condition that the Town Council be required to enter into an agreement with Fylde Council, prior to release of funds, and to provide details of how the funds have been used within 12 months of the allocation.

SUMMARY OF PREVIOUS DECISIONS

No previous decisions

CORPORATE PRIORITIES

Spending your money in the most efficient way to achieve excellent services (Value for Money)	✓
Delivering the services that customers expect of an excellent council (Clean and Green)	✓
Working with all partners (Vibrant Economy)	✓
To make sure Fylde continues to be one of the most desirable places to live (A Great Place to Live)	✓
Promoting Fylde as a great destination to visit (A Great Place to Visit)	✓

REPORT

1. The planning process generally requires housing developers to contribute towards improvements to public open space in the vicinity of the new development.
2. Fylde Council, as the Planning Authority, has received and is holding funds that have been secured through developer contributions associated with a new housing development at The Pastures, Wesham.
3. The terms of the Planning Agreement 11/0763 for The Pastures development in relation to the public open space contribution states that 'the sum of £25,000 to be used by Fylde Borough Council towards improvement works at the Wesham Recreation Ground off Fleetwood Road, Wesham.'
4. Medlar-with-Wesham Town Council have requested that the total section 106 contribution of £25,000 relating to The Pastures development is released and allocated to improvement works at Fleetwood Road Playing Fields, Wesham as stated in the Planning Agreement.
5. The Tourism and Leisure Committee are requested to consider allocating the total section 106 contribution of £25,000 from The Pastures development to help deliver the project as detailed in this report.

SCHEME DETAILS

6. Medlar-with-Wesham Town Council have prepared a costed open space improvement project at Fleetwood Road Playing Fields to meet the requirements of the Planning Application 11/0763, including a new footpath which is a specific requirement of the Planning Agreement.
7. The budget will also be used to install additional play equipment and to carry out improvements to the landscape and drainage, all as detailed in Appendix 1.
8. All project costs above the S106 contribution of £25,000 will be met by Medlar-with-Wesham Town Council. The Town Council will also fund a new picnic area with furniture as part of the project.
9. The Town Council has expressed a wish to procure and manage this project independently and will therefore be required to enter into an agreement with Fylde Council, prior to the release of funds to ensure accountability on how the funds will be spent and to include an indemnity against Fylde Council being required to pay back the money to the developer should the terms of the S106 agreement not be met by the project.

IMPLICATIONS	
Finance	The Committee are recommended to approve the allocation of £25,000 to Medlar-with-Wesham Town Council to carry out open space improvements at Fleetwood Road Playing Fields, Wesham as detailed in this report, on condition that the Town Council be required to enter into an agreement with Fylde Council concerning the use of the funds, and subject to the approval by the Finance and Democracy Committee to the addition of the proposed scheme to the Capital Programme for 2017/18.
Legal	Section 106 contributions are made by developers under specific planning agreements relating to each new development. The planning agreement will specify how the monies are to be spent in terms of geography and scope and a developer can usually require repayment of S106 contributions, if they have not been spent within 10 years of the Agreement. With reference to the Fleetwood Road Playing Fields project, it will be necessary to develop a legal agreement with Medlar-with-Wesham Town Council to include how the S106 contributions are to be used, to indemnify Fylde Council against having to pay back the monies to the developer, should the terms of the S106 agreement not be met.
Community Safety	Improving the quality and range of open space facilities provides an opportunity to increase public use and reduce nuisance behaviour.

Human Rights and Equalities	None arising from this report.
Sustainability and Environmental Impact	None arising from this report.
Health & Safety and Risk Management	None arising from this report.

LEAD AUTHOR	CONTACT DETAILS	DATE
Mark Wilde	markw@fylde.gov.uk & Tel 01253 658475	18 August 2017

BACKGROUND PAPERS		
Name of document	Date	Where available for inspection

Attached documents

Appendix 1.

Proposed project details and costs

**Proposed Scheme on Fleetwood Road Playing Fields,
Medlar-with-Wesham, using S106 Monies from The Pastures Development**

The proposed scheme by Medlar-with-Wesham Town Council (the Town Council) to make use of the S106 monies allocation from the Pastures Development, Rowland Homes is detailed below.

The Council understand that conditions have been set, how this S106 monies, the sum of £25,000 requires the Town Council to construct a pathway for an access route across the playing fields accessing Fleetwood Road, also we understand the condition requires that additional play equipment be added to that already installed to the play area on Fleetwood Road Playing Fields..

The Council have considered various option, taking into account both the pathway and the play equipment that has to be provided, we believe the scheme which is detailed below meets not only the conditions of the allocation of the S106 monies, but also meets the Town Council's need to making improvements to Fleetwood Road Playing Fields for the local community.

The Proposed Scheme, Fleetwood Road Playing Fields and costs.

1) The construction of a pathway which will be 1200mm wide x 400 linear metres From point A to D as attached sketch.	£14,650
2) The supply and installation of swing 2 flat seat + 2 cradle seat swing + Envirosmart Grass matting	£6,560
3) Bring back into use land, grade off and remove brambles from site, Level area and sow grass seed, import 40 tons of soil.	£2,145
4) Install land drainage 75m	£1,045
5) Create compound area, excavate, level and stone area behind the Pavilion and re-position FBC Street cleaner's container.	£1,000
6) Temporary Hire of Aris fencing 300 metres for partial closure of the park, whilst works is being carried out.	£ 912
Total	£26,312

All of the cost are subject to VAT at 20%

The Town Council are also proposing to create a picnic / bench area adjacent to the children's' play area, the cost of which will be borne by the Town Council

The Town Council trust the above meets with the Committee's approval and the conditions of the S106 monies, this scheme will certainly add to improving the facilities on Fleetwood Road Park/ Playing Fields at the same time recovering land that can be brought back into use.

INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
DEVELOPMENT SERVICES DIRECTORATE	TOURISM AND LEISURE COMMITTEE	7 SEPTEMBER 2017	9
LOWTHER GARDENS TRUST – ANNUAL REPORT			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY OF INFORMATION

The Council currently has a five-year service level agreement with the operating company of Lowther Gardens Trust, Lowther Gardens (Lytham) Management Ltd, to provide services at Lowther Pavilion. As part of this agreement, the Trust will provide an annual report to the Council's Tourism and Leisure Committee, summarising performance over the previous year. This report is included within the Information Note Lowther Annual Performance.

SOURCE OF INFORMATION

Lowther Gardens Trust

LINK TO INFORMATION

[Lowther Gardens Trust Annual Report](#)

WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

Lowther Pavilion is a major cultural venue on the Fylde Coast, which the Council supports financially through an annual subsidy. Culture plays a major role within the Tourism and Leisure Committee's terms of Reference.

FURTHER INFORMATION

Contact Tim Dixon 658 436

Lowther Brief Report 2016 /2017

Author Tim Lince Lowther Gardens (Lytham) Trust Chair.

This is the fifth year of the Trust running Lowther Pavilion working in partnership under a SLA with Fylde Borough Council. Despite trading conditions in the arts being very difficult nationally I am pleased to report that the Trust have once again broken even financially whilst further developing the Artistic offering and the community use of the facilities.

1. Lowther Pavilion's redevelopment: - We have embarked on a bold redevelopment plan for the Pavilion and this year it saw us replacing all the seating in the Auditorium, replacing (with capital support from FBC) the roof over the main auditorium, strengthening the floor of the main auditorium, replacing the roof over the stage, flooring in one of the dressing rooms and redesigning the foyer with an new open plan box office. The enablement works that we have completed will allow us to proceed with future refurbishment. As with all old buildings refurbishment can uncover some nasty surprises and the Pavilion was certainly a challenge with Asbestos being found under the floor and in the ceiling covering. I am pleased to report that we were able to deal with these little issues and still reopen the building on schedule and keep the refurbishment costs on budget.

2. Staffing: - Staffing has been strengthened this year with the addition of a bar manager, two full time box office staff, and an administrator. We have also just appointed a digital marketing officer. We have replaced the Technical Manager who comes to the organization with great experience and expertise. Roger (General Manager) left the organization in August and has not been replaced. The board of Directors of the operating company have taken on the responsibility of programming and supporting the full time staff and from a precarious position after the Titanic Exhibition which was not a successful venture the new board of management have not only pulled the financial situation around but they have also improved programming at the venue. The operating Company will review this arrangement at six monthly intervals.

3. Volunteer Hours:- Volunteer engagement has increased significantly over the last 12 months; this is partly attributed to a change in the Friends of Lowther Pavilion structure and increase in their push to subscribe volunteers. We have also increased the variety and offer for volunteers across the business for a variety of duties and utilising the huge range of skill sets available. The figures for the year 2016-2017 do include notable gaps of volunteer hours due to the remedial and renovation works undertaken in quarter 2, this saw a reduction in business activity generally and thus the requirement of volunteers.

Volunteer hours for 16/17

- Q1 – 1232 Hours / 154 Working Days (£8,870.40 @ 7.20)
- Q2 – 468 hours / 58.5 Working Days (£3,369.30 @7.20)
 - N.b this period includes renovation period for seating and floor which extended for 5 weeks.
- Q3 – 1898 Hours / 237.25 Working Days (13,665.60 @7.20)
 - N.b this period includes the pantomime run.

- Q4 – 1152 hours or 144 Working Days (£8294.40 @ 7.20)
 - N.b this includes the maintenance period
- Total Volunteer Hours for the year 4750
 - Totalling 593.75 working days and £34,200 @7.20.

4. Session Usage:-

- Amateur Dramatics & Dance
 - $22+19+34+27 = 102$ Sessions - Approx. 408 hours
- Local Interest & Charity Groups
 - $7+4+10+8 = 29$ Sessions – Approx 116 hours
- Non Performance, Fairs & FBC Usage
 - $6+10+16+10 = 42$ Sessions – Approx 168 hours

Session usage for amateur dramatics & dance are stable with it set to rise in the next year with the return of groups such as NOGAL to Lowther who previously left for a variety of reasons including cost. Local Interest & Charity groups usage has risen significantly in the beginning of the 17/18 year and includes the dementia sing-a-long programme which have become a regular part of Lowther's community engagement programme. Additionally this includes charity fund raising events such as the Christies Charity, St. George's Day events and Equity Blackpool. Non-Performance usage (including FBC meetings) have remained relatively stable. All the figures above were effected by the renovation period in Q2 & Q3.

5. Traffic & Sales

There were 145 unique saleable public shows with 250 individual public events in the year April 1st 2016 to March 31st 2017; in total 8,674 unique customers and 41,054 individual tickets were issued for these performances.

N.b The above figure does not include any agency sales for Lytham Festival 2016, St. George's Day 2016, Southport Flower Show or Lytham Hall. The below includes all agency sales.

In total 43,463 individual tickets were sold through the Lowther Box Office for events across the financial year.

N.B Between the closure period and extended periods of event such as the Titanic Exhibition affecting the number of sellable events the figures appear to be in keeping with expected growth and development over 15/16.

In conclusion

Our refurbishment costs have reached the half million pound mark and we have funded these by public donation and the capital grant from FBC. We envisage the rest of the redesign costs to reach between £4 and £5 million and will raise some of this through public donation with the rest coming through grant funding.

The Trust is now embarking on several new ventures including the showing of films at Lowther and has successfully raised the finance to pay for the equipment to be purchased and fitted. This will give the Pavilion the opportunity to provide daytime screenings for the elderly, holiday screenings for young people and event broadcasting for the general public. This will also allow us to have more operational days throughout the year.

Lowther gardens (Lytham) Trust is now embarking on it's second five year SLA with Fylde BC and hopes that we will be able to continue the excellent working relationship we have with officers and members alike.

INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
MANAGEMENT TEAM	TOURISM AND LEISURE COMMITTEE	7 SEPTEMBER 2017	10
GENERAL FUND REVENUE BUDGET MONITORING REPORT 2017/18 - POSITION AS AT 31ST JULY 2017			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY OF INFORMATION

The purpose of this report is to provide an update on the General Fund (GF) Revenue Budget of the Council as at 31st July 2017 and specifically for those areas under the remit of the Committee.

SOURCE OF INFORMATION

Chief Financial Officer – the report is based upon information extracted from the financial ledger system of the Council for the period to July 31st 2017.

LINK TO INFORMATION

General Fund Revenue Budget monitoring Report to 31st July 2017:

<http://www.fylde.gov.uk/council/finance/budget-monitoring/2017-18/>

WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

This information is provided to enable the committee to consider and scrutinise periodic revenue budget monitoring reports for those areas under the remit of the Committee.

FURTHER INFORMATION

Contact: Paul O'Donoghue, Chief Financial Officer.

Tel 01253 658566

e-mail: paul.o'donoghue@fylde.gov.uk

GENERAL FUND REVENUE BUDGET MONITORING REPORT 2017/18 –

POSITION AS AT 31ST JULY 2017

Summary

The purpose of this report is to provide an update on the General Fund (GF) Revenue Budget of the Council as at 31st July 2017. The report includes a narrative description of the most significant variances from the profiled latest budget and details any actions required to address these. Appendix A to this report shows the value of the most significant variances (those in excess of £5k) for all of the Council services by Committee and provides a brief explanation for each variance.

1. Background

- 1.1 The Council operates a system of Revenue Budget Monitoring which revolves around the production of detailed monthly monitoring reports for budget holders. Significant variances from the expected budget position at the point of monitoring, both for expenditure and income, are summarised in monitoring reports which are periodically reported to each Programme Committee for information purposes. This report therefore details the findings and issues emerging from budget monitoring carried out to 31st July 2017.
- 1.2 It should be noted that work continues on improving budget profiling across the Council in order that budget profiles more accurately reflect the spending pattern of individual budgets across the financial year. This serves to enhance budget monitoring and focus attention on true variances rather than budget profiling issues. This is a continuous process with budget holders so that the improved profiling continues to refine the budget monitoring system.
- 1.3 Council approved the 2017/18 budget at its meeting on 2nd March 2017. Subsequently on 19th June 2017 the Finance and Democracy Committee approved the financial outturn position for 2016/17. The impact of those approvals, including savings and growth options approved at Council and slippage from 2016/17 approved by the Finance and Democracy Committee, are now reflected in the financial ledger of the Council and therefore this report monitors expenditure and income against the updated approved budgets.

2. Budget Rightsizing Exercise

- 2.1 In 2011/12 The Councils Management Team committed to carrying out an annual budget rightsizing exercise to analyse underspends which have occurred over the last 3 financial years and to adjust current and future year budgets to better reflect the level of resource requirement in the context of current financial constraints. This process has continued to be undertaken annually and will be repeated during the second quarter of 2017/18. Any resulting changes to budgets will be reflected in later updates to the Councils Financial Forecast.

3. Budget Areas to Note

There are a number of budget areas to note on this General Fund Budget Monitoring report:

i. Employee Costs

The budget forecast which was approved by Budget Council in March 2017 assumed reduced payroll costs as a result of 'turnover savings' (delays in the recruitment to vacant posts) of £200,000 per annum from 2017/18 onwards. The actual level of savings achieved in relation to direct employee costs for the current year to date shows a marginally increased level of turnover savings to date. This budget will be kept under review during the remainder of the financial year.

ii. Green Waste Subscription Charges

There has been a higher uptake for the new chargeable green waste collection scheme than was originally forecast and consequently income exceeds the budget for the year. This budget will be reviewed as part of the right-sizing exercise and adjusted as necessary.

iii. Replacement Waste Containers

There has been a need to replenish bin stocks due to increased requests from new build properties, such that the annual budget has almost all been expended. The budget will be kept under review but it is anticipated that an increase will be required later in the year. This expenditure is offset by additional income from the charges levied for new bins as and when they are provided.

iv. Sale of Sand (Sand-winning)

Income from the sale of sand has been higher than the forecast amount and consequently this income budget will be reviewed as part of the budget right-sizing exercise with the intention of increasing the income budget to reflect an increased level of income. The increase may be a consequence of greater levels of activity in the construction industry following a period of relative inactivity.

v. Planning Appeal Costs

A number of planning appeals are expected to be contested later in the year which will result in further costs being incurred. This budget will be kept under review during the remainder of the financial year.

vi. Council Tax and Housing Benefits

There are currently a number of significant variances on the various control accounts in respect of Council Tax and Housing Benefits, particularly Rent Allowance expenditure. However, as the majority of these are directly reimbursed from central government grant a large variance at year end is not currently anticipated and the variances have therefore been excluded from the variance analysis report. The position will be kept under review throughout the remainder of the year and a MTFS adjustment may follow.

4. Conclusions

External pressures outside the Council's control are impacting on all local authorities. Instructions remain in place that officers should not commit to any unnecessary expenditure and should seek to maximise efficiencies. This approach has a downward impact on costs incurred by the Council and may result in an under-spend against budget this year.

Regular budget monitoring reports are an integral part of the Council's financial monitoring framework. These will be available on the Council's website.

Finance staff work continuously with budget holders across the Council, and are heavily reliant upon budget-holders to be able to understand and quantify the potential impact of in-year hotspot variances within their areas of responsibility.

We are still at the early part of 2017/18 and it is therefore not possible to draw any firm conclusions on the in-year financial position. The financial risks facing the Council, as set out in the MTFS to Council in March 2017 still remain. Instructions issued by Management Team that budget holders are to remain prudent in order to build up additional balances are still in place.

REVENUE MONITORING 2017/18 - Period 4 to July 31st 2017 (Variances in excess of £5k)
Appendix A

Key	BLUE	Variance currently showing but expected to be on target at year end
	GREEN	Possible Favourable Outturn Variance
	AMBER	Possible Adverse Outturn Variance
	RED	Projected Adverse Outturn Variance

Service Area	Detailed Description	Full Year Budget	Budget as at Period 4	Actual & Commitments as at Period 4	Variance as at Period 4	FAV / ADV	Variance	Alert	Budget Holder	Budget Holder Comments
		£	£	£	£		%			
FINANCE & DEMOCRACY COMMITTEE / CORPORATE CROSS CUTTING BUDGETS										
All Council services	Employee costs including basic pay, pension, NI, and overtime, plus agency costs	8,459,696	2,909,075	2,899,162	-9,913	FAVOURABLE	-0.3%	GREEN	Corporate	The budget forecast which was approved by Budget Council in March 2017 assumed reduced payroll costs as a result of 'turnover savings' (delays in the recruitment to vacant posts) of £200,000 per annum from 2017/18 onwards. The actual level of savings achieved in relation to direct employee costs for the current year to date shows a marginally increased level of turnover savings to date. This budget will be kept under review during the remainder of the financial year.
Legal Services Team	Legal Fees	-7,500	-2,500	-9,301	-6,801	FAVOURABLE	-272.0%	GREEN	Ian Curtis	This favourable variance arises from an increase in the level of legal fees, which are largely fees that are charged for the preparation of Section 106 Developer agreements. It therefore varies significantly depending on the number of such agreements completed in any given period. This budget will be reviewed as part of the right-sizing exercise and adjusted as necessary.
TOURISM & LEISURE COMMITTEE										
Coast and Countryside	Sale of Sand (sandwinning)	-230,000	-76,728	-96,952	-20,224	FAVOURABLE	-26.4%	GREEN	Estates Asset Manager	The sale of sand has continued on an improving trend which is likely to be related to the increase in activity amongst construction companies following a period of relative inactivity. This budget will be reviewed as part of the right-sizing exercise and adjusted as necessary.
OPERATIONAL MANAGEMENT COMMITTEE										
Fylde Waste Schemes	Replacement Waste Containers	40,000	13,344	39,253	25,909	ADVERSE	194.2%	AMBER	Sarah Wilson	There has been a need to replenish bin stocks due to increased requests from new build properties, such that the annual budget has almost all been expended. The budget will be kept under review but it is anticipated that an increase will be required later in the year. This expenditure is offset by additional income from the charges levied for new bins as and when they are provided.
	Green Waste Subscription Charge	-300,000	-300,000	-408,550	-108,550	FAVOURABLE	-36.2%	GREEN		There has been a higher uptake for the new chargeable green waste collection scheme than was originally forecast and consequently income exceeds the budget for the year. This budget will be reviewed as part of the right-sizing exercise and adjusted as necessary.

REVENUE MONITORING 2017/18 - Period 4 to July 31st 2017 (Variances in excess of £5k)
Appendix A (cont'd)

Key	BLUE	Variance currently showing but expected to be on target at year end
	GREEN	Possible Favourable Outturn Variance
	AMBER	Possible Adverse Outturn Variance
	RED	Projected Adverse Outturn Variance

Service Area	Detailed Description	Full Year Budget	Budget as at Period 4	Actual & Commitments as at Period 4	Variance as at Period 4	FAV / ADV	Variance	Alert	Budget Holder	Budget Holder Comments
		£	£	£	£		%			
ENVIRONMENT, HEALTH AND HOUSING COMMITTEE										
Housing Standards	Disabled Facilities Grant Fees	-35,000	-11,672	-21,668	-9,996	FAVOURABLE	-85.6%	GREEN	Kirstine Riding	The significant increase in the level of Disabled Facilities Grant funding from central government has the effect of also increasing the level of fees receivable by Fylde Council for the management of grant-funded works as more grants are awarded. This budget will be reviewed as part of the right-sizing exercise and adjusted as necessary.
Pollution Control	Permits - Waste Oil Burners	-3,800	-1,268	-6,893	-5,625	FAVOURABLE	-443.6%	GREEN	Chris Hambly/Phil Dent	Income is higher than anticipated as a result of the receipt of two new permit applications which are each subject to an application fee. This budget will be reviewed as part of the right-sizing exercise and adjusted as necessary.
Cemetery and Crematorium	Cremations	-1,060,000	-299,701	-294,242	5,460	ADVERSE	1.8%	AMBER	Alan Royston	The number of cremations carried out is marginally below the anticipated level. The income budget will be kept under review but may recover this relatively minor shortfall, given the scale of the annual income budget, during the remainder of the financial year.
DEVELOPMENT MANAGEMENT COMMITTEE										
Planning Appeals	Planning Application Fees	-775,000	-340,000	-333,835	6,165	ADVERSE	1.8%	AMBER	Mark Evans	Planning application fee income for the period is marginally below the budget. The timing of when applications are made is often difficult to forecast and this shortfall may be recovered during the remainder of the year. The budget will be kept under review.
	Planning Appeal Hearing Costs	80,000	26,688	1,013	-25,676	FAVOURABLE	-96.2%	BLUE		A number of planning appeals are expected to be contested later in the year which will result in further costs being incurred. This budget will be kept under review during the remainder of the financial year.

INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
MANAGEMENT TEAM	TOURISM AND LEISURE COMMITTEE	7 SEPTEMBER 2017	11
CAPITAL PROGRAMME MONITORING REPORT 2017/18 – POSITION AS AT 31st JULY 2017			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY OF INFORMATION

The purpose of this report is to provide an update on the approved Capital Programme of the Council as at 31st July 2017 and specifically for those schemes under the remit of the Committee.

SOURCE OF INFORMATION

Chief Financial Officer – the report is based upon information extracted from the financial ledger system of the Council for the period to July 31st 2017.

LINK TO INFORMATION

Capital Programme monitoring Report to 31st July 2017:

<http://www.fylde.gov.uk/council/finance/budget-monitoring/2017-18/>

WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

This information is provided to enable the committee to consider and scrutinise the Capital Programme monitoring reports for those schemes under the remit of the Committee.

FURTHER INFORMATION

Contact: Paul O'Donoghue, Chief Financial Officer.

Tel 01253 658566 e-mail: paul.o'donoghue@fylde.gov.uk

CAPITAL PROGRAMME MONITORING REPORT 2017/18 –

POSITION AS AT 31ST JULY 2017

Summary

The purpose of this report is to provide an in-year progress update in respect of those schemes within the Capital Programme that have been approved for delivery in 2017/18, together with an update on the overall Five Year Capital Programme of the Council. This report includes a narrative description of the most significant risks to the Capital Programme and details any actions required to address these. Appendix A to this report provides an update by Committee on schemes scheduled for commencement or delivery in 2017/18. Appendix B provides a summary of the latest position for the 5 year Capital Programme and Appendix C provides details of the financing of the programme.

1. Background

The Council approved the Capital Programme on 2nd March 2017. That update showed a balanced capital programme position from 2017/18 onwards. This report includes year to date expenditure and sets out the latest phasing of the programme and any additions or changes since the capital programme was presented to Council in March 2017. The Programme has also been rolled forward to include the year 2021/22.

2. Notes on Specific Schemes

There are a number of schemes for which further information is provided below:

(i) Accommodation Project

This has been a key scheme for the Council and sees the accomplishment of an ambition to refurbish the town hall premises that has existed for a number of years. The works to the first and second floor of the Town Hall are now complete and staff have now located back to all floors within the building. The remaining element of these phases of the works i.e. those relating to the Council chamber, will commence shortly with completion anticipated during 2017/18.

ii) Coast Protection Scheme

The total scheme cost within the approved Capital Programme is £19.825m, being funded by an Environment Agency grant of £19.425m and a contribution from Fylde Council of £0.4m. The tender return date was 18th August 2017 and tenders are currently being evaluated. A report will be presented to the Operational Management Committee in September 2017 to provide an update following the tender appraisal process.

(iii) Disabled Facilities Grants (DFGs)

As local housing authority, the Council has a statutory duty to provide disabled adaptations within the Borough. In order to fund these works the Council receives grant support which previously was provided by the Department for Communities and Local Government (DCLG). From 2015/16 the Government established the 'Better Care Fund', and under these new arrangements the funding for Disabled Facilities Grants transferred to the Department of Health, with funding being distributed to all Councils via the upper-tier authority for that area. As such, in Lancashire the fund is administered by Lancashire County Council. Each upper-tier authority then allocates the funding to their respective housing authorities (i.e. district councils within their area) to enable them to continue to meet this statutory responsibility.

The level of government funding has increased significantly under the 'Better Care Fund' arrangements and the updated budget for 2017/18 (including slippage from 2016/17) of £1.159m provides for the delivery of more disabled adaptations than has previously been possible. A report to the Environment, Health and Housing Committee in June 2017 provided an update with regard to this scheme and included a number of variations to the operation of the programme to reflect the significant increase in available funding. It is anticipated that for 2017/18 all identified need for disabled adaptations can be met from the existing resource.

(iv) Project Slippage

Areas of slippage are addressed each year to ensure that no loss of external grant is imposed due to conditions associated within specified timescales.

(v) Other Capital Receipts

The approved programme for 2017/18 onwards assumes “Right to Buy” receipts of £25k per annum and “General Asset Sales” of £45k per annum. Future receipts are dependent on prevailing market conditions and values cannot be predicted with certainty. This will be monitored and reviewed during the year and adjusted accordingly in future monitoring reports, along with the impact this may have on the financing of the programme.

(vi) Capital Investment in St. Annes Pool

As part of the arrangement with the YMCA for the operation of the pool, the Council undertook to provide Capital support in the event of major works, repair or breakdown and a provision of £153k was included in the programme for this eventuality. There is now a remaining capital resource of £93k in 2017/18. There is a risk that this remaining resource is insufficient to meet future capital expenditure needs for the facility.

3 Conclusions

- 3.1 Actual expenditure to 31st July 2017 is £655k against a full year budget of £21.743m. This equates to 3.0% of the latest budget. A number of the schemes will be re-phased into 2018/19 as part of the next Financial Forecast update to members. The expenditure on a number of schemes is phased later during the financial year.
- 3.2 The current Capital Programme as updated is showing a balanced position for 2017/18 onward. The Capital Programme and the associated financing will be subject to discussion with members during the months in the lead up to the annual budget setting process for 2018/19.
- 3.3 Any additional expenditure which is not fully-funded by external finance would normally require the generation of capital receipts or further borrowing (the latter placing further pressure on the Revenue Budget from the consequent repayment costs). However Budget Council on 4th March 2013 approved the creation of a Capital Investment Reserve to finance future capital expenditure. The forecast balance of this reserve at 31st March 2017 was £1.323m, including further planned transfers into the reserve in 2017/18 and 2018/19. Of this £596k is already committed to deliver approved schemes in the years 2017/18 to 2020/21. Additional future projects will be subject to further consideration as part of the budget setting process for 2018/19. Whilst it remains the case that this reserve is the preferred source of finance for any further additions to the Capital Programme, continuing contributions to the reserve are required in order to maintain a sustainable funding source for future years.

CAPITAL PROGRAMME - 2017/18 IN-YEAR SCHEME MONITORING REPORT - AS AT 31/07/17
Appendix A

APPROVED SCHEMES	Financing Source	Approved Budget 2017/18 £000	Slippage B/F from 2016/17 £000	Adjustments from 02/03/17 £000	Updated Budget 2017/18 £000	Expenditure to 31/07/17 £000	Variance £000	Comments
<u>FINANCE & DEMOCRACY COMMITTEE</u>								
Accommodation Project - Phase 6 & 7 - Council Chamber & Internal Refurb / Services	Proceeds from the sale of surplus Council Assets, and the Accommodation Project Reserve	0	365	135	500	175	325	The works to the first and second floor of the Town Hall are now complete. The remaining element of these phases of the works i.e. those relating to the Council chamber, will commence shortly with completion anticipated during 2017/18.
Sub total		0	365	135	500	175	325	
<u>TOURISM & LEISURE COMMITTEE</u>								
Ashton Gardens Depot	Proceeds from the sale of surplus Council Assets	63			63		63	This scheme is currently on hold pending the disposal of the Public offices site (the works will need to be completed prior to that disposal). It is anticipated that this scheme will be re-phased to 2018/19 as part of the next Financial Forecast update.
St Annes Pool	No external finance - funded by borrowing/general asset disposal receipts	93			93		93	This represents the balance of the maintenance scheme resource which will be retained and drawn upon when required. The plant and equipment at St Annes Swimming Pool is in need of replacement. A 5 year replacement programme is currently being developed which will then be presented to the Tourism and Leisure Committee for consideration.
St Annes Pool - External Works	Capital Investment Reserve/ Arts Council Grant	120			120		120	The status of this scheme is currently being reviewed and a report will be presented to Committee following that review by way of an update. It is anticipated that this scheme may be re-phased to 2018/19 as part of the next Financial Forecast update.
Fairhaven Lake & Promenade Gardens - First round	Capital Investment Reserve	20		200	220	2	218	A report was presented to the Tourism & Leisure Committee in June 2017 detailing the latest position in respect of this scheme. Subsequently the Council approved a fully-funded increase to the scheme of £200,336, to be met by a Heritage Lottery Fund grant and by other contributions. Recruitment of the key officers to deliver the scheme has commenced. Delivery of this phase of the scheme is expected to fall into 2017/18 and 2018/19 and consequently an element of the scheme will be re-phased into 2018/19 as part of the next Financial Forecast update.
Promenade Gardens Water Play Facility	Capital Investment Reserve	100			100		100	Comprehensive consultation on the project is now complete. A funding bid of £45K to Veolia failed due to a change in the geographical criteria. A decision from Lancashire Environmental Fund in respect of a grant application in the sum of £30K is expected in October 2017. If this grant application is successful, the overall project shortfall will be in the region of £50K on a total estimated budget of £250K. Officers will continue to seek further funding to deliver the desired project before the end of March 2018. However, this will depend upon the success of further funding applications.
Promenade Footways	No external finance - funded by borrowing/general asset disposal receipts	40			40		40	A report will be presented to Committee in September 2017 to seek authorisation for the expenditure works in 2017/18 as is currently planned.

Appendix A (Cont'd)

APPROVED SCHEMES	Financing Source	Approved Budget 2017/18 £000	Slippage B/F from 2016/17 £000	Adjustments from 02/03/17 £000	Updated Budget 2017/18 £000	Expenditure to 31/07/17 £000	Variance £000	Comments
Bryning-with-Warton Parish Council Play Area	Capital Investment Reserve	50			50		50	A report will be presented to the Tourism and Leisure Committee and then the Finance & Democracy Committee in September 2017 to provide an update on this project. The Parish Council have found it difficult to follow the 10 stage Community Parks Development Process in terms of sustained community involvement and have decided to progress with stage one of the scheme only using available S106 monies, to give the opportunity to work with the community on future phases.
Mussel Tank Project	Specific Grant (LSA Civic Society)	0		130	130	7	123	Delivery of this scheme is planned to start in early September and will take approximately 12 weeks. Completion of the scheme is expected during 2017/18.
Sub total		486	0	330	816	9	807	
OPERATIONAL MANAGEMENT COMMITTEE								
Replacement Vehicles	Capital Investment Reserve / Borrowing	1,267	38	11	1,316	45	1,271	All vehicle acquisitions are expected to be completed in line with the budget during 2017/18.
Car Park Improvements	No external finance - funded by borrowing/general asset disposal receipts	30			30		30	It is anticipated that this scheme will be been completed to budget in 2017/18.
Fylde Headlands Preliminary Work	Specific Government Grant (Environment Agency)	0	8		8	7	1	It is anticipated that this scheme will be been completed to budget in 2017/18.
Public Transport Improvements	S106 Developer Contributions	0		90	90		90	This is funding that is held by Fylde Council but will be transferred to Lancashire County Council on local bus route improvements and a dial-a-ride scheme. The funding will be spent over several years.
Fairhaven and Church Scar Coast Protection Scheme	Specific Government Grant (Environment Agency) / Capital Investment Reserve	14,400			14,400	18	14,382	This scheme is currently at the tendering and tender evaluation phase. A report will be presented to the Operational Management Committee in September 2017 to request approval to proceed. It is anticipated that a significant proportion of the 2017/18 budget for the scheme will be re-phased into 2018/19 as part of the next Financial Forecast update.
Sub total		15,697	46	101	15,844	70	15,774	

Appendix A (Cont'd)

APPROVED SCHEMES	Financing Source	Approved Budget 2017/18 £000	Slippage B/F from 2016/17 £000	Adjustments from 02/03/17 £000	Updated Budget 2017/18 £000	Expenditure to 31/07/17 £000	Variance £000	Comments
ENVIRONMENT, HEALTH & HOUSING COMMITTEE								
Disabled Facilities Grants Programme	Specific Grant (Better Care Fund) / External Contributions / Grant repayments	468	230	461	1,159	310	849	A report to the Environment, Health and Housing Committee in June 2017 provided an update with regard to this scheme and included a number of variations to the operation of the programme to reflect the significant increase in central government grant for this purpose. It is anticipated that all identified need for disabled adaptations can be met from the existing resource for 2017/18. Actual expenditure will be determined by the level of identified need.
Housing Needs Grant	DFG Grant Repayments	0		6	6		6	In July the Council approved the creation of a new scheme within the 2017/18 approved Capital Programme to be termed 'Housing Needs Grant' that will be funded from DFG grant repayments. This scheme budget will be updated accordingly as and when repayments to the Council are forthcoming.
93 St Albans Road - Compulsory Purchase Order	S106 Developer Contributions	0	99		99	84	15	The Compulsory Purchase Order has been actioned and compensation to the former owner of the property and the legal costs have now been made. In February 2017 the Environment, Health and Housing Committee approved refurbishment of the property in the sum of £147,890 (subject to sufficient S106 funds being forthcoming) and a jointly funded venture for the property in conjunction with a Registered Provider. A further update report will be presented to the Environment, Health and Housing Committee in September 2017.
Affordable Housing Scheme Sunnybank Mill, Kirkham	S106 Developer Contributions	460	460		920	0	920	Planning permission has now been granted for the delivery of 23 units of affordable rented housing. Housing and Legal Services officers are currently in discussion with the ForViva Housing Association regarding the delivery of the project.
Affordable Housing Scheme - Keenan Mill	S106 Developer Contributions	840			840	0	840	Planning permission has now been granted for the delivery of 26 units of affordable rented housing. Housing and Legal Services officers are currently in discussion with the Progress Housing Association regarding the delivery of the project.
Church Road Methodist Church, St Annes	S106 Developer Contributions	550			550	0	550	A consultation document with regard to the scheme has recently been distributed to interested parties and it is anticipated that planning permission will be sought for the delivery of 10 units of affordable rented housing later in 2017/18.
Affordable Warmth Scheme	Specific Grant (Lancashire County Council)	28	18		46	7	39	The Affordable Warmth Scheme is a two-year project covering 2016/17 and 2017/18 and is linked to levels of fuel poverty within the district. The scheme is funded by Lancashire County Council and is contained within the Housing Services Private Sector Assistance Policy for which approval was confirmed by Members in January 2017. Delivery commenced late in 2016/17.
Rapid Deployment CCTV Replacement Projects	Specific Grant (LSP Performance Reward Grant)	38			38		38	A Working Group has been established to consider Rapid Deployment Cameras and their replacement and will report back to the Environment, Health and Housing Committee in due course.
Cemetery and Crematorium - Infrastructure Works	Capital Investment Reserve	294			294		294	This scheme is now not expected to be delivered during 2017/18 and it is anticipated that the scheme will be re-phased into 2018/19 as part of the next Financial Forecast update.
Lytham Park Cemetery - Windbreak Canopy	Capital Investment Reserve	60			60		60	Following discussion and consultation with the working group and relevant stakeholders a scheme has been proposed which is currently being developed. The scheme is now not deliverable during 2017/18 and it is anticipated that the scheme will be re-phased into 2018/19 as part of the next Financial Forecast update.
Sub total		2,738	807	467	4,012	401	3,611	

Appendix A (Cont'd)

APPROVED SCHEMES	Financing Source	Approved Budget 2017/18 £000	Slippage B/F from 2016/17 £000	Adjustments from 02/03/17 £000	Updated Budget 2017/18 £000	Expenditure to 31/07/17 £000	Variance £000	Comments
PLANNING COMMITTEE								
Woodlands Road Regeneration Scheme - Town Centre Phase 3	Capital Investment Reserve / S106 Developer Contributions	0	6		6		6	The scheme was largely completed during 2016/17 with only a small amount of residual funding remaining. It is anticipated that the remaining elements will be completed to budget during 2017/18.
St Annes Regeneration Schemes	S106 Developer Contributions	237			237		237	This funding is earmarked for the next phase of St Annes Town Centre including St Andrews Road North/South and The Crescent. A draft plan has been prepared and discussions with property owners in the locality have taken place. The scheme will commence in 2017/18 with a proportion of the works now expected to fall into 2018/19. Consequently an element of the scheme will be re-phased to 2018/19 as part of the next Financial Forecast update.
Lytham Regeneration Schemes	S106 Developer Contributions	130			130		130	Originally this scheme was planned to be delivered in 2016/17. However, local community groups have indicated that this funding could also be used to match-fund further funding opportunities from other bodies. As a result, the scheme content is to be widened to incorporate a public art component and a project group was established to work towards a fully integrated scheme. A revised scheme is in the process of development and it is anticipated that works will commence later in 2017/18.
Staining Regeneration Schemes	S106 Developer Contributions	40			40		40	Following discussions with the Parish Council a scheme has now been developed and agreed. The scheme will be presented for consideration at the Planning Committee in September 2017.
Kirkham Public Realm Improvements	S106 Developer Contributions	0	21		21		21	The majority of this scheme was completed in 2016/17, the remaining element being slippage from 2016/17. The remaining works and the final account is expected to be finalised during 2017/18 within budget.
M55 Link Road	S106 Developer Contributions	0	137		137		137	In 2016/17 the Council approved a £425k fully-funded addition to the capital programme to be met from a S106 developer contribution to fund the detailed technical design of the proposed link road. This work is progressing and payment is being made in stages as work is completed. This element of the scheme is expected to be completed during 2017/18.
Sub total		407	164	0	571	0	571	
Total Expenditure		19,328	1,382	1,033	21,743	655	21,088	

UPDATED 5 YEAR CAPITAL PROGRAMME 2017/18 TO 2021/22 - BY SCHEME

	Estimate 2017/18 £000	Estimate 2018/19 £000	Estimate 2019/2020 £000	Estimate 2020/2021 £000	Estimate 2021/2022 £000
FINANCE & DEMOCRACY COMMITTEE					
Accommodation Project - Phase 6 & 7 - Council Chamber / Internal Refurb	500				
Accommodation Project - Phase 8 - Car Park & External Works	0				
Sub total	500	0	0	0	0
TOURISM & LEISURE COMMITTEE					
Ashton Gardens Depot	63				
St Annes Pool	93				
St Annes Pool - External Works	120				
Fairhaven Lake & Promenade Gardens - First Round	220				
Promenade Gardens Water Play Facility	100				
Promenade Footways	40	40	40	40	40
Bryning-with-Warton Parish Council Play Area	50				
Mussel Tank Project	130				
Sub total	816	40	40	40	40
OPERATIONAL MANAGEMENT COMMITTEE					
Replacement Vehicles	1,316	1,262	471	547	77
Car Park Improvements	30	30	30	30	30
Fylde Headlands Preliminary Work	8				
Public Transport Improvements	90				
Fairhaven and Church Scar Coast Protection Scheme	14,400	5,425			
Sub total	15,844	6,717	501	577	107
ENVIRONMENT, HEALTH & HOUSING COMMITTEE					
Disabled Facilities Programme	1,159	929	929	929	929
Housing Needs Grant	6				
93 St Albans Road - Compulsory Purchase Order	99				
Affordable Housing Scheme - Sunnybank Mill, Kirkham	920				
Affordable Housing Scheme - Keenan Mill	840				
Church Road Methodist Church, St Annes	550				
Affordable Warmth Scheme	46				
Rapid Deployment CCTV Replacement Projects	38				
Cemetery and Crematorium - Infrastructure Works	294				
Lytham Park Cemetery - Windbreak Canopy	60				
Sub total	4,012	929	929	929	929
PLANNING COMMITTEE					
Woodlands Road Regeneration Scheme - Town Centre Phase 3	6				
St Annes Regeneration Schemes	237				
Lytham Regeneration Schemes	130				
Staining Regeneration Schemes	40				
Kirkham Public Realm Improvements	21				
M55 Link Road - S106 monies for design work	137				
Sub total	571	0	0	0	0
Total Expenditure	21,743	7,686	1,470	1,546	1,076

UPDATED 5 YEAR CAPITAL PROGRAMME 2017/18 TO 2021/22 - FINANCING

	Estimate 2017/18 £000	Estimate 2018/19 £000	Estimate 2019/2020 £000	Estimate 2020/2021 £000	Estimate 2021/2022 £000
FINANCING:					
Capital Receipts - General Asset Sales	45	45	45	45	45
Capital Receipts - Right to Buy Receipts	25	25	25	25	25
Capital Receipts - (Accommodation Project)	63				
Better Care Fund / Disabled Facilities Grant	1,159	929	929	929	929
Disabled Facilities Grant Repayments - 'Housing Needs Grants'	0				
Section 106 Monies - St Annes	237				
Section 106 Monies - Lytham	130				
Section 106 Monies - Staining	40				
Section 106 Monies - Kirkham	21				
Section 106 Monies - 93 St Albans Road CPO	99				
Section 106 Monies - Affordable Housing, Sunnybank Mill	920				
Section 106 Monies - Church Road Methodist Church, St Annes	450				
Section 106 Monies - M55 Link-Road	137				
Section 106 Monies - Affordable Housing, Keenans Mill	840				
Section 106 Monies - Public Transport Improvements	90				
Section 106 Monies - Vehicle acquisition - 'Area Conservation'	11				
Capital Grant - Repayments	6				
Capital Investment Reserve	1,060	78	182		
Accommodation Project Reserve	500				
Other External Finance (see analysis below)	14,583	5,425	0		
Direct Revenue Finance	24				
Prudential Borrowing	1,303	1,184	289	547	77
Total Financing	21,743	7,686	1,470	1,546	1,076
Total surplus (-) / shortfall in year	0	0	0	0	0
Cumulative surplus (-) / shortfall	0	0	0	0	0

See note below for external funding available to finance the above schemes:

Other External Finance: Analysis

LSP Performance Reward Grant	38				
Environment Agency - Coast Protection Scheme	14,008	5,425			
Arts Council - St Annes Pool	90				
Lancashire County Council - Affordable Warmth Scheme	35				
Lytham St Annes Civic Society	130				
Community Housing Grant Fund - Church Road Methodist Church	100				
Heritage Lottery Fund - Fairhaven	165				
Coastal Defence Project - Fairhaven	7				
United Utilities - Fairhaven	7				
RSPB Contribution - Fairhaven	3				
New Fylde Housing - DFG Contribution	0				
	14,583	5,425	0	0	0

INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
RESOURCES DIRECTORATE	TOURISM AND LEISURE COMMITTEE	7 SEPTEMBER 2017	12

OUTSIDE BODIES

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY OF INFORMATION

On 3 April 2017, the Council made a number of appointments to outside bodies. These appointments followed from recommendations from the programme committees for appointments from within their respective memberships.

In line with the Protocol for Members on Outside Bodies (Part 5f of the Council's Constitution), every member serving on an outside body is required to complete a reporting form every six months, which is submitted to the relevant programme committee to which the external partnership relates.

Included as an appendix to this report are: returned completed reporting forms and a list of outstanding reports/ details of those bodies which have not met.

SOURCE OF INFORMATION

Elected member representatives to the Outside Bodies

LINK TO INFORMATION

[Outside Bodies Reports and Summary](#)

WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

The information is provided to maintain an understanding of the work of the outside bodies, and remain abreast of any issues that may have an impact on the residents of the borough or the council.

FURTHER INFORMATION

Contact Tracy Morrison, Director of Resources – tracy.morrison@fylde.gov.uk

Details

Councillor Name and Role on Outside Body (for example, Observer, Trustee, Director)	Vince Settle Councillor rep on Arts Working Group
Email	cllr.vsettle@fylde.gov.uk
Period this report covers (date):	Jan to July 2017
Name of Outside Body:	Arts Working Group
How often does the organisation meet? And how often have you attended?	Every 2 months and have attended all except 1 [on holiday]
Key issues arising for Fylde Borough Council	The Acquisitions and Disposals Policy for the art collection has now been scrutinised by a legal professional and will now require to be discussed/approved by the Tourism and Leisure Committee.
	Examples of issues could be those that may affect decisions regarding budget setting, challenges for residents, policy changes that affect partnership working etc
Who did you inform of these issues within Fylde Borough Council?	Senior management are already aware.
In the light of these meetings, is it worthwhile for the Council to continue to have a representative/representatives on this body?	Yes
Any further comments?	None

Details

Councillor Name and Role on Outside Body (for example, Observer, Trustee, Director)	Mrs Sandra Pitman - Representative on Fylde YMCA
Email	cllr.spitman@fylde.gov.uk
Period this report covers (date):	January - July 2017
Name of Outside Body:	Fylde YMCA Sub Committee
How often does the organisation meet? And how often have you attended?	Quarterly meetings in the year; I attended the two held in February & May 2017
Key issues arising for Fylde Borough Council	Cost of repair & maintenance of St. Anne's swimming pool. Development of swimming skills among children & health, fitness & wellbeing among all age groups.
	Examples of issues could be those that may affect decisions regarding budget setting, challenges for residents, policy changes that affect partnership working etc
Who did you inform of these issues within Fylde Borough Council?	Chairs of Tourism & Leisure & Finance & Democracy
In the light of these meetings, is it worthwhile for the Council to continue to have a representative/representatives on this body?	Yes
Any further comments?	The issues with lockers & air circulation at St. Anne's pool were still ongoing & the contract problems with Crudens not finally resolved. Information received was from YMCA as FBC officer was not present at the two meetings I attended. Use of St. Anne's pool has increased and the addition of gym facilities there now contributes to the popularity & profitability of the pool. Rural Splash, an older facility struggles against competition from Ribby Hall but dry site activities are being developed. Refurbishment of facilities in Lytham & St. Alban's Road have been undertaken & membership sales have risen. The programme of sporting activities for young women (Y Women Can) has been very successful.

Outside Bodies - Member Reporting Form

Councillor Name and Role on Outside Body (for example, Observer, Trustee, Director)	Councillor Brenda Blackshaw
Email:	brenda.blackshaw@fylde.gov.uk
Period this report covers (date):	To Sept 2017
Name of Outside Body:	Trustee Meeting Lowther Pavilion
How often does the organisation meet? And how often have you attended?	Due to mis communications, and my hospitalisation my first meeting was July. It was a very interesting and informative meeting.
Key issues arising for Fylde Borough Council (continue on a separate sheet if necessary)	<p>Lowther was successful in obtaining 25K in funding for the new proposed Digital Projector & Motorised screen to enable films to be shown. These film's will be specialized and used alongside many groups. The cinema will not clash with the present Cinema in ST Annes. There is being a studio built, again funding obtain by way of grant, where this equipment will be housed. Welcome to ask me any further questions on the proposed films. I personally think this is a good project for the Fylde.</p> <p>A question was raised regarding the upgrading of the Pitch & Putt and the Tennis Courts. I informed Mark Wilde of this and his response was that FBC have only a limited funding on refurbishing the Pitch & Putt, but none for the Tennis Courts. I realised we have a beautiful Tennis Court Area in a bad state of repair, and not used to the fullest. The income from these courts last year was £700!. The other problem is the Health & Safety issue due to the state of the courts.</p> <p>However Ian Brooks, Fylde Officer was aware of this, and he had been approached by Lytham Tennis Club regarding Lowther Courts. We had a very detailed meeting and will be putting their proposal to FBC and Lowther. The Lawn Tennis Association is involved with this proposal. We will give a more detailed report on this when I have presented the details to Lowther Trustees.</p> <p>The Trustees are working very hard to obtain funding for the Theatre projects.</p>
Who did you inform of these issues within Fylde Borough Council?	
In the light of these meetings, is it worthwhile for the Council to continue to have a representative/representatives on this body?	
Any further comments? (continue on a separate sheet if necessary)	

Details

Councillor Name and Role on Outside Body (for example, Observer, Trustee, Director)	Director
Email	tim.ashton@lancashire.gov.uk
Period this report covers (date):	2017
Name of Outside Body:	Lytham Town Trust
How often does the organisation meet? And how often have you attended?	quarterly, regularly
Key issues arising for Fylde Borough Council	Relationship between Lytham Town Trust and The Heritage Trust for the North West. FBC awarded a grant of £300k and negotiations continue as to how this grant has been spent
	Examples of issues could be those that may affect decisions regarding budget setting, challenges for residents, policy changes that affect partnership working etc
Who did you inform of these issues within Fylde Borough Council?	CEO
In the light of these meetings, is it worthwhile for the Council to continue to have a representative/representatives on this body?	Yes
Any further comments?	Little has changed since my last report.

Outside Body		Councillor	Report rec'd?
Tourism and Leisure Committee, 7/9/17 meeting Closing date Thursday 24 August			
	Arts Partnership for Lytham	Raymond Thomas	Nil report advised
	Arts Working Group	Vince Settle	Received
	Fylde Arts Association	Raymond Thomas	Nil report advised
	Fylde Coast YMCA Partnership Board	Sandra Pitman	Received
	Lowther Trust	Brenda Blackshaw	Received
	Lytham Town Trust	Tim Ashton	Received
	St Georges Day Festival Committee	Richard Fradley	Nil report advised

DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
DEVELOPMENT SERVICES DIRECTORATE	TOURISM AND LEISURE COMMITTEE	7 SEPTEMBER 2017	13
EXCLUSION OF THE PUBLIC			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

RECOMMENDATION

Members are invited to consider passing a resolution concerning the exclusion of the public from the meeting in accordance with the provisions of Section 100(A)(4) of the Local Government Act 1972 on the grounds that the business to be discussed is exempt information as defined under paragraph 3 of schedule 12A to the Local Government Act 1972, Information relating to the financial or business affairs of any particular person (including the authority holding that information).