

## DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
RESOURCES DIRECTORATE	FINANCE AND DEMOCRACY COMMITTEE	25 SEPTEMBER 2017	4
<b>TIMETABLE FOR DEVELOPING BUDGET PROPOSALS 2018/19</b>			

### PUBLIC ITEM

This item is for consideration in the public part of the meeting.

#### SUMMARY

A budget timetable needs to be approved which complies with the budget and policy framework rules, statutory deadlines, and if possible which facilitates early billing for Council Tax.

Attached at Appendix A is a draft budget timetable for the period October 2017 to March 2018 for consideration. The timetable may need further consideration if there are any significant changes, for example if the timetables of precepting authorities change.

#### RECOMMENDATIONS

**The Committee is recommended to:**

1. Adopt the timetable as shown at Appendix A for the budget setting process for 2018/19

#### SUMMARY OF PREVIOUS DECISIONS

This is the first item that relates to the budget setting process for 2018/19 and marks the commencement of that process.

CORPORATE PRIORITIES	
Spending your money in the most efficient way to achieve excellent services ( <b>Value for Money</b> )	√
Delivering the services that customers expect of an excellent council ( <b>Clean and Green</b> )	
Working with all partners ( <b>Vibrant Economy</b> )	
To make sure Fylde continues to be one of the most desirable places to live ( <b>A Great Place to Live</b> )	
Promoting Fylde as a great destination to visit ( <b>A Great Place to Visit</b> )	

## REPORT

### 1. INFORMATION

- 1.1 The setting of the composite Council Tax can only be agreed after Lancashire County Council, the Police and Crime Commissioner for Lancashire and the Lancashire Combined Fire Authority have arrived at their respective Band D requirements.
- 1.2 The statutory deadline by which all the precepting authorities have to determine their requirements is 28<sup>th</sup> February 2018. Currently the dates proposed for the relevant meetings are:
- 8<sup>th</sup> February 2018 for Lancashire County Council;  
19<sup>th</sup> February 2018 for the Lancashire and Rescue Authority; and  
TBC 2018 for Police and Crime Commissioner for Lancashire.
- 1.3 The timetable set out in Appendix A includes key budget decision dates and proposed timescales for a budget consultation process to be undertaken.
- 1.4 In light of the above it is proposed that if all information on precepts is available, the Budget decision will be taken at Budget Council on 5<sup>th</sup> March 2018. Please note that this meeting will commence at 5:00pm.
- 1.5 If the budget cannot be set and Council Tax charges determined by 5<sup>th</sup> March 2018, it is likely that a Council Tax instalment date of 1<sup>st</sup> April 2018 may not be achieved with a resultant financial loss to the Council. The statutory deadline to set Council Tax is 11<sup>th</sup> March 2018. Failure to set a Council Tax by the deadline is likely to have a financial impact on the Council and will be in breach of the statutory process.

### 2 CONSULTATION

- 2.1 As in previous years the Council will consult in respect of strategic budget issues. There will be a period of consultation with interested parties when any budget proposals are published. It is a requirement to consult with business rate payers over any proposed budget. There should also be meaningful consultation with those people who may be affected by any proposals in particular where they involve the discontinuance of a service. Detailed or specific consultation may be part of a proposal and follow after an in principle decision is made.

IMPLICATIONS	
Finance	The financial implications are contained within the body of the report.
Legal	Timetable in place to ensure annual budget for 2018/19 is set with statutory and legislative guidelines
Community Safety	None arising from this report
Human Rights and Equalities	None arising from this report
Sustainability and Environmental Impact	None arising from this report
Health & Safety and Risk Management	None arising from this report

LEAD AUTHOR	CONTACT DETAILS	DATE
Paul O'Donoghue Chief Financial Officer	01253 658566	September 2017

BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
N/a	N/a	N/a

Attached Documents:

Appendix A - TIMETABLE FOR DEVELOPING BUDGET PROPOSALS 2018/19

**TIMETABLE FOR DEVELOPING BUDGET PROPOSALS 2018/19**

<b>Meeting Dates</b>	<b>Detail</b>
November cycle of meetings	Consideration of draft revenue budget position and capital bids by programme committees
20 <sup>th</sup> Nov 2017	Finance & Democracy Committee - Updated Financial Forecast 2017/18 to 2021/22
4 <sup>th</sup> Dec 2017	Council - Updated Financial Forecast 2017/18 to 2021/22
Nov 17 to Feb 2018	Consideration of revenue budget options/capital bids by Budget Working Group
Nov 17/Feb 18	Opposition Briefings - to be arranged
Nov 17/Feb 18	Budget consultation exercise with stakeholders, including Town & Parish Councils and Business Rate Payers
19 <sup>th</sup> Feb 2018	Finance & Democracy Committee - Budget Proposals Meeting - expected publication date of Budget & Policy Proposals
5 <sup>th</sup> Mar 2018	Budget Council Meeting (5pm start)
11 <sup>th</sup> Mar 2018	Statutory Deadline for Council to set Council Tax