

REQUEST FOR CAPITAL GRANT: WARTON RECREATION AREA, BRIDGES PLAYING FIELD**OVERVIEW OF REQUEST**

The borough council has received a request from Bryning with Warton Parish Council for a capital grant towards the cost of refurbishment of the recreation area at Bridges Playing Field, Warton. The Clerk to the parish council has submitted supporting information which is attached to this report.

- Letter from the Clerk dated 16th August giving an overview of the project
- Bridges Playing Fields and Blackburn Pavilion, Canberra Way, Warton – supporting information (4pages)
- Overall plan of recreation ground refurbishment prepared by the parish council
- Plan of Bridges playground refurbishment prepared by Proludic
- Letter from Proludic to the parish council dated 11th August with a quote for the sports and fitness teen area
- A quote from Proludic dated 18th September 2015 for the remainder of the play area equipment/surfacing
- Photos of proposed teen play area
- Local Councils Annual return 31st March 2015 - Audited Accounts
- Quarterly Summary of Accounts 30th September, 2015
- Monthly Expenditure Budget sheet 2015/16 September

SCHEME COSTINGS

The total refurbishment proposals are in the region of £300,000 split into 3 phases:

Phase One –Children’s playground –	Cost estimate £92,114
Phase Two –MUGA & exterior use exercise equipment –	Cost estimate £102,357
Phase Three - Paths parking and landscaping	Cost estimate £100,000

The parish council has pledged to contribute £18,261.89 toward the scheme.

FUNDING REQUESTED FROM FBC

The request for assistance from the borough council has two elements:

- A capital grant of £50,000 from the borough council towards phase 1
- Advance payment of £50,000 from the receipt of a s.106 payment due to be made by the developer of Riversleigh Farm towards the improvement of Bridges Playing Field.

ISSUES FOR CONSIDERATION

For committee to assess the above requests the following should be considered:

1. Bridges Playing Field is not an asset owned by the borough council and so any support would be by way of a capital grant to the parish council who are the owners of the asset.
2. Council on 12th October 2015 agreed an updated [Capital Strategy](#) which is a high level summary of the Council’s approach to the delivery of the priorities and objectives of the

council as defined in the Corporate Plan through capital investment in services and assets. The strategy priorities investment in Council owned assets which support the delivery of Council services or priorities.

3. The s.106 agreement with the developer of Riversleigh Farm includes a total contribution of £83k to public open space and must be spent on Bridges Playing Fields. The £83k is payable in full on the completion of the 55th dwelling. Using delivery rates set out in the SHLAA¹, it is estimated that the 55th dwelling would be delivered around late summer 2017. Delivery may be faster or slower than that which has been assumed for in the SHLAA and there is a risk that development may stall before the 55th dwelling is built (55 is 2/3rds of the development of 83 properties).
4. The council has never previously released or paid over monies in advance of receipt of payment of a s.106 by a developer. There is a risk that a trigger point may not be reached or the developer defaults on payment which would leave the council suffering the financial loss. In addition if the council were to make the advance payment of s.106 monies it would need to fund this in the interim pending receipt of the developer contribution.

PARKS DEVELOPMENT

FBC Parks Development Officers have been previously in detailed discussions with the parish council over their ambitions to refurbish the recreation ground.

There is a 10 stage process for the parks improvement programme, which follows a logical process:

1. Set up a supporters group (Friends group with a constitution)
2. Apply to LCC for support officer from the Environmental Projects Team to assist with:
 - Comprehensive consultation exercises
 - External funding grant assistance
3. Initial consultation with group, local residents and users to produce a design brief based on community need
4. Produce 3 concept drawings based on the design brief
5. Consult / agree / produce final Masterplan
6. Cost the project up in sections (Bill of Quantities and specifications)
7. Prepare funding strategy
8. Tender and evaluation (with community)
9. Project Management
10. Open Event / Future use /Maintenance

CONCLUSION

If members decide to prioritise this request for a grant it is recommended that this be made conditional upon the parish council working with the Parks Development team to follow the above process.

There are risks associated with the advance payment of s.106 monies as outlined above.

Any increased maintenance costs would be borne by the parish council as the owner of the recreation area.

¹ SHLAA – Strategic Housing Land Availability Assessment



Bryning-with-Warton

Parish Council

Mr Anthony Wood

10 Lea Road, Lea, Preston, Lancashire. PR2 1TN

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Email: council@warton.idps.co.uk

**Alan OLDFIELD
Chief Executive
Fylde Borough Council
The Town Hall,
St Annes Road West,
Lytham St Annes,
Lancashire,
FY8 1LW**

16th August, 2015

Dear Mr Oldfield

I am writing on behalf of the Parish Council concerning Bridges Playing Fields, Canberraway, Warton. The Parish Council request consideration by the Borough Council of a £50,000 donation toward the refurbishment of the site due to the significant importance the grounds have both as a sports ground and community recreational facility within the Borough.

The land was purchased by the Parish Council many years ago with monies gifted by the 'Bridges' family and has been the only recreational and sports grounds facilities available to the community within Bryning with Warton since. Obviously the Parish council has invested over the years in both the areas of sport and recreational use of the facility for communal use by provision of playground equipment, small skate board area of ramps/jumps etc., Multi Use Games Area and the replacement Pavilion building for the old wooden cricket pavilion. For sporting activities the site has two football pitches, a cricket square and the M.U.G.A.

The Blackburn Pavilion, built over seven years ago, has, in addition to separate team and official changing rooms, pitch viewing galley, a fully fitted kitchen, toilets and meeting/social room, where the Parish Council have their committee meetings. It was originally funded by a loan from the local authority loan scheme at the Borough Council but subsequently the account was settled from a donation by the Blackburn Trust for the full cost of the building project. There has since been additional associated expenditure, over and above, normal

site running costs such as CCTV and electric steel shutters, particularly because of its marginal overlooked location and limited access via Canberraway. The main designated football pitch required improved, and specific, additional drainage which was provided in August 2011 at a cost of £7,800. The Parish Council has not been complacent or neglectful in trying to progress its sports and community merits. In addition to regular seasonal cricket hire by Gt Eccleston Cricket Club, the Warton Typhoons junior teams play and train regularly at the site. A Sunday league team have also recently commenced hire hopefully with the intention of making it their home ground if it proves successful. The grounds have been successfully used for community projects, particularly football skills training, in summer by both the YMCA and AFC Fylde community projects team. It is hoped to take the site to the next level and improve the ambiance as a recreational park as well as sports and play area. This will entail planting, landscaping, benches and a pathway to facilitate cycles as well.

The playground equipment facilities at the ground, what little is left, is now jaded and worn with time being described as dismal and a constant source of complaint both to the Parish and Borough Council. Compared with others it was only ever minimally supplied with the basics. Unfortunately the slide was condemned and dismantled three years ago. There is a desperate need to revitalise the play facilities on site. The advantages and benefits to the community are obvious but initial costs prohibitive to smaller Parish Councils without support and funding assistance. It has to be recognised that many families cannot or do not want to frequently travel the distances by car to the larger towns where far better facilities are available, to allow their children a couple of hours play.

There is now significant growth, both currently and planned for the future, within the Parish, as currently accepted is promoted in excess of thirty three percent. This growth is and has been vigorously supported and progressed by the Borough both in the former proposed draft and pending revised draft 'local plan' and residential developments based on the sustainability of housing created by the Enterprise Zone and economic predictions for the area. There is obviously a strong need to capitalise on 'Bridges' site to truly justify sustainability issues of such and that of any further growth as clearly there are no alternative centrally located areas to compete in size or could avail the existing advantages.

With this in mind the Parish Council are proposing to regenerate the whole site in a project that will meet the needs of the whole community. Working in consultation, with assistance and guidance from both borough officers and commercial suppliers a scheme has now been proposed that has sensibly been broken down into three integrated, but separate phases, naturally based on overall funding availability and phase three future approved planning growth. A copy of the outline and proposal is included for reference:

Phase One – Refurbished and regenerated Children's playground – Cost Approximately £93,090. It is suggested that provision of a borough council contractor to carry out or assist with ground preparation and landscaping may reduce the overall cost.

Phase Two – Refurbished and regenerated Multi Use Games Area & provision of exterior use exercise equipment – Cost Approximately £102,357

Phase Three – Provision of multi-use path around entire grounds to enable cycling and walking exercise. Improvement of the parking area (potential for new access to site.) Landscaping, tree planting and ecological area - Estimated cost approximately £100,000 Subject and influenced by factors of growth to east of village and future planning.

Clearly achievement of phase one is of the highest priority and half its funding is expected from S106 monies already approved, but subject to completion of sales, by the Riversleigh development etc. If the Borough Council were to donate the requested £50,000 and an advance of the sums already apportioned, which could be then recovered when the criteria met for the existing S106 monies, then Phase one, the playground, could be commenced as soon as possible.

Naturally the Parish Council will seek grant funding from exterior sources to progress all the phases but clearly the first phase is a priority and long overdue.

Yours Faithfully

A handwritten signature in dark ink, appearing to read 'A J Wood', written in a cursive style.

Mr Anthony J Wood
Clerk to the Council.

Bridges Playing Fields and Blackburn Pavilion, Canberra Way, Warton

The Parish Council have been conscious in recent years that the facilities for outside recreation within the parish fall far short of expectations of the local community especially in comparison to those available elsewhere. Reoccurring complaints from residents about the absence of any park like facilities including a reasonable 'play equipment type site' for older local children have been frequent. This has also been passed on through the Borough Council.

Background

Bridges playing fields is owned by the Parish Council. The main pedestrian and sole vehicle access is via Canberraway, Queensway and Harbour Lane, through the Progress Housing Estate.

It's boundary to the east and south is primarily agricultural fields with an extensive open view eastward across fields, unfortunately the absence of being immediately surrounded by any form of wind break does have its drawbacks. The overall lay out coupled with its general location on the northern extremity of the residential boundary has restricted its true potential to be any more than just sporting pitches despite the provision of alternative recreational facilities such as the children's play equipment, small concrete skate board ramp area and lighted Multi Use Games Area. Initial investment a decade or so ago had provided these amenities including in the play equipment an infant climbing unit, slide, swings, two bouncers and zip wire. The site has suffered from a permeable remoteness and a reluctance of any other than the immediate community to avail themselves of the site as a recreational amenity otherwise for sport or dog walking/exercise. The slide has since been condemned and removed, the infant unit was sited far from the other equipment, precluding practical engagement with older children using the other equipment, no doubt as part of intended further provision of a suitable infant play area that never materialised. Apart from the double swings unit all this original play equipment is now jaded as a recreational play area and is obviously desperately in need of refurbishment if it is to address the needs of the community.

Of the sporting pitches the main football pitch suffered significant flooding issues in wet weather and while the cricket square is considered of fairly good maintenance it is uncomfortably close to some of the neighbouring residencies and as such numerous complaints are received regarding the dangers posed to these properties. As a public recreation area, in part, 'Bridges' potential was recognised by the Parish Council and a purpose built Pavilion complex was built to replace the previous wooden building in 2008. With such provision it has been used on and off in season as a fall back site by several cricket teams in the region but the mentioned disadvantage and gradient of the outfield preclude it becoming a home ground and local interest in cricket is thus not stimulated. Other investment, in field drainage etc. has been undertaken by the Council and there has been some resurgence of interest and increased use by the local football fraternity particularly the Warton Typhoon junior teams.

Since 2011 members of the Parish Council have partaken in working groups, protracted community liaison and assisted acknowledged local community groups in an effort to progress the issues of such recreation within the parish particularly 'Bridges playing fields'. Any perceived alternatives, to provide a site of equal potential, are now negligible and with

future development plans on the land immediately to the east of 'Bridges' renewed efforts have now concentrated in addressing the inadequacies of the site. Engaging the assistance of Fylde Borough Council and a particular commercial provider the following scheme has been accepted in principle by the Parish Council which by its very nature is obviously wholly dependent on its financing and has thus been separated into individual workable phases within the outlined scheme.

Description of the scheme

Phase One – Refurbished and regenerated Children's playground – Cost Approximately £92,114. It is suggested that provision of a borough council contractor to carry out or assist with ground preparation and landscaping may reduce the overall cost which will contribute to continuance of the next phase in the scheme. The design and layout of this refurbishment is provided in the Proludic correspondence attached.

Phase Two – Refurbished and regenerated Multi Use Games Area & provision of exterior use exercise equipment – Cost Approximately £102,357. The existing M.U.G.A. having never been utilised to its potential is large enough to divide in two and still provide a court, on the further side, suitable for numerous functions such as 5 a side football or tennis. The near court would be resurfaced and fitted with permanent exterior fitness equipment in the form portrayed in the attached Proludic documents attached.

Phase Three –

1. Provision of multi-use path around entire grounds to enable cycling and walking exercise. The design is to include a tarmacked metre wide path around the site. This has been identified as desirable improvement so very young children can ride their bicycles in safety rather than the roads and footpaths on the village highways as well encouraging greater use of a park like ambience from all age groups.
2. Increasing the existing parking area to greater accommodate parking vehicles for spectators and visitors thus reducing parked vehicles on the grass and internal access roads. (There is potential for new entrance/access to site if the development of the adjacent land goes ahead.)
3. Landscaping, tree planting and ecological area- Estimated cost approximately £100,000. Plans to include flower beds are already in consideration. The practicality of placement will naturally be affected by suitability of and path placement and achievements of the earlier phases. Inclusion of trees, hedges and shrubberies will enhance the facilities and encourage a greater impression of wellbeing for those coming to use the site.

The Parish Council has collected £18,261.89 reserve toward the scheme.

Financial Implications.

Capital Outlay (as indicated above) is approximately £300,000.

Increased FBC maintenance costs for the equipment.

The design of Phase one includes a total of 14 pieces of equipment. Phase 2 includes a further 6 units. Based on the existing FBC service level agreement each piece equates to approximately £160 for routine examination, safety checks and maintenance.

The projected additional cost to the Parish Council would be £ 3,200 per annum. This will of course have to be reflected in the future Precepts.

Revenue. Although it is expected the refurbishment will generate increased use of the facilities predictions for revenue generated will only be of a minor nature for pitch rental or use of the Pavilion building.

Corporate Plan - Contribution to Borough Councils Corporate Objectives

The proposed refurbishment is in accordance with, and within the time frame to 2018, of the Fylde Borough Council Open Space, Sport and Recreation Study: Strategy and Action Plan. In particular reference to page 5 – Children’s play areas summary update “There is a lack of provision for young people in rural parishes across the Borough, for example in Warton. Consultation has identified that this is an issue that needs to be addressed”.

The scheme proposed by the Parish Council will assist the Borough Council in its achieving the bench mark objectives as outlined in the Strategy and action Plan for the rural community of Warton.

Consultation

The Parish Council has engaged extensively with the local community since 2011 including hosting the community group ‘Make Bridges Brilliant’ (Facebook community group 119 members) by free use of the site for meetings, events etc. Other community groups have been formed in the past to achieve improvements for the local youth but have since been disbanded. The more recent group MBB also appears to have been inactive recently, but these draft plans circulated have met with public approval. Acknowledgement of the site as the main open space recreation area for Warton has been included in the submitted Neighbourhood Plan.

Impacts on efficiency and value for money

The site now benefits from being the base of the Parish Council Lengthsman so naturally there is a greater formal council presence on a regular basis than in previous years. The speculative conclusion can only be that such investment will provide value for money as there are no alternatives within the vicinity of the Parish. Extensive residential development in Warton, in particularly that proposed surrounding the site, will make the requirement for such facilities even more crucial to the local community.

Risk

The Parish Council has continued to invest in the site within its means, as previously indicated, this has resulted in on going improvements and stimulated greater use from a sporting aspect. However for it to be all inclusive as an open space recreation site there is a significant need to provide the sort of play equipment expected by a growing community. The importance of such play facilities is widely recognised and clearly accepted as being such to justify the investment. Naturally the support of Borough Council is needed to progress the scheme as a whole but without assistance obtaining the funding it will take the Parish Council decades to achieve the desired improvements.

Urgency Consideration - Health and Safety

While the remaining equipment is sparse and there is naturally concern that some of the existing units will not be serviceable much longer. Recent maintenance on the M.U.G.A. has been undertaken by the Council Lengthsman but if it is to remain usable for any activities, particularly by children or youths, it will need resurfacing or substantial repairs soon or the Parish Council will have to consider closure for health and safety reasons.

Further Funding - Charitable Sources

In 2013 two local charitable trusts, The Bridges and Blackburn Trusts were approached on behalf of the Parish Council. The Bridges Trust donated £5,000 toward the provisional plans to refurbish the existing play equipment. This is held in the funding toward this scheme. The Blackburn Trust indicated that it may be willing to contribute as much as £50,000 toward such a project but draft proposals at the time were not material enough for any commitment. They will be approached again imminently with the details of scheme to establish if that they would now consider contributing as indicated.

The Parish Council does not have any responsibility or is concerned in the management of any Trust funds or other assets.

No Other sources of Funding beyond provisional Section 106 agreements through the planning department have yet been explored.

Local Councils Annual return 31st march 2015 - Audited Accounts (Attached)

Quarterly Summary of Accounts 30th September, 2015 (Attached)

Monthly Expenditure Budget sheet 2015/16 September

A handwritten signature in dark ink, appearing to read 'A J Wood', written in a cursive style.

Mr A J Wood
Clerk to the Council



Bunding
Bug & Ecological
Area

Phase One

Refurbishment of Play Area

Phase Two

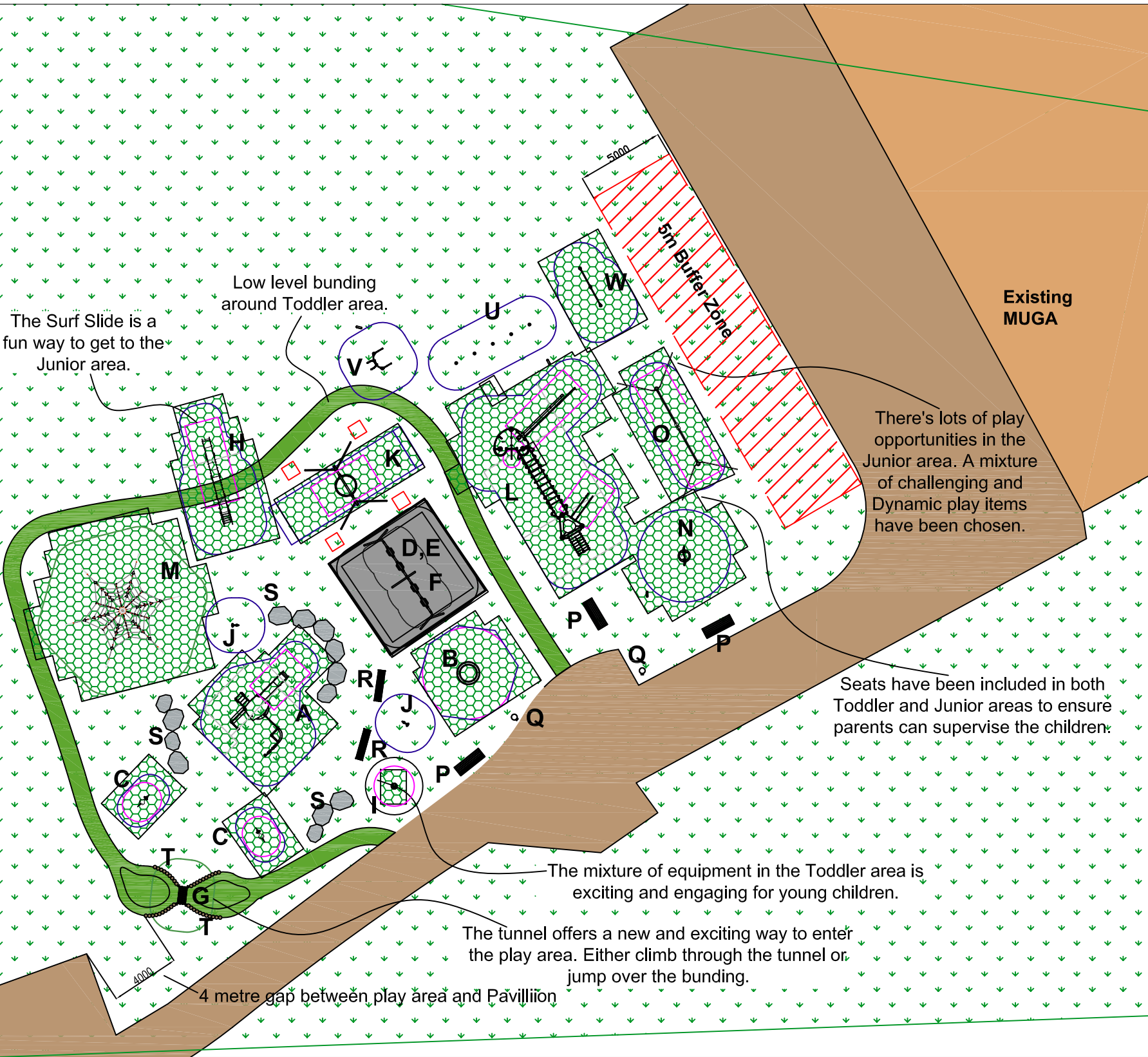
Car Park enlarged
Skate board Area
enlarged

Phase Three

MUGA Refurbishment.

Phase Four

Footpath / cycle Path
installed
New Entrance



ITEMS LIST

Toddler Equipment		
A. Vivarea MPU	Ref: J3338	
B. Inclusive Play Fusion	Ref: IP09A	
C. 2 x Existing Springer Relocated		
D. 2 x Cradle Seats	Ref: BS32	
(for existing swing frame)		
E. Chains for Cradle Swings	Ref: BS08C/AC	
(for existing swing frame)		
F. Chains & 2 x Flat Seats	Ref: X0238	
(for existing swing frame)		
G. Vivarea Tunnel	Ref: J3605	
H. Surfslide	Ref: J1057	
I. Inclusive Orb	Ref: IP05A	
J. Talk tubes	Ref: J3410	

Junior Equipment		
K. Pod Swing	Ref: J440	
L. Ixo MPU	Ref: J2530	
M. Single Pyramid	Ref: J4807	
N. Rodeoboard	Ref: J3501	
O. Aeroskate	Ref: J2581	

Ancillaries		
P. 3x Chaumont Bench	Ref: RBA8	
Q. 2x Bin	Ref: RC03	
R. 2x Seat	Ref: J2870	
S. 13x Glacial boulders		
T. 8Lm Round Log Stockading 1200mm high around tunnel entrance		

Groundworks
Area to be surfaced with 430m² Grassmat safer surfacing.

62m² Topsoil and turf required to reinstate areas left by removal of wetpour tiles.

Low bunding (90m²) around toddler area, including built up mound around tunnel and Topsoil and Turf.

Removals
Remove and Relocate 2 x existing springers by Proludic
Removal of 62m² wetpour tiles
Removal of existing Bench to be done by client.

Added Value		
U. Slalom	Ref: J3725	
V. Vitality Arm Rests	Ref: J3704	
W. Horizontal Bars	Ref: J3723	

Horizontal Bars to be surfaced with 24m² Grassmat Safer Surfacing.

Freebies for children including pens, balloons, bubbles, face painter etc.

Spares Package for key Ixo, Vivarea and Urbanix components.

Half Day Training with Proludic's Maintenance Engineer.

ALL EQUIPMENT & SAFER SURFACING CONFORMS TO EN1176 & EN1177

Bridges Playground Bryning-with-Warton Parish Council

Not to Scale @ A3



PRODUCT KEY

	Grassmat		Grass
	Existing Wetpour		Free Space
	Bunding		Free Fall



Date:16/09/2015
Ref: 1509.10577(BridgesPlayground_BryningwithWartonPC)
Designer: JT/RS/AL/RV
Checked by: AL



The Pump House Abbey Road
West Bridgford Nottingham NG2 5NE
t: 0115 982 3980 f: 0115 982 3985
e: info@proludic.co.uk
www.proludic.co.uk

Tony Wood
Bryning-with-Warton Parish Council
10 Lea Road
Lea
Preston
Lancashire
PR2 1TN

11 August 2015

Dear Tony,

Thank you for allowing us the opportunity to quote for Bridges Playground - Sport & Fitness Teen Area-Warton.

Our aim at Proludic is to capture the imagination of every visitor to our play areas through inventive designs, creative ideas on inclusive play and stimulating products. We design our play areas to incorporate all these aspects whilst ensuring we achieve compliance with the relevant legislations.

We offer a full service including advice, design, contract management and a dedicated after sales service which is unmatched in this industry. We pride ourselves on our offering of complete solution from start to finish of your project.

We will contact you within two weeks to see how we can help further with your project. However if you have any queries regarding this quote or any part of our service in the meantime please do not hesitate to contact me on 07468610879.

Yours sincerely

Mark Jones
Area Sales Executive
Proludic

Prepared for: Bryning-with-Warton Parish Council
 Our Reference: 1507.10181
 Date: 11 August 2015

Quotation for Supply and Installation for Bridges Playground - Sport & Fitness Teen Area- Warton

Qty	Code	Product Name	Unit Price	Install	Total Line Price
Proludic Sport					
2	R1308	Football Goal	940	321	2522
1	J3016G	Curved Start Platform 1M50	7455	1145	8600
Total:					£11,122
Proludic Primo					
1	UBX-293 GB	Blade Line - Bench Press (GB)	2226	225	2451
1	UBX-215 GB	Blade Line - Leg Press (GB)	2226	225	2451
1	UBX-248 GB	Blade Line - High Pulley (GB)	2226	195	2421
1	UBX-292 GB	Blade Line - Stepper (GB)	2425	175	2600
Total:					£9,923
Partnership Play Equipment					
1	UBX-202 GB	Blade Line - Sign Frame - with sign Insert (GB)	480	175	655
1	UBX-258 GB	Blade Line - Hip Twister (GB)	2425	195	2620
Total:					£3,275
Other Play Equipment					
1	YA3702	Fono 230V Version - Mains	17850	2450	20300
Total:					£20,300
Furniture and Fencing					
1	X1109	Supply & Installation of 40 metres of Heras Pallas Sports Fencing 3.0 metres hig	2582	1200	3782
1	X1110	Supply & Installation of Self Closing Gate 1.2 metres wide	915	250	1165
Total:					£4,947

Safer Surfacing

1	X2199	1600m ² Tarmac Wearing Course	22400	0	22400
1	X2201	142m ² Tarmac Wearing & Base Course incl. excavation & MOT	9230	0	9230
1	X2202	158m ² Tarmac Wearing Course	2686	0	2686
1	X2201	142m ² Tarmac Wearing & Base Course incl. excavation & MOT	9266	0	9266
1	X1112	Thermoplastic Graphics See CAD for details	3473	0	3473
Total:					£47,055

Groundwork and Landscaping

1	A1005	Prelims (50K-100K)	0	2500	2500
1	X2200	50LM PCC Edgings	1100	0	1100
Total:					£3,600

Delivery Charge: £ 2,135

Total Quote Amount: £102,357

This quote is valid until 09/11/2015
Please note all prices quoted are excluding VAT

Terms and Conditions



Formation of a Contract

The quotation given on or attached to these terms and conditions will remain valid for a period of 90 days.

Acknowledgment and acceptance of this proposal is made by you placing an order within the specified period above, at which time you will be bound by these terms and conditions. Each proposal accepted shall constitute an individual legally binding contract between you and us. Such contract is hereinafter referred to in these terms and conditions as "an order".

Nothing in these terms and conditions shall prejudice any condition or warranty expressed or implied, or any legal remedy to which we may be entitled in relation to the goods / and or the work the subject of this order.

Our Responsibility

We will ensure that all materials supplied comply with safe building practices and are free from defects and that any work carried out is carried out with reasonable care and skill and to a reasonable standard.

Before starting any work we will carry out an inspection to make sure that all work quoted is appropriate and practicable.

If after our inspection any further work is necessary either because of alterations in design, specification or otherwise and this causes an increase in costs we will send you a further proposal giving details of the extra costs and will only proceed with the works once your written acceptance has been received.

Subject to our terms we will carry out the work in accordance with our proposal.

We will make good any damage caused whilst carrying out the work.

Your Responsibility

You will permit us during normal working hours to carry out an inspection and thereafter to undertake the works according to the programme set out in the proposal.

You will remove all items necessary to allow us to commence the works and cover and protect all fixtures and fittings, which cannot be removed.

You will obtain all permissions and consents, (including if necessary planning permission) from landlords, local authorities and others, which are required before the work can commence.

Where you are required to provide us with measurements or other information such measurements or information must be correct. If we rely on the measurements or information given when preparing our proposal and such measurements or information are incorrect we reserve the right to increase the price to make good any errors or additional works required as a result.

Payment

Goods are invoiced upon dispatch. Payment terms are strictly net 15 days from the date of invoice. Please note all prices quoted are excluding VAT

Delivery/Installation Dates

For the UK delivery is priced at 7.5% for orders below £10,000 (with a minimum £250 charge) and 5% for orders valued over £10,000. Delivery is based on the total list price value of the equipment.

You will be provided with an estimated delivery date on receipt of order and updated throughout the order process. Delivery is approximately 4-6 weeks from the date of order. Deliveries that cannot be accepted by the customer will be subject to a minimum £100 per week storage charge.

Minimum Installation Charge

On orders received with installation, a minimum installation charge per site of £1000 applies in all cases.

Budget costs assume that easy lorry access & precise siting of the equipment will be provided, no surface or underground obstructions will be encountered during excavation such as concrete, hard-core, rock, chalk, roots, drainage, gas or water pipes, telephone or electricity cables etc. In the event of any such obstructions we reserve the right to charge for any additional work involved. We cannot accept liability for any consequent charges that may be incurred by disruption of any of the foregoing services. For fixed installation prices, a site survey is required by a company representative prior to the order being placed

Main Contractor's Discount

Our quotation does not include for a Main Contractor's Discount. If a 2.5% Main Contractor's Discount is applicable, please add 2.563% to our quoted prices.

Cancellation Policy

The Company reserves the right to levy a cancellation charge of 25% of the order value in the event of the order being cancelled by the customer. Please

Note: Any such charge is non-negotiable and is solely at the discretion of the Company.

All drawings, descriptive and forwarding specifications, particulars of weights and dimensions are approximate only and not binding and illustrations contained in catalogues, price lists, sales literature and other advertisement material are for the purpose of general description only and none of these shall form part of this Contract.

Please note our full terms and conditions can be requested from our main office at The Pump House, Abbey Road, Nottingham, NG2 5NE

Page 4 of 4

Proludic Ltd The Pump House Abbey Road West Bridgford Nottingham NG2 5NE
tel 0115 982 3980 fax 0115 982 3985 email info@proludic.co.uk

Proludic Limited Registered Office:
No.1 Bede Island, Bede Island Business Park, Leicester, LE2 7EA
Registered in England and Wales. Company Registration Number: 04455803



Prepared for: Bryning-with-Warton Parish Council
Our Reference: 1509.10577
Date: 18 September 2015

Quotation for Supply and Installation for Bridges Playground - Warton

Qty	Code	Product Name	Unit Price	Install	Total Line Price
Proludic Play					
1	J2530	Ixo Multiplay Unit	13885	2176	16061
1	J2581	Aeroskate Challenge	5280	949	6229
1	J440	Pod Swing	3750	950	4700
1	J1057	Surfslide	4390	550	4940
1	J3338	Vivarea Multiplay Unit	8195	1624	9819
1	J3605	Tunnel Vivarea	1715	386	2101
Total:					£43,850
Proludic Sport					
1	J3704	Vitality Armrests – Free of Charge (Added Value)	0	0	0
1	J3725	Slalom – Free of Charge (Added Value)	0	0	0
1	J3723	Horizontal Bars – Free of Charge (Added Value)	0	0	0
Total:					£0
Proludic Primo					
1	J4807	Single Pyramid	7850	1870	9720
1	J3410	Talk Tubes	1120	450	1570
1	J3501	Rodeoboard	3615	462	4077
3	RBA8	Chaumont Bench	475	150	1875
2	J2870B	Seat	565	150	1430
Total:					£18,672
Proludic Furniture					
2	RC03	Waste Bin	260	100	720
Total:					£720

Partnership Play Equipment

1	IP09A	Inclusive Play Fusion (Below Ground)	3450	520	3970
1	IP05A	Inclusive Play HDPE Orb (Below ground)	995	220	1215
Total:					£5,185

Other Play Equipment

2	BS32	Cradle Seat	149	50	398
2	BS08C/AC	Chains for Cradle Seats	45	0	90
1	X0238	Supply & Installation of 2 pairs of Chains and 2 Flat Seats for Existing Swing	0	50	50
Total:					£538

Safer Surfacing

430	S1016	EnviroSMART Grassmat 3m CFH	28	0	12040
24	S1016	EnviroSMART Grassmat 3m CFH for Horizontal Bars	28	0	672
1	S1104	90m ² Bunding, including mounding formed around tunnel & topsoil & turf	0	4000	4000
Total:					£16,712

Groundwork and Landscaping

62	Q1020	Topsoil & Turf M ²	0	20	1240
1	A1005	Prelims (50K-100K)	0	2500	2500
13	Q1015	Glacial Boulders > 5	167	31	2574
8	Q1036	Round Log Stockading 1200Mm High 100Mm Dia	48	20	544
1	V1017	Removal of 62m ² existing Wetpour Tiles	0	1200	1200
1	B1418	removal and relocation of 2 x springers	0	600	600
Total:					£8,658

Added Value

1	X2225	Freebies for children including pens, balloons, bubbles, face painter etc – Free of Charge (Added Value)	0	0	0
1	X2226	Spares Package for key Ixo, Vivarea and Urbanix components – Free of Charge (Added Value)	0	0	0
1	X1042	Half Day Training with Proludic's Maintenance Engineer – Free of Charge (Added Value)	0	0	0
Total:					£0

Delivery Charge:	£ 3,054
Discount:	£5,244
Total Quote Amount:	£92,144

Removal of existing bench to be carried out by the client

This quote is valid until 16/12/2015

Please note all prices quoted are excluding VAT

Terms and Conditions



Formation of a Contract

The quotation given on or attached to these terms and conditions will remain valid for a period of 90 days.

Acknowledgment and acceptance of this proposal is made by you placing an order within the specified period above, at which time you will be bound by these terms and conditions. Each proposal accepted shall constitute an individual legally binding contract between you and us. Such contract is hereinafter referred to in these terms and conditions as "an order".

Nothing in these terms and conditions shall prejudice any condition or warranty expressed or implied, or any legal remedy to which we may be entitled in relation to the goods / and or the work the subject of this order.

Our Responsibility

We will ensure that all materials supplied comply with safe building practices and are free from defects and that any work carried out is carried out with reasonable care and skill and to a reasonable standard.

Before starting any work we will carry out an inspection to make sure that all work quoted is appropriate and practicable.

If after our inspection any further work is necessary either because of alterations in design, specification or otherwise and this causes an increase in costs we will send you a further proposal giving details of the extra costs and will only proceed with the works once your written acceptance has been received.

Subject to our terms we will carry out the work in accordance with our proposal.

We will make good any damage caused whilst carrying out the work.

Your Responsibility

You will permit us during normal working hours to carry out an inspection and thereafter to undertake the works according to the programme set out in the proposal.

You will remove all items necessary to allow us to commence the works and cover and protect all fixtures and fittings, which cannot be removed.

You will obtain all permissions and consents, (including if necessary planning permission) from landlords, local authorities and others, which are required before the work can commence.

Where you are required to provide us with measurements or other information such measurements or information must be correct. If we rely on the measurements or information given when preparing our proposal and such measurements or information are incorrect we reserve the right to increase the price to make good any errors or additional works required as a result.

Payment

Goods are invoiced upon dispatch. Payment terms are strictly net 15 days from the date of invoice. Please note all prices quoted are excluding VAT

Delivery/Installation Dates

For the UK delivery is priced at 7.5% for orders below £10,000 (with a minimum £250 charge) and 5% for orders valued over £10,000. Delivery is based on the total list price value of the equipment.

You will be provided with an estimated delivery date on receipt of order and updated throughout the order process. Delivery is approximately 4-6 weeks from the date of order. Deliveries that cannot be accepted by the customer will be subject to a minimum £100 per week storage charge.

Minimum Installation Charge

On orders received with installation, a minimum installation charge per site of £1000 applies in all cases.

Budget costs assume that easy lorry access & precise siting of the equipment will be provided, no surface or underground obstructions will be encountered during excavation such as concrete, hard-core, rock, chalk, roots, drainage, gas or water pipes, telephone or electricity cables etc. In the event of any such obstructions we reserve the right to charge for any additional work involved. We cannot accept liability for any consequent charges that may be incurred by disruption of any of the foregoing services. For fixed installation prices, a site survey is required by a company representative prior to the order being placed

Main Contractor's Discount

Our quotation does not include for a Main Contractor's Discount. If a 2.5% Main Contractor's Discount is applicable, please add 2.563% to our quoted prices.

Cancellation Policy

The Company reserves the right to levy a cancellation charge of 25% of the order value in the event of the order being cancelled by the customer. Please Note: Any such charge is non-negotiable and is solely at the discretion of the Company.

All drawings, descriptive and forwarding specifications, particulars of weights and dimensions are approximate only and not binding and illustrations contained in catalogues, price lists, sales literature and other advertisement material are for the purpose of general description only and none of these shall form part of this Contract.

Please note our full terms and conditions can be requested from our main office at The Pump House, Abbey Road, Nottingham, NG2 5NE

Proludic Ltd The Pump House Abbey Road West Bridgford Nottingham NG2 5NE
tel 0115 982 3980 fax 0115 982 3985 email info@proludic.co.uk

Proludic Limited Registered Office:
No.1 Bede Island, Bede Island Business Park, Leicester, LE2 7EA
Registered in England and Wales. Company Registration Number: 04455803

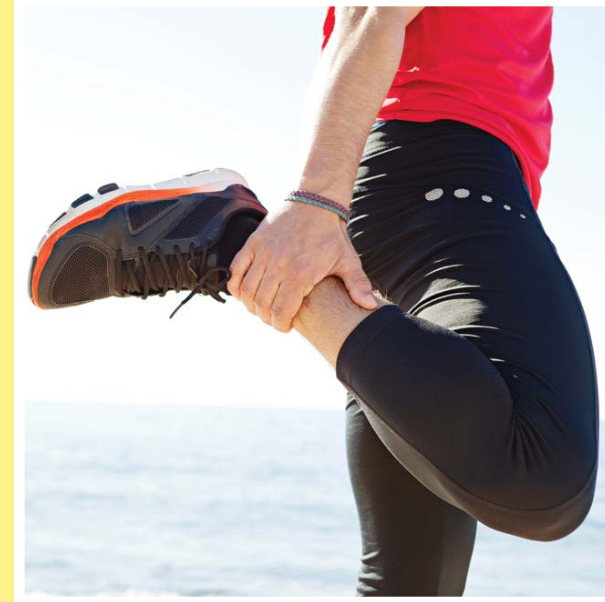


DYNAMIC SOCIAL FITNESS ZONE

RUNNING



STRETCHING



DANCING



SOCIALISING



THE STEPPER WORKS ALL THE MAJOR MUSCLES IN THE LEGS. GREAT FOR BURNING CALORIES.



THE HIP TWISTER WORKS ALL OF THE CORE MUSCLES AND INCREASES FLEXIBILITY.



THE LEG PRESS INCREASES STRENGTH AND POWER IN ALL OF THE LEG MUSCLES.



THE BENCHPRESS INCREASES STRENGTH IN THE CHEST AND TRICEPS.



THE HIGH PULLEY INCREASES STRENGTH IN THE BACK, SHOULDERS AND LATERAL MUSCLES.



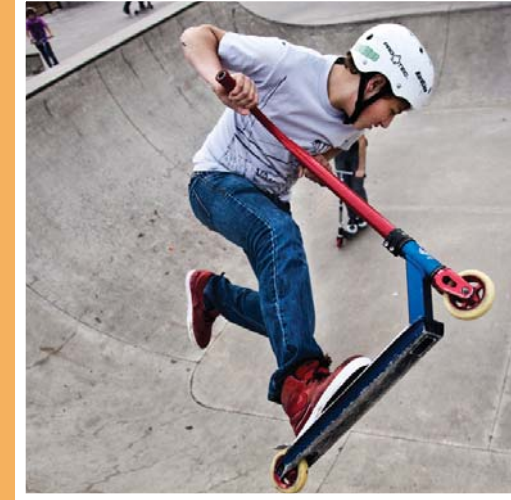
THE SIGN PROVIDES ALL THE NECESSARY SAFETY INFO AND TIPS. ONE SIDE IS MIRRORED.

SKATE AREA - EXTENDED

SKATEBOARDING



SCOOTERING



BLADING



BMX-ING



SUGGESTED OPTIONAL EXTRA - OUTDOOR CONCRETE DJ BOOTH



LAYOUT PLAN



DYNAMIC SOCIAL FITNESS ZONE

MULTI-USE SPORTS PITCH

SKATE AREA

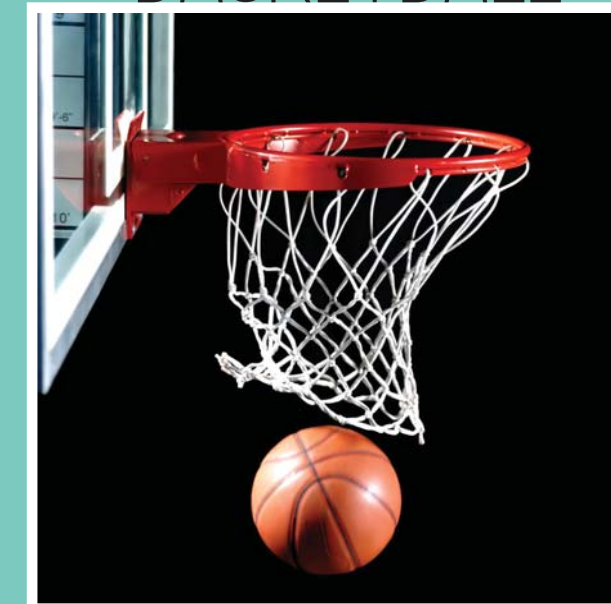


MULTI-USE SPORTS PITCH

FOOTBALL



BASKETBALL



NETBALL



NEW LENGTH OF FENCING WITH 12M GATE



2 NEW GOAL NETS



HOOPS TO REMAIN



CANBERRA WAY TEEN AREA

BRYNING-WITH-WARTON PARISH COUNCIL

REF: 1407.7288(CANBERRA)_BRYNINGWITHWARTON(PC)
SALES MANAGER: PAULA APPLETON
DESIGNER: RICO VIGLIANTI
TEL: 01159 823 980
WWW.PROLUDIC.CO.UK

Local Councils in England

Annual return for the financial year ended 31 March 2015

Local councils in England with an annual turnover of £6.5 million or less must complete an annual return in accordance with proper practices summarising their activities at the end of each financial year. In this annual return the term 'local council' includes a Parish Meeting, a Parish Council and a Town Council.

The annual return on pages 2 to 5 is made up of four sections:

- Sections 1 and 2 are completed by the person nominated by the local council.
- Section 3 is completed by the external auditor appointed by the Audit Commission.
- Section 4 is completed by the local council's internal audit provider.

Each council must approve this annual return no later than 30 June 2015.

Completing your annual return

Guidance notes, including a completion checklist, are provided on page 6 and at relevant points in the annual return.

Complete all sections highlighted in green. Do not leave any green box blank. Incomplete or incorrect returns require additional external audit work and may incur additional costs.

Send the annual return, together with your bank reconciliation as at 31 March 2015, an explanation of any significant year on year variances in the accounting statements and any additional information requested, to your external auditor by the due date.

Your external auditor will identify and ask for any additional documents needed for their work. Therefore, unless requested, do not send any original financial records to the external auditor.

Once the auditor has completed their work, certified annual returns will be returned to the local council for publication or public display of sections 1, 2 and 3. You must publish or display the annual return, including the external auditor's report, by 30 September 2015.

It should not be necessary for you to contact the external auditor for guidance.

More guidance on completing this annual return is available in the Practitioners' Guide for local councils that can be downloaded from www.nalc.gov.uk or from www.slcc.co.uk

Section 1 – Accounting statements 2014/15 for

Enter name of
reporting body here:

BRYNING WITH WARTON

Council/Meeting

Readers should note that throughout this annual return references to a 'local council' or 'council' also relate to a parish meeting.

	Year ending		Notes and guidance
	31 March 2014 £	31 March 2015 £	
			Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures must agree to underlying financial records.
1 Balances brought forward	90,013	80,784	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2 (+) Annual precept	70,540	83,798	Total amount of precept received or receivable in the year. Excludes any grants received.
3 (+) Total other receipts	53,311	22,256	Total income or receipts as recorded in the cashbook less the precept received (line 2). Include any grants received here.
4 (-) Staff costs	19,012	25,557	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and employment expenses.
5 (-) Loan interest/capital repayments	NIL	NIL	Total expenditure or payments of capital and interest made during the year on the council's borrowings (if any).
6 (-) All other payments	114,068	79,896	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7 (=) Balances carried forward	80,784	81,385	Total balances and reserves at the end of the year. Must equal (1+2+3) – (4+5+6)
8 Total cash and short term investments	80,784	81,385	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March - to agree with bank reconciliation.
9 Total fixed assets plus other long term investments and assets	511,740	575,715	The original Asset and Investment Register value of all fixed assets, plus other long term assets owned by the council as at 31 March
10 Total borrowings	NIL	NIL	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).
11 Disclosure note Trust funds (including charitable)	yes	no	The council acts as sole trustee for and is responsible for managing trust funds or assets. N.B. The figures in the accounting statements above do not include any trust transactions.

I certify that for the year ended 31 March 2015 the accounting statements in this annual return present fairly the financial position of the council and its income and expenditure, or properly present receipts and payments, as the case may be.

Signed by Responsible Financial Officer

Date 13/05/2015

I confirm that these accounting statements were approved by the council on this date:

13/05/2015

and recorded as minute reference:

91/2015

Signed by Chair of the meeting approving these accounting statements.

Date 13/05/2015

Section 2 – Annual governance statement 2014/15

We acknowledge as the members of:

BRYNING WITH WARTON

Council/Meeting

our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March 2015, that:

	Agreed –		'Yes' means that the council:
	Yes	No*	
1 We approved the accounting statements prepared in accordance with the requirements of the Accounts and Audit Regulations and proper practices.	<input checked="" type="checkbox"/>		prepared its accounting statements in the way prescribed by law.
2 We maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	<input checked="" type="checkbox"/>		made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.
3 We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and proper practices that could have a significant financial effect on the ability of the council to conduct its business or on its finances.	<input checked="" type="checkbox"/>		has only done what it has the legal power to do and has complied with proper practices in doing so.
4 We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	<input checked="" type="checkbox"/>		during the year has given all persons interested the opportunity to inspect and ask questions about the council's accounts.
5 We carried out an assessment of the risks facing the council and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	<input checked="" type="checkbox"/>		considered the financial and other risks it faces and has dealt with them properly.
6 We maintained throughout the year an adequate and effective system of internal audit of the council accounting records and control systems.	<input checked="" type="checkbox"/>		arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of the council.
7 We took appropriate action on all matters raised in reports from internal and external audit.	<input checked="" type="checkbox"/>		responded to matters brought to its attention by internal and external audit.
8 We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on the council and, where appropriate have included them in the accounting statements.	<input checked="" type="checkbox"/>		disclosed everything it should have about its business activity during the year including events taking place after the year-end if relevant.
9 Trust funds (including charitable) – in our capacity as the sole managing trustee we discharged our responsibility in relation to the accountability for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	has met all of its responsibilities where it is a sole managing trustee of a local trust or trusts.

This annual governance statement is approved by the council and recorded as minute reference

91/2015

REFERENCE

dated 13/05/2015

Signed by:

Chair

[Signature]

SIGNATURE REQUIRED

dated

13/05/2015

Signed by:

Clerk

[Signature]

SIGNATURE REQUIRED

dated

13/05/2015

*Note: Please provide explanations to the external auditor on a separate sheet for each 'No' response. Describe how the council will address the weaknesses identified.

Section 3 – External auditor certificate and report 2014/15

Certificate

We certify that we have completed our review of the annual return, and discharged our responsibilities under the Audit Commission Act 1998 as transitionally saved, for the year ended 31 March 2015 in respect of:

ENT **DRYNING - WITH - WARTON PARISH** Council/Meeting

Respective responsibilities of the body and the auditor

The body is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The body prepares an annual return in accordance with proper practices which:

- summarises the accounting records for the year ended 31 March 2015; and
- confirms and provides assurance on those matters that are important to our audit responsibilities.

Our responsibility is to review the annual return in accordance with guidance issued by the Audit Commission (see note below). Our work does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and does not provide the same level of assurance that such an audit would do.

External auditor report

(Except for the matters reported below)* on the basis of our review of the annual return, in our opinion the information in the annual return is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met. (*delete as appropriate).

(continue on a separate sheet if required)

Other matters not affecting our opinion which we draw to the attention of the council:

Please see enclosed report

BDO LLP Southampton
United Kingdom

(continue on a separate sheet if required)

External auditor signature 

External auditor name **BDO LLP Southampton**
United Kingdom Date **8/9/15**

BDO LLP is a limited liability partnership registered in England and Wales (with registered number OC305127).

Note: The Audit Commission issued guidance in its Standing Guidance, which is applicable to external auditors' work on 2014/15 accounts.

Section 4 – Annual internal audit report 2014/15 to

ENT BRYNING OIL WITH WARTON

Council/Meeting

The council's internal audit, acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with relevant procedures and controls expected to be in operation during the financial year ended 31 March 2015.

Internal audit has been carried out in accordance with the council's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of the council.

Internal control objective	Agreed? Please choose only one of the following		
	Yes	No*	Not covered**
A Appropriate accounting records have been kept properly throughout the year.	✓		
B The council's financial regulations have been met, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.	✓		
C The council assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓		
D The annual precept requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	✓		
E Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.	✓		
F Petty cash payments were properly supported by receipts, all petty cash expenditure was approved and VAT appropriately accounted for.			N/A
G Salaries to employees and allowances to members were paid in accordance with council approvals, and PAYE and NI requirements were properly applied.	✓		
H Asset and investments registers were complete and accurate and properly maintained.	✓		
I Periodic and year-end bank account reconciliations were properly carried out.	✓		
J Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, were supported by an adequate audit trail from underlying records, and where appropriate debtors and creditors were properly recorded.	✓		
K Trust funds (including charitable)-The council met its responsibilities as a trustee.	Yes	No	Not applicable
			N/A

For any other risk areas identified by the council (list any other risk areas below or on separate sheets if needed) adequate controls existed:

Name of person who carried out the internal audit K. M. FARMISTEAD

Signature of person who carried out the internal audit KM Farmistead Date 26/07/15

If the response is 'no' please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

**Note: If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned, or, if coverage is not required, internal audit must explain why not (add separate sheets if needed).

Guidance notes on completing the 2014/15 annual return

- 1 You must apply proper practices for preparing this annual return. Proper practices are found in the Practitioners' Guide* which is updated from time to time and contains everything you should need to prepare successfully for your financial year-end and the subsequent audit. Both NALC and SLCC have helplines if you want to talk through any problem you encounter.
- 2 Make sure that your annual return is complete (i.e. no empty green boxes), and is properly signed and dated. Avoid making any amendments to the completed return. But, if this is unavoidable, make sure the amendments are drawn to the attention of and approved by the council, properly initialled and an explanation is provided to the external auditor. Annual returns containing unapproved or unexplained amendments will be returned unaudited and may incur additional costs.
- 3 Use the checklist provided below. Use a second pair of eyes, perhaps a council member or the Chair, to review your annual return for completeness before sending it to the external auditor.
- 4 Do not send the external auditor any information not specifically asked for. Doing so is not helpful. However, you must notify the external auditor of any change of Clerk, Responsible Finance Officer or Chair.
- 5 Make sure that the copy of the bank reconciliation which you send to your external auditor with the annual return covers all your bank accounts. If your council holds any short-term investments, note their value on the bank reconciliation. The external auditor must be able to agree your bank reconciliation to Box 8 on the Accounting Statements (Section 1). You must provide an explanation for any difference between Box 7 and Box 8. More help on bank reconciliation is available in the Practitioners' Guide*.
- 6 Explain fully significant variances in the accounting statements on page 2. Do not just send in a copy of your detailed accounting records instead of this explanation. The external auditor wants to know that you understand the reasons for all variances. Include complete analysis to support your explanation. There are a number of examples provided in the Practitioners' Guide* to assist you.
- 7 If the external auditor has to review unsolicited information, or receives an incomplete bank reconciliation, or you do not fully explain variances, this may incur additional costs for which the auditor will make a charge.
- 8 Make sure that your accounting statements add up and the balance carried forward from the previous year (Box 7 of 2014) equals the balance brought forward in the current year (Box 1 of 2015).
- 9 Do not complete section 3. The external auditor will complete it at the conclusion of the audit.

Completion checklist – 'No' answers mean you may not have met requirements		Done?
All sections	All green boxes have been completed?	✓
	All information requested by the external auditor has been sent with this annual return? Please refer to your notice of audit.	✓
Section 1	Council approval confirmed by signature of Chair of meeting approving accounting statements?	✓
	An explanation of significant variations from last year to this year is provided?	✓
	Bank reconciliation as at 31 March 2015 agreed to Box 8?	✓
	An explanation of any difference between Box 7 and Box 8 is provided?	✓
Sections 1 and 2	Trust funds – all disclosures made if council is a sole managing trustee? NB: Do not send trust accounting statements unless requested.	NA
Section 2	For any statement to which the response is 'no', an explanation is provided?	NA
Section 4	All green boxes completed by internal audit and explanations provided?	✓

*Note: Governance and Accountability for Local Councils in England – A Practitioners' Guide is available from your local NALC and SLCC representatives or from www.nalc.gov.uk or www.slcc.co.uk

Bryning with Warton Accounts Summary 2nd quarter 30/09/2015

Fixed Assets

Buildings	£ 418,808.00	
Property	£ 156,907.00	
		£575,715.00

Bank Balance as 31/03/15

Business Money Manager Acc.	£66,692.24	
Current Account	£14,692.46	
		£81,384.70

Income

Precept	£ 87,747.00	
Bus Shelter Allowance FBC	£ 420.00	
Other income	£ 2,721.00	
Vat Reclaimed	£8,345.02	
Bank Interest	£31.21	
Council Tax Reduction scheme	£9,449.00	
	£ 108,713.23	
		£ 108,713.23

Expenditure

Budgeted expenditure	£ 45,837.43	
Pl. Gr.Main (Direct from Precept)	£ 2,845.18	
Bank Charges	£53.90	
Sec. 137 Payments	£296.97	
VAT Payments	£0.00	
	£ 49,033.48	
		£49,033.48

Bank Balance as 30/09/15

Business Money Manager Account	£ 131,494.27	
Business Current Account	£ 13,512.62	
		£ 145,006.89

Monthly Expenditure 2015/16

September 2015

		Annual Allocation	Monthly Expenditure	Expenditure To Date	Balance Remainder	Percentage Used
Employment	Wages	£30,000.00	£2,933.51	£15,955.06	£14,044.94	53.18%
	Employment Costs: Expenses	£1,500.00	£50.50	£381.80	£1,118.20	25.45%
	Employment Costs: Telephone	£500.00	£43.72	£193.91	£306.09	38.78%
	Training / Conference Fees	£1,500.00		£159.00	£1,341.00	10.60%
Utilities	Electric	£900.00	£43.72	£324.62	£575.38	36.06%
	Water	£250.00	£0.96	£5.44	£244.56	2.17%
	Gas	£1,417.00		£646.60	£770.40	45.63%
Open Spaces	Bridges Playing Fields	£1,995.00		£210.75	£1,784.25	10.56%
	Bloomin' Warton	£6,500.00	£204.99	£5,307.02	£1,192.98	81.64%
	Play Equipment Servicing (FBC)	£2,845.00		£1,423.00	£1,422.00	50.00%
	Allotment	£120.00		£0.96	£119.04	0.80%
Premises	Scout Hall (Rents etc.)	£5.00				
	Pavilion (Lights,repairs,furniture)	£2,000.00	£109.90	£1,052.59	£947.41	52.63%
	Office Costs / Print /Stationary	£500.00		£455.04	£44.96	91.00%
Operating Costs 1	Insurance	£2,300.00	£2,323.47	£2,323.47	£23.47	101.00%
	Professional Fees(Audit/Solicitors/Accountant)	£1,500.00	£400.00	£550.00	£950.00	36.66%
	Subscriptions LAPTC & SLCC	£750.00	£620.53	£620.53	£129.47	82.74%
Operating Costs 2	Communication/ Newsletter	£500.00		£108.00	£392.00	21.60%
	Vehicle costs (Tax,service,repairs,fuel)	£2,500.00	£92.49	£1,119.11	£1,380.89	44.76%
	Neighbourhood Plan	£5,000.00		£90.00	£4,910.00	1.80%
Village Maintenance Repairs etc.	Donations (Sec 137)	£1,500.00		£296.97	£1,203.03	19.80%
	Misc/Repairs/Renewals * (See OE 3)	£3,760.00	£344.86	£2,097.19	£1,662.81	55.77%
	Annual (Xmas Tree & Lights)	£150.00				
Gardening Services	Amenity Grass Cutting/Hedges/Shrubbery	£15,000.00		£5,670.00	£9,330.00	37.80%
Other Expenditure	WWI Commemorative Expenses	£2,015.00		£86.72	£1,928.80	4.30%
	Election Expenses	£2,500.00		£2,343.57	£156.43	93.74%
	Website (Funding from VMR 2) *	£240.00	£20.00	£169.99	£70.01	70.83%
Expenditure from Capital Reserves		£87,747.00				
Storage Container Unit Bridges (Auth 2014-15)				£1,715.00		
Donation to P.C.C. (Auth 2014-15)				£600.00		
Electricity Bills Old Library			£29.78	£213.31		
Total			£7,218.43			
Vat			£162.73			
TOTAL			£7,381.16			