



## INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
HEAD OF GOVERNANCE (on behalf of the Trust)	FINANCE AND DEMOCRACY COMMITTEE	30 JANUARY 2023	15
<b>LYTHAM INSTITUTE – CHARITY COMMISSION NOTE</b>			

### PUBLIC ITEM

This item is for consideration in the public part of the meeting.

### SUMMARY OF INFORMATION

On 25 November 2021, the council received the email from the Charity Commission set out below. Since then, the Trust has made every effort to establish the nature of the concerns referred to and whether the Commission felt that the concerns had any substance. The Commission have been unwilling to provide that information, and the Information Commissioner has ruled that the Commission is entitled to not disclose it.

The Trust is confident that it is operating in line with the legislation and guidance that apply to it and note that the Commission itself has expressed no concerns or has made any further enquiries in relation to the correspondence.

### SOURCE OF INFORMATION

Charity Commission.

### INFORMATION

Dear Trustees,

#### **The Lytham Institute - 1186995**

The Charity Commission has recently been made aware of concerns about how decisions have been made within the charity. Please ensure that a copy of this correspondence is circulated amongst the trustees.

You do not need to reply to this letter, it has been sent under section 15(2) of the Charities Act 2011 to provide you with information and advice to manage potential risks in your charity.

We are not taking any further action currently however we require the trustees to consider the following advice and ensure the charity is operating in line with its policies.

[CC3 - The essential trustee](#)

[CC27 – It's your decision: charity trustees and decision making](#)

[Disagreements and disputes in charities - GOV.UK \(www.gov.uk\)](#)

All information, including this letter, has been saved to the charity's records. We may write to you again if we decide to proactively investigate the concerns in future or if we receive more information that raises our level of concerns in the charity.

Yours faithfully,

Clare Houghton

**WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?**

The email asked that a copy of the correspondence be circulated amongst the trustees. The council is the sole trustee, and the committee has responsibility for discharging its functions as trustee.

**FURTHER INFORMATION**

Contact Ian Curtis ([ian.curtis@fylde.gov.uk](mailto:ian.curtis@fylde.gov.uk); 01253 658506)