

DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
DEVELOPMENT SERVICES DIRECTORATE	TOURISM AND LEISURE COMMITTEE	5 SEPTEMBER 2019	5
ASHTON GARDENS DEPOT IMPROVEMENTS			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

The report sets out the details of a scheme included in the council's agreed capital programme for 2019/2020 for surfacing and security improvements and an increase in the recycling facilities at Ashton Gardens Depot.

The opportunity has been tendered on the CHEST Procurement Portal. This report sets out the context and details the receipt of tenders, tender assessment and makes recommendations to proceed with the project through the letting of the contract to complete the work.

RECOMMENDATIONS

Members of the Tourism and Leisure Committee are requested:

1. To approve the proposed expenditure in respect to the scheme as outlined in this report. The approved Capital Programme for 2019/20 includes funding for a scheme for this purpose in the sum of £30,000.
2. To approve the letting of the contract to William Pye Ltd for the sum of £28,391 to carry out the scheme as outlined in this report.

SUMMARY OF PREVIOUS DECISIONS

Tourism and Leisure committee – 08 November 2018

Following detailed consideration of this matter it was RESOLVED:

1. To support the Capital bids relevant to this Committee's Terms of Reference as detailed in Appendix A of the report for further consideration by the Budget Working Group.
2. That the Budget Working group be advised that the Committee's preference regarding the order of priorities is as follows: *(Priority 1 - Scheme 4)* Coastal Explorers Public Art Project (2020/21); *(Priority 2- Scheme 1)* Ashton Gardens - Adventure Playground Improvements *(Priority 3- Scheme 2)* Ashton Gardens Nursery Depot Improvements; *(Priority 4 - Scheme 5)* Coastal Signage Improvements; *(Priority 5- Scheme 3)* Access Control Measures at Blackpool Road North Playing Fields and King Georges V Playing Fields, Heeley Road.

Council – 05 March 2019

The proposal was carried and it was thereby RESOLVED:

1. To approve and adopt the recommendations of the Finance and Democracy Committee as follows:
(c) The Capital Strategy 2019-22, including Prudential Indicators and Limits, set out in Appendix G; which incorporates the Treasury Management Policy, the Capital Programme, the Treasury Management Strategy, the Investment Strategy and the Minimum Revenue Provision Statement;

CORPORATE PRIORITIES	
Spending your money in the most efficient way to achieve excellent services (Value for Money)	√
Delivering the services that customers expect of an excellent council (Clean and Green)	√
Working with all partners (Vibrant Economy)	
To make sure Fylde continues to be one of the most desirable places to live (A Great Place to Live)	√
Promoting Fylde as a great destination to visit (A Great Place to Visit)	√

REPORT

BACKGROUND

1. Ashton Gardens is one of Fylde Council's most significant heritage parks and continues to be very popular with residents and visitors. The Gardens underwent a successful programme of restoration during 2009/10, predominantly funded by the Heritage Lottery Fund, but these works did not extend to the depot area.
2. This area is a working operational depot serving the Ashton Gardens grounds team and several 'mobile teams' that undertake grounds maintenance operations in open spaces around St. Annes. Part of the depot contains a nursery for propagating and growing plants for parks and community groups. Community groups are active on the site, and the depot area requires a number of improvements to ensure the safety of staff and volunteers who support with the nursery operations and with general maintenance.
3. A new operational building has been built during 2019, to house additional operational staff and vehicles that have been relocated from the Public Offices site as part of the council's accommodation project, and it is essential that the surfacing is safe and even and compliments the new and existing buildings and structures.

CURRENT SITUATION

4. The majority of the existing depot surfacing is in poor condition, uneven and suffers from puddling and flooding during the winter months, due to poor drainage. The flagged paths around the nursery green houses are also in poor condition and require relevelling. Poor depot surfacing make it challenging for staff and volunteers to perform their duties comfortably and safely.
5. In consideration of the increased use of the depot, in addition with the need to improve depot accessibility and safety, the proposal is to deliver a capital scheme to improve the depot surfacing and site drainage. Other works include improvements to the perimeter fences and gates, as the site suffers from occasional vandalism and anti-social behaviour.
6. The project will also include the provision of additional composting facilities to allow the retention of all generated green waste as possible, which will be composted and reused throughout the parks and open spaces. Additional storage facilities will be constructed to house specific materials and waste products, which will greatly tidy the site and improve the health and safety, cleanliness and site aesthetics.
7. The details of the Capital bid that was agreed at the meeting of Budget Council on 5 March 2019 is shown below:

Cost Heading	Description	Net Figure (£)
Surfacing & Drainage	Proposed groundworks to remove old depot surface and relay with tarmac	£18,000
Fence / Gate Improvements	Security improvements to perimeter fences and gates	£4,800
Compost bays / Storage Facilities	Supply and install compost holding bays in steel girder and railway sleepers and supply and install steel mesh storage cages	£6,800
Contingency		£400
Total Project Cost		£30,000

PROCUREMENT PROCESS & EVALUATION

8. Officers from the Parks & Greenspace Team have led the procurement process. The tender followed the 'quick quote procedure' using the CHEST procurement portal.
9. Due to the construction of the new depot building, the perimeter fencing works had to be carried out as a matter of urgency, to ensure site security and protection of the new building. These works have been completed and have been financed from the parks repairs and maintenance budget. Therefore, it was not necessary to include the fencing works in the tender.
10. Quotations have been received for surfacing improvements and an increase in the green recycling provision at Ashton Gardens Depot. A design brief was prepared by the Senior Development Officer, which provided suppliers with comprehensive details of the essential project requirements. Three suppliers were invited to tender and two suppliers returned completed submissions which were evaluated on an 80% price and 20% quality basis.

11. The price evaluation section was scored as follows:

The lowest tender price will receive the full 80 marks. The remaining tender prices will receive a pro-rated score based on the difference relative to the lowest tender price.

2 tender prices were submitted as follows:

William Pye - £28,391.

Roger Eaves - £32,186

The calculation to work out scoring for the tender prices is as follows; (Lowest Tender Price / Actual Tender Price) multiplied by 80.

The lowest tender of £28,391 therefore scored 80 points and the remaining tender price scored:

Roger Eaves – $(£28,391/£32,186) * 80 = 70.5$

12. The quality evaluation was carried out as follows: quality criteria formed 20% of the total, based on the following quality criteria:
 - Methodology (10 points)
 - Health and Safety (10 points)
13. The quality scores are added to the price scores to identify the preferred submission. For example the lowest price, would be scored a maximum of 80 points, which would be added to the quality score (maximum 20 points), to give a score out of 100.
14. The result of the tender evaluation exercise is set out below. The evaluation panel comprised of officers from the Tourism and Cultural Services Team.

Item	Roger Eaves	William Pye
Methodology	4	6
Health and Safety	6	8
Price	70.5	80
Total	80.5	94

15. The evaluation panel considered that the William Pye's submission demonstrated better quality and price. The quotation figure for the recommended submission is £28,391. The delivery of this project can commence on site in October 2019 and will be completed in November 2019.

FINANCE DETAILS

16. The cost breakdown of the proposed William Pye's scheme is as follows:

ITEM	DESCRIPTION	Unit	Quantity	Cost	Total
A	Excavate to a depth of 330mm, excavated material to be removed from site (bitmac area 253m ²)	M3	83.5	50.00	4,175
	Excavate to a depth of 300mm, excavated material to be removed from site (concrete area 114m ²)	M3	34	50.00	1,700
B	Supply and lay MOT Type 1 sub-base 250mm (bitmac area), 150mm (concrete area) compact to evenly running levels	M3	80.4	45.00	3,168
C	Supply and lay 20mm dense macadam base course 60mm allowing for cut and key to existing bitmac	M2	253	22.00	5,566
D	Supply and lay 6mm dense macadam wearing course 20mm allowing for cut and key to existing bitmac	M2	253	14.00	3,542
E	Lay 150mm reinforced concrete slab, to include for geotextile beneath and expansion joints (miothene 70 joint filler with Sika Pro 3 sealant and dowel bars between adjacent slabs) at 4.5m centres.	M2	114	40.00	4,560
F	Supply and install into concrete foundation RSJ 218cm (50cm below ground level) as per existing.	No.	8	500.00	4,000
	Supply and install tannalised timber sleepers within RSJ frame as per existing (7 sleepers high) 2400x240x125x250mm	No.	28	60.00	1,680
TOTAL					28,391

Method and cost of financing the scheme

17. Funding for a scheme for this purpose is included within the approved Capital Programme for 2019/20 in the sum of £30,000.

Future revenue budget impact

18. There are no additional revenue implications to this proposal as the new facility will be inspected, repaired and maintained, by existing staff in the Parks & Greenspace Team, with any materials being funded from existing resources.

Value for money and details of procurement path

19. In order to ensure that value for money is achieved a procurement exercise has been undertaken in accordance with the Council's contract procedure rules. Selection of the successful tenderer will be on the basis that value for money is a key consideration as well as the suitability of the improvements.

SUMMARY

20. The proposal is to award the tender to improve the surface to the depot and increase the green waste recycling provision as per the agreed tender to William Pye Ltd to the value of £28,391 for completion by November 2019, with a contingency of £1,609 being held by the Council. The evaluation panel considered

that William Pye's submission, demonstrated better provision in terms of quality and price. If approved the delivery of this project can commence in October 2019 with completion in November 2019.

IMPLICATIONS	
Finance	This report requests approval for expenditure in respect of the Ashton Gardens Depot Improvement project as outlined in this report. The approved Capital Programme for 2019/20 includes funding for a scheme for this purpose in the sum of £30,000. The report also requests approval to the letting of the contract for the scheme.
Legal	None arising from this report
Community Safety	Provision of modern recreational facilities is important in terms of providing diversionary activities.
Human Rights and Equalities	None arising from this report
Sustainability and Environmental Impact	The proposals represent the replacement of an existing features, the design seeks to incorporate low maintenance materials and to complement existing play provision. Fulfilling green flag award criteria in the provision of community facilities.
Health & Safety and Risk Management	The quotation requests included Health and Safety information which will be developed by the successful contractors prior to starting on site to safeguard the public.

LEAD AUTHOR	CONTACT DETAILS	DATE
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BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
Tourism and Leisure Committee	08 November 2018	Minutes and Agenda
Council	05 March 2019	Minutes and Agenda