



Agenda

Tourism and Leisure Committee

Date:	Thursday, 10 June 2021 at 6:30 pm
Venue:	Town Hall, St Annes, FY8 1LW
Committee members:	<p>Councillor Michael Sayward (Chairman) Councillor Gavin Harrison (Vice-Chairman)</p> <p>Councillors Peter Anthony, Tim Armit, Brenda Blackshaw, Sue Fazackerley MBE, Shirley Green, Matthew Lee, Cheryl Little, Kiran Mulholland, Vince Settle, Elaine Silverwood.</p>

Public Platform

To hear representations from members of the public in accordance with Article 15 of the Constitution.

To register to speak under Public Platform: see [Public Speaking at Council Meetings](#).

	PROCEDURAL ITEMS:	PAGE
1	Declarations of Interest: Declarations of interest, and the responsibility for declaring the same, are matters for elected members. Members are able to obtain advice, in writing, in advance of meetings. This should only be sought via the Council's Monitoring Officer. However, it should be noted that no advice on interests sought less than one working day prior to any meeting will be provided.	1
2	Confirmation of Minutes: To confirm the minutes, as previously circulated, of the meeting held on 11 March 2021 as a correct record.	1
3	Substitute Members: Details of any substitute members notified in accordance with council procedure rule 23(c).	1
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DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
DEVELOPMENT SERVICES DIRECTORATE	TOURISM AND LEISURE COMMITTEE	10 JUNE 2021	4
FAIRHAVEN KIOSK/ICE CREAM BAR - STANNER BANK			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

The report concerns a potential development proposal which delivers regeneration benefits to the Junction of Stanner Bank Car Park and Granny's Bay. Working in partnership with the existing tenants of the adjacent Kiosk the Council have developed a proposal to replace the existing ice cream kiosk at the entrance to Stanner Bank Car Park and replace with a new larger landmark architect designed building with seating and toilets. The report proposes a fully funded addition to the council's capital programme.

RECOMMENDATIONS

The Committee is recommended to:

1. To recommend to Council, approval of a fully funded addition to the Councils capital programme in the sum of £360,000 to the Fairhaven Kiosk/ Ice Cream Bar project, within the approved Capital Programme (£180,000 for 2021/22 and £180,000 for 2022/23), to be met in full from the Funding Volatility Reserve;
2. Subject to approval by Council to approve the spend of £15,000 to develop the project to RIBA stage 3.
3. To agree the principal of letting the new facility on a lease on the basis of the terms as set out in the report.
4. Subject to approval by Council that a further report will be presented to committee to seek agreement of the final design, scheme costs and procurement route along with the fuller provisionally agreed heads of terms of a lease for the new facility.

SUMMARY OF PREVIOUS DECISIONS

None

CORPORATE PRIORITIES

Economy – To create a vibrant and healthy economy	✓
Environment – To deliver services customers expect	✓
Efficiency – By spending money in the most efficient way	✓
Tourism – To create a great place to live and visit	✓

REPORT

PROJECT PROPOSAL

1. There has been a small kiosk serving ice creams and drinks at the entrance to the car park at Stanner Bank since 1965 currently owned and operated by Gianfranco Dalmasso and Amanda Dalmasso (The Tenants). The facility has been a popular feature serving residents and visitors to the site. When the work to replace the sea defences at Fairhaven started in 2017 discussions took place over how the existing kiosk would be affected by the raising of the car park and whether it was a good opportunity to look at a new larger facility in a better location.
2. Creative SPARC Architects have to date been appointed by the Tenants, as they explored various design options in collaboration with Fylde Borough Council for the redevelopment of their current ice cream kiosk. The initial design brief focussed on the construction of a new ice cream kiosk to provide an improved service for customers and the ability to sell an enhanced selection of products in anticipation of the increased footfall to the area as a result of the completed coastal defence works and Fairhaven Lake regeneration. There was a collaborative desire to create a 'landmark' building, whilst also ensuring that the design was practical, low maintenance and operationally efficient for the business.
3. The initial design work investigated various potential built forms and architectural directions, culminating in three initial options.
 - a. Option 01 explored a sculptural and playful building form inspired by local birds that migrate to the estuary and Fairhaven Lake.
 - b. Option 02 explored a more structured form, inspired by nearby boat houses and the areas links to boating.
 - c. Option 03 looked to link the building to the coastal defence works, with a tiered structure exploring the idea of corrosion along the coastline.
4. These design options also considered either keeping the building in its current location or relocating it onto the grass area overlooking Granny's Bay.
5. Of the three options initially presented the Tenants and officers agreed that Option 01 and the sculptural form that this design approach created was the most successful and preferred option. It was felt that this created a 'landmark' structure on the redeveloped bay for both tourists and locals to visit and enjoy. It was also suggested that the new proposal should be sited on the grass area opposite the current ice cream kiosk site, as a larger building on the site of the current kiosk was unworkable with the new car park entrance design that formed part of the coastal defence regeneration works. The relocated building position would provide easier and safer access for customers and would allow the new building to become a sculptural feature within the landscape.
6. Following the development of a detailed brief from the Tenants which was discussed with officers, design option 01 was further refined to include an integrated terrace and seating. Survey drawings of the new coastal defence works, provided by officers, were used to better integrate design proposal option 04 on the redeveloped Granny's Bay site. The internal spaces were also revisited to ensure there was sufficient space for the proposed new equipment required for ice-cream and the proposed new gelato sale and production. At this point the design progress was put on hold whilst the business plan was fully developed and due to the impact of the Coronavirus pandemic.
7. Design option 05 was proposed in January 2021. This scheme was a further iteration of design option 04, although with amendments based on the Tenants revised brief and thoughts on the previous iterations. Option 05 included similar internal spaces to option 04, although further refined. The proposal was also reorientated to take better advantage of the views overlooking the bay, with a covered seating terrace that can be fully enclosed and is useable throughout the year. The main serving hatch was also reorientated towards the new car park entrance and the building better integrated with the recently completed coastal

defence works. The general preferred design approach of the original design option 01 has been retained throughout the design process but has evolved and has been refined to suit the requirements of the evolving brief.

8. Design option 05 was presented to the Council's Budget Working Group in January 2021. Members of the Group recommended that a proposal be brought forward to committee providing the following conditions were met by the existing tenants -
 - A development budget of up to a maximum of £360,000 is recommended.
 - The facility generated a rental yield of £25,000 p.a.
 - The lease would need to be for 7 years less 1 day
 - The lease would include a wider user clause for the sale of hot snacks/food and alcohol (subject to licensing), as this supports the rental figure proposed
 - The Council will need to consider a 5 year business plan from the existing tenant in order to assess whether the business proposal was achievable.
9. The Tenants of the existing Kiosk have agreed to all the principal conditions listed out above.
10. A rental income of £25,000 p.a. had been proposed for the subsequent lease granted to the existing tenants of the adjacent kiosk. In October 2019 the Councils commissioned Duxbury's Commercial to undertake a rental valuation of the proposed new build this was assessed at £24,000 p.a. To enable the business to set up and establish in the new premises it has been proposed that the first year will be rent free.
11. The current kiosk is owned by the Tenants who pay a ground rent of £2,676 p.a. to Fylde Council.
12. A 7-year lease less 1 day has been proposed with the Tenants for the new facility. As part of this proposal the existing facility will need to be removed and reinstated. To achieve this the existing Tenants needs to give up their lease of the existing kiosk. As the Tenants have worked up the proposals in partnership with the Council it would not appropriate to tender the opportunity to the open market and so it is recommended that they be granted a new 7 year lease less 1 day of the facility in the new location. If the lease was 7 years or over it would be obliged to advertise the development opportunity publicly and seek best offers as widely as possible. However, the new lease would be granted with security of tenure so the Tenants would be entitled to a new lease at the end of the initial 7 year period.
13. The user clause will include offering hot snacks/food and alcohol (subject to licensing).
14. A business plan has been submitted by the Tenants which has been assessed by officers from Technical Services and Finance. This forms part of its due diligence procedures when considering any business operator for a new lease especially given the capital investment proposed by the Council. The business plan demonstrates a credible proposal to operate a new and improved facility at the entrance to Stanner Bank car park.
15. There are no additional revenue costs to the council as part of this proposal. Repairs and maintenance will be met from existing budgets. If there is a need to undertake more major works in the future this will be the subject of a capital bid at the appropriate time.
16. The internal fit out of the new facility would be the responsibility of the Tenants to suit their business operation needs.
17. The project delivers a new and improved facility to help cater for the additional visitors to the area. It's primary role is to provide economic and tourism benefits with the secondary benefit being a positive financial return to the council.
18. It is recommended that committee consider the proposals as set out in the report and support the development and delivery of a capital project to construct a new catering facility at Stanner Bank with a budget of £360,000 and to let the facility to the Tenants. If members agree to this in principle the next steps are set out below.

NEXT STEPS

19. The latest design option 05 will need to be revisited alongside the finalised project brief to ensure that all requirements and ambitions are met.
20. A structural engineer will need to be appointed to review the design and advise on the best structural strategy to achieve the sculptural form. Mechanical & electrical consultants will also need to be appointed to provide initial advice on the services for the building and how these can be integrated on the site.
21. The architectural design will be updated to integrate and coordinate this information. Detailed design information will then be prepared to allow the submission of a full planning application. The estimated costs will also be reviewed by a quantity surveyor as the design work develops to ensure that the scheme remains within the agreed budget.
22. The estimated cost for this work to take the project to the next stage (RIBA stage 3) is £15,000 and will be required if the project is approved.
23. A further report will be presented to committee for members to agree the final scheme design and further details along with the heads of terms of the new lease.

IMPLICATIONS	
Finance	<p>The report proposes that council approve a fully funded addition to the Councils capital programme in the sum of £360,000 to the Fairhaven Kiosk/ Ice Cream Bar project, within the approved Capital Programme (£180,000 for 2021/22 and £180,000 for 2022/23), to be met in full from the Funding Volatility Reserve.</p> <p>This proposal will generate rental income of £25,000 per annum following an initial rent free period of 12 months.</p> <p>Future repairs and maintenance will be met from existing revenue budgets or be the subject of future capital bids.</p> <p>The removal of the existing kiosk will result in the loss of the existing ground rent income of £2,676 p.a.</p>
Legal	None arising from this report
Community Safety	None arising from this report
Human Rights and Equalities	None arising from this report
Sustainability and Environmental Impact	None arising from this report
Health & Safety and Risk Management	None arising from this report

LEAD AUTHOR	CONTACT DETAILS	DATE
Darren Bell	darren.bell@fylde.gov.uk 01253 658465	28 May 2021

BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
None		



Attached documents –

Appendix 1 – Location plan

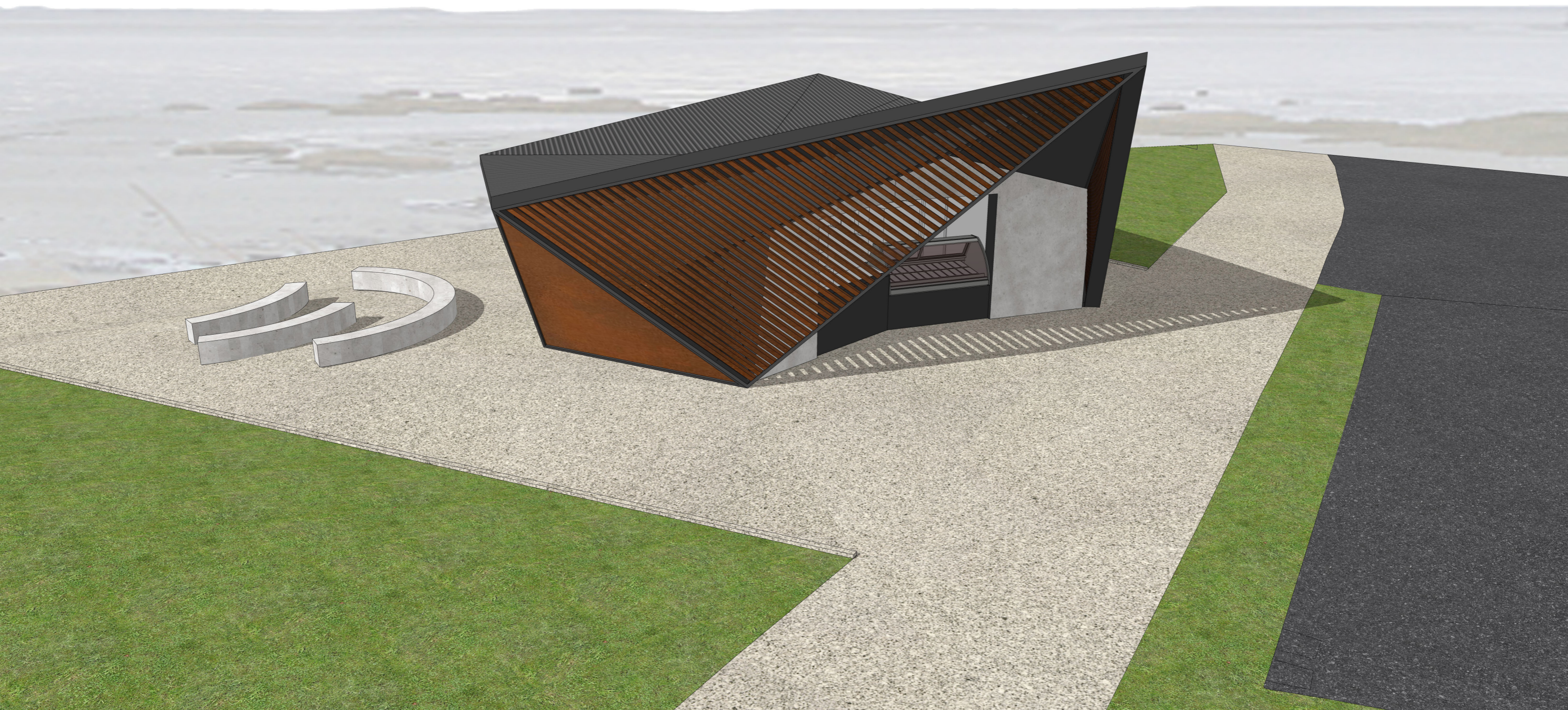
Appendix 2 – Option 05 design



EXISTING SITE: AERIAL PHOTOGRAPH
(not to scale)

-  Existing Site
-  Proposed Relocation Site





DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
DEVELOPMENT SERVICES DIRECTORATE	TOURISM AND LEISURE COMMITTEE	10 JUNE 2021	5
BLACKPOOL ROAD NORTH PLAYING FIELDS DRAINAGE			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

This report requests additional funds to replace the existing surface water culvert along the full length of the sports field at Blackpool Road North which is collapsing. These works are a requirement under riparian ownership responsibilities as set out by the Environment Agency (EA). In addition, the Committee is asked to support the additional works to renovate the football pitches post culvert contract.

RECOMMENDATIONS

The committee is recommended:

1. To recommend to the Finance and Democracy Committee approval of a fully funded increase in the sum of £40,000 to the Blackpool Road North Playing Fields Drainage scheme within the approved Capital Programme for 2021/22, to be met in full from the Capital Investment Reserve;
2. To approve the draw-down of £40,000 to support the ongoing works at Blackpool Road North Playing Fields within the Council's 2021/22 capital programme, subject to the approval of the increase to the scheme by the Finance and Democracy Committee.

SUMMARY OF PREVIOUS DECISIONS

[Finance and Democracy Committee 25th January 2021](#)

Resolved: To approve an increase in the sum of £20,000 to the Blackpool Road North Playing Fields Drainage project within the Council's 2020/21 capital programme, to be met in full from the Capital Investment Reserve.

[Tourism and Leisure Committee 7th January 2021](#)

1. To recommend to the Finance and Democracy Committee approval of a fully funded increase in the sum of £20,000 to the Blackpool Road North Playing Fields Drainage scheme within the approved Capital Programme for 2020/21, to be met in full from the Capital Investment Reserve;
2. To approve the draw-down of £20,000, in addition to the £105,000 already approved in the Council's 2020/21 capital programme, subject to the approval of the increase to the Blackpool Road North Playing Fields Drainage scheme by the Finance and Democracy Committee; and
3. To note the procurement route as detailed in the procurement section of this report and award the tender to Cleveland Land Services.
4. To note that additional work to prevent future ponding and waterlogging of the site is to be investigated as a matter of urgency and for any such work identified to be carried out concurrently with the main contract. If officers consider it appropriate, then consideration be given to using the expertise of the successful contractor by negotiating a contract extension for such work provided this is financially favourable and in accordance with

the Council's procurement guidelines. The capital implications of extra work over and above the present budget is to be costed and agreed by the Finance and Democracy Committee

[Tourism and Leisure Committee 9th January 2020](#)

Resolved: To support the capital bid of £105,000 for Blackpool Road North Playing Fields drainage

CORPORATE PRIORITIES	
Economy – To create a vibrant and healthy economy	
Environment – To deliver services customers expect	✓
Efficiency – By spending money in the most efficient way	✓
Tourism – To create a great place to live and visit	✓

REPORT

BACKGROUND

1. Blackpool Road North Playing Fields (BRNPF) has a culverted drain that runs the full length of the field along the southern boundary, originating at Blackpool Road North, heading towards the Hawthorns estate. Fylde Council are the riparian owners of this culverted (enclosed underground) watercourse and as such have the responsibility to “let water flow naturally” through the site. This drain at BRNPF is not part of a comprehensive field drainage system.
2. The current culverted drain, which is of a porous concrete construction, has degraded as a result of sulphate attack (where the naturally occurring sulphates in the ground water corrode the concrete pipe) and has collapsed in sections along the field. There is no simple solution for this, and the drain must be replaced at an approximate length of 380m.
3. There are numerous concerns with the continuation of this culverted drain downstream, which passes through the lands of 3 riparian owners before outfall. However, the Technical Services team have worked with these riparian owners since the capital bid in January and established a way forward to remediate these issues. The outfall and subsequent watercourse have been de-silted by Blackpool Airport and the Enterprise Zone, and the vegetation has been cut back. A partial collapse of the culvert and heavy silting has been identified on a private riparian owner's land. The Technical services division have worked collaboratively with this riparian owner to rectify these issues without a lengthy enforcement procedure, which has not required the assistance of the Lead Local Flood Authority.
4. The remedial works carried out prior to the contract works have eased the restriction on the flow of water throughout the culvert but issues still remain.
5. There will be a requirement for all riparian owners of this watercourse to work collaboratively again to desilt the culvert after the works have been completed. However, due to the design of the replacement culvert, it is expected that silt will be captured at Blackpool Road in the future, where previously it passed downstream, silting the culvert and increasing the levels at the outfall.
6. The Tourism and Leisure Committee supported an increase to the budget on the 25th January in order to award the contract circa £102k with enabling works at £2k and a contingency of £21k. The contingency in the main was to cover the real risk that [dewatering](#) may be required.
7. The Tourism and Leisure Committee requested an additional recommendation for the report presented 25th January 2021, and read; *To note that additional work to prevent future ponding and waterlogging of the site is to be investigated as a matter of urgency and for any such work identified to be carried out concurrently with the main contract. If officers consider it appropriate, then consideration be given to using the expertise of the successful contractor by negotiating a contract extension for such work provided this is financially favourable and in accordance with the Council's procurement guidelines. The capital implications of extra work over and above the present budget is to be costed and agreed by the Finance and Democracy Committee.*

8. As part of the additional recommendation above, a supplementary lateral drain was added to the scheme, which was to be met from contingency funds. In addition, the remediation or 'making good' part of the works specifically relating to the football pitches where the lateral drains are to be dug has been upgraded from seeding the bare ground to laying turf, both these items are at a total cost of £8k.
9. The risk of dewatering was realised early in the contract and at a cost of £21k works are proceeding at a much slower pace due to the dewatering.
10. As a consequence of the dewatering, a new culvert route needed to be dug in order to remove the risk of dewatering along the boundary fence with neighbouring property's, to dewater in this area may have had damaging consequences to the fence line and private back gardens causing settlement. The new culvert route, parallel to the existing is now several metres away from the boundary fence line and as such has removed any risk to private property. However, the moving of the culvert demands the requirement of new manholes as the existing manholes now cannot be used.

SUMMARY

11. The culvert contract is ongoing and requires increased funds to complete the works. In addition, to meet the Committee request highlighted in item 7 a budget is required in order to carry out these works post culvert contact, these field remediation works will be defined closer to the time.

Table 1 cost plan

Summary of cost	£
Existing budget	125,000
Construction works inc additional lateral drain	25,000
Sports pitch renovation estimate	15,000
Overall total revised budget	165,000

PROGRAMME

12. The works continue to be managed under an NEC 4 Engineering and Construction Short Contract.
 - Commencement on Site April 2021
 - Completion July 2021
 - Pitch renovations August 2021

FINANCIAL IMPLICATIONS

13. The existing capital programme includes provision of £125,000 split across 2020/21 and 2021/22 for the delivery of drainage works at Blackpool North Playing Fields. A budget increase, fully funded from the capital investment reserve, is requested to complete this project and deliver the sports field remediation works. This increase is £40,000.

CONCLUSION

14. The report proposes a recommendation to the Finance and Democracy Committee for approval of an increase in the cost of the scheme in the sum of £40,000, this is to enable the completion of the culvert replacement at Blackpool Road North Playing Fields and carry out sports pitch renovations as requested by the Tourism and Leisure Committee.

IMPLICATIONS	
Finance	The report requests that the Tourism and Leisure Committee recommend to the Finance and Democracy Committee approval of a fully funded increase in the sum of £40,000 in respect of the Blackpool Road North Playing Fields Drainage scheme and proposed pitch remediation works, within the Council's approved Capital Programme for 2021/22, to be met in full from the Capital Investment Reserve; approval to the drawdown of the additional funding, subject to approval to the increase to the scheme by the Finance and Democracy Committee; and approval to delegate the award of the sports field renovations, subject to Fylde Council procurement regulations to the Head of Technical Services with all works totalling £165,000.
Legal	None
Community Safety	Removes collapsed sections of public use land and removes trip hazards.
Human Rights and Equalities	None
Sustainability and Environmental Impact	Reduces surface water flooding to the playing fields.
Health & Safety and Risk Management	None

LEAD AUTHOR	CONTACT DETAILS	DATE
Jon Rutter	Jon.rutter@fylde.gov.uk	27 th May 2021

BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
Blackpool Road North Playing Fields drainage capital bid	9 th January 2020	Reports archive.
Blackpool Road North Playing Fields report to T+L	7 th January 2021	Reports archive.
Blackpool Road North Playing Fields report to F+D	25 th January 2021	Reports archive.

DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
DEVELOPMENT SERVICES DIRECTORATE	TOURISM AND LEISURE COMMITTEE	10 JUNE 2021	6
NEWTON COMMUNITY PARK - PHASE 1			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

The 'Friends of Newton Community Park' have been working in partnership with Fylde officers since 2019, on a community project to regenerate Newton Community Park, School Lane, to provide a community facility that is accessible and suitable for use by all ages and abilities.

The project has followed the ten-stage process of the community parks improvement programme, which has included a comprehensive consultation exercise, the production of an agreed Masterplan and funding strategy. The 'Friends of Newton Community Park' (FoNCP) have been successful in securing funding from a number of sources. A capital bid was presented on 7 January 2021 to the Tourism and Leisure Committee, with a request for a capital contribution of £50,000 from the Councils Capital Investment Reserve. This was supported and subsequently approved by the Finance and Democracy Committee in March 2021.

The report describes the funding strategy and summarises the initial tender process undertaken. An addendum paper will be issued before the Committee before the meeting detailing the receipt of tenders and evaluation of the same.

RECOMMENDATIONS

The Tourism and Leisure Committee are requested:

1. To recommend to the Finance and Democracy Committee approval to a fully-funded increase in the sum of £50,000 in respect of Phase 1 of the Newton Community Park project within the approved Capital Programme to be met from the various external grants as detailed in the report. This will provide a total project budget of £100,000 including the previously agreed Fylde Council capital contribution of £50,000.
2. Agree that the Council acts as accountable body for the additional capital budget in the sum of £50,000, fully funded from various external grants as detailed in the report.
3. Subject to approval of the above, to approve the letting of the contract for the Newton Community Park Phase 1.

SUMMARY OF PREVIOUS DECISIONS

Tourism and Leisure Committee - 7 January 2021 – Capital Bid 5. Open Space Improvements at School Lane Newton.

Resolved: To support the capital bid of £50,000.

Finance and Democracy - 16 February 2021 – Medium Term Financial Strategy Update

Resolved: The budget proposals and changes to Reserves and Balances as set out in Appendices F & H, to include

approval that the Council will act as the accountable body for any of the new capital schemes (as indicated) in Appendix F.

Council meeting - 4 March 2021 – Medium Term Financial Strategy Update

Resolved: The budget proposals and changes to Reserves and Balances as set out in Appendices F & H, to include approval that the Council will act as the accountable body for any of the new capital schemes (as indicated) in Appendix F.

CORPORATE PRIORITIES	
Economy – To create a vibrant and healthy economy	
Environment – To deliver services customers expect	✓
Efficiency – By spending money in the most efficient way	✓
Tourism – To create a great place to live and visit	✓

REPORT

1. The Friends of Newton Community Park (FoNCP) have been working in partnership with Fylde officers since 2019, on a community project to regenerate the existing Community Park on School Lane, Newton to provide a community facility that is accessible and suitable for use by all ages and abilities.
2. FoNCP are a group of like-minded local residents and Parish Council members who are passionate in their aim to improve the existing site and recreational facilities on School Lane, Newton. The group including members of Newton and Clifton Parish Council took the opportunity to work with officers to take the project through the ten stages of the community parks improvement programme, which are listed below:
 - Set up a supporters' group (Friends group with a constitution)
 - Apply to LCC for support officer from the Environmental Projects Team to assist with:
 - i. Comprehensive consultation exercises
 - ii. External funding grant assistance
 - Initial consultation with group, local residents and users to produce a design brief based on community need
 - Produce 3 concept drawings based on the design brief
 - Consult / agree / produce final Masterplan
 - Cost the project up in sections (Bill of Quantities and specifications)
 - Prepare funding strategy
 - Tender and evaluation (with community)
 - Project Management
 - Open Event / Future use /Maintenance
3. FoNCP have attended regular progress meetings with officers, stakeholders and the Parish Council during the past 3 years and have carried out numerous public consultation events to establish local need and requirements.
4. The consultation feedback was analysed and directly informed several concept designs for the site prepared by Fylde Council's Senior Landscape Development Officer.
5. The entire project is significant both in size and cost, therefore given the current climate, where funding is uncertain as a result of Covid-19, the decision was taken to phase the project to achieve tangible benefits for the local community. This report concerns Phase 1 of the overall project.

PHASE 1

6. Phase 1 includes the provision of a new play area catering for 4-12-year olds, fencing to an existing tarmac area to create a more practical/formal MUGA. Improvements to the pedestrian entrance to create safer access. Further phases are yet to be detailed and agreed.

THE METHOD AND COST OF FINANCING THE SCHEME

7. In autumn 2020 the Friends group wrote to Fylde Council to request a £50,000 capital contribution towards the project. The request was presented to the Tourism and Leisure Committee and was agreed at the meeting of 7th January 2021. £50,000 is already included within the approved Capital Programme for 2020/2021 for this project.
8. The Friends of Newton Community Park have secured external financial contributions from Newton and Clifton Parish Council (£15,000), Lancashire Environment Fund (£30,000) and Friends of Newton Community Park (£5,000).

Source	Amount	Status
FBC Capital Fund	£50,000	Secured
LEF	£30,000	Secured
Newton and Clifton Parish Council	£15,000	Secured
FoNCP	£5,000	Secured
Total budget	£100,000	

FUTURE REVENUE BUDGET IMPACT

9. The Community Park on School Lane Newton is owned by Newton with Clifton Parish Council. Any additional revenue implications linked to this proposal will be met by the Parish Council, who are fully aware of this.

RELEVANT VALUE FOR MONEY ISSUES

10. In order to ensure that value for money is achieved a procurement exercise has been undertaken in accordance with the Council's contract procedure rules. Selection of the successful tenderer will be on the basis that value for money is a key consideration as well as the suitability of the new facility.

VIABLE ALTERNATIVES

11. The project could have been procured and delivered by the Community group or Parish Council. However, professional assistance from Council Officers with specific regard to landscape design, procurement and project management proves to provide the best value for money, competent schemes and is the favoured delivery option by external funders.

PROCUREMENT PATH (AND ANY DELEGATIONS AS REQUIRED) PHASE 1

12. Officers from the Capital Projects Team have led the procurement process. The tender followed the 'open tendering procedure', using the CHEST procurement portal.
13. The tenders that are received will be evaluated on a pass/fail budget price and 100% quality basis as detailed below.
14. The quality evaluation will be carried out as follows; price pass/fail with quality criteria forming 100% of the total, based on the following quality criteria:

• Site team and sub-contracting	10%
• Range of equipment and play value	25%
• Design and creativity	25%
• Quality management system	15%
• Method statement and programme	15%
• Health and safety	10%
TOTAL	100%

15. The quality evaluation will be undertaken against the criteria listed below and the information required from the suppliers will be scored on the following basis:

Score	Description
0	The Evaluation Panel felt that none of the requirement was met or demonstrated or no response was provided.
1	The Evaluation panel felt that a few areas (20% or less) of the requirement has been met or demonstrated.
2	The Evaluation panel felt that some areas (between 21% and 59%) of the requirement has been met or demonstrated.
3	The Evaluation panel felt that most of the requirement (60% and above) has been met or demonstrated
4	The Evaluation panel felt that the requirement has been fully met or demonstrated.
5	The Evaluation Panel felt that the supplier had exceeded this requirement.

16. The result of the tender evaluation exercise will be confirmed in the addendum paper to follow, with scores inputted to the below table. The evaluation panel comprises of officers from the Capital Projects Team and the Friends of Newton Community Park.

Description of Evaluation Criteria	Percentage Weighting						
Budget	Pass/fail						
Site team and sub-contracting	10						
Range of equipment/play value	25						
Design and creativity	25						
Quality Management system	15						
Method statement and programme	15						
Health & Safety	10						
Total Quality Weighting	100						
Grand Total	100						

OBJECTIVES, OUTPUTS AND OUTCOMES

17. Objectives, Outputs and Outcomes:

- Achieve the ambitions of the local community;
- Provision of additional facilities for young people;
- Clean and Green – “Deliver high quality parks and open spaces”;
- Great Place to Live – “Support and promote volunteers’ effort to improve their local community”.

CONCLUSION

18. To be confirmed in addendum paper to follow.

IMPLICATIONS	
Finance	<p>Funding for the Newton Community Park Phase 1 is included within the approved Capital Programme for 2020/2021 in the sum of £50k, financed from the Capital Investment Reserve.</p> <p>The report requests that the Tourism and Leisure Committee recommend to the Finance and Democracy Committee approval to a funded budget increase to the value of £50,000 to be fully funded from the various external grants. This will provide a total project budget of £100,000</p> <p>Finally, the committee is requested to authorise expenditure in 2020/2021 in respect of the proposed scheme to provide a new play area, fencing to MUGA and entrance improvements at School Lane, Newton, subject to the approval of the above by the Finance & Democracy Committee.</p>
Legal	None arising from this report
Community Safety	Provision of modern recreational facilities is important in terms of providing diversionary activities
Human Rights and Equalities	None arising from this report
Sustainability and Environmental Impact	None arising from this report
Health & Safety and Risk Management	The quotation requests included Health and Safety information which will be developed by the successful contractor prior to starting on site to safeguard the public and contractor personnel.

LEAD AUTHOR	CONTACT DETAILS	DATE
Suzanne Cox	suzanne.cox@fylde.gov.uk	26 May 2021

BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
Tourism & Leisure Committee agenda and minutes	7 th January 2021	Tourism and Leisure, agenda and minutes
Finance and Democracy Committee agenda and minutes	16 th February 2021	Finance and Democracy Committee, agenda and minutes
Budget Council agenda and minutes	4 th March 2021	Budget Council, agenda and minutes

Attached documents
Appendix A – Location Plan

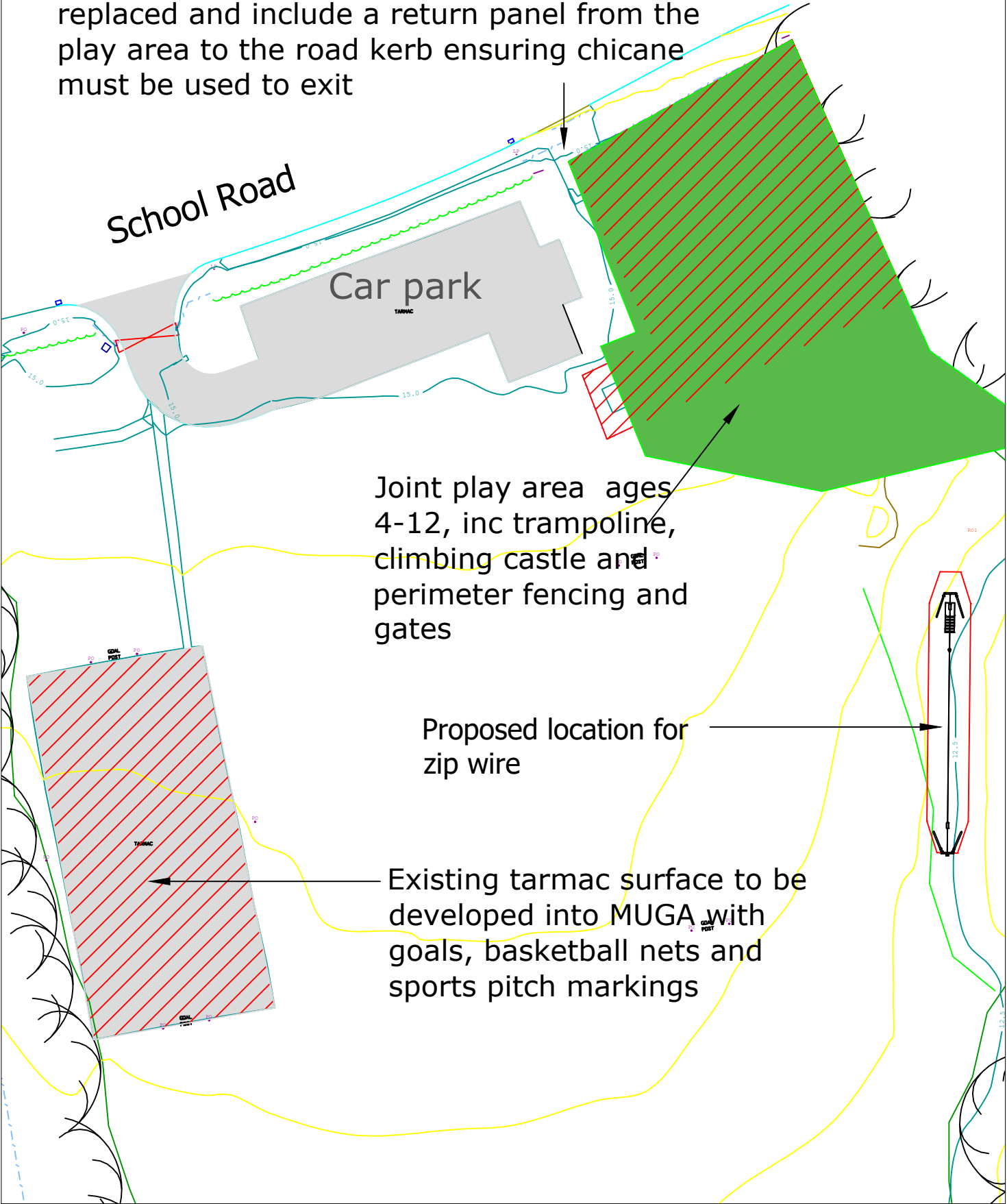


Location

KEY

- Existing tarmac
- Maximum area for proposed play area
- Extent of existing play area
- Contours

Pedestrian entrance to be retained barriers to be replaced and include a return panel from the play area to the road kerb ensuring chicane must be used to exit



Tourism, Cultural and Leisure Services The Town Hall Lytham St Annes Lancashire FY8 1LW Tel: 01253 658658 E-mail: webmaster@fylde.gov.uk			
	Date	Revision	
Drawn By:	SC	Date:	Feb 21
Checked By:		Scale:	1:500@A3
Project: Newton Community Park Phase 1			
Title: Layout and Location plan			
Drawing Number: NCP_PH1 01 APPENDIX A			

DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
DEVELOPMENT SERVICES DIRECTORATE	TOURISM AND LEISURE COMMITTEE	10 JUNE 2021	7
LARBRECK AVENUE PLAY AREA ELSWICK			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

Please note that the LARBRECK AVENUE PLAY AREA ELSWICK report is TO FOLLOW

DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
CHAIRMAN	TOURISM AND LEISURE COMMITTEE	10 JUNE 2021	8
CORPORATE PLAN PROGRESS REPORT			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

An update on progress against the actions scheduled for completion in the Corporate Plan relevant to the Tourism and Leisure Committee.

RECOMMENDATION

1. To approve and sign off the progress update for each of the actions from the corporate plan that are scheduled for completion by the end of quarter 1 (June 30th).
2. To reschedule any actions that have not been completed including a date for a further progress update to the committee.

SUMMARY OF PREVIOUS DECISIONS

None.

CORPORATE PRIORITIES

Economy – To create a vibrant and healthy economy	✓
Environment – To deliver services customers expect	✓
Efficiency – By spending money in the most efficient way	✓
Tourism – To create a great place to live and visit	✓

REPORT

1. The 2020-2024 Corporate Plan sets the strategic agenda for the council over the period of the plan, it is approved by Full Council and reviewed on annual basis. Actions in the plan are allocated by committee with a deadline date for progress reporting to the committee as part of the monitoring process. The progress updates provided below are for the actions scheduled for completion or progress reporting for quarter one April 1st to June 30th, 2021.
2. The first two actions relating to the Tourism and Leisure Committee are set out below:

- Develop coast & countryside walks and pathways, improving signage and incorporating ranger events. Outcome: Investigation as the cost and logistics for the production of information on digital walks and trails in Fylde - Medium Q1 2021-22
- Maintain our seaside award and work toward Blue Flag status. Outcome: Submission of annual Seaside Award application - High Q 1 2021-22 and thereafter annually. Consideration of submission of Blue Flag Beach Award application if applicable.

Progress/achievement of these actions are outlined below.

DEVELOP COAST & COUNTRYSIDE WALKS AND PATHWAYS, IMPROVING SIGNAGE AND INC. RANGER EVENTS

3. A series of rural Fylde walks has been developed based on a set of popular walks undertaken by the Ranger team. These walks cover many corners of Fylde and will be available as a PDF file which will be downloadable off the [Discover Fylde website](#). There will also be a number of Wyre walks included into this programme. Wyre will include the Fylde walks into their library of walks. These will be ready to launch for July 2021.
4. Officers are investigating existing apps such as [AllTrails](#) with a view to make contact and include new Fylde walks, plus highlighting any existing Fylde that may already exist on established apps.
5. The Ranger team have restarted a scaled down [small outdoor events programme](#). Guided walks are occurring, and a number of small, outdoor family activities are being planned for summer, linking with national environmental days.

MAINTAIN OUR SEASIDE AWARD AND WORK TOWARD BLUE FLAG STATUS

SEASIDE AWARD

6. The Parks and Coastal Services team have successfully secured a national Seaside Award for St Annes Amenity Beach for the 7th consecutive year. The area of beach around St Annes Pier is one of 132 UK beaches to have been awarded the national quality mark, which recognises that the beaches are clean, safe and meet the highest environmental standards.
7. The Seaside Award is assessed and provided by the organisation Keep Britain Tidy, an environmental charity that works to eliminate littering, reduce waste and improve public space. To receive the award, applying Local Authorities need to complete a detailed, yearly application and demonstrate they fully comply with a range of water quality sampling and frequency requirements, stringent best environmental management practice and ensure public safety measures. The Seaside Award brand is promoted through flying the appropriate flag by the awarded beach and award certificates are placed within the appropriate coastal notice boards.

BLUE FLAG

8. At the meeting of the Tourism and Leisure Committee on 9 March 2017, the committee considered a decision item on the potential to gain Blue Flag Award accreditation for St. Annes North Beach and St. Annes Amenity Beach. A list of the Blue Flag Award criteria was included in the report with any improvement works listed against each requirement that would need to be fulfilled by the Council to achieve Blue Flag Award accreditation. The report also explained the need for 'Excellent' bathing water quality to achieve and retain Blue Flag status. Following the meeting, officers undertook a more detailed review of the Blue Flag Award criteria including an assessment of the two beaches against a total of the thirty award requirements. An assessment table was completed with actions and costings.
9. St. Annes Amenity Beach fulfils the Blue Flag Award criteria if it was to achieve 'Excellent' water quality. A future application will be particularly enhanced by the completion of the new beach entrance signs installation in June – July 2021. St. Annes North Beach does not currently fulfil the Blue Flag Award criteria as it does not have adequate level of facilities such as public toilets or seasonal dog controls on the amenity

beach areas. The cost of installing public toilets on North Beach Car Park is estimated to be in the region of £140,000 dependant on the size and design of unit.

10. Defra's 2020 Bathing Water Classification results were released in November 2020 and St. Annes Amenity Beach obtained a 'Good' result and St. Annes North Beach obtained a 'Sufficient' result. The beaches are required to attain an 'Excellent' result to achieve a Blue Flag Award. Historically, St. Annes North Beach has achieved an 'Excellent' result once and St. Annes Amenity Beach has never achieved an 'Excellent' result. In consideration of these points, officers will prioritise their efforts towards a successful Blue Flag Award application for St. Annes Amenity Beach. The Parks and Coastal Services team have actioned the proposed infrastructure improvements and are progressing signage enhancements in partnership with Technical Services as part of the Coastal Signage Strategy, in readiness for future applications when bathing water results achieve the 'Excellent' result required.

IMPLICATIONS	
Finance	There are no implications
Legal	There are no implications
Community Safety	There are no implications
Human Rights and Equalities	There are no implications
Sustainability and Environmental Impact	There are no implications
Health & Safety and Risk Management	There are no implications

LEAD AUTHOR	CONTACT DETAILS	DATE
Paul Walker	paul.walker@fylde.gov.uk Tel 01253 658431	21 May 2021

BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
None		

DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
DEVELOPMENT SERVICES DIRECTORATE	TOURISM AND LEISURE COMMITTEE	10 JUNE 2021	9
ARTS SERVICE REVIEW WORKING GROUP			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

This report presents 3 recommendations proposed by the Arts Service Review Member Working Group at the meeting held on 18 May 2021. Members of this group have been nominated by the Tourism and Leisure Committee, to review progress of the Lytham St Anne's Art Collection.

RECOMMENDATIONS

The Tourism and Leisure Committee are requested to support:

1. The formal ratification of the proposed Forward Plan as detailed in this report that is required for accreditation for the art collection under the Arts Council England (ACE) scheme.
2. The establishment of a formal Service Level Agreement with the 'Friends' of the Collection.
3. Making the Collection accessible for a minimum of 20 days per year to meet the requirements of the museum accreditation standards.

SUMMARY OF PREVIOUS DECISIONS

Tourism and Leisure Committee, 07 June 2018

Following consideration of the matter it was RESOLVED:

1. The Member Working Group unanimously agreed that Fylde Council should take a more proactive management approach to the management of the art collection. The donation of the artwork is appreciated, and Members felt that the Council has a responsibility to manage the collection competently and are recommending that Officers work towards achieving museum accreditation for the collection.
2. The complexities of ownership and potential sale of the collection was discussed in detail as part of this review. Members recommend that all external funding opportunities are explored before any consideration is given to the sale of any artwork, upon which any capital receipt would be solely used for the future management of the collection.
3. The appointed working group are Councillors Little, Akeroyd, Brickles, Chew, Fazackerley, Lloyd, Pitman, Settle, Thomas.

Tourism and Leisure Committee, 12 March 2020

Following consideration of the matter it was RESOLVED:

4. That Officers continue to work towards achieving accreditation for the art collection under the Arts Council England (ACE) scheme.

5. That Fylde Council should not be responsible for the administration of the Fylde Gallery at Booth's, Lytham.
6. That Officers in line with ACE Accreditation standards, make the collection accessible for a minimum of 20 days per annum for tours / presentations.
7. That Officers work towards continued improvement of the storage of the art collection.
8. That Officers meet with the Arts Service Review member working group to review progress of the governance of the art collection as appropriate.
9. That Officers seek to investigate the options for a feasibility study into gallery space for the Collection.

Tourism and Leisure Committee, 5 November 2020

Following consideration of the matter it was RESOLVED:

1. The continuation of the work required to progress an application to Arts Council England, for formal museum accreditation of the Lytham St Anne's Art Collection.
2. The provision of further storage facilities for the art collection in the Chaseley basement at the Town Hall to ensure the safety and protection of items not on display as detailed in the report.
3. The naming of the arts store 'The John Booth Room'.
4. Making the Collection accessible for a minimum of 20 days per year to meet the requirements of the museum accreditation standards.
5. Formal ratification of the proposed Statement of Purpose detailed in the report.
6. Formal ratification of the proposed 'Collection themes' as listed in the report.
7. That officers carry out an investigation of display options as listed in the report, to be reported to the working group.

CORPORATE PRIORITIES	
Economy – To create a vibrant and healthy economy	✓
Environment – To deliver services customers expect	✓
Efficiency – By spending money in the most efficient way	✓
Tourism – To create a great place to live and visit	✓

REPORT

BACKGROUND

1. Fylde Council are responsible for artworks which are 'held upon charitable Trust' (Legal Opinion, Moffett 2017), that have been donated over the last 100 years for the benefit of local people.
2. The art collection is included in the draft Corporate plan 2020 – 2024 *"Pursue museum accreditation of LSA art collection with Arts Council England and explore options available for display with partners"*.
3. The art service collection comprises of:
 - 112 British and Continental oil paintings dating from mid-1600s onward. Mostly 1800s to early 1900s.
 - 86 watercolours and drawings
 - 74 prints and photographs
 - 12 sculptures
 - 20 ivories
 - Furniture and civic regalia
4. A Member Working Group was nominated by the Tourism and Leisure Committee at the meeting of 6 June 2019, to review the management of the Art Collection.
5. The Member Working Group recently met on 18 May 2021 and was facilitated by the Tourism and Cultural Services Manager and the Collections Development Officer.

6. Officers provided an update on work undertaken to date, to allow a formal application to Arts Council England (ACE) to gain Accreditation for the collection. Members were asked to discuss and contribute to several aspects of the collection. Several decisions were unanimously agreed by the working group and are presented in the report as recommendations to the Tourism and Leisure Committee.
7. A statement of purpose relating to the collection has been previously agreed: "Fylde Borough Council's Collection, named the Lytham St Annes Art Collection, is a collection of predominantly Victorian works that celebrates the history of Lytham St Anne's, the Fylde Borough, and the surrounding areas through the diverse artworks, the legacy of its local and regional donors, and through the distinctive Town Hall in which it is displayed. Through innovative development of the collection and enriching learning opportunities, the collection helps the local community and its visitors to engage with and understand the significance of the local area's heritage and to ask questions about possibilities for progress in the present and future. Fylde Borough Council will maintain the Collection as a tourist attraction and develop it as an arts and cultural facility for the benefit of the local community and visitors to the town".
8. The climate-controlled storage facility funded by Fylde Council is proving to be a huge success, however several lower value items are still being stored in the two adjacent basement rooms. The working group have previously supported the allocation and improvement of these two rooms to store the lower value items and be used as a quarantine area for new items. All improvements would need to be undertaken from existing revenue budgets and is scheduled to take place in the Autumn of 2021.
9. Officers described that to achieve Museum Accreditation, the collection has to be accessible to the public for at least 20 days per year. The working group discussed that this could be achieved by being displayed and viewed through tours of the Town Hall, organised Heritage Open Days and several other ways including loans to other galleries – agreed loans to Paris and Falmouth are scheduled. The working group had previously supported this approach prior to Covid-19 and reiterated their unanimous support.
10. The 'collecting themes' have been previously agreed as follows:
 - Works by artists from backgrounds which are underrepresented within the current collection, broadening the scope of the collection as a representational model, and adding new stories and perspectives to represent a fuller, contemporary view of the Fylde.
 - Works that explore the changing social and geographical landscape of Fylde and celebrate the rich tapestry of Fylde and its communities.
 - Works that explore new attitudes to landscapes through a contemporary lens.
 - Works by Richard Ansdell, as a person of local significance, and his circle.
 - High quality works that support the current Collection.

CURRENT POSITION

11. An update on progress towards achieving Arts Council England (ACE) accreditation was provided by the Collections Development Officer and the working group were satisfied with the progress being made. Members noted and acknowledged the challenges posed by Covid-19 and thanked the Collections Development Officer for her ongoing work during such challenging times.
12. The outstanding work required in order to submit a formal full application for the Art Collection was discussed and the working group were asked to review the draft Forward Plan prior to the Arts Working Group session on 18 May 2021.
13. A discussion took place regarding a proposed Forward plan for the Collection. The forward Plan (similar to a business plan for the Collection) demonstrates that Fylde Council is planning effectively for the long term while being able to adapt in a changing environment, sets key aims and how these are achievable, outlines activity and engagement plans while being ambitious but realistic, summarised as below:
 - Strategic vision - Fylde Council is committed to artistic excellence and ambition in all its activities and strives to develop the borough of Fylde's cultural offer through engagement with high quality contemporary art exhibitions, heritage exhibitions, and events for both visitors and residents of the town.

- Aims - Inspire our audiences through a year-round programme exploring our key themes; maintaining our national and international profile as an innovative and progressive local authority that understands the importance of high quality arts in the North West; engaging new audiences; make a significant contribution to the development of the art infrastructure in the Fylde; act as a central focus for visual art; undertake smart seasonal programming across the year; work with our permanent collection as often as possible in imaginative ways that enrich and contribute to a contemporary programme; develop a national reputation for working with artists; contribute significantly to the Arts Council's Creative Case for Diversity by developing new relationships with artists and arts organisations to diversify our programme.
- Values - Our vision is underpinned by a set of values that define the standards, behaviours and culture of Fylde Council's arts service, within Cultural Services, and the wider organisation of the Council.
- Governance and staffing - The Fylde Collections are owned by Fylde Council and are managed by The Collections Development Officer, Tourism and Leisure Manager in the Cultural Services Division, led by the Head of Cultural Services, with support from the Member Arts Working Group
- Finances and strategic funding
- Audience Development Plan – digital, loans, access, exhibitions programming
 - Officers highlighted that there is currently no formal agreement in place with the 'Friends' group to support the development of the Collection. In order to support accreditation an agreement should be in place to formalise roles and responsibilities to provide a single approach to the management of the art collection. Officers will establish a Service Level Agreement for formal working with the Friends Group.
 - Officers described that to achieve Museum Accreditation for the collection, it had to be accessible to the public for at least 20 days per year. The working group discussed that this could be achieved by being displayed and viewed through tours of the Town Hall, organised Heritage Open Days and several other ways including loans to other galleries. Current scheduled loan agreements include galleries in Paris and Falmouth. The working group unanimously supported this approach and noted this had not been able to take place due to restrictions brought on by Covid-19.

CONCLUSION

14. The Member Working Group agreed:

- That the Forward Plan should be submitted as part of the Arts Council England (ACE) documentation.
- That Fylde Council should establish a formal Service Level Agreement with the 'Friends of the Collection' to formally establish roles and responsibilities of both parties.
- That the Collection should be made accessible for the minimum required 20 days per year to fulfil access requirements of the accreditation standards.

IMPLICATIONS	
Finance	None arising from this report
Legal	None arising from this report
Community Safety	None arising from this report
Human Rights and Equalities	None arising from this report
Sustainability and Environmental Impact	None arising from this report
Health & Safety and Risk Management	None arising from this report

LEAD AUTHOR	CONTACT DETAILS	DATE
Tim Dixon	tim.dixon@fylde.gov.uk & Tel 01253 658436	27/5/2021

BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
Forward Plan	13 May 2021	Cultural Services

DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
RESOURCES DIRECTORATE	TOURISM AND LEISURE COMMITTEE	10 JUNE 2021	10
CONFIRMATION OF WORKING GROUPS			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

Following changes to committee membership at Council, on 19th April 2021 for the municipal year 2021/22, it is timely for the programme committees to review the current appointments to any working groups that are currently established and relate to the terms of reference of the Tourism and Leisure Committee. The establishment of working groups is within the responsibility of the individual programme committees and does not need the approval of Council.

RECOMMENDATION

The committee is invited:

1. To confirm the membership to the Arts Service Review and Coastal Explorers Project working groups.
2. To disband The Island Regeneration working group.

SUMMARY OF PREVIOUS DECISIONS

20 July 2020 – Council noted and endorsed the list of current working groups.

CORPORATE PRIORITIES	
Economy – To create a vibrant and healthy economy	✓
Environment – To deliver services customers expect	✓
Efficiency – By spending money in the most efficient way	✓
Tourism – To create a great place to live and visit	✓

REPORT

1. it is timely for the programme committees to review the current appointments to any working groups following changes to committee memberships, for the municipal year 2021/22, that were made at Council on 19 April 2021.
2. Programme committees can establish their own subject specific working groups to be set up when required in order to advise the parent programme committee on a particular topic/issue.

3. The table below lists those working groups that relate to the terms of reference of the Tourism and Leisure Committee that are currently established.
4. The establishment of working groups is within the responsibility of the individual programme committees and does not need the approval of Council.
5. It is important that the members nominated to working groups have an appropriate interest in the subject, can commit to positively represent the Council and be available to commit the time to attend the majority of the meetings involved.
6. The members nominated should ideally be a member of the programme committee to which the matter relates to.
7. The conclusion of any working group would be brought to committee in a formal report.

Tourism and Leisure Committee– Working groups			
Working group	Role/purpose	Notes	Current representation
Arts Service Review	To review the Arts Service and in particular the Lytham St Annes Art Collection	Current	Councillors Peter Anthony, Sue Fazackerley, Gavin Harrison, Cheryl Little, Roger Lloyd, Michael Sayward, Vince Settle, Ray Thomas
Coastal Explorers Project	To oversee the project	Current	Chairmen & Vice Chairmen of Tourism & Leisure and Operational Management.
The Island Regeneration (see below)	To assess any interest received following the marketing process undertaken for the site, consider future regeneration proposals and make any recommendations.	When required	Chairmen of Tourism & Leisure, Operational Management, Planning, Finance & Democracy and Leader of the Council.

8. The Island Regeneration working group was set up in 2016 in response to an expression of interest that the council had received from a development company. The group has been instrumental in developing a vision for the site which has been formally agreed by committee.
9. Now that a number of important projects are now emerging in St Annes that are distinct but also overlap, those being Town Centre regeneration, The Island regeneration, and the replacement sea defences, a single Programme Board with oversight on all three has been established. Given the Finance and Democracy Committee is responsible for leading the budget setting process and is proposed to take on strategic economic development responsibility, if this is agreed by Council at the next meeting, it would be logical that the Finance and Democracy Committee appoint member representation to the St Annes Programme Board.
10. At present the work of the Town Centre Working Group which reports to the Planning Committee also includes commissioning a masterplan for the Island and the Chairman of the Tourism & Leisure Committee is on that working group. As a result, it is recommended that the existing Island Regeneration Working Group listed above be disbanded. Once a masterplan for the site is agreed and the project has a life of its own then a project board will be set up covering any aspects which fall under the terms of reference of the Tourism and Leisure Committee.

IMPLICATIONS	
Finance	No implications arising from this report
Legal	No implications arising from this report
Community Safety	No implications arising from this report
Human Rights and Equalities	No implications arising from this report
Sustainability and Environmental Impact	No implications arising from this report
Health & Safety and Risk Management	No implications arising from this report

LEAD AUTHOR	CONTACT DETAILS	DATE
Democratic Services	democracy@fylde.gov.uk	25/5/21

BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
None		

INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
DEVELOPMENT SERVICES DIRECTORATE	TOURISM AND LEISURE COMMITTEE	10 JUNE 2021	11
FAIRHAVEN HERITAGE LOTTERY PROJECT UPDATE			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY OF INFORMATION

Building Works Contract

The construction works have now been progressing for approximately 7 months (including the standard two-week shutdown period over Christmas). The Pagoda building has been completed and was opened on 29th April 2021. The Watersports Centre is nearing completion with all internal fit-out works now complete; the remaining works being the installation of the external drainage tank and connection of the water supply. The Café is due to be practically complete by 16th July 2021, with the Café now watertight and internal fit-out having commenced.

Landscape Works Contract

Further to the update in the previous report, the Landscape Contractor has returned to site to carry out the edge protection, stonework and remediation of areas affected by the initial contract works. The contractor is on site as of this week (week commencing 24th May 2021) to finish the remediation and tidying works.

Interpretation

The external signage has now been installed except for those signs within the curtilage of the Building Contractor's site. The internal signage within the Pagoda building has been installed.

The Audio-Visual contractor has installed a specialist sound and light show within the Pagoda as part of the internal fit-out works undertaken through April. The contractor remains appointed to install the Rotating Guida Kiosk in the Pagoda and to connect a new camera that will be situated on the Estuary.

The remaining interpretation package to be procured is for a software developer to produce the Rotating Kiosk software and the App. This has been pushed back to the summer so that the supporting drone footage for the software can be filmed in the summer months when the site is 'clean'. The tender submissions for the Software Developer are due back on Friday 28th May, with the software packages programmed to be finalised by early July.

Activity and Events Programme

There has been a slow and measured build up to re-introduce parts of the NLHF funded Activity and Events Plan back to Fairhaven, in line with the easing of Covid-19 restrictions and in accordance with the various stages of the Governments Covid recovery plan. Volunteer activity has also returned to the site, with many of the Friends of Fairhaven Lake members involved, specifically in delivering heritage walks and the heritage ambassador scheme. The delivery of school Watersports sessions have also resumed in partnership with Outdoor Education North West. The Activity Development Officer will be working over the coming months to deliver all aspects of the Activity and Events plan to complement the completion of the main project works.

Operational Boathouse

Officers have explored the possibility of negotiating a price for the incumbent main building contractor, John Turner Construction Group, to carry out the Operational Boathouse refurbishment works as an extension to the wider building restoration contract. Unfortunately, the final price submitted by the main contractor was not competitive and the project will be tendered competitively and carried out later in the year.

SOURCE OF INFORMATION

Charlie Richards, Senior Projects Manager

WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

A request was made at the Tourism & Leisure Committee held on the 7th September 2017 for a regular information item to be presented to the Committee.

FURTHER INFORMATION

Contact – Charlie Richards, Senior Projects Manager, 01253 658472, charlie.richards@fylde.gov.uk

Contact – Mark Wilde, Head of Tourism, Leisure and Cultural Services, 01253 658475, mark.wilde@fylde.gov.uk