

INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
RESOURCES DIRECTORATE	OPERATIONAL MANAGEMENT COMMITTEE	9 NOVEMBER 2021	7
RETENDERING OF THE PUBLIC CONVENIENCE CONTRACT FOR CLEANSING AND MAINTENANCE			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY OF INFORMATION

This report provides Members with an update on the current position with regards to the retendering of the public convenience contract to include the cleansing and maintenance of the existing facilities across the borough.

SOURCE OF INFORMATION

N/A

WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

The corporate responsibility for the provision of public conveniences falls within the remit of the Operational Management Committee

FURTHER INFORMATION

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Local authorities are under no statutory obligation to provide public conveniences however, adequate, quality provision is regarded as essential in Fylde as a popular tourist destination with many outdoor recreational attractions. For the past 15-years, Danfo (UK) Ltd 'Danfo' has carried out the contract for the provision, maintenance, and cleansing of the public convenience units in Fylde; this arrangement comes to an end in March 2022.

The council's freedom to contract is constrained by legislation, its fiduciary duty, and its own procedure rules. In particular, the Public Contracts Regulations normally requires contracts to be subject to competition. In considering arrangements beyond this date officers considered the following options:

1. Extending the existing arrangement with Danfo for the provision, cleansing and maintenance of the public conveniences, against the requirements of the Public Contracts Register (Regulation 72b) and any potential risks this may pose to the Council;

2. Considering alternative providers through conducting an open tender procedure to investigate market options and to solicit offers

After taking legal advice and consulting with the internal audit team, the option of conducting an open tender procedure was deemed to be the most appropriate course of action to satisfy the requirement of the Public Contracts Regulations 2015 and mitigate against potential risks or challenges.

Officers have been working on the documentation over the last few months, which is required to go out to tender and the opportunity has now been advertised on the Council's procurement portal. Detailed timescales are provided below to ensure a smooth transition to the new contract from the 1st April 2022 until 31st March 2037, with an optional 5 year extension.

Procurement Programme – Public Convenience Services

Issue FTS and Contracts Finder notices	25 th October 2021
Issue expression of interest on the portal	25 th October 2021
Issue tender documents	25 th October 2021
Closing date for clarifications	18 th November 2021
Tender Submission Date	25 th November 2021
Tender Evaluation	26 th November 2021 to 6 th December 2021
Confirm Preferred Service Provider and Commence Standstill Process	7 th December 2021
Completion of Standstill period	17 th December 2021
Contract Award	20 th December 2021
Contract start date	1st April 2022
Contract end date	31 st March 2037