

# DECISION ITEM



REPORT OF	MEETING	DATE	ITEM NO
RESOURCES DIRECTORATE	ENVIRONMENT, HEALTH AND HOUSING COMMITTEE	8 SEPTEMBER 2015	8

## MOBILE HOME FEE POLICY FOR RESIDENTIAL PROTECTED SITES

### PUBLIC ITEM

This item is for consideration in the public part of the meeting.

#### SUMMARY

The Public Protection Committee considered a Mobile Home Fee Policy for Residential Protected Sites for adoption. The terms of reference of the Public Protection Committee do not (and, under the former cabinet system, could not) include responsibility for setting fees and charges. The fees policy should therefore have been put to the Cabinet or to the relevant portfolio holder for a final decision. The change to a committee system meant that this could not practically happen.

The Environment, Health and Housing committee is therefore invited to adopt the policy as set out in appendix 2.

#### RECOMMENDATION

1. Adopt and implement a Mobile Home Fee Policy for Residential Protected Sites, under the Caravan Sites and Control of Development Act 1960, as set out in the draft policy appended to the report considered by the Public Protection Committee on 27 March 2015, subject to the amendments noted below.

#### CORPORATE PRIORITIES

To Promote the Enhancement of The Natural & Built Environment ( <b>Place</b> )		To Encourage Cohesive Communities ( <b>People</b> )	
To Promote a Thriving Economy ( <b>Prosperity</b> )		To Meet Expectations of our Customers ( <b>Performance</b> )	√

#### SUMMARY OF PREVIOUS DECISIONS

Public Protection Committee 27 June 2015: RESOLVED to approve to adopt the Mobile Homes Fee Policy for Residential Protected Sites, under the Caravan Sites and Control of Development Act 1960 as detailed in appendix 1 to the report subject to certain amendments referred to in the minutes of the meeting.

## REPORT

1. At their meeting on 27 March, the Public Protection Committee considered a report setting out a suggested fees policy for certain functions under the Caravan Sites and Control of Development Act 1960 in relation to relevant protected mobile home sites.
2. As set out above, the Public Protection Committee resolved to approve to adopt the fee policy, subject to certain corrections which had been explained by the officers.
3. The report to the Public Protection Committee is attached as appendix 1. The proposed policy has been amended to incorporate the corrections mentioned at the meetings and is attached as appendix 2.
4. The terms of reference of the Public Protection Committee do not (and, under the former cabinet system, could not) include responsibility for setting fees and charges. The fees policy should therefore have been put to the Cabinet or to the relevant portfolio holder for a final decision. The change to a committee system meant that this could not practically happen.
5. Under the council's current financial procedure rules, any introduction of new fees or charges which is expected to vary income by up to £25,000 in any one financial year can be approved by the relevant programme committee. The introduction of the fee policy for mobile home sites is not expected to vary income by £25,000, and the committee is therefore invited to adopt the policy as set out in appendix 2.

IMPLICATIONS	
Finance	Financial implications arising as detailed within the original report.
Legal	As detailed within the original report.
Community Safety	There are no implications arising directly from the report.
Human Rights and Equalities	There are no implications arising directly from the report.
Sustainability and Environmental Impact	There are no implications arising directly from the report.
Health & Safety and Risk Management	There are no implications arising directly from the report.

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LIST OF BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
Public Protection reports and minutes	27 March 2015	<a href="http://www.fylde.gov.uk">www.fylde.gov.uk</a>

### Attached documents

1. Report to Public Protection Committee, 27 March 2015
2. Proposed fees policy