



MINUTES

Operational Management Committee

Date:	Tuesday, 14 January 2020
Venue:	Town Hall, St Annes
Committee Members Present:	Councillor Roger Small (Chairman) Councillor Tommy Threlfall (Vice-Chairman) Councillors Mark Bamforth (via remote access), Julie Brickles, Alan Clayton, Chris Dixon, Susan Fazackerley MBE, Will Harris, John Kirkham, Stan Trudgill
Other Councillors Present:	Councillors Karen Buckley, Vince Settle, Bobby Rigby
Officers Present:	Allan Oldfield, Andrew Loynd, Tim Dixon, Tara Walsh, Ross McKelvie
Other Attendees:	Two members of the public were in attendance

Public Platform

There were no speakers on this occasion.

1. Declarations of Interest

Members were reminded that any disclosable pecuniary interests should be declared as required by the Localism Act 2011 and any personal or prejudicial interests should be declared as required by the Council's Code of Conduct for Members. No interests were declared on this occasion.

2. Confirmation of Minutes

RESOLVED: To approve the minutes of the Operational Management Committee meeting held on 17 December 2019 as a correct record for signature by the Chairman.

3. Substitute Members

The following substitution was reported under Council procedure rule 23 (c):

Councillor Susan Fazakerley MBE for Councillor David O'Rourke.

Decision Items

4. Budget Setting – Fees and Charges 2020/21

The Chairman, Councillor Roger Small, introduced the report. In doing so, he advised that each year, as part of the budget-setting process, the schedule of fees and charges for the coming year are reviewed by budget-holders prior to the schedule being considered by the relevant Programme Committee and then being approved at the March Budget Council meeting.

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The schedule of fees and charges (as detailed in the report) for those activities within the remit of the Operational Management committee were considered and the Committee RESOLVED:

1. To recommend to Council the proposed schedule of fees and charges applicable for 2020/21; and
2. To note that the final fees and charges for 2020/21 would be approved by the Budget Council in March 2020.

5. Budget Setting – Prioritisation of Capital Bids

The Chairman, Councillor Roger Small, presented a report regarding the capital bids to be considered and prioritised for inclusion in the Capital Programme for 2020/21. The capital bids under consideration all fell within the Terms of Reference of the Committee and related to the following areas; improvements to the Snowdon Road Depot, Pleasant Street car park toilet facilities and outdoor digital signage.

The Chairman provided an outline on each of the three capital bids and in doing so, provided details of the costings and work associated with each. Full details were included as an appendix to the report.

Members were then invited to comment on the three schemes in turn and determine the associated order of priority. In doing so, members stressed the importance of ensuring works to Snowdon Road depot remain a high priority.

Following consideration of this matter it was RESOLVED: To support the capital bids relevant to the Committee's Terms of Reference (in the order of priority as detailed in Appendix A of the report) for further consideration by the Budget Working Group.

6. Budget Setting – Consideration of Revenue Bids

The Chairman, Councillor Roger Small, presented the report relating to a proposed revenue growth bid for 2020/21 which fell within the Terms of Reference of the Committee.

Included as an appendix to the report were details of the proposed revenue growth bid (in the sum of £20,000) which related to the bus shelter maintenance budget. In brief, the bid sought to increase on the current maintenance budget set at £9,000 per year to allow for a more pro-active programme of maintenance to be initiated.

Following consideration of this matter, the committee RESOLVED: to recommend to the Budget Working Group the revenue growth bid as detailed in the report.

7. Wood Street Car Park Regeneration

The Chairman, Councillor Roger Small, reported on a request to approve £20,000 from the car park improvement capital scheme for 2019/20 to fund works for Wood Street car park.

During the discussion of this item a number of questions were raised. These related to, the potential for incorporating electric charging stands on Wood Street, the number of disabled parking bays, and the associated tarmacking works. These were addressed by Andrew Loynd, Technical Support Manager. In doing so, Mr Loynd informed members that he would consult with the regeneration team about the possibility of installing ducting at the site. This would prevent the need to dig up the site should electric charging points be installed in the future.

Following a full discussion, the committee AGREED: to approve the expenditure of £20,000 from the approved scheme for car park improvements that is within the Capital Programme for 2019/20 for works to Wood Street Car Park, as described within this report, that will complement the broader Wood Street Regeneration project.

The following information items were received and noted by the committee.

8. Environment Enforcement Options

The report provided an update on officer's investigation into alternative means of combating environmental crime issues such as dog fouling, littering and other dog control measures under the Public Space Protection Orders.

The Chairman, Councillor Roger Small, highlighted that a briefing session will be provided to members in February outlining the work of the District Environmental Service who could help in combatting anti-social environmental crimes, with greater emphasis on enforcement. A decision item will then be presented to committee in March requesting a 12-month pilot scheme provided by the District Environmental Service.

9. Budget Setting – Revenue Budget 2020/21 – First Draft

The first draft of the Revenue Budget for 2020/21 was made available to the committee via the link provided on the covering information report.

10. Revenue Budget Monitoring Report 2019/20 – Position as at 30th November 2019

The Committee was provided with an update of the Council's General Fund Revenue Budget as at 30th November 2019 with specific reference to those services under the remit of the Committee.

11. Capital Programme Monitoring Report 2019/20 Position as at 30th November 2019

The Committee was provided with an update on the approved Capital Programme of the Council as at 30th November 2019 with specific reference to those schemes under the remit of the Committee.

12. Mid-Year Performance 2019/20

The information report provided details of the key performance outcomes for the first half of the financial year 2019/20.

13. Fairhaven to Church Scar Coast Defence Works

The report provided an update on the progress of the Fairhaven to Church Scar Scheme.

The Vice-Chairman, in his capacity as a member of the Coastal Defence Project Board, commented that the scheme was going well and is planned to be completed by the end of April.

14. Reports of the Various Outside Bodies

The reports from members appointed to the various Outside Bodies (within the remit of the committee) were included as appendices to the covering report.

15. The Corporate Plan 2020-2024

A copy of the first draft of the emerging Corporate Plan 2020-2024 was included as an appendix to the covering information report.

The Committee was advised that the final draft of the Corporate Plan would be presented to Full Council on 20th April 2020.

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