

## INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
DEVELOPMENT SERVICES DIRECTORATE	OPERATIONAL MANAGEMENT COMMITTEE	6 MARCH 2018	7
<b>CAR PARKING ANNUAL REPORT 2016/17</b>			

### PUBLIC ITEM

This item is for consideration in the public part of the meeting.

#### SUMMARY OF INFORMATION

Each year Local Authorities are expected to produce and publish an annual report to present financial and statistical information relating to Local Authority parking operations to the public. This information item is presented to the committee to advise them of the report for 2016/17 and highlight key points from this.

#### SOURCE OF INFORMATION

The data used for the Fylde Parking Annual Report 2016/17 is compiled from Fylde Council's finance system (CIVICA General Ledger), the Parking Service's records of Penalty Charge Notices (Chipside CaseManager) and general records of Fylde Council's car parks.

#### LINK TO INFORMATION

<http://www.fylde.gov.uk/assets/files/8921/Fylde-Parking-Annual-Report-16-17.pdf>

#### INFORMATION

1. Statutory Guidance is provided by Central Government as to how Local Authority parking services may be operated. Part of this stipulates that certain statistical and financial information must be made public via an annual report. In addition the Transparency Code requires further information to be made public. The Fylde Parking Annual Report 2016/17 includes information required for both of these.
2. Key financial points to emerge from this report is that in 2016/17 parking enforcement income and costs incurred a £42,543 deficit while car park operation income and costs resulted in a £359,911 surplus; a total Parking Services surplus of £317,368, an increase of £22,597 on the previous year. This income to the Council has been used to help support other services via the Council's general fund.
3. From the Council's enforcement activities the total number of Penalty Charge Notices (PCNs) issued remained constant from the previous year. Of 1,867 PCNs issued over 75% resulted in payment to date. Less than 25% of PCNs were cancelled, mainly as a result of successful challenges where reasonable grounds were provided why a PCN should not be paid. This demonstrates that Parking Services, while enforcing the car parks' conditions of use, will take into account extenuating or mitigating circumstances when considering challenges and exercise fair and proportionate discretion where appropriate as required by the Traffic Management Act 2004.

4. If a person has formally challenged a PCN and it has been rejected they are able to appeal their case to the Traffic Penalty Tribunal where an independent adjudicator will review all case evidence. In 2016/17, of the 1,867 PCNs issued during the year, 2 cases (only 0.11% of all PCNs) went to the tribunal, both of which were allowed (ie found against Fylde Council).
5. The Fylde Parking Annual Report 2016/17 can be viewed by the public in the 'Transparency' section of the Council's website.

**WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?**

To advise the committee that the Fylde Parking Annual Report 2016/17 has been produced and made public.

**FURTHER INFORMATION**

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