



MINUTES

Executive Committee

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| Date: | Thursday, 25 May 2023 |
| Venue: | Council Chamber, Town Hall, St Annes, St Annes Road West, St Annes FY8 1LW |
| Committee Members Present: | Councillor Karen Buckley (Chairman) Councillor Richard Redcliffe (Vice-Chairman) Councillors Peter Collins, Chris Dixon, Ellie Gaunt, Karen Henshaw, Michelle Morris, Matthew Lee, Jayne Nixon, Ed Nash, Tommy Threlfall |
| Officers Present: | *Allan Oldfield, Cheryl Bennett, Gemma Broadley, Ian Curtis, Phil Haworth, Andrew Loynd, Tracy Manning, Paul O'Donoghue, Ian Williamson, Sharon Wadsworth, Christine Wood |

Welcome

Councillor Karen Buckley, Chairman of the Committee and Leader of the Council welcomed everyone to the first meeting of the Executive under the new Governance Structure.

Public Platform

A member of the public addressed the Committee regarding agenda item 8 (Overnight Motorhome Parking on Fairhaven Road Car Park).

1. Declarations of Interest

Members were reminded that any disclosable pecuniary interests should be declared as required by the Localism Act 2011 and any personal or prejudicial interests should be declared as required by the Council's Code of Conduct for Members. There were no interests on this occasion.

2. Substitute Members

There were no substitute Members in attendance.

Decision Items

Decision items were considered by the Committee in the following order: Item 7, Item 4, Item 3, Item 5, Item 6, Item 7, Item 8, Item 9.

3. Medium Term Financial Strategy – Financial Outturn Report for 2022-23 – including Revenue, Capital and Treasury Management

The Chairman invited Councillor Ellie Gaunt, Lead Member, Finances and Resources to present the Medium-Term Financial Strategy (MTFS) – General Fund Revenue, Capital Programme and Treasury Management Outturn Position for 2022/23. In doing so, she advised that on 2nd March 2023 the Council had set its budget for 2023/24, and also approved a revised budget for 2022/23.

Councillor Gaunt advised that the report provided a comparison between actual outtake figures for 2022/23 financial year when compared with the budgeted figures as set at the meeting of the Council on 2nd March 2023. Variances were set out in a narrative report and in the appendices as attached to the report as follows:

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Appendix A – General Fund – Summary Revenue Expenditure and Income Account

Appendix B – General Fund Outturn 2022/23 – Variations from Revised Estimates

Appendix C – Revenue Budget Slippage Items requested

Appendix D – Capital Outturn 2022/23

Appendix E – Capital Outturn Slippage Items requested

Appendix F – Prudential Indicators 2022/23

In summary, the report set out the expected General Fund Revenue, Capital, and Treasury Management Outturn position for the financial year 2022/23; the major variations between the latest approved budget and the actual outturn expenditure; a summary of the impact on the Council's reserves; and included a summary of the Council's Treasury Management operations for the financial year.

Councillor Gaunt outlined the recommendations to the Committee as set out within the report.

Councillor Dixon paid tribute to the work of Council Officers, in particular the work of the Finance Team. Councillor Dixon's comments were endorsed by other members of the Committee.

Following consideration of this matter, it was RESOLVED

- 1. Approve the General Fund Revenue Outturn position as summarised in table 1 of the report; and**
- 2. Approve the revenue slippage items and the transfer to general fund balances to fund these items as set out in paragraph 2.5 and Appendix C of the report; and**
- 3. Approve the transfers to the Capital Investment Reserve as set out in paragraph 2.6 and as summarised on table 1 of the report; and**
- 4. Approve the transfer out of the four reserves as detailed in paragraphs 1.4 to 1.7 of the report to allow the funds to be used in line with the grant conditions in 2023/24; and**
- 5. Approve the Capital Outturn position, including financing, as set out in sections 6 to 8 of the report; and**
- 6. Approve the capital slippage items as set out in Appendix E of the report; and**
- 7. Approve the Treasury Management Annual Report as set out in sections 9 to 11 and the actual Prudential Indicators set out in Appendix F of the report.**

4. Leadership Board

The Chairman advised that at the Council meeting held on 27 March 2023, the former Leadership Board was disbanded to allow arrangements for elected member engagement in strategic matters under the new governance arrangements to be determined by the new administration.

The Chairman further advised that the incoming administration proposed to re-establish the Leadership Board and to incorporate the work of the previous Budget Working Group, which included the remit to co-ordinate and oversee the budget setting process and to provide a strategic steer on key elements of the budget setting process.

The Chairman advised that within the new governance arrangements, the constitution had made provision for Lead Members to be appointed by the Executive and that each Lead Member would be assigned an area of responsibility.

The Chairman proposed two additional recommendations in addition to those outlined in the report as follows:

- 1. Lead Members and responsibility areas to be as follows:**

Corporate and Economic Development – Councillor Karen Buckley

Customer and Operational Services – Councillor Michelle Morris

Environment – Councillor Tommy Threlfall

Finance and Resources – Councillor Ellie Gaunt

Social Wellbeing – Councillor Chris Dixon

Tourism, Leisure & Culture – Councillor Jayne Nixon

2. That the Executive Committee assigns an area of responsibility for each Lead Member who would undertake a portfolio holding role within their area of responsibility which would be without decision making powers.

Following discussion, it was RESOLVED

1. **To establish the Leadership Board with membership to include the Leader and Deputy Leader together with the appointed Lead Members; and**
2. **The remit of the Leadership Board will be to provide a steer to senior managers on all aspects on the strategic corporate direction facing the Council together with project board updates and overview, together with budget setting;**
3. **That the Executive Committee assigns an area of responsibility for each Lead Member who would undertake a portfolio holding role within their area of responsibility which would be without decision making powers.**
4. **Lead Members and responsibility areas to be as follows:**
Corporate and Economic Development – Councillor Karen Buckley
Customer and Operational Services – Councillor Michelle Morris
Environment – Councillor Tommy Threlfall
Finance and Resources – Councillor Ellie Gaunt
Social Wellbeing – Councillor Chris Dixon
Tourism, Leisure & Culture – Councillor Jayne Nixon
5. Affordable Warmth Grant Allocation 2023/24

The Chairman invited Councillor Chris Dixon, Lead Member, Social Wellbeing to present the Affordable Warmth Grant Allocation 2023/24 report who stated that he was very pleased to support the extension to the scheme from the previous year to support people with the global rise in energy charges following world events such as Covid and the events in the Ukraine.

Councillor Dixon also referred to the additional environmental benefits of the scheme which were to help with more efficient and carbon friendly heating, reducing impractical and inefficient boilers with new, cheaper to run and less wasteful boilers. Councillor Dixon also referred to the new energy price cap which would mean the energy charges for the average household would be due to reduce by an amount of £426.00 commencing in July 2023. Councillor Dixon anticipated that there would be new competition within the energy market which would mean better deals.

The report advised that full details regarding the Affordable Warmth Scheme and the grant allocation from Lancashire County Council for 2022/23 had been reported to the Environment, Health and Housing Committee and the Finance and Democracy Committee in November 2022.

The report further advised that the scheme provided capital funding for home energy improvement measures for vulnerable residents where an affordability issue had also been identified. The funding aimed to reduce the levels of death and illness over the winter months and to improve wellbeing. Funding for the scheme was by means of a grant allocation from LCC.

The report also detailed the allocation to Fylde Council for 2023/24 and requested a fully funded addition to the Capital Programme (Affordable Warmth Grant) for 2023/24 in the sum of £29,928 met from the LCC grant allocation for 2023/24.

Councillor Dixon expressed thanks to Council Officers stating that they were astute and excellent in securing funds and distributing those funds to those in need.

It was RESOLVED

That the Executive Committee approve a fully funded addition to the Capital Programme in 2023/24 for the Affordable Warmth Grant scheme in the sum of £29,928 to be met from grant funding received from Lancashire County Council for Affordable Warmth Initiatives.

6. Travel Plan Improvements Relating to Section 106 Agreement for Application 12/0550 The Former GEC Marconi Factory, Warton

Councillor Richard Redcliffe, Vice-Chairman, introduced the report which requested the release of a Section 106 developer contribution made to provide travel plan support improvements as part of planning permission 12/0550, Land adjacent to Former GEC Marconi Factory, Warton dated 8 July 2013. It was proposed that the contribution be transferred to Lancashire County Council to be applied towards the travel plan support on the site.

The Vice-Chairman referred to the impacts of developments and the system of section 106 funds provided by the developer to mitigate such impacts to enhance the local community in terms of facilities and strategies. The Vice-Chairman advised that the amount (£12,000) was related to application 12/0550, was held by Fylde Council and was requested by Lancashire County Council for use to mitigate against the impact of this development. He further advised that the £12,000 was required to be utilised no later than July 2023.

In addition to the two recommendations as detailed in the report, the Vice-Chairman proposed an additional two recommendations as follows:

1. A request be made for an updated list of current 106 monies held by Fylde Council to be presented to the next meeting of the Executive Committee on Tuesday, 4 July 2023; and
2. A request be made for details of how the £12,000 106 funds have been used to support travel plan improvements relating to application 12/0550.

Following discussions, it was RESOLVED

1. **That the Executive Committee approve a fully funded revenue budget increase in the sum of £12,000 in 2023/24 to be met by Section 106 monies held by the Council, towards the travel plan support work currently being undertaken by Lancashire County Council, to provide improved links to sustainable transportation and to minimise the impact of development on the environment.**
2. **That conditional upon receiving approval as above, that the sum of £12,000 be paid to Lancashire County Council, for the continued work to improve sustainable transport options to serve the development, businesses, and the local community.**
3. **A request be made for an updated list of current 106 monies held by Fylde Council to be presented to the next meeting of the Executive Committee on Tuesday, 4 July 2023; and**
4. **A request be made for details of how the £12,000 106 funds have been used to support travel plan improvements relating to application 12/0550.**

7. Overnight Motorhome Parking on Fairhaven Road Car Park

Councillor Michelle Morris introduced the report which advised of a review of motorhome parking provision by the Car Park Working Group in 2021 following the receipt of complaints from residents and hoteliers regarding the increase in motorhomes parking on the promenade.

It was reported that the review had highlighted the possibility of additional locations where motorhomes could be allowed to park overnight in limited numbers. Fairhaven Road Car Park had been considered by the Working Group to be an appropriate location to be included in the Overnight Motorhome scheme, but due to issues affecting the location at that time (the car park had hosted the Covid testing facility from November 2020 until

May 2022) and uncertainty as to when the proposed St Annes Sea Defence works, which was likely to impact the car park, were due to start, it had not been taken forward at that time.

To provide an alternative overnight parking location for motorhomes, the Committee was requested to approve the introduction of an 18-month trial period of overnight motorhomes parking on Fairhaven Road Car Park, restricted to 8 designated bays accommodating vehicles 7m in length with conditions of use and charges set similar to those in nearby locations. Details of the proposed terms and conditions to be applied were outlined within the report. Also outlined within the report was Image 1 (Current Fairhaven Road Car Park Layout) and Image 2 (Proposed Fairhaven Road Car Park layout). The report also highlighted the Traffic Regulation Order (TRO) amendments process required to reflect the proposed changes.

Councillor Morris also referred to the issue of no parking on the promenade and advised that Fylde Borough Council was in consultation with Lancashire County Council and that this was a lengthy process.

Mr Andrew Loynd, Technical Support Manager outlined to the Committee the background to the proposal, issues caused within the Borough at various locations due to increased motorhome parking and the findings of the Car Park Working Group of 2021. Proposed charges for overnight motorhome parking were also outlined within the report.

Mr Loynd responded to questions from the Committee relating to the use of other car parks within the Borough, abuse of the scheme, enforcement/sanction measures, signage, progress relating to the St Annes Sea Defence works, consultation with local residents, and on-street parking restrictions along the promenade which was the responsibility of Lancashire County Council.

Following discussion, it was RESOLVED

- 1. Agree to allow overnight motorhome parking on Fairhaven Road Car Park for an 18-month trial period with a limit of 8 motorhomes allowed to stay overnight, restricted to designated overnight motorhome parking bays with a maximum vehicle length of 7; and**
 - 2. Agree to apply the terms and conditions as set out in item 10 of the report and charges as set out in item 12 of the report; and**
 - 3. Agree that where overnight motorhome parking of motorhomes is limited to certain bays, all other vehicles to be excluded from parking in those bays; and**
 - 4. Delegate authority to the Head of Technical Services to consider any objections to the proposed amendments to Fylde Council's car park Traffic Regulation Order; and**
 - 5. Delegate authority to the Head of Technical Services to make changes deemed necessary to the proposed order as a result of any objection, following consultation with the Lead Member for Customer and Operational Services.**
8. Exclusion of the Public

This report was considered and determined by the Committee prior to consideration and determination of the Urgent Item report (Lytham Festival) as detailed below (exempt item: not for publication).

By reason of special circumstances, which were detailed in the report, the Chairman was of the opinion that the following item (Lytham Festival) should be considered as a matter of urgency.

The Chairman introduced the report and in doing so highlighted the grounds for the Committee to consider before passing the resolution, that in accordance with the provisions of Section 100A (4) of the Local Government Act 1972 on the grounds that the business to be discussed was exempt information as defined under paragraph 3, information relating to the financial or business affairs of any person (including the authority holding that information) the Committee was invited to consider passing the 'Exclusion of the Public' resolution.

Following consideration of this matter, it was RESOLVED to exclude the public.

*Mr Allan Oldfield, Chief Executive left the meeting prior to presentation of the report and resolutions relating to item 8 (Lytham Festival).

9. Lytham Festival

Councillor Buckley introduced the report referring to the meeting of the former Fylde Tourism and Leisure Committee on 27 April 2023, which had considered a request from Lytham Festival, seeking a revision to its agreement with the Council, to allow the stadium area to be increased in size to both the west and east of the existing delineated area within its agreement with the Council. Land to the West of the Green had also been sought to provide further car parking for the event.

The Committee was also advised that it had been agreed by the Tourism and Leisure Committee to allow the extension of the stadium together with a part extension of car parking for 2023 on Lytham Green subject to revised terms being agreed with Lytham Festival. The deliberations on these terms were shared with the Committee.

Following discussion, it was RESOLVED

- 1. That the Executive Committee accept the terms proposed by Lytham Festival to allow for the extension of the stadium together with a part extension of car parking on Lytham Green in 2023 ; and**
- 2. That the Executive Committee agree to jointly commissioning an impact assessment of Lytham Festival with the Deputy Chief Executive, in consultation with the Chairman of the Executive Committee, being authorised to agree the terms and costs thereof.**

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