

Agenda

Tourism and Leisure Committee

Date:	Thursday, 6 June 2019 at 6:30 pm
Venue:	Town Hall, St Annes, FY8 1LW
Committee members:	Councillor Cheryl Little (Chairman) Councillor Jayne Nixon (Vice-Chairman) Councillors Peter Anthony, Tim Armit, Brenda Blackshaw, Shirley Green, Gavin Harrison, Matthew Lee, Roger Lloyd, Vince Settle, Elaine Silverwood, Roger Small.

	PROCEDURAL ITEMS:	PAGE
1	Declarations of Interest: Declarations of interest, and the responsibility for declaring the same, are matters for elected members. Members are able to obtain advice, in writing, in advance of meetings. This should only be sought via the Council's Monitoring Officer. However, it should be noted that no advice on interests sought less than one working day prior to any meeting will be provided.	1
2	Confirmation of Minutes: To confirm the minutes, as previously circulated, of the meeting held on 14 March 2019 as a correct record.	1
3	Substitute Members: Details of any substitute members notified in accordance with council procedure rule 23(c).	1
	DECISION ITEMS:	
4	YMCA – Kirkham Swimming Pool - Renewal of Service Level Agreement Including New Subsidy Request	
5	Appointment to Outside Bodies/Working Groups	
	INFORMATION ITEMS:	
6	Fairhaven Heritage Lottery Project Update	
7	Capital Programme Monitoring Report 2018/19 – Outturn Position 31st March 2019	
8	Year-End Performance 2018/19	

Contact: Lyndsey Lacey-Simone - Telephone: (01253) 658504 – Email: democracy@fylde.gov.uk

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<http://fylde.cmis.uk.com/fylde/DocumentsandInformation/PublicDocumentsandInformation.aspx>

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DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
DEVELOPMENT SERVICES DIRECTORATE	TOURISM AND LEISURE COMMITTEE	6 JUNE 2019	4
YMCA – KIRKHAM SWIMMING POOL - RENEWAL OF SERVICE LEVEL AGREEMENT INCLUDING NEW SUBSIDY REQUEST			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

In 2012 the Policy Development Scrutiny Committee agreed a revised Service Level Agreement with the YMCA, together with an annual subsidy payment, in the sum of £35k per annum (plus an inflationary increase) effective from 2014/15 for a period of 5 years to provide public swimming facilities at Kirkham Baths.

That Service Level Agreement expired 31 March 2019, and Members are now requested to consider the proposed terms and continuation of this agreement as detailed in the report. The approved revenue budget includes provision for a subsidy payment to the YMCA in respect of the operation of Kirkham Baths in the sum of £39,924 per annum. The additional amount of grant payable as a consequence of the annual inflationary uplift is reflected annually in the subsequent update to the Financial Forecast when the amount of the uplift is known.

Representatives from YMCA will be attending the committee meeting to answer any service delivery questions relating to the management and operation of Kirkham Baths.

RECOMMENDATIONS

The Tourism and Leisure Committee is requested:

1. To approve the proposed renewal of the Service Level Agreement with the YMCA in respect of the operation of Kirkham Baths for a period of a further 5 years effective from 1st April 2019.

SUMMARY OF PREVIOUS DECISIONS

Cabinet Report 29 June 2009

Policy Development Scrutiny Committee 12 July 2012

Policy Development Scrutiny Committee 28 February 2013

CORPORATE PRIORITIES

Spending your money in the most efficient way to achieve excellent services (Value for Money)	✓
Delivering the services that customers expect of an excellent council (Clean and Green)	✓
Working with all partners (Vibrant Economy)	✓
To make sure Fylde continues to be one of the most desirable places to live (A Great Place to Live)	✓
Promoting Fylde as a great destination to visit (A Great Place to Visit)	✓

REPORT

BACKGROUND

1. Kirkham Swimming Baths was transferred to the ownership of Fylde Coast YMCA in 2009.
2. Fylde Borough has three swimming pools considered by Sport England to be directly accessible to the general public which are; Ribby Hall, St Annes Pool and Kirkham Baths. The user ratio for swimming facilities is set nationally by Sport England at 13.07m² per 1,000 population. The projected Fylde population is around 83,000 and the current swimming facilities at the three facilities provide 12.24m² per 1,000 population accessibility which falls slightly short of the Sport England guidelines.
3. Kirkham Baths is invaluable to residents within the rural communities of Fylde, especially the rural primary schools who are often unable to travel to other borough swimming pools due to costs. An Amateur Swimming Association (ASA) report estimated a 25% deficit between the water space that swimming clubs, schools and low-income users have access and the ASA's recommended levels.
4. Fylde Council form part of the Coastal Local Aquatic Network which brings together providers of water space within Blackpool, Fylde, Wyre and Lancaster. The group was set up to work collaboratively to encourage more swimming participation and to look at efficiencies of collaborative working.
5. The original service level agreement between Fylde Council and Fylde Coast YMCA was initially agreed by Cabinet in 2009 for a 5-year period and commenced 1 April 2009. In the agreement, the Council agreed to pay an annual subsidy of £35,000 over the five year period.
6. A task and finish group was appointed in 2012/13 to review financial and operational performance of Kirkham Swimming Pool and recommended to the Policy Development Scrutiny Committee to recommend in its report in February 2013 to Cabinet to consider an extension to the existing SLA with the YMCA including an annual subsidy in the sum of £35,000 per annum (plus inflationary increase) from 1 April 2014/15 for a 5 year period as shown:

Year	Amount of Subsidy
2014/15	£35,000
2015/16	£36,000
2016/17	£36,432
2017/18	£37,343
2018/19	£38,874

7. The current Service Level agreement between Fylde Council and Fylde Coast YMCA expired on 31 March 2019.
8. The current Agreement (2014 to 2019) specifies that the YMCA must comply with the following conditions:
 - a) The Grant shall only be used to support the provision of public swimming at the Pool;
 - b) The YMCA will maintain appropriate accounts and financial records covering its operation and use of the Pool and its expenditure, including the Grant. Accounts and records will be considered "appropriate" if they comply with recommended accounting practices for the YMCA and contain separate records detailing the Grant received and how it has been expended;
 - c) The YMCA will allow the Council, on request, to inspect the financial records and accounts that it is required to maintain, provided that the Council will not request them more than twice in any financial year;
 - d) For the period of the Grant and so long as the YMCA operates the Pool as a public swimming pool, the YMCA will maintain a management board or similar body, whose remit will be to act as an interface between the YMCA and the local community;

- e) The management board or similar body formed will include such representatives of local people as the YMCA considers appropriate, but must always contain one person nominated to the body by the Council during the whole of any calendar year during the period of Grant;
- f) The YMCA will operate the Pool as a public swimming pool in accordance with the following requirements:
 - i. The Pool will be open for at least one hour each working day and each Saturday (other than Christmas Day, Boxing Day, and New Year's Day) to the members of the public without pre-booking;
 - ii. The Pool will be made exclusively available for the use of a Lancashire County Council primary school using the facilities for pupils' achievement of national curriculum standard in swimming for at least half an hour per week in respect of each school during the term time of that school;
 - iii. The Pool will be made available for at least ten hours in each week for the provision of swimming instructions;
 - iv. The Pool will be made exclusively available for the use of swimming clubs for at least four hours in each week;
- g) During the period of this Grant the YMCA will act in a manner without distinction as to race, religion, age or disability, and in compliance with all laws, including GDPR regulations.

CURRENT PERFORMANCE

- 9. There are regular meetings between Fylde coast YMCA and council officers to review performance. A representative of the YMCA will be in attendance at the committee meeting to give an overview on performance for the past year, and to answer any questions.

FINANCIAL SUBSIDY FROM FYLDE COUNCIL

- 10. Early in 2019, representatives of Fylde Coast YMCA approached the Council for a continuation of the Service Level Agreement for a further period of 5 years, and asked that the current annual subsidy, plus an inflationary increase be retained throughout the proposed 5 year Agreement, to be paid to Fylde Coast YMCA, to ensure the sustainable management of Kirkham Swimming Pool.
- 11. Over the period of the existing agreement the YMCA has allowed the facility to continue its operation without the risk of closure. The Task and Finish Group that previously met felt that swimming provision in rural Fylde is of utmost importance to the community, to school children and user groups, that the council should extend the SLA and funding to protect it.

FUTURE REVENUE BUDGET IMPACT

- 12. The approved revenue budget includes provision for a subsidy payment to the YMCA in respect of the operation of Kirkham Baths in the sum of £39,924 per annum. The additional amount of grant payable as a consequence of the annual inflationary uplift is reflected in the subsequent update to the Financial Forecast when the amount of the uplift is known.

OTHER OPTIONS

- 13. If the Committee is not minded to agree to an extension to the Service level Agreement as described within this report (including the payment of an annual subsidy) there would be a resultant revenue saving to Fylde Council of £39k per annum. However, the continued provision of swimming and other sports facilities at the Kirkham Pool site may be placed at risk without on-going financial support to the YMCA for the operation of the facilities.

IMPLICATIONS	
Finance	The approved revenue budget includes provision for a subsidy payment to the YMCA in respect of the operation of Kirkham Baths in the sum of £39,924 per annum.
Legal	A new service level agreement will be entered into with YMCA to include the requirements listed in section 8 of the report.
Community Safety	None arising from this report
Human Rights and Equalities	None arising from this report
Sustainability and Environmental Impact	For the duration of the existing service level agreements, the Council and the YMCA have worked well together in partnership to deliver sustainable services at Kirkham Swimming Pool
Health & Safety and Risk Management	There could be reputational risk to the Council if funding is not provided to continue supporting swimming in rural Fylde.

LEAD AUTHOR	CONTACT DETAILS	DATE
Tim Dixon	01253 658436	23 May 2019

BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
Cabinet Report	29 June 2009	Agenda
Policy Development Scrutiny Committee	12 July 2012	Agenda
Policy Development Scrutiny Committee	28 February 2013	Agenda

DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
RESOURCES DIRECTORATE	TOURISM AND LEISURE COMMITTEE	6 JUNE 2019	5

APPOINTMENT TO OUTSIDE BODIES/WORKING GROUPS

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

Each year full Council appoints members to outside bodies for the forthcoming municipal year.

In May 2015 Council asked that the programme committees make recommendations from within their respective memberships for those outside bodies relating to the brief for the committee.

This report covers those nominations that relate to the Tourism and Leisure Committee.

RECOMMENDATIONS

The committee is invited to

1. recommend nominations to the outside bodies listed for consideration by council
2. confirm the establishment of the working groups(s) listed which will meet as and when required

SUMMARY OF PREVIOUS DECISIONS

20th May 2015 - Council sought recommendations from individual programme committees as to nominations for representation.

6 July 2015 – Council confirmed the nominations from the programme committees.

11 April 2016 – Council confirmed the nominations from the programme committees.

3 April 2017 - Council confirmed the nominations from the programme committees.

16 April 2018 – Council confirmed the nominations from the programme committees

22 May 2019 – Council sought the recommendations from individual programme committees for nominations

CORPORATE PRIORITIES

Spending your money in the most efficient way to achieve excellent services (Value for Money)	✓
Delivering the services that customers expect of an excellent council (Clean and Green)	
Working with all partners (Vibrant Economy)	✓
To make sure Fylde continues to be one of the most desirable places to live (A Great Place to Live)	
Promoting Fylde as a great destination to visit (A Great Place to Visit)	✓

REPORT

1. The Council makes a number of appointments to outside bodies in each municipal year. In an election year these appointments are made at the AGM. In non-election years, these appointments are made at the last Council meeting of the municipal year. In May 2015, the Council deferred the decision to appoint to '*... allow the various programme committees the opportunity to recommend appointments from within their respective memberships for those outside bodies relating to the brief of their committee*'. In May 2019, Council reiterated this decision.
2. The Council needs to make appointments to outside bodies at its meeting on 15 July 2019 for the forthcoming municipal year 2019/20. Nominations are sought from the programme committees for representatives to the outside bodies.
3. This report deals with the outside bodies that relate to the terms of reference for the Tourism and Leisure Committee. The first table below includes the name of the body/group, the role/purpose and which elected member is continuing in that role following the local election. The committee is invited to recommend nominations for consideration by Full Council.
4. Under the previous governance arrangements there existed the facility through scrutiny for members to establish specific task and finish groups to look in some depth at particular issues and make recommendations to Cabinet. With the adoption of the new governance arrangements that is no longer possible. However programme committees may wish to establish their own subject specific working groups to be set up when required in order to advise the parent programme committee on a particular topic/issue.
5. The second table below lists those working groups that relate to the terms of reference of the Tourism and Leisure Committee that are currently established. The establishment of working groups is within the responsibility of the individual programme committees and does not need the approval of Council.
6. It is important that the members nominated to represent the Council on outside bodies/working groups have an appropriate interest in the body/partnership/subject, can commit to positively represent the Council and be available to commit the time to attend the majority of the meetings involved.
7. The members nominated should ideally be a member of the programme committee to which the matter relates to.
8. The current protocol is that members are required to produce regular reports about the outside bodies on which they serve, currently every six months. It is the intention that this information will be made available to the programme committee members to which the external partnership relates.
9. The conclusion of any working group would be brought to committee in a formal report.

Tourism and Leisure Committee- Outside bodies/partnerships			
Outside body / partnerships	Role/Purpose	Frequency of meetings	Current representation
Lowther Trust	To represent the Council as a Trustee in the management of Lowther Trust	Monthly (12xp/a)	Councillor Roger Small
Lytham Town Trust	To represent the Council as a Director on the Lytham Town Trust	Quarterly (4xp/a)	Vacancy
Fylde Coast YMCA Partnership Board	Fylde Coast YMCA Partnership Board dealing with leisure and sporting activities including swimming, provided by the YMCA on the Fylde Coast	Quarterly (4xp/a)	Councillor Shirley Green
Fylde Arts Association	To encourage the study, practice and enjoyment of the arts in the Fylde area.		Councillor Ray Thomas
St George's Day Festival Committee	To ensure effective links and liaison with the St George's Day Festival Committee	When required	Vacancy
Arts Partnership for Fylde	The APfF is a working group of local artists and arts organisations committed to increasing the profile and importance of arts in Fylde, and developing partnerships to create new opportunities in the arts.		Councillor Ray Thomas
Arts Working Group	To further the development of arts education through the appreciation and enjoyment of the Lytham St Annes Art Collection. To maintain and conserve the artistic heritage of the Collection for the benefit of the community. To assist community development through support to local arts societies/groups	Meets every 2 months (6xp/a)	Councillor Vince Settle
Fairhaven Lake & Gardens Restoration Project Board	The role of the Project Board is to provide corporate support, have a strategic overview of the project and have the authority to make strategic decisions. The minutes of these minutes will be shared with the Heritage Lottery Fund	Monthly	Councillor Cheryl Little
Lytham Hall Partnership	to rebuild relationships, structures and a new strategy for the Heritage Lottery Fund (HLF) bid to redevelop Lytham Hall through the new partnership arrangement between the tenant, Heritage Trust North West (HTNW) and the landlord, Lytham Town Trust (LTT) leading to the formation of the Lytham Hall Partnership (LHP)	As required	Vacancy

Tourism and Leisure Committee– Working groups			
Working group	Role/purpose	Notes	Current representation
Arts Service Review	To review the Arts Service and in particular the Lytham St Annes Art Collection	Current	Councillors Julie Brickles, Sue Fazackerley, Cheryl Little, Roger Lloyd, Vince Settle, Ray Thomas and 3 vacancies
The Island Regeneration	To assess any interest received following the marketing process undertaken for the site, consider future regeneration proposals	When required	Chairman of Tourism & Leisure, Operational Management,

	and make any recommendations.		Planning, Finance & Democracy and Leader of the Council.
Coastal Explorers Project	To oversee the project	Current	Chairman & Vice Chairman of Tourism & Leisure and Operational Management.

IMPLICATIONS	
Finance	No implications arising from this report
Legal	No implications arising from this report
Community Safety	No implications arising from this report
Human Rights and Equalities	No implications arising from this report
Sustainability and Environmental Impact	No implications arising from this report
Health & Safety and Risk Management	No implications arising from this report

LEAD AUTHOR	CONTACT DETAILS	DATE
Democratic Services	democracy@fylde.gov.uk	23/5/19

BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
None		

INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
DEVELOPMENT SERVICES DIRECTORATE	TOURISM AND LEISURE COMMITTEE	6 JUNE 2019	6
FAIRHAVEN HERITAGE LOTTERY PROJECT UPDATE			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY OF INFORMATION

Since the last report in February 2019, the officer team have been progressing the planned delivery phase of the restoration project; the main tasks have included finalising the technical design, preparing the suite of tender documentation, procuring specialist delivery partners and commencement of the activity and events programme. A further description of these elements is included below.

Design

The RIBA Stage 4 architectural packages for the Pagoda and the Watersports Centre have now been finalised and issued to the Quantity Surveyor for 'take-off' and inclusion within the Bill of Quantities. The Café design will be completed on 24th May.

The mechanical and electrical design and structural design will be completed early June for inclusion within the Bill Of Quantities – this follows on from the completion of architectural information.

The landscape design for Mawsons Lookout and Japanese Gardens have been issued with the remaining packages programmed for release on 24th May.

The interpretation scheme (which will be procured separately to the main contract) is due to be presented to the project board for approval on 27th June.

Tender Documentation

The tender documents for the scheme will be issued at the end of June 2019. The Project Officer (with the assistance of the project team) will be responsible for preparing the suite of documents which include the invitation to tender, pricing document (Bill of Quantities), preliminaries, contract particulars, pre-construction health and safety information, design information, programme and other ancillary documents.

The indicative timetable for the tender process is as follows:

- Issue tender documents – 28th June 2019
- Tender submissions – 2nd August 2019
- Complete Tender Evaluation – 23rd August 2019
- Tourism and Leisure Committee Report Approval – 5th September 2019

Delivery Partners

Since commencement of the HLF delivery phase, the Activity Development Officer has commissioned a number of delivery partners to assist with key project deliverables. These include the following:

- **Community First Partnership** – Evaluation and Monitoring consultants;
- **Sophia Hadfield** – Community Theatre performance artist;
- **Outdoor Education North West** – Specialist outdoor sports education delivery company;
- **Cultrapedia** – Arts Council funded commission group;
- **Fairhaven Lake Youth Council** – young people's steering group working with UR Potential.

Activity and Events Programme

The Activity Development Officer is now delivering the activity and events programme that was submitted to the HLF as part of the second round application. Early activities that have been set up and are being delivered include the health walks, buggy walks, heritage walks and a range of ecological education activities aimed at families. Activities to be delivered further on in the year include school and public watersport sessions, bushcraft, orienteering and wildlife ID workshops.

Events that have been delivered on site include theatre performances in the boathouse, photography workshop and a community action day. Key events which are planned for the rest of the year include the Fairhaven Open Day, the Heritage Regatta and the Big Picnic (organised by the Friends of Fairhaven Lake).

SOURCE OF INFORMATION

Charlie Richards, Fairhaven Project Officer

WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

A request was made at the Tourism & Leisure Committee held on the 7th September 2017 for a regular information item to be presented to the Committee.

FURTHER INFORMATION

Contact – Charlie Richards, Fairhaven Project Officer, 01253 658472, charlie.richards@fylde.gov.uk

Contact – Mark Wilde, Head of Tourism, Leisure and Cultural Services, 01253 658475, mark.wilde@fylde.gov.uk

INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
RESOURCES DIRECTORATE	TOURISM AND LEISURE COMMITTEE	6 JUNE 2019	7
CAPITAL PROGRAMME MONITORING REPORT 2018/19 – OUTTURN POSITION 31st MARCH 2019			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY OF INFORMATION

This report sets out details of expenditure on schemes within the Council's approved capital programme for the financial year 2018/19.

SOURCE OF INFORMATION

The report is based upon information on capital programme expenditure on a scheme by scheme basis extracted from the Council's financial ledger system for the period to 31st March 2019.

LINK TO INFORMATION

<https://new.fylde.gov.uk/council/finance/budget-monitoring/>

WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

The purpose of this report is to provide an update of the Council's approved Capital Programme as at the financial year-end, 31st March 2019. The Committee is directed to take particular note of those schemes which are under the Committee's remit.




Further information on the financial outturn position for 2018/19 will be contained within the MTFS Outturn Report to the Finance and Democracy Committee in June 2019.









FURTHER INFORMATION




Contact Paul O'Donoghue (Chief Financial Officer)






e-mail: paul.o'donoghue@fylde.gov.uk Tel: 01253 658566




CAPITAL OUTTURN 2018/19






KEY:	 SCHEME DELIVERED TO BUDGET DURING THE YEAR  SCHEME UNDERSPENT AGAINST BUDGET  SCHEME OVERSPENT AGAINST BUDGET
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APPROVED SCHEMES	Financing Source	Latest Budget 2018/19 £000	Actual Outturn 2018/19 £000	Variance £000	Variance	See key	Slippage Requested £000	Comments
<u>FINANCE & DEMOCRACY COMMITTEE</u>								
Accommodation Project - Phase 8 - Town Hall Car Park	Capital Investment Reserve / borrowing / general asset disposal receipts	238	205	33	Underspent		33	This scheme relates to the final element of the Accommodation Project comprising car parking, civic garden and associated landscaping works. The project has been a key scheme for the Council and sees the accomplishment of a long-held ambition to refurbish the town hall premises. The contractor for the works was unable to complete all aspects within the initial timescale and the project is now expected to be completed by early 2019/20. Slippage is now requested to provide the necessary funding for this final element in 2019/20.
Sub total		238	205	33			33	
<u>TOURISM & LEISURE COMMITTEE</u>								
Ashton Gardens Depot	Proceeds from the sale of surplus Council Assets	120	120	0	On target		0	The scheme has been completed within the approved budget during the year.
Fairhaven Lake & Promenade Gardens - First round	Capital Investment Reserve	112	108	4	Underspent		0	The scheme has been completed within the approved budget during the year.
Promenade Gardens Water Play Facility	Capital Investment Reserve	259	259	0	On target		0	The scheme has been completed within the approved budget during the year.
Promenade Footways	No external finance - funded by borrowing/general asset disposal receipts	40	45	-5	Overspent		-5	There has been an accelerated spend on promenade footway improvements in 2018/19 to achieve future years savings. The budget will be reduced by £5k in 2019/20 to offset the additional spend for 2018/19.
Staining Playing Fields Development Scheme	Capital Investment Reserve	152	1	151	Underspent		151	The commencement of this project has been delayed due to the time required to obtain planning approval (which was longer than originally anticipated) and a change to the scope of works through the design and build process agreed in consultation with the Parish Council and the Friends Group. The amended scheme involves the inclusion of sand slitting and levelling works. The scheme was originally planned to commence in late 2018/19 but this has slipped into the start of 2019/20. Slippage is requested to provide the necessary funding for the scheme to be delivered in 2019/20 and into 2020/21.
Town Hall Arts Store Improved Storage Facilities	Capital Investment Reserve	50	47	3	Underspent		0	The scheme has been completed within the approved budget during the year.
Lytham Hall Restoration - Coastal Revival Fund	Specific Grant	43	43	0	On target		0	The scheme has been completed within the approved budget during the year.
Sub total		776	623	153			146	





KEY:		SCHEME DELIVERED TO BUDGET DURING THE YEAR
		SCHEME UNDERSPENT AGAINST BUDGET
		SCHEME OVERSPENT AGAINST BUDGET




APPROVED SCHEMES	Financing Source	Latest Budget 2018/19 £000	Actual Outturn 2018/19 £000	Variance £000	Variance	See key	Slippage Requested £000	Comments
OPERATIONAL MANAGEMENT COMMITTEE								
Replacement Vehicles	Capital Investment Reserve / Borrowing / S106 Developer Contributions / Direct Revenue Finance	1,462	1,314	148	Underspent		148	A number of operational vehicles of a bespoke specification and with long build times have been commissioned but were not delivered to the Council by the year-end. Slippage is requested in this regard and the vehicles are now expected to be received in the early part of the financial year 2019/20.
Coastal Cleansing and the Provision of Beach Bins	Capital Investment Reserve	25	25	0	On target		0	The scheme has been completed within the approved budget during the year.
Public Transport Improvements	S106 Developer Contributions	48	18	30	Underspent		30	This scheme relates to developer contributions (s106) funding that is paid to Lancashire County Council (LCC). The funding will contribute to the delivery of improved public transport services where an enhanced public transport requirement is identified as a result of increased housing development. These payments may be made over a period of several years and in this instance the s106 agreement allows for payments to be made up until 2028. Slippage of the unspent amount of £30k is requested in order that the full amount may be paid to LCC in later years at the appropriate point in time.
Fairhaven and Church Scar Coast Protection Scheme	Specific Government Grant (Environment Agency) / Capital Investment Reserve	11,500	9,224	2,276	Underspent		2,276	Delivery of this major scheme remains broadly on schedule. However not all of the forecast expenditure for 2018/19 has been achieved. Assuming that the slippage is approved as requested the expenditure forecast will be re-phased to reflect the current expectations regarding the timing of the delivery of the scheme. Further re-phasing of the expenditure profile between the years is likely to be required as the scheme progresses and the capital programme will be updated accordingly and reported regularly to members.
Fairhaven and Church Scar Coast Public Realm Works	Capital Investment Reserve	100	0	100	Underspent		100	As a consequence of the re-phasing to the delivery of the main project as outlined above, the timing of the delivery of the public realm element has been re-phased into 2019/20. Slippage is now requested in order to provide sufficient resource for the entirety of the planned public realm scheme.
Sub total		13,135	10,581	2,554			2,554	






KEY:		SCHEME DELIVERED TO BUDGET DURING THE YEAR
		SCHEME UNDERSPENT AGAINST BUDGET
		SCHEME OVERSPENT AGAINST BUDGET

APPROVED SCHEMES	Financing Source	Latest Budget 2018/19 £000	Actual Outturn 2018/19 £000	Variance £000	Variance	See key	Slippage Requested £000	Comments
ENVIRONMENT, HEALTH & HOUSING COMMITTEE								
Disabled Facilities Grants Programme	Specific Grant (Better Care Fund) / External Contributions / Grant repayments	1,473	1,460	13	Underspent		13	This budget has seen a significant increase in central government funding since 2016/17 which has facilitated the clearance of the backlog / waiting list for disabled facility works. The slippage of £13k reflects the residual balance from 2018/19. An annual monitoring report on DFG's is due to be considered by the Environment, Health and Housing Committee later in the year. The £13k is fully allocated and represents the on-going work within the section. The slippage has allowed the service to continue into the current financial year as the Council has only recently received confirmation of the 2019/20 DFG allocation.
Housing Needs Grants	DFG Grant Repayments	19	3	16	Underspent		16	It has previously been agreed that this funding is to be used to provide additional funding - to that provided by Lancashire Country Council (LCC) - to provide affordable warmth measures to qualifying persons. During 2018/19 the funding available from LCC was committed to schemes in the first instance resulting in this underspend in the Fylde Council element. It is requested that this balance of funding is made available for further affordable warmth measures in 2019/20 when a reduced level of funding from LCC will be available for this initiative.
Affordable Warmth Scheme	Specific Grant (Lancashire County Council)	31	23	8	Underspent		8	In 2018/19 funding was provided by Lancashire County Council (LCC) for the Affordable Warmth Scheme in Fylde. Most of the funding from LCC has been spent or committed at 31st March 2019. The slippage requested is expected to be fully-utilised in 2019/20, if approved.
Affordable Housing Scheme - 93 St Albans Road Refurbishment	S106 Developer Contributions	56	56	0	On target		0	The scheme has been completed within the approved budget during the year.
Affordable Housing Scheme - Sunnybank Mill, Kirkham	S106 Developer Contributions	0	460	-460	Overspent		-460	Although the scheme was initially scheduled to be delivered during 2018/19 a number of delays in the construction phase led to the payment being re-profiled during 2018/19 into the following year within the capital programme. However, towards the latter part of the year the scheme experienced a degree of acceleration and the payment was actually then processed during 2018/19 in accordance with the funding agreement. The scheme is now complete.

KEY:		SCHEME DELIVERED TO BUDGET DURING THE YEAR
		SCHEME UNDERSPENT AGAINST BUDGET
		SCHEME OVERSPENT AGAINST BUDGET

APPROVED SCHEMES	Financing Source	Latest Budget 2018/19 £000	Actual Outturn 2018/19 £000	Variance £000	Variance	See key	Slippage Requested £000	Comments
ENVIRONMENT, HEALTH & HOUSING COMMITTEE - Cont'd								
Affordable Housing Scheme - Keenan Mill	S106 Developer Contributions	840	840	0	On target		0	The scheme has been completed within the approved budget during the year.
Affordable Housing Scheme - Church Road Methodist Church, St Annes	S106 Developer Contributions	275	275	0	On target		0	The element of the scheme scheduled to be delivered in 2018/19 has been completed within the approved budget during the year. The remaining element in the sum of a further £275k will be completed during 2019/20.
CCTV Replacement Schemes	Specific Grant (LSP Performance Reward Grant)	38	11	27	Underspent		27	This funding provides the necessary resource to replace CCTV cameras in the future in line with the agreed policy that cameras are only replaced as and when necessary. Consequently slippage of the balance of funding is requested. If the slippage is not approved there is no other approved resource to provide for future camera replacement.
Lytham Park Cemetery - Windbreak Canopy	Capital Investment Reserve	110	106	4	Underspent		0	The scheme has been completed within the approved budget during the year.
Sub total		2,842	3,234	-392			-396	

KEY:		SCHEME DELIVERED TO BUDGET DURING THE YEAR
		SCHEME UNDERSPENT AGAINST BUDGET
		SCHEME OVERSPENT AGAINST BUDGET

APPROVED SCHEMES	Financing Source	Latest Budget 2018/19 £000	Actual Outturn 2018/19 £000	Variance £000	Variance	See key	Slippage Requested £000	Comments
PLANNING COMMITTEE								
Kirkham Public Realm Improvements	S106 Developer Contributions / Capital Investment Reserve	50	45	5	Underspent		5	The scheme was substantially completed during 2018/19 and this final unspent amount will be paid when the work has been completed to the required standard and any snagging works carried out. Slippage of £5k is requested to provide for this final aspect of this phase of the scheme.
M55 Link Road - Design Fees	S106 Developer Contributions	358	255	103	Underspent		103	This scheme relates to the detailed technical design of the proposed link road. This work is progressing and payment is being made in stages as work is completed rather than as an upfront payment. Accordingly payments will be spread across a number of financial years and slippage into 2019/20 in the sum of £103k is now requested. The design works are expected to be completed by June 2019.
Coastal Footpath Enhancements	S106 Developer Contributions	20	20	0	On target		0	The scheme has been completed within the approved budget during the year.
Ansdell / Fairhaven - Public Realm Scheme	Capital Investment Reserve	110	100	10	Underspent		10	The scheme was substantially completed during 2018/19 and this final unspent amount will be paid when the work has been completed to the required standard and any snagging works carried out. Slippage of £10k is requested to provide for this final aspect of this phase of the scheme.
St Annes Pier - Coastal Revival Fund	Specific Grant	48	24	24	Underspent		24	The scheme commenced during 2018/19 and the works are progressing well. The grant funding for the full scheme is in place with completion expected during the first quarter of 2019/20. Slippage of £24k is requested to provide for this remainder of the works.
Sub total		586	444	142			142	

Total Expenditure		17,577	15,087	2,490			2,479	
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INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
DEVELOPMENT SERVICES DIRECTORATE	TOURISM AND LEISURE COMMITTEE	6 JUNE 2019	8
YEAR-END PERFORMANCE 2018/19			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY OF INFORMATION

The report provides details of the key performance outcomes for the financial yearend 2018/19. Performance is reported against the targets set for the year and commentary is provided by performance exception.

SOURCE OF INFORMATION

Tourism and Leisure team input data into the InPhase corporate online system from service based performance data

LINK TO INFORMATION

<http://fyldeperformance.inphase.com> - Full Corporate Performance suite for Fylde Council

WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

The performance information is relevant to the committee terms of reference and the responsibility of the committee to monitor performance of the services within its remit.

FURTHER INFORMATION

Contact: Alex Scrivens, Performance & Improvement Manager (01253 658543 or alexs@fylde.gov.uk).

Year-end Commentary by Performance Exception for the Tourism and Leisure Committee

***** PERFORMANCE ABOVE TARGET *****

PM23: Number of swims at St Anne's pool was 107,001 and last year's comparison figure was 97,965, the target is 97,000.






St Annes Pool has exceeded expectations this year and this is due to focusing on some key issues within the pool. Maximising pool usage has been the key driver and introducing public lane swimming whilst still delivering Aqua Zumba has enabled a more rounded delivery programme and engaged with more of the local community. The YMCA has seen a considerable increase in school swimming sessions and offering the schools a full package which includes the swimming lessons and transport has seen more schools sign up. The holiday period was seen as a potential area of improvement and engagement. The purchase of a new set of inflatables has seen an marked increase in the daily swim figures with more engagement with the younger age range. Moving towards a more streamlined booking system has enabled booking sessions online easier and subsequently increased participation on each session

***** PERFORMANCE BELOW TARGET *****





Commentary is provided to explain why performance is currently not on target, with details of any corrective action.

None to report.

PERFORMANCE KEY ICON STATUS

	Over Performance – the indicator is over performing against target
	On Track – the indicator is performing within tolerance of target.
	Cautionary Under Performance – the indicator is moderately under performing. Whilst the indicator has slipped from target it maybe a minor blip overall or minor action will remedy it.
	Under Performance – the indicator is under performing against target.
	Missing Data – the indicator is missing data, this could be due to lag in data in the way the information is collated, or because its currently unavailable.
N/A	Not Applicable – no comparable data available. This could be due to the methodology being change or being a new measure created.

APPENDIX 1: Performance Measures mid-year performance (1st April 2018 – 31st March 2019)

Tourism and Leisure						
Local Key Performance Indicators	Frequency	Good Performance Is	APR 2017 MAR 2018	APR 2018 MAR 2019	Year-end Target	Performance Status
PM20: Number of Major parks achieving a 'Green Flag' award	Annual	Bigger is Better	6	6	6	
PM21: Number of community groups supported (including 'in bloom' & 'friends of')	Annual	Bigger is Better	30	32	30	
PM22: Number of 'in bloom' awards achieved by groups working with LA	Annual	Bigger is Better	30	30	28	
PM23: Number of swims at St Annes pool	Monthly	Bigger is Better	97965	107001	97000	
PM94: Number of recorded safety inspections carried out on each unit of children's play equipment	Annual	Bigger is Better	49	49	48	