



FYLDE BOROUGH COUNCIL



Meeting Agenda

Council Meeting
Fylde Rugby Club, Blackpool Road, Ansdell
Monday 3 March 2008, 5:00pm

Copies of the 2008/09 draft budget can be viewed on the Council Website under Revenue Draft Budget. A hard copy can be made available to councillors & members of the public who should contact Democratic Services & Member Support on 01253 658502 or email peterw@fylde.gov.uk.

Any members of the public wishing to attend should note that the maximum capacity of the meeting room is 100 persons.

This meeting will be filmed for publication on the Council web site



COUNCIL MEETING

FYLDE RUGBY CLUB, ANSDELL
on
MONDAY 3rd MARCH 2008 at 5:00pm

The Mayor – Mr W.J Prestwich
Deputy Mayor – Mr R.A Fulford-Brown

Councillors
B.M. Ackers
B. Aitken
C. E. Akeroyd
T. Ashton
K. Beckett
J. B. Bennett
K. Buckley
G. Caldwell
D.M. Chedd
M. Chew
E. Clarkson
P. Collins
J. L. Coombes
M.S. Cornah
J.R Davies
B. Douglas
R. K. Eastham
D. Eaves JP
S. M Fazackerley
Dr T. J Fiddler
P.A. Fieldhouse
T. Ford JP
L. Greening
C. Halewood
P. Hardy

Councillors
K. Harper
P.J. Hayhurst
H. Henshaw, A.D.K (Malaysia)
K. Hopwood
K. Hyde
A. Jacques
C. Little
J.K. Mulholland
L.J. Nulty
E.A. Oades
J.C. Owen
B. Pagett
A.G. Pounder
D.S. Prestwich
S. P. Renwick
L. Rigby
P. Rigby
E.M Silverwood
J.R Singleton
R. S. Small
H.A Speak
W. Thompson
T. Threlfall
F.C Wilson

Philip Woodward – Chief Executive

Contact: Peter Welsh (01253) 658502 Email: peterw@fylde.gov.uk



CORPORATE OBJECTIVES

The Council's investment and activities are focused on achieving our five key objectives which aim to :

- Conserve, protect and enhance the quality of the Fylde natural and built environment
- Work with partners to help maintain safe communities in which individuals and businesses can thrive
- Stimulate strong economic prosperity and regeneration within a diverse and vibrant economic environment
- Improve access to good quality local housing and promote the health and wellbeing and equality of opportunity of all people in the Borough
- Ensure we are an efficient and effective council.

CORE VALUES

In striving to achieve these objectives we have adopted a number of key values which underpin everything we do :

- Provide equal access to services whether you live in town, village or countryside,
- Provide effective leadership for the community,
- Value our staff and create a 'can do' culture,
- Work effectively through partnerships,
- Strive to achieve 'more with less'.

PROCEDURAL ITEMS	
1. DECLARATIONS OF INTEREST - <i>If a member requires advice on declarations of interest he/she is advised to contact the legal services executive manager in advance of the meeting. (For the assistance of members an extract from the Council's Code of Conduct is attached).</i>	7
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Personal interests

8.—(1) You have a personal interest in any business of your authority where either—

(a) it relates to or is likely to affect—

- (i) any body of which you are a member or in a position of general control or management and to which you are appointed or nominated by your authority;
- (ii) any body—
 - (aa) exercising functions of a public nature;
 - (bb) directed to charitable purposes; or
 - (cc) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union),

of which you are a member or in a position of general control or management;

- (i) any employment or business carried on by you;
 - (ii) any person or body who employs or has appointed you;
 - (iii) any person or body, other than a relevant authority, who has made a payment to you in respect of your election or any expenses incurred by you in carrying out your duties;
 - (iv) any person or body who has a place of business or land in your authority's area, and in whom you have a beneficial interest in a class of securities of that person or body that exceeds the nominal value of £25,000 or one hundredth of the total issued share capital (whichever is the lower);
 - (v) any contract for goods, services or works made between your authority and you or a firm in which you are a partner, a company of which you are a remunerated director, or a person or body of the description specified in paragraph (vi);
 - (vi) the interests of any person from whom you have received a gift or hospitality with an estimated value of at least £25;
 - (vii) any land in your authority's area in which you have a beneficial interest;
 - (viii) any land where the landlord is your authority and you are, or a firm in which you are a partner, a company of which you are a remunerated director, or a person or body of the description specified in paragraph (vi) is, the tenant;
 - (ix) any land in the authority's area for which you have a licence (alone or jointly with others) to occupy for 28 days or longer; or
- (b) a decision in relation to that business might reasonably be regarded as affecting your well-being or financial position or the well-being or financial position of a relevant person to a greater extent than the majority of other council tax payers, ratepayers or inhabitants of the ward, as the case may be, affected by the decision;

(2) In sub-paragraph (1)(b), a relevant person is—

- (a) a member of your family or any person with whom you have a close association; or
- (b) any person or body who employs or has appointed such persons, any firm in which they are a partner, or any company of which they are directors;
- (c) any person or body in whom such persons have a beneficial interest in a class of securities exceeding the nominal value of £25,000; or
- (d) any body of a type described in sub-paragraph (1)(a)(i) or (ii).

Disclosure of personal interests

9.—(1) Subject to sub-paragraphs (2) to (7), where you have a personal interest in any business of your authority and you attend a meeting of your authority at which the business is considered, you must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent.

- (2) Where you have a personal interest in any business of your authority which relates to or is likely to affect a person described in paragraph 8(1)(a)(i) or 8(1)(a)(ii)(aa), you need only disclose to the meeting the existence and nature of that interest when you address the meeting on that business.
- (3) Where you have a personal interest in any business of the authority of the type mentioned in paragraph 8(1)(a)(viii), you need not disclose the nature or existence of that interest to the meeting if the interest was registered more than three years before the date of the meeting.
- (4) Sub-paragraph (1) only applies where you are aware or ought reasonably to be aware of the existence of the personal interest.

- (5) Where you have a personal interest but, by virtue of paragraph 14, sensitive information relating to it is not registered in your authority's register of members' interests, you must indicate to the meeting that you have a personal interest, but need not disclose the sensitive information to the meeting.
- (6) Subject to paragraph 12(1)(b), where you have a personal interest in any business of your authority and you have made an executive decision in relation to that business, you must ensure that any written statement of that decision records the existence and nature of that interest.
- (7) In this paragraph, "executive decision" is to be construed in accordance with any regulations made by the Secretary of State under section 22 of the Local Government Act 2000(d).

Prejudicial interest generally

- 10.—**(1) Subject to sub-paragraph (2), where you have a personal interest in any business of your authority you also have a prejudicial interest in that business where the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice your judgement of the public interest.
- (2) You do not have a prejudicial interest in any business of the authority where that business—
- (a) does not affect your financial position or the financial position of a person or body described in paragraph 8;
 - (b) does not relate to the determining of any approval, consent, licence, permission or registration in relation to you or any person or body described in paragraph 8; or
 - (c) relates to the functions of your authority in respect of—
 - (i) housing, where you are a tenant of your authority provided that those functions do not relate particularly to your tenancy or lease;
 - (ii) school meals or school transport and travelling expenses, where you are a parent or guardian of a child in full time education, or are a parent governor of a school, unless it relates particularly to the school which the child attends;
 - (iii) statutory sick pay under Part XI of the Social Security Contributions and Benefits Act 1992, where you are in receipt of, or are entitled to the receipt of, such pay;
 - (iv) an allowance, payment or indemnity given to members;
 - (v) any ceremonial honour given to members; and
 - (vi) setting council tax or a precept under the Local Government Finance Act 1992.

Prejudicial interests arising in relation to overview and scrutiny committees

- 11.—** You also have a prejudicial interest in any business before an overview and scrutiny committee of your authority (or of a sub-committee of such a committee) where—
- (a) that business relates to a decision made (whether implemented or not) or action taken by your authority's executive or another of your authority's committees, sub-committees, joint committees or joint sub-committees; and
 - (b) at the time the decision was made or action was taken, you were a member of the executive, committee, sub-committee, joint committee or joint sub-committee mentioned in paragraph (a) and you were present when that decision was made or action was taken.

Effect of prejudicial interests on participation

- 12.—**(1) Subject to sub-paragraph (2), where you have a prejudicial interest in any business of your authority—
- (a) you must withdraw from the room or chamber where a meeting considering the business is being held—
 - (i) in a case where sub-paragraph (2) applies, immediately after making representations, answering questions or giving evidence;
 - (ii) in any other case, whenever it becomes apparent that the business is being considered at that meeting;
 unless you have obtained a dispensation from your authority's standards committee;
 - (b) you must not exercise executive functions in relation to that business; and
 - (c) you must not seek improperly to influence a decision about that business.
- (2) Where you have a prejudicial interest in any business of your authority, you may attend a meeting (including a meeting of the overview and scrutiny committee of your authority or of a sub-committee of such a committee) but only for the purpose of making representations, answering questions or giving evidence relating to the business, provided that the public are also allowed to attend the meeting for the same purpose, whether under a statutory right or otherwise.

1. DECLARATIONS OF INTEREST

Members are reminded that any personal/prejudicial interests should be declared as required by the Council's Code of Conduct adopted in accordance with the Local Government Act 2000.

2. CONFIRMATION OF MINUTES

To confirm as a correct record the minutes of the Council meeting held on 28 January 2008. (Appended at the back of the agenda)

3. MAYOR'S ANNOUNCEMENTS

4. CHIEF EXECUTIVE'S COMMUNICATIONS

The Chief Executive to report receipt of any relevant communications that have been received subsequent to sending out this agenda.

5. QUESTIONS FROM MEMBERS OF THE COUNCIL

6. QUESTIONS FROM MEMBERS OF THE PUBLIC

REPORT



REPORT OF	MEETING	DATE	ITEM NO
FINANCE DIRECTOR	COUNCIL	3 RD MARCH 2008	7

MEDIUM TERM FINANCIAL STRATEGY (INCLUDING GENERAL FUND, CAPITAL PROGRAMME & TREASURY MANAGEMENT 2007/08 TO 2010/11)

Public Item

This item is for consideration in the public part of the meeting.

Summary

This report updates the Council's Medium Term Financial Strategy (MTFS) considered and recommended by Cabinet in February for the four years 2007/08 to 2010/11 and provides a forecast of future levels of income, expenditure and savings required in order to maintain the Council's minimum revenue reserves position.

Recommendations

1. That Cabinet recommends that Council approves:

General Fund

- i) The Draft Policy Budget 2008/09 and Draft Fees and Charges schedule 2008/09, together with the amendments set out in Appendix B;
- ii) That the Savings Options as set out in Appendix D be approved;
- iii) The Revised Estimates for 2007/08 of £11,513,372 and the General Fund Budget for 2008/09 of £10,911,497 which included the amendments listed in Appendix B;
- iv) An increase of Council Tax of 4.99% with an average Band D (including special expenses) of £169.01 for Council Tax 2008/09 excluding Parish Precepts; and,
- v) That the resolutions of the former Policy and Resources Committee of 15 January 2001, relating to special expenses (minute 13), be rescinded in relation to categories (a) and (b) as set out in the minute, so that items falling within those

categories (parks, gardens, open spaces and games sites) or within this resolution but outside those categories (Christmas lights/trees) will become the council's special expenses under section 35(2)(d) of the Local Government Finance Act 1992 and that the items of Special Expenses as listed in paragraph 9.4 be approved.

- vi) That the principle of differential taxation be agreed and the impact is set out in Table A of Appendix E.

Capital Programme

- (vii) Approve the Capital Programme for the years 2007/08 to 2011/12 as set out in Appendix G;

Treasury Management

- viii) Adopt the Prudential Indicators and Limits contained within Appendix H of the report;
- ix) Approve the Minimum Revenue Provision (MRP) Statement which sets out the Council's policy on MRP within Appendix H; (Section 3)
- x) Approve the Treasury Management Strategy, and the Treasury Prudential Indicators contained within Appendix I; and,
- xi) Approve the Investment Strategy and criteria contained in the Treasury Management Strategy within Appendix I (Section 5) and Counterparty Criteria within Appendix I (Table 6)

Cabinet Portfolio - The item falls within the following Cabinet portfolio:

Finance and Efficiency - Councillor Paul Rigby

Report

1. INFORMATION

1.1 In order to 'scene set' the current financial position for the Council is summarised for Members as follows:

(i) Original Budget 2007/8

At Council in February 2007 a gross budget of £10.543m was approved. After a contribution from reserves of £297k this left a total of £10.246m to be financed by Government Grant of £5.456m and Council Tax of £4.790m. Reserve balances at the 31st March 2008 were forecast to be £0.804m. In agreeing the original budget for 2007/08 a number of key financial risks were highlighted the main ones being:-

- a. the impact of the Job Evaluation exercise; and,

b. the Concessionary Fares expenditure.

(ii) General Fund (GF) Quarterly Budget Monitoring 2007/08

The second quarter GF monitoring report to the end of September 2007 for 2007/08 identified a number of areas which were overheating with a total projected overspend of £147k. As a result Cabinet noted that it may become necessary to take remedial action to contain spending within approved budgets depending on the outcome of the 2008/09 financial settlement.

2. AIMS & OBJECTIVES OF THE MEDIUM TERM FINANCIAL STRATEGY (MTFS)

- 2.1 The overall aim of the Council's Medium Term Financial Strategy is to maximise the resources available to achieve the Authority's Vision and Corporate Priorities and at the same time minimise the cost to the Council Tax payer. The detail of the Medium Term Financial Strategy is set out in Appendix A.
- 2.2 The Medium Term Financial Strategy is a comprehensive view of the Council's financial position and takes into account overall revenue balances, revenue spending, capital spending and Treasury Management issues.
- 2.3 Using the parameters set out in the Medium Term Financial Strategy, a four year forecast is prepared which identifies the key financial challenges facing the Authority.
- 2.4 Members should note that the Medium Term Financial Strategy and forecast will be supported by a number of monitoring procedures. These are as follows:
- General Fund Quarterly Budget Monitoring;
 - Capital Programme Quarterly Monitoring;
 - Treasury Management Quarterly Monitoring; and,
 - Annual Outturn reports for Capital, General Fund and Treasury Management

3. THE GENERAL FUND REVENUE FORECAST

- 3.1 In rolling forward the General Fund Budget forecast a number of assumptions and changes have been made. These are as follows:

General Assumptions

- General Price, Income Inflation and Pay Award Inflation have been included at 2.5% per annum;
- Pension increases of 1% in 2008/09, 2% in 2009/10 and 3% thereafter,
- Local Government Finance Grant has been updated as a result of the Comprehensive Spending Review (CSR) the impact and implication of which are contained elsewhere in this report.;
- A Council tax increase of 4.99% from 2008/09 onwards;
- Investment income has been increased as a result of interest rates being higher than anticipated;

- Provision of £417k has been made for borrowing for capital; and,
- Members are also reminded that the forecast includes Job Evaluation additional costs of £200k per annum from 2008/09 onwards.

3.2 In addition the following items have been adjusted in this latest forecast as a result of updated financial information.

(i) Concessionary Fares – the forecast adjustments are split into two main areas:

(a) General Usage

Usage including cross boundary travel continues to fluctuate and the forecast figures for future years have been adjusted accordingly.

(b) New National Scheme from April 2008

The impact on the Council by the introduction of the new National Travel Scheme from April, 2008 has been included in the latest forecast on the following basis:-

- Additional Government grant of £275k p.a. (rising to £289k in 2010/11) has been included in line with the CSR announcement.
- Additional expenditure of £94k has been included on the basis of a report produced by Lancashire County Council on the assumption that the “Lancashire Scheme” discretions (excluding pre 9.30 a.m. travel) apply in addition to the statutory requirements.

Members should be aware that agreement has been made in principal regarding a possible “Lancashire Wide” pooling scheme for 2008/09. The details of which is still to be agreed.

(ii) Street Scene Services

(a) Vehicle Fleet Deficit

As a result of the work on the budget a significant deficit has been identified in 2007/08. Consequently, the draft budget for the vehicle fleet has been increased in the forecast. The reasons for this deficit are being investigated and Members will be updated once the investigations are concluded.

(iii) Debt Management Costs

The cash flow implications and associated interest calculations have had to be reassessed in light of this latest forecast position. These changes are based on the savings requirement contained in Appendix C being achieved.

(iv) Asset Management Strategy - Planned Maintenance Programme

Officers have previously identified the investment required to meet the Council’s property maintenance requirements. A provision of £420k per annum is included in the forecast in recognition of this need and it is anticipated that this level will be sufficient in the medium term. This figure is

likely to be revised in light of future asset reviews and accommodation needs as details emerge.

The Council has embarked on a strategy to reconcile its operational facilities and refurbish its main building including Once Stop Shop/Customer access facility and back office accommodation and civic facilities. This strategy is based on no additional revenue costs being required and the whole project funded by the disposal of assets which are surplus to operational requirements. This implies that the existing facilities will not require capital investment in the meantime except for urgent revenue works of a health and safety nature.

The possible retention of the Council's swimming pools would require provision to be made in future Capital programmes for major building works. In the short term this programme is estimated at around £100k per year for all properties for each of the next four years, however by 2012/13 this rises to £450k per annum. However, if the savings recommendations are approved these works will not be required.

3.3 The forecasted financial impact of these changes are summarised at Appendix B and their impact has been included in the current forecast shown at Appendix C.

3.4 Appendix D identifies the savings required to maintain overall revenue balances in line with the minimum revenue balance of £530k.

4.0 COMPREHENSIVE SPENDING REVIEW (CSR)

4.1 The CSR for three years commencing 2008/09 was confirmed on the 24th January 2008. It contained an increase in Aggregate External Finance nationally of 3.7%, 2.8% and 2.6% in cash terms, equivalent to real term increases of 0.9%, 0.1% and -0.1% over the 3 years.

4.2 The contribution from the Government is falling with Revenue Support Grant nationally reducing from £4.063m to £2.909m. Consequently, the real term increases in grant support are being funded by business through the National Non Domestic Rates.

4.3 The implications of the settlement for the Council are set out in the Table below:

	2008/09	2009/10	2010/11
	£m	£m	£m
Grant included in previous forecast	5.592	5.732	5.875
New CSR allocation	5.600	5.719	5.859

4.4 Consequently the above changes have been reflected in the latest forecast. An appropriate response has been sent on behalf of the Council to the Government.

4.5 Cabinet also agreed to write to Government regarding the Council's situation. At the time of writing this report no response had been received.

5. LINKS TO THE POLICY FRAMEWORK AND OTHER ENABLING STRATEGIES

- 5.1 The MTFS is consistent with the Council's Policy Framework e.g. the Community Strategy and the Corporate Plan and reflects the plans set out in them.
- 5.2 In addition to the MTFS the Council has a number of enabling strategies covering:
- The Human Resource Strategy
 - The ICT Strategy
 - The Procurement Strategy

The MTFS includes the financial impact of the plans emanating from these strategies both positive and negative. The plans themselves have been developed to be consistent with the Council's available financial resources and are therefore affordable and in some cases will actually drive savings.

- 5.3 Notes identifying specific links between the enabling strategies and the MTFS are set out in Appendix J.

6. GENERAL FUND RESERVE AND OTHER EARMARKED RESERVES & PROVISIONS

- 6.1 The Council's General Fund Revenue balance at 31st March 2007 was £804k. This compares with the previously recommended level of minimum revenue balance of £530k
- 6.2 The Council also carries a number of other provisions, reserves and balances which are held for three main purposes.
- A working balance to help cushion the impact of uneven cash flows and avoid unnecessary temporary borrowing, this forms part of what is commonly referred to as 'general revenue balances'
 - Reserves and provisions which are earmarked for specific purposes
 - A contingency to cushion the impact of unexpected events or emergencies.
- 6.3 Within the existing statutory and regulatory framework, it is the responsibility of the Chief Finance Officer (Section 151) to advise local authorities about the level of balances and reserves that they should hold and to ensure that there are clear protocols for their establishment and use.
- 6.4 Accordingly I have reviewed the current reserves and provisions and propose that £1.278m is released into the General Fund balance during 2007/08. The detail of the items making up this figure is set out in Appendix F.

7. COLLECTION FUND

- 7.1 The Collection Fund balance as at 31st March 2007 was a deficit of £165k. The balance will be allocated between Fylde Borough Council, Lancashire County Council,

Lancashire County Fire Authority and Lancashire Police Authority, in accordance with the regulations.

8. KEY AREAS OF FINANCIAL RISK TO THE GENERAL FUND REVENUE BUDGET FORECAST.

In considering this forecast Members should note that there are a number of significant risks which are set out as follows:

8.1 Concessionary Fares

The Government intends to implement a new national scheme from April 2008. The principles of which are as follows:

- The scheme will apply to regional bus journeys and regional bus operators only. Cost of the new scheme will be calculated and met by Authorities based on the starting point of each passenger journey. (Under the current scheme the Council pays for local journeys for residents of Fylde within defined zones.)
- New national travel cards will have to be issued to all current bus users. This will provide the Council with a more accurate costing of the scheme. How this will ultimately impact on the scheme costs will not be known until the new financial year.
- Although additional expenditure has been included in the forecast for the increased take up of the service, no provision has been made for changes that may arise as a result of the new costing methodology.

8.2 Job Evaluation

The total provision of £200k per annum agreed by Members has been included in the forecast. Members need to be aware that a number of staff are likely to appeal, and whilst provision has been made for successful appeals its adequacy will depend on the final numbers involved.

8.3 LATS (Landfill Allowance Trading Scheme) from April 2008

The LATS legislation principally affects waste disposal authorities i.e. Metropolitan, County and Unitary Councils. The scheme imposes fines if authorities exceed targets (which from April, 2008 onwards get much tougher) for the land filling of waste. There is an impact on trade waste collected by this authority as the tonnage contributes towards Lancashire County Council's LATS allocation. Additional disposal costs will need to be passed onto the Council's trade waste customers which over the medium term is expected to result in a reduction in income for this service.

8.4 Contract Risks - Variation Orders

The Council has entered into a number of contracts with other Local Authorities to provide services. Whilst contingencies have been provided in some areas the Council may be exposed to increased costs as a result of Variation Orders to external contracts.

8.5 Property Income – Refuse Collection Contract

Within the Waste Collection Contract there is a clause in respect of additional charges for new properties coming on stream. Increases in future years revenue from these charges has been included in the forecast. Concern has been expressed by the client regarding the level of these charges. Whilst these charges are legitimate from the Councils' perspective further consideration may need to be given to the level of these charges to enable the shared services agenda to be progressed.

8.6 Decriminalised Parking Enforcement (DPE)

The Council is part of the Lancashire-wide DPE arrangement which is currently showing a loss on activities and there is some concern that the service may not break even as planned over the initial five year period. Lancashire County Council has started a review of the scheme to assess the financial viability over the life of the current scheme. The outcome of this review is not known at time of writing this report.

8.7 Sand Extraction Income

Members will be aware that conditions which were attached to the planning permission for sand extraction are currently under review by Lancashire County Council (as the mineral planning authority). Sand extraction can continue in the meantime and income has been included throughout the life of the MTFs. Consequently, the situation will need to be closely monitored and appropriate action taken if changes to planning conditions are imposed.

8.8 Core Strategy

The Core Strategy is an essential document which underpins the whole of the Local Development Framework (LDF process). It provides a long term, spatial and strategic vision for the area. Up to now funding for work on the Core Strategy has been through Planning Delivery Grant (PDG). However, this funding stream has now been fully committed. A revenue growth bid for £89k was made but given the severe pressure on this budget no growth bids have been considered for 2008/09. Consequently, work on the Core Strategy will be severely delayed having an impact on time scales already agreed with GONW, Blackpool and Wyre Councils. This issue will be a priority 2008/09 should any additional resources become available.

8.9 Beach Patrol Service

Work undertaken in 2006 by Consultants concluded that the Council should allocate additional resources to the Beach Patrol Service to provide greater reassurance to the safety of our beaches. A balance of £15k is required to progress this work which again should receive some priority in the new financial year should any additional resources become available.

9. CONCLUSIONS – GENERAL FUND

- 9.1 The pressures on the Council's Revenue Fund continue to grow. The single most significant pressure is that as a result of the Statutory Concessionary Fares scheme, which the Council has little control over. It is anticipated that the new national scheme from April, 2008 will continue to add to the Council's revenue budget pressure.
- 9.2 In order to maintain the Council's minimum general revenue balances of £530k at the end of the forecast, significant revenue savings have been identified.
- 9.3 Included within the savings identified is the sum of £270k in respect of the removal of grants to Parish Councils (e.g. open spaces grant). The impact of accepting this saving will be to cease payment of grants to Parish Councils for them to fund expenditure on their facilities, such as the maintenance of parks, open spaces, and sports facilities which they own. Parish Councils would then have the option to precept for these services themselves.
- 9.4 In areas where the Borough Council provides these services (i.e. in St. Annes, Lytham and Kirkham) the cost of parks, open spaces and sports facilities maintenance have been separately identified and charges directly to those areas (technically known as a "special expenditure"). The impact of this "differential taxation" model and special expenditure on the various parish and non parish areas is detailed at Appendix E.

The following table details the estimates of special expenses:

Special Expenses

	Games Sites	Parks Operations	Christmas Trees/Lights	Total
St. Annes/Lytham	305,365	849,289	7,700	1,162,354
Kirkham	35,925	115,812	900	152,637
TOTAL	341,290	965,101	8,600	1,314,991

- 9.5 Members should be aware that at the time of this reports publication, information had not been received from Elswick Parish Council. Consequently, the maximum amount allowed by statute has been included in Appendix E. Should a formal precept be received by the Borough Council amended documentation will be available at the Council meeting. If no precept is received from Elswick Parish Council, which includes the impact of differential taxation, no budget provision will be available for the cost of parks, open spaces and sports facilities in that parish.

10. THE CAPITAL PROGRAMME

- 10.1 Capital Expenditure is defined as expenditure on the acquisition of a fixed asset and/or expenditure which adds value (not merely maintains) to the value of an existing fixed asset. Examples of fixed assets are; land, building, plant and vehicles. Capital

expenditure also includes the making of an advance, grant or other finance assistance towards expenditure which would if incurred by the Council be classed as capital expenditure (as already defined.)

- 10.2 The Capital Programme will be updated continually for agreed changes and reported to the Cabinet (Finance & Efficiency) during the financial year on a quarterly basis.
- 10.3 The latest updated Capital Programme Summary is set out in the Table below. Full detail is given in Appendix G. There have been a number of changes to profiling and scheme values, but this has no overall effect on the Capital financing of the programme. This also includes slippage from the previous year's programme. A prudent approach is taken in preparing the programme to ensure that financing resources are only recognised when there is relative certainty that they will be received.

SUMMARY CAPITAL PROGRAMME & FINANCING STATEMENT

	Estimate 2007/08 £000	Estimate 2008/09 £000	Estimate 2009/10 £000	Estimate 2010/11 £000	Estimate 2011/12 £000	TOTAL £000
Estimated Expenditure						
Community & Cultural Services	177	223	35	0	0	435
Corporate Policy & Performance	22	0	0	0	0	22
Consumer Wellbeing & Protection	893	983	893	893	893	4,555
Strategic Planning & Development	689	715	3,064	2,942	0	7,410
Streetscene Services	1,011	1,716	1,115	30	30	3,902
Total Capital Payments	2,792	3,637	5,107	3,865	923	16,324
Estimated Resources						
General Fund :						
Capital Receipts	50	150	3,309	3,042	100	6,651
Earmarked Reserves	79	0	0	0	0	79
Leasing	300	0	800	0	0	1,100
Grants	1,428	2,604	1,029	694	694	6,449
Direct Revenue Finance	7	0	0	0	0	7
Prudential Borrowing	928	883	-31	129	129	2,038
	2,792	3,637	5,107	3,865	923	16,324
Total surplus (-)/shortfall in year	0	0	0	0	0	0

10.4 Capital schemes are directly linked with the Council's priorities. Major items of enhancement or renewal are identified via the Council's Asset Management Plan.

10.5 Financing The Capital Programme

Having determined its priorities, the Council finances the Capital Programme from a variety of sources.

(i) Capital Grant Allocation

During 2006/07 the Government replaced its system of supported borrowing based on capital allocations with a single capital cash grant. The grant paid in 2006/07 was £395k and this has been included in future years. The actual grant received will depend on future government support. The grant is used to resource an equal amount of expenditure on Housing Strategic schemes. The remainder of the Capital Programme is resourced from other sources.

(ii) Disabled Facilities Grants

The Council receives a specified government capital cash grant to be spent on Disabled Facilities Grants. The grant allocation represents a contribution of a maximum of 60% towards expenditure on Disabled Facilities Grants, the Council finances the remaining 40%.

(iii) Capital Receipts

A key element to resourcing the programme is receipts from the disposal of assets in particular the Town Hall accommodation scheme is expected to be fully financed by Capital Receipts.

(iv) External Funding

The Council strives to maximise opportunities to secure external resources and to work in partnership with other organisations to ensure that the Council's Capital investment priorities are delivered.

(v) Prudential Borrowing/Leasing

In accordance with the Government's Prudential Code for Capital Finance the authority is able to borrow in order to resource capital expenditure provided that it's capital spending plans are affordable, prudent and sustainable. In assessing these criteria the Council must look at the impact of its capital investment plans on the Council Tax-payer.

Prudential Borrowing may be appropriate for developing "Invest to Save" or "Payback" schemes within a climate of scarce resources. These are schemes which can deliver revenue efficiencies and savings or generate new income which would repay the principal and interest costs of the borrowing. Each scheme proposed is subject to a financial analysis and review on a scheme by scheme basis.

(vi) Revenue Funding

The Council is using small amounts of any direct revenue funding and earmarked reserves to finance the Capital Programme.

10.6 KEY AREAS OF FINANCIAL RISK TO THE CAPITAL PROGRAMME

There are a number of financial risk areas on the Capital Programme for Members to be aware of.

(i) Capital Receipts.

Forecasts of Capital Receipts are a best estimate. Actual sales are dependent on future market conditions and cannot be predicted with certainty. This results in an inherent risk in the forecast level of resources particularly in the latter years of the programme.

(ii) Capital Grants

The amount of Capital Grant allocation and Disabled Facilities Grant will always depend on future government decisions. The grant settlements from 2008/9 to 2011/12 are currently estimates and are only confirmed in the year they are due. Any reduction in government grants will have a direct impact on the level of Capital Programme work that can be undertaken.

10.7 CONCLUSIONS – CAPITAL PROGRAMME

There continues to be the need to monitor closely, capital expenditure in terms of both the amount of spend and the finance of this, given the ongoing financial risks as set out in this report.

11. TREASURY MANAGEMENT STRATEGY (Inc. PRUDENTIAL INDICATORS)

11.1 The objective of the Prudential Code for Capital Finance in Local Authorities (the Code) is to provide a framework to ensure that the Council's Capital and Revenue Budget Plans are affordable, prudent and sustainable.

11.2 The Prudential Code requires the Council to approve, revise and monitor a number of mandatory Prudential Indicators covering the forthcoming three years. These are detailed in Appendix H.

11.3 The Chartered Institute of Public Finance and Accountancy (CIPFA) Code of Practice on Treasury Management requires the Council to review and approve a Treasury Management Strategy. This strategy covers the operation of the treasury function, its expected activities for the forthcoming year and also includes a number of Prudential Indicators. This Strategy is set out in Appendix I.

11.4 Treasury Management is defined as the management of cash flow, banking monies, money market and capital market transactions and the control of the risks associated with these activities.

11.5 The Prudential Indicators follow the reporting mechanism as proposed by our Treasury Consultants (Sector). This reporting format also complies with the requirements of CIPFA.

12. RISK AREAS TO THE MEDIUM TERM FINANCIAL STRATEGY AS A RESULT OF TREASURY MANAGEMENT ACTIVITIES.

- 12.1 There are a number of potential areas of significant risk associated with Treasury Management activities.

The main risks to the Medium Term Financial Strategy as a result of Treasury Management activity are:

- (i) Unexpected movement in cash flow; and;
- (ii) Difference between actual Interest rate and rates used in the forecast.

13. OVERALL CONCLUSIONS ON THE MEDIUM TERM FINANCIAL STRATEGY

- 13.1 Members will be aware that the new Financial Management arrangements only commenced in November last year. Since the start of these arrangements myself and the team have made a number of improvements to the financial controls and reporting systems. However, the financial systems, controls and procedures currently employed by the Council need significant further improvement

- 13.2 In order to balance the current financial year's overspend it has been necessary to utilise a significant proportion of the Council's overall reserves.

- 13.3 As the Council's Section 151 Officer, under the Local Government Act 2003 I am required to comment on the "robustness" of the Council's financial position.

I have carefully considered the estimates and the budget forecast together with the savings proposals as recommended.

It is my opinion that the estimates have been prepared using the most up to date information available. The level of reserves is in line with the minimum recommended. Therefore, I can confirm that provided the recommendations contained in this report are approved in full the Council will have a robust financial position over the life of the forecast. However, this is subject to:

- (i) Close monitoring of the Concessionary fares position;
- (ii) The impact of the Job Evaluation scheme being contained within estimates; and,
- (iii) The revenue savings options being achieved.

Members should note that should problems occur in any of the above areas the low level of balance will necessitate remedial action being required during the new financial year.

14. IMPACT STATEMENT

- 14.1 A robust Medium Term Financial Strategy enables the Council to achieve its Corporate Priorities and Programmes.

IMPLICATIONS	
Finance	As above
Legal	Contained in report
Community Safety	None
Human Rights & Equalities	None
Sustainability	None
Health & Safety & Risk Management	Health & Safety – None Risk Management – contained in report

Report Author	Tel	Date	Doc ID
Bernard Hayes	(01772) 906002	February 2008	MTFS

List of Background Papers		
Name of document	Date	Where available for inspection
Corporate Plan, Capital Strategy, Treasury Management Strategy, Procurement Strategy, IT Strategy, HR Strategy.	various	Town Hall, St Annes / www.fylde.gov.uk

FYLDE BOROUGH COUNCIL – MEDIUM TERM FINANCIAL STRATEGY

In establishing and approving any financial plan or budget the Council will seek to ensure the following:

1. The Council's financial strategy will be to maximise available resources both capital and revenue to meet the Authority's Vision, and Corporate Priorities and Programmes as set out in the Council's Corporate Plan;
2. The Council will work with its partners to obtain appropriate external funding that enables the achievement of corporate priorities and programmes;
3. In addition it will ensure that resources are available to meet the Council's statutory obligations;
4. In compiling any expenditure budget or programme the Council will seek to demonstrate that Value for Money is obtained and stretching targets will be incorporated for both efficiency and economy;
5. The Council will seek to minimise the cost of services to local taxpayers;
6. Where appropriate charges will be made for services, the levels of charges will be in accordance with the Council's Charging Policy;
7. The Council will ensure any borrowing for capital purposes is carried out within its prudential guidelines;
8. The Council will consider on an annual basis its five year financial forecast in respect of both Capital and Revenue expenditure;
9. The forecast will clearly reflect the assumptions made in preparing the forecast and include all currently agreed commitments and spending plans;
10. The Council will ensure it maintains a prudent level of reserves in line with best practice and relevant guidelines;
11. The Council will identify any significant risks to its Medium Term Financial Strategy and work to minimise them where possible; and,
12. The Council will ensure the robustness of its forecast via a regular and timely comprehensive monitoring framework.
13. The Medium Term Financial Strategy will incorporate the approved costs of the Council's Enabling Strategies which are:
 - Capital Strategy
 - Procurement Strategy,
 - ICT Strategy
 - HR Strategy.

Schedule of Unavoidable Changes

	2007/08 £000	2008/09 £000	2009/10 £000	2010/11 £000	Notes
Unavoidable Changes					
Budget Adjustments to Expenditure					
Approved, but unfunded Slippage from 2006/07	174	-	-	-	1
One off growth adjustments in 07/08 only	-	(50)	(58)	(58)	
One off Saving adjustments in 07/08 only	-	42	42	42	
Reinstatement of budgets - omitted in original estimates	150	164	164	164	
Net increase in Housing/Council Tax Benefit	133	133	133	133	
Repairs and Maintenance (£80k previously reported)	80	80	80	80	2
Concessionary Fares (net of actual grant receivable)	121	94	94	94	
Increase in Expenditure Funded by Earmarked Reserves	336	-	-	-	3
Increased Cost of Waste Disposal Facilities	79	150	142	134	4
Energy, telephone and other utility costs	46	85	85	85	5
Anticipated deficit on Fleet Costs	609	500	500	500	6
Net effect re Salary/Wages costs & Superannuation Increases	(126)	506	916	1,320	7
Reduction in Interest Payable on Borrowing	(64)	(7)	-	8	8
Cost of New Borrowing to finance Capital Programme	0	35	74	64	9
Loss of LABGI Grant	-	196	196	196	10
Savings due to Moving from Freedom House	-	(54)	(46)	(46)	11
Loss of Commutation Adjustment	-	98	98	98	12
Minor Budget Movements	11	(34)	(1)	(83)	13
Additional Vacancy Savings	(50)	-	-	-	14
Additional Underspend	(100)	-	-	-	15
	1,399	1,938	2,419	2,731	
Budget Adjustments to Income					
CVMU Poulton Depot - Income not being achieved	100	100	100	100	16
Wyre Refuse Contract - Net Additional Income	(176)	(122)	(122)	(122)	17
RPI Increases on the Wyre Contract	-	(102)	(223)	(348)	18
Adjustments to Interest Receivable from Investments	(114)	(28)	22	73	19
Increase in Housing Benefit Overpayments Recovered	(100)	(100)	(100)	(100)	20
Planning Development Grant Receivable	(60)	-	-	-	21
Additional LABGI Grant Receivable	(49)	-	(200)	(200)	22
	(399)	(252)	(523)	(597)	
	1,000	1,686	1,896	2,134	

Supporting notes to unavoidable changes:

- Schedule of budget slippage items from 2006/07
- £80k forecast overspend was reported in the Medium Term Financial Strategy (MTFS) to Cabinet in November 07
- Additional in year expenditure financed from Other Ringfenced £266k & Earmarked reserves £70k - see Appendix D
- New disposal Facility agreed with Blackpool Council. Additional costs reported as part of the MTFS to Cabinet in Nov 07
- General fuel and other utility increases in line with national market prices
- Anticipated deficit on fleet costs. Assumed £500k pa from 2008/09 onwards
- Additional costs to reflect annual pay award of 2.475% effective from April 08, incremental salary increases and Employers Superannuation increases
- This is based on increased national interest rates
- Cost if additional borrowing to finance the Capital Programme
- No central government grant expected for 2008/09 but assumed extra income from 2009/10 onwards - see note 22
- Savings on lease surrendered on Freedom House as at 31 March 08
- Credit of Commutation Adjustment has now come to an end from 2008/09 onwards
- Other minor budget adjustments arising from latest budget position
- Additional Staff vacancy savings to be achieved in year - as hold on filling posts
- Additional general underspend is forecast - due to hold on spending generally.
- Central Vehicle Maintenance Unit Income savings target not achievable - as Council not allowed to trade
- Additional income generated as new properties are added to the StreetScene Contract
- RPI contract price increases on annual contract income
- Increase to reflect increase in national interest rates
- Improved processes on overpayment recovery. Two sets of Bayliffs in place (was one) & improved monitoring data in place
- PDG only receivable/payable in 2007/08
- Additional LABGI received in 2007/08 above original forecast. Estimated a further £200k pa in line with the 2007/08 grant payment

Note, all items are shown as per the schedule reported to January Cabinet apart from items 13 & 15 which contain late budget adjustments

Latest General Fund Budget Forecast Position 2007/08 to 2010/11 - Cabinet Draft Proposals

	2007/08 £000	2008/09 £000	2009/10 £000	2010/11 £000
Net Budget Requirement as per February 2007 Council Meeting (1)	10,513	10,513	10,513	10,513
Unavoidable Changes (Appendix B)	1,000	1,686	1,896	2,134
Savings Options (Appendix D)		(1,288)	(1,715)	(1,715)
	11,513	10,911	10,694	10,932
Financed by:				
Government Grant	5,456	5,600	5,719	5,859
Council Tax (incl annual Tax Base Increases & Collection Fund Deficit)	4,790	5,026	5,341	5,636
	10,246	10,626	11,060	11,495
Call on Reserves	1,267	285	(366)	(563)
General Fund Reserves				
Balance of General Fund Reserves (as at 31 March 2007)	804	815	530	896
In Year Use of Ringfenced & Other Earmarked Reserves (Appendix D)	576			
Proposed Additional Release of Ringfenced & Other Earmarked Reserves. (See Appendix D)	702			
Less Transfer to Revenue in Year	(1,267)	(285)	366	563
Year End Balance	815	530	896	1,459
Band D Council Tax (Excl Parish Precepts)	£160.98	£169.01	£177.44	£186.29
Council Tax Increase	4.95%	4.99%	4.99%	4.99%

Notes

1. The net budget requirement for 2007/08 of £10.246m agreed by Council in Feb 08 included a use of reserves estimate of £267k

Savings Proposals

APPENDIX D

Business Unit / Service Area	Proposal	2008/09 £000	2009/10 £000	2010/11 £000	Ongoing £000
Corporate Policy and Performance					
HR None Contracted Service	Reduction of the following budgets by:				
	IT Skills Training	2	2	2	2
	Staff Development Training	2	2	2	2
	Vocational Training	8	8	8	8
	Training Expenses Seminars	2	2	2	2
	Management Development	2	2	2	2
	Medical Fees (Devolve to units)	6	6	6	6
IT Service	Replacement of Laptops	2	0	0	0
	Replacement PC's	5	0	0	0
	Replacement network hardware / equipment	2	0	0	0
	Dial up accounts budget	1	1	1	1
	Freedom House network link	3	3	3	3
	Internet Service Provider costs	6	6	6	6
	Software Licenses	2	2	2	2
Mobile Phones	Procurement Savings - Mobile Phones	6	6	6	6
Modernisation Service	Reduction in Printing budget	2	2	2	2
	Reduction in Corporate Development budget	2	2	2	2
Payroll Service	Procurement Savings - Payroll Transfer	5	5	5	5
Corporate Subscriptions	Cease subscriptions listed below:				
	Local Government Association	14	14	14	14
	North West Regional Assembly	2	2	2	2
	Institute of Public Finance	4	4	4	4
	Electronic Service Delivery Toolkit	1	1	1	1
	sub total	79	70	70	70
Community & Cultural Services					
Customer Services	Co-locate One Stop Shops in St Annes	40	42	42	42
Community & Cultural Services	Closure of Kirkham Pool	118	144	144	144
Departmental Overtime	Reduction of overtime for Game Sites / Parks Maintenance	2	2	2	2
Community & Cultural Services	Closure of St Annes Pool	204	502	502	502
Tourist Information Centre	Incorporate TIC in Town Hall refurbishment:-				
	Salaries inc overtime/on costs etc	0	42	42	42
	Building Costs	0	2	2	2
	Additional income for rental of premises	0	5	5	5
Corporate Admin	Change the Postal Provider	10	10	10	10
	sub total	374	749	749	749

Business Unit / Service Area	Proposal	2008/09 £000	2009/10 £000	2010/11 £000	Ongoing £000
Consumer Wellbeing & Protection					
Income	Increased Income in respect of:				
	Service of statutory housing notices	2	2	2	2
	Service of fixed penalty notices - waste	1	1	1	1
	Licensing fees	5	5	5	5
	Homelessness benefit repayments to FBC	8	8	8	8
Emergency Planning	Reduce emergency planning budget	4	4	4	4
Environmental Protection	Reduce environmental protection budget	2	2	2	2
	Reduce public health / drainage investigation budget	2	2	2	2
Food Safety	Reduce budget for consultants	2	2	2	2
Pest Control	Delete vacant pest control officer post 08/09	20	20	20	20
	sub total	46	46	46	46
Democratic Services & Members Support					
Electoral Registration	Re-engineer the annual statutory electoral registration process	5	5	5	5
Mayoral	Reduction in attendant hours	8	8	8	8
Mayoral	Reduce budget for robes and regalia and printing	2	2	2	2
Member Services	Reduce the training budget for elected member development	3	3	3	3
Overview & Scrutiny	Reduce the scrutiny budget to £3,000	2	0	0	0
Insurance & Risk Management	Risk management initiatives budget	1	1	1	1
	sub total	21	19	19	19
Finance					
Revenues & Benefits	Joint working on Revenues & Benefits with Blackpool	62	125	125	125
	sub total	62	125	125	125
Legal Services					
Legal Management / Legal Services	Discontinue subscriptions & replace with on-line source	8	8	8	8
	sub total	8	8	8	8
Strategic Planning & Development					
Town Hall/Kirkham Offices	Restructure caretaking work to reduce overtime	5	5	5	5
	Reduction in ground maintenance costs at Town Hall	2	2	2	2
	sub total	7	7	7	7
Streetscene Service					
CVMU / Transport	Procurement activities with other transport authorities (fuel etc)	20	20	20	20
	Joint working with Wyre on car park management	10	10	10	10
	Car Park Income from Increased Charges	21	31	31	31
Shared Services	Joint working with Wyre on street scene services	45	90	90	90
Cemetery & Crematorium	Increase Fees	20	20	20	20

Business Unit / Service Area	Proposal	2008/09 £000	2009/10 £000	2010/11 £000	Ongoing £000
Wyre Waste Scheme	Co-locate operational base of Refuse & Recycling team	20	20	20	20
	Reduce the number of vehicle collection rounds by one	10	10	10	10
Waste Services	Review the Streetscene Team Structure	30	30	30	30
	Increase Trade Waste Charges	10	10	10	10
Dog Control	Delete part time vacant Dog Warden post	10	10	10	10
Parks Operational	Reduce the number of Weed Spraying Operations from 3 to 2	8	8	8	8
	Reduce Agency costs by a third	40	40	40	40
	Income potential - aboricultural team on private residential properties	5	5	5	5
	Parks Management Team Consultancy to private/public partners	2	2	2	2
	sub total	251	306	306	306
Additional Items:					
	Grants to parishes (differential taxation)	270	270	270	270
	Staffing Structure Review	35	70	70	70
	Freeze on increase in Member Allowances from 08/09	25	25	25	25
	Proposed staff vacancy savings	90			
	Mileage savings	20	20	20	20
	Grand Total	1,288	1,715	1,715	1,715

Council Tax Amounts 2008/2009 (Bands)

Average council tax - all areas	5,465,183.53	29953	182.46	special expenses parish amounts total special items	1,314,991
Average council tax - all areas (excl Parish)	5,062,356.53	29953	169.01		402,827
All Areas excluding Special Items & Parish	3,747,365.53	29953	125.11		1,717,818

Table A

Parishes Including Differential Taxation					
2008/09 Parish Requirem't	Tax Base	Parish Band D	Borough & Parish Band D	Special Expenses	Band D
£		£	£	£	£
Non Parish - Lytham	7,650		125.11	63.88	188.99
Bryning-with-Warton	56,000	1,263	44.34	169.45	169.45
Elswick *	6,000	434	13.82	138.93	138.93
Freckleton	90,951	2,114	43.02	168.13	168.13
Greenhalgh-with-Thistleton	11,100	182	60.99	186.10	186.10
Kirkham	20,419	2,293	8.90	134.01	66.57 200.58
Little Eccleston-with-Larbreck	7,200	207	34.78	159.89	159.89
Medlar-with-Wesham	40,000	1,123	35.62	160.73	160.73
Newton-with-Clifton	53,420	1,053	50.73	175.84	175.84
Ribby-with Wrea	23,000	754	30.50	155.61	155.61
Singleton	15,870	449	35.35	160.46	160.46
Staining	12,067	854	14.13	139.24	139.24
St.Annes	41,500	10,547	3.93	129.04	63.88 192.92
Treales, Roseacre & Wharles	1,200	216	5.56	130.67	130.67
Weeton-with-Preese	12,000	280	42.86	167.97	167.97
Westby-with-Plumpton	12,100	534	22.66	147.77	147.77
Totals	402,827				

Table B

Parishes Excluding Differential Taxation			
2008/09 Parish Requirem't	Tax Base	Parish Band D	Borough & Parish Band D
£		£	£
	7,650		169.01
	31,000	1,263	24.54
	6,000	434	13.82
	11,917	2,114	5.64
	2,000	182	10.99
	12,000	2,293	5.23
	1,780	207	8.60
	7,341	1,123	6.54
	7,500	1,053	7.12
	8,000	754	10.61
	6,500	449	14.48
	12,067	854	14.13
	41,500	10,547	3.93
	1,200	216	5.56
	2,000	280	7.14
	2,000	534	3.75
Totals	152,805		

2007/08 Analysis of Ringfenced & Earmarked Reserves

APPENDIX F

	Opening Balance 1st April 2007	In Year Call on Other Reserves	Transfers to Capital	Proposed Release of Other Reserves	Closing Balance of Total Other Reserves 31 March 2008
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Ringfenced Reserves

Capital Projects Fund - Bus Monies	21	-	(6)	-	15
Building Control Regulations	60	(20)	-	-	40
Parks & Open Spaces	135	-	-	(96)	39
Borough Elections	47	(47)	-	-	-
Planning Support Grant	199	(199)	-	-	-
Affordable Housing	875	-	-	-	875
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	1,337	(266)	(6)	(96)	969

Earmarked Reserves

IT Initiatives	42	-	-	(42)	-
Modernisation	76	-	-	(76)	-
Replacement Systems	99	(70)	(23)	-	6
Legal & Democratic	12	-	-	(12)	-
Cultural Services	5	-	-	(5)	-
Organisational Development	200	-	-	(200)	-
Housing Benefit Subsidy	260	-	-	(260)	-
Built Environment	11	-	-	(11)	-
Business Improvement Grant	290	(240)	(50)	-	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	995	(310)	(73)	(606)	6

Call on Total Other Reserves	<hr/> <hr/>				
	2,332	(576)	(79)	(702)	975

FYLDE BOROUGH COUNCIL CAPITAL PROGRAMME**2007/08 TO 2011/12**

	Estimate 2007/08 £000	Estimate 2008/09 £000	Estimate 2009/10 £000	Estimate 2010/11 £000	Estimate 2011/12 £000	TOTAL £000
COMMUNITY & CULTURAL SERVICES	177	223	35	0	0	435
CORPORATE POLICY & PERFORMANCE	22	0	0	0	0	22
CONSUMER WELLBEING & PROTECTION	893	983	893	893	893	4,555
STRATEGIC PLANNING & DEVELOPMENT	689	715	3,064	2,942	0	7,410
STREETSCENE SERVICES	1,011	1,716	1,115	30	30	3,902
TOTAL CAPITAL PAYMENTS	2,792	3,637	5,107	3,865	923	16,324

FYLDE BOROUGH COUNCIL - CAPITAL FINANCING STATEMENT

	Estimate 2007/08 £000	Estimate 2008/09 £000	Estimate 2009/10 £000	Estimate 2010/11 £000	Estimate 2011/12 £000	TOTAL £000
Estimated Expenditure						
Community & Cultural Services	177	223	35	0	0	435
Corporate Policy & Performance	22	0	0	0	0	22
Consumer Wellbeing & Protection	893	983	893	893	893	4,555
Strategic Planning & Development	689	715	3,064	2,942	0	7,410
Streetscene Services	1,011	1,716	1,115	30	30	3,902
Total Capital Payments	2,792	3,637	5,107	3,865	923	16,324
Estimated Resources						
General Fund :						
Capital Receipts	50	150	3,309	3,042	100	6,651
Earmarked Reserves	79	0	0	0	0	79
Leasing	300	0	800	0	0	1,100
Disabled Facilities Grant	299	389	299	299	299	1,585
Capital Grant	395	395	395	395	395	1,975
Other External Finance	734	1,820	335	0	0	2,889
Direct Revenue Finance	7	0	0	0	0	7
Prudential Borrowing	928	883	-31	129	129	2,038
	2,792	3,637	5,107	3,865	923	16,324
Total surplus (-)/shortfall in year	0	0	0	0	0	0

Key To Finance Indicators

- A Capital Receipts
 - A1 - Right to Buy Receipts
 - A2 - Target Asset Sales
 - A3 - Sale of Town Hall (part)

- B Use of Earmarked Reserves
 - B1 - Bus Monies
 - B2 - Replacement systems
 - B3 - LABGI

- C Leasing

- D Grants
 - D1 - Ashton Gardens Grant
 - D2 - Disabled Facilities Grant
 - D3 - Housing Grant Grant
 - D4 - St Annes Regeneration (NWDA)
 - D5 - LSP grant for Youth Facilities
 - D6 - Big Lottery (play equipment)
 - D7 - LCDL (CARS)
 - D8 - Town Centre Contrib's.
 - D9 - LAA Community Safety
 - D10 - Parkview Group
 - D11 - LCC (cycle path)
 - D12 - Planning Gain
 - D13 - LCDL (Kirkham Building Refurbishment)
 - D14 - Tourist Board

- E Contribution from Revenue
 - E1 - Community Safety

- F Borrowing

CAPITAL SCHEMES

	Finance Indicator	Estimate 2007/08 £000	Estimate 2008/09 £000	Estimate 2009/10 £000	Estimate 2010/11 £000	Estimate 2011/12 £000
COMMUNITY & CULTURAL SERVICES						
Playground Equipment	B2	24				
Lowther Car Park Works	F	5				
Chimes	F	20	20	20		
Youth Facilities	D5	40	15	15		
Newton - Fencing to Enclose Play Equipment	F	8				
Newton - Recreational Equipment	F	5				
Newton with Clifton - William Pickles Park	F	5				
Warton Sports Pavillion - Refurbish	F	25				
Boating Pool	F		45			
Prom Gardens Paddling Pool	F		8			
Youth Shelter Strategies	E1, F	45				
Play Equipment	D6		135			
		<u>177</u>	<u>223</u>	<u>35</u>	<u>0</u>	<u>0</u>
CORPORATE POLICY & PERFORMANCE						
IEG Developments and Systems	B2	<u>22</u>				
		<u>22</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
CONSUMER WELLBEING & PROTECTION						
Disabled Facilities Programme	D2	498	648	498	498	498
Pvte Sector Hsng Renewal Grants	D3	395	335	395	395	395
		<u>893</u>	<u>983</u>	<u>893</u>	<u>893</u>	<u>893</u>
STRATEGIC PLANNING & DEVELOPMENT						
St Annes Square Regeneration	D4, F	353	106			
Town Hall accommodation	A3,F	117	100	2,942	2,942	
Cons'n Area Rest'n Scheme (CARS) St Annes	D7,B3,F	150				
St Annes Town Centre	D8,F	8	80			
Tourist Board Project	D14	15	285			
CCTV Community Safety	F	12	32	22		
Footway Lighting Schemes	F		12			
Kirkham Building Refurbishment	D13,F		100	100		
Local Area Agreement - Community Safety	D9	35				
		<u>689</u>	<u>715</u>	<u>3,064</u>	<u>2,942</u>	<u>0</u>
STREETSCENE SERVICES						
Ribby Corner Cycle Path (LCC)	D11					
Cem & Crem refurbishments	C			800		
Park View Playing Fields	F	3				
Materials Recycling Facility	F	8				
Spend to Save Schemes	F	15				
Ashton Gardens Heritage Restoration	D1	80	1,415	285		
Pumping Station Refurbishment	F	15				
Vehicle Purchases	C	301				
Kirkham War Memorial	F	32	100			
Parkview Playing Field BMX Track	D10	115				
Market Square Lytham Cenotaph Gardens	F	55				
Danfo Public Conveniences	F	341	144			
Car Park Improvements	F	25	30	30	30	30
Crematorium - New Memorials Walls & Niches	F	15	10			
Bus Shelter - Ansdell Bus Monies	B1	6				
Waste Disposal - improved facility at Blackpool	F		17			
		<u>1,011</u>	<u>1,716</u>	<u>1,115</u>	<u>30</u>	<u>30</u>
		<u>2,792</u>	<u>3,637</u>	<u>5,107</u>	<u>3,865</u>	<u>923</u>

The Prudential Indicators 2007/08 to 2010/11

1. Introduction

- 1.1 The Local Government Act 2003 requires the Council to adopt the CIPFA Prudential Code and produce Prudential Indicators. This report revises the indicators for 2007/08, 2008/09, and 2009/10, and introduces new indicators for 2010/11. Each indicator either summarises the expected activity or introduces limits upon the activity.
- 1.2 Within the overall prudential framework, there is an impact on the treasury management activity. As a consequence, the treasury management strategy for 2008/09 to 2010/11 is included as Appendix I to complement the indicators, and this appendix includes the prudential indicators relating to the treasury activity.

2. Capital Expenditure Plans

- 2.1 The Council's capital expenditure plans are summarised in Appendix G and this forms the first of the prudential indicators.
- 2.2 The key risks to the plans are that the level of Government support has been estimated and is therefore subject to change. Similarly, some of the estimates for other sources of funding, such as capital receipts, may also be subject to change over this timescale.

3. The Council's Borrowing Need (the Capital Financing Requirement)

- 3.1 The second prudential indicator shown in Table 1 is the Council's Capital Financing Requirement (CFR). The CFR represents the Council's underlying need to finance its current and historic capital expenditure.
- 3.2 The Council is required to repay off an element of the accumulated capital spend each year through a charge to the Revenue Budget known as the Minimum Revenue Provision (MRP). Draft CLG Regulations will require Council to approve an MRP statement in advance of each year. The timetable for implementation is very tight and so members are asked to approve the following policy (based on the draft regulations):-
 - i) For capital expenditure incurred before 1 April 2008 or which in the future will be supported capital expenditure (eg. funded by grant, capital receipt, etc) – Existing practice, ie. 4% of the Capital Financing Requirement .
 - ii) From 1 April 2008 the MRP policy for all unsupported borrowing (ie. Prudential borrowing) will be based on the asset life of the assets in accordance with the Regulations.

Table 1 Capital Financing Requirement (CFR)

Accumulated Capital Spend	2007/08 Revised £'000	2008/09 Estimate £'000	2009/10 Estimate £'000	2010/11 Estimate £'000
Total CFR	1,372	2,200	2,881	2,895

The CFR increases by Prudential Borrowing as approved in the Capital Programme and reduces due to the Minimum Revenue Provision (MRP).

4. Limits to Borrowing Activity

- 4.1 The Council needs to ensure that its total borrowing net of any investments does not exceed the CFR. Table 2 below shows that the Council will be able to comply with this requirement.

Table 2 Net External Borrowing

	2007/08 Revised £'000	2008/09 Estimate £'000	2009/10 Estimate £'000	2010/11 Estimate £'000
Gross Borrowing	1,324	1,828	2,681	2,847
Investments	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Net borrowing	<u>1,324</u>	<u>1,828</u>	<u>2,681</u>	<u>2,847</u>
CFR	1,372	2,200	2,881	2,895
Difference (ie. headroom within CFR)	48	372	200	48

- 4.2 A further two prudential indicators control the overall level of borrowing. These are:
- The Authorised Limit for External Debt
 - The Operational Boundary for External Debt
- 4.3 The Council is asked to approve the following Authorised Limit and Operational Boundary in Table 3.

Table 3 Operational Boundary & Authorised Limit for External Debt

	2007/08 Revised £'000	2008/09 Estimate £'000	2009/10 Estimate £'000	2010/11 Estimate £'000
CFR	1,372	2,200	2,881	2,895
Expected under borrowing (note 1)	(48)	(372)	(200)	(48)
Short term borrowing	1,500	1,500	1,500	1,500
Gross Borrowing	2,824	3,328	4,181	4,347
Other Long Term Liabilities	41	41	41	41
Operational Boundary (note 2)	2,865	3,369	4,222	4,388
Contingency (note 3)	4,335	4,331	4,378	4,312
Authorised Limit (note 4)	7,200	7,700	8,600	8,700

Note 1: Expected under borrowing – this arises from Treasury Management decisions to vary borrowing dates to minimise interest costs.

Note 2: Operational Boundary for External Debt - is based on the expected maximum external debt during the course of the year. It is not a limit.

Note 3: Headroom for unexpected cash movements / debt rescheduling.

Note 4: The Authorised Limit for External Debt represents the limit beyond which borrowing is prohibited, and needs to be set and revised by Council. It reflects the level of borrowing which, while not desired, could be afforded in the short term, but is not sustainable in the longer term. This is the statutory limit determined under section 3 (1) of the Local Government Act 2003.

5. Affordability Prudential Indicators

- 5.1 Prudential Indicators are also required to assess the affordability of capital investment plans. These provide an indication of the impact of the capital investment plans on the Council's finances. The Council is asked to approve the following indicators.
- 5.2 Actual and estimates of the Ratio of Financing Costs to Net Revenue Stream – This indicator identifies the trend in the cost of capital (borrowing costs net of investment income) against the net revenue stream, as shown in Table 4.

Table 4 Ratio of Financing Costs to Net Revenue Stream

	2007/08 Revised	2008/09 Estimate	2009/10 Estimate	2010/11 Estimate
Ratio	-4.08%	-1.16%	-0.30%	0.45%

- 5.3 Financing costs increase in later years due to the interest payable on new borrowing.
- 5.4 Estimates of the incremental impact of capital investment decisions on the Council Tax – This indicator identifies the revenue costs and income associated with new schemes (i.e. which require Prudential Borrowing) introduced to the capital programme as recommended in the Capital Programme Report 2007/08 – 2011/12. This indicator will not be influenced by schemes that are fully funded, or by schemes that are financed from capital receipts forecast within the current Capital programme.

Table 5 Incremental Impact of additional Capital Investment borrowing decisions on the Band D Council Tax

	Revised 2008/09	Estimate 2009/10	Estimate 2010/11
Council Tax Band D	£0.12	£1.60	£2.85

This is a mandatory indicator.

Treasury Management Strategy 2008/09 – 2010/11

- 1.1 The Treasury Management service is an important part of the overall financial management of the Council's affairs. The prudential indicators consider the affordability and impact of capital expenditure decisions, and set out the Council's overall capital framework. The treasury function considers the effective funding of these decisions. Together they form part of the process which ensures the Council meets the balanced budget requirement. There are specific treasury prudential indicators included in this strategy which require approval.
- 1.2 The Council's treasury activities are regulated by statutory requirements and a professional code of practice (the CIPFA Code of Practice on Treasury Management). This Council adopted the Code of Practice on Treasury Management on 01/12/03, and as a result adopted a Treasury Management Policy Statement (01/12/03). This adoption meets the requirements of the first of the treasury prudential indicators.
- 1.3 A key requirement of this report is to explain both the risks, and the management of the risks, associated with the treasury function. A further treasury report is produced after the year end to report on actual activity for the year.
- 1.4 This strategy covers:
- The Council's debt and investment projections
 - The expected movement in interest rates
 - The Council's borrowing and investment strategies
 - Treasury prudential indicators
 - Specific limits on treasury activities

2. Debt and Investment Projections 2007/08 – 2009/10

- 2.1 Table 1 below shows the expected change in debt and investment balances over the next three years.

Table 1 Forecast Treasury Position

	2007/08 Revised £'000	2008/09 Estimate £'000	2009/10 Estimate £'000	2010/11 Estimate £'000
Debt at 31 March	2,824	3,328	4,181	4,347
Investments at 31 March	0	0	0	0

- 2.2 The related impact of the movements in Table 1 on the revenue budget are shown in Table 2.

2.3 Investment income is derived from the in year investments made by the inhouse Treasury Team from surplus cashflows and are not long term investments.

Table 2 Forecast Interest

Revenue Budget	2007/08 Revised £'000	2008/09 Estimate £'000	2009/10 Estimate £'000	2010/11 Estimate £'000
Interest payable on Borrowing	15	72	79	87
Investment Income	337	250	200	150

3. Expected Movement in Interest Rates (Advice by Sector)

3.1 The expected movement in interest rates is shown in Table 3

Table 3 Sectors Interest Rate Forecast

	Q/E1 2008	Q/E2 2008	Q/E3 2008	Q/E4 2008	Q/E1 2009	Q/E2 2009	Q/E3 2009	Q/E4 2009	Q/E1 2010	Q/E2 2010	Q/E3 2010	Q/E4 2010	Q/E1 2011	Q/E2 2011
Bank Rate	5.25%	5.00%	4.75%	4.75%	4.75%	4.75%	4.75%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
5yr PWLB rate	4.55%	4.55%	4.50%	4.50%	4.55%	4.65%	4.70%	4.75%	4.80%	4.85%	4.85%	4.85%	4.85%	4.85%
10yr PWLB rate	4.60%	4.55%	4.50%	4.50%	4.55%	4.55%	4.65%	4.70%	4.75%	4.80%	4.85%	4.85%	4.85%	4.80%
25yr PWLB rate	4.55%	4.50%	4.50%	4.50%	4.50%	4.55%	4.60%	4.65%	4.70%	4.70%	4.75%	4.75%	4.75%	4.75%
50yr PWLB rate	4.50%	4.45%	4.45%	4.45%	4.45%	4.50%	4.55%	4.60%	4.60%	4.65%	4.65%	4.65%	4.65%	4.60%

3.2 The above rates are provided by the Council's Treasury Advisors, Sector. Uncertainty over future interest rates increases the risks associated with treasury activity. As a result the Council will take a cautious approach to its treasury strategy.

4. Borrowing Strategy

4.1 As new borrowing is required, the most appropriate form of borrowing will take place depending on the prevailing interest rates at the time and taking into account the risks shown in the forecast above. It is likely that longer term fixed rates will be considered earlier if borrowing rates deteriorate. This may include borrowing in advance of future years requirements.

5. Investment Strategy

- 5.1 Expectations on shorter-term interest rates, on which investment decisions are based, show a likelihood of bank base rate declining steadily from the current rate of 5.25% to 4.75% in 2008/09 (see Table 3).
- 5.2 Decisions in respect of investments will be taken with full regard to the most appropriate prevailing interest rates at the time and the Treasury Consultants advice. It is likely that investment decisions will be made for longer periods with fixed investments rates to lock in good value and security of return if opportunities arise.

6. Treasury Management Prudential Indicators and Limits on Activity

- 6.1 There are four treasury prudential indicators. The purpose of these prudential indicators is to manage risk and reduce the impact of an adverse movement in interest rates. The indicators are:
- Upper limits on variable interest rate exposure – This indicator identifies a maximum limit for variable interest rates based upon the debt position net of investments.
 - Upper limits on fixed interest rate exposure – Similar to the previous indicator this covers a maximum limit on fixed interest rates.
 - Maturity structures of borrowing – These gross limits are set to reduce the Council's exposure to large fixed rate sums falling due for refinancing, and are required for upper and lower limits.
 - Total principal funds invested for greater than 364 days – These limits are set to reduce the need for an early sale of an investment, and are based on the availability of funds.
- 6.2 The Council is asked to approve the Prudential Indicators in Tables 4 and 5.

Table 4 Interest Rate Exposures & Maximum Principal Sums invested >364 days

	2008/09 £'000	2009/10 £'000	2010/11 £'000
Limits on fixed interest rates based on net debt	3,328	4,181	4,347
Limits on variable interest rates based on net debt (50% of net debt)	1,664	2,091	2,174
Principal sums invested > 364 days	0	0	0

Table 5 Maturity Structure of Fixed Interest Rate Borrowing 2007/08

	Upper Limit	Lower Limit
Under 12 months	20%	0%
12 months to 2 years	20%	0%
2 years to 5 years	60%	0%
5 years to 10 years	80%	0%
10 years and above	100%	0%

7. Performance Indicators

- 7.1 The Code of Practice on Treasury Management requires the Council to set performance indicators to assess the adequacy of the treasury function over the year. These are historic indicators, as opposed to the prudential indicators, which are predominantly forward looking.
- 7.2 The returns of internal investments will be monitored against the 7 day LIBID (London Inter-Bank Bid Rate), and investment income and interest payable is monitored against budget. The results of these will be reported in the Treasury Annual Report for 2007/08.

8. Investment Counterparty and Liquidity Framework

- 8.1 The Office of the Deputy Prime Minister (now CLG) issued Investment Guidance that requires the Council to have regard to the Code of Practice on Treasury Management. In accordance with the Code, the investment counterparty policy requires approval by Council each year.
- 8.4 A counterparty list is maintained in compliance with the counterparty criteria and limits and is set out in Table 6. The Council receives credit rating advice from its Treasury advisors as and when ratings change and the Council's list of counterparties is updated immediately.
- 8.5 **Specified Investments** – These investments are sterling investments of not more than one-year maturity. These are low risk assets where the possibility of loss of principal or investment income is small. These would include investments with:
- 1) The UK Government
 - 2) Supranational bonds of less than one year's duration
 - 3) A local authority, parish council or community council
 - 4) Pooled investment vehicles (eg. money market fund)
 - 5) A body that has been awarded a high credit rating by a credit rating agency (eg. bank or building society)

8.6 **Non-Specified Investments** – These investments are any other type of investment not defined as specified above, and investments for a period greater than one year. These include:

- 1) Supranational Bonds greater than 1 year to maturity
- 2) Gilt edged securities
- 3) Building societies not meeting the basic security requirements under the specified investments
- 4) A body that has been awarded a high credit rating by a credit rating agency for deposits with a maturity of greater than one year

8.7 In the normal course of the council's cash flow operations, the Council will use Specified investments only for monies invested by the inhouse Treasury Team.

TABLE 6

**COUNTERPARTY
CRITERIA**

	Fitch Ratings			Highest Ratings			Maximum Exposure	Duration
	Short Term	Long Term	Individual	Short Term	Long Term	Individual	£M	Up to 12 month
Banks	A-	Fi	C	AAA	F1+	A	3	X
Building Societies with assets over £10 billion	n/a	n/a	n/a	n/a	n/a	n/a	3	X
Other Local Authorities	n/a	n/a	n/a	n/a	n/a	n/a	3	X

*As approved in Treasury Management Policy Statement 1.12.03

Fitch is a credit rating agency that evaluates credit worthiness and issue ratings for financial institutions.

The counterparty criteria will be reviewed in 2008/09 with the advice provided by Sector Treasury Consultants.

THE HUMAN RESOURCE STRATEGY

The Human Resource Strategy is due for review in 2008 and each of the elements of the strategy has funding requirements. Reference has been made to the financial implications of the pay and grading initiatives in the body of the Medium Term Financial Strategy. The Service Level Agreement that is in place with Blackpool Borough Council includes the requirement to deliver 100 days development work per annum. The major strategic initiatives in the Human Resource Strategy will be delivered through the annual Development Plan.

Strategic Outcome – Service Resourcing

Included within this strategic outcome are the following:

- Improvement in the quality of recruitment
- The promotion of best practice in recruitment
- Appropriately skilled and competent employees in all posts
- Positive recruitment of people from the minority, ethnic and disabled community
- Improved exit policy & process based on past experience
- A modern set of employee terms and conditions to support service delivery
- Improved employee relations across the authority

The SLA with Blackpool covers these outcomes as part of the transactional service that will be delivered outside of the 100 days Development Plan.

Strategic Outcome – Service Performance

Included within this strategic outcome are the following:

- Up to date HR policies and procedures in place
- Accurate and accessible management information to plan and deliver future developments
- A safe and healthy work environment
- Upper quartile performance against Best Value Performance
- Indicators for Corporate Health developed
- Training programmes for members and employees in place
- Core management competencies developed and in place
- IIP Achieved

The SLA with Blackpool covers the majority of these outcomes but the training and development budget has been retained in house. Reductions have been made across all training and development budgets that will be compensated for to some degree by the ability to procure training and development through Blackpool at a reduced rate due to economies of scale and access to in house training providers. Any currently unforeseen training need would require additional funding but the risk of this happening is very low.

Strategic Outcome – Strategic Development

Included within this outcome are the following:

- Employees with appropriate skills in the appropriate posts
- A positive culture of continuous change and improvement
- E-government targets achieved
- Organisational development strategy in place

The majority of these outcomes will be included in the Development Plan with Blackpool along with the requirements of the National Pay and Workforce Strategy. The Council will be restructuring during the year which will incur some cost but it is anticipated that any cost will only be incurred to achieve a medium term saving.

THE ICT STRATEGY

The Council's ICT Team provides support to approximately 250 PC and telephone users as well as 51 elected members. The type of systems supported range from multi-user, corporate systems to standalone PC applications.

The Council's ICT infrastructure has seen a rapid growth over the previous five years with an ever-increasing demand for systems. This has been driven by the Council's e-Government and improvement programmes.

As well as the data network, the ICT section is now responsible for the voice network and a significant amount of work has been undertaken to combine the two into a single network.

The ICT strategy is reviewed every two years and is next due for renewal in 2009. The financial year 2008/09 will focus on consolidating the existing networks, back ups and systems to ensure more secure and robust provision. The disaster recovery arrangements will be completed during 2008 within the base budget established for the ICT service.

The ICT service at Fylde operates as a support, maintenance and development service. The ICT central budget has sufficient provision to deliver the support, maintenance and development of corporate systems including the web site, intranet, servers, networks etc. There are no current major corporate ICT projects planned that require significant capital or revenue.

Reserves previously set aside for ICT initiatives, replacement systems and transformational process re-engineering have been called upon in the current financial year and as such there is no central ICT fund to develop corporate initiatives.

A robust project management system has been put in place for any proposed ICT projects from service areas. The process requires a business case that outlines invest to save proposals in order for any project to receive approval. The business case must be presented to the Executive Team for approval. Any approved business cases must be managed through the corporate project management framework.

Mobile and Remote Working

The development of mobile and remote working will be based around the business requirements of service areas and subject to an invest to save business case being approved. The responsibility for the business case lies with the respective service manager who in turn will be required to clearly identify the source of any required funding. The ICT team will support the implementation, development and maintenance of any solutions. Corporate access to web accounts and work based networks have been developed through web mail and Citrix thin client solutions. Any extension of the Citrix solution will require service areas to identify the funds for the annual license cost.

Network Operating System

There are no current plans to migrate the existing network operating system to a new platform but the new ICT strategy due in 2009 will need to address this issue in light of the capability and support from Microsoft.

The Council's Medium Term Financial Strategy contains both the revenue contributions to the ICT Strategy and the revenue cost of replacement equipment and software on a rolling basis. Reviews of the ICT Strategy will inform the level of investment required in the MTFS in both replacement equipment terms and any future major developments or network requirements.

THE PROCUREMENT STRATEGY

The current Procurement Strategy is valid until 2010 and is a joint strategy with Wyre Borough Council. The strategy will make a key contribution to the Use of Resources assessment by ensuring that value for money is achieved in any procurement.

Each year Fylde Borough Council spends approximately £10 million on the procurement of goods, works and services. The Council's strategic objectives for this procurement spend are as follows:

- Procurement must be carried out in the most efficient and effective means
- Value for money must be obtained from the Council's procurement spend
- Procurement projects must be project managed to ensure delivery of the benefits
- Partnering will be adopted as the preferred procurement strategy for all major projects
- A successful transition to e-commerce and e-procurement best practice

Savings identified and achieved by the Procurement Strategy in areas such as agency staff, joint procurement, travel and transport, utilities, goods and procurement process efficiencies have been built into the Medium Term Financial Strategy. Any new investment required to achieve procurement savings must be on invest to save business case and will be included in the Medium Term Financial Strategy on this basis.

A reserve fund set aside for modernisation and organisational development has been called upon in the current financial year. One of the key objectives in the Procurement Strategy that was to be delivered by this fund is the re-engineering of key procurement practices to achieve savings on the transactional activity. The work will now be carried out by a corporate team that has secured free NVQ training in process re-engineering. Any outcomes from the process re-engineering work will result in savings and not cost to the authority.

Details	VAT Type	Unit of Charge	Charges		Operative Date for 08-09
			2007-08	2008-09	
			Variable Charge Discretionary (D) Prescribed (P)		
LEGAL SERVICES					
LAND CHARGES					
Full Search (Comprised on CON29 and LLC1) - by post	c	Search	D	130.00	01/04/2008
Full Search (Comprised on CON29 and LLC1) - by NLLS	c	Search	D	100.00	01/04/2008
LLC1 search only - by post	c	Search	D	15.00	01/04/2008
LLC1 search only - by NLLS	c	Search	D	13.00	01/04/2008
CON29 Additional Inquiries - by post	c	Search	D	115.00	01/04/2008
CON29 Additional Inquiries - by NLLS	c	Search	D	87.00	01/04/2008
Extra Parcel (Comprised of CON29 and LLC1) - by post	c	Search	D	20.00	01/04/2008
Extra Parcel (Comprised of CON29 and LLC1) - by NLLS	c	Search	D	20.00	01/04/2008
Extra Parcel LLC1 only - by post	c	Search	D	5.00	01/04/2008
Extra Parcel LLC1 only - by NLLS	c	Search	D	5.00	01/04/2008
Extra Parcel CON29 - by post	c	Search	D	15.00	01/04/2008
Extra Parcel CON29 - by NLLS	c	Search	D	15.00	01/04/2008
CON29 Part 2:					
- Optional Enquiries	c	Search	D	8.50	01/04/2008
- Solicitors own Enquiries	c	Search	D	12.00	01/04/2008
Personal Search (Statutory Fixed Fee)	c	Search	P	11.00	01/04/2008
Note: Commons Land is now £15.00 but LCC take all that fee so I propose a charge of £20.00 to cover our admin.					
COMMUNITY AND CULTURAL SERVICES					
ST. ANNIES SWIMMING POOL					
Adult Swim	b	Per Session	D	3.60	01/04/2008

Junior Swim	b	Per Session	D	1.45	2.10	01/04/2008
Senior Citizen Swim	b	Per Session	D	1.50	Removed	
Adult/Senior Citizen Spectator	b	Per Session	D	0.65	0.65	01/04/2008
Junior Spectator	b	Per Session	D	0.20	0.20	01/04/2008
Infant (Under 3 Years)	b	Per Session	D	Free	Free	01/04/2008
Responsible adult spectator accompanying under 8 for swimming lessons	b	Per Session	D	Free	Free	01/04/2008
Admission Scholars 18 years and under in supervised classes	b	Per Session	D	0.90	1.00	01/04/2008
Admission Scholars 19 years and over in supervised classes	b	Per Session	D	1.20	1.30	01/04/2008
Family Ticket (2 Adults 2 Children)	b	Per Session	D	7.20	9.40	01/04/2008
Upto 2 additional children accompanying a family (Each)	b	Per Session	D	0.30	0.40	01/04/2008
Family Contract (2 Adults 2 Children)	b	Annual	D	250.00 *	300.00 *	01/04/2008
Annual Contract Adult	b	Annual	D	134.40 *	165.00 *	01/04/2008
Annual Contract Junior	b	Annual	D	40.00 *	40.00 *	01/04/2008
Annual Contract Senior Citizen	b	Annual	D	72.00 *	Removed	
Annual Contract Joint Admission Agreement Adult	b	Annual	D	72.00 *	72.00 *	01/04/2008
Annual Contract Joint Admission Agreement Junior	b	Annual	D	36.00 *	36.00 *	01/04/2008
Annual Contract Joint Admission Agreement Senior Citizen	b	Annual	D	36.00 *	Removed	
Hire of Costume	b	Per Item	D	1.00	1.00	01/04/2008
Hire of Towel	b	Per Item	D	1.00	1.00	01/04/2008
Hire of Armbands	b	Per Item	D	0.50	0.50	01/04/2008
Deposit on Cap, Costume, Towel (Returnable)	b	Per Item	D	5.00	5.00	01/04/2008

Deposit of Valuables	b	Per Deposit	D	0.50	0.50	01/04/2008
Swimming Instruction Classes per 30 minute lesson (including admission for swimmer)						
- Adults	c	Per Lesson	D	5.10	5.10	01/04/2008
- Junior	c	Per Lesson	D	4.40	4.40	01/04/2008
- Junior including one spectator	c	Per Lesson	D	4.60	4.60	01/04/2008

Note: All swimming lessons to be booked and paid for as courses, this depends upon the number of weeks per course in line with school half term periods. Course of lessons is calculated at number of weeks multiplied by the individual charge.

One responsible adult in charge of a child under 8 years of age during a child's swimming lesson where the pool is open to the public.

Hire of pool per hour	b	Per Hour	D	60.00	60.00	01/04/2008
Hire of pool per hour by local clubs	b	Per Hour	D	30.00	30.00	01/04/2008
Concession Admission						
- Adult	b	Per Session	D	2.30	2.40	01/04/2008
- Junior	b	Per Session	D	1.30	1.40	01/04/2008
- Senior Citizen	b	Per Session	D	1.35	Removed	
Hire of FBC Lifeguards per hour per lifeguard	b	Per Hour	D	12.50	12.50	01/04/2008

(*Denotes Sliding Monthly Scale)

KIRKHAM BATHS

Adult Swim	b	Per Session	D	2.40	3.60	01/04/2008
Junior Swim	b	Per Session	D	1.20	2.10	01/04/2008
Senior Citizen Swim	b	Per Session	D	1.25	Removed	
Adult/Senior Citizen Spectator	b	Per Session	D	0.65	0.65	01/04/2008
Junior Spectator	b	Per Session	D	0.20	0.20	01/04/2008

Infant (Under 3 Years)	b	Per Session	D	Free	Free	01/04/2008
Responsible adult spectator accompanying under 8 for swimming lessons	b	Per Session	D	Free	Free	01/04/2008
Admission Scholars 10 years and under in supervised classes	b	Per Session	D	0.90	1.00	01/04/2008
Admission Scholars 10 years and over in supervised classes	b	Per Session	D	1.20	1.30	01/04/2008
Family Ticket (2 Adults 2 Children)	b	Per Session	D	6.20	9.40	01/04/2008
Upto 2 additional children accompanying a family (Each)	b	Per Session	D	0.30	0.40	01/04/2008
Family Contract (2 Adults 2 Children)	b	Annual	D	250.00*	300.00*	01/04/2008
Annual Contract Adult	b	Annual	D	134.40*	165.00*	01/04/2008
Annual Contract Junior	b	Annual	D	40.00*	40.00*	01/04/2008
Annual Contract Senior Citizen	b	Annual	D	72.00*	Removed	
Annual Contract Adult - Kirkham Baths only	b	Annual	D	115.20*	Removed	
Annual Contract Junior - Kirkham Baths only	b	Annual	D	40.00*	Removed	
Annual Contract Senior Citizen - Kirkham Baths only	b	Annual	D	60.00*	Removed	
Hire of Costume	b	Per Item	D	1.00	1.00	01/04/2008
Hire of Towel	b	Per Item	D	1.00	1.00	01/04/2008
Hire of Armbands	b	Per Item	D	0.50	0.50	01/04/2008
Deposit on Cap, Costume, Towel (Returnable)	b	Per Item	D	5.00	5.00	01/04/2008
Deposit of Valuables	b	Per Deposit	D	0.50	0.50	01/04/2008
Swimming Instruction Classes per 30 minute lesson (including admission for swimmer)	c	Per Lesson	D	5.10	5.10	01/04/2008
- Adults						
- Junior	c	Per Lesson	D	4.40	4.40	01/04/2008

	c	Per Lesson	D	4.60	4.60	01/04/2008
- Junior including one spectator						
<p>Note: All swimming lessons to be booked and paid for as a course, this depends upon the number of weeks per course in line with school half term periods. Course of lessons is calculated at number of weeks multiplied by the individual charge.</p>						
5 lessons given in the pool not open to the public, classes may be up to 12						
- Adults	c	Per 5 Lessons	D	20.50	N/A	01/04/2008
- Junior	c	Per 5 Lessons	D	17.00	N/A	01/04/2008
- Junior including one spectator	c	Per 5 Lessons	D	18.00	N/A	01/04/2008
One responsible adult in charge of a child under 8 years of age during a child's swimming lesson where the pool is open to the public.	b	Per Session	D	Free	Free	01/04/2008
Hire of pool per hour	b	Per Hour	D	60.00	60.00	01/04/2008
Hire of pool per hour by local clubs	b	Per Hour	D	30.00	30.00	01/04/2008
Hire of FBC Lifeguards per hour per lifeguard	b	Per Hour	D	12.50	12.50	01/04/2008
Hire of inflatable:						
- Less than 20 people	b	Per Session	D	70.00	70.00	01/04/2008
- More than 20 people	b	Per Session	D	85.00	85.00	01/04/2008
(* Denotes Sliding Monthly Scale)						
<u>FAIRHAVEN LAKE</u>						
Motor Boat Hire:						
- Passengers 1/2	b	Per 20 mins	D	4.00	5.00	01/04/2008
- Passengers 3/4	b	Per 20 mins	D	4.00	5.00	01/04/2008
Rowing Boat Hire						
- Passengers 1/2	b	Per 30 mins	D	2.70	3.00	01/04/2008
- Passengers 3/4	b	Per 30 mins	D	3.70	4.00	01/04/2008
Pedalo Hire						

- Passengers 1/2	b	Per 30 mins	D	2.70	3.00	01/04/2008
Canoe Hire						
- Passengers 1/2	b	Per 30 mins	D	2.70	3.00	01/04/2008
- Passengers 3/4	b	Per 30 mins	D	3.70	4.00	01/04/2008
Motor Launch						
- Adult 16+	b	Per Trip	D	2.20	2.50	01/04/2008
- Senior Citizen / Junior	b	Per Trip	D	1.10	1.20	01/04/2008
- Child 5 - 15	b	Per Trip	D	1.10	1.20	01/04/2008
- Under 5 years	b	Per Trip	D	Free	Free	
Private Use:						
Windsurfing/Dinghy/Canoe:						
- 2hr Period	b	Per 2hrs	D	5.50	6.00	01/04/2008
- Day	b	Per Day	D	11.00	12.00	01/04/2008
- Season	b	Per Season	D	55.00	60.00	01/04/2008
GAME SITES						
Bowling (Crown & Flat)						
- Adult Bowls	b	Per Hour	D	2.50	3.00	01/04/2008
- Senior Citizen/Junior Bowls	b	Per Hour	D	2.00	2.50	01/04/2008
- Hire of Bowls	b	Per Hour	D	1.50	1.50	01/04/2008
- Adult Contract	b	Annual	D	60.00	60.00	01/04/2008
- Senior Citizen/Junior Contract	b	Annual	D	45.00	45.00	01/04/2008
- Green Reservation per hour	b	Per Hour	D	16.00	17.00	01/04/2008
Tennis						
- Adult per hour	b	Per Hour	D	2.50	2.50	01/04/2008
- Junior per hour	b	Per Hour	D	1.50	1.50	01/04/2008
- Hire of Rackets	b	Per Hour	D	1.50	1.50	01/04/2008

Club Reservation April - September

(1 Court for one 3hr session per week)									
- Adult	c	Per Season	D	95.00	95.00			01/04/2008	
- Junior	c	Per Season	D	55.00	55.00			01/04/2008	
Club Reservation October - March									
(1 Court for one 3hr session both Sat. & Sun.)	c	Per Season	D	60.00	60.00			01/04/2008	
Golf									
- Adult Mini Golf	b	Per Round	D	3.50	4.00			01/04/2008	
- Junior Mini Golf	b	Per Round	D	2.50	3.00			01/04/2008	
- Adult 9 hole	b	Per Half Round	D	2.00	2.00			01/04/2008	
- Junior 9 hole	b	Per Half Round	D	1.00	1.50			01/04/2008	
- Lost Ball	b	Per Ball	D	1.00	1.00			01/04/2008	
- Adult Putting	b	Per Round	D	3.00	3.00			01/04/2008	
- Junior Putting	b	Per Round	D	1.50	1.50			01/04/2008	
- Adult Crazy Golf	b	Per Round	D	3.00	2.00			01/04/2008	
- Junior Crazy Golf	b	Per Round	D	1.50	1.50			01/04/2008	
Family Ticket (2 adults, 2 children)	b	Per Round	D	N/A	10.00			01/04/2008	

SPORTS FACILITIES
(Park View Rd, Blackpool Rd, Segar
Hodgson Playing Field)

Football									
- Occasional Match (approx. 2 hours)	b	Per 2hrs	D	30.00	35.00			01/04/2008	
- Additional pitch maintenance schedule (annual single payment)	b	Single Payment	D	1350.00	1400.00			01/04/2008	
Season Booking									
One match each week of the season									
- Adult	c	Per Season	D	280.00	300.00			01/04/2008	
- Junior	c	Per Season	D	140.00	150.00			01/04/2008	
One match every other week									
- Adult	b	Per Season	D	150.00	150.00			01/04/2008	

- Junior	b	Per Season	D	75.00	75.00	01/04/2008
Use of changing facilities & showers when hired separately from pitch use:						
Weekly per Season						
- Adult	c	Per Season	D	180.00	200.00	01/04/2008
- Junior	c	Per Season	D	90.00	100.00	01/04/2008
Fortnightly per Season						
- Adult	c	Per Season	D	90.00	100.00	01/04/2008
- Junior	c	Per Season	D	45.00	50.00	01/04/2008
Casual						
- Adult	b	Per Season	D	15.00	17.00	01/04/2008
- Junior	b	Per Season	D	7.50	8.50	01/04/2008
Barrfield - All Weather Sports Area						
Reservation of pitch for one hour:						
- Adult	c	Per Hour	D	15.00	17.00	01/04/2008
- Junior	c	Per Hour	D	7.50	8.50	01/04/2008
William Segar Hodgson Pavilion:						
Non-Commercial Charges:						
- Hire of main hall per hour	c	Per Hour	D	8.00	10.00	01/04/2008
- Hire of complete building per hour	c	Per Hour	D	15.00	18.00	01/04/2008
Commercial Hire:						
- Hire of main hall per hour	c	Per Hour	D	15.00	20.00	01/04/2008
<u>LOWTHER PAVILION:</u>						
Commercial Charges:						
- First Day per Hour	c	Per Hour	P	109.00 *	113.00 *	01/04/2008
- Second Day per Hour	c	Per Hour	P	94.50 *	100.00 *	01/04/2008
- Third & Subsequent Days per Hour	c	Per Hour	P	83.00 *	100.00 *	01/04/2008
Commercial Theatre per Hour	c	Per Hour	P	66.00 *	70.00 *	01/04/2008
Commercial Theatre per Hour (Bank Holidays)	c	Per Hour	P	77.00 *	80.00 *	01/04/2008

Non-Commercial Charges:						
Concerts / Stage Shows per Hour (1/2 hour periods)						
- 08:00 to 23:00 (Monday to Friday)	c	Per Hour	P	34.00 *	37.00 *	01/04/2008
- 09:00 to 23:00 (Saturdays & Sundays)	c	Per Hour	P	41.00	44.50 *	01/04/2008
- 09:00 to 23:00 (Bank Holidays)	c	Per Hour	P	53.00 *	57.00 *	01/04/2008
- 23:00 to 02:00 - (24:00 Sundays) (Monday to Friday)	c	Per Hour	P	46.50 *	50.50 *	01/04/2008
- 23:00 to 02:00 - (24:00 Sundays) (Saturdays & Sundays)	c	Per Hour	P	67.50 *	73.00 *	01/04/2008
- 23:00 to 02:00 - (24:00 Sundays) (Bank Holidays)	c	Per Hour	P	77.00 *	83.00 *	01/04/2008
Other than Concerts / Stage Shows per Hour (1/2 hour periods)						
- 09:00 to 23:00 (Monday to Friday)	c	Per Hour	P	24.00 *	26.50 *	01/04/2008
- 09:00 to 23:00 (Saturdays & Sundays)	c	Per Hour	P	28.00	31.00 *	01/04/2008
- 09:00 to 23:00 (Bank Holidays)	c	Per Hour	P	53.00 *	57.00 *	01/04/2008
- 23:00 to 02:00 - (24:00 Sundays) (Monday to Friday)	c	Per Hour	P	46.50 *	50.50 *	01/04/2008
- 23:00 to 02:00 - (24:00 Sundays) (Saturdays & Sundays)	c	Per Hour	P	67.50 *	73.00 *	01/04/2008
- 23:00 to 02:00 - (24:00 Sundays) (Bank Holidays)	c	Per Hour	P	77.00 *	83.00 *	01/04/2008
Green Room 9:00 am to 11:00pm (Monday to Friday)						
Green Room 9:00 am to 11:00pm (Saturdays & Sundays)	c	Per Hour	P	20.00 *	20.00 *	01/04/2008
Green Room 9:00 am to 11:00pm (Saturdays & Sundays)	c	Per Hour	P	26.00 *	26.00 *	01/04/2008
Studio only per hour or part thereof - 9:00am to 11:00pm (Monday to Friday)	c	Per Hour	P	20.00 *	20.00 *	01/04/2008
Studio only per hour or part thereof - 9:00am to 11:00pm (Saturdays & Sundays)	c	Per Hour	P	26.00 *	26.00 *	01/04/2008
Technician Recharge:						

Per Hour (Minimum charge is 5hrs)	b	Per Hour	P	8.00	10.00	01/04/2008
Furniture Hire						
- Tables	b	Per Table	P	2.00	2.50	01/04/2008
- Chairs	b	Per Chair	P	0.55	0.75	01/04/2008
Billpostings						
- Double Crown per board (20x30) - per site per week	b	Per Site - Per Week	P	4.50	5.00	01/04/2008
- Streamers (Lowther only) - per site per week	b	Per Site - Per Week	P	6.50	7.00	01/04/2008
- Corner Boards (Lowther only) - per site per week	b	Per Site - Per Week	P	6.50	7.00	
Hewitt Lecture Room						
Per Hour or part thereof						
- Monday to Friday	c	Per Hour	P	12.50	13.00	01/04/2008
- Saturdays & Bank Holidays	c	Per Hour	P	17.00	18.00	01/04/2008
- Commercial Hire	c	Per Hour	P	35.00	37.50	01/04/2008

* Rate per Hour - Charged in Half Hour periods

STREETSCENE SERVICES

CAR PARKS

STANNES

St Annes Square
9:00 a.m. to 6:00 p.m. (ALL DAYS)

- Cars etc - up to 1 hour	b	Per Session	D	1.00	1.10	01/04/2008
- Cars etc - 1 to 2 hours	b	Per Session	D	1.70	2.00	01/04/2008
- Car etc - 2 to 3 hours	b	Per Session	D	3.00	3.30	01/04/2008
- At other times:	c	Free	D	Free	Free	

St Annes Swimming Pool
9:00 a.m. to 6:00 p.m. (ALL DAYS)

- Cars etc - up to 2 hours	b	Per Session	D	1.50	01/04/2008
- Cars etc - 2 to 3 hours	b	Per Session	D	2.00	01/04/2008
- Car etc - 3 to 4 hours	b	Per Session	D	2.50	01/04/2008
- Cars etc - over 4 hours	b	Per Session	D	3.50	01/04/2008
- At other times:	c	Free	D	Free	
Wood Street					
9:00 a.m. to 6:00 p.m. (ALL DAYS)					
- Cars etc - Upto 1 hour	b	Per Session	D	1.10	01/04/2008
- Cars etc - 1 to 2 hours	b	Per Session	D	1.70	01/04/2008
- Cars etc - 2 to 3 hours	b	Per Session	D	3.30	01/04/2008
- At other times:	c	Free	D	Free	
North Promenade					
9:00 a.m. to 6:00 p.m. (ALL DAYS)					
- Cars etc - up to 2 hours	b	Per Session	D	1.50	01/04/2008
- Cars etc - 2 to 3 hours	b	Per Session	D	2.00	01/04/2008
- Cars etc - 3 to 4 hours	b	Per Session	D	2.50	01/04/2008
- Cars etc - over 4 hours	b	Per Session	D	3.50	01/04/2008
- At other times:	c	Free	D	Free	
North Beach					
Fairhaven Road					
9:00 a.m. to 6:00 p.m. (ALL DAYS)					
- Up to 2 hours	b	Per Session	D	1.20	01/04/2008
- 2 - 3 hours	b	Per Session	D	1.80	01/04/2008
- 3 - 4 hours	b	Per Session	D	2.40	01/04/2008
- Over 4 hours	b	Per Session	D	3.00	

- At other times:	c	Free	D	Free	Free
- Coaches	c	Free	D	Free	Free
St Albans Road	c	Free	D	Free at Present	Free at Present
FAIRHAVEN					
St Pauls Avenue 9:00 a.m. to 6:00 p.m. (ALL DAYS)					
- Up to 2 hours	b	Per Session	D	1.50	1.50 01/04/2008
- 2 - 3 Hours	b	Per Session	D	2.00	2.00 01/04/2008
- 3 - 4 Hours	b	Per Session	D	2.50	2.50 01/04/2008
- Over 4 hours	b	Per Session	D	3.00	3.00 01/04/2008
- At other times:	c	Free	D	Free	Free
Fairhaven Lake	c	Free	D	Free at Present	Free at Present
Stanner Bank					
9:00 a.m. to 6:00 p.m. (ALL DAYS)					
- Up to 2 hours	b	Per Session	D	1.50	1.50 01/04/2008
- 2 - 3 Hours	b	Per Session	D	2.00	2.00 01/04/2008
- 3 - 4 Hours	b	Per Session	D	2.50	2.50 01/04/2008
- Over 4 hours	b	Per Session	D	3.50	3.50 01/04/2008
- At other times	c	Free	D	Free	Free
LYTHAM					
Lowfther Gardens 9:00 a.m. to 6:00 p.m. (ALL DAYS)					
- Up to 1 hour	c	Free	D	Free	Free
- 1 - 2 hours	b	Per Session	D	Free	1.50 01/04/2008
- 2 - 3 hours	b	Per Session	D	Free	2.00 01/04/2008
- 3 - 4 hours	b	Per Session	D	Free	2.50 01/04/2008

- Over 4 hours	b	Per Session	D	Free	3.50	01/04/2008
- At other times	c	Free	D	Free	Free	
Pleasant Street						
9:00 a.m. to 6:00 p.m. (ALL DAYS)						
- Up to 1 hour	b	Per Session	D	1.00	1.10	01/04/2008
- 1 - 2 hours	b	Per Session	D	1.70	2.00	01/04/2008
- 2 - 3 hours	b	Per Session	D	3.00	3.30	01/04/2008
- 3 - 5 hours	b	Per Session	D	5.00	5.50	01/04/2008
- 5 - 7 hours	b	Per Session	D	7.00	7.50	01/04/2008
- 7 - 9 hours	b	Per Session	D	9.00	9.50	01/04/2008
- At other times:	c	Free	D	Free	Free	
- Annual Permits (ALL)	b	Annual	D	275.00	325.00	01/04/2008
Lytham Station						
9:00 a.m. to 6:00 p.m. (ALL DAYS)						
- Cars etc - up to 2 hours	b	Per Session	D	1.20	1.20	01/04/2008
- Cars etc - 2 to 4 hours	b	Per Session	D	1.80	1.80	01/04/2008
- Cars etc - Over 4 hours	b	Per Session	D	2.40	2.40	01/04/2008
- At other times:	c	Free	D	Free	Free	
- Annual Permits (ALL)	b	Annual	D	150.00	150.00	01/04/2008
Lytham Green (Bath Street & Dicconson Terrace)						
9:00 a.m. to 6:00 p.m. (ALL DAYS)						
- Cars etc - up to 2 hours	b	Per Session	D	1.50	1.50	01/04/2008
- Cars etc - 2 to 3 hours	b	Per Session	D	2.00	2.00	01/04/2008
- Cars etc - 3 to 4 hours	b	Per Session	D	2.50	2.50	01/04/2008
- Over 4 hours	b	Per Session	D	3.50	3.50	01/04/2008

- At other times:									
KIRKHAM									
Mill Street	c	Free	D	Free	Free at Present				
Eagles Court	c	Free	D	Free at Present	Free at Present				
Orders Lane	c	Free	D	Free at Present	Free at Present				
Kirkham Baths	c	Free	D	Free at Present	Free at Present				
Segar Hodgson Playing Fields	c	Free	D	Free at Present	Free at Present				
FRECKLETON									
Toms Croft	c	Free	D	Free at Present	Free at Present				
ADMINISTRATIVE BUILDINGS									
Town Hall									
9:00 a.m. to 6:00 p.m. (Sat - Sun)									
- Cars etc - up to 2 hours	b	Per Session	D	1.50	1.50				01/04/2008
- Cars etc - 2 to 3 hours	b	Per Session	D	2.00	2.00				01/04/2008
- Cars etc - 3 to 4 hours	b	Per Session	D	2.50	2.50				01/04/2008
- Cars etc - Over 4 hours	b	Per Session	D	3.50	3.50				01/04/2008
Public Offices									
9:00 a.m. to 6:00 p.m. (Sat - Sun)									
- Cars etc - up to 2 hours	b	Per Session	D	1.50	1.50				01/04/2008
- Cars etc - 2 to 3 hours	b	Per Session	D	2.00	2.00				01/04/2008
- Cars etc - 3 to 4 hours	b	Per Session	D	2.50	2.50				01/04/2008
- Cars etc - Over 4 hours	b	Per Session	D	3.50	3.50				01/04/2008
CEMETERY & CREMATORIUM									

Note: The fees and charges set out below apply where the person immediately before their death was an inhabitant of the Borough of Fylde or a parishioner of any parish comprised therein, or in the case of a stillborn child, where the parents (or one of them) are, or at the time of the interment were, such inhabitants or parishioners.
In all other cases the fee's will be doubled.

Cemetery (Interments):
For the interment of:

- The body of a stillborn child, or a child whose age at the time of death did not exceed 7 years.	e	Per Interment	P	86.00	89.00	01/04/2008
- The body of a person whose age exceeded 7 years at the time of death.	e	Per Interment	P	309.00	320.00	01/04/2008
- For interment in a vault (exclusive of charges for brickwork).	e	Per Interment	P	309.00	320.00	01/04/2008
- Construction of a vault.	e	Per Vault	D	Cost + 10%	Cost + 10%	01/04/2008
- For the interment of cremated remains in a grave.	e	Per Interment	P	66.00	69.00	01/04/2008
For the purchase of exclusive right of burial in:						
- An earth grave, for 100 years.	e	Per Grave	P	430.00	445.00	01/04/2008
- A vault space, for 100 years.	e	Per Grave	P	615.00	635.00	01/04/2008
Removal & Refixing of Memorials:						
- For removal and refixing of memorials	e	Per Memorial	D	Cost + 10%	Cost + 10%	01/04/2008
Memorials: For the right to erect:						
- A headstone not exceeding 3ft	e	Per Memorial	P	61.00	63.00	01/04/2008
- A headstone on foundation	e	Per Memorial	P	95.00	99.00	01/04/2008
- Kerbings on permitted graves	e	Per Memorial	P	51.50	53.50	01/04/2008
- For each extra inscription (inc VAT)	b	Per Inscription	P	24.50	25.50	01/04/2008

Maintenance of Graves:
1 Year period of maintenance

	e	P	Service no longer available	
- Planting and Maintenance single grave space			59.00	
CREMATORIUM				
Cremations:				
For the cremation:				
- Of the body of a person whose age at the time of death exceeded one month but did not exceed ten years.	e	P	32.00	01/04/2008
- Of the body of a person whose age at the time of death exceeded ten years.	e	P	309.00	01/04/2008
- Saturday morning services	e	P	463.50	01/04/2008
Memorial Wall Plaques:				
- Single wall plaque including inscription to 70 characters.	b	P	175.00	01/04/2008
- Double wall plaque including 2 inscription to 140 characters.	b	P	350.00	01/04/2008
- Double wall plaque including reserved section to 70 characters.	b	P	265.00	01/04/2008
- Second inscription on existing plaque.	b	P	90.00	01/04/2008
Memorial Niche:				
- For a purchase of a new niche to include interment of first casket.	e	P	280.00	01/04/2008
- For the interment of a second casket in an existing niche.	e	P	38.00	01/04/2008
- Single inscription on niche cover.	b	P	60.00	01/04/2008
Extra Letters on Existing Memorial Stone:				
- Extra lettering on existing kerbstones.	b	P	90.00	01/04/2008
- For cleaning and re-blackening original inscription (per section)	b	P	35.00	01/04/2008

Book of Remembrance:					
- For a two line entry	b	Per Entry	P	35.00	01/04/2008
- For an entry up to five lines	b	Per Entry	P	70.00	01/04/2008
- For an entry up to eight lines	b	Per Entry	P	105.00	01/04/2008
- For an entry up to eight lines to include a floral emblem, badge, crest or other design	b	Per Entry	P	124.00	01/04/2008
- For an entry up to five lines to include a floral emblem, badge, crest or other design	b	Per Entry	P	160.00	01/04/2008
Copies of Book Entries on Folded Memorial Card:					
- For a two line entry	b	Per Card	P	22.00	01/04/2008
- For an entry up to five lines	b	Per Card	P	33.00	01/04/2008
- For an entry up to eight lines	b	Per Card	P	55.00	01/04/2008
- For an entry up to eight lines to include a floral emblem, badge, crest or other design	b	Per Card	P	90.00	01/04/2008
- For an entry up to five lines to include a floral emblem, badge, crest or other design	b	Per Card	P	110.00	01/04/2008
WASTE					
Bulky Household Waste Collections:					
- Up to 3 items	b	Up to 3 items	D	15.00	01/04/2008
- 4 to 10 items	b	4 to 10 items	D	N/A	01/04/2008
- Over 10 items (Charge per Hour)	b	Over 10 items (Per Hour)	D	46.50	01/04/2008
- Collection of fridge	b	Per Fridge	D	26.00	01/04/2008
Commercial Waste:					
- Grey Sacks	b	Per 50 sacks	D	N/A	01/04/2008
- 660L Bulk Bin (Collection Charges)	b	Per Empty	D	2.66	01/04/2008

- 660L Bulk Bin (Disposal Charges)	b	Per Empty	D	N/A	3.90	01/04/2008
- 1100L Bulk Bin (Collection Charges)	b	Per Empty	D	N/A	4.23	01/04/2008
- 1100L Bulk Bin (Disposal Charges)	b	Per Empty	D	N/A	6.50	01/04/2008
- Compacted 1100L Bulk Bin (Collection Charges)	b	Per Empty	D	N/A	13.64	01/04/2008
- Compacted 1100L Bulk Bin (Disposal Charges)	b	Per Empty	D	N/A	19.52	01/04/2008
- Bulk Bin Lease	b	Per Year	D	N/A	107.40	01/04/2008
- Bulk Bin Sale	b	Per Bulk Bin	D	N/A	383.08	01/04/2008
Schedule 2.Waste:						
- Grey Sacks	b	Per 50 sacks	D	N/A	29.72	01/04/2008
- 660L Bulk Bin	b	Per Empty	D	N/A	2.66	01/04/2008
- 1100L Bulk Bin	b	Per Empty	D	N/A	4.23	01/04/2008
- Bulk Bin Lease	b	Per Year	D	N/A	107.40	01/04/2008
- Bulk Bin Sale	b	Per Bulk Bin	D	N/A	383.08	01/04/2008
Recycling 4 Business:						
- Blue Sacks - Paper/Card	b	Per 50 sacks	D	N/A	34.60	01/04/2008

CONSUMER WELLBEING AND PROTECTION

ENVIRONMENTAL HEALTH, RODENT & PEST CONTROL CHARGES

Domestic Premises:

- Rodents and insects which present a risk to public health: (mice, rats, cockroaches and bed-bugs).
- (The fee includes upto 2 revisits if needed)

b	Upto 3 Visits	D	27.00	30.00	01/04/2008
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- Pests which do not present a risk to public health: (The fee is per treatment although includes revisit within 1 month of this if needed)	b	Per Treatment	D	50.00	55.00	01/04/2008
Non-Domestic Premises: All Pests						
- Call out and treatment minimum charge	b	Per Visit	D	60.00	65.00	01/04/2008
- Subsequent Visits	b	Per Visit	D	30.00	33.00	01/04/2008
Contract Work:						
- Removal of unfit / surrendered food - first hour	b	Individual price per contract	D	51.50	55.00	01/04/2008
- Each subsequent hour thereafter	b	Per Hour	D	25.75	27.50	01/04/2008
- Disposal Charge (To be charged in-addition to the above costs)	b	As Per Disposal Authority F	D	At Cost	At Cost	
Dog Control Charges:						
- Cost of collection and kennelling - per day	b	Per Day	D	13.39	13.79	01/04/2008
- Cost to collect a stray dog from Kennells	b	Per Collection of Stray	D	45.00	46.35	01/04/2008
- Fixed Penalty Notice for Dog Fouling (Statutory Fee)	c	Per Fixed Penalty Notice	P	50.00	50.00	01/04/2008
Removal of Illegal Traveller Encampments:						
- Work associated with illegal encampments up to removal order stage.	b	Per Encampment	D	260.00	270.00	01/04/2008
- Should the encampment remain, then work associated with execution of removal order - per hour.	b	Per Encampment	D	85.00	90.00	01/04/2008
- Legal Costs and removal costs to be charged in addition to the above	b	Per Encampment	D	At Cost	At Cost	

AIR POLLUTION CONTROL (Environment Protection Act 1990) - Fees are set by Statute, 2008/09

fees yet to be confirmed. The proposed fees reflect the introduction of a 'risk based' subsistence charging scheme and are given as a guide.

Application Fees:

- Standard Process	c	Per Application	P	1470.00	1514.00	01/04/2008
- Additional fee for operating without a permit.	c	Per Application	P	1058.00	1099.00	01/04/2008
- Reduced fee activities: Service Stations, Vehicle Refinishers, Dry Cleaners and Small Waste Oil Burners under 0.4MW.	c	Per Application	P	138.00	142.00	01/04/2008
- PVR I & II	c	Per Application	P	N/A	236.00	01/04/2008
- Vehicle Refinishers	c	Per Application	P	N/A	332.00	01/04/2008
- Reduced fee activities: Additional fee for operating without a permit	c	Per Application	P	63.00	65.00	01/04/2008
- Mobile Screening & Crushing Plants	c	Per Application	P	1470.00	1514.00	01/04/2008
- For 3rd to 7th applications	c	Per Application	P	878.00	904.00	01/04/2008
- For 8th and subsequent applications	c	Per Application	P	445.00	458.00	01/04/2008
Annual Subsistence Charge:						
- Standard Process LOW risk	c	Per Process	P	690.00	706.00	01/04/2008
- Standard Process LOW risk (including £35 fee for payment by instalments)	c	Per Process	P	724.00	741.00	01/04/2008
- Standard Process MEDIUM risk	c	Per Process	P	1034.00	1060.00	01/04/2008
- Standard Process MEDIUM risk (including £35 fee for payment by instalments)	c	Per Process	P	1068.00	1095.00	01/04/2008
- Standard Process HIGH risk	c	Per Process	P	1540.00	1581.00	01/04/2008
- Standard Process HIGH risk (including £35 fee for payment by instalments)	c	Per Process	P	1574.00	1616.00	01/04/2008

- Reduced fee activities: Service Stations, Vehicle Refinishers, Dry Cleaners	c	Per Process	P	141.00	145.00	01/04/2008
- Reduced fee activities: Service Stations, Vehicle Refinishers, Dry Cleaners (including £35 fee for payment by installments)	c	Per Process	P	N/A	180.00	01/04/2008
- Waste Oil Burners under 0.4MW	c	Per Process	P	N/A	145.00	01/04/2008
- Waste Oil Burners under 0.4MW (including £35 fee for payment by installments)	c	Per Process	P	N/A	180.00	01/04/2008
- PVR I & II	c	Per Process	P	N/A	208.00	01/04/2008
- PVR I & II (including £35 fee for payment by installments)	c	Per Process	P	N/A	243.00	01/04/2008
- Odourising of Natural Gas	c	Per Process	P	343.00	353.00	01/04/2008
- Odourising of Natural Gas (including £35 fee for payment by installments)	c	Per Process	P	N/A	388.00	01/04/2008
- Mobile Screening & Crushing Plants	c	Per Process	P	921.00	949.00	01/04/2008
- Mobile Screening & Crushing Plants (including £35 fee for payment by installments)	c	Per Process	P	N/A	984.00	01/04/2008
- For 3rd to 7th authorisations	c	Per Permit	P	537.00	537.00	01/04/2008
- For 3rd to 7th authorisations (including £35 fee for payment by installments)	c	Per Permit	P	N/A	572.00	01/04/2008
- For 8th and subsequent authorisations	c	Per Permit	P	282.00	272.00	01/04/2008
- For 8th and subsequent authorisations (including £35 fee for payment by installments)	c	Per Permit	P	N/A	307.00	01/04/2008
Transfer & Surrender:						
- Standard Process Transfer	c	Per Process	P	150.00	155.00	01/04/2008
- Standard Process Partial Transfer	c	Per Process	P	444.00	457.00	01/04/2008
- Surrender	c	Per Process	P	0.00	0.00	

- Substantial Variation	c	Per Permit	P	TBC	1218.00	0.00	1255.00	01/04/2008
- Transfer	c	Per Permit	P	TBC	210.00	0.00	216.00	01/04/2008
- Partial Transfer	c	Per Permit	P	TBC	621.00	0.00	640.00	01/04/2008
- Surrender	c	Per Permit	P	TBC	621.00	0.00	640.00	01/04/2008
<p>..... come into force on 1st April 2008 that require the transfer of existing activities to the new regime. Additional fees to recover local</p>								
- One off additional subsistence fee for reduced fee activities to transfer from PPC to EPR.	c	Per Permit	P	N/A		14.00		01/04/2008
- One off additional subsistence fee for risk-assessed activities to transfer from PPC to EPR.	c	Per Permit	P	N/A		55.00		01/04/2008
- Additional Permit application fee - EPR costs for combined Part B and waste installations	c	Per Permit	P	N/A		285.00		01/04/2008
- Additional subsistence fee - EPR costs LOW Risk combined Part B and waste installations	c	Per Permit	P	N/A		95.00		01/04/2008
- Additional subsistence fee - EPR costs MED Risk combined Part B and waste installations	c	Per Permit	P	N/A		143.00		01/04/2008
- Additional subsistence fee - EPR costs HIGH Risk combined Part B and waste installations	c	Per Permit	P	N/A		190.00		01/04/2008
- Additional subsistence fee - EPR costs of E-Partner for each A(2) installation	c	Per Permit	P	N/A		95.00		01/04/2008
- Recovery of cost of Newspaper adverts required under EPR consultation process paid by LA	c	Per Permit	P	N/A		As appropriate		
- Commercial Interest	b	Per Property/Site per Hour	D	50.00				01/04/2008
- Fylds Residents / Students (Academic Research)	b	Per Property/Site per Hour	D	0.00				Free

List of Authorised Processes:

Public Register Entries:	- Commercial Interest - per hour	b	Per Property/Site per Hour	D	85.00	90.00	01/04/2008
	- Fyde Residents / Students (Academic Research)	b	Per Property/Site per Hour	D	0.00	Free	
	- Contaminated Land Enquiries: Desk top study - records / search and basic written response where no more than one site identified - per hour.	b	Per Property/Site per Hour	D	85.00	90.00	
	Contaminated Land Enquiries: Where, in addition to the above, basic written response detailed landfill gas or chemical data is requested or the enquiry covers more than one site.	b	Per Property/Site per Hour	D	Costs to be negotiated with potential clients (usually private consultants acting for developers).	Costs to be negotiated with potential clients (usually private consultants acting for developers).	
Other Environmental Information:	Commercial Interest - Per Hour	b	Per Hour	D	85.00	90.00	01/04/2008
	Fyde Residents / Students (Academic Research)	b	Per Session	D	0.00	0.00	
	Class 1: Commercial. Annual	b	Per Application	D	418.00	450.00	01/04/2008
Street Trading Consents:	Class 1: Commercial. Quarterly	b	Per Application	D	147.29	160.00	01/04/2008
	Class 2: Charitable Organisations (no more than one day duration)	b	Per Application	D	0.00	0.00	
	Class 3: Commercial (Per Day)	b	Per Application	D	51.50	60.00	01/04/2008
Food Hygiene Training:	Foundation Certificate in Food Hygiene (Exam Fee is extra)	b	Per Candidate	D	36.05	40.00	01/04/2008
	Voluntary Surrender of Documentation / Certification (Per Hour - minimum 1 hour)	b	Per Application	D	85.00	90.00	01/04/2008
Export Certificates:	Export Certificates	b	Per Certificate	D	46.35	50.00	01/04/2008
	Swimming Baths etc per hour	b	Per Sample	D	66.95	90.00	01/04/2008

Analysis Costs	b	Per Sample	D	At Cost	At Cost
Professional Fee - Per Hour	b	Per Hour	D	85.00	90.00
Work carried out in default of a notice (Initial Costs)	b	Per Investigation	D	85.00	90.00
Plus cost per premises / site visit	b	Per Site/Premises	D	40.00	45.00
LICENSES					
Street Café:					
- Grant	b	Per Application	D	237.93	245.00
- Renewal	b	Per Application	D	119.48	123.00
Sex Shop Licence:					
- Grant	b	Per Application	D	3263.04	3500.00
Public / Private Hire:					
- Vehicle	b	Per Application	D	141.63	145.00
- Hackney Carriage Vehicles Licences	b	Per Application	D	N/A	145.00
- Hackney Carriage Drivers Licences	b	Per Application	D	N/A	65.00
Plate Charges					
- Full Set	b	Per Application	D	21.63	22.60
- Rear Plate & Mount	b	Per Application	D	12.36	13.00
- Rear Plate Only	b	Per Application	D	6.90	7.00
- Rear Mount Only	b	Per Application	D	5.61	6.00
- Front Plate & Mount	b	Per Application	D	8.09	8.50
- Front Plate Only	b	Per Application	D	5.61	6.00
- Front Mount Only	b	Per Application	D	2.47	2.50
- Fouch	b	Per Application	D	1.24	1.50
Drivers					
- New	b	Per Application	D	63.35	65.00
Private Hire Operators	b	Per Application	D	139.05	0.00

General Fees & Charges:

Private Hire Operators 1 - 5 Vehicles	b	Per Application	D	N/A	150.00	01/04/2008
Private Hire Operators 6 - 10 Vehicles	b	Per Application	D	N/A	200.00	01/04/2008
Private Hire Operators over 11 Vehicles	b	Per Application	D	N/A	300.00	01/04/2008
Replacement Driver Badges	b	Per Application	D	11.12	11.50	01/04/2008
Drivers Licence renewals (Private Hire or Hackney)	b	Per Application	D	50.00	55.00	01/04/2008
Drivers Combined New	b	Per Application	D	N/A	120.00	01/04/2008
Drivers Combined Existing	b	Per Application	D	N/A	100.00	01/04/2008
Transfer Licence fee	b	Per Application	D	0.00	30.00	01/04/2008
Note: We do not issue refunds with respect to Taxi/PHV Licences						
Fare Cards	b	Per Application	D	0.88	1.50	01/04/2008
Knowledge Test	b	Per Test	D	N/A	15.00	01/04/2008
Licensing & Registrations:						
- Animal Boarding Establishment Licence	b	Per Application	D	83.43	86.00	01/04/2008
- Dog Breeding Establishment Licence	b	Per Application	D	74.16	76.50	01/04/2008
- Dangerous Wild Animal Licence	b	Per Application	D	167.89	173.00	01/04/2008
- Pet Shop Licence	b	Per Application	D	74.16	76.50	01/04/2008
- Riding Establishment Licence	b	Per Application	D	85.49	88.00	01/04/2008
- Motor Salvage Operators Registration	b	Per Application	D	72.10	74.50	01/04/2008
- Second Hand Goods Dealer Registration	b	Per Application	D	67.98	70.00	01/04/2008
- Skin Piercing Registration - Premises	b	Per Application	D	67.98	70.00	01/04/2008
- Skin Piercing Registration - Persons	b	Per Application	D	50.47	52.00	01/04/2008

Note: Skin piercers includes acupuncturists, tattooists, ear piercers and electrolysis. Both skin

-- Provisional Statement Fee	b	Per Application	D	N/A	2100.00	01/04/2008
- Premises Licence fee for holders of provisional statements	b	Per Application	D	N/A	1000.00	01/04/2008
- Variation Fee	b	Per Application	D	N/A	1300.00	01/04/2008
- Transfer Fee	b	Per Application	D	N/A	650.00	01/04/2008
- Reinstatement of Licence	b	Per Application	D	N/A	1050.00	01/04/2008
Betting Premises (Other) Licence:						
- New Application	b	Per Application	D	N/A	2100.00	01/04/2008
- Annual Fee	b	Per Application	D	N/A	600.00	01/04/2008
- Provisional Statement Fee	b	Per Application	D	N/A	2100.00	01/04/2008
- Premises Licence fee for holders of provisional statements	b	Per Application	D	N/A	1000.00	01/04/2008
- Variation Fee	b	Per Application	D	N/A	1300.00	01/04/2008
- Transfer Fee	b	Per Application	D	N/A	650.00	01/04/2008
- Reinstatement of Licence	b	Per Application	D	N/A	1050.00	01/04/2008
Adult Gaming Centre Premises Licence:						
- New Application	b	Per Application	D	N/A	2000.00	01/04/2008
- Annual Fee	b	Per Application	D	N/A	800.00	01/04/2008
- Provisional Statement Fee	b	Per Application	D	N/A	2000.00	01/04/2008
- Premises Licence fee for holders of Provisional Statements	b	Per Application	D	N/A	1000.00	01/04/2008
- Variation Fee	b	Per Application	D	N/A	1000.00	01/04/2008
- Transfer Fee	b	Per Application	D	N/A	650.00	01/04/2008
- Reinstatement of Licence	b	Per Application	D	N/A	1050.00	01/04/2008
Family Entertainment Centre Premises Licence:						
- New Application	b	Per Application	D	N/A	2000.00	01/04/2008
- Annual Fee	b	Per Application	D	N/A	750.00	01/04/2008

- Provisional Statement Fee	b	Per Application	D	N/A	2000.00	01/04/2008
- Premises Licence fee for holders of Provisional Statement	b	Per Application	D	N/A	950.00	01/04/2008
- Variation Fee	b	Per Application	D	N/A	1000.00	01/04/2008
- Transfer Fee	b	Per Application	D	N/A	650.00	01/04/2008
- Reinstatement of Licence	b	Per Application	D	N/A	950.00	01/04/2008
Tracks:						
- New Application	b	Per Application	D	N/A	2100.00	01/04/2008
- Annual Fee	b	Per Application	D	N/A	850.00	01/04/2008
- Provisional Statement Fee	b	Per Application	D	N/A	2100.00	01/04/2008
- Premises Licence fee for holders of Provisional Statement	b	Per Application	D	N/A	1000.00	01/04/2008
- Variation Fee	b	Per Application	D	N/A	1250.00	01/04/2008
- Transfer Fee	b	Per Application	D	N/A	650.00	01/04/2008
- Reinstatement of Licence	b	Per Application	D	N/A	950.00	01/04/2008
Fee for Notification of a change of Circumstances	b	Per Application	D	N/A	60.00	01/04/2008

LICENSING ACT CHARGES

Licensed Premises Fees: Non-Domestic Rateable Value				Application / Initial Fee	Annual / Renewal Charge	Application / Initial Fee	Annual / Renewal Charge
- Band A: 0-4300	b	Per Application	P	100.00	70.00	100.00	70.00
- Band B: 4301 - 33000	b	Per Application	P	190.00	180.00	190.00	180.00
- Band C: 33001 - 87000	b	Per Application	P	315.00	295.00	315.00	295.00
- Band D: 87001 - 125000	b	Per Application	P	450.00	320.00	450.00	320.00
- Band E: 125001 and over	b	Per Application	P	635.00	350.00	635.00	350.00

Note: Where the premises are in Band D or Band E, and where the primary or exclusive function is to supply alcohol for consumption on the premises the fees will be as follows.

- Band D: 87001 - 125000	b	Per Application	P	900.00	640.00	900.00	640.00	900.00	640.00	01/04/2008
- Band E: 125001 and over	b	Per Application	P	1905.00	1050.00	1905.00	1050.00	1905.00	1050.00	01/04/2008
Personal License: Renewable after 10 years.	b	Per Application	P	37.00	0.00	37.00	0.00	37.00	0.00	01/04/2008
Other Fees & Charges:										
- Application for copy of license or summary on theft, loss etc of premises licence or summary.	b	Per Application	P	10.50	0.00	10.50	0.00	10.50	0.00	01/04/2008
- Notification of change of name or address (holder of premises licence).	b	Per Application	P	10.50	0.00	10.50	0.00	10.50	0.00	01/04/2008
- Application to vary to specify individual as premises supervisor.	b	Per Application	P	23.00	0.00	23.00	0.00	23.00	0.00	01/04/2008
- Application to transfer premises licence.	b	Per Application	P	23.00	0.00	23.00	0.00	23.00	0.00	01/04/2008
- Interim authority notice	b	Per Application	P	23.00	0.00	23.00	0.00	23.00	0.00	01/04/2008
- Application for making a provisional statement.	b	Per Application	P	315.00	0.00	315.00	0.00	315.00	0.00	01/04/2008
- Application for a copy certificate or summary on theft, loss of certificate or summary.	b	Per Application	P	10.50	0.00	10.50	0.00	10.50	0.00	01/04/2008
- Notification of change of name or alteration of club rules.	b	Per Application	P	10.50	0.00	10.50	0.00	10.50	0.00	01/04/2008
- Change of relevant registered address of club.	b	Per Application	P	10.50	0.00	10.50	0.00	10.50	0.00	01/04/2008
- Temporary event notices.	b	Per Application	P	21.00	0.00	21.00	0.00	21.00	0.00	01/04/2008
- Application of copy of notice on theft, loss etc of temporary event notice.	b	Per Application	P	10.50	0.00	10.50	0.00	10.50	0.00	01/04/2008
- Application for copy of license on theft, loss etc of personal license.	b	Per Application	P	10.50	0.00	10.50	0.00	10.50	0.00	01/04/2008

- Notification of change of name or address (personal licence)	b	Per Application	P	10.50	0.00	10.50	0.00	01/04/2008
- Notice of interest in any premises	b	Per Application	P	21.00	0.00	21.00	0.00	01/04/2008

BUILDING CONTROL

Note: Building Control Fees will be in accordance with the Fylde Borough Council scheme for the recovery of Building Regulation Charges 2008 and will come into force on the 1st April 2008.

STRATEGIC PLANNING AND DEVELOPMENT

PLANNING

Charges for Photocopying and Decision Notices:

				1 Copy	Additional Copy	1 Copy	Additional Copy	1 Copy	Additional Copy
- A4 Document (May relate to various applications / matters purchased together)	b	Per Sheet	D	1.00	0.30	1.50	0.40	01/04/2008	
- A4 Plans (May relate to various applications / matters purchased together)	b	Per Sheet	D	2.00	0.60	1.50	0.40	01/04/2008	
- A3 Plans (May relate to various applications / matters purchased together)	b	Per Sheet	D	3.00	1.50	3.50	1.70	01/04/2008	
- A1 Plans (May relate to various applications / matters purchased together)	b	Per Sheet	D	6.00	4.50	7.50	5.00	01/04/2008	
Building Regulation Completion Certificates (Inclusive of appeal decisions and legal agreements)	b	Per Decision Notice	D	10.00	N/A	10.00	N/A	01/04/2008	

FYLDE BOROUGH COUNCIL CAPITAL PROGRAMME
2007/08 TO 2012/13

	Estimate 2007/08 £000	Estimate 2008/09 £000	Estimate 2009/10 £000	Estimate 2010/11 £000	Estimate 2011/12 £000	Estimate 2012/13 £000
COMMUNITY & CULTURAL SERVICES	177	223	35	0	0	0
CORPORATE POLICY & PERFORMANCE	22	0	0	0	0	0
CONSUMER WELLBEING & PROTECTION	893	983	893	893	893	893
STRATEGIC PLANNING & DEVELOPMENT	689	715	3,064	2,942	0	0
STREETSCENE SERVICES	1,011	1,716	1,115	30	30	0
TOTAL CAPITAL PAYMENTS	2,792	3,637	5,107	3,865	923	893

FYLDE BOROUGH COUNCIL - CAPITAL FINANCING STATEMENT

	Estimate 2007/08 £000	Estimate 2008/09 £000	Estimate 2009/10 £000	Estimate 2010/11 £000	Estimate 2011/12 £000	Estimate 2012/13 £000
Estimated Expenditure						
Community & Cultural Services	177	223	35	0	0	0
Corporate Policy & Performance	22	0	0	0	0	0
Consumer Wellbeing & Protection	893	983	893	893	893	893
Strategic Planning & Development	689	715	3,064	2,942	0	0
Streetscene Services	1,011	1,716	1,115	30	30	0
Total Capital Payments	2,792	3,637	5,107	3,865	923	893
Estimated Resources						
General Fund :						
Capital Receipts	50	150	3,309	3,042	100	100
Earmarked Reserves	79	0	0	0	0	0
Leasing	301	0	800	0	0	0
Grants	1,428	2,604	1,029	694	694	694
Direct Revenue Finance	7	0	0	0	0	0
Prudential Borrowing	928	883	-31	129	129	99
	2,792	3,637	5,107	3,865	923	893
Total surplus (-)/shortfall in year	0	0	0	0	0	0

Key To Finance Indicators

- A Capital Receipts
 - A1 - Right to Buy Receipts
 - A2 - Target Asset Sales
 - A3 - Sale of Town Hall (part)

- B Use of Earmarked Reserves
 - B1 - Bus Monies
 - B2 - Replacement systems
 - B3 - LABGI

- C Leasing

- D Grants
 - D1 - Ashton Gardens Grant
 - D2 - Disabled Facilities Grant
 - D3 - Housing Grant Grant
 - D4 - St Annes Regeneration (NWDA)
 - D5 - LSP grant for Youth Facilities
 - D6 - Big Lottery (play equipment)
 - D7 - LCDL (CARS)
 - D8 - Town Centre Contrib's.
 - D9 - LAA Community Safety
 - D10 - Parkview Group
 - D11 - LCC (cycle path)
 - D12 - Planning Gain
 - D13 - LCDL (Kirkham Building Refurbishment)
 - D14 - Tourist Board

- E Contribution from Revenue
 - E1 - Community Safety

- F Borrowing

CAPITAL SCHEMES

Finance Indicator	Estimate 2007/08 £000	Estimate 2008/09 £000	Estimate 2009/10 £000	Estimate 2010/11 £000	Estimate 2011/12 £000	Estimate 2012/13 £000
COMMUNITY & CULTURAL SERVICES						
Playground Equipment	B2	24				
Lowther Car Park Works	F	5				
Chimes	F	20	20			
Youth Facilities	D5	40	15	15		
Newton - Fencing to Enclose Play Equipment	F	8				
Newton - Recreational Equipment	F	5				
Newton with Clifton - William Pickles Park	F	5				
Warton Sports Pavillion - Refurbish	F	25				
Boating Pool	F		45			
Prom Gardens Paddling Pool	F		8			
Youth Shelter Strategies	E1, F	45				
Play Equipment	D6		135			
		177	223	35	0	0
CORPORATE POLICY & PERFORMANCE						
IEG Developments and Systems	B2	22				
		22	0	0	0	0
CONSUMER WELLBEING & PROTECTION						
Disabled Facilities Programme	D2	498	648	498	498	498
Pvte Sector Hsng Renewal Grants	D3	395	335	395	395	395
		893	983	893	893	893
STRATEGIC PLANNING & DEVELOPMENT						
St Annes Square Regeneration	D4, F	353	106			
Town Hall accommodation	A3,F	117	100	2,942	2,942	
Cons'n Area Rest'n Scheme (CARS) St Annes	D7,B3,F	150				
St Annes Town Centre	D8,F	8	80			
Tourist Board Project	D14	15	285			
CCTV Community Safety	F	12	32	22		
Footway Lighting Schemes	F		12			
Kirkham Building Refurbishment	D13,F		100	100		
Local Area Agreement - Community Safety	D9	35				
		689	715	3,064	2,942	0
STREETSCENE SERVICES						
Ribby Corner Cycle Path (LCC)	D11					
Cem & Crem refurbishments	C		800			
Park View Playing Fields	F	3				
Materials Recycling Facility	F	8				
Spend to Save Schemes	F	15				
Ashton Gardens Heritage Restoration	D1	80	1,415	285		
Pumping Station Refurbishment	F	15				
Vehicle Purchases	C	301				
Kirkham War Memorial	F	32	100			
Parkview Playing Field BMX Track	D10	115				
Market Square Lytham Cenotaph Gardens	F	55				
Danfo Public Conveniences	F	341	144			
Car Park Improvements	F	25	30	30	30	
Crematorium - New Memorials Walls & Niches	F	15	10			
Bus Shelter - Ansdell Bus Monies	B1	6				
Waste Disposal - improved facility at Blackpool	F		17			
		1,011	1,716	1,115	30	30
		2,792	3,637	5,107	3,865	923
						893

CAPITAL SCHEMES

Finance Indicator	Estimate 2007/08 £000	Estimate 2008/09 £000	Estimate 2009/10 £000	Estimate 2010/11 £000	Estimate 2011/12 £000	Estimate 2012/13 £000
COMMUNITY & CULTURAL SERVICES						
Playground Equipment	B2	24				
Lowther Car Park Works	F	5				
Chimes	F	20	20	20		
Youth Facilities	D5	40	15	15		
Newton - Fencing to Enclose Play Equipment	F	8				
Newton - Recreational Equipment	F	5				
Newton with Clifton - William Pickles Park	F	5				
Warton Sports Pavillion - Refurbish	F	25				
Boating Pool	F		45			
Prom Gardens Paddling Pool	F		8			
Youth Shelter Strategies	E1, F	45				
Play Equipment	D6		135			
		177	223	35	0	0
						0

CAPITAL SCHEMES

Finance Indicator	Estimate 2007/08 £000	Estimate 2008/09 £000	Estimate 2009/10 £000	Estimate 2010/11 £000	Estimate 2011/12 £000	Estimate 2012/13 £000
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CORPORATE POLICY & PERFORMANCE

IEG Developments and Systems

B2	<u>22</u>					
	22	0	0	0	0	0

CAPITAL SCHEMES

Finance Indicator	Estimate 2007/08 £000	Estimate 2008/09 £000	Estimate 2009/10 £000	Estimate 2010/11 £000	Estimate 2011/12 £000	Estimate 2012/13 £000
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CONSUMER WELLBEING & PROTECTION

Disabled Facilities Programme	D2	498	648	498	498	498	498
Pvte Sector Hsng Renewal Grants	D3	395	335	395	395	395	395
		<u>893</u>	<u>983</u>	<u>893</u>	<u>893</u>	<u>893</u>	<u>893</u>

CAPITAL SCHEMES

Finance Indicator	Estimate 2007/08 £000	Estimate 2008/09 £000	Estimate 2009/10 £000	Estimate 2010/11 £000	Estimate 2011/12 £000	Estimate 2012/13 £000
STRATEGIC PLANNING & DEVELOPMENT						
St Annes Square Regeneration	D4, F	353	106			
Town Hall accommodation	A3,F	117	100	2,942	2,942	
Cons'n Area Rest'n Scheme (CARS) St Annes	D7,B3,F	150				
St Annes Town Centre	D8,F	8	80			
Tourist Board Project	D14	15	285			
CCTV Community Safety	F	12	32	22		
Footway Lighting Schemes	F		12			
Kirkham Building Refurbishment	D13,F		100	100		
Local Area Agreement - Community Safety	D9	35				
		<u>689</u>	<u>715</u>	<u>3,064</u>	<u>2,942</u>	<u>0</u>
					<u>0</u>	<u>0</u>

CAPITAL SCHEMES

Finance Indicator	Estimate 2007/08 £000	Estimate 2008/09 £000	Estimate 2009/10 £000	Estimate 2010/11 £000	Estimate 2011/12 £000	Estimate 2012/13 £000
STREETSCENE SERVICES						
Ribby Corner Cycle Path (LCC)						
Cem & Crem refurbishments			800			
Park View Playing Fields	3					
Materials Recycling Facility	8					
Spend to Save Schemes	15					
Ashton Gardens Heritage Restoration	80	1,415	285			
Pumping Station Refurbishment	15					
Vehicle Purchases	301					
Kirkham War Memorial	32	100				
Parkview Playing Field BMX Track	115					
Market Square Lytham Cenotaph Gardens	55					
Danfo Public Conveniences	341	144				
Car Park Improvements	25	30	30	30	30	
Crematorium - New Memorials Walls & Niches	15	10				
Bus Shelter - Ansdell Bus Monies	6					
Waste Disposal - improved facility at Blackpool		17				
	1,011	1,716	1,115	30	30	0

Acc Code	Scheme	Fin'ing see notes	2007/08 Original Budget	Slippage b/f from 2006/07	Schemes added 14/11/07	Updated Budget 2007/08 - Not Approved	Budget 2008/09 - Not Approved	Budget 2009/10 - Not Approved	Budget 2010/11 - Not Approved	Budget 2011/12 - Not Approved	Budget 2012/13 - Not Approved	Actual as at Quarter 3
	COMMUNITY & CULTURAL SERVICES											
Z009	Playground Equipment	B2		23,603		23,603						18,382
Z012	Lowther Pavilion - DDA Works					0						
Z014	Kirkham Baths - Rewire					0						
Z022	One Stop Shops					0						
Z050	Lowther Car Park Works	F			5,000	5,000						5,114
Z052	Chimes	F	20,000			20,000	20,000	20,000				0
Z053	Youth Facilities	D5	15,000		25,000	40,000	15,000	15,000	0	0		0
Z055	Newton - Fencing to Enclose Play Equipment	F	8,000			8,000	0	0	0	0		0
Z056	Newton - Recreational Equipment	F	5,000			5,000	0	0	0	0		0
Z057	Newton with Clifton - William Pickles Park	F	5,000			5,000	0	0	0	0		0
Z058	Warton Sports Pavillion - Refurbish	F	25,000			25,000	0	0	0	0		0
Z062	Boating Pool	F		45,000	-45,000	0	45,000					0
Z063	Prom Gardens Paddling Pool	F		8,000	-8,000	0	8,000					0
Z013	Youth Shelter Strategies	E1, F		20,445	25,000	45,445						
	Play Equipment	D6					135,000					0
TOTAL	COMMUNITY & CULTURAL SERVICES		78,000	97,048	2,000	177,048	223,000	35,000	0	0	0	23,496
	CORPORATE POLICY & PERFORMANCE											
Z003	IEG Developments and Systems	B2				22,340						22,340
TOTAL	CORPORATE POLICY & PERFORMANCE		0	0	0	22,340	0	0	0	0	0	22,340
	CONSUMER WELLBEING & PROTECTION											
Z010	Disabled Facilities Programme	D2	498,000			498,000	648,000	498,000	498,000	498,000	498,000	480,738
Z024	Pvte Sector Hsng Renewal Grants	D3	395,000			395,000	335,000	395,000	395,000	395,000	395,000	188,277
TOTAL	CONSUMER WELLBEING & PROTECTION		893,000	0	0	893,000	983,000	893,000	893,000	893,000	893,000	669,015
	STRATEGIC PLANNING & DEVELOPMENT											
Z001	St Annes Square Regeneration	D4, F		490,920	-32,094	352,811	106,015					326,106
Z027	Town Hall accommodation	A3,F				117,000	100,000	2,942,000	2,942,000			37,202
Z036	Cons'n Area Rest'n Scheme (CARS) St Annes	D7,B3,F	25,000		125,000	150,000						38
Z045	St Annes Town Centre	D8,F		104,251	-76,951	7,500	80,000					1,962
New	Tourist Board Project	D14				15,000	285,000					
Z046	CCTV Community Safety	F	22,000		-10,000	12,000	32,000	22,000	0	0		0
Z047	Footway Lighting Schemes	F	12,000		-12,000	0	12,000	0	0	0		
Z051	Kirkham Building Refurbishment	D13,F	50,000			0	100,000	100,000	0	0		0
Z060	Local Area Agreement - Community Safety	D9				35,000						34,113
TOTAL	STRATEGIC PLANNING & DEVELOPMENT		109,000	595,171	-6,045	689,311	715,015	3,064,000	2,942,000	0	0	399,421

	STREETSCENE SERVICES											
Z008	Ribby Corner Cycle Path (LCC)	D11				0						
Z011	Cem & Crem refurbishments	C						800,000				
Z016	Park View Playing Fields	F			3,100	3,100						3,062
Z020	Materials Recycling Facility	F			8,400	8,400						8,435
Z025	Spend to Save Schemes	F			14,800	14,800						14,752
Z030	Ashton Gardens Heritage Restoration	D1	645,100	45,594	-610,694	80,000	1,415,000	285,000	0	0	0	15,018
Z031	Pumping Station Refurbishment	F		14,641		14,641						0
Z038	Vehicle Purchases	C				300,600						300,594
Z040	Kirkham War Memorial	F	60,000	71,960	-99,960	32,000	100,000	0	0	0	0	31,335
Z041	Parkview Playing Field BMX Track	D10			114,800	114,800						116,550
Z043	Market Square Lytham Cenotaph Gardens	F	55,000			55,000	0	0	0	0	0	50,193
Z048	Danfo Public Conveniences	F			341,300	341,300	144,000					261,200
Z049	Car Park Improvements	F	30,000		-5,000	25,000	30,000	30,000	30,000	30,000	30,000	14,944
Z054	Crematorium - New Memorials Walls & Niches	F	15,000			15,000	10,000	0	0	0	0	15,250
Z059	Bus Shelter - Ansdell Bus Monies	B1			6,000	6,000						3,738
	Waste Disposal - improved facility at Blackpool	F					17,000					
TOTAL	STREETSCENE SERVICES		805,100	132,195	-227,254	1,010,641	1,716,000	1,115,000	30,000	30,000	0	835,070

Grand Total All Schemes			1,885,100	824,414	-231,299	2,792,340	3,637,015	5,107,000	3,865,000	923,000	893,000	1,949,342
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FINANCING

Notes

A Capital Receipts

A1	- Right to Buy Receipts	100,000			-50,000	50,000	50,000	50,000	0	0	0	
A2	- Target Asset Sales	100,000			-100,000	0	100,000	100,000	100,000	100,000	100,000	
A3	- Sale of Town Hall (part)							3,159,000	2,942,000			
		0	200,000	0	-150,000	50,000	150,000	3,309,000	3,042,000	100,000	100,000	0

B Use of Earmarked Reserves

B1	- Bus Monies	35,000				6,000						
B2	- Replacement systems					23,000						
B3	- LABGI					50,000						
		0	35,000	0	0	79,000	0	0	0	0	0	0

C Leasing

						300,600		800,000				
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D Grants

D1	- Ashton Gardens Grant	645,100	45,594			80,000	1,415,000	285,000	0	0	0	
D2	- Disabled Facilities Grant	299,000				299,000	389,000	299,000	299,000	299,000	299,000	
D3	- Housing Grant Grant	395,000				395,000	395,000	395,000	395,000	395,000	395,000	

D4	- St Annes Regeneration (NWDA)		456,254	-104,575	351,679	10,000						
D5	- LSP grant for Youth Facilities				25,000							
D6	- Big Lottery (play equipment)						135,000					
D7	- LCDL (CARS)				75,000							
											£2.5k. Workman, £8. 05k.LCDL, £2 4.23EngHer, £2.75Ch Trade	
D8	- Town Centre Contrib's.				27,300	10,300						
D9	- LAA Community Safety				35,000							
D10	- Parkview Group				114,800							
D11	- LCC (cycle path)											
D12	- Planning Gain				25,000							
D13	- LCDL (Kirkham Building Refurbishment)						50,000	50,000				
D14	- Tourist Board						200,000					
		0	1,339,100	501,848	-104,575	1,427,779	2,604,300	1,029,000	694,000	694,000	694,000	0
E	Contribution from Revenue											
E1	- Community Safety				6,800							
F	Borrowing		311,000	322,566	23,276	928,161	882,715	-31,000	129,000	129,000	99,000	
		3,459,200	1,326,262	-485,874	4,349,119	6,391,315	9,445,000	7,601,000	1,717,000	1,687,000		

Council Meeting



Date	28 January 2008
Venue	Lowther Pavilion, Lytham
Members	<p>Mayor (Councillor John Prestwich)</p> <p>Deputy Mayor (Councillor Richard Fulford-Brown)</p> <p>Brenda Ackers, Ben Aitken, Christine Akeroyd, Tim Ashton, Keith Beckett, John Bennett, Karen Buckley, David Chedd, Maxine Chew, Elizabeth Clarkson, Peter Collins, John Coombes, Michael Cornah, Fabian Craig-Wilson, John Davies, Barbara Douglas, Kevin Eastham, David Eaves, Susan Fazackerley, Patricia Fieldhouse, Tony Ford, Lyndsey Greening, Peter Hardy, Kathleen Harper, Paul Hayhurst, Howard Henshaw A.D.K (Malaysia), Ken Hopwood, Angela Jacques, Cheryl Little, Kiran Mulholland, Linda Nulty, Elizabeth Oades, Janine Owen, Barbara Pagett, Albert Pounder, Dawn Prestwich, Simon Renwick, Louis Rigby, Paul Rigby, Elaine Silverwood, John Singleton, Roger Small, William Thompson, Thomas Threlfall.</p>
Others	DDE Birchall (Chairman of the Standards Committee)
Officers	Phil Woodward, Dave Joy, Ian Curtis, Bernard Hayes, Hazel Wood, Andy Cain, Alan Blundell, Alasdair Woodhouse.

68. Declarations of interest

Members were reminded that any personal/prejudicial interests should be declared as required by the Council's Code of Conduct adopted in accordance with the Local Government Act 2000.

69. Mayor's announcements

- The Mayor announced that the Mayoral Ball to be held on 7th March was now full but that he would be compiling a waiting list.
- A scout coffee morning is to be held at the Town Hall on the 16th February at 10.30.
- The Mayor welcomed students from King Edward and Queen Mary School.

Councillor Ashton presented the Mayor with a silver award from this years Livcom awards (The International Awards for Liveable Communities). Fylde won third

Council Meeting - 28 January 2008

place in its category out of seven entrants making Lytham the third best town with a population under 20,000 in the world. Councillor Ashton gave thanks to everyone's involvement in the scheme and next year he hoped we would be able to enter the whole of Fylde for these awards.

70. Chief Executive's Communications

The Chief Executive reported that Councillor Mrs Oades was now leader of the Independent Group and that Councillor Hayhurst had resigned from the Independent Group. The political balance would now need to be re-calculated and taken to a Council meeting in the future.

71. Confirmation of Minutes

RESOLVED:

To approve the minutes of the Council meeting held on 26 November 2007 as a correct record for signature by the chairman.

72. Questions form Members of the Council

The following question was submitted from Councillor Elaine Silverwood.

"I would like to ask the Leader of the Council what efforts are being made to replace our Enforcement Officer and give us some idea of a time-scale of when the position will be filled. I am sure all members are aware of the back-log of cases we have, due to having had only one Enforcement Officer, and therefore matters can only deteriorate as weeks/months go by. A Task and Finish group actually recommended that we should have 2 Enforcement Officers - now we have none. The Leader seems happy with certain areas of joint working with Wyre, why, therefore, are we not sharing our work load with their 3 Enforcement Officers?"

The Portfolio Holder, Councillor Roger Small responded.

73. Questions for members of the Public

The following question was submitted from Mr Peter Savic of Clifton Drive North.

"There has been much speculation in the local press about the cost of the new Town Hall Accommodation Project and an absence of any published costs by the Council.

Please will you confirm the cost of the Accommodation Project, the amount to be realised from the sale of assets and the size of the mortgage to be taken out to fund the project."

The Portfolio holder for Finance and Efficiency, Councillor Paul Rigby responded.

74. Notice of Motion - Proposals to Cancel the Members Choice Debate at Full Council meetings

The Mayor reported that in accordance with rule 11.1.1 he had received a Notice of Motion, which was detailed on the agenda.

After the motion had been proposed and seconded the Mayor indicated that he would apply council procedure 11.1.4.1 and allow the motion to be considered at the meeting.

The Notice of Motion was received on 14 January 2008 from Councillors John Coombes:

"That the Council agrees to remove the Members Choice Debate from the Full Council agenda and in doing so encourages all members to use the mechanism of 'Notices of Motion' to highlight concerns or prompt debate of matters of interest to the residents of the Borough".

The Council RESOLVED to discontinue the members' choice debate and remove reference to it from the council's constitution.

75. Invitation to accept appointment as Mayor 2008/2009

It was moved by Councillor Roger Small and seconded by Councillor Fabian Craig-Wilson and:

RESOLVED UNANIMOUSLY - That Councillor Susan Fazackerley be invited to accept election by the Council at the 2008 Annual Meeting as Mayor of the Borough of Fylde for the ensuing municipal year.

76. Fylde Coast Multi Area Agreement

Councillor John Coombes, Leader of the Council, updated members on the current position regarding the Fylde Coast Multi Area Agreement.

A number of issues were raised by Councillors Hardy, Nulty, Oades and Hayhurst expressing concerns about the cost; policy setting; the make-up of the joint executive board and joint working with Blackpool.

Councillor Coombes, together with the Chief Executive, Phil Woodward, explained that the MAA was in a pilot phase at the moment and that work was currently ongoing. As the concept developed over the coming months further information and reports would be brought before Members.

After a lengthy debate the Council RESOLVED:

1. That the ongoing work on the Fylde Coast Multi Area Agreement be noted and endorsed by the Council.
2. That proposals for the governance and performance reporting arrangements of the Fylde Coast Multi Area Agreement be the subject of a further report to

the Council and that Fylde Vision (the Local Strategic Partnership) be engaged in this process.

77. District Parish Charter

Councillor Albert Pounder, Customer Relations and Partnerships Portfolio Holder, reported on a proposed Parish Charter for Fylde. The document had been produced by the District-Parish Liaison meeting and was currently being reported to all town and parish councils in the borough for adoption. Councillor Pounder explained that while the adoption of the charter was a matter for the cabinet, the council was requested to endorse the adoption to show the commitment of the whole authority to working with parish and town councils. Further, the proposed charter contained a commitment on behalf of the borough council to meet the cost of parish council by-elections. This had budgetary implications and so had to be decided by the full council.

Concerns were expressed regarding parish by-election costs and a view expressed that the smaller Parish Councils would not be able to stand the cost of a by-election.

An amendment was proposed by Councillor Greening and seconded by Councillor Nulty that members should endorse the adoption of the Parish Charter but requested that costs relating to parish by-election be referred to Overview and Scrutiny committee for further consideration.

The amendment was voted on and lost.

A further amendment was put forward by Councillor Pounder and seconded by Councillor Ashton that the Borough Council stands the cost of by-election expenses first and then recharges the parish council in the next financial year.

Following discussion the Council RESOLVED:

1. To endorse the adoption of the District / Parish Charter.
2. The Borough Council stands the initial cost of parish council by-election expenses and recharges these costs to the parish council in the following financial year.

78. Fylde Borough Council Schedule of Meetings

Councillor Susan Fazackerley, Corporate Performance and Development Portfolio Holder, presented proposals for the 2008/2009 schedule of meetings together with amendments to the 2007/08 schedule.

Issues were raised with regard to day time meetings. The schedule proposed amending the timing of Cabinet meetings from 7.00pm to 9.00am. Members expressed concern that members of the public would not be able to attend meetings during the day time as most people work. It would also be difficult for the members of the council who work during the day to attend these meetings.

Council Meeting - 28 January 2008

Following debate an amendment was put forward by Councillor Oades that the schedule of meetings be approved with the amendment of Cabinet meetings starting at 7.00pm.

RESOLVED -

1. To approve the schedule of meetings for 2008/09 from the 1st April 2008 together with amendments to the 2007/08 schedule.
2. That the Leader of the Council be advised of the Council's view that meetings of the Cabinet should continue to start at 7:00pm.

79. Delegated Powers of Finance Executive Manager

Councillor Paul Rigby, Finance and Efficiency Portfolio Holder, presented a report that asked the council to approve the delegation of a number of administrative functions to the Executive Manager (Finance) .

Following discussion the Council RESOLVED to delegate the powers detailed in the report of the Finance Executive Manager.

80. Noting of Urgent Decisions Taken

Paul Rigby, Finance and Efficiency Portfolio Holder, advised Members that the Council's constitution provided for urgent decisions to be made outside the budget and policy framework. Such decisions could be taken in certain circumstances and were required to be reported subsequently to Council for information.

Following discussion the Council RESOLVED - that the urgent decision on the Section 151 officer role and resource deployment in the Council's Financial Services Unit be duly noted.

81. Members Choice Debate

Following the Council's earlier decision on the Members Choice debate this item was withdrawn from the agenda.

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