



Agenda

Council

Date:	Monday, 19 April 2021 at 7:00 pm
Venue:	Remote Meeting Via Zoom
	<p>Mayor : Councillor Angela Jacques Deputy Mayor : Councillor Richard Redcliffe</p> <p>Leader : Councillor Karen Buckley Deputy Leader : Councillor Roger Small</p> <p>Councillors Ben Aitken, Frank Andrews, Peter Anthony, Tim Armit, Mark Bamforth, Brenda Blackshaw, Paula Brearley, Julie Brickles, Alan Clayton, Delma Collins, Peter Collins, Chris Dixon, Sue Fazackerley MBE, Trevor Fiddler, Ellie Gaunt, Brian Gill, Shirley Green, Noreen Griffiths, Peter Hardy, Will Harris, Gavin Harrison, Paul Hayhurst, Karen Henshaw JP, Paul Hodgson, John Kirkham, Matthew Lee, Cheryl Little, Roger Lloyd, Michelle Morris, Kiran Mulholland, Ed Nash, Sally Nash-Walker, Jayne Nixon, Linda Nulty, Liz Oades, David O'Rourke, Bobby Rigby, Michael Sayward, Vince Settle, Elaine Silverwood, John Singleton JP, Heather Speak, Ray Thomas, Tommy Threlfall, Stan Trudgill, Viv Willder, Michael Withers.</p>

PLEASE NOTE:

This meeting is being held remotely via Zoom and will be live streamed.

For public access to observe the meeting please use the link below.

<https://youtu.be/ygJ6K2yV3Zk>

	PROCEDURAL ITEMS:	PAGE
1	Declarations of Interest: Declarations of interest, and the responsibility for declaring the same, are matters for elected members. Members are able to obtain advice, in writing, in advance of meetings. This should only be sought via the Council's Monitoring Officer. However, it should be noted that no advice on interests sought less than one working day prior to any meeting will be provided.	1
2	Confirmation of Minutes: To confirm the minutes, as previously circulated, of the meeting held on 4 March 2021 as a correct record.	1
	ANNOUNCEMENTS:	
3	Mayor's Announcements	1
4	Chief Executive's Communications	1
	REPRESENTATIONS:	

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12	Confirmation of Committees and Allocation of Membership	16 – 21
13	Appointments to Outside Bodies 2021/22	22 – 24
14	Boundary Commission Review – Warding Arrangements	25 - 41
15	Constitution Amendment: Meeting Scheduling	42 - 43

Contact: Katharine McDonnell - Telephone: (01253) 658546 – Email: democracy@fylde.gov.uk

The code of conduct for members can be found in the council's constitution at

<http://fylde.cmis.uk.com/fylde/DocumentsandInformation/PublicDocumentsandInformation.aspx>

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REPRESENTATIONS

REPORT OF	MEETING	DATE	ITEM NO
RESOURCES DIRECTORATE	COUNCIL	19 APRIL 2021	5
QUESTIONS FROM MEMBERS OF THE COUNCIL			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

No questions have been received from Members of the Council before the requisite deadline, as outlined in Procedural Standing Orders for Council and Committees of Part 4 of the Council's Constitution, and before the statutory deadline for publication of the agenda.

If any further questions are received before the constitutional deadline, as outlined above, they will be circulated prior to the meeting for members' information, under separate cover.

Any questions will be heard during the Council meeting on 19 April 2021 and a response will be given by the Leader of the Council or any other member nominated by her.

REPRESENTATIONS

REPORT OF	MEETING	DATE	ITEM NO
RESOURCES DIRECTORATE	COUNCIL	19 APRIL 2021	6
QUESTIONS FROM MEMBERS OF THE PUBLIC			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

As outlined in Article 15 – Public Speaking at meetings of the Council and its Committees any resident of the Councils district may, subject to various provisions of the article, ask a question at an ordinary meeting of the council.

No questions have been received from members of the public before the requisite deadline, as outlined in Article 15, before the statutory deadline for publication of the agenda.

If any questions are received before the constitutional deadline, which is, for the purpose of this meeting, 4.30pm on Tuesday 13 April 2021, they will be circulated prior to the meeting for members' information, under separate cover.

Any question(s) will be heard during the Council meeting on 19 April 2021 and a response will be given by the Leader of the Council or any other member nominated by her.

DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
RESOURCES DIRECTORATE	COUNCIL	19 APRIL 2021	7

NOTICE OF MOTION – APPRENTICESHIPS

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

Notice of motion is a procedure that allows members of the council to ask the council to discuss any matter for which the Council has a responsibility or which affects the Fylde area. Any member of the council can give written notice to the Director of Resources of a motion that they wish to move. The Director will publish the motion on the council's website and arrange for it to be placed on the agenda of the next available ordinary council meeting. The motion will be debated at council subject to it being moved and seconded.

RECOMMENDATION

To consider the Notice of Motion received on 1 April 2021.

SUMMARY OF PREVIOUS DECISIONS

There have been no previous decisions on this item.

CORPORATE PRIORITIES

Economy – To create a vibrant and healthy economy	✓
Environment – To deliver services customers expect	✓
Efficiency – By spending money in the most efficient way	✓
Tourism – To create a great place to live and visit	✓

The Motion

1. The following Notice of Motion has been received:

“Fylde Borough Council welcomes the Chancellor’s announcement in the recent Budget, in relation to incentives to hire apprentices, as part of the Government’s plan to help businesses and the economy recover, from the impact of the coronavirus pandemic.

Employers will receive £3,000 for new employees of any age, who start their apprenticeship, from 1st April 2021 to 30th September 2021. This payment is in addition to the existing £1000, already payed for taking on an apprentice, who is aged 16 to 18 or under 25 and has an education, health and care plan or has been in the care of their local authority.

The Council will make use of this scheme to maximise recruitment opportunities to the various Town Hall departments to grow talent and further develop a motivated, skilled workforce.”

The Notice of Motion was given by Councillor Ben Aitken.

Standing Orders

2. Part 4 (Rules of Procedure), Standing Order 10 (Motions) of the council Constitution details the procedural requirements of handling a Notice of Motion.

IMPLICATIONS	
Finance	None arising directly from this report.
Legal	None arising directly from this report.
Community Safety	None arising directly from this report.
Human Rights and Equalities	None arising directly from this report.
Sustainability and Environmental Impact	None arising directly from this report.
Health & Safety and Risk Management	None arising directly from this report.

LEAD AUTHOR	CONTACT DETAILS	DATE
Tracy Manning	tracy.manning@fylde.gov.uk Tel 01253 658521	1 April 2021

BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
Notification Received	1 April 2021	https://fylde.cmis.uk.com/fylde/DocumentsandInformation.aspx
Council Constitution	2015	https://fylde.cmis.uk.com/fylde/ConstitutionGovernanceMatters.aspx

DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
RESOURCES DIRECTORATE	COUNCIL	19 APRIL 2021	8
INVITATION TO ACCEPT APPOINTMENT AS MAYOR 2021/22			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

To invite a member of the Council to accept appointment as Mayor of the Borough of Fylde for the ensuring municipal year.

RECOMMENDATION

That the Council invites Councillor Elaine Silverwood to accept appointment at the 2021 Annual Meeting as Mayor of the Borough of Fylde for the municipal year 2021/22.

SUMMARY OF PREVIOUS DECISIONS

The Council is invited to appoint a Mayor of the Borough of Fylde annually.

CORPORATE PRIORITIES	
Economy – To create a vibrant and healthy economy	✓
Environment – To deliver services customers expect	✓
Efficiency – By spending money in the most efficient way	✓
Tourism – To create a great place to live and visit	✓

REPORT

- Members are invited to consider nominations for the position of Mayor for the municipal year 2021/22.
- In accordance with the council's conventions, it is understood that consultation has taken place amongst those members whose service places them together at the head of the seniority list (Councillors Aitken, Buckley, Little, and Silverwood) and that Councillor Elaine Silverwood will be nominated for election as mayor.

IMPLICATIONS	
Finance	Provision is contained within the council budget for the Mayoralty.
Legal	None arising directly from the report.
Community Safety	None arising directly from the report.
Human Rights and Equalities	None arising directly from the report.
Sustainability and Environmental Impact	None arising directly from the report.
Health & Safety and Risk Management	None arising directly from the report.

LEAD AUTHOR	CONTACT DETAILS	DATE
Ian Curtis	01253 658506 or ian.curtis@fylde.gov.uk	10 March 2021

BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
None		

DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
RESOURCES DIRECTORATE	COUNCIL	19 APRIL 2021	9
INVITATION TO ACCEPT APPOINTMENT AS DEPUTY MAYOR 2021/22			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

To invite a member of the Council to accept appointment as Deputy Mayor of the Borough of Fylde for the ensuing municipal year.

RECOMMENDATION

That the Council invites Councillor Cheryl Little to accept appointment at the 2021 Annual Meeting as Deputy Mayor of the Borough of Fylde for the municipal year 2021/22.

SUMMARY OF PREVIOUS DECISIONS

The Council is invited to appoint a Mayor and Deputy Mayor of the Borough of Fylde annually.

CORPORATE PRIORITIES	
Economy – To create a vibrant and healthy economy	✓
Environment – To deliver services customers expect	✓
Efficiency – By spending money in the most efficient way	✓
Tourism – To create a great place to live and visit	✓

REPORT

- Members are invited to put forward nominations for the position of Deputy Mayor for the municipal year 2021/22.
- It is understood that Councillor Cheryl Little will be nominated.

IMPLICATIONS	
Finance	An allowance is paid to the Deputy Mayor which is budgeted for within the council budget for the Mayoralty.
Legal	None arising directly from the report.
Community Safety	None arising directly from the report.
Human Rights and Equalities	None arising directly from the report.
Sustainability and Environmental Impact	None arising directly from the report.
Health & Safety and Risk Management	None arising directly from the report.

LEAD AUTHOR	CONTACT DETAILS	DATE
Ian Curtis	ian.curtis@fylde.gov.uk & 01253 658506	11 March 2021

BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
None		

DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
RESOURCES DIRECTORATE	COUNCIL	19 APRIL 2021	10
CONFIRMATION OF LEADER AND DEPUTY LEADER 2021/22			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

Members are invited to confirm the appointment of the Leader and Deputy Leader of the Council for the Municipal Year 2021/22.

RECOMMENDATIONS

1. To confirm Councillor Karen Buckley as Leader of the Council.
2. To confirm Councillor Roger Small as Deputy Leader of the Council.

SUMMARY OF PREVIOUS DECISIONS

A Leader and Deputy Leader were last appointed by Full Council on 20 July 2020.

CORPORATE PRIORITIES	
Economy – To create a vibrant and healthy economy	✓
Environment – To deliver services customers expect	✓
Efficiency – By spending money in the most efficient way	✓
Tourism – To create a great place to live and visit	✓

REPORT

1. Members are invited to confirm the appointments of Councillor Karen Buckley as Leader of the Council and Councillor Roger Small as Deputy Leader of the Council

IMPLICATIONS	
Finance	None arising directly from the report.
Legal	None arising directly from the report.
Community Safety	None arising directly from the report.
Human Rights and Equalities	None arising directly from the report.
Sustainability and Environmental Impact	None arising directly from the report.
Health & Safety and Risk Management	None arising directly from the report.

LEAD AUTHOR	CONTACT DETAILS	DATE
Ian Curtis	01253 658506	1 April 2021

BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
None		

DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
RESOURCES DIRECTORATE	COUNCIL	19 APRIL 2021	11
SCHEDULE OF MEETINGS 2021/22			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

The attached Schedule of Meetings document highlights the proposed committee meeting dates for the forthcoming municipal year 2021/2022.

RECOMMENDATION

To approve the Schedule of Meetings for 2021/2022 subject to any necessary amendments.

SUMMARY OF PREVIOUS DECISIONS

The Schedule of Meetings is approved at full Council each municipal year.

CORPORATE PRIORITIES	
Economy – To create a vibrant and healthy economy	✓
Environment – To deliver services customers expect	✓
Efficiency – By spending money in the most efficient way	✓
Tourism – To create a great place to live and visit	✓

REPORT

- Appendix 1 highlights the proposed committee meeting dates for the forthcoming municipal year. Members are invited to endorse these proposals.
- The proposed schedule is based on the level of service for 2021/2022 for which there is support from within existing budgetary provision.
- At the time of writing this report, in-person meetings, including the annual meeting, would be contrary to current guidance and regulations. However, the situation continues to evolve and further regulatory changes in line with the Government's "roadmap" are likely to take effect over the next few weeks. The 2021 Annual

Meeting of the Council has therefore been rescheduled from 12 May 2021 to 26 May 2021 to increase the options available.

IMPLICATIONS	
Finance	Provision is contained within the council budget for scheduled meetings.
Legal	None arising directly from the report.
Community Safety	None arising directly from the report.
Human Rights and Equalities	None arising directly from the report.
Sustainability and Environmental Impact	None arising directly from the report.
Health & Safety and Risk Management	None arising directly from the report.

LEAD AUTHOR	CONTACT DETAILS	DATE
Ian Curtis	01253 658506 or ian.curtis@fylde.gov.uk	10 March 2021

BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
None		

Attached documents
Appendix 1 – Schedule of Meetings 2021/22

Fylde Council Schedule of Meetings (Draft)

2021/2022

For Information Only

		CYCLE 1			CYCLE 2		CYCLE 3		CYCLE 4		CYCLE 5			
21/22	May '21	June	July	August	September	October	November	December	January '22	February	March	April	May	2021/22
Mo														Mo
Tu		1								1	1			Tu
We		2			1 Planning (10 am)			1		2 Planning (10am)	2 Planning (10am)			We
Th		3	1		2 Environment, Health and Housing			2		3	3 Budget Council			Th
Fr		4	2		3	1		3		4	4	1		Fr
Sa	1	5	3		4	2		4	1 New Years Day	5	5	2		Sa
Su	2	6	4	1	5	3		5	2	6	6	3	1	Su
Mo	3 May Day Bank Holiday	7	5 Council	2	6	4 Finance and Democracy	1	6 Council	3 Bank Hol (New Year)	7 Council	7	4	2 May Bank Holiday	Mo
Tu	4	8 Operational Management	6	3	7	5	2 Environment, Health and Housing	7	4 Environment, Health and Housing	8 Special Finance and Democracy	8 Environment, Health and Housing	5	3	Tu
We	5	9 Planning (Eve)	7 Public Protection	4	8	6 Planning (10am)	3 Planning (10am)	8 Planning (10am)	5 Planning (10am)	9	9 Planning (Eve)	6	4	We
Th	6 LCC & PCC Elections	10 Tourism and Leisure	8	5	9 Tourism and Leisure	7	4 Tourism and Leisure	9	6 Tourism and Leisure	10	10 Tourism and Leisure	7	5	Th
Fr	7	11	9	6	10	8	5	10	7	11	11	8	6	Fr
Sa	8	12	10	7	11	9	6	11	8	12	12	9	7	Sa
Su	9	13	11	8	12	10	7	12	9	13	13	10	8	Su
Mo	10	14	12	9	13	11	8	13	10	14	14	11	9	Mo
Tu	11	15 Environment, Health and Housing	13	10	14 Operational Management	12	9 Operational Management	14	11 Operational Management	15	15 Operational Management	12	10	Tu
We	12	16	14	11	15	13	10 Planning (Eve)	15	12	16	16	13	11 Council AGM	We
Th	13	17	15 Audit and Standards	12	16	14	11 Audit and Standards	16	13 Audit and Standards	17	17 Audit and Standards	14	12	Th
Fr	14	18	16	13	17	15	12	17	14	18	18	15 Good Friday	13	Fr
Sa	15	19	17	14	18	16	13	18	15	19	19	16	14	Sa
Su	16	20	18	15	19	17	14	19	16	20	20	17	15	Su
Mo	17	21	19	16	20	18 Council	15	20	17	21	21	18 Easter Monday	16	Mo
Tu	18	22	20	17	21	19	16	21	18	22	22	19	17	Tu
We	19 Planning (10am)	23 Planning (10am)	21	18	22	20	17 Public Protection	22	19 Planning (Eve)	23	23 Public Protection	20	18	We
Th	20 Audit and Standards	24	22	19	23 Planning (eve)	21	18	23	20	24	24	21	19	Th
Fr	21	25	23	20	24	22	19	24	21	25	25	22	20	Fr
Sa	22	26	24	21	25	23	20	25 Christmas Day	22	26	26	23	21	Sa
Su	23	27	25	22	26	24	21	26 Boxing Day	23	27	27	24	22	Su
Mo	24	28 Finance and Democracy	26	23	27	25	22 Finance and Democracy	3 Bank Hol (New Year)	24 Finance and Democracy	28	28 Finance and Democracy	25 Council	23	Mo
Tu	25	29	27	24	28	26	23	3 Bank Hol (New Year)	25		29	26	24	Tu
Wed	26 Council AGM (14:00) 2021/22	30	28 Planning (10am)	25	29	27	24	29	26		30 Planning (10am)	27 Planning (10am)	25	Wed
Th	27		29	26	30 Audit and Standards	28	25	30	27		31	28	26	Th
Fr	28		30	27		29	26	31	28			29	27	Fr
Sa	29		31	28		30	27		29			30	28	Sa
Su	30			29		31	28		30				29	Su
Mo	31 Spring Bank Holiday			30 Summer Bank Holiday			29		31				30	Mo
Tu				31			30						31	Tu

KEY 2021/22 MEETINGS:		
Council	7	Mondays
Finance & Democracy	6	Mondays
Operational Management	5	Tuesdays
Environment, Health & Housing	5	Tuesdays
Planning, 10am	12	Wednesdays
Planning 6:30pm	5	Wednesdays
Tourism & Leisure	5	Thursdays
Audit and Standards	7	Thursdays
Public Protection	3	Wednesday am
TOTAL 2021/22 =		55 MEETINGS
Bank Holiday		

DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
RESOURCES DIRECTORATE	COUNCIL	19 APRIL 2021	12

CONFIRMATION OF COMMITTEES AND ALLOCATION OF MEMBERSHIP

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

The council is required annually¹ to confirm the committees that it wishes to appoint and allocate the membership of certain committees in accordance with the principles of political balance under the Local Government and Housing Act 1989.

Members are also asked to re-appoint members to the Member Development Steering Group and to appoint a Mental Health Champion Lead.

RECOMMENDATIONS

1. Appoint the committees and joint committees set out in the appendix for the municipal year 2021-2022, with the same terms of reference as presently agreed.
2. Allocate committee seats in accordance with the principles of political balance as set out in the table in paragraph 7.
3. Appoint members to seats on committees required to be politically balanced in accordance with the nominations made by the political groups; appoint Councillor Hayhurst to the Audit and Standards Committee in place of Councillor Mulholland; appoint Mr Peter Clements, Mr Brian Horrocks and Mrs Helen Broughton as co-opted members of the Chief Officer Employment Committee and appoint Fylde's representative to the Blackpool, Fylde and Wyre Economic Prosperity Board.
4. Re-appoint the existing chairmen and vice-chairmen to the committees, subject to the following changes:
 - Tourism and Leisure Committee: Councillor Sayward to replace Councillor Little as chairman, Councillor Harrison to replace Councillor Sayward as vice-chairman
 - Public Protection and Licensing committees: Councillor Thomas to replace Councillor Harrison as vice-chairman
5. Appoint members to the Licensing Committee, which is not required to be politically balanced.
6. Appoint eight members to the Member Development Steering Group.
7. Appoint Councillor Sally Nash-Walker as the Council's Mental Health Champion Lead.

¹ The requirement is suspended until May 7 2021 under the Local Authorities and Police and Crime Commissioner (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) Regulations 2020, but the power to do so remains.

SUMMARY OF PREVIOUS DECISIONS

The council receives a similar report each year at the meeting preceding its annual meeting. In an election year, the report must be presented to the annual meeting.

Decision Item - Environment, Health & Housing Committee – 9 March 2021

1. To support and sign up to the Mental Health Challenge along the lines identified in the appendix to the report.
2. To support the recommendation of the MDSG in nominating Councillor Sally Nash- Walker as the Council's Mental Health Lead and seek full Council's approval of this.

CORPORATE PRIORITIES

Economy – To create a vibrant and healthy economy	✓
Environment – To deliver services customers expect	✓
Efficiency – By spending money in the most efficient way	✓
Tourism – To create a great place to live and visit	✓

REPORT

APPOINTMENT OF COMMITTEES

1. Under its constitution, the council is required annually² to decide which committees to establish for the municipal year; decide the size and terms of reference for those committees; and decide the allocation of seats on those committees to political groups in accordance with the political balance rules where applicable.
2. The appendix sets out the proposed committees for the council for 2021-22. The committees are the same as exist at present and their terms of reference would be as set out in part 3 of the council's constitution. For convenience, their present membership is also set out in the appendix. The council is invited to appoint those committees as its committees for the municipal year 2021-22 with the size and terms of reference as set out.

POLITICAL BALANCE

3. The Local Government and Housing Act 1989 requires the council to calculate the membership of committees in accordance with the requirements of political balance set out in the act. The act also requires that the council give effect to those calculations by allocating seats in accordance with the wishes of the political groups³ to whom the seats have been allocated⁴. The four principles of political balance can be summarised like this:
 - All seats on a committee must not be allocated to the same group;
 - The majority group must have the majority of seats on each committee;
 - The total number of committee seats across the council must be allocated proportionately to the number of seats each group has on the full council; and
 - The seats on each committee must be allocated in proportion to the number of seats of each group on the full council.
4. The four principles are in order of priority. This means that the second principle is applied subject to the first. Similarly, the third principle is applied subject to the first and the second, and so on.

² The requirement is suspended until May 7 2021 under the Local Authorities and Police and Crime Commissioner (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) Regulations 2020, but the power to do so remains.

³ A political group must have at least two members to count for the purposes of the 1989 act.

⁴ Where a seat is allocated in accordance with the political balance principles to a member who do not belong to a political group, the choice of non-aligned member to fill the seat rests with the council.

5. The council must appoint⁵ at least two co-opted members to its Chief Officer Employment Committee. The co-opted members must be drawn from the independent persons appointed as part of the member standards machinery under the Localism Act 2011. The independent persons only sit as members of the committee for certain business taken under specific legislation⁶.
6. Neither the Licensing Committee⁷ nor the Blackpool, Fylde and Wyre Economic Prosperity Board⁸ is subject to the political balance rules.
7. The table below sets out the present distribution of seats across committees, which fulfils the requirement for political balance. Committees that are not required to be politically balanced are not included.

Committee	Total seats	Con	Ind	Others
Finance and Democracy	12	8	4	0
Environment, Health and Housing	12	7	4	1
Operational Management	12	7	4	1
Tourism and Leisure	12	7	5	0
Planning	12	7	4	1
Public Protection	11	7	4	0
Audit and Standards	9	5	3	1
Chief Officers Employment	6	4	2	0

The table above is not the only possible permutation which would meet the requirements for political balance.

CHANGES TO COMMITTEE MEMBERSHIP

8. The Conservative group has put forward the following changes to the committee seats allocated to it:
 - Audit and Standards Committee: Councillor Harris to replace Councillor Nash-Walker
 - Environment, Health and Housing Committee: Councillor Nash-Walker to replace Councillor Morris
 - Operational Management Committee: Councillor Morris to replace Councillor Harris

The council is required to give effect to these nominations.
9. It has also been put forward that Councillor Hayhurst replaces Councillor Mulholland as a member of the Audit and Standards Committee. Since this is a seat allocated to a non-aligned member, the council may give effect to that nomination but is not obliged to do so.
10. The Independent group has not put forward any changes to any seats allocated to them.
11. Members are also invited to re-appoint the existing chairman and vice-chairman to each committee, subject to the following changes:
 - Tourism and Leisure Committee: Councillor Sayward to replace Councillor Little as chairman, Councillor Harrison to replace Councillor Sayward as vice-chairman

⁵ See paragraphs 5-6 of schedule 3 to the Local Authorities (Standing Orders) (England) Regulations 2001.

⁶ See the Local Authorities (Standing Orders) (England) Regulations 2001. When constituted as required under the regulations, the committee is an advisory committee under Section 102(4) Local Government Act 1972. This means that it cannot take a binding decision, it may only make recommendations. As a result, it would be inappropriate to involve the Independent Persons in any other stages of the process or meetings of the Committee (unless they are solely "in attendance" as invitees, rather than "present").

⁷ The Licensing Committee is not subject to the political balance rules because it is appointed under the Licensing Act 2003, not the Local Government Act 1972.

⁸ The joint committee is not subject to the political balance rules because it is not a body at least three seats on which fall from time to time to be filled by appointments made by the council (see paragraph 1(c) of schedule 1 to the Local Government and Housing Act 1989).

Public Protection and Licensing committees: Councillor Thomas to replace Councillor Harrison as vice-chairman

BLACKPOOL, FYLDE AND WYRE ECONOMIC PROSPERITY BOARD

12. The council is part of a joint committee with Blackpool and Wyre councils known as the Blackpool, Fylde and Wyre Economic Prosperity Board. The membership of the joint committee is one councillor from each authority, with the joint committee also having three co-opted members. The joint committee is not required to be politically balanced⁹.

LICENSING COMMITTEE

13. The Licensing Committee is not subject to the political balance rules. It is concerned exclusively with carrying out the council's responsibilities under the Licensing Act 2003 and the Gambling Act 2005. The committee has a membership of 15 and the council is invited to appoint that number of members to the committee, including appointments as chairman and vice-chairman.

MEMBER DEVELOPMENT STEERING GROUP

14. The Member Development Steering Group is not a committee, but it is convenient to deal with appointments to it in this report. The group is an internal working group and its functions are leading, co-ordinating and monitoring the Council's actions in delivering the Member Development Strategy and taking the lead on general member welfare matters. The membership of the group is cross party. Its main purpose is to ensure that elected members are fully engaged in the formulation, monitoring and evaluation of member development programmes. It oversees all councillor training and development on behalf of the council.
15. The group has a membership of 8 and the council is invited to appoint that number of members to the group, including appointments as chairman and vice-chairman.

MENTAL HEALTH CHALLENGE

16. The Council has signed up to "[the Mental Health Challenge](#)", which encourages councils to promote mental health in their communities and take a proactive approach to the issues of mental health by endorsing a member as a mental health champion. In return, the charities backing the challenge offer champions and their council's advice, information, and a network of peers in similar roles.
17. The Environment, Health & Housing Committee at its meeting on [9 March 2021](#) endorsed the proposal of Councillor Sally Nash-Walker as the Council's Mental Health Champion Lead and recommended the appointment to the Council for approval.

IMPLICATIONS	
Finance	None arising from the report.
Legal	Political balance is a legal requirement for most committees of the council.
Community Safety	None arising from the report.
Human Rights and Equalities	None arising from the report.
Sustainability and Environmental Impact	None arising from the report.
Health & Safety and Risk Management	None arising from the report.

LEAD AUTHOR	CONTACT DETAILS	DATE
Ian Curtis	01253 658506	15 March 2021

⁹ The joint committee is not subject to the political balance rules because it is not a body at least three seats on which fall from time to time to be filled by appointments made by the council (see paragraph 1(c) of schedule 1 to the Local Government and Housing Act 1989).

BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
The Mental Health Challenge	Accessed 6 April 2021	www.mentalhealthchallenge.org.uk/

Attached documents

Appendix 1 – current committee membership as at 15 March 2021

Committee Membership 2020 - 2021 (Approved Council 20 July 2020)

	Audit & Standards	Chief Officer Employment	Environmental, Health & Housing	Finance & Democracy	Licensing*	Operational Management	Planning	Public Protection	Tourism & Leisure	Blackpool, Fylde & Wyre Economic Prosperity Board *	Member Development Steering Group *
CH	Singleton, J	Buckley, K	Threlfall, T	Buckley, K	Green, S	Small, R	Fiddler, T	Green, S	Little, C	Buckley, K	Andrews, F
VC	Gaunt, E	Small, R	Nixon, J	Settle, V	Harrison, G	Kirkham, J	Redcliffe, R	Harrison, G	Sayward, M		Nash-Walker, S
3	Breareley, P	Collins, P	Aitken, B	Anthony, P	Andrews, F	Bamforth, M	Armit, T	Andrews, F	Anthony, P		Collins, D
4	Collins, D	Fazackerley, S	Andrews, F	Collins, P	Blackshaw, B	Brickles, J	Dixon, C	Blackshaw, B	Armit, T		Hardy, P
5	Collins, P	Oades, L	Breareley, P	Gaunt, E	Clayton, A	Clayton, A	Mulholland, K	Clayton, A	Blackshaw, B		Morris, M
6	Gill, B	Redcliffe, R	Griffiths, N	Nulty, L	Collins, D	Dixon, C	Nixon, J	Henshaw, K	Fazackerley, S		O'Rourke, D
7	Mulholland, K		Hardy, P	O'Rourke, D	Fazackerley, S	Harris, W	Nulty, L	Hodgson, P	Green, S		Willder, V
8	Nash, E		Harris, W	Oades, L	Henshaw, K	Hodgson, P	Oades, L	Jacques, A	Harrison, G		Vacancy
9	Nash-Walker, S		Henshaw, K	Redcliffe, R	Hodgson, P	Mulholland, K	O'Rourke, D	Sayward, M	Lee, M		
10			Lloyd, R	Silverwood, E	Jacques, A	Rigby, B	Speak, H	Thomas, R	Mulholland, K		
11	Broughton, H*	Broughton, H*	Morris, M	Singleton, J	Lee, M	Trudgill, S	Thomas, R	Trudgill, S	Settle, V		
12	Horrocks, B*	Horrocks, B*	Rigby, B	Withers, M	Sayward, M	Willder, V	Trudgill, S		Silverwood, E		
13					Thomas, R						
14					Trudgill, S						
15					Willder, V						
							Substitutes x 10				
							Brickles, J				
							Clayton, A				
							Gill, B				
							Griffiths, N				
							Hardy, P				
							Hodgson, P				
							Andrews, F				
							Jacques, A				
							Kirkham, J				
							Willder, V				
	Conservative: 5	Conservative: 4	Conservative: 7	Conservative: 8	Conservative: 0	Conservative: 7	Conservative: 7	Conservative: 7	Conservative: 7		Conservative: 0
	Independent: 3	Independent: 2	Independent: 4	Independent: 4	Independent: 0	Independent: 4	Independent: 4	Independent: 4	Independent: 4		Independent: 0
Other	Non Aligned: 1	Non Aligned: 0	Non Aligned: 1	Non Aligned: 0	Non Aligned: 0	Non Aligned: 1	Non Aligned: 1	Non Aligned: 0	Non Aligned: 1		Non Aligned: 0
	* Statutory Independent Persons	* Statutory Independent Persons			* not required to be politically balanced					* not required to be politically balanced	* not required to be politically balanced
	Lead Officer - Paul O'D		Lead Officer - Tracy M	Lead Officer - Allan O	Lead Officer - Ian C	Lead Officer - Allan O	Lead Officer - Mark E	Lead Officer - Ian C	Lead Officer - Paul W		Lead Officer - Lindsey L

DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
RESOURCES DIRECTORATE	COUNCIL	19 APRIL 2021	13
APPOINTMENTS TO OUTSIDE BODIES 2021/22			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

The Council makes appointments to outside bodies each year. In a non-election year, these are confirmed at the last ordinary meeting prior to Annual Council meeting.

Following Council's decision in 2016, where possible, the programme committees would usually make recommendations to the outside body appointments from within their respective memberships. The usual reporting arrangements have been impacted by the coronavirus pandemic and therefore, Council is asked to consider this matter. This matter was last considered by Council on 20 October 2020.

The current list of outside bodies and those members nominated to them by the committees during the September cycle of meetings is attached as an appendix.

Members are also asked to confirm the removal of Outside Bodies that have either completed their projects or are no longer required.

RECOMMENDATION

1. To review the nominated appointments to outside bodies for the remainder of the 2021/22 municipal year, as shown in appendix 1.
2. To nominate Councillor Dixon as the council's representative on the Lancashire Enterprise Partnership Joint Scrutiny Committee and the Leader of the Council as the council's representative at the Local Government Association General Assembly

SUMMARY OF PREVIOUS DECISIONS

Full Council - 20 October 2020 – As per appendix

CORPORATE PRIORITIES	
Economy – To create a vibrant and healthy economy	✓
Environment – To deliver services customers expect	✓
Efficiency – By spending money in the most efficient way	✓
Tourism – To create a great place to live and visit	✓

REPORT

1. The Council makes a number of appointments to outside bodies in each municipal year. The usual reporting arrangements for nominations and appointments for the 2021/2022 municipal year have been impacted by the Coronavirus outbreak.
2. Changes to the Outside Bodies were last considered at the September cycle of meetings and Full Council on 20 October 2020. These are included at appendix X.
3. In a non-election year, appointments to Outside Bodies are confirmed at the last ordinary meeting prior to the meeting of Annual Council.
4. The current protocol is that members are required to produce regular reports on the bodies on which they serve, currently every six months. These reporting forms will come to the programme committee to which the external partnership relates.
5. In addition, the council has been invited to nominate a councillor to be a member of the Lancashire Enterprise Partnership Joint Scrutiny Committee. This request was considered by the Planning Committee on [10 March](#), who recommended that Councillor Dixon be nominated as Fylde's representative.
6. The council is also asked to confirm that the Leader of the Council should be the council's representative at the [General Assembly](#) of the Local Government Association. The assembly is held each year and it is normal protocol for councils to be represented by their leader.

IMPLICATIONS	
Finance	None arising directly from the report.
Legal	None arising directly from the report.
Community Safety	None arising directly from the report.
Human Rights and Equalities	None arising directly from the report.
Sustainability and Environmental Impact	None arising directly from the report.
Health & Safety and Risk Management	None arising directly from the report.

LEAD AUTHOR	CONTACT DETAILS	DATE
Ian Curtis	01253 658506	6 April 2021

BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
None		

Appendix – Current list of Outside Bodies

Outside bodies / partnerships attended by Elected Members	Parent Committee	Seats Occupied	For approval at Council on 19 April 2021
Arts Partnership for Fylde	T&L	1	Councillor Michael Sayward
Arts Working Group	T&L	1	Councillor Vince Settle
Blackpool Airport and Hillhouse Enterprise Zone Project Board	F&D	1	Deputy Leader - Councillor Roger Small
Childrens Partnership Board	EH&H	1	Councillor Will Harris
Community Projects Fund	F&D	1	The Mayor
Community Safety Partnership	EH&H	1	Councillor Tommy Threlfall (named substitute Councillor Jayne Nixon)
Council for Voluntary Services, BWF	EH&H	1	Councillor Michelle Morris
Duty to Cooperate	Planning	2	Chairman and Vice Chairman of Planning Committee
East Lytham Working Group	EH&H	1	Councillor Roger Lloyd (named substitute Councillor Threlfall)
Education Liaison Committee (Planning)	Planning	2	Councillors Richard Redcliffe and Linda Nulty
YMCA Housing (Face to Face)	EH&H	1	Councillor Viv Willder
Fairhaven Lake & Gardens Restoration Project Board	T&L	1	Councillor Cheryl Little
Fylde Arts Association	T&L	1	Councillor Michael Sayward
Fylde Citizens Advice Bureau	EH&H	3	Councillors Linda Nulty, Noreen Griffiths and John Singleton
Fylde Coast LGBT Strategic Partnership	EH&H	1	Councillor Shirley Green
Fylde Coast Women's Aid	EH&H	1	Councillor Viv Willder
Fylde Coast YMCA Partnership Board	T&L	1	Councillor Gavin Harrison
Fylde & Wyre Health & Wellbeing Partnership	EH&H	1	Councillor Jayne Nixon (named substitute Councillor Viv Willder)
Fylde Peninsular Water Management Group	EH&H	1	Councillor Tommy Threlfall (named substitute Councillor Roger Lloyd)
Highways and Transportation Group	Planning	3	Councillors Liz Oades, Chris Dixon and Stan Trudgill
Just Good Friends	EH&H	1	Councillor Karen Henshaw
Lancashire Enterprise Partnership (LEP) Joint Scrutiny Committee	Planning	1	Councillor Chris Dixon (nominated at Planning 10 March 2021)
Lancashire Health and Wellbeing Board	EH&H	1	Councillor Jayne Nixon (named substitute Councillor Viv Willder)
Lancashire Waste Partnership	OpMgmt	1	Chairman of Operational Management Committee
LCC Health & Scrutiny Committee	EH&H	1	Councillor Jayne Nixon (named substitute Councillor Viv Willder)
Local Government Association (LGA)	F&D	1	Leader of the Council
Local Liaison Committee Springfield Works	EH&H	2	Councillors Roger Lloyd and Tommy Threlfall
Lowther Trust	T&L	1	Councillor Sue Fazackerley MBE
Lytham Town Trust	T&L	1	Councillor Ray Thomas
Lytham Hall Partnership	T&L	1	Councillor Shirley Green
MATAC	EH&H	1	Councillor Roger Lloyd
North West Employers Organisation	F&D	1	Chairman of Finance and Democracy Committee (named substitute Councillor Vince Settle)
North West of England & the Isle of Man Reserve Forces & Cadets Association	F&D	1	Councillor Ed Nash
One Fylde (formerly Ormerod Trust)	EH&H	1	Councillor Angela Jacques
Park View 4U Group	T&L	1	Councillor Michael Sayward
PATROL	OpMgmt	1	Councillor John Kirkham
Police and Crime Commissioner Panel	EH&H	2	Councillors Tommy Threlfall and Bobby Rigby
Registered Providers (RSO) Partnership (formerly Registered Social Landlords (RSL))	EH&H	1	Councillor Jayne Nixon
Sintropher Working Group	OpMgmt	1	Councillor John Kirkham
South Fylde Rail Users Group	F&D	1	Councillor Vince Settle
St George's Day Festival Committee	T&L	1	Councillor Cheryl Little
Key Green = a Limited Company Pink = a Limited Company that is also a Registered Charity Blue = an Unincorporated Association Grey = a Statutory Body			

DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
RESOURCES DIRECTORATE	COUNCIL	19 APRIL 2021	14
BOUNDARY COMMISSION REVIEW – WARDING ARRANGEMENTS			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

The Boundary Commission has indicated that it is minded to accept the council's proposal that the council should comprise 37, instead of 51 members, from the 2023 election. The review has now moved to the next stage, the Warding Arrangements.

A Working Group established by the Finance and Democracy Committee in September 2020, reconvened in February 2021 to consider warding arrangements for Fylde incorporating 37 councillors. The working group produced a draft proposal of 15 wards, each represented by two or three councillors which (with one exception) provides electoral equality within the Commission's accepted tolerance.

The Finance and Democracy Committee endorsed the proposal at its meeting held on 29th March 2021 for indicative submission to the Commission and recommended that it be approved by the Council as the final submission on warding arrangements. The initial consultation period ended on 5th April and the Commission now has the Council's indicative proposal and has confirmed it will accept the Council's final proposal on warding arrangements following the Council meeting.

RECOMMENDATION

That the Council approves the document at appendix 1 as the Council's final proposal to the Local Government Boundary Commission for warding arrangements

SUMMARY OF PREVIOUS DECISIONS

Establishment of a cross-party working group – 28th September 2020 F and D Committee

Commendation of council size submission to council – 23 November 2020 F and D Committee

Approval of council size submission – 7 December 2021 Council

Commendation of warding arrangements submission to council – 29th March 2021

CORPORATE PRIORITIES

Economy – To create a vibrant and healthy economy	✓
Environment – To deliver services customers expect	✓
Efficiency – By spending money in the most efficient way	✓
Tourism – To create a great place to live and visit	✓

REPORT

THE REVIEW

1. Members will be aware that the Local Government Boundary Commission is carrying out an electoral review of the council. The aim of the electoral review is to recommend ward boundaries that mean each councillor represents approximately the same number of voters. The review is also intended to ensure that ward boundaries reflect the interests and identities of local communities, as well as promoting effective local government. More information about the review is available at www.lgbce.org.uk/all-reviews/north-west/lancashire/fylde.
2. There are two elements of the review, which are council size (that is, the number of councillors) and warding arrangements. The council submitted a proposal to the Commission that the council size should be 37 councillors, instead of the present 51. The Commission is minded to accept that proposal, so the focus has now moved to warding arrangements.
3. The consultation on warding arrangements closed on 5 April. However, the Commission has agreed to receive a provisional proposal from the council, following the meeting of the Finance and Democracy Committee held on 29th March 2021, with the proposal being confirmed to follow this Council meeting.

WARDING ARRANGEMENTS

4. As with the consultation on council size, any person, group or organisation can submit a proposal for warding arrangements. Proposals must be evidence based and demonstrate how they meet the three aims of the review, as set out in paragraph 1 above. The Commission will have regard to the quality of each proposal, rather than its source. In other words, the council's proposal will only carry weight to the extent that it addresses the aims of the review.
5. In September 2020, the Finance and Democracy Committee appointed a working group consisting of¹ Councillors Buckley, Green, Nulty, Oades, Singleton and Small to work up the council's proposals to the Commission. The working group reconvened in February 2021 to consider warding arrangements for Fylde incorporating 37 councillors.
6. The Working Group have participated in three meetings over recent months (19 February and 5, 12 March) to draft a warding arrangements proposal. This proposal was submitted to the Finance and Democracy Committee held on 29th March 2021, and indicative approval was given to the submission, with the Council being invited to approve the proposals.
7. The proposal recommends the creation of fifteen new wards, each represented by two or three councillors. All the proposed wards respect existing parish boundaries and with one exception provide electoral equality within the 10% tolerance indicated by the Commission as being acceptable. In the one exceptional instance where electoral equality within that tolerance is not achieved, the proposal provides justification based on the community and coherence of that particular area.
8. The proposal is attached for approval by the Council as Fylde's final proposal for warding arrangements.

REVIEW TIMETABLE

9. The remaining stages in the Commission's review are as follows:

Commission meeting to agree draft recommendations	15 June 2021
Draft recommendations consultation opens	29 June 2021
Draft recommendations consultation closes	6 September 2021
Commission meeting to agree final recommendations	16 November 2021
Final recommendations published	30 November 2021

¹ Councillor Lee substituted for Councillor Oades on two occasions when the group considered warding arrangements.

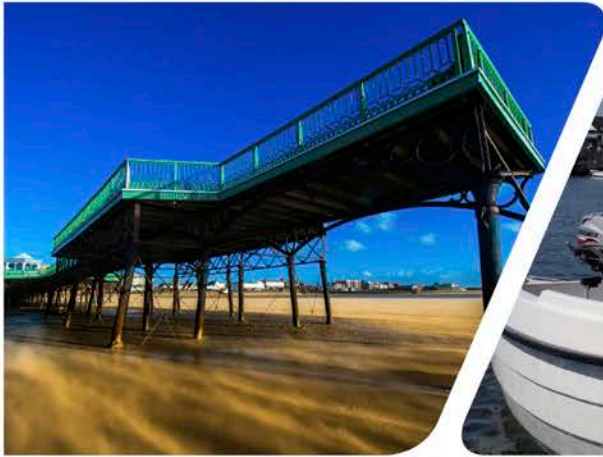
IMPLICATIONS	
Finance	No direct implications at this stage
Legal	No implications
Community Safety	No implications
Human Rights and Equalities	No implications
Sustainability and Environmental Impact	No implications
Health & Safety and Risk Management	No implications

LEAD AUTHOR	CONTACT DETAILS	DATE
Tracy Manning	Tracy.manning@fylde.gov.uk 01253 658506	7th April 2021

BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
Draft submission and enclosures		Council office or within committee papers

Attached documents

Appendix 1 – Warding Arrangements submission



Fylde Council Warding Arrangements

The Boundary Commission has approved a new Council size of 37 Members.

The forecast electorate for 2026 is 69,001 - this results in an optimum councillor:elector ratio of 1:1,865.

In terms of a 10% variance above or below this optimum figure:

1 Councillor ward (1865 optimum): 1679 to 2051 electors

2 Councillor ward (3730 optimum): 3357 to 4103 electors

3 Councillor ward (5595 optimum): 5036 to 6154 electors

The suggested pattern of wards that follows has been considered in accordance with the three statutory criteria;

- To achieve electoral equality
- To reflect community interests and identities
- To promote effective and convenient local government.

To achieve electoral equality

The warding pattern put forward by the cross-party working group achieves the optimum electoral equality in all wards save one, which has a strong community identity in its own right.

Freckleton (village of music and flowers) is served by a parish council, the boundary of which has been kept intact in this exercise. It is a tight-knit community with a common bond having suffered an air disaster in 1944 when a B-24 bomber aircraft crashed into the village school. The electorate predicted in 2026 is 4847 which serves 3 councillors although the variance is -13.4%.

To the north, HMP Kirkham separates the communities of Kirkham and Freckleton as does the A583, the main road through Warton to Preston. To the west of Freckleton is Warton which has experienced a great deal of housing development of late bringing the community closer to Wrea Green in terms of house building. To the east of Freckleton is Newton and Clifton, which together with Elswick, forms a rural ward within variance. It is proposed that the benefits in terms of community identity for Freckleton and surrounding areas justify the variance in electoral variance.

To reflect community interests and identities

Much of Fylde is parished. St Annes has the largest town council, which serves an electorate of 23,325. As such, it is necessary to divide the town into wards which can be achieved within variance and the ward boundaries are formed by main roads, the railway line or the perimeter of the Royal Lytham and St Annes Open Championship golf course. The other town councils in Fylde are Wesham and Kirkham and their boundaries are also respected to reflect community identity. There are numerous parish councils in the Fylde rural areas who frequently work together and whose parish councillors join with Fylde Borough Council in a quarterly liaison committee. This strengthens working relationships and representation at rural parish level. For this reason, it was felt important to respect town and parish boundaries, using these as building blocks for the new wards.

To promote effective and convenient local government.

This exercise provided the opportunity to move away from single member wards which would result in more effective local government. When a councillor in a single member ward is taken ill or incapacitated for some reason then representation is lost. Two or three councillors in a ward are able to share the

load, work together in the community despite political affiliations and have more opportunity to represent their area on the committees. It should be remembered that a councillor's work is both in the ward and also on council committees making decisions that affect the community they represent. Two or three member wards increases the committee seats available for residents' views to be represented.

The new pattern of wards will mean that each councillor represents roughly the same number of voters as elected members elsewhere in the authority. The ward patterns, based as they are largely around strong physical features or well-understood patterns of community identity, are coherent and comprehensible.

The proposed warding pattern is illustrated on an [interactive map](#) and is explained further in the remainder of this document.

The map below shows the suggested new ward pattern. The numbers on the map are a key to the further ward details laid out in Table 1 below.



Table 1: The suggested wards, number of councillors and the electoral variances

Reference number on map	Name of new ward	Number of Councillors per ward	Electorate 2026	Variance 2026
1	North Beach	3	5370	-4.0%
2	Queensway	3	5346	-4.4%
3	Saints	2	3582	-4.0%
4	Promenade	3	5439	-2.8%
5	Heyhouses	2	3588	-3.8%
6	Park and Westby	3	5661	1.2%
7	Ansdell and Fairhaven	2	4002	7.3%
8	Lytham West	2	3622	-2.9%
9	Lytham East	2	3822	2.5%
10	Fylde Rural North West	2	3971	6.5%
11	Wesham and Greenhalgh	2	3774	1.2%
12	Kirkham	3	6094	8.9%
13	Warton and Wrea Green	3	5792	3.5%
14	Freckleton	3	4847	-13.4%
15	Fylde Rural East	2	4090	9.7%

The link to the detailed map:

<https://www.google.com/maps/d/u/0/edit?mid=1VQk46JYXYNXdijgTiXWrCvnyOdDWX4jo&usp=sharing>.



Ward 1 - suggested name North Beach

Number of Councillors – 3

Number of electorate per councillor – 1790

Number of electors within the ward – 5370

Variance: -4.0%

Ward is bounded by - Sandgate - St Leonard's Road West - Railway Line - Lord Street - Mayfield Road - Headroomgate Road - Leach Lane

The natural boundaries of the sea, borough boundary and the airport dominate this part of St Annes. St Annes residents closer to Blackpool were once effectively cut off from the rest of St Annes by the airport and the former holiday camp at the sand dunes. However, recent development on the former holiday camp site has made this community much more coherent. The boundary along the centre of Leach Lane/Headroomgate Road is a locally recognised boundary, with this wide bus route/main thoroughfare creating a natural buffer between wards. Similarly, the school grounds at Mayfield Primary create another natural boundary between proposed wards. Residents of this area use the doctor's surgery on Highbury Road East predominantly and many children within the ward attend Mayfield Primary school. The name of North Beach defines this stretch of coast where, historically, sand yachting competitions took place and now kite surfing is popular. It is one of two bathing beaches for St Annes and is where the coastguard station is located. The council's car park within this area is also named after North Beach.

Ward 2 - suggested name Queensway

Number of councillors – 3

Number of electorate per councillor – 1782

Number of electors within the ward – 5346

Variance: -4.4%

Ward is bounded by - Leach Lane - Headroomgate Road - Church Road - Moorland Road - Shepherd Road - Singleton Avenue - Heyhouses Lane - Wildings Lane

Abutting the borough boundary and the airport, the ward is also bounded by the locally recognised boundary of Leach Lane/Headroomgate Road, and similarly Church Road. Wildings Lane demarcates the urban edge of St Annes and the rural hinterland. This ward encompasses the historical heart of the settlement that became St Annes, with Heyhouses Primary school being at the centre. However, this ward also encompasses one of the newest developments in the borough 'Queensway', which is adjacent to already established residential housing. It is the gateway into St Annes and Lytham using the well known avenues of Queensway and Kilnhouse Lane. A large housing development of around 1,000 dwelling is underway directly to the east of Queensway, hence the choice of name for this ward as one which will be easily recognised.

Ward 3 - suggested name Saints

Number of councillors – 2

Number of electorate per councillor – 1791

Number of electors within the ward – 3582

Variance: -4.0%

Ward is bounded by – Lord Street - Mayfield Road - Headroomgate Road - Church Road - Lima Road - Beauclerk Road - Links Gate - Railway Line

The railway line and the golf course provide natural boundaries to this ward, with the busy main road of Church Road separating the ward from Queensway ward.

A large part of the ward has a distinct identity of higher density housing, as it lies immediately behind the main town centre and tourist areas. Whilst many residents here will cross the railway line to the main shopping area of St Annes town centre, residents will also utilise the shops on St Albans Road. Residents in this area access the health centre on Durham Avenue.

The suggested name for the ward comes from the many roads in this area with the prefix St. Such as St David's Road, St Annes Road etc.

Ward 4 - suggested name Promenade

Number of councillors – 3

Number of electorate per councillor – 1813

Number of electors within the ward – 5439

Variance: -2.8%

Ward is bounded by – the Sea - Sandgate - St Leonard's Road West - Railway Line – St Paul's Avenue – Rosebery Avenue – Royal Lytham St Annes Golf Course

This ward is dominated by the main shopping and tourist areas of St Annes. Residents in this area predominately live in either the large homes or apartments that feature along the Promenade (Inner, South and part of North) and Clifton Drive South. Sandwiched between the railway line and the sea, residents benefit from easy access to all the amenities which attract millions of visitors to St Annes. Equally, residents have a shared experience of their daily lives being affected by visitors in terms of noise, traffic and litter nuisance.

Ward 5 - suggested name Heyhouses**Number of councillors – 2****Number of electorate per councillor – 1794****Number of electors within the ward – 3588****Variance: -3.8%****Ward is bounded by - Wildings Lane - Heyhouses Lane - Singleton Avenue - Shepherd Road - Moorland Road - Church Road - Lima Road - Beauclerk Road - Links Gate - Railway Line – Royal Lytham St Annes Golf Course – Albany Road – Smithy Lane – North Houses Lane**

This ward encompasses the Royal Lytham St Annes Golf Course and uses this, the railway line, and the local thoroughfares of Singleton Avenue and Smithy Lane as its boundaries. The ward incorporates the new development adjacent to the new Booths supermarket and has a number of local shops which are well-used by the community. Residents of this area will access Clifton Primary school, the parks at Waddington Place or Heyhouses Playing Fields, and Hope Street Park, just over the ward boundary in Saints ward.

The identity of Heyhouses in this area is a strong one with a firm historic basis hence the proposed name.

Ward 6 - suggested name Park and Westby**Number of councillors – 3****Number of electorate per councillor – 1887****Number of electors within the ward – 5661****Variance: 1.2%****Ward is bounded by – Smithy Lane – North Houses Lane – Moss House Lane – Fairhaven Golf Club – Green Drive – Forest Drive – Lytham Hall Park School, Railway line - Blackpool Road – Albany Road and Westby with Plumpton parish council**

This ward is dominated by the development at Cypress Point and bounded by the natural boundary of Fairhaven Golf Club and Lytham Park Cemetery and Crematorium. The new planned link-road to the M55 motorway, which sits on the northern boundary of Westby will join the new communities at Whitehills and Cropper Road, which have similar characteristics to the community at Cypress Point, to the rest of the ward. Many residents within the Westby Parish already use Peel Road, Ballam Road and School Road to access the communities of St Annes and Lytham for work, school, shopping and leisure activities. There is also shared farmland in the current warding pattern naturally joining this area together.

Ward 7 - suggested name Ansdell and Fairhaven**Number of councillors – 2****Number of electorate per councillor – 2001****Number of electors within the ward – 4002****Variance: 7.3%****Ward is bounded by - St Pauls Avenue – Rosebery Avenue – Arundel Road – Royal Lytham St Annes Golf Course – Lytham St Annes High School – Albany Road – Blackpool Road – Railway line – Church Drive – Fairlawn Road**

This ward encompasses the historical planned communities of Fairhaven and Ansdell, with the thriving shopping centre of Woodlands Road at its heart. This is a community with a strong and distinct character with active community groups such as Ansdell in Bloom. Together with the shopping area of

Woodlands Road, the community utilise the library, post office and Institute in Ansdell. Residents' leisure pursuits are very much focused around the Lake to the edge of the ward, with its walks, sea views, water activities, golf and playground.

Ward 8 - suggested name Lytham West

Number of councillors – 2

Number of electorate per councillor – 1811

Number of electors within the ward – 3622

Variance: -2.9%

Ward is bounded by – Lytham Hall estate - Green Drive - Forest Drive – Lytham Hall Park school – Church Drive – Fairlawen Road – the estuary – Grosvenor Street – Warton Street – East Cliffe, Victoria Street – Railway line – Park View Road – Ballam Road

Encompassing Lowther Gardens, Park View playing fields, the historic Lytham Hall, Lytham town centre, and much of the Hall Park estate; the community utilises Lytham Hall Park and Lytham CE Primary school, as well as the many amenities that Lytham offers. Here the railway does not create a division in the ward, instead a locally popular walk through Witch Wood (which runs alongside the railway) creates a link between the northern and southern ends of the ward as well as access across the eastern and western sides of the ward.

Ward 9 - suggested name Lytham East

Number of councillors – 2

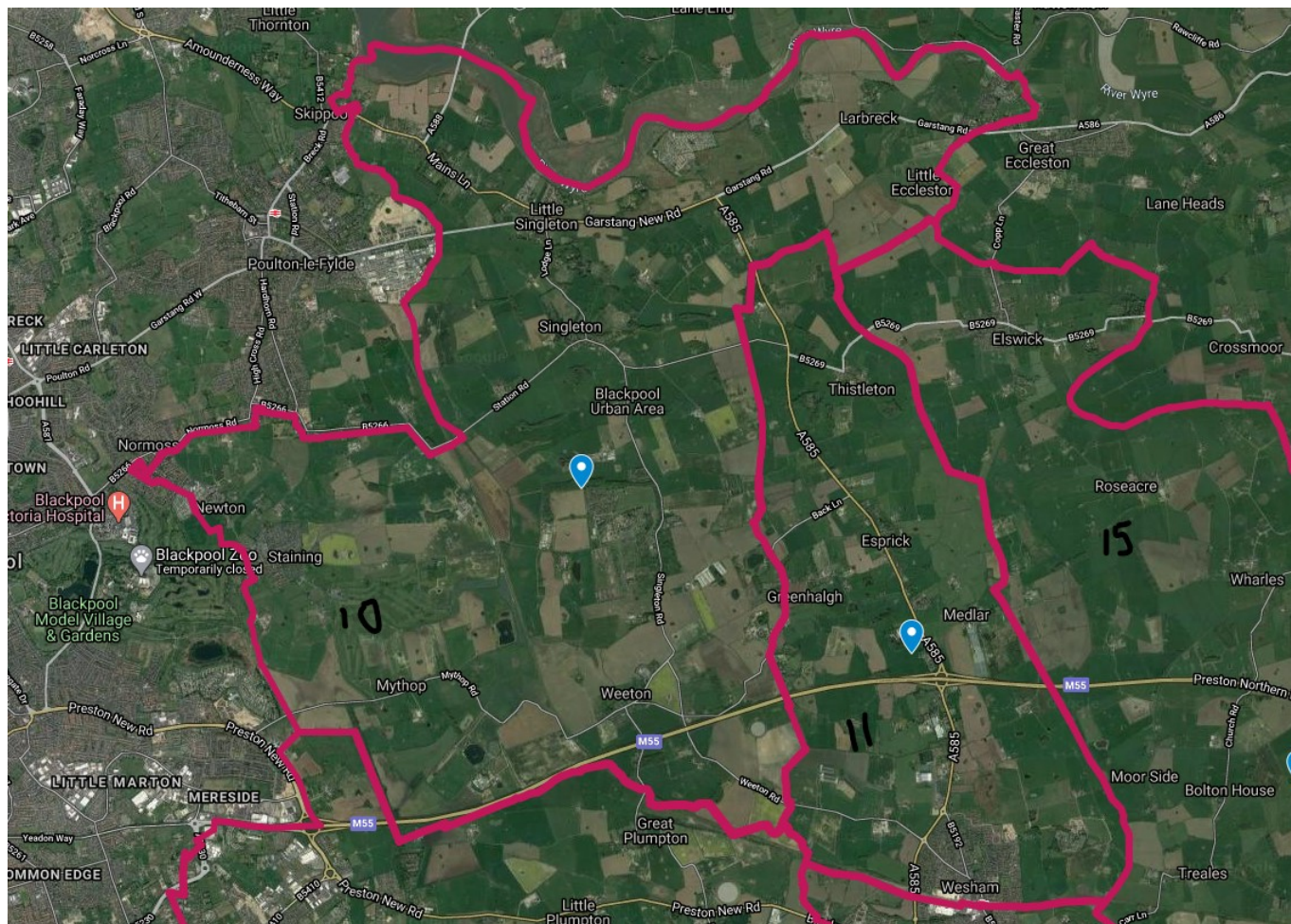
Number of electorate per councillor – 1911

Number of electors within the ward – 3822

Variance: 2.5%

Ward is bounded by Ballam Road - Park View Road – Railway line – Victoria Street – East Cliffe – Warton Street – Grosvenor Street - the estuary – Main Drain

The ward is characterised as the suburban, less historic part of Lytham, and bounded by the estuary to the south and the locally recognised boundary between Lytham and Warton, Main Drain. Residents enjoy good transport links both via car and public transport, and utilise community facilities such as Lytham Health Centre and the YMCA sports centre.



Ward 10 - suggested name Fylde Rural North West

Number of councillors – 2

Number of electorate per councillor – 1986

Number of electors within the ward – 3971

Variance: 6.5%

The ward comprises the civil parishes of Singleton, Staining, Weeton with Preese and Little Eccleston with Larbreck

The villages of Singleton, Staining and Weeton are all within a 3.5 mile radius of each other and form a rural/semi-rural setting on the outskirts of Blackpool and Poulton-Le-Fylde.

Little Eccleston with Larbreck is a smaller rural community at a mere distance of 5 miles from the three larger villages,

Singleton, Staining and Weeton Villages have recently had improvements to their Village Halls and, until recently, shared the use of a speed indicator. Each of these villages maintain its own unique identity with its own Village pub, Village Hall, Church, School and Parish Council.

The four farming communities enjoy the annual In Bloom competition and have their own Grade II listed buildings.

With so much in common it makes sense, therefore, that these villages are encompassed in one ward.

Ward 11 - suggested name Wesham and Greenhalgh

Number of councillors – 2

Number of electorate per councillor – 1887

Number of electors within the ward – 3774

Variance: 1.2%

The ward comprises the civil parishes of Greenhalgh with Thistleton and Medlar with Wesham

Medlar with Wesham (which is correctly pronounced as “Wessam”) has a strong community identity different to that of its near neighbour Kirkham. Wesham is a smaller community than its neighbour and only became established in the main by the introduction of the railway in 1840. Wesham has smaller neighbouring communities to the north covering Greenhalgh 2 miles away, Esprick 2.8 miles away and Thistleton 3.5 miles away. These villages to the north of Wesham are represented by their own Parish Council, Greenhalgh and Thistleton Parish Council. Part of Greenhalgh is located south of the M55 whose residents associate closely with Wesham especially as Greenhalgh has lost both its pub and school which provided a focal point to the parish. It makes sense therefore joining Greenhalgh and Wesham which will respect both parish and town council at the lowest tier of local government and will ensure the borough ward has electoral equality.

The ward has a number of new developments, the community also enjoys good transport links, and community amenities such as a shopping area, pubs, community centre and outdoor play parks.



Ward 12 - Kirkham

Number of councillors – 3

Number of electorate per councillor – 2031

Number of electors within the ward – 6094

Variance: 8.9%

The ward comprises the civil parish of Kirkham

The town of Kirkham has been a market town since the 15th century and prides itself as a self-contained community with history of cotton and flax mills providing employment for its residents. It has seen many developments over the years but remains a vibrant and coherent community. Kirkham is bisected by the A583 which was the main Preston to Blackpool road prior to the building of the M55. However there is relatively little development south of the A road where HMP Kirkham is located. This proudly self-contained community has a good shopping area, schools, doctors, and local community amenities such as the library and community centre. Its strong sense of community is reflected in the annual club day and recent successful bid for funding to regenerate the high street.

Ward 13 - suggested name Warton and Wrea Green

Number of councillors – 3

Number of electorate per councillor – 1931

Number of electors within the ward – 5792

Variance: 3.5%

The ward comprises the civil parishes of Ribby with Wrea and Bryning with Warton

This ward contains the two settlements of Warton and Wrea Green. The demarcation between the two settlements has been eroded over recent years with new large-scale housing settlements, but both still maintain strong individual identities, with active community groups in both. The movement between the two settlements for shopping, work, education, and the community library in Warton is increasing. Wrea Green leads naturally into the larger settlement of Warton along Bryning Lane and indeed through Bryning which sits between the two. Residents in this area, whilst falling into Warton Parish, are quite often more likely to use facilities in Wrea Green.

Ward 14 - Freckleton

Number of councillors – 3

Number of electorate per councillor – 1616

Number of electors within the ward – 4848

Variance: -13.4%

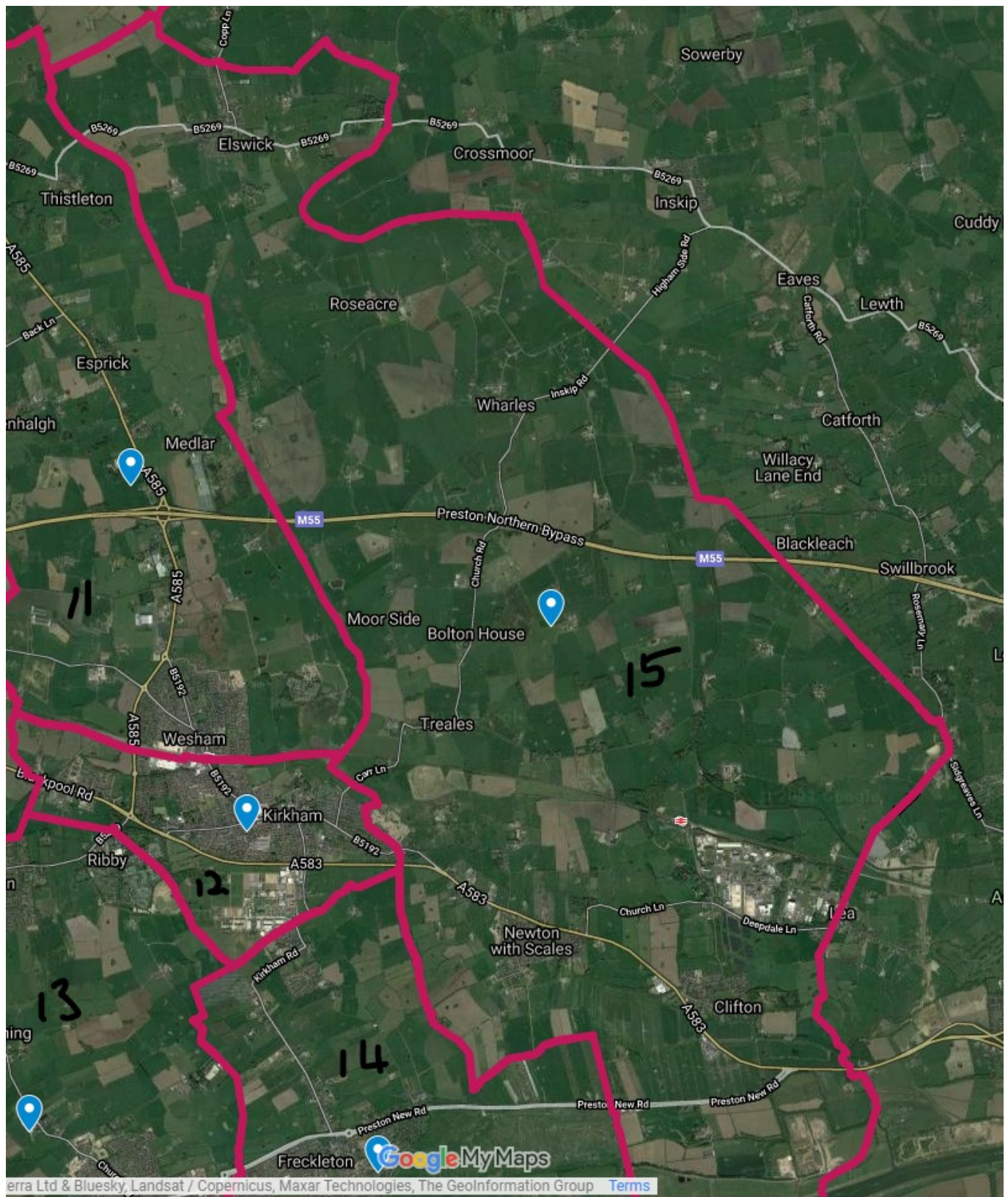
The ward comprises the civil parish of Freckleton.

The large village of Freckleton lies to the south of Kirkham and the community around HMP Kirkham. It is a separate community from the neighbouring village of Warton.

The council believes that the need to maintain the coherence and identity of this distinct community outweighs the fact that the electoral size would be slightly outside the tolerance that the Commission normally expects.

In the Second World War the neighbouring village at Warton hosted the American Liberator Bombers undergoing repair at the aerodrome. One day in bad weather one Liberator bomber crashed on the Freckleton Holy Trinity School, killing 34 children and 1 teacher. The airmen at the Warton base raised money to build a memorial garden and play areas dedicated to the children who died as a result of the crash.

Freckleton has a strong community identity which justifies a ward within its present parish boundary despite the variance in electoral equality. It is a well-served community, with a good variety of shops, pubs, churches, and a post office. The community holds an annual gala and run the local sports facilities as a community.



Ward 15 - suggested name Fylde Rural East

Number of councillors – 2

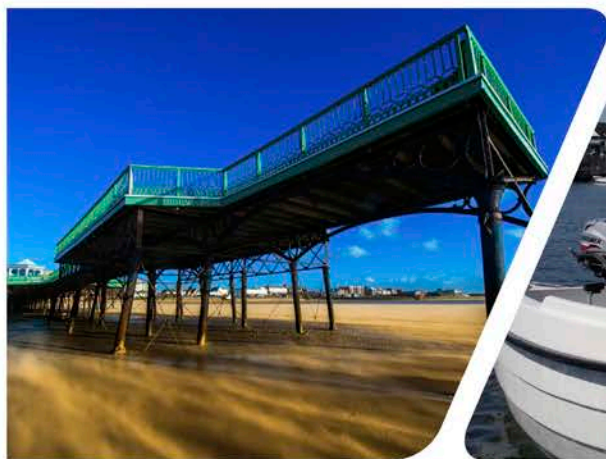
Number of electorate per councillor – 2045

Number of electors within the ward – 4090

Variance: 9.7%

The Ward comprises the parishes of Newton with Clifton, Treales Roseacre and Wharles, and Elswick

This ward is characterised principally by scattered hamlets and farmsteads. The sense of community comes from pride in its rural identity and settlements that collectively provide the community with its post office, school, shops and pubs. Individually the communities have a many active groups such as In Bloom and Gala committees. When faced with issues that affect this area the residents of these rural parishes already work together.



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DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
RESOURCES DIRECTORATE	COUNCIL	19 APRIL 2021	15
CONSTITUTION AMENDMENT: MEETING SCHEDULING			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

The report suggests a small change to the council procedure rules that would allow the schedule of meetings for a municipal year to be settled earlier than is now provided for.

RECOMMENDATION

1. That the text of council procedure rule 4.3 be amended to substitute the words “no later than”, in place of “at”.

SUMMARY OF PREVIOUS DECISIONS

Audit & Standards – 18th March 2021

It was RESOLVED to recommend to council that the text of council procedure rule 4.3 be amended to substitute the words ‘no later than’, in place of ‘at’.

CORPORATE PRIORITIES	
Economy – To create a vibrant and healthy economy	✓
Environment – To deliver services customers expect	✓
Efficiency – By spending money in the most efficient way	✓
Tourism – To create a great place to live and visit	✓

REPORT

1. Rule 4.3 of the Council Procedure Rules, which appears as part 4 of the council’s constitution, presently provides:

“The Council will agree a schedule of ordinary meetings of the Council at the last ordinary meeting before the annual meeting in each year”.

2. The effect of this is that the meeting schedule for each municipal year is not fixed until a relatively short time before the commencement of that year. The Audit and Standards committee considered a change to the wording at its meeting held on 18th March 2021 to allow flexibility for the schedule of meetings to be settled earlier.

3. The recommend amended wording to the rule is as follows:

*“The Council will agree a schedule of ordinary meetings **no later than** the last ordinary meeting before the annual meeting in the preceding year”.*

IMPLICATIONS	
Finance	No implications
Legal	No implications
Community Safety	No implications
Human Rights and Equalities	No implications
Sustainability and Environmental Impact	No implications
Health & Safety and Risk Management	No implications

LEAD AUTHOR	CONTACT DETAILS	DATE
Sharon Wadsworth	Demoracy@fylde.gov.uk	8 April 2021

BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
Constitution	2015, with subsequent amendments	https://fylde.cmis.uk.com/fylde/ConstitutionGovernanceMatters.aspx
Audit & Standards	18 March 2021	Minutes from A&S committee 18 March 2021