

Agenda

Tourism and Leisure Committee

Date:	Thursday, 8 February 2018 at 6:30 pm
Venue:	Town Hall, St Annes, FY8 1LW
Committee members:	Councillor Cheryl Little (Chairman) Councillor Vince Settle (Vice-Chairman) Councillors Christine Akeroyd, Tim Ashton, Jan Barker, Brenda Blackshaw, Maxine Chew, Richard Fradley, Paul Hodgson, Roger Lloyd, Sandra Pitman, Raymond Thomas.

Public Platform

To hear representations from members of the public in accordance with council procedure rule 11.

To register to speak under Public Platform: see [Public Speaking at Council Meetings](#).

	PROCEDURAL ITEMS:	PAGE
1	Declarations of Interest: Declarations of interest, and the responsibility for declaring the same, are matters for elected members. Members are able to obtain advice, in writing, in advance of meetings. This should only be sought via the Council's Monitoring Officer. However, it should be noted that no advice on interests sought less than one working day prior to any meeting will be provided.	1
2	Confirmation of Minutes: To confirm the minutes, as previously circulated, of the meeting held on 11 January 2018 as a correct record.	1
3	Substitute Members: Details of any substitute members notified in accordance with council procedure rule 24(c).	1
	DECISION ITEMS:	
4	Budget Setting – Late Capital Bid 2018/19 - Town Hall Arts Store Improved Storage Facilities	3 - 7

Contact: Lyndsey Lacey-Simone - Telephone: (01253) 658504 – Email: democracy@fylde.gov.uk

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DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
DEVELOPMENT SERVICES DIRECTORATE	TOURISM AND LEISURE COMMITTEE	8 FEBRUARY 2018	4
BUDGET SETTING – LATE CAPITAL BID 2018/19 TOWN HALL ARTS STORE IMPROVED STORAGE FACILITIES			

PUBLIC ITEM

SUMMARY

The Council has a duty to manage its assets and capital resources in order to best deliver its objectives as set out in the Corporate Plan.

The consideration of capital bids for inclusion or otherwise within the Council's approved Capital Programme is a key component of the budget-setting process and contributes to the longer-term management of the Council's resources in an efficient and effective manner. This report presents a late capital bid which has emerged from the Arts Service Review Working Group in relation to improving the storage of artwork in the Town Hall. It requests that Members consider that bid and make a recommendation to the Finance and Democracy Committee in the setting of the 2018/19 council budget.

RECOMMENDATIONS

The Committee is requested:

1. To consider and provide any feedback or comments on the capital bid as shown at Appendix A to this report.

SUMMARY OF PREVIOUS DECISIONS

The capital bids that are relevant to the terms of reference of this Committee are considered and prioritised each year as part of the annual budget-setting process. There have been no previous decisions in respect of this capital bid.

CORPORATE PRIORITIES

Spending your money in the most efficient way to achieve excellent services (Value for Money)	✓
Delivering the services that customers expect of an excellent council (Clean and Green)	✓
Working with all partners (Vibrant Economy)	✓
To make sure Fylde continues to be one of the most desirable places to live (A Great Place to Live)	✓
Promoting Fylde as a great destination to visit (A Great Place to Visit)	✓

REPORT

1. The Council has a duty to manage its assets and capital resources in order to best deliver its objectives as set out in the Corporate Plan.
2. The prioritisation of capital investment according to a well-defined and rational approach is especially important in helping to prioritise resources when the demand for such resources exceeds the total of the resources available. This process is defined within the Council's Capital Strategy, the latest revision of which was approved by Council on 11th April 2016.
3. A key element of the prioritisation process, as described within the Capital Strategy, is the consideration of capital bids by the Council's Programme Committees. A late capital bid for 2018/19 has been received which falls within the terms of reference of this committee and is shown at Appendix A to this report. The Committee is requested to consider this relevant to this Committee's terms of reference.
4. The role of the Council's Programme Committees in the consideration and prioritisation of capital bids is also referenced within the Timetable for Developing Budget Proposals 2018/19 report which was approved by the Finance and Democracy Committee at the meeting of 25th September 2017.
5. Once this capital bid has been considered the recommendation and any specific comments will be reported to the Finance and Democracy Committee via an updated Medium Term Financial Strategy (MTFS) report on a proposed budget package which will include capital budget proposals.

IMPLICATIONS	
Finance	The consideration of capital bids for inclusion or otherwise within the Council's approved Capital Programme is a key component of the proper financial management of the Council's resources. This report requests that Members provide that consideration in respect of a late capital bid for 2018/19 which falls within the remit of this Committee.
Legal	No implications arising from this report.
Community Safety	No implications arising from this report.
Human Rights and Equalities	No implications arising from this report.
Sustainability and Environmental Impact	No implications arising from this report.
Health & Safety and Risk Management	No implications arising from this report.

LEAD AUTHOR	CONTACT DETAILS	DATE
Management Team		January 2018

BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
Council Report - Approved Capital Strategy	11th April 2016	www.Fylde.gov.uk
Finance and Democracy Committee - Timetable for Developing Budget Proposals 2018/19	25 th September 2017	www.Fylde.gov.uk

Attached documents

Appendix A – Capital bids for consideration:

1. Town Hall Arts Store Improved Storage Facilities

Scheme Title: Town Hall Arts Store Improved Storage Facilities

Description of Scheme: The Arts Service Review Working Group were nominated by the Tourism and Leisure Committee at the meeting of 2 November 2017 to undertake a review of the Council's Arts Collection. The Working Group have had two meetings with officers to discuss the future management options further to the establishment of the provenance of each piece within the collection and the latest legal opinion provided by an external legal professional in 2017.

The working group have considered the 4 main future options in relation to the art collection:

1. Maintain the Status Quo
2. Transfer to a Trust or Community Group
3. Sell all or part of the collection (Application to the Court and Charities Commission required to establish ownership)
4. Adopt Proactive Management

The Working Group have made some draft recommendation which include pursuing option 4. Detailed recommendations will be presented to the Tourism and Leisure Committee in May 2018, after a third and final meeting of the Working Group. The review has revealed a number of issues that will need addressing, if the Council is to adopt a more proactive approach to managing the art collection. The most urgent one being the current storage facilities relating to the collection in the basement of Chaseley.

The art service collection comprises of:

- 112 British and Continental oil paintings dating from mid-1600s onward. Mostly 1800s to early 1900s.
- 86 watercolours and drawings
- 74 prints and photographs
- 12 sculptures
- 20 ivories
- Furniture and civic regalia

The current arts store is in the Chaseley basement at St Annes Town Hall. The majority of the art collection that is not being displayed is stored in one of the basement rooms. Security has been reviewed as part of a recent audit review. The collection is stored in timber racking which has been identified as not fit for purpose. The current environmental conditions within the store have been assessed and humidity could be improved. The existing security system is outdated and in need of replacement.

The current storage facility is unsuitable to store the collection. Items of the collection currently stored in this location are at risk of damage and further deterioration. The proposal is to carry out improvements to the current storage facility that will create a 'fit for purpose' storage facility for valuable artworks. The proposal also includes the provision and installation of roller racking which would provide efficient and safe storage and access of individual pieces, and complies with industry best practice. It is anticipated that the majority of the oil paintings would be stored in the newly created/refurbished store.

The Arts Service Review working Group have requested that a Capital Bid is prepared to improve the current storage facility for inclusion within the Council's approved Capital Programme 2018/19.

Capital cost plan:

Cost Heading	Description	Total £
Preparation	Skips, Scaffold and Plant	£940
Demolitions & Removals	Plaster and electricals	£3,530
Excavations	Trenches for tanking	£1,010
Wall Coating	Flexell wall coating	£2,700
Doors	New wider security door and architraves	£867
Ceiling	Suspended ceiling, insulation and ventilation	£1,600
Plastering	Board and plaster ceiling and walls	£2,469
Joinery	Frames, architraves, quadrants, skirting boards and window boards	£1,294
Floor	Provide and lay floor covering	£2,200
Electrical Installation	Wiring, sockets, switches, lights, smoke alarm, fan and security system	£2,992
Heating	Pipework, radiators, temperature and humidity control	£2,960
Decoration	Paint work and metal work	£1,800
Racking	Provide and Install Roller Racking	£25,000
Contingency	Unforeseen circumstances	£638
Total Project Costs	Total Cost of Scheme	£50,000

Outputs (i.e. details of what the investment will specifically deliver):

- Create a museum quality art store with a controlled environment to ensure the correct storage of the majority of the Art Collection
- Upgrade the security arrangements
- Provide new storage facilities to ensure the art works are properly stored and can be easily accessed for exhibition and restoration purposes.

Outcomes (i.e. details of the broader benefits achieved by the investment, for example community or environmental benefit, health and safety compliance, or statutory obligations):

- The correct storage of the art collection will ensure that it is available for future generations to enjoy
- It will deliver the aims of the Arts Service Review Working Group to store the collection in museum quality conditions
- Increase the opportunities for external funding bids
- Improved reputation of the Council from stakeholders including the Friends group, LCC and Christies

Contribution to corporate objectives (i.e. how does the project achieve or help deliver priorities within the corporate plan):

- Contributes to the Corporate Plan 2016 Priority: A Great Place to Visit: “Offer an arts collection that is available to everyone”
- The project demonstrates strong partnership working with the Arts Working Group, the Friends of the Lytham St Anne’s Art Collection and the Decorative and Fine Arts Society who are working in partnership with Fylde to develop, manage and maintain the art collection.
- These actions contribute to the review of all Council Owned assets by 2016.

Budget Resource Requirements

Breakdown of initial capital costs and future revenue implications

Estimated Total Capital costs of bid: £50,000

Annual **additional Revenue costs** arising from the bid: Nil

Value and phasing of bid:

2018/19	2019/20	2020/21	2021/22	Additional capital investment required (i.e. the value of the bid)
£50,000	Nil	Nil	Nil	

Existing resources in the Capital Programme relating to this scheme:

2018/19	2019/20	2020/21	2021/22	Existing capital resources in the approved Capital Programme
Nil	Nil	Nil	Nil	

Estimated timescales for the bid:

Start Date : July 2018

Completion Date: September 2018

Project Risks (outline any risks to delivery of the project and how these will be mitigated)

Risk	Impact	Mitigating Action
➤ Damage to art work during execution of works	High Impact	Works to be overseen by LCC curator service. Individual paintings handled/moved by experienced staff.