



# Agenda

## Tourism and Leisure Committee

Date:	Thursday, 5 November 2020 at 6:30 pm
Venue:	Remote Meeting via Zoom
Committee members:	<p>Councillor Cheryl Little (Chairman) Councillor Michael Sayward (Vice-Chairman)</p> <p>Councillors Peter Anthony, Tim Armit, Brenda Blackshaw, Sue Fazackerley MBE, Shirley Green, Gavin Harrison, Matthew Lee, Kiran Mulholland, Vince Settle, Elaine Silverwood.</p>

**Please Note:** This meeting is being held remotely via Zoom. To access the meeting please click on the link below.  
Join Zoom Meeting <https://us02web.zoom.us/j/89824237004?pwd=WTRBaWlmVU0yREg4bHhGOWd5WGtEQT09>

Meeting ID: 898 2423 7004

Passcode: 374618

### Public Platform

To hear representations from members of the public in accordance with Article 15 of the Constitution.

To register to speak under Public Platform: see [Public Speaking at Council Meetings](#).

	PROCEDURAL ITEMS:	PAGE
1	<b>Declarations of Interest:</b> Declarations of interest, and the responsibility for declaring the same, are matters for elected members. Members are able to obtain advice, in writing, in advance of meetings. This should only be sought via the Council's Monitoring Officer. However, it should be noted that no advice on interests sought less than one working day prior to any meeting will be provided.	1
2	<b>Confirmation of Minutes:</b> To confirm the minutes, as previously circulated, of the meeting held on <a href="#">23 September 2020</a> as a correct record.	1
3	<b>Substitute Members:</b> Details of any substitute members notified in accordance with council procedure rule 23(c).	1
	DECISION ITEMS:	
4	Beach Safety Sign Improvements	To Follow
5	Arts Service Review Working Group	To Follow
	INFORMATION ITEMS:	

6	Fairhaven Heritage Lottery Project Update	5 – 6
7	Annual Tourism Statistics	7 – 9
8	General Fund Revenue Budget Monitoring Report 2020/21 - Position as at 30 <sup>th</sup> September 2020	10 – 17
9	Capital Programme Monitoring Report 2020/21 – Position as at 30 <sup>th</sup> September 2020	18 – 28

Contact: Lyndsey Lacey-Simone - Telephone: (01253) 658504 – Email: [democracy@fylde.gov.uk](mailto:democracy@fylde.gov.uk)

The code of conduct for members can be found in the council's constitution at  
<http://fylde.cmis.uk.com/fylde/DocumentsandInformation/PublicDocumentsandInformation.aspx>

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## DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
DEVELOPMENT SERVICES DIRECTORATE	TOURISM AND LEISURE COMMITTEE	5 NOVEMBER 2020	4
<b>BEACH SAFETY SIGN IMPROVEMENTS</b>			

### PUBLIC ITEM

This item is for consideration in the public part of the meeting.

Please note that the BEACH SAFETY SIGN IMPROVEMENTS report is TO FOLLOW

## DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
DEVELOPMENT SERVICES DIRECTORATE	TOURISM AND LEISURE COMMITTEE	5 NOVEMBER 2020	5
<b>ARTS SERVICE REVIEW WORKING GROUP</b>			

### PUBLIC ITEM

This item is for consideration in the public part of the meeting.

Please note that the ARTS SERVICE REVIEW WORKING GROUP report is TO FOLLOW

# INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
DEVELOPMENT SERVICES DIRECTORATE	TOURISM AND LEISURE COMMITTEE	5 NOVEMBER 2020	6
<b>FAIRHAVEN HERITAGE LOTTERY PROJECT UPDATE</b>			

## PUBLIC ITEM

This item is for consideration in the public part of the meeting.

### SUMMARY OF INFORMATION

#### Building Works Contract

The construction works have now commenced in earnest with demolitions and strip out undertaken in all three buildings. The site compound has been established and the pathway in front of the building set is now shut off to the public and will remain closed for the duration of the works. The contractual completion date for the works is 7<sup>th</sup> May 2021.

#### Landscape Works Contract

The completion of the circular pathway and restoration of the Japanese Gardens contract has now commenced. The pathway route has been excavated and 50% of the concrete kerbs and MOT stone base has been completed. Clearance works in the Japanese Gardens will commence week commencing 26<sup>th</sup> October 2020. The physical works are due to be complete before the Christmas break with planting to be undertaken direct by Fylde Council staff within the parks department and will commence in January 2021.

#### Adventure Golf

The Adventure Golf course was completed and opened on 23<sup>rd</sup> September 2020 and has proved to be extremely popular. External pathway works providing fully accessible routes from the inner promenade are being undertaken and will be complete for Friday 30<sup>th</sup> October 2020.

#### Interpretation

Exhibition designs are being finalised ahead of the Shop Fitting and Graphic Production tender package, which will be issued in early November 2020. The interpretation works will be undertaken following handover of the Pagoda building on 26<sup>th</sup> February 2021. The exhibition fit out within the Pagoda building and externally within the park will be complete by the end of March 2021, with a final drone shoot to be undertaken following the completion of the construction works in early May 2021.

#### Activity and Events Programme

The second year of the NLHF Activity and Events Programme continues to be impacted by the current COVID lockdown restrictions with most of the activity and events having been postponed/cancelled. Some activities have been allowed to be delivered such as the continuation of the School Watersports sessions led by Outdoor Education North West. Other activities have taken place virtually, such as the Fairhaven heritage podcast stories curated by Sophia Hatfield.

Some limited volunteer activity has continued, such as the enhancement of the Fairhaven Community Nursery.

**SOURCE OF INFORMATION**

Charlie Richards, Fairhaven Project Officer

**WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?**

A request was made at the Tourism & Leisure Committee held on the 7<sup>th</sup> September 2017 for a regular information item to be presented to the Committee.

**FURTHER INFORMATION**

Contact – Charlie Richards, Fairhaven Project Officer, 01253 658472, [charlie.richards@fylde.gov.uk](mailto:charlie.richards@fylde.gov.uk)

Contact – Mark Wilde, Head of Tourism, Leisure and Cultural Services, 01253 658475, [mark.wilde@fylde.gov.uk](mailto:mark.wilde@fylde.gov.uk)

## INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
DEVELOPMENT SERVICES DIRECTORATE	TOURISM AND LEISURE COMMITTEE	5 NOVEMBER 2020	7
<b>ANNUAL TOURISM STATISTICS</b>			

### PUBLIC ITEM

This item is for consideration in the public part of the meeting.

#### SUMMARY OF INFORMATION

Through an annual subvention agreement with the county's official Destination Management Organisation (DMO), Marketing Lancashire Ltd, Fylde Council is provided with an annual report detailing a range of tourism statistics. These statistics, which are compiled on behalf of Marketing Lancashire Ltd by Global Tourism Solutions (UK) Ltd, use the STEAM economic impact modelling process that are considered as the official tourism statistics. The latest figures are now available covering January to December 2019, stating tourism revenue was £272 million from 3.3 million tourism visits and supported over 3,314 full time equivalent jobs within Fylde.

Please note most other local authorities in Lancashire have decided not to continue with STEAM data so comparisons to most other local authorities are no longer available.

#### SOURCE OF INFORMATION

Global Tourism Solutions (UK Ltd) Ltd

#### INFORMATION ATTACHED

Fylde's Visitor Economy 2019

#### WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

To provide the Tourism and Leisure Committee with an update on the latest official tourism statistics for Fylde.

#### FURTHER INFORMATION

Contact Tim Dixon, Fylde Borough Council Tel 658436

# FYLDE'S VISITOR ECONOMY 2019

A total of **3.333 million**  
**Tourism Visits**, equating to  
approximately 5% of all tourism  
visits to Lancashire

**512,800 visits** were made by visitors **staying in Fylde** as part of a  
holiday or short break, generating **1.94 million nights** in  
accommodation across the district

**2.82 million tourism visits** made by  
**Day Visitors** to the district



**Total bedstock  
in Fylde is  
11,550 beds**  
Comprising  
8,639 non-  
serviced and  
2,911 serviced  
beds



A total of **£271.90 million** was  
generated within the local economy  
through visitor and tourism business  
expenditure

**Day Visits** generated **£104.20 million** for  
the local economy of Fylde in 2019

In total, **staying visitors**  
generate a **total economic  
impact of £167.70 million** for  
the businesses and communities of  
Fylde



Visitors to Fylde supported 3,314 **full  
time equivalent jobs**



**4.75 million Visitor  
Days and Nights**  
generated by visitors in 2019



**Economic Impact increased by  
3.2% between 2018 and 2019**

**Visitor Numbers increased by  
1.9% between 2018 and 2019**



# FYLDE'S VISITOR ECONOMY 2019

	2018	2019	YOY Variance
Total Visitor Numbers (000s)	3,271	3,333	+1.9%
Day Visitors (000's)	2,754	2,820	+2.4%
Staying Visitors (000's)	517	512.8	-0.8%
Total Visitors Days (000's)	4,684	4,759	+1.6%
Visitor Days – staying visitors (000's)	1,930	1,939	+0.5%
Total Economic Impact (£000's)	264,178	271,900	+3.2%
Economic Impact day visitors (£000's)	99,151	104,200	+5.1%
Economic Impact staying visitors (£000's)	164,329	167,700	+2.1%
FTE Jobs supported	3,344	3,314	-0.9%
Accommodation Stock	11,594	11,550	-0.4%
Serviced Accommodation Stock	3,056	2,911	-4.7%
Non-serviced accommodation stock	8,538	8,639	+1.2%

# INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
MANAGEMENT TEAM	TOURISM AND LEISURE COMMITTEE	5 NOVEMBER 2020	8
<b>GENERAL FUND REVENUE BUDGET MONITORING REPORT 2020/21 - POSITION AS AT 30<sup>th</sup> SEPTEMBER 2020</b>			

## PUBLIC ITEM

This item is for consideration in the public part of the meeting.

## SUMMARY OF INFORMATION

The purpose of this report is to provide an update on the General Fund Revenue Budget of the Council as at 30<sup>th</sup> September 2020 and specifically for those areas under the remit of the Committee.

## SOURCE OF INFORMATION

Chief Financial Officer – the report is based upon information extracted from the financial ledger system of the Council for the period to 30<sup>th</sup> September 2020.

## LINK TO INFORMATION

General Fund Revenue Budget monitoring Report to 30<sup>th</sup> September 2020:

<http://www.fylde.gov.uk/council/finance/budget-monitoring/>

## WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

This information is provided to enable the committee to consider and scrutinise periodic revenue budget monitoring reports for those areas under the remit of the Committee.

## FURTHER INFORMATION

Contact: Paul O'Donoghue, Chief Financial Officer.

Tel 01253 658566

e-mail: [paul.o'donoghue@fylde.gov.uk](mailto:paul.o'donoghue@fylde.gov.uk)

## **GENERAL FUND REVENUE BUDGET MONITORING REPORT 2020/21**

### **POSITION AS AT 30<sup>TH</sup> SEPTEMBER 2020**

#### **Summary**

The purpose of this report is to provide an update on the General Fund Revenue Budget of the Council as at 30<sup>th</sup> September 2020. The report includes a narrative description of the most significant variances from the profiled latest budget and details any actions required to address these. Appendix A to this report shows the value of the most significant variances for all of the Council services by Committee and provides a brief explanation for each variance.

#### **1. Background**

- 1.1 The Council operates a system of Revenue Budget Monitoring which revolves around the production of detailed monthly monitoring reports for budget holders. Significant variances from the expected budget position at the point of monitoring, both for expenditure and income, are summarised in monitoring reports which are periodically reported to each Programme Committee for information purposes. This report therefore details the findings and issues emerging from budget monitoring carried out to 30<sup>th</sup> September 2020.
- 1.2 It should be noted that work continues on improving budget profiling across the Council in order that budget profiles more accurately reflect the spending pattern of individual budgets across the financial year. This serves to enhance budget monitoring and focus attention on true variances rather than budget profiling issues. This is a continuous process with budget holders so that the improved profiling continues to refine the budget monitoring system.
- 1.3 Council approved the 2020/21 budget at its meeting on 4<sup>th</sup> March 2020. Subsequently on 28<sup>th</sup> July 2020 the Finance and Democracy Committee approved the financial outturn position for 2019/20. The impact of those approvals, including savings and growth items approved at the Council budget meeting, along with slippage from 2019/20 as approved by the Finance and Democracy Committee, are now reflected in the financial ledger. Therefore, this report monitors expenditure and income against the updated approved budgets for 2020/21.

#### **2. Budget Rightsizing Exercise**

- 2.1 For a number of years the Council has carried out an annual budget rightsizing exercise to analyse underspends which have occurred over the last 3 financial years and to adjust current and future year budgets to better reflect the level of resource requirement in the context of current financial constraints. This process has been repeated during the second quarter of 2020/21 and the resulting changes to budgets will be reflected in later updates to the Councils Financial Forecast.

#### **3. Covid-19 Impact**

- 3.1 In the weeks following the setting of the budget for 2020/21, and the revised budget for 2019/20, the impact of the covid outbreak became increasingly apparent. The national 'lock-down' that was implemented in late March was unprecedented and had a substantial impact on both the national and the local economy. However, due to the timing of the commencement of the lock-down (24th March 2020) the effects of that situation for the 2019/20 financial year were limited.
- 3.2 The impact of the covid restriction measures on a number of service areas, and consequently on the Council's financial position for 2020/21, has been much more noticeable, although a range of national funding measures have also been introduced that assist in off-setting some of those negative financial effects.
- 3.3 Under the funding package for councils in respect of reduced sales, fees and charges income announced in July, the government will reimburse a proportion of lost income. Where losses are more than 5% of the

budgeted income from sales, fees and charges, the government will cover them for 75p in every pound lost for the remainder i.e. the council will stand the first 5% of the loss and will be reimbursed for 75% of the remaining 95% of the shortfall. An initial assessment of the losses for the first four months of 2020/21 has recently been submitted with an anticipated receipt of grant in the sum of £0.426m. Further assessment of losses will be submitted later in 2020/21 and the position will be monitored carefully and reflected in future updates to the Financial Forecast.

- 3.4 The financial impact of the restriction measures for the current year, in terms of reduced levels of income and the cost of providing financial assistance to specific local businesses, continues to be carefully monitored. The pandemic has led to significant volatility in both income and expenditure levels across a number of service areas, and number of budget variations resulting from the impact of the covid restriction measures are included within this revenue budget monitoring report, with details of the most significant variations being included within Appendix A.
- 3.5 In addition to the reimbursement for lost income, the government has announced funding allocations of both a general and specific nature to help local authorities manage the spending pressures caused by the covid restrictions. The specific and general grants notified to date are:

<b>Covid Grant Allocation</b>	<b>£000</b>
Specific funding for the employment costs of covid marshals	36
Specific funding to support vulnerable people (food and essential supplies)	74
Specific funding for the prevention of outbreaks of infectious diseases	109
Specific funding for Council Tax Hardship Relief – awards of £150 per claimant - plus other discretionary relief awards	586
General / non-specific funding for Covid related pressures	963
<b>Total</b>	<b>1,768</b>

These will also be reflected in future updates to the Financial Forecast.

- 3.6 All Local Authorities are required to complete monthly government returns estimating the overall financial impact of the covid situation on their finances. Alongside all of the adverse financial impacts noted within the analysis at Appendix A, the single most significant anticipated consequence that is included within the Fylde Council return is the reduction in the collection of Council Tax and Business Rates for the year. Collection rates for 2020/21 are lower for the year to date than at this point in previous years and are being carefully monitored. It is possible that collection rates may improve through the remainder of the year. Similarly it is not clear at this stage how much of the council tax and business rate debt will prove to be uncollectable and will ultimately be written off at a cost to the council and the other major preceptors.

#### **4. Conclusions**

This year has seen particular volatility in expenditure and income levels as the impact of the covid restriction measures on the financial position of the Council for 2020/21, and possibly beyond, together with the potential for future general reductions in central government funding from 2021/22 onwards, requires that the Council continue the approach to continually seek opportunities to achieve savings and efficiencies to enable a balanced budget position and financial stability.

Regular budget monitoring reports are an integral part of the Council's financial monitoring framework and these reports will be available on the Councils website.

External pressures outside the Council's control are impacting on all local authorities. Instructions remain in place that officers should not commit to any unnecessary expenditure and should seek to maximise efficiencies wherever possible.

Finance staff work continuously with budget holders across the Council and are heavily reliant upon budget-holders to be able to understand and quantify the potential impact of in-year hotspot variances within their areas of responsibility.

We are at the mid-point of the 2020/21 financial year and much uncertainty exists with respect to the remainder of the year. Therefore, it is not possible to draw any firm conclusions on the in-year financial position. The financial risks facing the Council, as set out in the MTFS to Council in March 2020 remain alongside the significant addition risks presented by the pandemic. Instructions issued by Management Team that budget holders remain prudent are still in place, and the overall financial position of the council will be captured in the next update of the financial forecast in the Medium Term Financial Strategy which will be presented to members in the forthcoming committee cycle.

**REVENUE MONITORING 2020/21 - Period 6 to September 30th 2020 (Variances in excess of £5K)**

Appendix A

Key

BLUE	Variance currently showing but expected to be on target at year end
GREEN	Favourable variance against latest budget
AMBER	Adverse variance against latest budget
RED	Projected adverse outturn variance

Service Area	Detailed Description	Full Year Budget	Budget as at Period 6	Actual as at Period 6	Commitments at Period 6	Actual & Commitments as at Period 6	Variance as at Period 6	FAV / ADV	Alert	Budget Holder Comments
		£	£	£	£	£	£			
FINANCE & DEMOCRACY COMMITTEE / CORPORATE CROSS CUTTING BUDGETS										
All Council services	Employee costs including basic pay, pension, NI, and overtime, plus agency costs	9,024,704	4,669,520	4,588,679	24,059	4,612,738	-56,782	FAVOURABLE	GREEN	The budget forecast which was approved by Council in March 2020 assumes Employee Cost Savings (including vacancy savings arising from delays in the recruitment to vacant posts) of £300,000 per annum from 2020/21 onwards. The actual level of savings achieved in relation to direct employee costs for the current year to date shows a level of savings in excess of this. This budget will be kept under review during the remainder of the financial year and may be adjusted as part of the budget right-sizing exercise.
Human Resources	Training Expenses - qualifications	15,000	7,500	0	0	0	-7,500	FAVOURABLE	GREEN	The delivery of this training has been delayed due to covid restrictions. Some slippage of the budget into 2021/22 may be required if delivery of the training is delayed beyond year end as the training is still necessary.
Legal Services Team	Legal Fees and Court Costs	10,000	5,002	13,695	130	13,825	8,823	ADVERSE	RED	Legal costs relating to a business rates case were awarded against the council leading to his adverse variance. This will be addressed as part of the budget right-sizing exercise.
Mayoralty	Mayoral Chauffeur/Assistant	19,485	9,747	102	0	102	-9,645	FAVOURABLE	GREEN	There have been no Mayoral engagements during the year due to covid restrictions and consequently little expenditure has been incurred to date. The budgets will be adjusted as necessary as part of the budget right-sizing exercise.
Council Tax Collection Costs	Council Tax Costs Recovered	-200,000	-100,040	5,594	0	5,594	105,634	ADVERSE	RED	Magistrates Courts have not been sitting due to the covid situation. It is possible that no income in relation to the recovery of court costs will be received for 2020/21. It is expected that the loss of income will be partly offset by specific government covid grant for this purpose and the budgets will be adjusted as necessary as part of the budget right-sizing exercise.
TOURISM AND LEISURE COMMITTEE										
Fairhaven Lake and Gardens	Games Site Fees	-70,000	-35,014	0	0	0	35,014	ADVERSE	RED	The games sites and boat hire at Fairhaven Lake have not been operating due to the covid restrictions and therefore no income has been generated. It is expected that the loss of income will be partly offset by specific government covid grant for this purpose and the budgets will be adjusted as necessary as part of the budget right-sizing exercise.
Management of the Arts	Festival Support/Club Days	10,800	5,400	0	0	0	-5,400	FAVOURABLE	GREEN	The planned festivals, club days and other tourism related events have been cancelled due to covid restrictions and therefore no expenditure has been incurred, nor income generated, in respect of these events. There is a net favourable variance of £23k across all such events. The budgets will be adjusted as necessary as part of the budget right-sizing exercise.
Fylde Tourism	1940`s Lytham Wartime Festival	35,000	17,504	1,250	0	1,250	-16,254	FAVOURABLE		
Fylde Tourism	Kite Festival	30,000	30,000	0	0	0	-30,000	FAVOURABLE	RED	
Fylde Tourism	Income - 1940`s Lytham Wartime Festival	-18,000	-9,004	0	0	0	9,004	ADVERSE		
Fylde Tourism	Income - Kite Festival	-20,000	-20,000	0	0	0	20,000	ADVERSE	RED	Rent reductions in respect of a range of Council-owned sites and concessions, resulting from the lack of trading activity due to the covid restrictions, have been approved by the Tourism and Leisure Committee at the meeting of September 2020. Additionally income from the Council share of ticket receipts in respect of the Lytham Festival have also been lost for 2020/21. It is anticipated that rental income shortfalls may increase further during the remainder of the financial year. It is expected that the loss of income will be partly offset by specific government covid grant for this purpose and the budgets will be adjusted as necessary as part of the budget right-sizing exercise.
Miscellaneous Properties	Café Rents	-22,000	-11,006	0	0	0	11,006	ADVERSE		
	Other Rent and Receipts	-202,420	-101,250	-4,283	0	-4,283	96,967	ADVERSE		
Pleasure Island/Salters Wharf	Rent of Stands/Site	-69,263	-34,645	0	0	0	34,645	ADVERSE		
Carr Bridge Wood Caravan Site	Rent of Stands/Site	-28,250	-14,132	0	0	0	14,132	ADVERSE		
5 Moor Street, Kirkham	Rent of Rooms	-11,200	-5,602	0	0	0	5,602	ADVERSE		
St. Annes-Parks (Strategic)	Protective Clothing Purchase/Replacement	1,845	924	5,553	2,512	8,064	7,140	ADVERSE	RED	It has been necessary to purchase additional personal protective equipment (PPE) in order to adhere to covid regulations. The budgets will be adjusted as necessary as part of the budget right-sizing exercise.
Coast and Countryside	Consultants Fees	0	0	6,388	1,789	8,178	8,178	ADVERSE	RED	Consultant fees have been incurred in relation to the possible re-commencement of sand-winning activities. A report will be presented to a future meeting of the Operational Management Committee to provide full details in this regard.

**REVENUE MONITORING 2020/21 - Period 6 to September 30th 2020 (Variances in excess of £5K)**

Appendix A

Key

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Service Area	Detailed Description	Full Year Budget	Budget as at Period 6	Actual as at Period 6	Commitments at Period 6	Actual & Commitments as at Period 6	Variance as at Period 6	FAV / ADV	Alert	Budget Holder Comments
		£	£	£	£	£	£			
<b>OPERATIONAL MANAGEMENT COMMITTEE</b>										
Fylde Waste Schemes	Protective Clothing Purchase/Replacement	12,000	6,000	9,825	2,645	12,470	6,470	ADVERSE	RED	It has been necessary to purchase additional PPE in order to adhere to covid regulations. The budgets will be adjusted as necessary as part of the budget right-sizing exercise.
	Bulky Waste Collection	35,000	17,508	-459	0	-459	-17,967	FAVOURABLE	GREEN	These services have been suspended due to covid restrictions and the partnership arrangement with the external provider has terminated as a consequence. Therefore no income has been generated nor costs incurred to date. A revised form of these services is currently being considered and the budgets will be adjusted as necessary as part of the budget right-sizing exercise.
	Household Refuse Special Collection	-40,000	-20,006	142	0	142	20,148	ADVERSE	RED	
	Green Waste Subscription Charge	-545,000	-545,000	-572,610	0	-572,610	-27,610	FAVOURABLE	GREEN	There has been an increase in the level of subscriptions for the green waste collection service, believed to be as a result of additional home gardening activity during the period of covid restrictions. The budgets will be adjusted as necessary as part of the budget right-sizing exercise.
Trade Waste Service	LCC-Landfill Levy/Tipping Charges	158,000	79,032	32,440	0	32,440	-46,592	FAVOURABLE	GREEN	The suspension of trade waste collection services during the period of covid restrictions has resulted in a reduced requirement for waste disposal/tipping, but also reduced income receipts. It is expected that the loss of income will be partly offset by specific government covid grant for this purpose and the budgets will be adjusted as necessary as part of the budget right-sizing exercise.
	Bulk Bin Collection Charges	-161,000	-161,000	-134,414	0	-134,414	26,586	ADVERSE	RED	
	Bulk Bin Disposal Charges	-165,000	-165,000	-131,124	0	-131,124	33,876	ADVERSE	RED	
Recycling Project	Purchase of Hessian Sacks	18,500	9,252	0	0	0	-9,252	FAVOURABLE	GREEN	This project has been delayed due to covid restrictions and therefore there has been no income nor expenditure to date. The budgets will be adjusted as necessary as part of the budget right-sizing exercise.
	LCC - Recycling Grant	-20,600	-10,304	0	0	0	10,304	ADVERSE	RED	
Fleet & Plant	FMS Materials	165,670	82,941	48,041	4,675	52,716	-30,225	FAVOURABLE	GREEN	There are a number of favourable variances in respect of vehicle costs. Some are due to the fact that a number of vehicles have been acquired in the past 24 months, replacing older and more expensive to maintain vehicles. Additionally fuel costs for the first part of the year have been lower than anticipated as a result of reduced the demand for, and the cost of fuel, due to covid restrictions. Hired transport has not been used as much as in previous years as a result of Fylde Council being exempted from testing HGV vehicles following recognition of the Council as a good operator for this financial year. These budgets will be kept under review during the remainder of the financial year and adjusted as necessary as part of the budget right-sizing exercise.
	Repairs by Commercial Garages	43,400	21,806	10,892	3,124	14,015	-7,791	FAVOURABLE		
	Fuel	330,595	165,403	121,948	917	122,866	-42,537	FAVOURABLE		
	Hire of Transport	63,357	31,688	13,736	5,569	19,305	-12,383	FAVOURABLE		
The Island Car Park	Car Parking Fees - St Annes Pool	15,000	7,500	0	18,800	18,800	11,300	ADVERSE	RED	As the swimming pool has been closed due to covid restrictions no fee refunds have been required. The budgets will be adjusted as necessary as part of the budget right-sizing exercise.
Car Parking Fees	Car Parking Fees	-679,278	-339,773	-302,527	0	-302,527	37,246	ADVERSE	RED	Car park income is reduced as a result of the covid restrictions on travel. Due to the good weather later in the year and as restrictions were eased, the earlier losses have been recouped to an extent. It is expected that the loss of income will be partly offset by specific government covid grant for this purpose and the budgets will be adjusted as necessary as part of the budget right-sizing exercise.
Land Charges	Land Charges - CON29 Fees	-52,000	-26,008	-15,073	0	-15,073	10,935	ADVERSE	RED	Land Charges fee income is reduced as a result of the covid restrictions which have delayed many planned property transactions. It is expected that the loss of income will be partly offset by specific government covid grant for this purpose and the budgets will be adjusted as necessary as part of the budget right-sizing exercise.
Other Miscellaneous Repairs	Other Miscellaneous Repairs	201,230	100,664	42,915	32,513	75,428	-25,236	FAVOURABLE	BLUE	Some planned maintenance works have been delayed due to covid restrictions. The service is now focussing on bringing the planned works schedule back on course.
Computer Services	Purchase of Computer Equipment / IT Infrastructure maintenance / other IT expenditure	345,170	172,652	67,896	44,884	112,781	-59,872	FAVOURABLE	GREEN	An underspend is currently recorded against the profiled budget, however with an essential infrastructure improvement project identified in response to the challenges of additional required capacity for remote working and to future proof our virtual desktop estate due to commence imminently alongside our commitment to business continuity, data centre upgrade and networking provision at the delayed Snowdon Road Parks Building work then we expect variances to normalise in the next period.

**REVENUE MONITORING 2020/21 - Period 6 to September 30th 2020 (Variances in excess of £5K)**

Appendix A

Key

BLUE	Variance currently showing but expected to be on target at year end
GREEN	Favourable variance against latest budget
AMBER	Adverse variance against latest budget
RED	Projected adverse outturn variance

Service Area	Detailed Description	Full Year Budget	Budget as at Period 6	Actual as at Period 6	Commitments at Period 6	Actual & Commitments as at Period 6	Variance as at Period 6	FAV / ADV	Alert	Budget Holder Comments
		£	£	£	£	£	£			
<b>ENVIRONMENT, HEALTH &amp; HOUSING COMMITTEE</b>										
Homelessness	Void Loss/Recharge Costs	14,290	7,150	-6,000	0	-6,000	-13,150	FAVOURABLE	GREEN	This budget relates to void loss from the temporary units managed by Progress Housing Association. Due to current levels of demand for temporary accommodation, voids have been kept to a minimum and as soon as properties are returned by Progress Housing and ready to let they have been re-occupied, resulting in this favourable variance. The budgets will be adjusted as necessary as part of the budget right-sizing exercise.
Cemetery and Crematorium	Miscellaneous Materials	1,375	690	7,668	121	7,789	7,099	ADVERSE	RED	It has been necessary to purchase additional personal protective equipment (PPE) in order to adhere to covid regulations. The budgets will be adjusted as necessary as part of the budget right-sizing exercise.
	Interments	-200,000	-100,038	-72,455	0	-72,455	27,583	ADVERSE	RED	There has been a reduced demand for services from residents outside of the borough, thought to be due to the restrictions on the number of mourners at ceremonies. Additionally the demand for memorials has been reduced, again partly as a result on the covid restrictions which have reduced the availability of memorials, at least temporarily. It is expected that the loss of income will be partly offset by specific government covid grant for this purpose and the budgets will be adjusted as necessary as part of the budget right-sizing exercise.
	Cremations	-1,140,000	-570,222	-525,224	0	-525,224	44,998	ADVERSE		
	Memorial Income	-40,000	-20,008	-11,509	0	-11,509	8,499	ADVERSE		
Community Grants	Community Projects Fund	20,000	10,004	3,644	0	3,644	-6,360	FAVOURABLE	GREEN	There has been a reduced level of applications to the fund due to other priorities from would-be applicants due to the covid situation. The availability of the fund continues to be promoted and applications may increase in the latter part of the year.
Taxi Licensing	Private Hire Vehicle Licences	-35,296	-17,654	-11,429	0	-11,429	6,226	ADVERSE	RED	Due to covid restrictions many vehicle proprietors took the decision not to renew licences and some vehicles were taken off the road, reducing the amount of income received for the year. Re-licensing of those vehicles is now slowly taking place. It is expected that the loss of income will be partly offset by specific government covid grant for this purpose and the budgets will be adjusted as necessary as part of the budget right-sizing exercise.



**REVENUE MONITORING 2020/21 - Period 6 to September 30th 2020 (Variances in excess of £5K)**

Appendix A

Key

BLUE	Variance currently showing but expected to be on target at year end
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Service Area	Detailed Description	Full Year Budget	Budget as at Period 6	Actual as at Period 6	Commitments at Period 6	Actual & Commitments as at Period 6	Variance as at Period 6	FAV / ADV	Alert	Budget Holder Comments
		£	£	£	£	£	£			
<b>PLANNING COMMITTEE</b>										
Development Management	Consultants Fees	25,000	12,504	-3,000	2,250	-750	-13,254	FAVOURABLE	BLUE	The number of major planning applications received during the year to date is lower than normally expected, presumably as a result of developers not taking projects forward due to the economic uncertainties caused by the covid pandemic. Enquiries about major development sites are now beginning to increase and the budget will continue to be closely monitored. It is expected that the loss of income will be partly offset by specific government covid grant for this purpose.
	Planning Application Fees	-675,000	-337,638	-193,088	0	-193,088	144,550	ADVERSE	RED	The number of major planning applications received during the year to date is lower than normally expected, presumably as a result of developers not taking projects forward due to the economic uncertainties caused by the covid pandemic. Initial indications of economic recovery suggest that the development industry appears to be returning strongly and that some of the reduction in income may be recovered in the second half of the year. The budget will continue to be closely monitored. It is expected that the loss of income will be partly offset by specific government covid grant for this purpose.
	Pre-Planning Advice Fees	0	0	-6,208	0	-6,208	-6,208	FAVOURABLE	GREEN	Charges for pre-application advice have only recently expanded and so it has not been possible to establish the level of fee income that should be expected. Budgets will be amended to reflect expected income as part of the budget right-sizing exercise.
Planning Appeals	Planning Appeal Hearing Costs	75,390	37,695	0	0	0	-37,695	FAVOURABLE	GREEN	The covid pandemic has resulted in all planning appeals being placed on hold. Consequently no expenditure has been incurred in relation to appeals to date. The budget will continue to be monitored over the remainder of the year, but the reduction in major applications during the first part of the year may present an opportunity to deliver a favourable variance at year end.
Planning Enforcement	Enforcement Costs	30,000	15,004	0	0	0	-15,004	FAVOURABLE	GREEN	Court action regarding a specific case has been suspended due to the covid pandemic. As the courts reopen for business this funding will be required in due course, although expenditure may be delayed as the courts recover from their backlog of cases. The budget will continue to be monitored over the remainder of the year.
Planning Policy	Local Development Framework Costs	15,000	7,504	0	0	0	-7,504	FAVOURABLE	BLUE	The review of the local plan has been delayed due to not being able to carry out public consultation exercises during the period of covid restrictions. The local plan submission is to be considered by the Planning Committee in October 2020 with submission by the end of October 2020. The budget will be required during the second half of the year with potential slippage into 2021/22 depending on the progress of the local plan examination.
Building Control	Fee Income	-175,000	-87,534	-69,875	0	-69,875	17,659	ADVERSE	RED	Building Control fee income is reduced as a result of the covid restrictions which have delayed many planned building and development projects. It is expected that the loss of income will be partly offset by specific government covid grant for this purpose and the budgets will be adjusted as necessary as part of the budget right-sizing exercise.

## INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
MANAGEMENT TEAM	TOURISM AND LEISURE COMMITTEE	5 NOVEMBER 2020	9
<b>CAPITAL PROGRAMME MONITORING REPORT 2020/21 – POSITION AS AT 30<sup>th</sup> SEPTEMBER 2020</b>			

### PUBLIC ITEM

This item is for consideration in the public part of the meeting.

### SUMMARY OF INFORMATION

The purpose of this report is to provide an update on the approved Capital Programme of the Council as at 30<sup>th</sup> September 2020 and specifically for those schemes under the remit of the Committee.

### SOURCE OF INFORMATION

Chief Financial Officer – the report is based upon information extracted from the financial ledger system of the Council for the period to 30<sup>th</sup> September 2020.

### LINK TO INFORMATION

Capital Programme monitoring Report to 30<sup>th</sup> September 2020:

<http://www.fylde.gov.uk/council/finance/budget-monitoring/>

### WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

This information is provided to enable the committee to consider and scrutinise the Capital Programme monitoring reports for those schemes under the remit of the Committee.

### FURTHER INFORMATION

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## **CAPITAL PROGRAMME MONITORING REPORT 2020/21 –**

### **POSITION AS AT 30<sup>TH</sup> SEPTEMBER 2020**

#### **Summary**

The purpose of this report is to provide an in-year progress update in respect of those schemes within the Capital Programme that have been approved for delivery in 2020/21, together with an update on the overall Five-Year Capital Programme of the Council. This report includes a narrative description of some of the more significant schemes within the Capital Programme and details any risks and the actions required to address these. Appendix A to this report provides an update by Committee on schemes scheduled for commencement or delivery in 2020/21. Appendix B provides a summary of the latest position for the 5 year Capital Programme and Appendix C provides details of the financing of the programme.

#### **1. Background**

The Council approved the Capital Programme on 4<sup>th</sup> March 2020. That update showed a balanced capital programme position from 2020/21 onwards. This report includes year to date expenditure and sets out the latest phasing of the programme and any additions or changes since the capital programme was presented to Council in March 2020. The Programme has also been rolled forward to include the year 2024/25.

#### **2. Notes on Specific Schemes**

There are a number of schemes for which further information is provided below:

##### **(i) Coast Protection Scheme**

The Fairhaven and Church Scar Coast Protection Scheme budget is £22.1m, being funded by Flood Defence Grant-in-Aid (which is an Environment Agency eligible cost reimbursable grant) of up to £21.4m; alongside a contribution from Fylde Council of £670k.

Work started on site in December 2017 and was completed in July 2020, a completion some 5 months ahead of the original schedule, and with an underspend currently estimated at around £0.375m. There is a 12 months defects liability on the contract and the Council will have to keep a project manager on the project to administer any defects during this period. A final grant claim will be submitted to the Environment Agency and the retentions will be released in August 2021. Any unspent grant will be returned to the Environment Agency.

In addition to the core sea defence works the re-modelled car park entrance public realm enhancement at Stanner Bank has been added to the contract. Whilst the scheme is nearing completion on site, there remains the possibility of additional contract costs beyond those in the approved budget until such time that the scheme is finally completed.

##### **(ii) Fairhaven Lake and Gardens Heritage Lottery Scheme**

The Council meeting of 16th July 2018 approved the underwriting of external grant funding bids in respect of the Fairhaven Lake and Gardens Heritage Lottery Scheme in the maximum sum of £343k in the event that not all of the funding bids would be successful, this to be met from the Capital Investment Reserve. The underwriting by the Council allowed the Heritage Lottery Fund bid to progress, that bid subsequently being successful. In addition, the Council has approved funding for the scheme in the sum of £400k to be met from the Funding Volatility Reserve.

The outcome of the external bids is now known, and the value of successful funding bids is £130k. Consequently, the value of unsuccessful funding bids that the Council will be required to meet is £213k.

Additionally, delays in the procurement process has caused the commencement of the works to be delayed as the initial bids for the works that were received exceeded the available funding to a significant degree. Work is now expected to commence on site late in 2020 following a re-tendering exercise. These delays have caused an additional cost to the overall scheme in the sum of £38k which the Council is required to meet.

Contracts for the building and landscape works have now been let within budget and are scheduled to be completed by May 2021. The lake works project will be undertaken in financial year 2021/22.

Until the scheme is fully delivered there remains the possibility of additional contract costs beyond those in the approved budget.

### **iii) St Annes Regeneration Schemes**

Following the completion of the upgrading scheme for St. Andrews Road South, Planning Committee agreed that the next phase for regeneration activity should be Wood Street – Phase 3. Unfortunately, difficulties arose in negotiating the design proposals for the easterly side due to one owner being reluctant to participate in the scheme, primarily because the property was up for sale. It is understood that the new owner would wish to participate should the opportunity arise in the future. The scheme commenced in February but was placed on hold due to the Covid 19 Pandemic. Work resumed in June and is now complete (apart from the placing of the 5 trees) with the car park reopening. The trees will be planted shortly. The scheme has been completed to budget, absorbing extra costs due to delays whilst the work was suspended.

The next section of works has been agreed along St. Andrews Road West between The Pier and The Square (known as the Square-Pier Link). A scheme designed to the available budget was presented and approved by Planning Committee, but the Regeneration Manager was asked to look at extending the scheme, potentially widening pavements to provide an enhanced pedestrian ambience and increased paving space capacity to absorb high levels of footfall that is encountered at peak times. As matters stand, the potential for achieving these enhancements to the scheme is being discussed with Lancashire County Council as any further amendments would have to be agreed, since there would be changes to the highway configuration. It is hoped that a revised scheme, in principle, can be produced over the next few weeks with a detailed plan prepared and costed for presentation to the appropriate committees of the Council. Work could commence in the early part of Spring 2021 subject to agreement as regards additional funding being made available for the scheme. This would mean that the scheme would be delivered across the financial years 2020/21 and 2021/22.

### **iv) Lytham Regeneration Schemes**

In respect of the large capital scheme for Lytham town centre, a number of suggestions have been made by the Lytham Business Group and other parties, some of which require careful consideration along with agencies such as Lancashire County Council. Options are being considered involving local members and a draft plan is being drawn together. This will have a phased programme of works to be considered in due course by the Planning Committee. It is envisaged that the first phase will be commenced in 2021/22. Plans have been prepared and will be presented to the Town Centre Working Group at the earliest opportunity. This will enable detailed schemes to be prepared. The proposed lighting replacement scheme for West/East Beach is at an advanced stage of planning and has been supported by the Working Group. It is hoped that subject to approval by Planning Committee, the scheme could be completed by the end of 2020/21. The lighting scheme is estimated to cost around £75k although contributions are being sought from Lancashire County Council.

### **(v) Better Care Fund (Formerly Disabled Facilities Grants)**

As the local housing authority, the Council has a statutory duty to provide disabled adaptations within the Borough. In order to fund these works the Council receives grant support which previously was provided by the Department for Communities and Local Government (DCLG). From 2015/16 the Government established the 'Better Care Fund', and under these new arrangements the funding for Disabled Facilities Grants transferred to the Department of Health, with funding being distributed to all Councils via the upper-tier authority for that area. As such, in Lancashire the fund is administered by Lancashire County Council. Each upper-tier authority then allocates the funding to their respective housing authorities (i.e. district councils within their area) to enable them to continue to meet this statutory responsibility.

The level of government funding has increased significantly under the 'Better Care Fund' arrangements and budget for 2020/21 of £1.130m provides for the delivery of disabled adaptations to similar levels as 2019/20. It is anticipated that for 2020/21 all identified need for disabled adaptations can be met from the existing resource.

#### **(vi) Town Centre Regeneration Kirkham**

Following the Government's Future High Street funding initiative (FHSF), the Planning Committee resolved, in the autumn of 2019, to choose Kirkham Town Centre as its choice to pursue any bids for funding under the scheme. The first opportunity, being part of the broader FHSF, named the High Street Heritage Action Zone initiative (HS HAZ) was launched. This was a competitive process and seeks to enhance the historic environment of high streets that have conservation area status. Following the expansion of the funding for the scheme, due to unprecedented bids from a national perspective, the Kirkham bid proved to be successful, following a recommendation to Government from Historic England (HE). HE is the body responsible for administering the scheme. The grant award is £1.8m and will be match funded from a number of sources including Fylde Council, Kirkham Town Council and commuted Section 106 payments associated with public realm contributions attributed to residential planning permissions. The scheme will run over 4 years, commencing in April 2020, and includes a wide range of projects.

In line with many other authorities, due to COVID 19, the implementation of the scheme has been delayed and a revised project plan, which sets out the projects to be delivered and the associated funding, is in the process of being agreed with Historic England (as at early October 2020). Some revenue spending will commence this year with the larger capital programmes from April 2021. A Project Board is in the process of being brought together, this being essential given the large portfolio of schemes and the number of external partners engaged in the projects.

A bid has also been submitted under the main body of the Future High Street Fund totalling £8.6m and proposes to deliver a number of schemes across the whole of the town centre including the repurposing of buildings, traffic management measures, building reuse and enhancement and public realm projects. This is once again a competitive process and the outcome will not be known until later in the year, but the bid is well founded and the economic case very strong. The governments measures for assessing economic benefits and value of money (known as the Cost Benefit Ratio) have been exceeded. It is known that the fund may well be oversubscribed and so it is not known how allocations will be made i.e. whether the most imaginative and value for money projects may prove to be more successful, requests made for authorities to prioritise schemes thereby reducing their 'ask', or some scheme not being successful at all. The outcome of this assessment is awaited.

It is now known that a second round of the Future High Street Fund will be launched in 2021.

### **3 Conclusions**

- 3.1 Actual expenditure to 30<sup>th</sup> September 2020 is £1.88m against a full year budget of £10.829m. This equates to 17% of the latest budget. Progress on the delivery of a number of schemes has been delayed due to covid restrictions. This is noted as appropriate in the analysis at Appendix A. Consequently, the phasing of some schemes may require to be adjusted or re-phased into 2021/22 as part of future Financial Forecast updates during the year.
- 3.2 The current Capital Programme as updated is showing a balanced position for 2020/21 onward. The Capital Programme and the associated financing will be subject to discussion with members during the months in the lead up to the annual budget setting process for 2021/22.
- 3.3 Any additional expenditure which is not fully funded by external finance would normally require the generation of capital receipts or further borrowing (the latter placing further pressure on the Revenue Budget from the consequent repayment costs). However, Budget Council on 4<sup>th</sup> March 2013 approved the creation of a Capital Investment Reserve to finance future capital expenditure. The balance of this

reserve at 31st March 2020 was £6.455m including the budgeted transfer into the reserve of £1.288m in respect of 2020/21. Of this £3.522m is already committed to deliver existing approved capital schemes in the years 2020/21 to 2021/22, leaving a forecast unallocated balance on the reserve at 31st March 2020 of £2.933m. The estimated transfers in are of course subject to change as costs and income undoubtedly fluctuate over the next 2 financial years.

An updated position in respect of the Capital Investment Reserve will be included within the Financial Forecast Update to be presented to the Finance and Democracy Committee in November this year and to Council the following month. Additional future projects will be subject to further consideration as part of the budget setting process for 2021/22. Whilst it remains the case that this reserve is the preferred source of finance for any further additions to the Capital Programme, continuing contributions to the reserve are required in order to maintain a sustainable funding source for future years.

**CAPITAL PROGRAMME - 2020/21 IN-YEAR SCHEME MONITORING REPORT - AS AT 30/09/20**

**Appendix A**

APPROVED SCHEMES	Head of Service / Budget Holder	Financing Source	Approved Budget 2020/21 £000	Slippage B/F from 2019/20 £000	Adjustments from 05/03/20 £000	Updated Budget 2020/21 £000	Expenditure to 30/09/20 £000	Variance £000	Comments
<b><u>FINANCE &amp; DEMOCRACY COMMITTEE</u></b>									
Purchase of Land Adjacent to Squires Gate Station	Darren Bell	Capital Investment Reserve	0	5		5		5	This project is ongoing and we are currently awaiting the registration of the land with the current land owner and the Land Registry before further progress can be made.
Lytham Hall Driveway	Paul Walker	Capital Investment Reserve			52	52	52	0	The scheme has been completed within budget.
<b>Sub total</b>			<b>0</b>	<b>5</b>	<b>52</b>	<b>57</b>	<b>52</b>	<b>5</b>	
<b><u>TOURISM &amp; LEISURE COMMITTEE</u></b>									
Fairhaven Lake & Promenade Gardens Restoration	Mark Wilde	Capital Investment Reserve	2,083	16		2,099	92	2,007	The expenditure profile for this scheme has been rephased following the procurement of the new consultant team which has led to a minor slippage request into 2020/21. Contracts for Building works and Landscape works have now been let within budget. Building and Landscaping works are scheduled to be completed by May 2021. The lake works project will be undertaken next financial year 2021/22 and will be rephased in future updates of the financial forecast.
Fairhaven Adventure Golf	Mark Wilde	Capital Investment Reserve	505	-14		491	422	69	There had been an accelerated spend on Fairhaven Adventure Golf in 2019/20 for the preliminary works. The budget for 2020/21 has been reduced by £14k to offset the additional spend in 2019/20. Capital works are now complete and scheme is operational. Some additional landscaping works will be undertaken in Winter 2020 to improve accessibility to the facility.
Promenade Footways	Darren Bell	No external finance - funded by borrowing / general asset disposal receipts	75			75		75	For 2020/21 this funding is intended to be used to improve the footway surface around St Annes Promenade bandstand and boating pool. The scheme is linked with the Pier linkage scheme with the intention that works will run concurrently by the same contractor. It is expected that a draw-down report for the funding will be presented to the committee in January 2021.
Staining Playing Fields Development Scheme	Mark Wilde	S106 Developer Contributions / Capital Investment Reserve	94			94		94	The drainage contract has now been completed and the final account is expected by mid Oct 2020, leaving an estimated remaining budget of around £55k. Plans for landscaping works are currently being developed with project completion anticipated by Spring 2021.
Coastal Signage Improvements	Darren Bell	Capital Investment Reserve	60			60		60	Phases 1 and 2 (Consolidation / Rationalisation and Digital Beach Signs) are currently in progress. A further tendering exercise will take place early November. Once a supplier has been commissioned there is estimated 12 week lead time. Internal construction works for the selected locations are being prepared. Phases 3-5 (Beach Safety, Waymarking & Directional and Heritage and Interpretation) are currently being modelled.
Open Space access control measures	Mark Wilde	Capital Investment Reserve	15			15	4	11	This scheme was completed within budget in September 2020 for the Blackpool Road North Paying Fields and Ramsgate Road, St Annes sites.
Coastal Explorers	Mark Wilde	Capital Investment Reserve	20			20		20	The Big Lottery 'Reaching Communities' Fund and all other funding applications have been paused due to covid restrictions. The development of a bid for the second phase of the project entitled 'Sightlines & Shorelines' (formerly Coastal Explorers) is continuing with capital expenditure forecast to require re-phasing into 2021/22 in order to align with the reopening of the fund, expected to be in winter 2020.
Fylde Sand Dunes Improvement Scheme	Mark Wilde	S106 Developer Contributions / Specific Grants	0	46		46		46	The first phase of the scheme to regrade the dunes opposite the Persimmon Homes development has now been completed. The second and third phases of the scheme will be completed during winter 2020/21.
Improvements to Children's Play Areas	Mark Wilde	Capital Investment Reserve	50			50		50	The scheme has now commenced and will be completed by March 2021. Preparations for a November/ December 2020 tendering exercise have begun and officers are currently developing a contract specification. Works are expected to start in January 2021, subject to contractor availability.
Blackpool Road North Playing Fields Drainage	Darren Bell	Capital Investment Reserve	105			105		105	The project is to be re-tendered in November 2020 and a draw-down report will be presented to committee in January 2021. Works are expected to start in either March or after the football season finishes, subject to negotiation with the local football club. This may result in part or all of the funding needing to be re-phased into 2021/22.
<b>Sub total</b>			<b>3,007</b>	<b>48</b>	<b>0</b>	<b>3,055</b>	<b>518</b>	<b>2,537</b>	

Appendix A (Cont'd)

APPROVED SCHEMES		Financing Source	Approved Budget 2020/21 £000	Slippage B/F from 2019/20 £000	Adjustments from 05/03/20 £000	Updated Budget 2020/21 £000	Expenditure to 30/09/20 £000	Variance £000	Comments
<b>OPERATIONAL MANAGEMENT COMMITTEE</b>									
Replacement Vehicles	Kathy Winstanley	Borrowing	562	251		813	458	355	A number of operational vehicles of a bespoke specification and with long build times have been commissioned but were not delivered to the Council by the end of 19/20. Slippage has been approved of £251k in this regard and the vehicles have now been received. The covid restrictions have caused delays with vehicles due to the closure of vehicle and body builders and staff being on furlough at these companies. The build times are increased for current and future vehicles/plant and any re-profiling will be reflected in future updates of the financial forecast.
Car Park Improvements	Darren Bell	No external finance - funded by borrowing / general asset disposal receipts	60			60		60	A scheme for the improvement of the interface between Stanner Bank car park and Inner Promenade is being developed with the intention to commence the works in early 2021.
Public Transport Improvements	Darren Bell	S106 Developer Contributions	48	60		108		108	This scheme relates to developer contributions (s106) funding that is paid to Lancashire County Council (LCC). The funding will contribute to the delivery of improved public transport services where an enhanced public transport requirement is identified as a result of increased housing development. These payments may be made over a period of several years and in this instance the s106 agreement allows for payments to be made up until 2028. Slippage of of £60k has been approved in order that the full amount may be paid to LCC in later years at the appropriate point in time.
Fairhaven and Church Scar Coast Protection Scheme	Darren Bell	Specific Government Grant (Environment Agency) / Capital Investment Reserve		461		461		461	The whole £22.1m Scheme has been completed and opened up to the public 5 months early and under budget (Completion certified on 19/06/20 against contract Completion Date of 17/12/20). The vast majority of user feedback has been very positive.
Fairhaven and Church Scar Coast Public Realm Works	Darren Bell	Capital Investment Reserve		280		280	212	68	The Church Scar public realm works were completed on the 31st March 2020 and were opened to the public on May 14th 2020. The Fairhaven public realm works and the remodelling of the entrance to Stanner Bank Car Park have been delayed due to covid restrictions. The site works are scheduled to be completed by Nov 2020.
Accommodation/ facilities at Snowdon Road Depot - Welfare Improvements	Darren Bell	Capital Investment Reserve	343			343	1	342	Project details are being finalised and the scheme will be put out to tender shortly. It is expected that a draw-down report will be presented to committee in late 2020 with the works scheduled to start 2021.
Toilet facilities and perimeter fencing at the Splash Park facility	Darren Bell	Capital Investment Reserve		185		185	93	92	Due to covid restrictions the construction of the base and connection to utilities had to be delayed ,as was the erection of the perimeter fencing. The public toilets are now complete and the fencing is due to be installed Autmun 2020.
Stanner Bank car park - barrier scheme	Darren Bell	Capital Investment Reserve		50		50		50	The barrier has been installed within the budget and has been operational since September 2020.
Charging Infrastructure for Electric Taxis	Darren Bell	Specific Government Grant	150			150		150	Contractors are currently liaising with Electricity Northwest regarding technical issues for each site. Timescales have been delayed by covid restrictions but the current revised timescale anticipates full project completion by January 2021.
Pleasant Street Car Park Toilet Refurbishment	Darren Bell	Capital Investment Reserve	82			82		82	This project was delayed due to covid restrictions then, by the time the contractor was ready to start on site, the closure of the public toilets would have occurred over the summer period. The Council have requested the contractor to delay the start of these works until September 2020.
Outdoor Digital Signage	Mark Evans	Capital Investment Reserve	32			32		32	The outdoor digital signage proposal has been referred to the Town Centres Working Group in order to consider alternative siting proposals that will be more suitable in the conservation area location in which they are proposed. Various options are currently being examined and it is expected that the projects will be delivered within this financial year.
<b>Sub total</b>			<b>1,277</b>	<b>1,287</b>	<b>0</b>	<b>2,564</b>	<b>764</b>	<b>1,800</b>	



Appendix A (Cont'd)

APPROVED SCHEMES		Financing Source	Approved Budget 2020/21 £000	Slippage B/F from 2019/20 £000	Adjustments from 05/03/20 £000	Updated Budget 2020/21 £000	Expenditure to 30/09/20 £000	Variance £000	Comments
<b>ENVIRONMENT, HEALTH &amp; HOUSING COMMITTEE</b>									
Disabled Facilities Grants (DFG) Programme	Mark Evans	Specific Grant (Better Care Fund) / External Contributions / Grant repayments	1,130			1,130	371	759	Following earlier delays in activity due to covid restrictions the grant programme is now progressing as normal and all of the available funding is expected to be fully committed by the end of the financial year.
Housing Needs Grant	Mark Evans	DFG Grant Repayments			6	6		6	Housing Needs grant awards are dependent on the repayments received by the sale of properties where DFG grant has previously been provided. The funding to be used where professional services been provided, such as architectural fees, but the DFG grant has not gone ahead in 2020/21. Funding used in previous years for community information events such as 'heat and eat', however due to current covid restrictions unlikely such events can be arranged at present.
CCTV Replacement Schemes	Kathy Winstanley	Specific Grant (LSP Performance Reward Grant)		27		27		27	Discussions have taken place with St Anne's Town Council, regarding upgrading the analogue cameras in the town centre to IP cameras. Currently, as the cameras in St Anne's are still in good working order, this is not a priority in 2020/21 and therefore the monies on the capital programme will need to be rolled over to 2021/22. The upgrade of the cameras in Kirkham town centre, would also be considered at the same time.
Cemetery and Crematorium - Infrastructure Phase 3a	Darren Bell	Capital Investment Reserve		102		102		102	This project is now is now 90% complete with some cross over works from phase 3b. Both phases have the same expected completion date of October 2020.
Cemetery and Crematorium - Infrastructure Phase 3b	Darren Bell	Capital Investment Reserve	194			194	110	84	This project is now is now 90% complete with cross over works from phase 3a. Both phases have the same completion date of October 2020. Additional landscaping, surfacing and drainage works, funded through project savings, may push completion into November 2020.
Hydration Points	Darren Bell	Capital Investment Reserve	30			30		30	As the hydration points could not be installed before summer 2020 due to covid restrictions the project has been delayed so that a draw-down report will be presented to the committee in November 2020. Installation will now be carried out March 2021 so that the units are in place for summer 2021.
Fylde Affordable Housing Delivery Programme	Mark Evans	S106 Developer Contributions			60	60		60	This funding had been allocated to deliver an affordable housing survey which requires community engagement that cannot be carried out within the current social distancing restrictions that must be observed. As a result the project has been delayed. It is currently anticipated that the survey will be able to take place in Spring 2021, but this will be dependant upon Covid 19 guidance in place at that time.
<b>Sub total</b>			<b>1,354</b>	<b>129</b>	<b>66</b>	<b>1,549</b>	<b>481</b>	<b>1,068</b>	

Appendix A (Cont'd)

APPROVED SCHEMES		Financing Source	Approved Budget 2020/21 £000	Slippage B/F from 2019/20 £000	Adjustments from 05/03/20 £000	Updated Budget 2020/21 £000	Expenditure to 30/09/20 £000	Variance £000	Comments
<b>PLANNING COMMITTEE</b>									
St Annes Regeneration Schemes	Mark Evans	S106 Developer Contributions / Capital Investment Reserve	80	117		197		197	The funding is specifically aimed at delivering the Wood Street (Phase 3) Scheme. Works commenced but were suspended due to the covid situation. At the appropriate time work will re-commence with completion scheduled during 2020/21. Slippage in the sum of £117k has been approved to provide for those works in 2020/21. Any residual amounts unspent will be directed towards the implementation of the next phase of the regeneration scheme.
St Annes Road West – Square to Pier link and Gateway	Mark Evans	Capital Investment Reserve	110			110		110	This project was referred back to the Planning Committee by the Finance and Democracy Committee. Accordingly the scheme is being redesigned and so will not be delivered in line with the originally anticipated time frames. It is still expected that the scheme will be completed by Easter 2021, but this will depend on a number of external factors.
Lytham Regeneration Schemes	Mark Evans	S106 Developer Contributions / Capital Investment Reserve	300	400		700		700	Work has commenced on the redesign and re-planning of the public realm of Lytham Centre. The capital works are expected to commence in 2020/21.
Kirkham Public Realm Improvements	Mark Evans	S106 Developer Contributions / Capital Investment Reserve		5		5		5	This is a residual amount from the last phase of regeneration works allocated for signage which will now be delivered in 2020/21.
M55 Link Road	Mark Evans	S106 Developer Contributions / M55 Link Road Reserve	1,000	83		1,083		1,083	The accelerated delivery of the M55 Link Road is subject to a funding package made up from a number of sources. Due to issues with securing a commitment to the project from all partners, it has not been possible to progress the road project to date. Negotiations are continuing in order to secure funding and allow the project to move forward.
Ansdell / Fairhaven - Public Realm Scheme	Mark Evans	Capital Investment Reserve		10		10		10	The Woodlands Road scheme has been phased over several years. The latest phase is not yet complete including the completion of the street lighting. An amount outstanding will be due to Lancashire County Council which is acting as the main contractor.
St Annes Pier - Coastal Revival Fund	Mark Evans	Specific Grant		5		5		5	This scheme is funded by a specific grant from MHCLG for which Fylde Council is acting as the accountable body.
Kirkham and Wesham Station	Mark Evans	S106 Developer Contributions		15		15		15	This funding was identified to allow a feasibility study to be carried out which would examine the alternative proposals available to deliver off street parking at Kirkham and Wesham Station. This has been delayed as a result of changes to the rail franchise operating on the Preston-Blackpool Line, but the project is now progressing.
Future High Street Fund: Kirkham	Mark Evans	Specific Grant	75	25		100	65	35	This is a government-funded scheme with delivery phased over a number of years. Funding is being utilised on a staged basis in connection with consultant requirements to deliver the detailed business case.
Wesham Community Centre	Mark Evans	Capital Investment Reserve / S106 Developer Contributions / Specific Grant	119			119		119	This scheme was programmed to commence in early October 2020, Whilst preliminary ground works have commenced a national shortage of building materials means that there is now a 6 - 8 week lead in for delivery of some of the required materials. Work is expected to recommence in the New Year and the project should be completed during the current year.
Elswick Village Green	Mark Evans	Capital Investment Reserve / S106 Developer Contributions / Specific Grant	115			115		115	Elswick PC are leading this proposal and have faced a number of challenges in delivering the project in line with the originally agreed programme. To avoid carrying out significant groundworks over the winter period, works are now intended to commence in Spring 2021. Progress of the project will continue to be monitored.
Kirkham Heritage Action Zone	Mark Evans	Capital Investment Reserve / S106 Developer Contributions / Specific Grant	1,145			1,145		1,145	This is a 4 year programme with spending being spread across the programme period. Delays of approx 6 months have resulted from the Coronavirus pandemic and officers are currently working with Historical Engalnd to agree a reprofiling of the spend Once agreed this will be reported to members.
<b>Sub total</b>			<b>2,944</b>	<b>660</b>	<b>0</b>	<b>3,604</b>	<b>65</b>	<b>3,539</b>	
<b>Total Expenditure</b>			<b>8,582</b>	<b>2,129</b>	<b>118</b>	<b>10,829</b>	<b>1,880</b>	<b>8,949</b>	

**UPDATED 5 YEAR CAPITAL PROGRAMME 2020/21 TO 2024/25 - BY SCHEME**

	Estimate 2020/21 £000	Estimate 2021/22 £000	Estimate 2022/23 £000	Estimate 2023/24 £000	Estimate 2024/25 £000
<b>FINANCE &amp; DEMOCRACY COMMITTEE</b>					
Purchase of Land Adjacent to Squires Gate Station	5				
Lytham Hall Driveway	52				
<b>Sub total</b>	<b>57</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOURISM &amp; LEISURE COMMITTEE</b>					
Fairhaven Lake & Promenade Gardens Restoration	2,099	125			
Fairhaven Adventure Golf	491				
Promenade Footways	75	40	40	40	40
Staining Playing Fields Development Scheme	94				
Coastal Signage Improvements	60				
Open Space access control measures	15				
Coastal Explorers	20				
Fylde Sand Dunes Improvement Scheme	46				
Improvements to Children's Play Areas	50				
Blackpool Road North Playing Fields drainage	105				
<b>Sub total</b>	<b>3,055</b>	<b>165</b>	<b>40</b>	<b>40</b>	<b>40</b>
<b>OPERATIONAL MANAGEMENT COMMITTEE</b>					
Replacement Vehicles	813	119	306	971	791
Car Park Improvements	60	30	30	30	30
Public Transport Improvements	108	48	30		
Fairhaven and Church Scar Coast Protection Scheme	461				
Fairhaven and Church Scar Coast Public Realm Works	280				
Accommodation/ facilities at Snowdon Rd Depot - Welfare Improvements	343				
North Beach Car Park: Development of Toilet Facilities	185				
Stanner Bank car park - barrier scheme	50				
Charging Infrastructure for Electric Taxis	150				
Pleasant Street Car Park Toilet Refurbishment	82				
Outdoor Digital Signage	32				
<b>Sub total</b>	<b>2,564</b>	<b>197</b>	<b>366</b>	<b>1,001</b>	<b>821</b>
<b>ENVIRONMENT, HEALTH &amp; HOUSING COMMITTEE</b>					
Disabled Facilities Programme	1,130	1,130	1,130	1,130	1,130
Housing Needs Grant	6				
Rapid Deployment CCTV Replacement Projects	27				
Cemetery and Crematorium - Infrastructure Works Phase 3a	102				
Cemetery and Crematorium - Infrastructure Phase 3b	194				
Hydration points	30	30			
Fylde Affordable Housing Delivery Programme	60				
<b>Sub total</b>	<b>1,549</b>	<b>1,160</b>	<b>1,130</b>	<b>1,130</b>	<b>1,130</b>
<b>PLANNING COMMITTEE</b>					
St Annes Regeneration Schemes	197				
St Annes Road West – Square to Pier link and Gateway	110				
Lytham Regeneration Schemes	700	100			
Kirkham Public Realm Improvements	5				
M55 Link Road - S106 monies for design work	1,083				
Ansdell / Fairhaven - Public Realm scheme	10				
St Annes Pier - Coastal Revival Fund	5				
Kirkham and Wesham Station	15				
Future High Street Fund: Kirkham	100				
Wesham Community Centre	119				
Elswick Village Green	115				
Kirkham Heritage Action Zone	1,145	1,530	0	115	
<b>Sub total</b>	<b>3,604</b>	<b>1,630</b>	<b>0</b>	<b>115</b>	<b>0</b>
<b>Total Expenditure</b>	<b>10,829</b>	<b>3,152</b>	<b>1,536</b>	<b>2,286</b>	<b>1,991</b>

**UPDATED 5 YEAR CAPITAL PROGRAMME 2020/21 TO 2024/25 - FINANCING**

	Estimate 2020/21 £000	Estimate 2021/22 £000	Estimate 2022/23 £000	Estimate 2023/24 £000	Estimate 2024/25 £000
<b>FINANCING:</b>					
Capital Receipts - General Asset Sales	90	45	45	45	45
Capital Receipts - Right to Buy Receipts	50	25	25	25	25
Better Care Fund / Disabled Facilities Grant	1,090	1,090	1,090	1,090	1,090
Disabled Facilities Grant Repayments - 'Housing Needs Grants'	6				
Section 106 Monies - St Annes	147				
Section 106 Monies - Lytham	130				
Section 106 Monies - M55 Link-Road	83				
Section 106 Monies - Public Transport Improvements	108	48	30		
Section 106 Monies - Kirkham and Wesham Station	15				
Section 106 Monies - Fylde Sand Dunes Improvement Scheme	19				
Section 106 Monies - Wesham Community Centre	45				
Section 106 Monies - Elswick Village Green	35				
Section 106 Monies - Kirkham Heritage Action Zone	260	85	0	115	
Section 106 Monies - Fylde Affordable Housing Delivery Programme	60				
Capital Investment Reserve	2,344	100			
Capital Investment Reserve - <b>Budget Council March 2020</b>	799	80			
Capital Investment Reserve - Underwriting max £343k - Fairhaven	251				
M55 Link-Road Reserve	1,000				
Funding Volatility Reserve - Fairhaven Restoration Project	400				
Other External Finance (see analysis below )	3,090	1,560	40	40	40
Direct Revenue Finance					
Prudential Borrowing	807	119	306	971	791
<b>Total Financing</b>	<b>10,829</b>	<b>3,152</b>	<b>1,536</b>	<b>2,286</b>	<b>1,991</b>

<b>Total surplus (-) / shortfall in year</b>	0	0	0	0	0
<b>Cumulative surplus (-) / shortfall</b>	0	0	0	0	0

See note below for external funding available to finance the above schemes:

<b>Other External Finance: Analysis</b>					
LSP Performance Reward Grant	27				
Environment Agency - Fairhaven and Church Scar	494				
Coastal Revival Fund - St Annes Pier	5				
Central Government Grant - Future High Street Fund: Kirkham	100				
Staining Parish Council	13				
John Lees Charitable Trust	30				
New Fylde Housing - DFG Contribution	40	40	40	40	40
Lancashire Environmental Fund - Fylde Sand Dunes Imp't Scheme	27				
Heritage Lottery Fund - Fairhaven Restoration Project	1,100	125			
Sport England - Fairhaven Restoration Project - confirmed	100				
United Utilities - Fairhaven Restoration Project	60				
Lytham Schools Foundation - Fairhaven Restoration Project	15				
Café Tenant Contribution	15				
RSPB - Fairhaven Restoration Project	8				
Lancashire Environmental Fund - Fairhaven Restoration Project	30				
Central Government - Charging Infrastructure for Electric Taxis	150				
Wesham Town Council	24				
Elswick Parich Council	10				
Kirkham Town Council	150				
External Grants - Lancs Env Fund	30				
External Grants - Pocket Parks	15				
External Grants - Historic England	279	1,395			
External Grants - Parks Improvements	12				
Private Sector / Other	356				
	3,090	1,560	40	40	40