

## DECISION ITEM

| REPORT OF                                                       | MEETING                       | DATE        | ITEM NO |
|-----------------------------------------------------------------|-------------------------------|-------------|---------|
| DEVELOPMENT SERVICES<br>DIRECTORATE                             | ANNUAL MEETING OF THE COUNCIL | 26 MAY 2021 | 5       |
| <b>CONSTITUTION AMENDMENT – TERMS OF REFERENCE - COMMITTEES</b> |                               |             |         |

### PUBLIC ITEM

This item is for consideration in the public part of the meeting.

### SUMMARY

In line with its constitutional role to review and recommend amendments to Council, the Audit and Standards Committee was asked to consider amendments to the terms of reference of several committees.

### RECOMMENDATION

To approve the proposed amendments to the terms of reference of the committees (Part 2 and Part 3 of the Council's Constitution – Responsibility for Functions), as recommended by the Audit and Standards committee meeting, held in 20 May 2021.

### SUMMARY OF PREVIOUS DECISIONS

#### Council – 7 December 2020

Item 13. Constitution Amendment – Terms of Reference - Committees

It was RESOLVED to approve the recommended proposed amendments to the terms of reference of the committees (Part 2 and Part 3 of the Council's Constitution – Responsibility for Functions), as reported by Councillor Singleton.

#### Audit and Standards Committee – 26 November 2020

Item 12. Constitution Amendment – Terms of Reference – Committees

It was RESOLVED to recommend the proposed amendments to the terms of reference of the committees (Part 2 and Part 3 of the Council's Constitution – Responsibility for Functions), as they appear at Appendix A, to Council.

#### Audit and Standards Committee - 19 January 2017

Item 4. Governance Review

To add the following wording to the constitution under the remit of the Operational Management Committee; "Considering reports, reviewing and formulating where necessary policies relating to building control and land charges"

### CORPORATE PRIORITIES

|                                                          |   |
|----------------------------------------------------------|---|
| Economy – To create a vibrant and healthy economy        | √ |
| Environment – To deliver services customers expect       |   |
| Efficiency – By spending money in the most efficient way | √ |

## REPORT

1. At Council in December 2020, a number of changes were made to the terms of reference of the Council's committees. These amendments were the first substantial changes to the terms of reference for the programme committees since their inception in 2015
2. A number of further suggested amendments are put before Audit and Standards Committee for consideration relating to the Planning Committee and Finance and Democracy Committee with regards to Economic Development and Regeneration.
3. The Planning Committee currently has responsibility for Economic Development and Regeneration. Meanwhile the joint Committee/The Blackpool, Fylde and Wyre Economic Prosperity Board is a strategic forum for economic development issues on the Fylde coast as well as being the Programme Board for the Hillhouse and Blackpool Airport Enterprise Zones. The Leader represent Fylde on this Joint Committee but doesn't sit on the Planning Committee. The Joint Committee reports progress to the Finance and Democracy Committee, not the Planning Committee.

### Finance and Democracy Committee

4. Investment in economic development and regeneration is so vital to the recovery of the borough post pandemic it is proposed that this at a strategic level should sit within the remit of the Finance and Democracy Committee. This will sit with its links to the Economic Prosperity Board. The new term of reference would be;

*To develop and establish a framework of strategic economic development policies that interface with national, regional and sub regional economic development initiatives.*

### Planning Committee

5. It is suggested that the Planning Committee has an advisory role in respect of Economic Development and Regeneration. Points 7 and 8 of the existing terms of reference for the Planning Committee would be replaced with;

*To advise the Finance & Democracy Committee regarding the establishment of strategic economic development policies that align with the vision set out in the development plan and to oversee the delivery of regeneration projects set out in the council's Corporate Plan and Economic Development Strategy.*

6. A tracked changed version of the terms of reference that will be discussed by the Audit and Standards committee is attached at Appendix A to assist members.

| IMPLICATIONS                            |                                          |
|-----------------------------------------|------------------------------------------|
| Finance                                 | No implications arising from this report |
| Legal                                   | No implications arising from this report |
| Community Safety                        | No implications arising from this report |
| Human Rights and Equalities             | No implications arising from this report |
| Sustainability and Environmental Impact | No implications arising from this report |
| Health & Safety and Risk Management     | No implications arising from this report |

| LEAD AUTHOR | CONTACT DETAILS                                                                                                            | DATE        |
|-------------|----------------------------------------------------------------------------------------------------------------------------|-------------|
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| BACKGROUND PAPERS |           |                                                                                                                                                             |
|-------------------|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Name of document  | Date      | Where available for inspection                                                                                                                              |
| Constitution      | 19/4/2021 | HYPE<br><a href="https://fylde.cmis.uk.com/fylde/ConstitutionGovernanceMatters.aspx">https://fylde.cmis.uk.com/fylde/ConstitutionGovernanceMatters.aspx</a> |

Attached documents

Appendix A – tracked changes of terms of reference