

## DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
RESOURCES DIRECTORATE	COUNCIL	19 APRIL 2021	15
<b>CONSTITUTION AMENDMENT: MEETING SCHEDULING</b>			

### PUBLIC ITEM

This item is for consideration in the public part of the meeting.

### SUMMARY

The report suggests a small change to the council procedure rules that would allow the schedule of meetings for a municipal year to be settled earlier than is now provided for.

### RECOMMENDATION

1. That the text of council procedure rule 4.3 be amended to substitute the words “no later than”, in place of “at”.

### SUMMARY OF PREVIOUS DECISIONS

Audit & Standards – 18<sup>th</sup> March 2021

*It was RESOLVED to recommend to council that the text of council procedure rule 4.3 be amended to substitute the words ‘no later than’, in place of ‘at’.*

CORPORATE PRIORITIES	
Economy – To create a vibrant and healthy economy	√
Environment – To deliver services customers expect	√
Efficiency – By spending money in the most efficient way	√
Tourism – To create a great place to live and visit	√

### REPORT

1. Rule 4.3 of the Council Procedure Rules, which appears as part 4 of the council’s constitution, presently provides:

*“The Council will agree a schedule of ordinary meetings of the Council at the last ordinary meeting before the annual meeting in each year”.*

2. The effect of this is that the meeting schedule for each municipal year is not fixed until a relatively short time before the commencement of that year. The Audit and Standards committee considered a change to the wording at its meeting held on 18<sup>th</sup> March 2021 to allow flexibility for the schedule of meetings to be settled earlier.

3. The recommend amended wording to the rule is as follows:

*“The Council will agree a schedule of ordinary meetings **no later than** the last ordinary meeting before the annual meeting in the preceding year”.*

IMPLICATIONS	
Finance	No implications
Legal	No implications
Community Safety	No implications
Human Rights and Equalities	No implications
Sustainability and Environmental Impact	No implications
Health & Safety and Risk Management	No implications

LEAD AUTHOR	CONTACT DETAILS	DATE
Sharon Wadsworth	Demoracy@fylde.gov.uk	8 April 2021

BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
Constitution	2015, with subsequent amendments	<a href="https://fylde.cmis.uk.com/fylde/ConstitutionGovernanceMatters.aspx">https://fylde.cmis.uk.com/fylde/ConstitutionGovernanceMatters.aspx</a> <a href="https://fylde.cmis.uk.com/fylde/ConstitutionGovernanceMatters.aspx">https://fylde.cmis.uk.com/fylde/ConstitutionGovernanceMatters.aspx</a>
Audit & Standards	18 March 2021	<a href="#">Minutes from A&amp;S committee 18 March 2021</a>