

DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
HEAD OF GOVERNANCE	PLANNING COMMITTEE	8 JUNE 2022	8
SUBSTITUTES AT PLANNING COMMITTEE			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

The report deals with the nomination of substitutes at Planning Committee.

Standing Order 24 of the Rules of Procedure (Part 4) of the Constitution provides for the arrangements for dealing with substitutes at Planning Committee. Substitutes must be drawn from a pool of ten reserve planning committee members, who are appointed by the committee and who must have had or intend to undertake or proposed to undertake appropriate training.

It is understood that there is a desire to make changes to the current pool of reserve planning committee members. This report sets out the relevant standing order and invites the committee to make the changes.

RECOMMENDATIONS

The Committee is invited to appoint or re-appoint up to ten members to be reserve planning members for the purposes of Standing Order 24 of the Rules of Procedure.

SUMMARY OF PREVIOUS DECISIONS

The Planning Committee approves appointments to substitutes each term and vacancies as they arise.

CORPORATE PRIORITIES	
Economy - To create a vibrant and healthy economy	✓
Environment - To deliver services customers expect	✓
Efficiency - By spending money in the most efficient way	✓
Tourism - To create a great place to live or visit	✓

REPORT

1. The report deals with the nomination of substitutes at Planning Committee.
2. The present rules about substitutes at Planning Committee are contained in Standing Order 24 of the Rules of Procedure in Part 4 of the Constitution. An extract is set out below:

“24 SUBSTITUTES AT PLANNING COMMITTEE

- (a) *If he will be absent from the whole of a meeting of the Planning Committee, a member of that committee may, subject to paragraph (b), be represented by a Reserve Planning member but only if the intended substitution is notified to the Director of Resources (or her representative) no later than the day before the meeting either:*
- (i) *by the member who will be absent; or*
 - (ii) *by or on behalf of the leader of his political group (provided that the member who will be absent does not notify a substitution at any time before the start of the meeting).*
- (b) *A Reserve Planning Member is a member who has been named as such by the Planning Committee.*
- (c) *There can be no more than ten Reserve Planning Members at any time.*
- (d) *The Planning Committee can only name as a Reserve Planning Member a member whom they consider:*
- (i) *has a sufficient level of experience or training to enable him to contribute to the work of the committee; and*
 - (ii) *is willing and available to frequently attend meetings of the committee (whether or not acting as a substitute)”.*

3. Currently, there are 10 substitute members. It is understood that there is a desire to make changes to the current pool of reserve planning committee members.
4. The Committee is invited to appoint or re-appoint ten members to be reserve planning members for the purposes of Standing Order 24.

IMPLICATIONS	
Finance	No implications arising from this report
Legal	No implications arising from this report
Community Safety	No implications arising from this report
Human Rights and Equalities	No implications arising from this report
Sustainability and Environmental Impact	No implications arising from this report
Health & Safety and Risk Management	No implications arising from this report

LEAD AUTHOR	CONTACT DETAILS	DATE
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Name of document	Date	Where available for inspection
None		

