



Minutes

TOURISM AND LEISURE COMMITTEE

Date:	Thursday, 7 January 2016
Venue:	Town Hall, St Annes.
Committee Members:	Councillor Cheryl Little (Chairman) Councillor Tim Ashton (Vice-Chairman) Councillors Frank Andrews, Christine Akeroyd, Jan Barker, Brenda Blackshaw, Julie Brickles, Richard Fradley, Paul Hodgson, Sandra Pitman, Raymond Thomas.
Officers Present:	Allan Oldfield, Paul Walker, Darren Bell, Gary Sams, Lyndsey Lacey- Simone, Mark Wilde
Other Attendees:	Simon Thorpe (Project Manager at Lytham Hall)
Members of the public:	2 members of the public were present

Public Platform

There were no speakers under the Public Platform arrangements.

1. Declarations of interest

Members were reminded that any disclosable pecuniary interests should be declared as required by the Localism Act 2011 and any personal or prejudicial interests should be declared as required by the Council's Code of Conduct for Members. There were no declarations of interest.

2. Confirmation of Minutes

RESOLVED: To approve the minutes of the Tourism and Leisure Committee held on 12 November 2015 as a correct record for signature by the Chairman.

3. Substitute members

The following substitution was reported under Council procedure rule 24(c):

Councillor Frank Andrews for Councillor Vince Settle

Decision Items

4. Grant of Easement over land adjacent to 37 Wood Street St Annes

Gary Sams (Principal Estates Surveyor) was invited to introduce the report regarding the grant of an easement over land to 37 Wood Street, St Annes.

In brief, the report set out the background to the matter together with an overview of the current access problem/proposed solution. In addition, a copy of the valuation report and the associated legal and policy considerations were included within the report.

Members sought clarification on a number of areas including: access arrangements/legalities, potential for any tree loss together with regeneration related matters.

After full consideration it was RESOLVED to agree to the sale of an easement of access over land at Wood Street, St Annes at a nominal price of £1.

5. Lytham Hall Progress Report – Coastal Revival Fund

The Chairman invited Darren Bell (Head of Leisure and Cultural Services) and Simon Thorpe (Project Manager at Lytham Hall) to the table to provide an updated report on the Lytham Hall project.

Members were reminded that the project is made up of 3 elements –

- Advance technical work prior to the start of the main exterior refurbishment of the hall contract
- Creation of a joinery workshop
- Preparation of a conservation management plan

Mr Thorpe went on to provide members with further details of the project including the procurement process and cost breakdown of the scheme. Members were reminded that as part of the Department of Communities and Local Government grant conditions, there is a requirement for the Council to act as the accountable body to administer the grant.

Further to the above, Mr Thorpe went on to provide a brief overview of potential future project work relating the development of the parkland as part of a lottery bid.

Members commented on various aspects of the project including: the requirement to spend the money before the 31 March 2016, local apprenticeships schemes and the potential for donations from local businesses to support future schemes.

Members were advised that a formal agreement would have to be put in Place between the Council and the Heritage Trust North West to ensure that all the project outputs are delivered.

Following full consideration IT WAS RESOLVED:

1. To recommend to the Finance & Democracy Committee the approval of a fully funded addition of £47,000 to the Councils 2015/16 Capital Programme towards the restoration of Lytham Hall to be met from a grant from the Coastal Revival Fund of the same amount.
2. To agree that, subject to approval of the addition to the Capital Programme by the Finance & Democracy Committee as described above, the delivery of the project is to be achieved through the engagement of consultants/contractors and suppliers to deliver the various elements of the project in line with the Councils financial regulations and contract rules and procedures.
3. To recommend to the Finance & Democracy Committee the approval of one single payment of the grant upon the receipt of supporting invoices from Lytham Hall (Heritage Trust North West).

6. Budget Setting – Fees and Charges

Paul Walker (Director of Development Services) introduced the report. In doing so, he advised that the schedule of fees and charges were reviewed by budget holders each year in preparation for the budget setting process. Presented to the committee (as an appendix) were the proposed schedule of fees and charges for those services within the committee's remit.

Clarification was sought by members on a number of items listed on the schedule. These were addressed in turn by the relevant officer.

Following discussion, the committee RESOLVED

1. To recommend to Council a proposed schedule of fees and charges applicable for 2016/17; and
2. To note that the final fees and charges for 2016/17 will be approved by the Budget Council in March 2016.

Information Items

7. General Fund Revenue Budget Monitoring report 2015/16 – Position as at 30 November 2015

This report provided an update of the Council's General Fund Revenue Budget as at 30 November 2015 specifically for those areas under the Committee's remit.

8. Capital Programme Monitoring Report 2015/16 – position as at 30th November 2015

This report provided an update of the Council's approved Capital Programme as at 30 November 2015 specifically for those schemes under the Committee's remit.

9. Freckleton Memorial Gardens Community Project

This report provided an update on the community project to create a fully inclusive play area and surrounding gardens for the community to enjoy within the current Freckleton Park. A further decision report will be presented to the Committee once the final scheme has been agreed and tendered.

10. Mid-Year Performance 2015-16

This report provided details of the key performance outcomes (relevant to the remit of the committee) for the first half of the financial year 2015/16.

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