

Agenda



TOURISM AND LEISURE COMMITTEE

Date:	Thursday, 7 January 2016 at 6:30 pm
Venue:	Town Hall, St Annes, FY8 1LW
Committee members:	<p>Councillor Cheryl Little (Chairman) Councillor Tim Ashton (Vice-Chairman)</p> <p>Councillors Christine Akeroyd, Jan Barker, Brenda Blackshaw, Julie Brickles, Maxine Chew, Richard Fradley, Paul Hodgson, Sandra Pitman, Vince Settle, Raymond Thomas.</p>

Public Platform

To hear representations from members of the public in accordance with council procedure rule 11.
To register to speak under Public Platform: see [Public Speaking at Council Meetings](#).

	PROCEDURAL ITEMS:	PAGE
1	Declarations of Interest: Declarations of interest, and the responsibility for declaring the same, are matters for elected members. Members are able to obtain advice, in writing, in advance of meetings. This should only be sought via the Council's Monitoring Officer. However, it should be noted that no advice on interests sought less than one working day prior to any meeting will be provided.	1
2	Confirmation of Minutes: To confirm the minutes, as previously circulated, of the meeting held on 12 November 2015 as a correct record.	1
3	Substitute Members: Details of any substitute members notified in accordance with council procedure rule 24(c).	1
	DECISION ITEMS:	
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8	Capital Programme Monitoring Report 2015/16 - Position as at 30th November 2015	23 – 32

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Contact: Lyndsey Lacey-Simone - Telephone: (01253) 658504 – Email: democracy@fylde.gov.uk

The code of conduct for members can be found in the council's constitution at
<http://fylde.cmis.uk.com/fylde/DocumentsandInformation/PublicDocumentsandInformation.aspx>

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DECISION ITEM



REPORT OF	MEETING	DATE	ITEM NO
DEVELOPMENT SERVICES	TOURISM AND LEISURE COMMITTEE	7 JANUARY 2016	4

GRANT OF EASEMENT OVER LAND ADJACENT TO 37 WOOD STREET, ST ANNES

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

As part of the regeneration scheme carried out in Wood Street in 2002, the forecourt and driveway leading to the garage at the rear of the café at 37 Wood Street was developed as an outside seating area. As a result, vehicular access to the garage can only be obtained by passing over a section of driveway belonging to the council and the owner of 35 Wood Street, who is now refusing to allow access across his land.

In order to create a legally useable access to the garage it will be necessary to reduce the size of the seating area slightly and grant an easement giving the owner of 37 Wood Street a right of access over Council land. All works will be carried out at the owner's cost and to a specification agreed with the council. This report recommends that the council approves the grant of the easement.

RECOMMENDATIONS

1. That the council agrees to the sale of an easement of access over land at Wood Street, St. Anne's at a nominal price of £1.

CORPORATE PRIORITIES

To Promote the Enhancement of The Natural & Built Environment (Place)		To Encourage Cohesive Communities (People)	
To Promote a Thriving Economy (Prosperity)	√	To Meet Expectations of our Customers (Performance)	√

SUMMARY OF PREVIOUS DECISIONS

Grant given to the owner of the premises under the Heritage Environment Restoration Scheme an initiative between The Borough Council, English Heritage and private building owners.

Background

1. Wood Street in St. Anne's has been the subject of extensive regeneration schemes from the year 2000 until 2012. This has taken place in distinct phases. The principles included within the schemes have been of enhancing shop fronts and private forecourts to create coordinated parking, landscaped and outside seating areas. Historically, the council owned some of the forecourt areas whilst others were (and remain) privately owned. However, the improvement scheme overall has included significant areas of forecourt irrespective of ownership in order to achieve a comprehensive scheme which has benefited the street environment as a whole.
2. The council already owned the forecourt of 37 Wood Street which prior to the scheme was used partly for parking and partly as a driveway serving a garage at the rear. The ground floor is used as a café and as part of the regeneration scheme the whole of the forecourt and driveway was developed as an attractive flagstone seating area including a section of brick wall and landscaping. This provided an economic benefit to the café as well as contributing to the vibrant Wood Street café culture which the scheme was designed to create.

The Access Problem

3. The development of the forecourt removed the driveway to the rear garage but at the time this was not considered a problem because the garage was little used and could in practice be accessed across the driveway serving 35 Wood Street. It was intended that a formal right of access would be granted, but this did not take place. This driveway is mainly owned by the council apart from a small section which is held with 35 Wood Street.
4. The owner of 35 Wood Street has recently refused permission to pass over his land and as a result the garage at the rear of 37 Wood Street is now inaccessible. This creates operational difficulties and it will hinder any sale of the property to have a garage with no access.

The proposed solution

5. A solution to this problem can be achieved by:
 - a) Giving consent to remove part of the wall, landscaping and seating area, and
 - b) Granting an easement of access over land owned by the Council including the area released as a result of a)
6. As the walled enclosure represents a major element of the forecourt improvement, it is important that it is rebuilt in a satisfactory manner. The owner of 37 Wood Street has agreed to reconstruct the wall, landscaping and seating area, to the satisfaction of the council, in a new location outside the area required for garage access.
7. The attached plan shows hatched in black the area over which the easement will be required.

The Valuation

8. The valuation attached to this report states that the easement to be granted has a nominal fair value in the open market. However, the definition of fair value excludes any special value to a particular purchaser and in this case there is a special value to the owner of 37 Wood Street who will be unable to access the garage unless the easement is granted. It is not considered appropriate to exploit this special value as it was always intended that access to the garage would be maintained and the fact that an easement has not yet been granted is simply an omission. In practice the owner of 35 Wood Street would have been unlikely to support the scheme if it resulted in the loss of access to the garage.

Legal and Policy Considerations

9. The grant of an easement is subject to the council's Land Transaction Procedure Rules which are included in the constitution as Part 4c. These require the sale of property assets such as this to be exposed to the general market unless there are special circumstances. In this case the owner of 37 Wood Street is considered to be a 'special purchaser' which constitutes special circumstances for the purpose of the procedure rules.
10. Except with the consent of the Secretary of State, the council cannot dispose of land for "a consideration less than the best that can reasonably be obtained".
11. Specific consent is not required for the disposal of any interest in land which the authority considers will help it to secure the promotion or improvement of the economic, social or environmental well-being of its area. In the opinion of the council's Principal Estates Surveyor the nil consideration in this transaction is less than the best price reasonably obtainable as the council could seek a payment from the owner of 37 Wood Street for the right to obtain access to the garage. In this case it is considered that the grant of the easement will help Fylde BC secure the promotion or improvement of the economic, social or environmental well-being of its area. This is because the purpose of the scheme was to improve the environment of Wood Street and the economic well-being of its retailers. In particular, the special value for this access was only created because the cooperative approach of landowners which enabled the regeneration scheme to proceed. Therefore, the specific consent of the Secretary of State is not required.

Recommendation

12. That the council agrees to the grant of an easement of access over land at Wood Street, St. Anne's at a nominal price of £1.

IMPLICATIONS	
Finance	There are no significant financial implications and any additional costs will be contained within the existing approved revenue budgets
Legal	The legal implications are set out in paragraphs 9 to 11 of the report
Community Safety	No implications
Human Rights and Equalities	No implications
Sustainability and Environmental Impact	The recommendation will assist the sustainability of the business at 37 Wood Street with no significant adverse environmental impact
Health & Safety and Risk Management	No implications

LEAD AUTHOR	TEL	DATE	DOC ID
Gary Sams, Principal Estates Surveyor	01253 658462	26 October 2015	

LIST OF BACKGROUND PAPERS		
None		

Attached documents

1. Valuation report
2. Plan showing the land to be the subject of the easement hatched black

VALUATION REPORT
EASEMENT OVER LAND AT 35/37 WOOD STREET, ST ANNES ON SEA



Purpose of Valuation

Asset valuation for the purpose of disposal of an easement as at 26 November 2015.

Location

The property is within a retail and commercial area in St Annes Town Centre, a short distance to the south of the main shopping street, St Annes Road West. Adjacent properties comprise shops, many with offices above.

Description

The property has a total site area of around 42 square metres. It comprises part of the driveway serving 35 Wood Street and a small part of a landscaped area fronting 37 Wood Street.

Tenure

The Council owns the freehold interest in the land subject to a right of way over part of it for the benefit of 35 Wood Street.

Environmental Issues

Contamination – uses are in a town centre retail area. There does not appear to be a high risk of contamination problems.

Flooding – the property is in an area shown on the Environment Agency web site not to be at risk from flooding.

Planning

The property is situated within the St Annes town centre area, where retail and hot food uses are appropriate. It is in a Conservation Area.

Valuation Considerations

The property comprises a small area of land which mainly comprises the driveway to 35 Wood Street. In addition it includes a small area of wall and landscaping forming part of the outside seating area to 37 Wood Street.

As the majority of the land is already subject to a right of way in favour of 35 Wood Street, it is considered to have no general value in the open market.

The land has a special value to the owner of 35 Wood Street as, following the creation of the outside seating area, there is no alternative access to the garage at the rear of that property. However the definition of fair value, which is the basis of this valuation report, excludes any special value to a particular purchaser and has therefore been left out of account for the purpose of this valuation report.

Fair value

The fair value of the easement of access over the land fronting 35/37 on Wood Street is £1 (one Pound).

Basis of Valuation

The valuation has been carried out in accordance with the Royal Institution of Chartered Surveyors' Appraisal and Valuation Manual (The Red Book) and as agreed with the client.

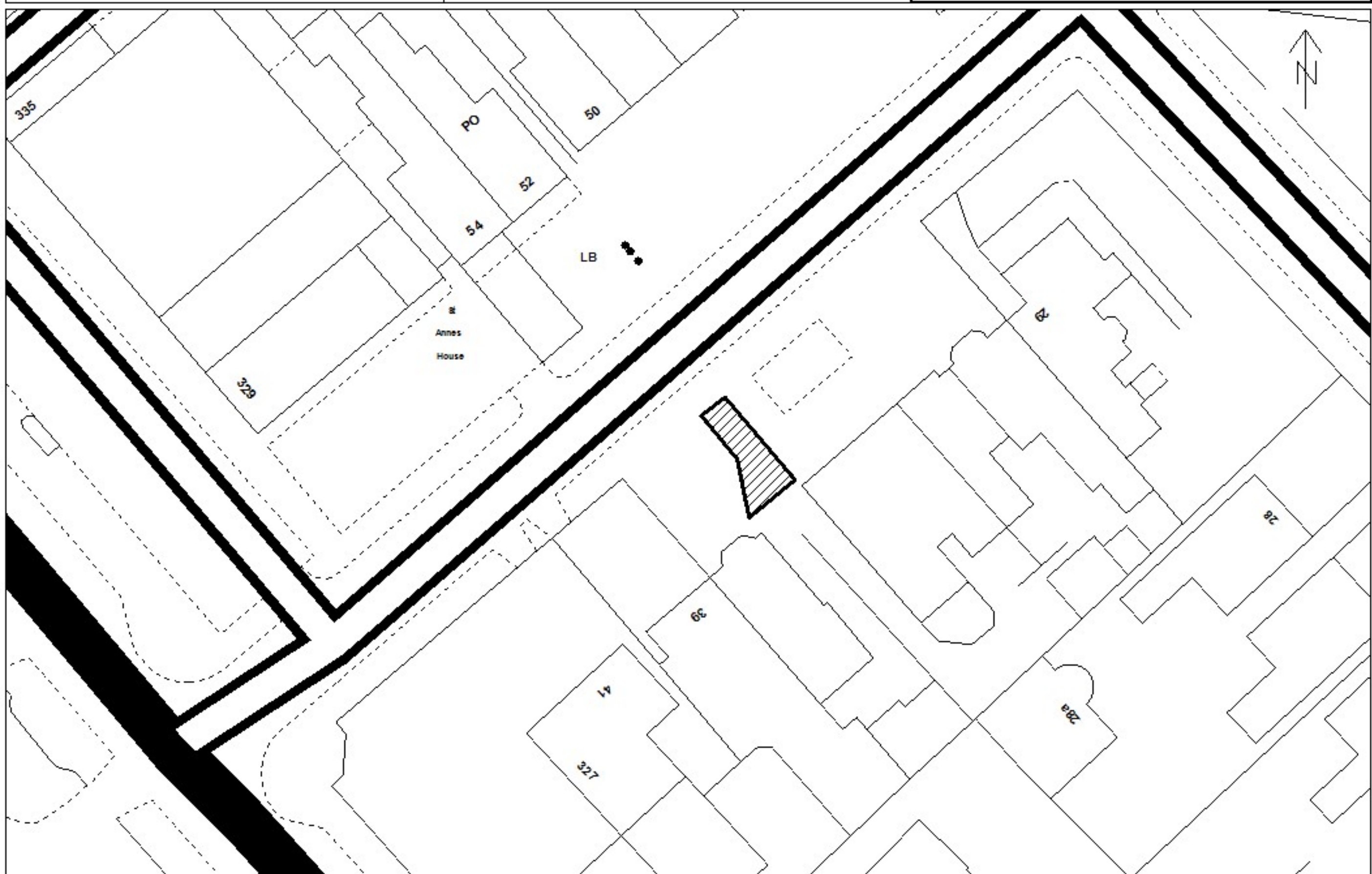
Fair Value is defined as the amount for which an asset could be exchanged between knowledgeable, willing parties in an arms length transaction.

G S Sams BSc FRICS

Principal Estates Surveyor

Fylde Borough Council

26 November 2015



DECISION ITEM



REPORT OF	MEETING	DATE	ITEM NO
DEVELOPMENT SERVICES	TOURISM AND LEISURE COMMITTEE	7 JANUARY 2016	5

LYTHAM HALL PROGRESS REPORT - COASTAL REVIVAL FUND

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

The project relates to the restoration of Lytham Hall, a Grade I Listed Building at Risk. The Council has made a grant of £300,000 towards the capital works to restore the building. Lytham Hall (Heritage Trust North West) have recently secured a grant of £47,000 from the Department of Communities and Local Government (Coastal Revival Fund) which is a further contribution to the project.

The project is made up of 3 elements –

- Advance technical work prior to the start of the main exterior refurbishment of the hall contract
- Creation of a joinery workshop
- Preparation of a conservation management plan

Part of the Department of Communities and Local Government grant conditions require the Council to act as the accountable body to administer the grant.

RECOMMENDATION

The committee is requested:

1. To recommend to the Finance & Democracy Committee the approval of a fully funded addition of £47,000 to the Councils 2015/16 Capital Programme towards the restoration of Lytham Hall to be met from a grant from the Coastal Revival Fund of the same amount.
2. To agree that, subject to approval of the addition to the Capital Programme by the Finance & Democracy Committee as described above, the delivery of the project is to be achieved through the engagement of consultants/contractors and suppliers to deliver the various elements of the project in line with the Councils financial regulations and contract rules and procedures.
3. To recommend to the Finance & Democracy Committee the approval of one single payment of the grant upon the receipt of supporting invoices from Lytham Hall (Heritage Trust North West).

CORPORATE PRIORITIES			
To Promote the Enhancement of The Natural & Built Environment (Place)	√	To Encourage Cohesive Communities (People)	
To Promote a Thriving Economy (Prosperity)	√	To Meet Expectations of our Customers (Performance)	

SUMMARY OF PREVIOUS DECISIONS

On the 3rd November 2015 following a Lytham Hall Capital Grant Monitoring report the Tourism and Leisure Committee resolved–

To agree in principle that the Council will act as accountable body for the Coastal Revival Fund project should it be approved by the Department for Communities and Local Government.

REPORT

BACKGROUND

1. In July 2015 the Department for Communities and Local Government announced the Coastal Revival Fund. Applicants were invited to bid for grants of up to £50,000 each of the £3 million total monies available. The funding is to be used to support or restore local heritage and facilities on the English Coast that benefit the wider community and the surrounding economy.
2. Lytham Hall (Heritage Trust North West) submitted an application to the Coastal Revival Fund for £47,000 to undertake the external painting of the hall, the creation of a joinery workshop and to fund the production of a park conservation management plan.
3. In delivering the Coastal Revival Fund programme the Department for Communities and Local Government have delegated the role of accountable body for the fund to local authorities. Therefore any funding secured from the Coastal Revival Fund in the Fylde area will be administered by Fylde Borough Council on behalf of the organisations who have successfully secured the funding.
4. In early December 2015 Lytham Hall were advised by the Department of Communities and Local Government that the bids had been successful. One of the main criteria for the funding was that it had to be spent by 31st March 2016.

SCHEME DETAILS

5. The Project involves the restoration of the Georgian Hall, and the rear Jacobean Hall to include re-introducing the original 1760s paint scheme, to conserve the building fabric including re-roofing and improve its appearance and perception to the community and visitors. The building was last renovated in the 1960s and some of this work was inappropriate by current conservation standards. This forms part of a larger Restoration Project, part funded by HLF to create a major regional heritage attraction capable of being self-financing. This work has Planning and Listed building consent, and is currently at RIBA Stage H with tenders received.
6. The conversion of one of the rooms in the Stable Block (Grade II) to a workshop for trainees engaged in traditional joinery craft skills.
7. The 78 acre parkland has suffered a century of neglect and poor management in common with other country houses in the 20th century. A Conservation Management Plan is required for the Grade II Registered Historic Parkland, in order to inform the restoration and development of the

site as a major heritage destination, and particularly to understand the natural environment, and research the archaeology and the historical features of the Park.

A COST BREAKDOWN OF THE SCHEME

Cost Heading	Description	Net Figure (£)
Restoration of Georgian Hall	Architect Fees Quantity Surveyor Fees CDM Coordinator Fees	£30,000
Create Joinery Workshop	Equipment Building Repairs	£10,000
Conservation Management Plan	Engagement of Specialist Consultant	£7,000
Total Project Costs		£47,000

THE METHOD AND COST OF FINANCING THE SCHEME

8. The scheme is fully funded from a successful Coastal Revival Fund grant.

Funding for a scheme for this purpose is included within the approved Capital Programme for 2015/16 in the sum of £47k.

THE FUTURE REVENUE BUDGET IMPACT

9. There are no additional revenue implications to this proposal as Lytham Hall is not a Council asset and is managed by the Heritage Trust for the North West on behalf of Lytham Heritage Trust.

RELEVANT VALUE FOR MONEY ISSUES

10. The Heritage Trust for the North West have put a specialist team together to develop the proposals to RIBA Stage H. The team comprises of Historic Architect, Quantity Surveyor, CDM Coordinator and they were selected as specialists based on their skills, knowledge and experience to deliver the heritage restoration of Lytham Hall. The £30,000 Coastal Revival Fund is to cover the consultant's fees to design the work and get it out to tender and some advance work prior to the start of the main contract.
11. The Heritage Trust for the North West will be awarding a contract for the external works to Lytham Hall. Tenders have been received from 5 contractors, and the Trust has decided to award the contract to Bullen Conservation Ltd. Their tender was the lowest at £892,888. The others ranged from £932,427 to £1,068,118. The two other projects are £10,000 or less, and the Trust will be obtaining three quotations for each project work.

RISK ASSESSMENT

12. A risk assessment is not required for this type of project. The risk to the Council involves taking on the responsibility and accountability for the spending of grant monies and the delivery of planned outcomes. The accountable body undertakes to pay back any grant which is deemed to relate to either spend that is not eligible for funding or to schemes that do not fully deliver their planned outputs.

VIABLE ALTERNATIVES

13. Not applicable this is a grant to the Lytham Hall (Heritage Trust North West.)

OBJECTIVES, OUTPUTS AND OUTCOMES

14. The objectives, outputs and outcomes of the project are:

- Restoration of the Georgian/rear of the Jacobean Hall, introduction of the original colour scheme and re-roofing works
- Creation of Joinery Workshop
- Preparation of Conservation Management Plan
- Achieve the ambitions of the local community
- Improved access for all
- Achievement of corporate objectives
 - Place – “High quality vibrant parks and open spaces throughout the borough’
 - Place – “To achieve over 80% customer satisfaction with parks and open space by 2016”
 - Prosperity – “A vibrant and growing tourist sector”

DRAWINGS AND PLANS (AS APPROPRIATE)

15. There are no plans or drawings appended to this report.

CONCLUSION

16. ‘The proposal is to act as the Accountable Body to administer a project to facilitate the restoration of Lytham Halls historic fabric ,create a joinery workshop and prepare a restoration management plan for the grounds of Lytham Hall. The £47,000 funding will be paid to the Council directly by the Department of Communities and Local Government. The project will be delivered by the Lytham Hall (Heritage Trust for the North West) through the Councils capital programme. The Council will ensure that the Heritage Trust for the North West complies with the Councils financial regulations and contract rules and procedures and delivers the desired outputs/outcomes of the project.

IMPLICATIONS	
Finance	<p>This report requests that the committee recommends to the Finance & Democracy Committee the approval of a fully funded addition of £47,000 to the Councils 2015/16 Capital Programme towards the restoration of Lytham Hall to be met from a grant from the Coastal Revival Fund of the same amount.</p> <p>It also requests that, subject to approval of the addition to the Capital Programme by the Finance & Democracy Committee as described above, the delivery of the project is to be achieved through the engagement of consultants/contractors and suppliers to deliver the various elements of the project in line with the Councils financial regulations and contract rules and procedures.</p> <p>Finally the report requests that the committee recommends to the Finance & Democracy Committee the approval of one single payment of the grant upon the receipt of supporting invoices from Lytham Hall (Heritage</p>

	Trust North West). The role of ensuring compliance with the grant conditions will be undertaken by officers from the Leisure and Cultural Services Team at no additional cost to Fylde Council.
Legal	An agreement will have to be drawn up between the Heritage Trust North West and the Council concerning the delivery of the specific outcomes.
Community Safety	None
Human Rights and Equalities	None
Sustainability and Environmental Impact	None
Health & Safety and Risk Management	None

LEAD AUTHOR	TEL	DATE	DOC ID
Darren Bell	658465	15 th December 2015	

LIST OF BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
T&L Minutes		www.fylde.gov.uk

DECISION ITEM



REPORT OF	MEETING	DATE	ITEM NO
MANAGEMENT TEAM	TOURISM AND LEISURE COMMITTEE	7 JANUARY 2016	6

BUDGET SETTING – FEES AND CHARGES 2016/17

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

Each year, as part of the budget-setting process, the schedule of fees and charges for the coming year (for each of the services that the Council provides) is reviewed by budget-holders prior to that schedule being considered by the relevant Programme Committee and finally being approved at the March Budget Council meeting.

Under the revised governance arrangements each Programme Committee is required to recommend to the Council for approval a schedule of fees and charges for those activities within the remit of the Committee.

This report requests that Members consider the proposed schedule of fees and charges for those services within the remit of this committee as detailed at Appendix A to this report and provide a recommendation to Council in this regard.

Note: A full schedule of proposed fees and charges for all Council services for 2016/17 is accessible at the link below:

<http://www.fylde.gov.uk/council/finance/fees-charges/>

RECOMMENDATION

The Committee is requested to consider the schedule of fees and charges for those activities within the remit of this committee as detailed in Appendix A to this report and:

1. To recommend to Council a proposed schedule of fees and charges applicable for 2016/17; and
2. To note that the final fees and charges for 2016/17 will be approved by the Budget Council in March 2016.

CORPORATE PRIORITIES			
To Promote the Enhancement of The Natural & Built Environment (Place)		To Encourage Cohesive Communities (People)	
To Promote a Thriving Economy (Prosperity)	√	To Meet Expectations of our Customers (Performance)	√

SUMMARY OF PREVIOUS DECISIONS

The proposed fees and charges for services that are within the terms of reference of each programme committee are recommended to Council for approval as part of the annual budget-setting process. There have been no previous decisions in respect of these fees and charges for 2016/17.

REPORT

- Each year, as part of the budget-setting process for the coming financial year, budget-holders are required to review the fees and charges that the Council applies to the range of services which it delivers.
- There are different considerations for assessing changes to the level of fees and charges depending upon the nature of the service. This is explained below:
 - For certain activities, for example some environmental health-related activities, fee levels are set by statute at a prescribed level. In respect of these types of activity the review of fees and charges is restricted to ensuring that the correct amount is approved by Council and is correctly applied for the forthcoming year;
 - For other types of charges in respect of services for which the Council has statutory responsibilities (for example in relation to licensing matters) fee levels must be set at an appropriate level such that only eligible costs are recovered. In respect of these types of activity the review of fees and charges comprises a review of costs and the adjustment of fees where necessary to avoid the under or over-recovery of costs. Where only minor discrepancies are found between costs and fee levels the charges may be left unchanged until the next review to avoid the costs associated with more regular leaflet re-printing etc.; and
 - For other activities which are not set by statute and for which the Council is not acting under statutory powers (e.g. games site fees) fee levels may be set at levels that are determined by the Council itself. In respect of these types of activity the review of fees and charges comprises a review of costs, a review of the fee levels of competitor providers and after a consideration of the likely effect on demand for the services and the total income that would be received at different fee levels.
- Fee levels for all services have been reviewed according to the differing criteria as described above and the Programme Committee is invited to consider and provide comments as appropriate.
- The role of the Council's Programme Committees in providing a recommendation to Council of a schedule of fees and charges for services within the remit of that committee is a key

part of the budget-setting process for the coming year. The final schedule of fees and Charges for all Council services will be considered by the Budget Council in March.

IMPLICATIONS	
Finance	The recommendation to Council of a schedule of proposed fees and charges for services within the remit of each Programme Committee is a key part of the budget-setting process for the coming year. This report requests that Members consider the schedule of fees and charges as detailed at Appendix A and provide a recommendation to Council as appropriate. Any financial implications from proposed changes to fees and charges will be quantified and reflected in the financial forecast contained in the final Medium Term Financial Strategy report to be considered by Budget Council in March 2016.
Legal	None arising directly from this report
Community Safety	None arising directly from this report
Human Rights and Equalities	None arising directly from this report
Sustainability and Environmental Impact	None arising directly from this report
Health & Safety and Risk Management	None arising directly from this report

LEAD AUTHOR	TEL	DATE	DOC ID
Management Team		December 2016	

Attached documents

Appendix A – Fees and Charges Schedule – Tourism and Leisure Committee

TOURISM AND LEISURE COMMITTEE	VAT Code	Unit Of Charge	Variable Charge Discretionary (D) Prescribed (P)	<u>Approved</u> 2015/16 Fees & Charges £	DRAFT 2016/17 Fees & Charges £
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Fairhaven Lake					
Motor Boat Hire:					
- Passengers 1/2	a	Per 20 min	D	6.50	7.00
Rowing Boat Hire:					
- Passengers 1/2	a	Per 30 min	D	5.00	5.50
Pedalo Hire:					
- Passengers 1/2	a	Per 30 min	D	5.00	5.50
Canoe Hire:					
- Passengers 1/2	a	Per 30 min	D	5.00	5.50
Motor Launch					
- Adult 16+	a	Per Trip	D	3.40	3.50
- Senior Citizen / Junior	a	Per Trip	D	1.70	1.80
- Child 5-15	a	Per Trip	D	1.70	1.80
- Under 5 years	a	Per Trip	D	Free	Free
Private Use:					
Windsurfing/Dinghy/Canoe:					
- 2 hr. period	a	Per 2 hr.	D	6.00	6.00
- Day	a	Per Day	D	12.00	12.00
- Season	a	Per Season	D	75.00	75.00

VAT Codes:

a = Standard Rate c = Exempt d = Outside Scope e = Zero Rated

TOURISM AND LEISURE COMMITTEE	VAT Code	Unit Of Charge	Variable Charge Discretionary (D) Prescribed (P)	Approved 2015/16 Fees & Charges £	DRAFT 2016/17 Fees & Charges £
<u>Game Sites</u>					
Bowling (Crown & Flat):					
- Adult Bowls	a	Per Hour	D	4.50	5.00
- Senior Citizen/Junior Bowls	a	Per Hour	D	4.00	4.00
- Junior Bowls	a	Per Hour	D	-	2.00
- Hire of Bowls – deposit	a		D	5.00	5.00
- Adult Contract	a	Annual	D	73.00	75.00
- Senior Citizen Contract	a	Annual	D	56.00	57.00
- Junior Contract	a	Annual	D	-	28.00
- Winter Contract only	a	Winter	D	12.00	13.00
Green Reservation per hour	a	Per Hour	D	23.00	25.00
Tennis:					
- Adult / Family court hire per hour	a	Per Hour	D	7.20	7.20
- Junior / Senior Citizen court hire per hour	a	Per Hour	D	4.20	4.20
- Hire of Rackets – deposit	a		D	5.00	5.00
Club Reservation April – September (1 Court for one 3 hr. session per week)					
- Adult	a	Per Season	D	110.00	110.00
- - Junior	a	Per Season	D	65.00	65.00
Club Reservation October – March (1 Court for one 3 hr. session both Sat & Sun)	a	Per Season	d	70.00	70.00

VAT Codes:

a = Standard Rate c = Exempt d = Outside Scope e = Zero Rated

TOURISM AND LEISURE COMMITTEE		VAT Code	Unit Of Charge	Variable Charge Discretionary (D) Prescribed (P)	Approved 2015/16 Fees & Charges £	DRAFT 2016/17 Fees & Charges £
Golf:						
-	Adult Mini Golf – 18 holes	a	Per Round	D	5.00	5.00
-	Junior / Senior Citizen Mini Golf – 18 holes	a	Per Round	D	3.00	3.00
-	Adult Mini Golf – 9 hole	a	Per Half Round	D	3.00	3.00
-	Junior / Senior Citizen Mini Golf – 9 holes	a	Per Half Round	D	2.00	2.00
	Family Ticket Mini Golf Only (2 adults, 2 children) – 18 holes	a	Per Round	D	13.00	13.00
	Family Ticket Mini Golf Only (2 adults, 2 Children) – 9 holes	a	Per Round	D	8.00	8.00
-	Lost Ball	a	Per Ball	D	1.00	1.00
-	Adult Putting	a	Per Round	D	3.70	3.70
-	Junior / Senior Citizen Putting	a	Per Round	D	2.20	2.20
	Family Ticket Putting Only (2 adults, 2 children)	a	Per Round	D	9.60	9.60
-	Adult Crazy Golf	a	Per Round	D	3.00	3.00
-	Junior / Senior Citizen Crazy Golf	a	Per Round	D	2.00	2.00
	Family Ticket Crazy Golf only (2 adults, 2 children)	a	Per Round	D	8.00	8.00
<u>Sports Facilities</u>						
(Park View Rd, Blackpool Rd)						
Football:						
-	Occasional Match (approx.. 2 hours)	a	Per 2 hours	D	48.00	50.00
-	Additional pitch maintenance schedule (annual single payment)	a	Single Payment	D	1,650.00	-
Season Booking:						
One match each week of the season						
-	Adult	c	Per Season	D	400.00	400.00
-	Junior	c	Per Season	D	210.00	210.00

VAT Codes:

a = Standard Rate c = Exempt d = Outside Scope e = Zero Rated

TOURISM AND LEISURE COMMITTEE	VAT Code	Unit Of Charge	Variable Charge Discretionary (D) Prescribed (P)	Approved 2015/16 Fees & Charges £	DRAFT 2016/17 Fees & Charges £
<u>Sports Facilities</u> (Park View Rd, Blackpool Rd) Football Season Bookings Continued:					
One match every other week					
- Adult	c	Per Season	D	220.00	220.00
- Junior	c	Per Season	D	120.00	120.00
Use of changing facilities & showers when hired separately from pitch use:					
Weekly Per Season					
- Adult	c	Per Season	D	285.00	-
- Junior	c	Per Season	D	155.00	-
Fortnightly Per Season					
- Adult	c	Per Season	D	150.00	-
- Junior	c	Per Season	D	75.00	-
Casual					
- Adult	a	Per Season	D	30.00	-
- Junior	a	Per Season	D	15.00	-
Hewitt Lecture Room: Per hour or part there of:					
- Monday to Friday	c	Per Hour*	D	16.00	16.00
- Saturdays & Bank Holidays	c	Per Hour*	D	22.00	22.00
- Commercial Hire	c	Per Hour*	D	45.00	45.00
- Share Room (Room 2)	c	Per Hour*	D	13.00	13.00
*Rate per hour is charged in half hour periods					

VAT Codes:

a = Standard Rate c = Exempt d = Outside Scope e = Zero Rated

Allotment Plots:					
- Full plot yearly rent	d	Per Plot	D	35.00	40.00
- Full plot yearly water charge	d	Per Plot	D	3.00	5.00
- Half plot yearly rent	d	Per Plot	D	17.50	20.00
- Half plot yearly water charge	d	Per Plot	D	1.50	2.50

INFORMATION ITEM



REPORT OF	MEETING	DATE	ITEM NO
MANAGEMENT TEAM	TOURISM AND LEISURE COMMITTEE	7 JANUARY 2016	7

GENERAL FUND REVENUE BUDGET MONITORING REPORT 2015/16 - POSITION AS AT 30th NOVEMBER 2015

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY OF INFORMATION

The purpose of this report is to provide an update of the Council's General Fund Revenue Budget as at 30th November 2015 and specifically for those areas under the Committee's remit.

SOURCE OF INFORMATION

Chief Financial Officer – the report is based upon information extracted from the Council's financial ledger system for the period to 30th November 2015.

LINK TO INFORMATION

General Fund Revenue Budget monitoring Report to 30th November 2015:

<http://www.fylde.gov.uk/council/finance/budget-monitoring/2015-16/revenue/>

WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

This information is provided to enable the committee to consider and scrutinise periodic revenue budget monitoring reports for those areas under the committee's remit.

FURTHER INFORMATION

Contact: Paul O'Donoghue (Chief Financial Officer)

Tel: 01253 658566

INFORMATION ITEM



REPORT OF	MEETING	DATE	ITEM NO
MANAGEMENT TEAM	TOURISM AND LEISURE COMMITTEE	7 JANUARY 2016	8

CAPITAL PROGRAMME MONITORING REPORT 2015/16 - POSITION AS AT 30th NOVEMBER 2015

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY OF INFORMATION

The purpose of this report is to provide an update of the Council's approved Capital Programme as at 30th November 2015 and specifically for those schemes under the Committee's remit.

SOURCE OF INFORMATION

Chief Financial Officer – the report is based upon information extracted from the financial ledger system for the period to 30th November 2015.

LINK TO INFORMATION

Capital Programme Monitoring 2015/16 as at 30th November 2015:

www.fylde.gov.uk/council/finance/budget-monitoring/2015-16/capital

WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

This information is provided to enable the committee to consider and scrutinise the latest position on the Council's approved Capital Programme for those schemes under the committee's remit.

FURTHER INFORMATION

Contact: Paul O'Donoghue (Chief Financial Officer)

Tel: 01253 658566

CAPITAL PROGRAMME MONITORING REPORT 2015/16 –

POSITION AS AT 30TH NOVEMBER 2015

Summary

The purpose of this report is to provide an in-year progress update in respect of those schemes within the Capital Programme that have been approved for delivery in 2015/16, together with an update on the Council's overall Five Year Capital Programme. This report includes a narrative description of the most significant risks to the Capital Programme and details any actions required to address these. Appendix A to this report provides an update by Committee on schemes scheduled for commencement or delivery in 2015/16. Appendix B provides a summary of the latest position for the 5 year Capital Programme and Appendix C provides details of the financing of the programme.

1. Background

The Council approved the Capital Programme on 3rd March 2015. That update showed a balanced capital programme position from 2015-16 onwards. This report includes year to date expenditure and sets out the latest phasing of the programme and any additions or changes since the last current position was presented to Council in March 2015. The Programme has also been rolled forward to include the year 2019/20.

2. Capital Programme Re-Phasing of Budgets

This monitoring report sets out the latest phasing of the Programmed Schemes and any resulting revenue implications of borrowing will be reflected in future updates to the Councils Financial Forecast.

3. Notes on Specific Schemes

There are a number of schemes for which further information is provided below:

(i) Accommodation Project

The accommodation project was originally included in the capital programme on the basis that the scheme would be self-financing from capital receipts from the sale of 3 sites (St David's Road Depot, Derby Road, Wesham and the Public Offices). Actual asset sales and receipts are dependent on market conditions and cannot be predicted with certainty. St David's Road depot was sold in 2012/13, and the site at Derby Road, Wesham was sold in 2013/14. The Public Offices has been re-marketed during 2014/15 and the Accommodation Working Group have reviewed a number of further expressions of interest. Disposals of this nature where external agencies, planning decisions, external legal specialists and property developers are involved often take many months to conclude.

In August 2015 the Finance and Democracy Committee approved virements of £230k from phases 7 and 8 of the scheme to fund the phase 3 works and approved the commencement of the phase 3 works during 2015/16. The report also noted that the cost limiting approach to providing satisfactory accommodation will not be possible from within the funding realised from the sale of surplus assets. Subsequently in December 2015 Council approved the establishment of an Accommodation Project Reserve; the transfer into the Accommodation Project Reserve of £504k from favourable in-year revenue budget variances in 2015/16; and capital virements in the total sum of £310k from Phase 7 of the Accommodation Project capital scheme to fund Phases 4 and 5 of the works (£280k to be vired into Phase 4 and £30k into Phase 5). A further report will be presented to a later meeting of this Committee which will provide full details of the proposed works in relation to the next phases of the scheme, and which will request approval to enter into contractual agreements to deliver those works.

The cross-party Accommodation Working Group continues to monitor and manage this project and regular update reports on the project will continue to be provided to Members.

ii) Coast Protection Scheme

The Strategic Appraisal Report for the Fylde Shoreline Strategy was approved by the Environment Agency's Large Project Review Group (LRPG) in January 2014 and included the replacement of sea defences at Fairhaven and Church Scar. Following this approval further funding was released by DEFRA and Cabinet approved spend for a Coastal Headland Study Project Appraisal Report (PAR) in the sum of £175k, fully funded from DEFRA resources. This report has now been completed and was submitted for approval by the Environment Agency's LRPG on the 6th August 2015. Once the Project Appraisal Report is approved, further funding from DEFRA is then required to complete the next stage. This is the detailed, customer led design of the new sea walls and involves gaining the necessary approval for the work to progress, planning permission, Marine Management Organisation licence, environmental impact assessment and appropriate assessment with regards to the potential to disturb overwintering birds during construction. Once these approval are obtained it will unlock funding for both Fairhaven Lake and Church Scar sea defence construction schemes.

The overall cost of the Fairhaven Sea Wall is currently estimated by DEFRA to be £7.3m, and Church Scar Sea Wall to be £9.4m. The DEFRA funding spans the years 2015/16 to 2018/19. Fylde Council's contribution of £400k towards sea wall development works is fully-funded from the Capital Investment Reserve. Further updates and any future changes to the scheme will be reported to members and the Capital Programme will be updated accordingly.

(iii) Disabled Facilities Grants (DFGs)

As local housing authority, the Council has a statutory duty to provide disabled adaptations within the Borough. In order to fund these works the Council receives grant support which previously was provided by the Department for Communities and Local Government (DCLG).

As part of the 2013 Spending Round review the Government established the 'Better Care Fund', with the intention of "providing an opportunity to transform local services so that people are provided with better integrated care and support". Under these new arrangements from 2015/16 onwards the funding for Disabled Facilities Grants (DFGs) transferred to the Department of Health, with funding being distributed to all Councils via the upper-tier authority for that area. As such, in Lancashire the fund will be administered by Lancashire County Council. Each upper-tier authority then allocates the funding to their respective housing authorities (i.e. district councils within their area) to enable them to continue to meet this statutory responsibility.

This Council has previously made a decision to limit DFG expenditure to the level of the funding received for this purpose. In order to monitor the level of demand upon this resource the number of applications on the various categories of waiting lists and the periods of waiting time for DFG's are closely monitored and are reported to Members as appropriate.

The Capital Programme includes annual provision for DFG's at the level of the 2015/16 grant allocation. However this is the only year for which the allocation has been confirmed and for 2016/17 onwards the figures in the programme are estimates and will only be confirmed in the year they are due. For as long as DFG works remains a statutory obligation the grant is unlikely to be withdrawn by the Government but could be reduced.

Any future reduction in DFG income received by the Council will have a direct impact on the level of works that can be undertaken. There is also a direct revenue implication on DFG fees which would also have to be adjusted.

(iv) Project Slippage

Areas of slippage must be addressed in future years to ensure that no loss of external grant is imposed due to conditions associated within specified timescales.

(v) Other Capital Receipts

The approved programme for 2016/17 onwards assumes "Right to Buy" receipts of £25k per annum and "General Asset Sales" of £45k per annum. Future receipts are dependent on prevailing market conditions and values cannot be predicted with certainty. This will be monitored and reviewed during the year and adjusted accordingly in future monitoring reports, along with the impact this may have on the financing of the programme.

(vi) Capital Investment in St. Annes Pool

As part of the arrangement with the YMCA for the operation of the pool, the Council undertook to provide Capital support in the event of major works, repair or breakdown and a provision of £153k was included in the programme for this eventuality. There is now a remaining capital resource of £93k in 2015/16. There is a risk that this remaining resource is insufficient to meet future capital expenditure needs for the facility.

4 Conclusions

- 4.1 As set out in Appendix A, actual expenditure to 30th November 2015 is £1.673m against a revised full year budget of £4.396m. This equates to 38.1% of the latest budget. The expenditure on a number of schemes is phased later during the financial year.
- 4.2 The current Capital Programme as updated is showing a balanced position for 2015/16 onward. There are a number of priority areas beginning to emerge across the Council's property asset portfolio that will require further investment. The Capital Programme and the associated financing will be subject to discussion with Members during the months in the lead up to the annual budget setting process for 2016/17.
- 4.3 Any additional expenditure which is not fully funded by external finance would normally require the generation of capital receipts or further borrowing (the latter placing further pressure on the Revenue Budget from the consequent repayment costs). However Budget Council on 4th March 2013 approved the creation of a Capital Investment Reserve to finance future capital expenditure. The balance of this reserve at 31st March 2015 was £2.720m after an additional contribution at outturn for 2014/15 of £247k. Commitments to date of £2.379m leave a current uncommitted balance on the reserve of £341k. It is anticipated that this reserve would offer the preferred source of finance for any further additions to the Capital Programme in future years.

CAPITAL PROGRAMME - 2015/16 IN-YEAR SCHEME MONITORING REPORT - AS AT 30/11/15

Appendix A

	APPROVED SCHEMES	Financing Source	Approved Budget 2015/16 £000	Slippage B/F from 2014/15 £000	Adjustments from 03/03/15 £000	Updated Budget 2015/16 £000	Expenditure to 30/11/15 £000	Variance £000	Comments
	<u>FINANCE & DEMOCRACY COMMITTEE</u>								
Z120	Accommodation Project - Phase 3 - East Wing Inc. Lift	Proceeds from the sale of surplus Council Assets, and the Accommodation Project Reserve	315	2	230	547	133	414	In August 2015 the Finance and Democracy Committee approved virements of £230k from phases 7 and 8 of the scheme to fund the phase 3 works and approved the commencement of the phase 3 works during 2015/16. Subsequently in December 2015 Council approved the establishment of an Accommodation Project Reserve; the transfer into the Accommodation Project Reserve of £504k from favourable in-year revenue budget variances in 2015/16; and capital virements in the total sum of £310k from Phase 7 of the Accommodation Project capital scheme to fund Phases 4 and 5 of the works (£280k to be vired into Phase 4 and £30k into Phase 5). A further report will be presented to a later meeting of this Committee which will provide full details of the proposed works in relation to the next phases of the scheme, and which will request approval to enter into contractual agreements to deliver those works.
Z121	Accommodation Project - Phase 4 - Chaseley Link Bridge		202		280	482		482	
Z122	Accommodation Project - Phase 5 - One Stop Shop		272		30	302		302	
Z132	Compliance with INSPIRE Directive	Specific Government Grant (INSPIRE)	0	7		7	7	0	The INSPIRE directive places a legal obligation on public authorities which hold geographical regarding the environment within their locality. The budget has been adjusted to reflect slippage approved by Committee 22nd June 2015. The scheme has now been completed within the budget.
	Sub total		789	9	540	1,338	140	1,198	
	<u>TOURISM & LEISURE COMMITTEE</u>								
Z102	Ashton Gardens Depot	Proceeds from the sale of surplus Council Assets	61	2	-63	0		0	The budget for this scheme has been adjusted to reflect the slippage as approved by the Finance and Democracy Committee of 22nd June 2015. The scheme is currently on hold pending the disposal of the Public offices site (the works will need to be completed prior to that disposal). The scheme has been re-phased into 2016/17 as the disposal of that site is now not expected to take place in 2015/16.
Z126	Snowdon Road Depot	Capital Investment Reserve	320			320	121	199	The works on this scheme have commenced and completion is expected during December 2015.
Z127	Hope Street Pavilion Refurbishment - Phase 2	Capital Investment Reserve/ External Donations	79		74	153	147	6	The works on this scheme have now been completed to budget. Capital Retention payment outstanding.
Z076	St Annes Pool	No external finance - funded by borrowing/general asset disposal receipts	93			93		93	This represents the balance of the maintenance scheme resource which will be retained and drawn upon when required.
Z128	St Annes Pool - External Works	Capital Investment Reserve/ Arts Council Grant	120		-120	0		0	A scheme has been proposed which will be designed in-house subject to the delivery of other priority projects. Once designed there will need to be consultation with stakeholders and then dialogue with the Arts Council over match funding. This scheme will not now proceed in 2015/16 and has been re-phased into 2016/17.

Appendix A (Cont'd)

	APPROVED SCHEMES	Financing Source	Approved Budget 2015/16 £000	Slippage B/F from 2014/15 £000	Adjustments from 03/03/15 £000	Updated Budget 2015/16 £000	Expenditure to 30/11/15 £000	Variance £000	Comments
	TOURISM & LEISURE COMMITTEE (CONT)								
Z112	Fairhaven Lake & Promenade Gardens - First round	Capital Investment Reserve	20		-20	0		0	This scheme represented the match funding for the development of the Heritage Lottery Development Bid. Given that the first round bid was unsuccessful a report was presented in September 2015 to the Tourism & Leisure Committee outlining how the Fairhaven Masterplan can be delivered in the future. This scheme will not now proceed in 2015/16 and has been re-phased into 2016/17.
Z145	Park View Playing Field - Sand & Water Play Facility	Specific Government Grant (Coastal Communities)	272			272	261	11	The works on this scheme have now been completed to budget. Capital Retention payment outstanding.
Z146	Community Parks Improvement Programme - Frobisher Drive Play Equipment	S106 Developer Contributions	0		34	34	33	1	This scheme has now been completed with a minor underspend.
Z133	Replacement Boats Fairhaven	Capital Investment Reserve	0	55		55	19	36	The original supplier was unable to deliver to the council's specification and the contract was terminated accordingly. Some of the boat fleet has been replaced with reconditioned craft. A report was presented in September 2015 to the Tourism & Leisure Committee allocating the remaining funding to an alternative procurement option. The scheme is expected to be completed in line with the budget during 2015/16.
Z097	Promenade Footways	No external finance - funded by borrowing/general asset disposal receipts	40		-40	0		0	Funding for this scheme has been amalgamated into the Fairhaven Footways Improvements project below.
Z135	Fairhaven Footway Improvements	Capital Investment Reserve / General Asset Sale Receipts	15		40	55		55	The works in relation to this scheme has been designed and tendered. A report was presented in September 2015 to the Tourism and Leisure Committee to seeking approval to the commencement of the scheme. The scheme is expected to be completed in line with the budget during 2015/16.
Z141	Lowther Pavilion Roof	Capital Investment Reserve	8			8		8	This funding represents the resource required to undertake the preparatory works for the substantive scheme programmed for 2016/17. Surveys are underway to inform a design and specification for partial re-roof. Dialogue is also taking place with Trustees over their refurbishment requirements and further development ambitions.
Z142	Fairhaven Toddlers Play Area	Capital Investment Reserve	67			67		67	The scheme went to tender in September 2015 and a report was presented in November 2015 to the Tourism & Leisure Committee seeking approval to the commencement of the works. The scheme is expected to be completed in line with the budget during 2015/16.
Z143	Sand Dunes re-modelling at North Beach Car Park / Summerfields	Capital Investment Reserve	20			20		20	Surveys were completed in October 2015. The design works have also been commissioned. The scheme will require stakeholder engagement and the necessary approvals prior to commencement. A detailed proposal is currently being worked in consultation with Councillors and Residents. The scheme is expected to be completed in line with the budget during 2015/16.
Z144	Freckleton Memorial Park	Capital Investment Reserve	50		-50	0		0	This scheme is phased over two years. In addition to the Council's contribution a further £80k of external funding has been secured. Furthermore the outcome of two more external bid submissions in the total sum of £50k is awaited. The outcome of those bids is anticipated for December 2015. The outcome of those bid submissions will determine the extent of the scheme. The scheme has been re-profiled into 2016/17 as it is now unlikely that it will be delivered in the current year.
	Sub total		1,165	57	-14	581	581	496	

Appendix A (Cont'd)

	APPROVED SCHEMES	Financing Source	Approved Budget 2015/16 £000	Slippage B/F from 2014/15 £000	Adjustments from 03/03/15 £000	Updated Budget 2015/16 £000	Expenditure to 30/11/15 £000	Variance £000	Comments
	OPERATIONAL MANAGEMENT COMMITTEE								
Z038	Replacement Vehicles	Capital Investment Reserve / Borrowing	802	24		826	428	398	The budget for this scheme has been adjusted to reflect the slippage as approved by the Finance and Democracy Committee of 22nd June 2015. All vehicle acquisitions are expected to be completed in line with the budget during 2015/16.
Z049	Car Park Improvements	No external finance - funded by borrowing/general asset disposal receipts	30			30	30	0	Eight new Pay & Display meters have been purchased and installed. The scheme has been completed to budget in 2015/16.
Z116	Fylde Headlands Preliminary Work	Specific Government Grant (Environment Agency)	70	16		86	41	45	The Project Appraisal Report has been submitted for approval by the Environment Agency Large Projects Review Group on 6th August 2015. Further work will be required later in the year to continue to meet Environment Agency requirements for schemes of this scale and nature.
Z131	Repair & Renewal - Flood Defences	Specific Government Grant (Environment Agency)	0	30	-15	15	15	0	The grant scheme has come to an end with 3 claims been approved. Any unused grant will be returned to the Environment Agency.
	Sub total		902	70	-15	957	514	443	
	ENVIRONMENT, HEALTH & HOUSING COMMITTEE								
Z1010	Disabled Facilities Grants Programme	Specific Grant (Better Care Fund) / External Contributions / Grant repayments	366	52	199	617	320	297	The budget for this scheme has been adjusted to reflect the slippage as approved by the Finance and Democracy Committee of 22nd June 2015, increased grant allocation, recycled grant repayments and a further contribution of £40k from New Fylde Housing in 2015/16. The programme is expected to be completed in line with the budget during 2015/16.
Z107	Rapid Deployment CCTV Replacement Projects	Specific Grant (LSP Performance Reward Grant)	0		82	82	40	42	The budget for CCTV camera replacement is planned to be spent on the revised CCTV project as approved by Council. Any remaining monies are to be earmarked and allocated to replacement cameras as and when they are required (subject to a community impact assessment and approval by committee) as also previously agreed by Council.
Z106	Infant Memorial Garden - Phase 2	Capital Investment Reserve / NHS & Other donations	0	15		15	16	-1	This scheme has now been completed with a minor overspend.
Z113	Cemetery and Crematorium - Infrastructure Works	Capital Investment Reserve	0		6	6		6	This part of the scheme is for the initial design phase of the of the substantial burial ground extension works programmed for 2017/18. The design work is currently being undertaken.
Z108	Cemetery / Crematorium Pumping Station	Capital Investment Reserve	0	4		4	4	0	The works on this scheme have been completed. The final invoice is awaited and the total scheme cost is expected to be within the budget.
Z134	New memorial garden - Lytham Park Cemetery	Capital Investment Reserve	41			41	8	33	A new boundary fence has been installed. A report was presented to the November 2015 meeting of the Environment, Health & Housing Committee approving the location, draw down of funding and the procurement route of the various elements of the scheme. The scheme is expected to be completed to budget in 2015/16.
	Sub total		407	71	287	765	388	377	

Appendix A (Cont'd)

	APPROVED SCHEMES	Financing Source	Approved Budget 2015/16 £000	Slippage B/F from 2014/15 £000	Adjustments from 03/03/15 £000	Updated Budget 2015/16 £000	Expenditure to 30/11/15 £000	Variance £000	Comments
	<u>DEVELOPMENT MANAGEMENT COMMITTEE</u>								
Z136	Kirkham Regeneration Scheme - Town Centre Phase 4	Capital Investment Reserve	50			50	50	0	A report was presented to a special Development Management Committee in August 2015 that outlined the scheme and sought approval to the commencement of the works. In addition to this there will be a further £35k of revenue monies allocated to this scheme from the High Street Innovation Fund. Commencement on site started September 2015. Scheme is expected to be completed to budget in 2015/16
Z137	Woodlands Road Regeneration Scheme - Town Centre Phase 3	Capital Investment Reserve / S106 Developer Contributions	85	4		89		89	A report was presented to Development Management Committee in November 2015 approving commencement of the works. Scheme is expected to be completed to budget in 2015/16.
Z138	Public Realm Regeneration - St Annes	S106 Developer Contributions	80			80		80	The public realm scheme at Park Road has now been completed to budget in 2015/16. Awaiting final invoice.
Z138	St Annes Regeneration Schemes	S106 Developer Contributions	274		-274	0		0	This funding is earmarked for the next phase of St Annes Town Centre including St Annes Road South and The Crescent. A draft scheme will be prepared early 2016 for delivery during 2016/17. Consequently this scheme has been re-phased into 2016/17.
Z139	Lytham Regeneration Schemes	S106 Developer Contributions	130		-130	0		0	Section 106 monies have been received and design on the scheme will commence from April 2016 with implementation later in the financial year. Scheme will be re-phased into 2016/17.
Z140	Staining Regeneration Schemes	S106 Developer Contributions	40			40		40	This project is subject to ongoing discussions with Staining Parish Council. A draft scheme is to be prepared based on the outcome of those discussions.
	Sub total		659	4	-404	259	50	209	
	Total Expenditure		3,922	211	263	4,396	1,673	2,723	

UPDATED 5 YEAR CAPITAL PROGRAMME 2015/16 TO 2019/20 - BY SCHEME

	Updated Estimate 2015/16 £000	Estimate 2016/17 £000	Estimate 2017/18 £000	Estimate 2018/19 £000	Estimate 2019/2020 £000
FINANCE & DEMOCRACY COMMITTEE					
Accommodation Project - Phase 3 - East Wing Inc. Lift	547				
Accommodation Project - Phase 4 - Chaseley Link Bridge	482				
Accommodation Project - Phase 5 - One Stop Shop	302				
Accommodation Project - Phase 6 - Council Chamber		179			
Accommodation Project - Phase 7 - Internal Refurb / Services		465			
Accommodation Project - Phase 8 - Car Park & External Works		0			
Compliance with INSPIRE Directive	7				
Sub total	1,338	644	0	0	0
TOURISM & LEISURE COMMITTEE					
Ashton Gardens Depot	0	63			
Snowdon Road Depot	320				
Hope Street Pavillion Refurbishment - Phase 2	153				
St Annes Pool	93				
St Annes Pool - External Works	0	120			
Fairhaven Lake & Promenade Gardens - First Round	0	20			
Park View Playing Field - Sand & Water Play Facility	272				
Community Parks Improvement Programme - Frobisher Drive Play Equipment	34				
Replacement Boats Fairhaven Lake	55				
Promenade Footways	0	40	40	40	40
Fairhaven Footway Improvements	55				
Lowther Pavilion Roof	8	115			
Fairhaven Toddlers Play Area	67				
Sand Dunes re-modelling at North Beach Car Park / Summerfields	20				
Freckleton Memorial Park	0	50			
Sub total	1,077	408	40	40	40
OPERATIONAL MANAGEMENT COMMITTEE					
Replacement Vehicles	826	68	1,487	680	840
Car Park Improvements	30	30	30	30	30
Fylde Headlands Preliminary Work	86				
Fairhaven and Church Scar Coast Protection Scheme	0	3,600	7,300	5,600	
Repair & Renewal - Flood Defences	15				
Sub total	957	3,698	8,817	6,310	870
ENVIRONMENT, HEALTH & HOUSING COMMITTEE					
Disabled Facilities Programme	617	468	468	468	468
Rapid Deployment CCTV Replacement Projects	82				
Infant Memorial Garden - Phase 2	15				
Cemetery and Crematorium - Infrastructure Works	6		294		
Cemetery / Crematorium Pumping Station	4				
New memorial garden - Lytham Park Cemetery	41				
Sub total	765	468	762	468	468
DEVELOPMENT MANAGEMENT COMMITTEE					
Kirkham Regeneration Scheme - Town Centre Phase 4	50				
Woodlands Road Regeneration Scheme - Town Centre Phase 3	89				
Public Realm Regeneration - St Annes	80				
St Annes Regeneration Schemes	0	274			
Lytham Regeneration Schemes	0	130			
Staining Regeneration Schemes	40				
Sub total	259	404	0	0	0
Total Expenditure	4,396	5,622	9,619	6,818	1,378

UPDATED 5 YEAR CAPITAL PROGRAMME 2015/16 TO 2019/20 - FINANCING

	Updated Estimate 2015/16 £000	Estimate 2016/17 £000	Estimate 2017/18 £000	Estimate 2018/19 £000	Estimate 2019/2020 £000
FINANCING:					
Capital Receipts - General Asset Sales	45	45	45	45	45
Capital Receipts - Right to Buy Receipts	132	25	25	25	25
Capital Receipts - (Accommodation Project)	890	644			
Capital Receipts - Vehicle Sales					
Leasing					
Better Care Fund / Disabled Facilities Grant	480	468	468	468	468
Section 106 Monies - Woodlands Road, Ansdell	4				
Section 106 Monies - St Annes	80	274			
Section 106 Monies - Lytham	0	130			
Section 106 Monies - Staining	40				
Section 106 Monies - Parks Improvement - Frobisher	34				
Capital Grant - Repayments	57				
Capital Investment Reserve	1,147	634	393	78	182
Accommodation Project Reserve	441	63			
Other External Finance (see analysis below)	621	3,290	7,300	5,600	
Direct Revenue Finance	73				
Prudential Borrowing	352	49	1,388	602	658
Total Financing	4,396	5,622	9,619	6,818	1,378

Total surplus (-) / shortfall in year	0	0	0	0	0
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Cumulative surplus (-) / shortfall	0	0	0	0	0
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See note below for external funding available to finance the above schemes:

Other External Finance: Analysis

LSP Performance Reward Grant	82				
Environment Agency - Fylde Coastal Preliminaries	86	3,200	7,300	5,600	
Environment Agency - Flood Defence	15				
Other Contributions - Hope Street Pavillion Refurbishment	66				
Arts Council - St Annes Pool	0	90			
NHS - Infant Memorial Garden Donation and fund raising	13				
INSPIRE Grant	7				
New Fylde Housing - DFG Contribution	80				
Coastal Communities Grant	272				
	621	3,290	7,300	5,600	0

INFORMATION ITEM



REPORT OF	MEETING	DATE	ITEM NO
DEVELOPMENT SERVICES	TOURISM AND LEISURE COMMITTEE	7 JANUARY 2016	9

FRECKLETON MEMORIAL GARDENS COMMUNITY PROJECT

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY OF INFORMATION

The Friends of Freckleton Memorial Gardens have been working in partnership with Fylde and LCC officers since April 2013, on a community project to “create a fully inclusive play area and surrounding gardens for the community to enjoy within the current Freckleton Park”.

The project has followed the ten stage process of the community parks improvement programme, as previously used by the Parks Development Team, which has included a comprehensive consultation exercise, the production of an agreed Masterplan and a draft funding strategy. Officers have assisted the Friends group with a number of external funding bids, in addition to their own fund raising and a grant from Freckleton Parish Council. As part of the funding strategy, the Friends group applied to Fylde Council for a grant of £50,000 in early 2015.

At the Council meeting on the 30 March 2015, Council approved a capital contribution of £50,000 to the Friends of Freckleton Memorial Park, in the 2015/16 budget, to be fully funded from the Councils Capital Investment Reserve. This £50,000 contribution was on the condition that the group were successful in gaining other external grants, to enable the delivery of the whole project, and a deadline of March 2017 was agreed. It was also agreed that the Council would act as accountable body for the project.

The group have now been successful in achieving all the funding to enable the whole project to be delivered. Officers from the Parks & Greenspace Team will now be working with the group and the Parish Council to commence the procurement process in the new year and the budget has subsequently been re-phased into 2016/17.

A further report will be presented to the Tourism and Leisure Committee and also the Finance & Democracy Committee to confirm that all the funding grants are secure and to summarise the details of the receipt of tenders and tender evaluations and detailing all expenditure to be incurred to demonstrate full compliance with the financial and contract regulations.

SOURCE OF INFORMATION

- Agreed Masterplan for Freckleton Memorial Gardens
- Council Report 30 March 2015 – Budget 2015/16 Capital Scheme – Contribution to Freckleton Memorial Gardens Community Project
- Draft Funding Strategy

LINK TO INFORMATION

[Freckleton Memorial Gardens plan](#)

[Funding strategy](#)

Report to Council 30th March 2015 - Item 13: Budget 2015/16 capital scheme – contribution to Freckleton Memorial Gardens community project <http://www.fylde.gov.uk/meetings/details/1202>

WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

To provide committee members with a project background, previous financial commitments and an update on the funding strategy, prior to any contract being put out to tender. A future decision report will be brought to the Tourism and Leisure Committee.

FURTHER INFORMATION

Contact: Mark Wilde, Head of Parks & Greenspace mark.wilde@fylde.gov.uk or 01253 658475

Freckleton Memorial Gardens Funding Strategy

Capital Funding Status as of 13/12/15

Source	Amount	Comments
Freckleton Parish Council	£20,000	Has been set aside by FPC (£10 K for last 2 years 2013/2014)
BAE	£10,000	In Bank account of Friends group
Freckleton Friends Group	£9,000	Raised by friends various activities. In bank account of Friends group
Lancashire County Council	£6,000	Grant given to Friends group
Fylde Council	£50,000	Agreed (from 2016/17 Capital Programme)
Lancashire Environmental Fund	£30,000	Awarded
Veolia	£32,475	Awarded
Section 106	£14,875	Received by Fylde Council
Potential from all Sources	£172,350	

Freckleton Memorial Gardens

MUGA



Seesaw



PLAYZONES:
Implementation of MUGA for all weather facilities and to encourage exercise. To include goal ends and basketball hoops.

Zip wire area created in natural play zone amongst trees. Natural play inc. play boulders and tree stump climbers.

Play equipment in Junior and Toddler areas age appropriate but with some cross over between the two.

Existing bow top fencing to be reused & added to in order to extend the equipment play zone.

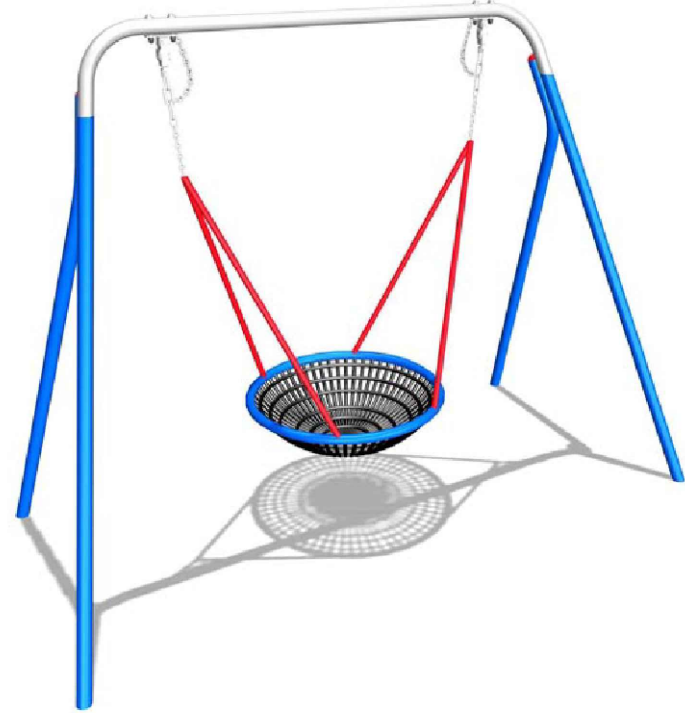
Play Boulders



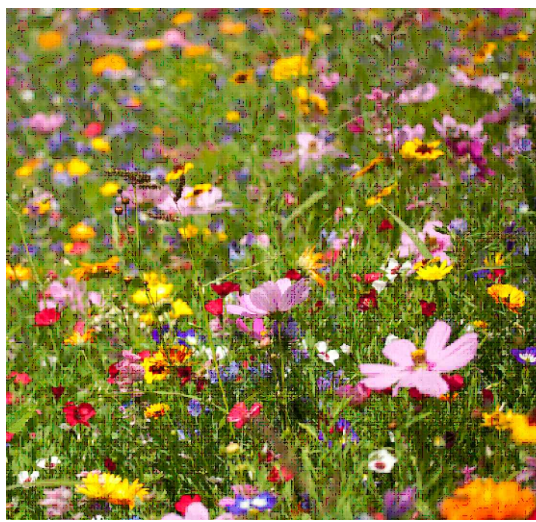
Multi-play unit - Junior



Basket Swing



Wildflower planting areas soften the landscaping & provide areas of bio-diversity for attracting pollinators and butterflies

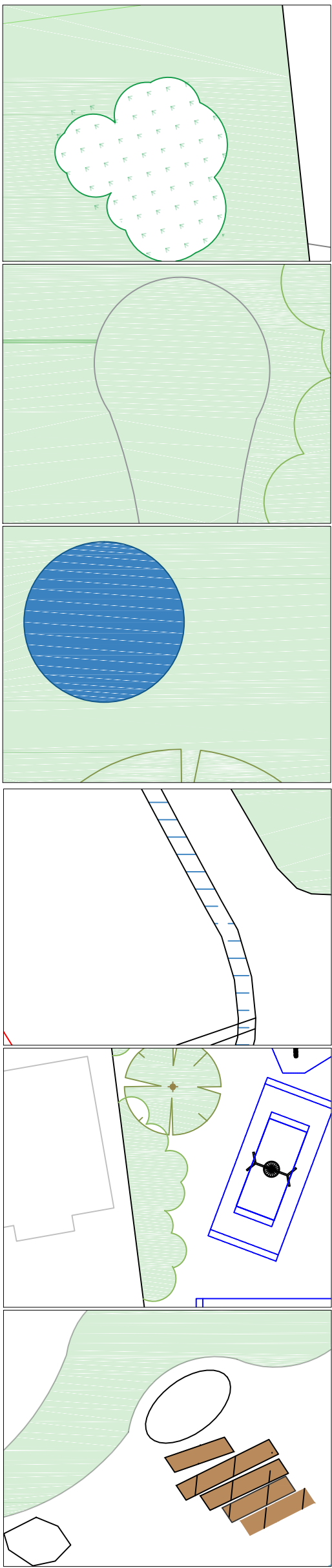


Avenue of native tree planting (there are 4 existing) to be added to to create a rich & inviting pathway through the main walkway from entrances to the park



Bunding creates enclosure within park and buffer planting protects neighbouring properties.

Legend



Wildflower Planting

Bunding

Teen shelter

Railings

Buffer Planting

Revetment Tunnel

Zipwire



Friends of Freckleton Memorial Gardens
in association with :

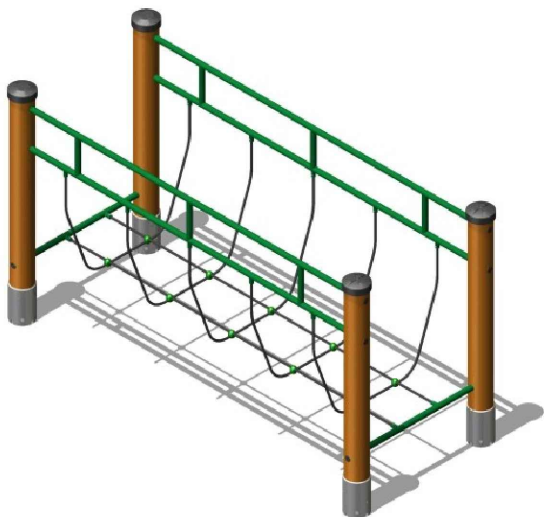


Inclusive roundabout



New improved entrances will welcome end users and provide opportunities to engage the community in upcoming events such as open days etc.

Rope bridge



INFORMATION ITEM



REPORT OF	MEETING	DATE	ITEM NO
DEVELOPMENT DIRECTORATE	TOURISM AND LEISURE COMMITTEE	7 JANUARY 2016	10

MID-YEAR PERFORMANCE 2015/16

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY OF INFORMATION

The report provides details of the key performance outcomes for the first half of the financial year 2015/16. Performance is reported against the targets set for the year and commentary is provided by performance exception.

SOURCE OF INFORMATION

Tourism and Leisure team input data into the InPhase corporate online system from service based performance data.

LINK TO INFORMATION

www.fylde.gov.uk/performance - Full Corporate Performance for Fylde Council

WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE

The performance information is relevant to the committee terms of reference and the responsibility of the committee to monitor performance of the services within its remit.

FURTHER INFORMATION

Contact Alex Scrivens, Performance Improvement Officer.

Mid-Year End Commentary by Performance Exception for the Tourism and Leisure Committee

***** PERFORMANCE ABOVE TARGET *****

Commentary is provided to explain why progress has exceeded target, with details of how this will be maintained.






PM22: Number of 'in bloom' awards achieved by community groups is 32, the target is 25, and last year's comparison figure was 29.

The Parks & Greenspace Team are supporting and advising more and more community group's year on year. As these groups improve the horticultural and environment standards in the local area, the more 'In Bloom' awards the groups receive. The council's role in this initiative ranges from facilitation to equal partnership working depending on the request of individual groups.





PM23: Number of swims at St Anne's pool was 57,504, the target to date is 45,000, and last year's comparison figure was 49,493.

The improvement is due to better programs at St. Anne's Pool and Gym, the swim club now have 3 sessions per week. Aqua Zumba class weekly added to 3 existing aqua classes. The Swim lesson numbers have increased and 2 rookie lifeguard sessions added to the weekly program generating a substantial increase of 80 children per week.

PERFORMANCE KEY ICON STATUS

	Over Performance – the indicator is over performing against target
	On Track – the indicator is performing within tolerance of target.
	Cautionary Under Performance – the indicator is moderately under performing. Whilst the indicator has slipped from target it maybe a minor blip overall or minor action will remedy it.
	Under Performance – the indicator is under performing against target.
N/A	Not Applicable – no comparable data available. This could be due to the methodology being change or being a new measure created.
	Missing Data – the indicator is missing data, this could be due to lag in data in the way the information is collated, or because its currently unavailable.

PERFORMANCE SCORECARD APRIL 2015 TO SEPTEMBER 2015

Tourism and Leisure						
Local Key Performance Indicators	Frequency	Good Performance Is	APR'14-SEP'14	APR'15-SEP'15	Target To Date	Status
PM20: Number of Major parks achieving a 'Green Flag' award	g) Municipal Year	Bigger is Better	5	6	5	
PM21: Number of community groups supported (including 'in bloom' & 'friends of')	g) Municipal Year	Bigger is Better	30	29	29	
PM22: Number of 'in bloom' awards achieved by groups working with LA	g) Municipal Year	Bigger is Better	29	32	25	
PM23: Number of swims at St Anne's pool	Monthly	Bigger is Better	49493	57504	45000	
PM94: Number of recorded safety inspections carried out on each unit of children's play equipment	Quarterly	Bigger is Better	38	25	25	