



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st April 2021 to 31st March 2022

Charity name: The Lytham Institute

Charity registration number: 1186995

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To maintain Lytham Institute for public use under the provisions of the Public Libraries Acts 1892 – 1901 and the Museum and Gymnasiums Act 1891 or any Acts re-enacting or amending the said Acts or any of them. The objects were under review by the Charity Commission in the whole of the 21/22 year.
Summary of the main activities in relation to those purposes for the public benefit, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The Trust has maintained and managed Lytham Institute building and has ongoing arrangements with several community groups. Activity has been limited during the pandemic and the early period of the 21/22 fiscal year. Lytham Heritage Group and the Civic Society occupy rented space on the first floor of the premises.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustee has had regard to Charity Commission guidance on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Not applicable
Policy on social investment including program related investment	Para 1.38	Not applicable

Contribution made by volunteers	Para 1.38	Several community groups, including the Heritage Group & Civic Society, have an involvement in the use of the building historically. The use is based on a paid for hire service, any income is not donations.
Other		The Trust has invited the Charity Commission to make a scheme to amend its charitable objects. Following the making of a scheme, the Trust will review its administrative arrangements to allow (inter alia) for the appointment of further trustees.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identify the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society.	Para 1.20	Use of the building has been limited to the following community activities post pandemic in 21/22 until the objects can be finalised through the Charity Commission: <ul style="list-style-type: none"> • yoga • slimming club • music society / judo • dog agility classes • Lytham Heritage Group storage • Lytham Civic Society office Feedback from all users has been positive with the Trust providing a service valuable to their service delivery.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	The objects were under review by the Charity Commission for the 21/22 period.
Performance of fundraising activities against objectives set	Para 1.41	Not applicable – the Trust had no directly paid employees or volunteer / friends raising funds in 21/22.
Investment performance against objective	Para 1.41	Not applicable – the Trust has no capital or revenue funding outside the support of the local authority in 21/22.
Other		Not applicable

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The financial statements for the Trust are contained in a separate document appended to this report.
---	-----------	---

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Fylde Borough Council is the sole funder of the charity, excluding any income from hire of rooms.
Investment policy and objectives including any social investment policy adopted	Para 1.46	Not applicable
A description of the principal risks facing the charity	Para 1.46	The Trust includes the Lytham Institute to deliver the objects without investment the value and ability to use the asset will be at risk.
Other		Not applicable

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	Indenture dated 29 September 1917
How is the charity constituted?	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	No trustees have been appointed since 1917. The sole trustee will review its trusts to (inter alia) enable it to appoint additional trustees when the objects are finalised.

Reference and Administrative details

Charity name	The Lytham Institute
Other name the charity uses	
Registered charity number	1186995
Charity's principal address	Town Hall Lytham St Annes FY8 1LW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Fylde Borough Council			
2				
3				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Fylde Borough Council		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this fall within the custodian charity's objects	Not applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable

Additional information (optional)**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (eg Secretary, Chair, etc)		
Date		