

DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
OFFICE OF THE DEPUTY CHIEF EXECUTIVE	PUBLIC PROTECTION COMMITTEE	22 March 2023	5
CARAVAN SITE LICENSING – MEADOWCROFT CARAVAN SITE HOLIDAY CARAVAN SITE LICENCE			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

An application has been received from the site owner to amend the holiday caravan site licence to reduce the closure period.

RECOMMENDATION

1. That the Committee considers a request to amend condition 23 of the holiday site licence which currently states –

Caravans shall not be stationed on the site for the purposes of human habitation except during the period from 1st March to 31st October in any year

to

Caravans shall be used solely for human habitation as static holiday caravans between 1st March and 4th January the following year.

SUMMARY OF PREVIOUS DECISIONS

20th April 1999 - Holiday caravan site licence granted allowing for 45 holiday caravans to be stationed between 1st March and 31st October annually.

9th August 2000 - Planning application ref 00/0533 granted - Modification of Condition 1 of application 3/7/547 to permit the use of the caravan site to 10 months of each year (to be unoccupied between 4th January and 1st March annually)

CORPORATE PRIORITIES

Economy – To create a vibrant and healthy economy	✓
Environment – To deliver services customers expect	✓
Efficiency – By spending money in the most efficient way	✓
Tourism – To create a great place to live and visit	✓

REPORT

1. Meadowcroft Holiday Caravan Site, Garstang Road, Little Ecclestone benefits from a holiday caravan site licence allowing for 45 caravans to be stationed on the site (Appendix 1).
2. An application was received on 10th November 2022 (Appendix 2) to amend condition 23 of the holiday site licence issued on 20th April 1999 which states

Caravans shall not be stationed on the site for the purposes of human habitation except during the period from 1st March to 31st October in any year

To

Caravans shall be used solely for human habitation as static holiday caravans between 1st March and 4th January the following year

3. The planning department has granted permission for the site to be used between 1st March and 4th January annually under planning consent ref 00/0533 (Appendix 3).
4. The site owner has confirmed that he has been operating the site during the times approved on the Planning Permission for a number of years but didn't realise that he needed to apply to vary the site licence. This was discovered when licensing officers visited the site to carry out an inspection in October 2022.
5. A letter has been sent to the site owner to ask them to consider agreeing that the following conditions be added to the licence if the variation is approved –

Static holiday caravans shall be occupied for holiday purposes only and not as a person's permanent, sole or main place of residence.

The licence holder must keep the following records for each static holiday caravan on site:

- a. The names and current home address of the owner; and*
- b. Documentary evidence of the current home address of the owner*
- c. and must allow the licensing authority to inspect them at any reasonable time.*

The licence holder must, if requested by the licensing authority, ask the owner of any static holiday caravan on site to give to the licence holder:

- a. The name and current home address of each adult occupier; and*
- b. Documentary evidence of the current home address of each adult occupier and must forward them to the licensing authority when received.*

The site owner has confirmed that he has no objection to the additional condition being added to the holiday site licence.

IMPLICATIONS	
Finance	None arising directly from the report
Legal	None arising directly from the report
Community Safety	None arising directly from the report
Human Rights and Equalities	None arising directly from the report
Sustainability and Environmental Impact	None arising directly from the report
Health & Safety and Risk Management	None arising directly from the report

LEAD AUTHOR	CONTACT DETAILS	DATE
Joanne Gallagher	joanne.gallagher@fylde.gov.uk Tel 01253 658609	20 th February 2023

BACKGROUND PAPERS		
Name of document	Date	Where available for inspection

Attached documents

- Appendix 1 - Existing site licence
- Appendix 2 - Application to vary site licence
- Appendix 3 - Planning decision notice
- Appendix 4 - location Plan
- Appendix 5 – Aerial Plan