

# Agenda

## TOURISM AND LEISURE COMMITTEE



Date:	Thursday, 8 September 2016 at 6:30 pm
Venue:	Town Hall, St Annes, FY8 1LW
Committee members:	<p>Councillor Cheryl Little (Chairman) Councillor Tim Ashton (Vice-Chairman)</p> <p>Councillors Christine Akeroyd, Jan Barker, Brenda Blackshaw, Julie Brickles, Maxine Chew, Richard Fradley, Paul Hodgson, Sandra Pitman, Vince Settle, Raymond Thomas.</p>

### Public Platform

To hear representations from members of the public in accordance with council procedure rule 11.  
To register to speak under Public Platform: see [Public Speaking at Council Meetings](#).

	PROCEDURAL ITEMS:	PAGE
1	<b>Declarations of Interest:</b> Declarations of interest, and the responsibility for declaring the same, are matters for elected members. Members are able to obtain advice, in writing, in advance of meetings. This should only be sought via the Council's Monitoring Officer. However, it should be noted that no advice on interests sought less than one working day prior to any meeting will be provided.	1
2	<b>Confirmation of Minutes:</b> To confirm the minutes, as previously circulated, of the meeting held on 2 June 2016 as a correct record.	1
3	<b>Substitute Members:</b> Details of any substitute members notified in accordance with council procedure rule 24(c).	1
	DECISION ITEMS:	
4	<b>Approval for S106 Funded Scheme for Improvements to Children's Play Area on Derby Road, Wesham</b>	3 - 11
5	<b>Lytham Promenade Coastal Path Resurfacing 2016-17</b>	12 - 14
	INFORMATION ITEMS:	
6	<b>General Fund Revenue Budget Monitoring Report 2016/17 - Position as at 31st July 2016</b>	15 - 20
7	<b>Capital Programme Monitoring Report 2016/17 - Position as at 31st July 2016</b>	21 - 31
8	<b>Lancashire County Council Review of Property Strategy (Neighbourhood Centres)</b>	32 - 33
9	<b>Outside Bodies</b>	34 - 42

Contact: Lyndsey Lacey-Simone - Telephone: (01253) 658504 – Email: [democracy@fylde.gov.uk](mailto:democracy@fylde.gov.uk)

The code of conduct for members can be found in the council's constitution at  
<http://fylde.cmis.uk.com/fylde/DocumentsandInformation/PublicDocumentsandInformation.aspx>

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# DECISION ITEM



REPORT OF	MEETING	DATE	ITEM NO
DEVELOPMENT SERVICES DIRECTORATE	TOURISM AND LEISURE COMMITTEE	8 SEPTEMBER 2016	4
<b>APPROVAL FOR S106 FUNDED SCHEME FOR IMPROVEMENTS TO THE CHILDREN'S PLAY AREA ON DERBY ROAD, WESHAM</b>			

## PUBLIC ITEM

This item is for consideration in the public part of the meeting.

### SUMMARY

This report provides details of a section 106 funded scheme for improvements to the children's play area on Derby Road, Wesham and recommends inclusion to the Capital Programme in 2016/17 to be fully funded from the Former Council Offices, Derby Road development in Wesham.

Officers from the Parks & Greenspace Team have been working in partnership with Elected Members from Medlar with Wesham Town Council and community representatives during 2016, on a community project to improve the play facilities on the existing children's play area at Derby Road, Wesham.

The project meets the specific requirements of the section 106 agreement and has followed the ten stage process of the community parks improvement programme and will be delivered by the Parks and Greenspace Team, to ensure value for money and competent installation. There is no requirement for supplementary external funding for this project.

The report describes the details of the S106 funding and summarises and details the receipt of tenders, tender assessment following the procurement process for new play facilities and associated improvement works at the Derby Road Play Area, Wesham.

### RECOMMENDATION

#### The Tourism and Leisure Committee is requested:

1. to give consideration to the proposal and recommend to the Finance & Democracy Committee that the Council agree to act as accountable body for the proposed capital scheme;
2. to recommend to the Finance & Democracy Committee an addition to the 2016/17 capital programme in the sum of £24,000, to be fully funded from the Section 106 contributions as detailed in the report;
3. to authorise the proposed expenditure in respect of the scheme to undertake improvements to Derby Road, Wesham as detailed in the report, subject to the Finance and Democracy Committee approving that the scheme be added to the capital programme for 2016/17;
4. to approve the letting of the contract for the design and build of new play facilities and associated improvement works to Kompan in the sum of £24,000, subject to addition of the scheme to the capital programme being approved by the Finance & Democracy Committee in the same amount.

## SUMMARY OF PREVIOUS DECISIONS

There have been no previous decisions relating to this issue.

## CORPORATE PRIORITIES

Spending your money in the most efficient way to achieve excellent services ( <b>Value for Money</b> )	✓
Delivering the services that customers expect of an excellent council ( <b>Clean and Green</b> )	✓
Working with all partners ( <b>Vibrant Economy</b> )	✓
To make sure Fylde continues to be one of the most desirable places to live ( <b>A Great Place to Live</b> )	✓
Promoting Fylde as a great destination to visit ( <b>A Great Place to Visit</b> )	✓

## REPORT

### BACKGROUND

1. The former Council Office site on Derby Road, Wesham was sold by Fylde Council to a housing developer, which has since been developed into residential housing. The planning process generally requires housing developers to contribute towards improvements to public open space in the area of the development.
2. Fylde Council has received and is holding S106 funds of £24,000, that have been secured through developer contributions associated with this development. The planning agreement states “To apply the public open space contribution to the upgrading of existing play areas in the vicinity of the site”, and it is proposed to spend the S106 contribution on improving the children’s play area on Derby Road, Wesham.
3. Officers from the Parks & Greenspace Team have been working in partnership with Elected Members of Medlar with Wesham Town Councillors and community representatives during 2016, on a community project to improve the play facilities on the existing children’s play area at Derby Road, Wesham.
4. The existing play area is situated opposite the new residential development, and proves to be very popular and well used by the local community. The current play facility is small with limited play provision containing only a small number of ageing ‘trim trail’ style kit set within grass surfacing. The area has a ‘bow top’ perimeter fence to all sides. The play area sits within a larger open space that includes landscaping, tree planting and an area fenced specifically for dog walking. Although popular, the current play area offers little play value to the local community.

### SCHEME DETAILS

5. The aim of the project is to develop the play facilities for children within the age range of 1 to 8 years. The new equipment will provide additional play value and be as inclusive as possible given the location and current ground conditions.
6. The play area will benefit from new equipment including toddler and junior swing unit, a multi-unit with climbing facility and slide, agility trail, see-saw, springer unit and a

roundabout. New safety surfacing will be installed under the equipment, in line with the style and layout of facilities.

#### A COST BREAKDOWN OF THE SCHEME

<b>DERBY ROAD, WESHAM</b>	
<b>Design Categories as described in the design brief</b>	<b>Net Figure (£)</b>
Preliminaries	£3,100
Surfacing	£2,456
Groundworks	£1,477
Equipment	£16,967
<b>TOTAL (Net)</b>	<b>£24,000</b>

#### THE METHOD AND COST OF FINANCING THE SCHEME

- The existing S106 contribution below has been 'ring-fenced' to the project, in agreement with Medlar and Wesham Town Council:

<b>Application Number</b>	<b>Development</b>	<b>S106 Contribution</b>
13/0449	Former Council Offices, Derby Road, Wesham	£24,000
<b>Total</b>		<b>£24,000</b>

#### FUTURE REVENUE BUDGET IMPACT

- Derby Road Play Area is owned by Medlar with Wesham Town Council. Any additional revenue implications linked to this proposal will be met by the Town Council. These costs have been clearly identified and agreed with the Parish Council.

#### RELEVANT VALUE FOR MONEY ISSUES

- In order to ensure that value for money is achieved a procurement exercise has been undertaken in accordance with the Council's contract procedure rules. Selection of the successful tenderer will be on the basis that value for money is a key consideration as well as the suitability of the new facility.

#### RISK ASSESSMENT

- A risk assessment has been carried out to identify and mitigate any risks associated with the project which is attached as Appendix 1.

#### VIABLE ALTERNATIVES

- The project could have been procured and delivered by the Community group or Town Council. However, professional assistance from Fylde Council Officers with specific regard to

landscape design, procurement and project management proves to provide the best value for money, competent schemes and is the favoured delivery option by external funders.

#### **PROCUREMENT PATH (AND ANY DELEGATIONS AS REQUIRED)**

12. Officers from the Parks & Greenspace Team have led the procurement process. The tender followed the 'quick quote' procedure using the CHEST procurement portal as the value is under £100,000 which falls into the category of mid-range contract. Fylde Council have submitted a project brief and specification to five playground specialists asking for a concept plan, cost breakdown, specification of works and schedule of works to be submitted.
13. Quotations have been received for the provision of new play facilities and associated improvement works on a design and build basis. The suppliers were given a project value figure of £24,000 and a design brief prepared by the Landscape Design and Development Officer, which provided suppliers with comprehensive details of the essential project requirements.
14. 4 completed tenders were received and evaluated on a 70% quality and 30% cost basis.
15. The price evaluation was carried out as follows: the proposals were to be based on a budget of £24,000 including a contingency. 30 marks were awarded for quotations of £24,000. For every £1,000 variance either way 5 points were deducted.
16. The quality evaluation was carried out as follows: quality criteria formed 70% of the total, based on the following quality criteria:

• Quality of design, creativity and innovation	20
• Range of equipment and play value	40
• Education and inclusivity	5
• Added value	5
<b>Quality Total</b>	<b>70</b>

17. The quality evaluation was made under the criteria listed below, and the information required from the suppliers was scored on the following basis:

<b>Score</b>	<b>Description</b>
0	The Evaluation Panel felt that none of the requirement was met or demonstrated or no response was provided.
1	The Evaluation panel felt that a few areas (20% or less) of the requirement has been met or demonstrated.
2	The Evaluation panel felt that some areas (between 21% and 59%) of the requirement has been met or demonstrated.
3	The Evaluation panel felt that most of the requirement (60% and above) has been met or demonstrated
4	The Evaluation panel felt that the requirement has been fully met or demonstrated.
5	The Evaluation Panel felt that the supplier had exceeded this requirement.

18. The quality scores are added to the price scores to identify the preferred submission. For example a price of £24,000, would be scored a maximum of 30 points, which would be added to the quality score (maximum 70 points), to give a score out of 100.
19. The result of the tender evaluation exercise is set out below. The evaluation panel comprised of officers from the Parks & Greenspace Team and representatives from Medlar with Wesham Town Council.

Company	Kompan	Playdale	Streetscape	Wicksteed
<b>Criteria</b>				
Price score	30	30	30	30
Quality of design, creativity and innovation	16	4	8	16
Range of equipment and play value	40	16	16	32
Education and inclusivity	3	2	1	3
Added value	2	0	0	2
<b>Total score</b>	<b>91</b>	<b>52</b>	<b>55</b>	<b>83</b>

20. The evaluation panel considered that the Kompan submission demonstrated a better quality provision in terms of quality of design and range of play equipment. The quotation figure for the recommended submission is £24,000, including a contingency. The delivery of this project can commence on site w/c 17<sup>th</sup> October 2016 and can be completed w/c 31<sup>st</sup> October 2016.

## OBJECTIVES, OUTPUTS AND OUTCOMES

21. Objectives, Outputs and Outcomes:

- Provide modern, safe and innovative play facilities
- Achieve the ambitions of the local community
- Improved access for all
- Provision of additional facilities for young people
- Clean and Green – “Deliver high quality parks and open spaces”
- Great Place to Live – “Support and promote volunteers effort to improve their local community”

## DRAWINGS AND PLANS

22. A full set of drawings detailing the scheme proposals are included in Appendix 2.

## CONCLUSION

23. The proposal is to award the tender to provide and install a range of play facilities and associated improvement works as detailed in this report at Derby Road, Wesham, as per the agreed tender specification to Kompan, to the value of £24,000 for completion w/c 31<sup>st</sup> October 2016.

IMPLICATIONS	
Finance	<p>The Committee is requested to recommend to Finance &amp; Democracy Committee a fully funded addition to the 2016/17 capital programme in the sum of £24,000, to be fully-funded from a Section 106 contribution as detailed in the report.</p> <p>The Committee is also requested to recommend to Finance &amp; Democracy Committee to agree to the Council acting as accountable body for the scheme as detailed in the report.</p> <p>Furthermore, the Committee is requested to authorise expenditure in 2016/17 of £24,000 in respect of the proposed scheme to construct a new play area and associated improvement works at Derby Road, Wesham, subject to the necessary approvals from the Finance &amp; Democracy Committee, and the letting of the contract as set out in the report.</p>
Legal	None arising from this report
Community Safety	Provision of modern recreational facilities is important in terms of providing diversionary activities
Human Rights and Equalities	None arising from this report
Sustainability and Environmental Impact	The proposals represent the replacement of old equipment which is no longer fit for purpose. Medlar with Wesham Town Council will be responsible for the maintenance of the new facilities.
Health & Safety and Risk Management	The quotation requests included Health and Safety information which will be developed by the successful contractor prior to starting on site to safeguard the public and contractor personnel.

LEAD AUTHOR	TEL	DATE	DOC ID
Mark Wilde	01253 648475	15 <sup>th</sup> August 2016	

LIST OF BACKGROUND PAPERS		
Name of document	Date	Where available for inspection

## Appendices

1. Committee Risk Assessment
2. Detailed Design and illustration



## Appendix 1

### Committee Risk Assessment Template

Directorate: Development Services		Date of Assessment: 15 <sup>th</sup> August 2016		
Section: Parks & Greenspace		Assessment Team: Mark Wilde & Johanna Wood		
Assessment Activity / Area / Type: Improvements to the children's play area and associated improvement works at Derby Road, Wesham				
Do the hazards create a business continuity risk? No				
RISK DESCRIPTION	RISK SCORE (Likelihood x Impact)	RISK MITIGATION	RESIDUAL RISK SCORE (Likelihood x Impact)	RISK OWNER / RISK REGISTER
Increased maintenance implication for Medlar with Wesham Town Council.	4	Derby Road, Wesham play area is owned by Medlar with Wesham Town Council. Any additional revenue implications linked to this proposal will be met by the Town Council. These costs have been clearly identified and agreed with the Town Council.	2	Mark Wilde
Failure of contractor to deliver to specification	9	Project management support from in house technical expertise and fixed price contract. All works to be completed to the detailed design and specification.	6	Johanna Wood

Possibility of personal injury to the public during the construction period.	8	A pre-contract health and safety plan will be developed by the contractor to ensure the safe operation within the site. Areas of active construction will be fenced off and information provided about safety aspects of the construction site. The contractor will carry five million pounds public liability insurance.	6	Johanna Wood
The new play area and associated improvement works fail to meet community or stakeholder aspirations.	6	The existing facility does not meet the need of the local community with regard to the condition and range of play equipment. Consultation has been carried out with local residents and Town Councillors were involved in the assessment of tenders and designs for the work.	3	Johanna Wood
Increased risks to the public as a result of the development.	6	A full risk assessment will be completed before the area is open to the public.	4	Johanna Wood
Project not delivered on time and funding not utilised.	9	Officers work closely with successful contractor to ensure timely start on site.	6	Johanna Wood
Project overspend	9	Project officer to monitor & control costs. Budget contains an element for preliminaries.	6	Johanna Wood

#### Risk Likelihood

6 = Very High  
5 = High  
4 = Significant  
3 = Low  
2 = Very Low  
1 = Almost impossible

#### Risk Impact

1= Negligible  
2 = Marginal  
3 = Critical  
4 = Catastrophic

Multiply the likelihood by the impact and if the score is above 12 then mitigating action should be undertaken to reduce the risk. This action should be recorded and monitored in either a directorate or corporate risk register.







# DECISION ITEM



REPORT OF	MEETING	DATE	ITEM NO
DEVELOPMENT SERVICES DIRECTORATE	TOURISM AND LEISURE COMMITTEE	8 SEPTEMBER 2016	5
<b>LYTHAM PROMENADE COASTAL PATH RESURFACING 2016-17</b>			

## PUBLIC ITEM

This item is for consideration in the public part of the meeting.

### SUMMARY

This report presents the details of proposed resurfacing works to Lytham Promenade coastal footpaths funded from the annual capital budget for promenade footway improvements. The budget for this scheme has been adjusted to reflect the slippage of £7,000 from 2015/16 that was approved by the Finance and Democracy Committee of 20th June 2016 giving a revised budget for the works of £47,000 in 2016/17.

### RECOMMENDATIONS

Committee is recommended to approve the proposed works to Lytham Promenade coastal footpaths as detailed in the report, with the works being funded from the approved 2016/17 capital programme scheme of £47,000 for promenade footway improvements.

### SUMMARY OF PREVIOUS DECISIONS

Full Council 2<sup>nd</sup> March 2016

Resolved - 1. To approve and adopt the recommendations of the Finance and Democracy Committee as follows:

(c) The updated Five Year Capital Programme including the changes proposed by the Budget Working Group, as set out in Appendix G, with the correction of the name of the capital scheme from Warton with Westby Parish Council Play Area to the correct name of Bryning with Warton Parish Council Play Area.

CORPORATE PRIORITIES	
Spending your money in the most efficient way to achieve excellent services (Value for Money)	✓
Delivering the services that customers expect of an excellent council (Clean and Green)	✓
Working with all partners (Vibrant Economy)	✓
To make sure Fylde continues to be one of the most desirable places to live (A Great Place to Live)	✓
Promoting Fylde as a great destination to visit (A Great Place to Visit)	✓

## REPORT

### BACKGROUND

1. The budget approved by Council for 2016/17 includes a capital budget of £47,000 for promenade footway improvements. A recent survey of the condition of the borough's promenade footways has identified the urgent need to resurface sections of Lytham promenade coastal paths.

### SCHEME DETAILS

2. The proposal is to resurface 2,552m<sup>2</sup> of footpaths at Lytham Promenade. This involves planing off the existing surface to an average of 65mm, laying a 45mm binder course followed by a 20mm close graded wearing course.
3. There is some urgency for the work to take place as the existing surfaces are deteriorating due to age and wear.
4. A scheme for the work has been designed and tendered through 'The Chest' which is the Council's agreed procurement portal.
5. Three quotes for the work were received via the Chest system from

William Pye Limited	£49,604
W Monks Ltd	£55,650
Landscape Engineering	£78,295.60
J & C Devlins declining to quote.	

William Pye's quote was made up as follows:-

Preliminaries	£2,500
Plane off	£5,104
Resurface	£42,000

**Total £49,604**

6. The 2016/17 approved capital programme budget of £47,000 for promenade footway improvements will be used to fund the works. As the lowest quote was higher than the capital programme budget the scheme will be value engineered to bring it within the budget available.
7. It is proposed that the works will be undertaken by William Pye Ltd in the sum of £47,000 with Supervision of the contract will be undertaken by the Technical Services team.
8. The footway is an asset currently managed and maintained by the Council and so there would not be any additional revenue costs arising as a result of the capital scheme, with all ongoing maintenance costs being met from existing revenue budgets.
9. The works have been specified by using accepted footpath surfacing techniques which, after value engineering, will fall within the budget available and have been procured competitively as per the Council's contract rules and procedures for medium size contract and tendered through 'The Chest'.
10. The work needs to be undertaken urgently so as to minimise the risk of damage and injury.
11. It is not anticipated that there would be any issues with cost overrun as the works are not technically complex and simple to survey and specify.

12. In specifying this scheme Officers have surveyed the site and considered different surfacing techniques and considers the traditional asphalt binder/wearing course treatment to be the preferred solution within the budget available.
13. The objectives, outputs and outcomes of the project are to have a smooth footway surface which is free draining and free from bumps and undulations which could cause damage or injury to pedestrians.
14. Relevant drawings and documents will be supplied to the contractor which forms part of the contract to be awarded.

IMPLICATIONS	
Finance	This report requests approval to the commencement of works to Lytham Promenade coastal footpaths as detailed in the report, with the works being funded from the approved 2016/17 capital programme scheme of £47,000 for promenade footway improvements.
Legal	None
Community Safety	None
Human Rights and Equalities	None
Sustainability and Environmental Impact	None
Health & Safety and Risk Management	Identified risks are dealt with in the report.

LEAD AUTHOR	TEL	DATE	DOC ID
Mike Byrne	01253 658492	2 <sup>nd</sup> August 2016	

LIST OF BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
Lytham Promenade Survey 2016-2017	July 2016	Technical Services office

# INFORMATION ITEM



REPORT OF		MEETING	DATE	ITEM NO
MANAGEMENT TEAM		TOURISM AND LEISURE COMMITTEE	8 SEPTEMBER 2016	6
GENERAL FUND REVENUE BUDGET MONITORING REPORT 2016/17 - POSITION AS AT 31 <sup>ST</sup> JULY 2016				

## PUBLIC ITEM

This item is for consideration in the public part of the meeting.

### SUMMARY OF INFORMATION

The purpose of this report is to provide an update of the Council's General Fund (GF) Revenue Budget as at 31<sup>st</sup> July 2016 and specifically for those areas under the Committee's remit.

### SOURCE OF INFORMATION

Chief Financial Officer – the report is based upon information extracted from the Council's financial ledger system for the period to July 31<sup>st</sup> 2016.

### LINK TO INFORMATION

General Fund Revenue Budget monitoring Report to 31<sup>st</sup> July 2016:

<https://www.fylde.gov.uk/revenue2016/>

### WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

This information is provided to enable the committee to consider and scrutinise periodic revenue budget monitoring reports for those areas under the committee's remit.

### FURTHER INFORMATION

Contact: Paul O'Donoghue (Chief Financial Officer)

Tel: 01253 658566

# GENERAL FUND REVENUE BUDGET MONITORING REPORT 2016/17 –

## POSITION AS AT 31<sup>ST</sup> JULY 2016

### Summary

The purpose of this report is to provide an update on the Council's General Fund (GF) Revenue Budget as at 31<sup>st</sup> July 2016. The report includes a narrative description of the most significant variances from the profiled latest budget and details any actions required to address these. Appendix A to this report shows the value of the most significant variances (those in excess of £5k) for all of the Council services by Committee and provides a brief explanation for each variance.

### 1. Background

- 1.1 The Council operates a system of Revenue Budget Monitoring which revolves around the production of detailed monthly monitoring reports for budget holders. Significant variances from the expected budget position at the point of monitoring, both for expenditure and income, are summarised in monitoring reports which are periodically reported to each Programme Committee for information purposes. This report therefore details the findings and issues emerging from budget monitoring carried out to 31<sup>st</sup> July 2016.
- 1.2 It should be noted that work continues on improving budget profiling across the Council in order that budget profiles more accurately reflect the spending pattern of individual budgets across the financial year. This serves to enhance budget monitoring and focus attention on true variances rather than budget profiling issues. This is a continuous process with budget holders so that the improved profiling continues to refine the budget monitoring system.
- 1.3 Council approved the 2016/17 budget at its meeting on 2<sup>nd</sup> March 2016. Subsequently on 20<sup>th</sup> June 2016 the Finance and Democracy Committee approved the Council's outturn position for 2015/16. The impact of those approvals, including savings and growth options approved at Council and slippage from 2015/16 approved by the Finance and Democracy Committee, are now reflected in the Council's financial ledger and therefore this report monitors expenditure and income against the updated approved budgets.

### 2. Budget Rightsizing Exercise

- 2.1 In 2011/12 The Council's Management Team committed to carrying out an annual budget rightsizing exercise to analyse underspends which have occurred over the last 3 financial years and to adjust current and future year budgets to better reflect the level of resource requirement in the context of current financial constraints. This process has continued to be undertaken annually and will be repeated during the second quarter of 2016/17. Any resulting changes to budgets will be reflected in later updates to the Council's Financial Forecast.

### 3. Budget Areas to Note

There are a number of budget areas to note on this General Fund Budget Monitoring report:

#### i. Employee Costs

The budget forecast which was approved by Budget Council in March 2016 assumed reduced payroll costs as a result of 'turnover savings' (delays in the recruitment to vacant posts) of £200,000 per annum from 2016/17 onwards. Actual savings achieved in relation to direct employee costs to 31<sup>st</sup> July 2016 are already in excess of this target as a result of a large number of un-filled posts during the period, a number of which have now been recruited to. These savings are therefore unlikely to recur to this extent for the remainder of the year. The employee costs budget will be reviewed as part of the right-sizing exercise on service budgets later in the year and a favourable MTFS adjustment may follow.

#### ii. Car Parking Income

The income is in excess of the budget for the period due to increased usage/visitor numbers largely as a result of dry, sunny weather conditions during the early part of the year. Additionally the current approved budget assumes the loss of income from the closure in 2016/17 and 2017/18 of the Stanner Bank and St Pauls Avenue car parks as a result of the coast protection works to be carried out at Fairhaven and Church Scar. The works had been expected to commence in 2016/17 but will now not commence



until 2017/18. The budget will be adjusted to reflect this and any other changes in the next update to the Financial Forecast.

**iii. Sale of Sand (Sand-winning)**

Income from the sale of sand has been higher than the forecast amount and consequently this income budget will be reviewed as part of the budget right-sizing exercise with the intention of increasing the income budget to reflect the current level of income. The increase may be a consequence of greater levels of activity in the construction industry, and the consequential demand for sand as a building material, possibly reflecting an upturn in the house-building market.

**iv. Fleet Costs**

Expenditure on fleet costs for the year to date indicates a number of variances against various elements of the budget. Much of the adverse variance in material and repair costs reflect the fact that many vehicles are no longer within the manufacturers' warranty period and consequently repair costs fall on the Council. The favourable variance on fuel costs arises from the lower wholesale diesel prices for the first part of the year and improved driver awareness of economical driving techniques. The fleet budgets will be reviewed as part of the right-sizing exercise on service budgets later in the year and any necessary adjustments will be made.

**v. Planning Enforcement Costs**

The Council has incurred some costs in relation to the Direct Enforcement Action at the unauthorised Traveller Site at Fairfield Road, Hardhorn. The outcome of the appeal relating to the 6 occupied pitches has recently been determined and the Council is considering the decision. This budget will be kept under review during the remainder of the financial year.

**vi. Council Tax and Housing Benefits**

There are currently a number of significant variances on the various control accounts in respect of Council Tax and Housing Benefits, particularly Rent Allowance expenditure. However, as the majority of these are directly reimbursed from central government grant a large variance at year end is not currently anticipated and the variances have therefore been excluded from the variance analysis report. The position will be kept under review throughout the remainder of the year and a MTFS adjustment may follow.

**5. Conclusions**

External pressures outside the Council's control are impacting on all local authorities. Instructions remain in place that officers should not commit to any unnecessary expenditure and should seek to maximise efficiencies. This approach has a downward impact on costs incurred by the Council and may result in an under-spend against budget this year.

Regular budget monitoring reports are an integral part of the Council's financial monitoring framework. These will be available on the Councils website.

Finance staff work continuously with budget holders across the Council, and are heavily reliant upon budget-holders to be able to understand and quantify the potential impact of in-year hotspot variances within their areas of responsibility.

We are still at the early part of 2016/17 and it is therefore not possible to draw any firm conclusions on the in-year financial position. The financial risks facing the Council, as set out in the MTFS to Council in March 2016 still remain. Instructions issued by Management Team that budget holders are to remain prudent in order to build up additional balances are still in place.

**REVENUE MONITORING 2016/17 - Period 4 to July 31st 2016 (Variances in excess of £5k)**
**Appendix A**

<b>Key</b>	<b>BLUE</b>	Variance currently showing but expected to be on target at year end
	<b>GREEN</b>	Possible Favourable Outturn Variance
	<b>AMBER</b>	Possible Adverse Outturn Variance
	<b>RED</b>	Projected Adverse Outturn Variance

Service Area	Detailed Description	Full Year Budget	Budget as at Period 4	Actual & Commitments as at Period 4	Variance as at Period 4	FAV / ADV	Variance	Alert	Budget Holder	Budget Holder Comments
		£	£	£	£		%			
FINANCE & DEMOCRACY COMMITTEE / CORPORATE CROSS CUTTING BUDGETS										
All Council services	Employee costs including basic pay, pension, NI, and overtime, plus agency costs	8,379,723	2,801,428	2,704,815	-96,613	FAVOURABLE	-3.4%	GREEN	Corporate	The budget forecast which was approved by Budget Council in March 2016 assumed reduced payroll costs as a result of ‘turnover savings’ (delays in the recruitment to vacant posts) of £200,000 per annum from 2016/17 onwards. The actual level of savings achieved in relation to direct employee costs for the current year to date is in excess of this target as a result of delays in recruitment to a number of key posts which either have been recently filled or which will be filled in the coming months. A favourable variance to his extent is not anticipated to be repeated in later periods. This budget will be kept under review during the remainder of the financial year.
Legal Services Team	Legal Fees and Court Costs	7,500	2,496	15,267	12,771	ADVERSE	511.7%	AMBER	Ian Curtis	The overspend has resulted from the payment of counsel’s fees for representing the Council in an inquest relating to a fatality at a privately-owned local swimming pool. As the Council is the health and safety enforcement authority, it was appropriate and necessary for the Council to be represented at the inquest. The circumstances of the fatality will now form the basis of a prosecution by the Council. The budget will be kept under review for the remainder of the year.
Legal Services Team	Income from Legal Fees	-7,500	-2,500	-8,391	-5,891	FAVOURABLE	-235.6%	GREEN		The additional income largely comprises the reimbursement of costs from the diversion of a public footpath at Mill Farm. This work is carried out by the council as planning authority where a footpath is to be diverted to enable a development to take place, but the costs are reimbursed by the developer. A favourable outturn variance is anticipated.
DEVELOPMENT MANAGEMENT COMMITTEE										
Planning Appeals	Planning Appeal Hearing Costs	152,060	33,204	20,845	-12,359	FAVOURABLE	-37.2%	BLUE	Mark Evans	A number of planning appeals are expected to be contested later in the year which will result in further costs being incurred. This budget will be kept under review during the remainder of the financial year.
Planning Enforcement	Enforcement Costs	100,000	33,360	6,161	-27,199	FAVOURABLE	-81.5%	BLUE	Mark Evans	The Council has incurred some costs in relation to the Direct Enforcement Action at the unauthorised Traveller Site at Fairfield Road, Hardhorn. The outcome of the appeal relating to the 6 occupied pitches has recently been determined and the Council is considering the decision. This budget will be kept under review during the remainder of the financial year.

**REVENUE MONITORING 2016/17 - Period 4 to July 31st 2016 (Variances in excess of £5k)**
**Appendix A (cont'd.)**

Key	<b>BLUE</b>	Variance currently showing but expected to be on target at year end
	<b>GREEN</b>	Possible Favourable Outturn Variance
	<b>AMBER</b>	Possible Adverse Outturn Variance
	<b>RED</b>	Projected Adverse Outturn Variance

Service Area	Detailed Description	Full Year Budget	Budget as at Period 4	Actual & Commitments as at Period 4	Variance as at Period 4	FAV / ADV	Variance	Alert	Budget Holder	Budget Holder Comments
		£	£	£	£		%			
<b>ENVIRONMENT HEALTH &amp; HOUSING COMMITTEE</b>										
Licensing Act 2003	Premises Licences 2003 Act	-75,000	-13,500	-29,579	-16,079	FAVOURABLE	-119.1%	BLUE	Chris Hambly	The licensing team have received an unusual amount of new licence applications in the first quarter resulting in the increased income (including licences relating to the Lytham Proms event and at AFC Fylde). This was an exceptional situation and is unlikely to be repeated during the remainder of the year.
<b>OPERATIONAL MANAGEMENT COMMITTEE</b>										
Car Parking Fees	Car Parking Fees	-524,130	-207,877	-240,962	-33,085	FAVOURABLE	-15.9%	GREEN	Andrew Dickson / Darren Bell	The income is in excess of the budget for the period due to increased usage/visitor numbers largely as a result of dry, sunny weather conditions during the period. Additionally the current approved budget assumes the closure in 2016/17 and 2017/18 of the Stanner Bank and St Pauls Avenue car parks as a result of the coast protection works to be carried out at Fairhaven and Church Scar. The works had been expected to commence in 2016/17 but will now not commence until 2017/18. The budget will be adjusted to reflect this and any other changes in the next update to the Financial Forecast.
Computer Services	Purchase of Computer Equipment	114,932	38,336	9,546	-28,790	FAVOURABLE	-75.1%	BLUE	Paul O'Donoghue	A number of IT projects have not progressed as planned due to staffing changes and vacancies within the IT team. Following a restructure the IT team now has sufficient resources to deliver the proposed developments and it is anticipated that the planned expenditure will occur later in the financial year to result in an outturn position broadly in line with the budget.
Fylde Waste Schemes	Replacement Waste Containers	40,000	10,000	36,484	26,484	ADVERSE	264.8%	AMBER	Kathy Winstanley	There has been a need to replenish stocks of blue, brown and green bins due to increased requests from new build properties, such that the annual budget has almost all been expended in the first quarter of the year. The budget will be kept under review but it is anticipated that an increase will be required later in the year. This expenditure is offset by additional income from the charges levied for new bins as and when they are provided.
Trade Waste Service	Bulk Bin Lease Charges	-50,000	-48,750	-54,413	-5,663	FAVOURABLE	-11.6%	GREEN		The income is in excess of the budget for the period due to increased customer demand. The budget will be reviewed as part of the right-sizing exercise.
Fleet Services	FMS Material Costs	140,875	47,037	54,273	7,236	ADVERSE	15.4%	AMBER		These budgets should be considered together. Both of the budgets are currently overspent due to high material/repair and welding costs as the fleet ages. These budgets will be reviewed as part of the right-sizing exercise and adjusted as necessary.
	Repairs by Commercial Garages	23,150	7,834	14,028	6,194	ADVERSE	79.1%	AMBER		
	Fuel Costs	313,266	104,493	87,236	-17,257	FAVOURABLE	-16.5%	GREEN		This favourable variance arises from the lower wholesale diesel prices for the first part of the year and improved driver awareness of economical driving techniques. The budget will be reviewed as part of the right-sizing exercise and adjusted as necessary.

**REVENUE MONITORING 2016/17 - Period 4 to July 31st 2016 (Variances in excess of £5k)**
**Appendix A (cont'd.)**

Key	<b>BLUE</b>	Variance currently showing but expected to be on target at year end
	<b>GREEN</b>	Possible Favourable Outturn Variance
	<b>AMBER</b>	Possible Adverse Outturn Variance
	<b>RED</b>	Projected Adverse Outturn Variance

Service Area	Detailed Description	Full Year Budget	Budget as at Period 4	Actual & Commitments as at Period 4	Variance as at Period 4	FAV / ADV	Variance	Alert	Budget Holder	Budget Holder Comments
		£	£	£	£		%			
<b>TOURISM &amp; LEISURE COMMITTEE</b>										
St.Annes Leisure (Strategic)	Game Site Fees	-50,000	-33,000	-22,494	10,506	ADVERSE	31.8%	BLUE	Mark Wilde	Income has been affected by weather conditions that have been unfavourable to games activities (and boating at Fairhaven Lake in particular) largely due to strong winds. An improvement in weather conditions for the remainder of the tourist season may restore income levels by the year-end such that income targets may be achieved.
Lytham Leisure (Strategic)		-59,000	-40,120	-33,616	6,504	ADVERSE	16.2%	BLUE		
Coast and Countryside	Sale of Sand (sandwinning)	-150,000	-37,485	-62,188	-24,703	FAVOURABLE	-65.9%	GREEN	Andrew Dickson / Darren Bell	The sale of sand has continued on an improving trend which is likely to be related to the increase in activity amongst construction companies following a period of relative inactivity. This budget will be reviewed as part of the right-sizing exercise and adjusted as necessary.

# INFORMATION ITEM



REPORT OF	MEETING	DATE	ITEM NO
MANAGEMENT TEAM	TOURISM AND LEISURE COMMITTEE	8 SEPTEMBER 2016	7
<b>CAPITAL PROGRAMME MONITORING REPORT 2016/17 - POSITION AS AT 31<sup>ST</sup> JULY 2016</b>			

## PUBLIC ITEM

This item is for consideration in the public part of the meeting.

### SUMMARY OF INFORMATION

The purpose of this report is to provide an update of the Council's approved Capital Programme as at 31<sup>st</sup> July 2016 and specifically for those schemes under the Committee's remit.

### SOURCE OF INFORMATION

Chief Financial Officer – the report is based upon information extracted from the financial ledger system for the period to July 31<sup>st</sup> 2016.

### LINK TO INFORMATION

Capital Programme Monitoring 2016/17 as at 31<sup>st</sup> July 2016:

<https://www.fylde.gov.uk/capital2016/>

### WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

This information is provided to enable the committee to consider and scrutinise the latest position on the Council's approved Capital Programme for those schemes under the committee's remit.

### FURTHER INFORMATION

Contact: Paul O'Donoghue (Chief Financial Officer)

Tel: 01253 658566

## **CAPITAL PROGRAMME MONITORING REPORT 2016/17 –**

### **POSITION AS AT 31<sup>ST</sup> JULY 2016**

#### **Summary**

The purpose of this report is to provide an in-year progress update in respect of those schemes within the Capital Programme that have been approved for delivery in 2016/17, together with an update on the Council's overall Five Year Capital Programme. This report includes a narrative description of the most significant risks to the Capital Programme and details any actions required to address these. Appendix A to this report provides an update by Committee on schemes scheduled for commencement or delivery in 2016/17. Appendix B provides a summary of the latest position for the 5 year Capital Programme and Appendix C provides details of the financing of the programme.

#### **1. Background**

The Council approved the Capital Programme on 2<sup>nd</sup> March 2016. That update showed a balanced capital programme position from 2016/17 onwards. This report includes year to date expenditure and sets out the latest phasing of the programme and any additions or changes since the capital programme was presented to Council in March 2016. The Programme has also been rolled forward to include the year 2020/21.

#### **2. Notes on Specific Schemes**

There are a number of schemes for which further information is provided below:

##### **(i) Accommodation Project**

The accommodation project was originally included in the capital programme on the basis that the scheme would be self-financing from capital receipts from the sale of 3 sites (St David's Road Depot, Derby Road, Wesham and the Public Offices). Actual asset sales and receipts are dependent on market conditions and cannot be predicted with certainty. St David's Road depot was sold in 2012/13, and the site at Derby Road, Wesham was sold in 2013/14. The Public Offices site has been re-marketed since 2014/15 and the Accommodation Working Group have reviewed a number of further expressions of interest. Disposals of this nature where external agencies, planning decisions, external legal specialists and property developers are involved often take many months to conclude.

Work on Phases 4 and 5 are on track and are scheduled to be completed within budget during the autumn of 2016.

Delivery of the remaining substantive phases of the scheme (6 and 7) is dependent on realising a capital receipt from the sale of the Public Offices or the identification of an alternative source of funding. It is now proposed to fund phase 8 (Car park & external works) from a combination of the annual car park capital budget and the landscaping element being undertaken by the in-house parks staff. All funding options continue to be considered by the cross-party Accommodation Working Group which monitors and manages this project. Regular update reports on the project will continue to be provided to Members. Virements from phase 7 totalling £354k and from phase 8 totalling £186k have previously been approved by Members to earlier phases of the project to allow the delivery of those earlier phases. The current budgets shown for these later phases (6, 7 and 8) therefore do not reflect the estimated cost of delivery. Updated costings for these phases are currently being prepared.

##### **ii) Coast Protection Scheme**

The Strategic Appraisal Report for the Fylde Shoreline Strategy was approved by the Environment Agency's Large Project Review Group (LRPG) in January 2014 and included the replacement of sea defences at Fairhaven and Church Scar. Following this approval further funding was released by DEFRA and Cabinet approved spend for a Coastal Headland Study Project Appraisal Report (PAR) in the sum of £175k with a further £95k awarded in August 2016, fully funded from DEFRA resources. The PAR report was submitted for approval by the

Environment Agency's LRP on the 6th August 2015. Following a number of queries and points of clarification the Project Appraisal report has been approved.

The next stage is the preliminary detailed, customer led design of the new sea walls and involves gaining the necessary approval for the work to progress, planning permission, Marine Management Organisation licence, environmental impact assessment and appropriate assessment with regards to the potential to disturb overwintering birds during construction. Once these approval are obtained it will unlock funding for both Fairhaven Lake and Church Scar sea defence construction schemes.

The overall cost of the Fairhaven and Church Scar Coast Protection Scheme within the Capital Budget is £16.5m including a contribution from Fylde Council of £400k. The DEFRA funding spans the years 2016/17 to 2018/19. Fylde Council's contribution of £400k towards sea wall development works is fully-funded from the Capital Investment Reserve. Following annual review of the Environment Agency's Medium Term Plan (MTP) the project funding has been reviewed and re-phased as follows 2016/17 1m, 2017/18 13m, 2018/19 5.825m. The total project cost is now 19.825m including a contribution from Fylde Council of 400K. We are awaiting the formal confirmation letter from the environment agency that the MTP has been updated and once received this will be reflected in the revised MTFS. Further updates and any future changes to the scheme will be reported to members and the Capital Programme will be updated accordingly.

### **(iii) Disabled Facilities Grants (DFGs)**

As local housing authority, the Council has a statutory duty to provide disabled adaptations within the Borough. In order to fund these works the Council receives grant support which previously was provided by the Department for Communities and Local Government (DCLG).

As part of the 2013 Spending Round review the Government established the 'Better Care Fund', with the intention of "providing an opportunity to transform local services so that people are provided with better integrated care and support". Under these new arrangements from 2015/16 onwards the funding for Disabled Facilities Grants (DFGs) transferred to the Department of Health, with funding being distributed to all Councils via the upper-tier authority for that area. As such, in Lancashire the fund will be administered by Lancashire County Council. Each upper-tier authority then allocates the funding to their respective housing authorities (i.e. district councils within their area) to enable them to continue to meet this statutory responsibility.

This Council has previously made a decision to limit DFG expenditure to the level of the funding received for this purpose. In order to monitor the level of demand upon this resource the number of applications on the various categories of waiting lists and the periods of waiting time for DFG's are closely monitored and are reported to Members as appropriate.

The Capital Programme includes annual provision for DFG's at the level of the 2015/16 grant allocation from 2017/18 onwards - £468k. However for this year 2016/17 the allocation has been confirmed and a report was presented to Council 4th July 2016 due to a significant increased DFG allocation via the Better Care Fund totalling £849k. For 2017/18 onwards the figures in the programme are estimates and will only be confirmed in the year they are due. For as long as DFG works remains a statutory obligation the grant is unlikely to be withdrawn by the Government but could be reduced.

Whilst the significant increase in grant is to be welcomed it is unlikely to be fully spent within this financial year due to the backlog in assessments by the Occupational Therapy Service. The OT Service has pledged to appoint additional resources over the coming months to reduce the backlog of cases.

Any changes in DFG income received by the Council will have a direct impact on the level of works that can be undertaken. There is also a direct revenue implication on DFG fees which would also have to be adjusted.

### **(iv) Project Slippage**

Areas of slippage must be addressed in future years to ensure that no loss of external grant is imposed due to conditions associated within specified timescales.

#### **(v) Other Capital Receipts**

The approved programme for 2016/17 onwards assumes “Right to Buy” receipts of £25k per annum and “General Asset Sales” of £45k per annum. Future receipts are dependent on prevailing market conditions and values cannot be predicted with certainty. This will be monitored and reviewed during the year and adjusted accordingly in future monitoring reports, along with the impact this may have on the financing of the programme.

#### **(vi) Capital Investment in St. Annes Pool**

As part of the arrangement with the YMCA for the operation of the pool, the Council undertook to provide Capital support in the event of major works, repair or breakdown and a provision of £153k was included in the programme for this eventuality. There is now a remaining capital resource of £93k in 2016/17. There is a risk that this remaining resource is insufficient to meet future capital expenditure needs for the facility.

### **3 Conclusions**

- 3.1 Actual expenditure to 31<sup>st</sup> July 2016 is £658k against a full year budget of £8.622m. This equates to 7.6% of the latest budget. The expenditure on a number of schemes is phased later during the financial year.
- 3.2 The current Capital Programme as updated is showing a balanced position for 2016/17 onward. The Capital Programme and the associated financing will be subject to discussion with Members during the months in the lead up to the annual budget setting process for 2017/18.
- 3.3 Any additional expenditure which is not fully funded by external finance would normally require the generation of capital receipts or further borrowing (the latter placing further pressure on the Revenue Budget from the consequent repayment costs). However Budget Council on 4<sup>th</sup> March 2013 approved the creation of a Capital Investment Reserve to finance future capital expenditure. The balance of this reserve at 31<sup>st</sup> March 2016 was £2.275m. However all of this is committed to deliver approved schemes in the years 2016/17 to 2019/20 and there is presently no funding available within this reserve for additional future projects. Whilst it remains the case that this reserve is the preferred source of finance for any further additions to the Capital Programme in future years, additional contributions to the reserve would be required in order to create such a funding source.



**CAPITAL PROGRAMME - 2016/17 IN-YEAR SCHEME MONITORING REPORT - AS AT 31/07/16**
**Appendix A**

	APPROVED SCHEMES	Financing Source	Approved Budget 2016/17 £000	Slippage B/F from 2015/16 £000	Adjustments from 03/03/16 £000	Updated Budget 2016/17 £000	Expenditure to 31/07/16 £000	Variance £000	Comments
	<b><u>FINANCE &amp; DEMOCRACY COMMITTEE</u></b>								
Z120 / Z121	Accommodation Project - Phase 3 & 4 - East Wing Inc. Lift & Chaseley Link Bridge	Proceeds from the sale of surplus Council Assets, and the Accommodation Project Reserve	482	19		501	420	81	Phase 3 (east wing) is now completed whilst phases 4 and 5 of the scheme are currently underway and are scheduled to be completed within budget during the autumn of 2016.
Z122	Accommodation Project - Phase 5 - One Stop Shop		302			302		302	
Z123	Accommodation Project - Phase 6 - Council Chamber		296			296		296	Delivery of the remaining phases of the scheme (6, 7 and 8) is dependent on realising a capital receipt from the sale of the Public Offices or the identification of an alternative source of funding. All funding options continue to be considered by the cross-party Accommodation Working Group which monitors and manages this project. Regular update reports on the project will continue to be provided to Members. Virements from phase 7 totalling £354k and from phase 8 totalling £186k have previously been approved by Members to earlier phases of the project to allow the delivery of those earlier phases. The current budgets shown for these later phases (6 ,7 and 8) therefore do not reflect the estimated cost of delivery. Updated costings for these phases are currently being prepared.
Z124	Accommodation Project - Phase 7 - Internal Refurb / Services		348			348		348	
Z125	Accommodation Project - Phase 8 - Car Park & External Works		0			0		0	
	<b>Sub total</b>		<b>1,428</b>	<b>19</b>	<b>0</b>	<b>1,447</b>	<b>420</b>	<b>1,027</b>	
	<b><u>TOURISM &amp; LEISURE COMMITTEE</u></b>								
Z102	Ashton Gardens Depot	Proceeds from the sale of surplus Council Assets	63			63		63	The scheme is currently on hold pending the disposal of the Public offices site (the works will need to be completed prior to that disposal). The scheme was re-phased into 2016/17 as the disposal of that site is now not expected to take place until later in 2016/17.
Z076	St Annes Pool	No external finance - funded by borrowing/general asset disposal receipts	93			93		93	This represents the balance of the maintenance scheme resource which will be retained and drawn upon when required.
Z128	St Annes Pool - External Works	Capital Investment Reserve/ Arts Council Grant	120			120		120	A scheme has been proposed which will be designed in-house subject to the delivery of other priority projects. Once designed there will need to be consultation with stakeholders and then dialogue with the Arts Council over match funding. During 2015/16 this scheme was re-phased into 2016/17. A report will be presented to Committee prior to any spend.

Appendix A (Cont'd)

	APPROVED SCHEMES	Financing Source	Approved Budget 2016/17 £000	Slippage B/F from 2015/16 £000	Adjustments from 03/03/16 £000	Updated Budget 2016/17 £000	Expenditure to 31/07/16 £000	Variance £000	Comments
	<b><u>TOURISM &amp; LEISURE COMMITTEE (CONT)</u></b>								
Z112	Fairhaven Lake & Promenade Gardens - First round	Capital Investment Reserve	20			20		20	This scheme represented the match funding for the development of the Heritage Lottery Development Bid. Given that the first round bid was unsuccessful a report was presented in September 2015 to the Tourism & Leisure Committee outlining how the Fairhaven Masterplan can be delivered in the future and subsequently this scheme was re-phased into 2016/17. A report will be presented to Committee prior to any spend.
Z147	Promenade Gardens Water Play Facility	Capital Investment Reserve	0			0		0	This scheme is profiled to be delivered in 2017/18.
Z097	Promenade Footways	No external finance - funded by borrowing/general asset disposal receipts	40	7		47		47	The budget for this scheme has been adjusted to reflect the slippage as approved by the Finance and Democracy Committee of 20th June 2016. A report will be presented to Committee in September to propose and seek authorisation of the expenditure works in 2016/17.
Z148	Hope Street Footways	Capital Investment Reserve	24			24	24	0	A report was presented to The Tourism and Leisure Committee to authorise the expenditure for resurfacing works to Hope Street Park footpaths in 2016/17. This scheme has been completed to budget.
Z141	Lowther Pavilion Roof	Capital Investment Reserve	115	3		118		118	The scheme is planned to be delivered during the summer of 2016 and is expected to be completed to budget during 2016/17.
Z143	Sand Dunes re-modelling at North Beach Car Park / Summerfields	Capital Investment Reserve	15	2		17		17	Surveys were completed in October 2015. The design works have also been commissioned. The scheme will require stakeholder engagement and the necessary approvals prior to commencement. A detailed proposal is currently being worked in consultation with Councillors and Residents. The budget for this scheme has been adjusted to reflect the slippage as approved by the Finance and Democracy Committee of 20th June 2016.
Z144	Freckleton Memorial Park	Capital Investment Reserve / S106 Monies / External grants and contributions	50		122	172		172	Finance & Democracy Committee in June 2016 approved the Council to act as accountable body and approved a fully funded capital budget increase to the 2016/17 capital programme of £122k to be fully funded from various external grants and Section 106 contributions to give a total capital budget of £172k. Letting of the contract was agreed and awarded to Wicksteed playgrounds and the scheme is expected to be completed to budget during 2016/17.
Z149	Warton-with-Westby Parish Council Play Area	Capital Investment Reserve	50			50		50	Officers are awaiting information on the status of the Friends group and the consultation results from the Town Council. Progress meeting are on going and a Report will be presented to Committee prior to any spend.
	<b>Sub total</b>		<b>590</b>	<b>12</b>	<b>122</b>	<b>724</b>	<b>24</b>	<b>700</b>	

Appendix A (Cont'd)

	APPROVED SCHEMES	Financing Source	Approved Budget 2016/17 £000	Slippage B/F from 2015/16 £000	Adjustments from 03/03/16 £000	Updated Budget 2016/17 £000	Expenditure to 31/07/16 £000	Variance £000	Comments
	<b>OPERATIONAL MANAGEMENT COMMITTEE</b>								
Z038	Replacement Vehicles	Capital Investment Reserve / Borrowing	346	60	56	462		462	The budget for this scheme has been adjusted to reflect the slippage and fully funded capital budget increase for weed removal as approved by the Finance and Democracy Committee of 20th June 2016. All vehicle acquisitions are expected to be completed in line with the budget during 2016/17.
Z150	Vehicle Wash-down Facility - Snowdon Rd Depot	Capital Investment Reserve	25			25		25	A report will be presented to Committee to propose and seek authorisation of the expenditure works in 2016/17.
Z154	North Promenade Toilets Refurbishment	Capital Investment Reserve	84			84		84	A report has been presented to Committee to seek authorisation of the expenditure works in 2016/17.
Z151	Bus Shelter Replacement Programme	Capital Investment Reserve	30			30		30	A report will be presented to the Committee to propose and seek authorisation of the expenditure works in 2016/17.
Z049	Car Park Improvements	No external finance - funded by borrowing/general asset disposal receipts	30			30	29	1	The scheme has been completed to budget in 2016/17.
Z116	Fylde Headlands Preliminary Work	Specific Government Grant (Environment Agency)	0	38	95	133	5	128	The budget for this scheme has been adjusted to reflect the slippage as approved by the Finance and Democracy Committee of 20th June 2016 and the addition to the scheme of £95,000, approved by Council on 4th July 2016, for further preliminary works to be undertaken which has been met by an additional grant from the Environment Agency in the same amount.
Z130	Fairhaven and Church Scar Coast Protection Scheme	Specific Government Grant (Environment Agency) / Capital Investment Reserve	3,600			3,600		3,600	Work is currently ongoing with Blackpool Council with regards to project delivery and a further report will be presented to Committee to update and propose the best options available for Fylde on the delivery of this scheme.
Z131	Repair & Renewal - Flood Defences	Specific Government Grant (Environment Agency)	0	33		33	1	32	The budget for this scheme has been adjusted to reflect the slippage as approved by the Finance and Democracy Committee of 20th June 2016. Any unused grant will be returned to the Environment Agency.
	<b>Sub total</b>		<b>4,115</b>	<b>131</b>	<b>151</b>	<b>4,397</b>	<b>35</b>	<b>4,362</b>	

Appendix A (Cont'd)

	APPROVED SCHEMES	Financing Source	Approved Budget 2016/17 £000	Slippage B/F from 2015/16 £000	Adjustments from 03/03/16 £000	Updated Budget 2016/17 £000	Expenditure to 30/06/16 £000	Variance £000	Comments
	<b>ENVIRONMENT, HEALTH &amp; HOUSING COMMITTEE</b>								
Z1010	Disabled Facilities Grants Programme	Specific Grant (Better Care Fund) / External Contributions / Grant repayments	468	46	381	895	175	720	The budget for this scheme has been adjusted to reflect the slippage as approved by the Finance and Democracy Committee of 20th June 2016. A report was also approved by Council on 4th July 2016 for a £380,621 fully funded capital budget increase due to an increased DFG allocation via the Better Care Fund. A review of how DFGs are delivered has recently been agreed by the EH&H Committee. Whilst the significant increase in grant is to be welcomed it is unlikely to be fully spent within this financial year due to the backlog in assessments by the Occupational Therapy Service. The OT Service has pledged to appoint additional resources over the coming months to reduce the backlog of cases.
Z152	93 St Albans Road - Compulsory Purchase Order	S106 Developer Contributions	0	105		105	4	101	The budget for this scheme has been adjusted to reflect the slippage as approved by the Finance and Democracy Committee of 20th June 2016. A detailed scheme is currently being designed and costed and a report will be considered by the EH&H Committee.
Z155	Affordable Housing Scheme Sunnybank Mill, Kirkham	S106 Developer Contributions	0		460	460	0	460	A report was approved by Council on 4th July 2016 for a £920,000 fully funded addition to the capital programme, phased over two financial years (£460,000 payable in 2016/17 and £460,000 payable in 2017/18) to be met from a portion of the balance of S106 developer contributions for affordable housing currently held by the Council for this purpose totalling £865,155.44, and a further £54,844.56 when funds become available, totalling £920,000. The programme is expected to be completed in line with the budget during 2016/17.
Z107	Rapid Deployment CCTV Replacement Projects	Specific Grant (LSP Performance Reward Grant)	0	38		38		38	The budget for this scheme has been adjusted to reflect the slippage as approved by the Finance and Democracy Committee of 20th June 2016. The budget for CCTV camera replacement is planned to be spent on the revised CCTV project as approved by Council. Any remaining monies are to be earmarked and allocated to replacement cameras as and when they are required (subject to a community impact assessment and approval by committee) as also previously agreed by Council.
Z113	Cemetery and Crematorium - Infrastructure Works	Capital Investment Reserve	0			0		0	This part of the scheme is for the initial design phase of the of the substantial burial ground extension works programmed for 2017/18. The design work is currently being undertaken.
Z153	Lytham Park Cemetery - Windbreak Canopy	Capital Investment Reserve	60			60		60	A report will be presented to Committee to propose and seek authorisation of the expenditure works in 2016/17.
Z134	New memorial garden - Lytham Park Cemetery	Capital Investment Reserve	33			33		33	A new boundary fence has been installed. A report was presented to the November 2015 meeting of the Environment, Health & Housing Committee approving the location, draw down of funding and the procurement route of the various elements of the scheme. The scheme was re-phased during 2015/16 and is expected to be completed to budget in 2016/17.
	<b>Sub total</b>		<b>561</b>	<b>189</b>	<b>841</b>	<b>1,591</b>	<b>179</b>	<b>1,412</b>	

**Appendix A (Cont'd)**

	APPROVED SCHEMES	Financing Source	Approved Budget 2016/17 £000	Slippage B/F from 2015/16 £000	Adjustments from 03/03/16 £000	Updated Budget 2016/17 £000	Expenditure to 31/07/16 £000	Variance £000	Comments
	<b>DEVELOPMENT MANAGEMENT COMMITTEE</b>								
Z137	Woodlands Road Regeneration Scheme - Town Centre Phase 3	Capital Investment Reserve / S106 Developer Contributions	0	19		19		19	A report was presented to Development Management Committee in November 2015 approving commencement of the works. The budget for this scheme has been adjusted to reflect the slippage as approved by the Finance and Democracy Committee of 20th June 2016. The scheme is expected to be completed to budget in 2016/17.
Z138	St Annes Regeneration Schemes	S106 Developer Contributions	274			274		274	This funding is earmarked for the next phase of St Annes Town Centre including St Andrews Road North/South and The Crescent. A draft plan has been prepared and discussions are underway with property owners in the locality. The first element of the scheme, relating to the new street lighting scheme for The Crescent and St Andrews Road North has been commissioned and will be completed by the end of the calendar year 2016. The timeframe for delivery of the remainder of the scheme is linked to the outcome of the Government Coastal Community Fund bid as a successful outcome would allow for a more expansive regeneration scheme to be achieved. It is currently anticipated that this particular scheme will commence in the spring of 2017 and that a portion of the scheme may be re-phased into the 2017/18 financial year.
Z139	Lytham Regeneration Schemes	S106 Developer Contributions	130			130		130	Design work on the scheme was planned to commence in April 2016 for delivery of the scheme being later in the 2016/17 financial year. However, local community groups have indicated that this funding could also be used to match fund further funding from other bodies. As a result, the scheme content is to be widened to incorporate a public art component and a project group established to work towards a fully integrated scheme. A revised scheme is to be developed over the next few months and it may be necessary to re-phase delivery of the project as a consequence. Any changes to the scheme and delivery timeframe will be reported to Members and the Capital Programme will be updated accordingly
Z140	Staining Regeneration Schemes	S106 Developer Contributions	0	40		40		40	The budget for this scheme has been adjusted to reflect the slippage as approved by the Finance and Democracy Committee of 20th June 2016. This project is subject to ongoing discussions with Staining Parish Council. A draft scheme has been prepared based on the outcome of those discussions and the Parish Council has likewise suggested some features be included. The plans are to be amended and a further report to Members will follow.
	<b>Sub total</b>		<b>404</b>	<b>59</b>	<b>0</b>	<b>463</b>	<b>0</b>	<b>463</b>	
	<b>Total Expenditure</b>		<b>7,098</b>	<b>410</b>	<b>1,114</b>	<b>8,622</b>	<b>658</b>	<b>7,964</b>	

**UPDATED 5 YEAR CAPITAL PROGRAMME 2015/16 TO 2019/20 - BY SCHEME**

	Updated Estimate 2016/17 £000	Estimate 2017/18 £000	Estimate 2018/19 £000	Estimate 2019/2020 £000	Estimate 2020/2021 £000
<b>FINANCE &amp; DEMOCRACY COMMITTEE</b>					
Accommodation Project - Phase 4 - Chaseley Link Bridge	501				
Accommodation Project - Phase 5 - One Stop Shop	302				
Accommodation Project - Phase 6 - Council Chamber	296				
Accommodation Project - Phase 7 - Internal Refurb / Services	348				
Accommodation Project - Phase 8 - Car Park & External Works	0				
<b>Sub total</b>	<b>1,447</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOURISM &amp; LEISURE COMMITTEE</b>					
Ashton Gardens Depot	63				
St Annes Pool	93				
St Annes Pool - External Works	120				
Fairhaven Lake & Promenade Gardens - First Round	20				
Promenade Gardens Water Play Facility	0	100			
Promenade Footways	47	40	40	40	40
Hope Street Footways	24				
Lowther Pavilion Roof	118				
Sand Dunes re-modelling at North Beach Car Park / Summerfields	17				
Freckleton Memorial Park	172				
Warton-with-Westby Parish Council Play Area	50				
<b>Sub total</b>	<b>724</b>	<b>140</b>	<b>40</b>	<b>40</b>	<b>40</b>
<b>OPERATIONAL MANAGEMENT COMMITTEE</b>					
Replacement Vehicles	462	1,487	680	867	458
Vehicle Wash-down Facility - Snowdon Rd Depot	25				
North Promenade Toilets Refurbishment	84				
Bus Shelter Replacement Programme	30				
Car Park Improvements	30	30	30	30	30
Fylde Headlands Preliminary Work	133				
Fairhaven and Church Scar Coast Protection Scheme	3,600	7,300	5,600		
Repair & Renewal - Flood Defences	33				
<b>Sub total</b>	<b>4,397</b>	<b>8,817</b>	<b>6,310</b>	<b>897</b>	<b>488</b>
<b>ENVIRONMENT, HEALTH &amp; HOUSING COMMITTEE</b>					
Disabled Facilities Programme	895	468	468	468	468
93 St Albans Road - Compulsory Purchase Order	105				
Affordable Housing Scheme Sunnybank Mill, Kirkham	460	460			
Rapid Deployment CCTV Replacement Projects	38				
Cemetery and Crematorium - Infrastructure Works	0	294			
Lytham Park Cemetery - Windbreak Canopy	60				
New memorial garden - Lytham Park Cemetery	33				
<b>Sub total</b>	<b>1,591</b>	<b>1,222</b>	<b>468</b>	<b>468</b>	<b>468</b>
<b>DEVELOPMENT MANAGEMENT COMMITTEE</b>					
Woodlands Road Regeneration Scheme - Town Centre Phase 3	19				
St Annes Regeneration Schemes	274				
Lytham Regeneration Schemes	130				
Staining Regeneration Schemes	40				
<b>Sub total</b>	<b>463</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Expenditure</b>	<b>8,622</b>	<b>10,179</b>	<b>6,818</b>	<b>1,405</b>	<b>996</b>

**UPDATED 5 YEAR CAPITAL PROGRAMME 2016/17 TO 2020/21 - FINANCING**

	Updated Estimate 2016/17 £000	Estimate 2017/18 £000	Estimate 2018/19 £000	Estimate 2019/2020 £000	Estimate 2020/2021 £000
<b>FINANCING:</b>					
Capital Receipts - General Asset Sales	45	45	45	45	45
Capital Receipts - Right to Buy Receipts	25	25	25	25	25
Capital Receipts - (Accommodation Project)	1,006				
Capital Receipts - Vehicle Sales					
Leasing					
Better Care Fund / Disabled Facilities Grant	895	468	468	468	468
Section 106 Monies - St Annes	274				
Section 106 Monies - Lytham	130				
Section 106 Monies - Staining	40				
Section 106 Monies - Freckleton Memorial Garden	15				
Section 106 Monies - 93 St Albans Road CPO	105				
Section 106 Monies - Affordable Housing, Sunnybank Mill	460	460			
Capital Grant - Repayments					
Capital Investment Reserve	1,324	493	78	182	
Accommodation Project Reserve	504				
Other External Finance (see analysis below )	3,601	7,300	5,600		
Direct Revenue Finance	56				
Prudential Borrowing	142	1,388	602	685	458
<b>Total Financing</b>	<b>8,622</b>	<b>10,179</b>	<b>6,818</b>	<b>1,405</b>	<b>996</b>

<b>Total surplus (-) / shortfall in year</b>	0	0	0	0	0
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<b>Cumulative surplus (-) / shortfall</b>	0	0	0	0	0
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*See note below for external funding available to finance the above schemes:*

**Other External Finance: Analysis**

LSP Performance Reward Grant	38				
Environment Agency - Fylde Coastal Preliminaries	3,295	7,300	5,600		
Environment Agency - Flood Defence	71				
Arts Council - St Annes Pool	90				
Freckleton Parish Council	20				
British Aerospace	10				
Friends of Freckleton Memorial Garden	9				
Lancashire County Council	6				
Lancashire Environment Fund	30				
Veolia	32				
New Fylde Housing - DFG Contribution					
	3,601	7,300	5,600	0	0

# INFORMATION ITEM



REPORT OF	MEETING	DATE	ITEM NO
DEVELOPMENT SERVICES DIRECTORATE	TOURISM AND LEISURE COMMITTEE	8 SEPTEMBER 2016	8
<b>LANCASHIRE COUNTY COUNCIL REVIEW OF PROPERTY STRATEGY (NEIGHBOURHOOD CENTRES)</b>			

## PUBLIC ITEM

This item is for consideration in the public part of the meeting.

### SUMMARY OF INFORMATION

Lancashire County Council (LCC) has recently been consulting on the rationalisation of its property base through the county. Consultation ran from 18<sup>th</sup> May to 12<sup>th</sup> August 2016. This included proposals to close the following Lancashire County Council buildings in Fylde Borough:

- Ansdell Library
- Freckleton Library
- Kirkham Library
- Kirkham Young People's Centre
- Lower Lane Young People's Centre
- Lytham Children's Centre
- Lytham Library and Registration Office
- Orchard Children's Centre (Freckleton) (designated)
- Pear Tree Children's Centre (Kirkham) (designated)

Buildings proposed to be retained to deliver specific LCC services are:

- Adult Disability Day Services (Sunnybank) - Adult Disability Day Services
- Milbanke Day Centre - Library Service and Older People's Daytime Support Service
- St Anne's Library - Library Service and Registration Service
- The Woodlands Resource Centre - Community Mental Health Service
- The Zone in Fylde - Wellbeing, Prevention and Early Help Service (0-19+ years)
- Children's Social Care (Sydney Street) and Oak Tree Children's Centre- Children's Social Care and Wellbeing, Prevention and Early Help Service (0-19+ years) (designated)
- Weeton Children's Centre - Wellbeing, Prevention and Early Help Service (0-11 years) (designated)

Following consideration of the consultation responses a report has been published on the agenda of the LCC Executive Scrutiny Committee for the meeting of 6<sup>th</sup> September which proposes a number of changes to the original proposals. The only change to the proposals in Fylde is to delay the closure of Ansdell Library whilst works are carried out to St Annes Library to ensure the provision of a full library service is available to the community whilst works to St Anne's Library are completed.



The report proposes that the full library service will cease between 1st October and 30th November 2016 but states there may be a period of transition as satellite libraries are delivered.

These revised proposals are to be considered by the LCC Executive Scrutiny Committee on Tuesday, 6th September. LCC Cabinet then meets on 8<sup>th</sup> September to consider the comments/recommendations of Scrutiny and to make a final decision on the matter.

Officers will update members of the Tourism and Leisure Committee at the meeting on the outcome of the decision taken by LCC Cabinet.

LCC is considering a number of expressions of interest for possible asset transfers to ensure some services continue under alternative arrangements. LCC has received the following numbers of expressions of interest from groups in respect of the following buildings in Fylde:

- Ansdell Library 2
- Freckleton Library 1
- Kirkham Library 2
- Lytham Library and Registration Office 2

LCC propose to consider the viability of the expressions of interest received in relation to the transfer of Council premises and to bring back a further report to the next meeting of Cabinet for consideration.

Lytham Library is owned by Fylde Borough Council subject to a shared use agreement with Lancashire County Council.

#### **SOURCE OF INFORMATION**

Lancashire County Council

#### **LINK TO INFORMATION**

LCC Executive Scrutiny Committee Tuesday, 6th September, 2016 2.00 pm

<http://council.lancashire.gov.uk/ieListDocuments.aspx?CId=878&MId=5442>

LCC Cabinet Thursday, 8th September, 2016 2.00 pm

<http://council.lancashire.gov.uk/ieListDocuments.aspx?CId=122&MId=5414>

#### **WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?**

Although the provision of the library service is a function of Lancashire County Council the terms and reference of the Tourism and Leisure Committee include arts, culture and heritage and may be of interest.

#### **FURTHER INFORMATION**

Contact Paul Walker, tel: 01253 658431

# INFORMATION ITEM



REPORT OF	MEETING	DATE	ITEM NO
RESOURCES DIRECTORATE	TOURISM AND LEISURE COMMITTEE	8 SEPTEMBER 2016	9
OUTSIDE BODIES			

## PUBLIC ITEM

This item is for consideration in the public part of the meeting.

### SUMMARY OF INFORMATION

On 11 April 2016, the Council made a number of appointments to outside bodies. These appointments followed from recommendations from the programme committees for appointments from within their respective memberships.

In line with the Protocol for Members on Outside Bodies (Part 5f of the Council's Constitution), every member serving on an outside body is required to complete a reporting form every six months, which is submitted to the relevant programme committee to which the external partnership relates.

Included as an appendix to this report are: returned completed reporting forms and a list of outstanding reports/ details of those bodies which have not met.

### SOURCE OF INFORMATION

Elected member representatives to the Outside Bodies

### LINK TO INFORMATION

[Outside Bodies Reports and Summary](#)

### WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

The information is provided to maintain an understanding of the work of the outside bodies, and remain abreast of any issues that may have an impact on the residents of the borough or the council.

### FURTHER INFORMATION

Contact Tracy Morrison, tel: 658521

## Details

<b>Councillor Name and Role on Outside Body (for example, Observer, Trustee, Director)</b>	Cllr.Raymond Thomas
<b>Email</b>	cllr.rthomas@fylde.gov.uk
<b>Period this report covers (date):</b>	Feb 29th 2016 - Aug 1st
<b>Name of Outside Body:</b>	Fylde Arts Partnership
<b>How often does the organisation meet? And how often have you attended?</b>	At least per quarter but informal meetings as required Attended all meetings. Meetings and discussions relating to Save Lytham Library.and initiatives eg Regeneration, public meeting involving Council officers and councilors. Counterpart Week during Lytham Festival - producing a trail through Lytham -exploring art / photography/artwork etc.
<b>Key issues arising for Fylde Borough Council</b>	Continued support by FBC to Art Partnership - involving budget allowance/setting and continued working with the L and T Committee.
	Examples of issues could be those that may affect decisions regarding budget setting, challenges for residents, policy changes that affect partnership working etc
<b>Who did you inform of these issues within Fylde Borough Council?</b>	Chairman/CCllr Tim Ashton
<b>In the light of these meetings, is it worthwhile for the Council to continue to have a representative/representatives on this body?</b>	Yes
<b>Any further comments?</b>	Important to have a representative from FBC as the Partnership is very proactive in the community.

## Details

<b>Councillor Name and Role on Outside Body (for example, Observer, Trustee, Director)</b>	Cllr. Vince Settle
<b>Email</b>	Cllr.vsettle@fylde.gov.uk
<b>Period this report covers (date):</b>	April to August 2016
<b>Name of Outside Body:</b>	Arts Working Group
<b>How often does the organisation meet? And how often have you attended?</b>	Every 3 months. Attended April and June meetings. On holiday during August meeting.
<b>Key issues arising for Fylde Borough Council</b>	The 2 part time Arts Officers are now in post and one of their responsibilities is to seek external funding both to assist the conservation work and help fund cultural events. Restoration work on our art collection continues, but at a modest level pending further funding sources.
	Examples of issues could be those that may affect decisions regarding budget setting, challenges for residents, policy changes that affect partnership working etc
<b>Who did you inform of these issues within Fylde Borough Council?</b>	This meeting is chaired by a Fylde officer
<b>In the light of these meetings, is it worthwhile for the Council to continue to have a representative/representatives on this body?</b>	
<b>Any further comments?</b>	The tagging the treasures project has been nominated for an Historic England Angel Award in the Best Research Project category

## Details

<b>Councillor Name and Role on Outside Body (for example, Observer, Trustee, Director)</b>	Cllr Raymond Thomas
<b>Email</b>	cllr.rthomas@fylde.gov.uk
<b>Period this report covers (date):</b>	Feb 2016 - August
<b>Name of Outside Body:</b>	Fylde Arts Association
<b>How often does the organisation meet? And how often have you attended?</b>	No meetings called
<b>Key issues arising for Fylde Borough Council</b>	Nil
	Examples of issues could be those that may affect decisions regarding budget setting, challenges for residents, policy changes that affect partnership working etc
<b>Who did you inform of these issues within Fylde Borough Council?</b>	Nil
<b>In the light of these meetings, is it worthwhile for the Council to continue to have a representative/representatives on this body?</b>	No
<b>Any further comments?</b>	

## Details

<b>Councillor Name and Role on Outside Body (for example, Observer, Trustee, Director)</b>	Cllr. Sandra Pitman -
<b>Email</b>	cllr.spitman@fylde.gov.uk
<b>Period this report covers (date):</b>	April - August 2016
<b>Name of Outside Body:</b>	Fylde Coast YMCA Partnership Board
<b>How often does the organisation meet? And how often have you attended?</b>	Meets Quarterly. The Meeting on May 25th 2016 was my first meeting of the YMCA Fylde Leisure Sub committee since appointment in April 2106.
<b>Key issues arising for Fylde Borough Council</b>	Profitability and increase in use of Kirkham Swimming Pools. Health & well being of children, adults & senior citizens reflected in increase in use of YMCA facilities.
	Examples of issues could be those that may affect decisions regarding budget setting, challenges for residents, policy changes that affect partnership working etc
<b>Who did you inform of these issues within Fylde Borough Council?</b>	The Chairman of Tourism & Leisure is informed.cllr
<b>In the light of these meetings, is it worthwhile for the Council to continue to have a representative/representatives on this body?</b>	Yes
<b>Any further comments?</b>	The meeting provided reportm the site managers of Kirkham Rural Splash, the St Anne's Pool & Gym, the Ansdell Arena, the Lytham & the St. Anne's facilities. Not all managers attended the meeting in person. The take up of new courses was encouraging and this includes the new Y Women Can project. Budget surpluses been made in the financial year 2015-16 there are issues which affect the profitability of Rural Splash. There was some concern expressed about the accuracy of financial systems at head office which was a particular issue for Lytham manager. I suggested that the parish councils which do not contribute to Kirkham Splash be approached for financial contributions. ( This had happened when Rural Splash was set up). The locker problem at St. Anne's pool does not appear to be resolved yet.

## Details

<b>Councillor Name and Role on Outside Body (for example, Observer, Trustee, Director)</b>	Cllr. Cheryl Little Trustee
<b>Email</b>	cllr.clittle@fylde.gov.uk
<b>Period this report covers (date):</b>	
<b>Name of Outside Body:</b>	Lowrther Trust
<b>How often does the organisation meet? And how often have you attended?</b>	Monthly although we do meet intermittently for specific item ie. finance, staffing and refurbishment/new seating queries
<b>Key issues arising for Fylde Borough Council</b>	Representing Fylde Council and affecting decisions regarding budget setting and partnership working
	Examples of issues could be those that may affect decisions regarding budget setting, challenges for residents, policy changes that affect partnership working etc
<b>Who did you inform of these issues within Fylde Borough Council?</b>	Cllr. Sue Fazackerley
<b>In the light of these meetings, is it worthwhile for the Council to continue to have a representative/representatives on this body?</b>	Yes
<b>Any further comments?</b>	The Trust works hard in delivering good quality theatre provision along with increased community involvement - ie supporting outside bodies such as St Georges and Lytham Festivals

## Details

<b>Councillor Name and Role on Outside Body (for example, Observer, Trustee, Director)</b>	Tim Ashton Director
<b>Email</b>	tim.ashton@lancashire.gov.uk
<b>Period this report covers (date):</b>	2016
<b>Name of Outside Body:</b>	Lytham Town Trust
<b>How often does the organisation meet? And how often have you attended?</b>	Quarterly
<b>Key issues arising for Fylde Borough Council</b>	<p>Lytham Town Trust owns Lytham Hall and has granted a lease to operate the hall to The Heritage Trust Northwest.</p> <p>A large regeneration project has been taking place both within the grounds and on the building at Lytham Hall. The works on the building were due to start in Spring 2016 and residents were hoping to see a considerable amount of improvement on site. However due to partnership funding delays the Heritage Lottery Fund have decided to withdraw their grant funding.</p> <p>There will now begin a process of working with partners to see a way forward to generate sufficient funds to refurbish the hall as originally planned</p> <p>The trust also operates the Assembly Rooms in Lytham and these rooms are relatively well used and on occasion the council holds events in them. The Trust is researching the potential for some commercial activity to increase revenues in support of the community offer.</p>
	Examples of issues could be those that may affect decisions regarding budget setting, challenges for residents, policy changes that affect partnership working etc
<b>Who did you inform of these issues within Fylde Borough Council?</b>	Paul Walker
<b>In the light of these meetings, is it worthwhile for the Council to continue to have a representative/representatives on this body?</b>	Yes
<b>Any further comments?</b>	<p>There is an ongoing dialogue with Fylde Borough Council and the Trust that operates the Hall and a visit was arranged recently for members of the Tourism &amp; Leisure Committee. There will also be report from the HTNW to a future Tourism &amp; Leisure Committee Meeting.</p> <p>There is a need for council involvement with the upgrade and ultimate operation of this strategic asset which is the only Grade 1 Listed Building in the Borough. Initially the Council had 3 directors on the Trust but this has been reduced to 1.</p>



## Details

<b>Councillor Name and Role on Outside Body (for example, Observer, Trustee, Director)</b>	Councillor Cheryl Little
<b>Email</b>	cllr.clittle@fylde.gov.uk
<b>Period this report covers (date):</b>	
<b>Name of Outside Body:</b>	St Georges Festival
<b>How often does the organisation meet? And how often have you attended?</b>	every month sometimes nearer the event it is twice a month
<b>Key issues arising for Fylde Borough Council</b>	to ensure safety, communication and profile
	Examples of issues could be those that may affect decisions regarding budget setting, challenges for residents, policy changes that affect partnership working etc
<b>Who did you inform of these issues within Fylde Borough Council?</b>	Paul Walker
<b>In the light of these meetings, is it worthwhile for the Council to continue to have a representative/representatives on this body?</b>	Yes
<b>Any further comments?</b>	<p>This is another Fylde event which is getting bigger every year (not only for money raised) the total amount this year was £82,320 but for the profile of Fylde who host community events so well - It has to be noted that a third of the money raised WILL go to Love Lowther (another community asset) for the next five years allowing another asset to benefit one worthy of investment.</p> <p>In addition the virtues of this festival and how it embraces all the generations and genres – from hosting a phenomenal well received and prevalent BREXIT debate with 2 Euro MEP's, a panel of 6 Lancashire Businessmen to local (and not so local) business people. From to a trendy comedy night for everyone to the FREE and very popular parade and of course the ubiquitous Lytham business shop window competition. From the very 'Aintree race day feel' and popular lunch to the extravagant Ball cumulating in the immensely and highly anticipated Family Fun Day (which of course was FREE admission for children)! And all for LOCAL charities ....</p>

## Outside Bodies Returned Forms – SEPT 2016

Outside Body	Councillor	Info First Requested	First Reminder	Second Reminder	Date Returned	Notes
<b>Tourism &amp; Leisure, 8/9/16 meeting</b> <b>Closing date for reports Thursday 25 August 2016</b>						
Arts Partnership for Lytham	Raymond Thomas	13/4/16 by email	4 July 2016	8 Aug 2016	17/08/16	Received
Arts Working Group	Vince Settle	13/4/16 by email	4 July 2016	8 Aug 2016	26/08/16	Received
Fylde Arts Association	Raymond Thomas	13/4/16 by email	4 July 2016	8 Aug 2016	17/08/16	Received
Fylde Coast YMCA Partnership Board	Sandra Pitman		4 July 2016		04/08/16	Received
Lowther Trust	Cheryl Little	13/4/16 by email	4 July 2016		09/08/16	Received
Lytham Town Trust	Tim Ashton	13/4/16 by email	4 July 2016	8 Aug 2016	19/08/16	Received
St Georges Day Festival Committee	Cheryl Little	13/4/16 by email	4 July 2016	8 Aug 2016	24/08/16	Received