

## DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
DEVELOPMENT SERVICES DIRECTORATE	PLANNING COMMITTEE	23 JUNE 2021	9
<b>CONFIRMATION OF WORKING GROUPS</b>			

### PUBLIC ITEM

This item is for consideration in the public part of the meeting.

### SUMMARY

Following changes to committee membership at Council, on 19th April 2021 for the municipal year 2021/22, it is timely for the programme committees to review the current appointments to any working groups that are currently established and relate to the terms of reference of the Planning Committee. The establishment of working groups is within the responsibility of the individual programme committees and does not need the approval of Council.

### RECOMMENDATION

The committee is invited:

1. To confirm the membership to any working groups that relate to the terms of reference of the committee.

### SUMMARY OF PREVIOUS DECISIONS

20 July 2020 – Council noted and endorsed the list of current working groups.

CORPORATE PRIORITIES	
Economy – To create a vibrant and healthy economy	√
Environment – To deliver services customers expect	√
Efficiency – By spending money in the most efficient way	√
Tourism – To create a great place to live and visit	√

### REPORT

1. it is timely for the programme committees to review the current appointments to any working groups following changes to committee memberships, for the municipal year 2021/22, that were made at Council on 19 April 2021.
2. Programme committees can establish their own subject specific working groups to be set up when required in order to advise the parent programme committee on a particular topic/issue.
3. The table below lists those working groups that relate to the terms of reference of the Planning Committee that are currently established.

4. The establishment of working groups is within the responsibility of the individual programme committees and does not need the approval of Council.
5. It is important that the members nominated to working groups have an appropriate interest in the subject, can commit to positively represent the Council and be available to commit the time to attend the majority of the meetings involved.
6. The members nominated should ideally be a member of the programme committee to which the matter relates to.
7. The conclusion of any working group would be brought to committee in a formal report.

Planning Committee– Working groups			
Working group	Role/purpose	Notes	Current representation
Local Listings Project Board	To establish a process and protocol, to be applied to compiling a local list of heritage assets including buildings. To undertake research in this regard and to make recommendations to Planning Committee in respect of the potential for local listing and related conservation issues.	When required	Councillors Richard Redcliffe, Julie Brickles, Heather Speak & Ray Thomas.
Arboriculture & Landscape Strategy working group	Steer the formation of an Arboriculture & Landscape Strategy for the borough.	Formed 13/9/17	Councillors Chris Dixon, Jayne Nixon & Ray Thomas  (plus 3 reps from EH&H)
Town Centres Working Group	To examine all opportunities to secure funding to assist in the future development of the borough's town centres, including, but not limited to any future rounds of the Future High Street Fund.	At least monthly	Councillors Richard Redcliffe, Liz Oades, David O'Rourke, Stan Trudgill, Michael Sayward, Roger Small, Michael Withers.
Carbon Neutral Working Group (Lead committee EH&H)	To investigate and consider the options to minimize the reliance on single use plastic items across the borough to become a 'plastics conscious' borough. To develop a Carbon Reduction Action Plan with a view to the Council becoming net-zero carbon by 2050.	Current	Councillors Tim Armit & Michael Sayward.  (plus 2 reps from Op Mgmt and 3 reps from EH&H)

IMPLICATIONS	
Finance	No implications arising from this report
Legal	No implications arising from this report
Community Safety	No implications arising from this report
Human Rights and Equalities	No implications arising from this report
Sustainability and Environmental Impact	No implications arising from this report
Health & Safety and Risk Management	No implications arising from this report

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BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
None		