



Minutes

Environment, Health and Housing Committee

Date:	Tuesday, 9 June 2015
Venue:	Town Hall, St Annes.
Committee Members:	Councillor Ben Aitken (Chairman) Councillor Viv Willder (Vice-Chairman) Councillors Maxine Chew, Delma Collins, Gail Goodman, Shirley Green, Roger Lloyd, Graeme Neale, Louis Rigby, Richard Taylor.
Other Councillors Present:	Councillors Beckett, Brickles, Fazackerley and Buckley.
Officers Present:	Allan Oldfield, Tracy Morrison, Paul Walker, Darren Bell, John Cottam, Katharine McDonnell.
Other Attendees:	1 member of the public was present.

Prior to the commencement of the meeting the Chairman welcomed all the members to the first meeting of the Environment, Health and Housing committee.

1. Declarations of interest

Members were reminded that any disclosable pecuniary interests should be declared as required by the Localism Act 2011 and any personal or prejudicial interests should be declared as required by the Council's Code of Conduct for Members.

Councillor Lloyd declared a personal interest in agenda item 4. The nature of the interest being that he was a member of the golf club which abutted the boundary of the crematorium.

Councillor Willder declared a personal and prejudicial interest in agenda item 7, in regards to the outside body appointment to Progress Housing. The nature of the interest being that she was currently the appointee to that outside body. For the duration of the consideration of the nominee to that outside body, she left the room.

2. Substitute members

The following substitutions were reported under Council procedure rule 24(c):

There were no substitutions.

Decision Items

3. Crematorium Chapel Capacity – Notice of Motion

Paul Walker, Director of Development Services, presented the committee with the related costs and information to be considered in relation to any future development of the crematorium.

Councillor Keith Beckett, as the proposer of the notice of motion at Council, addressed the committee regarding his reasons for the notice of motion.

Following questions and discussion, the committee RESOLVED that

1. An extension to the chapel and car parking be not pursued in terms of a bid being developed for inclusion within the capital programme; and
 2. Councillors Aitken, Beckett, Chew, Goodman and Willder form a working group to look at long term issues regarding the crematorium including, but not limited to, capacity in light of housing developments in the borough.
4. New Memorial Garden – Lytham Park Cemetery

Darren Bell, Head of Leisure and Cultural Services, advised the committee that £41,000 had been allocated in the 2015/16 capital programme for the provision of a new memorial garden. The new memorial garden was sited near to the eastern perimeter of the cemetery. This perimeter boundary was fenced but in poor condition and therefore in need of replacement.

Darren Bell explained that the formation of the new memorial garden would be a two phase project, with phase 1 to replace 324 linear metres of fencing on the eastern boundary. The committee were asked to approve the letting of the contract to the preferred bidder to allow the works to commence. Phase 2 of the project would come before committee at a future meeting.

It was RESOLVED to approve the letting of the replacement timber fence to the sum of £7,695 to Gary Carr Decorating and Maintenance, with a contingency of £305 to be held by Fylde Borough Council, this being part of the approved capital scheme in 2015/16 for the provision of a new Memorial Garden at Lytham Park Cemetery in the total sum of £41,000.

5. Home Energy Conservation Act Supplementary Report

John Cottam, Acting Housing Services Manager, presented a supplementary report regarding the Home Energy Conservation Act. He advised that the Policy Development Committee had requested a costing exercise be undertaken to advise the Cabinet of the cost implications of focusing resources on those households suffering fuel poverty. Under the new governance arrangements it was appropriate to bring to the Committee for their consideration.

Mr Cottam summarised how fuel poverty was measured, what was in place currently to tackle fuel poverty in Fylde and what levels of targeted resources would be required to reduce the amount of households in fuel poverty.

Following a discussion the Committee RESOLVED to note the findings and implications of the costing exercise, and to take no further action.

6. The Redress Scheme for Letting Agencies and Property Managers

Mr Cottam advised Committee of the Redress Schemes for Lettings Agency Work and Property Management Work (Requirement to Belong to a Scheme etc.)(England) Order 2014 which came into force in October 2014. He explained that the Order required persons undertaking residential property lettings or management work to belong to a redress scheme for dealing with complaints in connection with that work. In addition The Order placed responsibility for enforcing the provision of the Order with the Council.

It was RESOLVED that

1. The enforcement of The Redress Schemes for Lettings Agency Work and Property Management Work (Requirement to Belong to a Scheme etc.) (England) Order 2014 (The Order) be delegated to the Director of Development Services. The enforcement to be in accordance with The Order and as detailed in the appendix to the report; and

2. The penalty fine for non-compliance with the requirements of The Order be £5,000 unless extenuating circumstances exist to justify a lower amount. Consideration of extenuating circumstances to be delegated to the Director of Development Services.

7. Appointment to Outside Bodies/Working Groups

Following a report to Council on 20th May 2015, the programme committees were requested to make recommendations to appointments from within their respective memberships for those outside bodies relating to the remit of the committee. The report was introduced by Tracy Morrison, Director of Resources, and covered those appointments that related to the Environment, Health and Housing Committee.

It was RESOLVED to:

1. Nominate Councillor Richard Taylor to the Children's Partnership Board, for consideration by council.
2. Nominate Councillor Graeme Neale to the Council for Voluntary Services, Blackpool, Wyre and Fylde, for consideration by council.
3. Nominate Councillor Roger Lloyd to the East Lytham Working Group, for consideration by the Council.
4. Nominate Councillor Richard Taylor to Face to Face, for consideration by the Council.
5. Nominate Councillor Delma Collins to the Fylde & Wyre Health & Wellbeing Partnership, for consideration by the Council.
6. Nominate Councillors Louis Rigby and Richard Taylor to the Fylde Citizens Advice Bureau, for consideration by the Council.
7. Nominate Councillor Gail Goodman to Fylde Coast Women's Aid, for consideration by the Council.
8. Nominate Councillor Ben Aitken to the Fylde Peninsular Water Management Group, for consideration by the Council.
9. Nominate Councillor Shirley Green to the Lancashire County Council Health Scrutiny Committee, for consideration by the Council.
10. Nominate Councillors Roger Lloyd and Thomas Threlfall to the Local Liaison Committee Springfield Works, for consideration by the Council.
11. Nominate Councillor Roger Lloyd to MATAC (Multi Agency Tasking and Co-ordinating), for consideration by the Council.
12. Nominate Councillor Graeme Neale to the Police Crime Commissioners Forum, for consideration by the Council.
13. Nominate Councillors Ben Aitken and Heather Speak to the Police Crime Commissioners Panel, for consideration by the Council.
14. Nominate Councillor Viv Willder to Progress Housing, for consideration by the Council.
15. Nominate Councillor Ben Aitken to the Registered Social Landlord (RSL) Partnership, for consideration by the Council.

16. To note that the appointment to the Lancashire Health and Wellbeing Board was a shared role with Wyre Borough Council, who had requested to take the role for the year 2015-16
17. Note that a further nominee was required to represent the Council on Fylde Citizen's Advice Bureau and a nominee was required to fill the vacancy to represent the Council on the Ormerod Trust.
18. Note that the Committee had agreed, under agenda item 3 above, to form a crematorium working group comprising of Councillors Aitken, Beckett, Chew, Goodman and Willder

Information Items

8. Local Government Ombudsman Report – Guttering Complaint

It was RESOLVED to note the Local Government Ombudsman Report.

9. Annual Overview – Fylde Community Safety Partnership

It was RESOLVED to note the work of the Fylde Community Safety Partnership.

10. Year End Performance 2014/15

The report provided details of the key performance outcomes for the whole of the financial year 2014/15. Performance was reported against the targets set for the year.

The Committee RESOLVED to note the report.

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