

	VAT Code	Unit Of Charge	Variable Charge Discretionary (D) Prescribed (P)	Approved 2022/23 Fees & Charges £	Draft 2023/24 Fees & Charges £
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<u>ENVIRONMENT, HEALTH AND HOUSING COMMITTEE</u>					
<u>Private Sector Housing</u>					
- Enforcement Notice (Housing Act 2004)	d	Per Notice	D	432.00	432.00
- HMO Mandatory Licence (Housing Act 2004)	d	Per Application	D	940.00	940.00
- HMO Licence Renewal (Housing Act 2004)	d	Per Application	D	728.00	728.00
- Immigration housing inspection	d	Per Inspection	D	133.00	133.00
<u>Tenancy Support</u>					
- Items taken from home and taken into storage	a	Per Removal	D	50.00	50.00
- Weekly storage costs	a	Per Removal	D	10.00	10.00
- Items removed from storage and taken to home	a	Per Removal	D	50.00	50.00
<u>Discounted Market Sale</u>					
- Processing purchaser applications to check eligibility, discounted is reflected on resale and restrictive covenant on property for resale	a	Per Property Sale	D	351.00	351.00
- Formal RICS valuation of the unit in order to comply with the covenant restrictions on the property.	a	Per Property Sale	D	240.00	240.00
- Estate Services and Legal Services fees in order to approve the RICS valuation and ensure the restrictive covenant on the unit has been complied with	a	Per Property Sale	D	350.00	350.00

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<u>Environmental Health Charges</u>					
<u>Drainage Services</u>					
- Clearance of blocked drain	a	Per Clearance	D	125.00	125.00
- CCTV drain investigation	a	Per investigations	D	125.00	125.00
- Combined clearance and CCTV investigation	a	Per Clearance / Investigation	D	240.00	240.00
<u>Removal of Illegal Traveller Encampments:</u>					
- Work associated with illegal encampments up to removal order stage	a	Per Encampment	D	350.00	350.00
- Should the encampment remain, then work associated with execution of removal order – per hour	a	Per hour	D	120.00	120.00
- Legal costs and removal to be charged in addition to the above	a	Per Encampment	D	At Cost	At Cost
<u>Fixed Penalty Notice – Householder Duty of Care</u>					
- Fixed penalty charge to householder	d	Per penalty	D	400.00	400.00
- Fixed penalty charge to householder – reduced if paid within 14 days	d	Per penalty	D	240.00	240.00
<u>Fixed Penalty Notice – Fly Tipping</u>					
- Fixed penalty charge to fly tipping suspect	d	Per penalty	D	400.00	400.00
- Fixed penalty charge to fly tipping suspect - reduced if paid within 14 days	d	Per penalty	D	200.00	200.00
<u>Air Pollution Control (Environment Protection Act 1990)</u>					
Fees are charged at the national rates which are established and set by the Government.					
https://www.gov.uk/government/publications/environmental-permitting-charging-scheme					
List of Authorised Processes:					
- Commercial Interest	a	Per Property / Site Per Hour	D	75.00	75.00

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- Fylde Residents / Students (Academic Research)	d	Per Property / Site Per Hour	D	Free	Free
Public Register Entries:					
- Commercial Interest – per hour	a	Per Property / Site Per Hour	D	110.00	110.00
- Fylde Residents / students (Academic Research)	d	Per Property / Site Per Hour	D	Free	Free
Contaminated Land Enquiries:					
- Contaminated Land Enquires: Desk top study – records /search and basic written response where no more than one site identified - per hour	a	Per Property / Site Per Hour	D	110.00	115.00
- Contaminated Land Enquiries: Where in addition to above, basic written response detailed landfill gas or chemical data is requested or the enquiry covers more than one site.	d	Per Property / Site Per Hour	D	Individual costs to be negotiated	Individual costs to be negotiated
Other Environmental Information:					
- Commercial Interest – Per Hour	a	Per Hour	D	110.00	110.00
- Fylde Residents / Students (Academic Research)	d	Per Session	D	Free	Free
Street Trading Consents:					
- Class 1: Commercial – Annual	d	Per Application	D	460.00	460.00
- Class 1: Commercial – Renewal	d	Per Application	D	430.00	430.00
- Class 2 : Charitable Organisations (no more than one day duration)	d	Per Application	D	0.00	0.00
Volunteer Surrender of food:					
- Documentation / Certification (Per Hour – minimum 1 hour)	d	Per Application	D		
Food Hygiene Rating Scheme:					
- FBO Request for Food Hygiene Rating Revisit	d	Per Revisit	D	130.00	183.00
General Fees & Charges:					
- Work carried out in default of a notice (Initial Costs)	a	Per Investigation	D	120.00	125.00
- Plus cost per premises / site works	a	Per Site / Premises	D	65.00	70.00

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Private Water Supplies Regulations 2009					
- Risk Assessment	a	Per Assessment	P	500.00 (MAX)	500.00 (MAX)
- Sampling	a	Each Visit	P	100.00 (MAX)	100.00 (MAX)
- Investigation	a	Each Investigation	P	100.00 (MAX)	100.00 (MAX)
- Granting an authorisation	a	Each Authorisation	P	100.00 (MAX)	100.00 (MAX)
- Analysing a sample (reg 10)	a	Each Sample	P	25.00 (Max)	25.00 (Max)
- Analysing a sample taken during check monitoring	a	Each Sample	P	100.00 (Max)	100.00 (Max)
- Analysing a sample taken during audit monitoring	a	Each Sample	P	500.00 (Max)	500.00 (Max)
<u>Licences</u>					
Site Licensing Fees – The Mobiles Homes Act 2013:					
- New Site Application	d	Per Application	D	320.00	320.00
- Transfer Existing Site Licence	d	Per Application	D	190.00	190.00
- Alteration of Conditions	d	Per Application	D	375.00	375.00
- Depositing Site Rules	d	Per Application	D	80.00	80.00
- Annual Licence Fee – Per Site	d	Per Site	D	250.00	250.00
- Annual Licence Fee - Pitch Fee	d	Per Pitch	D	5.00	5.00
- Fit & Proper Person Test	d	Per Site	D	250.00	250.00
Street Café:					
- Grant	d	Per Application	D	312.00	312.00
- Renewal	d	Per Application	D	230.00	230.00
Sex Shop: - Grant	d	Per Application	D	1,710.00	1,710.00

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Public / Private Hire:					
- Vehicle	d	Per Application	D	190.00	190.00
- Hackney Carriage Vehicle Licences	d	Per Application	D	190.00	190.00
- Hackney Carriage Drivers Licences	d	Per Application	D	94.00	94.00
Plate Charges:					
- Full Set	d	Per Application	D	21.00	23.70
- Rear Plate & Mount	d	Per Application	D	11.25	12.75
- Rear Plate Only	d	Per Application	D	5.25	6.00
- Rear Mount Only	d	Per Application	D	6.00	6.75
- Front Plate & Mount	d	Per Application	D	7.00	7.70
- Front Plate Only	d	Per Application	D	2.75	3.10
- Front Mount Only	d	Per Application	D	4.25	4.60
- Button & Keys	d	Per Application	D	1.50	2.00
- Pouch	d	Per Application	D	1.25	1.25
- Private Hire Door Stickers	d	Per Pair	D	6.15	6.15
- New Style Front Plates from 2023	d	Per Application	D	-	5.50
- New Style Rear Plates from 2023	d	Per Application	D	-	8.50
- New Style Front Set from 2023 (No Brackets Required)	d	Per Application	D	-	16.00

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Drivers					
- New (annual)	d	Per Application	D	94.00	94.00
- New (3 yearly)	d	Per Application	D	235.00	235.00
- Private Hire Operators 1-5 Vehicles (5 yearly)	d	Per Application	D	312.00	312.00
- Private Hire Operators 6-10 Vehicles (5 yearly)	d	Per Application	D	333.00	333.00
- Private Hire Operators 11 Vehicles (5 yearly)	d	Per Application	D	358.00	358.00
- Replacement Driver Badges	d	Per Application	D	10.50	10.50
- Driver Licence Renewals (Private Hire or Hackney)	d	Per Application	D	78.00	78.00
- Driver Licence Renewals (Private Hire or Hackney 3 yearly)	d	Per Application	D	184.50	184.50
- Drivers Combined New	d	Per Application	D	130.50	130.50
- Drivers Combined New (3 yearly)	d	Per Application	D	235.00	235.00
- Drivers Combined Existing	d	Per Application	D	84.50	84.50
- Driver Combined Existing (3 yearly)	d	Per Application	D	184.50	184.50
- Transfer Licence Fee	d	Per Application	D	37.00	37.00
Notes: We do not issue refunds with respect to Taxi/PHV Licences					
- Fare Cards	d	Per Application	D	2.65	2.65
- Knowledge Test	d	Per Test	D	19.00	19.00

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Licensing & Registration:					
- Grant of Animal Boarding Establishment (Initial application including one inspection)	d	Per Application	D	110.00	110.00
- Additional fee payable on approval of 2 year licence	d	Per Application	D	69.00	69.00
- Additional fee payable on approval of 3 year licence	d	Per Application	D	138.00	138.00
- Renewal of Animal Boarding Establishment (Initial application including one inspection)	d	Per Application	D	106.00	106.00
- Additional fee payable on approval of 2 year licence	d	Per Application	D	69.00	69.00
- Additional fee payable on approval of 3 year licence	d	Per Application	D	138.00	138.00
- Grant of Dog Breeding Establishment Licence (Initial application including one inspection)	d	Per Application	D	110.00	110.00
- Additional fee payable on approval of 2 year licence	d	Per Application	D	69.00	69.00
- Additional fee payable on approval of 3 year licence	d	Per Application	D	138.00	138.00
- Renewal of Selling Animals as Pets (Initial application including one inspection)	d	Per Application	D	94.00	94.00
- Additional fee payable on approval of 2 year licence	d	Per Application	D	69.00	69.00
- Additional fee payable on approval of 3 year licence	d	Per Application	D	138.00	138.00
- Hiring of Horses Licence	d	Per Application	D	144.00	144.00
- Hiring of Horses Licence Renewal	d	Per Application	D	135.00	135.00
- Scrap Metal Collectors	d	Per Application	D	343.00	343.00
- Scrap Metal Site	d	Per Application	D	348.50	348.50
- Second Hand Dealer Registration	d	Per Application	D	125.50	125.50
- Skin Piercing Registration – Premises	d	Per Application	D	172.00	172.00

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<p>Notes:</p> <ul style="list-style-type: none"> - Skin Piercing Registration - Persons - Skin piercers include acupuncturists, tattooists, ear piercers and electrologists'. Both skin piercers and their premises have to be registered with an Authority. Normally there is one registered proprietor for each premises, although there may be a number of practitioners. Each and every additional practitioner will be required to register <p>General: Alterations or additions to the above licences, registrations and consents, which result in the need to visit premises and issue documentation will be charged at half the standard fee. Many of the Licences are issued from the 1st January each year. Where application is made part way through a year, 1/12 of the standard fee will be charged for each full month remaining plus an administration fee of £54.00 Where a licence is surrendered part way through a year a 1/12 refund of the standard fee will be charged for each full calendar month remaining, less an administration fee of £54.00 Licence fee levels for 2021/22 have been assessed to ensure the fee equates to no more than the cost of providing the licence.</p>	d	Per Application	D	172.00	172.00

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<u>Gambling Act 2005 – Premises Licence Fees</u>					
Casino Premises Licence:					
- Annual Fee	d	Per Application	D to P max	271.50	271.50
- Variation Fee	d	Per Application	D to P max	195.00	195.00
- Transfer Fee	d	Per Application	D to P max	156.50	156.50
- Reinstatement of Licence	d	Per Application	D to P max	156.50	156.50
Bingo Premises Licence:					
- New Application	d	Per Application	D to P max	200.00	200.00
- Annual Fee	d	Per Application	D to P max	246.00	246.00
- Provisional Statement Fee	d	Per Application	D to P max	156.50	156.50
- Premises Licence fee holder of provisional statements	d	Per Application	D to P max	31.00	31.00
- Variation Fee	d	Per Application	D to P max	195.00	195.00
- Transfer Fee	d	Per Application	D to P max	156.50	156.50
- Reinstatement of Licence	d	Per Application	D to P max	156.50	156.50
Bingo Premises (Other) Licence:					
- New Application	d	Per Application	D to P max	200.00	200.00
- Annual Fee	d	Per Application	D to P max	246.00	246.00
- Provisional Statement Fee	d	Per Application	D to P max	156.50	156.50
- Provisional Licence fee for holders of provisional statements	d	Per Application	D to P max	31.00	31.00

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- Variation Fee	d	Per Application	D to P max	195.00	195.00
- Transfer Fee	d	Per Application	D to P max	156.50	156.50
- Reinstatement of Licence	d	Per Application	D to P max	156.50	156.50
- Adult Gaming Centre Premises Licences:					
New Application	d	Per Application	D to P max	200.00	200.00
- Annual Fee	d	Per Application	D to P max	246.00	246.00
- Provisional Statement Fee	d	Per Application	D to P max	156.50	156.50
- Premises Licence fee for holders of provisional statements	d	Per Application	D to P max	31.00	31.00
- Variation Fee	d	Per Application	D to P max	195.00	195.00
- Transfer Fee	d	Per Application	D to P max	156.50	156.50
- Reinstatement of Licence	d	Per Application	D to P max	156.50	156.50
Tracks:					
- New Application	d	Per Application	D to P max	200.00	200.00
- Annual Fee	d	Per Application	D to P max	246.00	246.00
- Provisional Statement fee	d	Per Application	D to P max	156.50	156.50
- Premises licence fee for holder of provisional Statement	d	Per Application	D to P max	31.00	31.00
- Variation Fee	d	Per Application	D to P max	195.00	195.00
- Transfer Fee	d	Per Application	D to P max	156.50	156.50
- Reinstatement of licence	d	Per Application	D to P max	156.50	156.50

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Tracks (continued)					
- Fee for notification of change of circumstance	d	Per Application	P	50.00	50.00
- Fee for copy of licence	d	Per Application	P	25.00	25.00
Licensing Act Charges					
Licensed Premises Fees:					
Non-Domestic Rateable Value					
Application / Initial Fee					
Band A: 0 - 4300	d	Per Application	P	100.00	100.00
Band B: 4301 - 3300	d	Per Application	P	190.00	190.00
Band C: 33001 - 87000	d	Per Application	P	315.00	315.00
Band D: 87001 - 125000	d	Per Application	P	450.00	450.00
Band E: 125001 and Over	d	Per Application	P	635.00	635.00
Annual / Renewal Charge					
Band A: 0 - 4300	d	Per Application	P	70.00	70.00
Band B: 4301 - 3300	d	Per Application	P	180.00	180.00
Band C: 33001 - 87000	d	Per Application	P	295.00	295.00
Band D: 87001 - 125000	d	Per Application	P	320.00	320.00
Band E: 125001 and Over	d	Per Application	P	350.00	350.00

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<p>Note: Where the premises are in Band D or Band E, and where the primary or exclusive function is to supply alcohol for consumption on the premises the fees will be as follows.</p>					
<p>Annual / Renewal Charge</p>					
Band D: 87001 - 125000	d	Per Application	P	640.00	640.00
Band E: 125000 and Over	d	Per Application	P	1050.00	1050.00
Personal Licence: Renewable after 10 years	d	Per Application	P	37.00	37.00
<p>Other Fees & Charges:</p>					
Application for copy of licence or summary on theft, loss etc. of premises licence or summary	d	Per Application	P	10.50	10.50
Notification of Change of name or address (holder of premises licence)	d	Per Application	P	10.50	10.50
Application to vary to specify individual as premises supervisor	d	Per Application	P	10.50	10.50
Application to transfer premises licence	d	Per Application	P	23.00	23.00
Interim authority notice	d	Per Application	P	23.00	23.00
Application for making a provisional licence	d	Per Application	P	23.00	23.00
Application for a copy certificate or summary on theft, loss of certificate or summary	d	Per Application	P	315.00	315.00
Notification of change of name or alteration of club rules	d	Per Application	P	10.50	10.50
Change of relevant registered address of club	d	Per Application	P	10.50	10.50
Temporary event notices	d	Per Application	P	10.50	10.50
Application of copy of notice on theft, loss etc. of temporary event notice	d	Per Application	P	21.00	21.00
Application for copy of licence on theft, loss etc. of personal licence	d	Per Application	P	10.50	10.50
Notification of change of name or address (personal licence)	d	Per Application	P	10.50	10.50

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Other Fees & Charges (continued)					
Notice of interest in any premises					
	d	Per Application	P	21.00	21.00
<p>Note: All the prescribed Licensing Act 2003 fees are currently prescribed in regulations to the act. New legislation is anticipated whereby such fees shall be locally set but the date for this currently unknown.</p>					

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