

Agenda

Tourism and Leisure Committee

Date:	Thursday, 9 June 2022 at 6:30 pm
Venue:	Town Hall, St Annes, FY8 1LW
Committee members:	<p>Councillor Michael Sayward (Chairman) Councillor Gavin Harrison (Vice-Chairman)</p> <p>Councillors Peter Anthony, Tim Armit, Brenda Blackshaw, Sue Fazackerley MBE, Shirley Green, Matthew Lee, Cheryl Little, Kiran Mulholland, Vince Settle, Elaine Silverwood.</p>

Public Platform

To hear representations from members of the public in accordance with Article 15 of the Constitution.
 To register to speak under Public Platform: see [Public Speaking at Council Meetings](#).

	PROCEDURAL ITEMS:	PAGE
1	Declarations of Interest: Declarations of interest, and the responsibility for declaring the same, are matters for elected members. Members are able to obtain advice, in writing, in advance of meetings. This should only be sought via the Council's Monitoring Officer. However, it should be noted that no advice on interests sought less than one working day prior to any meeting will be provided.	1
2	Confirmation of Minutes: To confirm the minutes, as previously circulated, of the meeting held on 23 May 2022 as a correct record.	1
3	Substitute Members: Details of any substitute members notified in accordance with council procedure rule 23(c).	1
	DECISION ITEMS:	
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DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
HEAD OF TECHNICAL SERVICES	TOURISM AND LEISURE COMMITTEE	9 JUNE 2022	4

NORTH BEACH WINDSPORTS CENTRE – FUNDED CAPITAL BUDGET INCREASE

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

Following the approval to a fully funded budget increase 4 months ago, Estates & Asset Management, in liaison with external consultants and contractors, have built up information on the structure of the property and the utility services that serve it.

With the formal selection of the café tenant in February, their requirements have been integrated into the overall future plans for the property, together with those for the windsports' clubs.

Layout plans were agreed to accommodate the kitchen installation, storage and pot-wash areas, together with the need for additional toilet facilities, which enabled the architect and quantity surveyor to work up details for a planning application and tender documentation respectively.

Tenders have been sought for a main contractor and separately, quotes for other requirements such as the Changing Places Toilet fit-out, shutters, bifold doors and a replacement fire & intruder alarm and so on have been obtained.

In summary, the largest impact on the budget has been from the main contractor works, which came in over £60,000 than budgeted, coupled with the requirement to install a new efficient boiler to address the combined property's needs which can be later connected to PV panels for solar power if wished.

The main contractor will commence works on site on 30 May which is 1 week later than planned, with an 8 week schedule for landlord only works. They and the incoming tenant have agreed that they will be working together on their works and fit-out to shorten the combined works to deliver a new windsports' centre and café.

RECOMMENDATIONS

1. Recommend to the Finance and Democracy Committee approval of a fully-funded capital budget increase in respect of the Windsports Centre within the existing approved Capital Programme for 2022/23 in the sum of £50,000, to be met in full from the capital investment reserve;
2. Subject to approval of the Finance and Democracy Committee approve the drawdown of £250,000 of the total funding for the Windsports centre within the 2022/23 capital programme.
3. Approve the engagement of Singleton and Smart at a contract value of £197,000 to undertake the proposed construction works as detailed in the report with the works being funded from the 2022/23 Councils Capital Programme.
4. Note the procurement approach proposed to deliver the various elements of this project as detailed in sections 8 to 11 of this report. The informal procedure has been used for letting these small contracts, in line

with the contract procedure rules.

SUMMARY OF PREVIOUS DECISIONS

Council - 25 April 2022

It was unanimously RESOLVED to:

1. Approve a new fully funded capital scheme 'Changing Places' within the Council's Capital Programme for the sum of £120,000 (2022/23 - £40,000 and 2023/24 - £80,000) to be fully funded by Changing Places Grant funding of £108,000 and £12,000 to be funded from the Capital Investment Reserve.
2. Authorise the drawdown of expenditure of £40,000 in 2022/23 to install one Changing Places facility within the North Beach Windsports building as part of a proposed refurbishment works as detailed within the body of the report and note that a further drawdown report would be presented to the Operational Management Committee for the remaining £80,000.

Finance & Democracy Committee - 27 Jan 2022

It was RESOLVED: To approve a funded addition to the Council's Capital Programme in 2021/22 in the sum of £200,000 to the 'North Beach Windsports Centre' scheme, to be met from the Capital Investment Reserve.

Tourism & Leisure Committee - 6 Jan 2022

To recommend to Finance & Democracy Committee, approval of a funded addition to the Councils Capital Programme in 2021/22 in the sum of £200,000 to the 'North Beach Wind Sports Centre' scheme, to be met from the Capital Investment Reserve.

Tourism & Leisure Committee - 9 Sept 2021

RESOLVED:

1. To note the terms of the Court Order in resolution of the breach of the terms of the lease of the tenant of the former Sand Yacht Club building.
2. To agree to officers working up a scheme to redevelop the former Sand Yacht Club building and yard as a wind sports centre as set out in the report and bring a further report on proposals for the creation of a wind sports centre to a future meeting.

Director of Development Services - 7 August 2019

To commence legal proceedings to seek forfeiture of the lease and underlease of the Sand Yacht Club building.

Finance and Democracy Committee – 22 July 2019

RESOLVED to delegate authority to the Director of Development Services to forfeit the lease and underlease (either by proceedings or by peaceable re-entry) should officers consider the Tenant unable/unwilling to remedy the breaches identified.

Ground lease of Sand Yacht Club building - Portfolio Holder Decision - 2009/012

That the Portfolio Holder authorises the grant of a new ground lease to Trax on the terms set out in the report.

CORPORATE PRIORITIES

Economy – To create a vibrant and healthy economy	✓
Environment – To deliver services customers expect	✓
Efficiency – By spending money in the most efficient way	✓
Tourism – To create a great place to live and visit	✓

REPORT

Background

1. Following on from Committee approval in January, the Estates and Asset Team moved forward to investigate and understand the property's construction and the existing M&E within the main building and the annexe.
2. An architect and QS were brought on board to work up options for the reconfiguration of the property and work with the council officers on the proposed refurbishment of the interior and upgrading of the external decking area.
3. In the interim, tenders were received from interested parties for the café offer and a successful tenant has been offered the opportunity to take up a 7 year term on a commercial lease basis. Their submitted Business Plan setting out their proposals for the café, community & windsports clubs' engagement, and detailing their financial projections, coupled with their performance at a formal interview gave confidence to Members and Officers that they were best suited for this upgraded cafe facility.
4. The week after the tenants were notified, they were meeting with the council's architect & officers, to ensure that the overall layout, including new toilet facilities, would deliver a successful commercial enterprise, with the income received subsidising the overall running costs of the facility.

Tender and Estimated Quotes

5. From the outset, due to the lack of information held for the property, it was crucial for the project, to understand the building and its service connections before the final requirements could be collated and detailed in layout plans, technical drawing and tender documents.
6. By undertaking investigative groundwork, a number of unforeseen items were identified which included:
 - Blocked and broken external drainage connections to the foul sewer
 - A boiler which would be inadequate to serve the property's needs
 - Fire & intruder alarm system for which we have no contract or operating manuals
 - Higher than expected costs for 3 phase electricity required for a commercial kitchen
7. Invitations to Tender for the main contract works were issued to 6 companies who had expressed an interest in submitting bids. In all, there were 2 compliant tenders received with tenders ranging from £197,000 to £215,000. The contract was offered to the lowest tenderer at £197,000.
8. Owing to the long lead in times for bifold doors, it was decided to exclude this element of the refurbishment from the main contract works. Lead in times alone are 6-8 weeks and the contracted programme is only 8 weeks. Quotes were invited from different parties, to date we have received one at £19.8k (subject to final survey) and are imminently awaiting another as other installers have declined due to the current demand from the domestic market. It is proposed that lower bid of the 2 who have taken up the offer will be instructed.
9. The Council has an existing positive relationship with Fox Fire and Security who provide intruder and fire alarms for the Town Hall and work closely with our alarm monitoring company, BBC. With no information on the fire and intruder alarm system for this property, and the usual override codes not being recognised, it was decided to replace the same and install a new system which will be a better fit post refurbishment and it is proposed that Fox Fire and Security be the preferred installer with their quote of £3,500.
10. There are very limited local suppliers for steel shutters and we have worked with Keman in Blackpool on maintenance with the existing security shutters and found the company to be both supportive and responsive. The quote to replace the seaward elevation with grey plastic coated shutters and like for like with the garage door amounts to £16.9k. They have confirmed that the shutters can be provided and installed in liaison with the main contractor within the contract programme.
11. A tender exercise was undertaken for the Changing Places Toilet installation, which is specialised in nature. Three quotes were received which ranged from £14,493 to £16,565. The winning tenderer was Kingcraft.

Financial Implications

12. The total capital cost for the whole scheme is estimated at £290,000. There is currently £200,000 within the Councils 2022/23 capital programme and £40,000 within the Changing Places Capital scheme. The report seeks a fully funded additional budget to the Council's 2022/23 capital programme of £50,000.
13. The breakdown of the updated budget cost is shown in Table 1 below including the £40,000 Changing Places facility within the North Beach Windsports building that has already been approved by Council on the 25th April 2022.

Cost Heading	Total
Construction costs (Main Contract)	£197,000*
Construction (Other)	£54,613
Building Control & Planning fee	£1,329
Professional Fees	£14,000
Sub-Total Capital Cost	£266,942
Contingency	£23,058
Total Capital Cost	£290,000

14. The appointed Quantity Surveyor will itemise the cost elements out of the main construction contract as they relate to the works for the Changing Places Toilet. The current estimate for installing electrics, new foul drainage, plumbing, internal works and provision of a new external door are in the region of £15k. Final quantified sums will be signed off by the consultant in connection with the grant for the facility once works are completed.
15. In addition, there will be some costs within the main contract sum to be passed onto the incoming tenant as they solely relate to their requirements for the café, such as the removal and making good of a wall to open up the accommodation.
16. A breakdown of the capital funding strategy is included below in Table 2:

Table 2 -Capital Funding Strategy

Funder	Total £
Changing Places	£40,000
Fylde Council contribution (2022/2023)	£200,000
Funded budget increase	£50,000
Total Capital Cost	£290,000

17. The ongoing revenue costs to maintain the Windsports Centre will be met from existing revenue budgets and additional income generated from the letting of the facility.
18. The windsports' clubs have agreed to keep their own "Common Room" area clean and decorated at their own cost. The tenant has offered to clean the windsports' club toilets as well as their own café and staff toilets, whilst Danfo will pick up the cleaning of the Changing Places Toilet as part of their existing contract with the council. Going forward, it is anticipated that a contract cleaner will take on regular cleaning of the annexe (Ranger's Base) and the showers area.
19. There is a small monitoring cost of £115 per annum related to the fire and intruder alarms which will be covered out of existing revenue.

Overall Budget Increase

20. In summary, the budget costs have increased owing to additional unforeseen elements of works, the rising costs of materials and highly likely, contractor demand.

21. It was initially anticipated that main contractor costs would be closer to £130k. Unfortunately, it is an ongoing challenge to estimate construction prices at this time.
22. With an over project outturn cost of £290,000 with grant and revenue funding to set off against the capital expenditure required, coupled with a tenant contribution as set out at point 13, an uplift of a further £50k is required to cover the shortfall.

Tenant Contribution

23. Early discussions with the incoming café tenant have referenced financial contributions to cover off specific café related costs. However, they are not included at this stage as the sums are subject to negotiation as part of the Heads of Terms for the new lease.
24. It is worth noting that the incoming tenant has set aside a significant sum to deliver their new operation and to date, has expended considerable time with kitchen and internal designers, and with the council’s architect to ensure a successful venture appropriate to its physical setting.

Lease Completion

25. Once the main contract is underway, final negotiations will be reached with the tenant. When the Heads of Terms are formally approved, both parties will instruct their respective solicitors to complete the 7 year lease based on the agreed terms. The lease will take effect at a date to be agreed which may be between 1 to 2 weeks after Practical Completion of both Landlord and Tenant works.

Project Timeline

26. The tenant will be engaging the main contractor to undertake their fit-out works to compress the project delivery timeline:
 - 30 May – contract start date
 - 22 July – end of 8 week contract
 - Tenant Final Fit Out – 2 weeks
 - w/c 8 August – café opening

Planning Consent

27. Existing Planning consent does permit the use of the building as a windsports centre with ancillary café, together with a decked external area. However, in order to extend the deck by 1m and construct a ramped access and pedestrian pathway for customers and disabled users and extend the hours for using the kitchen beyond 9pm a new planning application has been submitted for approval.

Conclusion

28. This is a complex refurbishment working on a property that we had very little knowledge about, particularly surrounding its construction and existing M&E. Working together, the Estates and Asset team have gradually built up an array of information which has been shared with the contractor. This hopefully, will minimise the likelihood of any showstoppers impacting the project.

IMPLICATIONS	
Finance	<p>The report recommends to Finance and Democracy Committee approval of a fully-funded capital budget increase in respect of the Windsports Centre within the existing approved Capital Programme for 2022/23 in the sum of £50,000, to be met in full from the capital investment reserve.</p> <p>Subject to Finance and Democracy Committee approval described above, authorise the drawdown expenditure of £250,000 and approve the engagement of Singleton and Smart at a contract value of £197,000 to undertake the proposed construction works as detailed in the body of the report.</p>

Legal	No implications arising from this report.
Community Safety	No implications arising from this report.
Human Rights and Equalities	No implications arising from this report.
Sustainability and Environmental Impact	No implications arising from this report.
Health & Safety and Risk Management	No implications arising from this report.

LEAD AUTHOR	CONTACT DETAILS	DATE
Marie Percival	marie.percival@fylde.gov.uk 01253 658462	20 May 2022

DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
HEAD OF TECHNICAL SERVICES	TOURISM AND LEISURE COMMITTEE	9 JUNE 2022	5

PARK VIEW DRAINAGE IMPROVEMENTS

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

The project involves improvements to the existing drainage system at Park View playing fields.

The football pitches are served by a series of land drains which drain into a submersible pumping station, which in turn, pumps the surface water into Liggard Brook.

Some of the drainage problems have been compounded by a backfilled ditch at the north end of the site boundary, and higher adjacent ground levels. It is proposed to construct a swale in this location and use the backfill to form a flood mitigation bund on the line of the old ditch, and the east side of the park as appropriate to provide additional storage capacity and to mitigate the extent of flooding during periods of prolonged heavy rainfall and particularly when the ground is saturated.

It is also proposed to re-construct the submersible pumping station, increasing the size of the wet well, providing pumps of greater capacity, providing a new valve chamber with an auxiliary suction, and providing a new raised outfall into Liggard Brook. The existing pumps are over 14 years old and approaching the end of their design life.

The approved capital programme includes a total budget of £40,000 (profiled 2021/22 - £1,000 and 2022/23 - £39,000).

RECOMMENDATIONS

The committee is recommended:

1. Recommend to the Finance and Democracy Committee approval of a fully-funded capital budget increase in respect of the Park View Drainage Improvement Scheme within the existing approved Capital Programme for 2022/23 in the sum of £25,000, to be met in full from the capital investment reserve;
2. Subject to approval of the Finance and Democracy Committee approve the expenditure drawdown of £25,000 for the Park View Drainage Improvement Scheme within the 2022/23 capital programme as detailed within the body of the report.

SUMMARY OF PREVIOUS DECISIONS

Tourism and Leisure, 10th March 2022

RESOLVED:

1. To authorise expenditure of up to £40,000 for the Park View Drainage Improvement scheme which is included within the Councils Capital Programme (budget profiled as follows: 2021/22 - £1,000 and 2022/23 - £39,000).
2. To delegate the engagement of the contractor to the Head of Technical Services based on using the Council's request for quotation tender procedure. The contractor with the most economically advantageous tender to the council will be appointed based on price and quality.
3. To approve the procurement approach with the use of quotations through the Chest procurement hub.

Full Council, 4th March 2021

Resolved that approval be given to the updated Five-Year Capital Programme which included Park View Drainage Improvements £40,000.

CORPORATE PRIORITIES

Economy - To create a vibrant and healthy economy	✓
Environment - To deliver services customers expect	✓
Efficiency - By spending money in the most efficient way	✓
Tourism - To create a great place to live and visit	✓

REPORT

BACKGROUND

1. Queen Elizabeth II Park View Playing Fields is a public open space in Lytham St Anne's and is owned by Fylde Council. Part of the site has been leased to Park View 4 U Trust. The site is a natural flood plain for Lytham.
2. The site is identified at a high risk of flooding on the Government's long term flood risk map of England.
3. The site is low lying and is at risk of surface water flooding. In addition, Liggard Brook which runs along the western boundary of the site flows into the River Ribble at Graving Dock Bridge. The flood gates at Graving Dock Bridge close during high tides to protect the coast from coastal flooding which can cause water running down Liggard Brook to back up onto Park View Playing Field.
4. In September 2005 the Council leased an area of land at Park View playing fields to United Utilities for an underground detention tank with associated pumping station and associated accessory for a period of one hundred and twenty-five years.
5. Also, in 2005 the Council installed a pipe and sand slit drainage system on Park View Playing field to drain 4 sports pitches.
6. April 2015 – Liggard Brook burst its banks and flooded the area close to the bridge access from AXA Car Park
7. August 2016 – The manhole cover located near the BMX track overflowed and flooded the site.
8. September 2019 the combined sewer system surcharged into Park View QEII playing field via a manhole located in the centre of the playing field.

SCHEME DETAILS

9. The project involves improvements to the existing drainage system at Park View playing fields. The football pitches are served by a series of land drains which drain into a submersible pumping station, which in turn, pumps the surface water into Liggard Brook.

10. The football pitches nearest at the periphery site (north end nearest the school) frequently flood, with the remainder being frequently boggy, and unplayable. The pumping station frequently cannot cope with the volume of surface water. The outfall from the pumping station becomes frequently compromised or blocked by high water levels in Liggard Brook. There is no facility in the valve chamber for an auxiliary suction. The existing pumps are over 14 years old and approaching the end of their design life.
11. Therefore, it was proposed to re-construct the submersible pumping station, increasing the size of the wet well, providing pumps of greater capacity, providing a new valve chamber with an auxiliary suction, and providing a new raised outfall into Liggard Brook, following recent cost increases for mechanical components such as pumps and the need to provide higher capacity pumps to deal more effectively with the sludge accumulating in the wet well an increased level funding is required.
12. Some of the drainage problems have been compounded by a backfilled ditch at the north end of the site boundary, and higher adjacent ground levels. It is proposed to construct a swale in this location and use the backfill as a bund, on the line of the old ditch, to provide additional storage capacity during periods of prolonged heavy rainfall.

PROCUREMENT

13. Officers from the Technical Services team have detailed the scheme and the works are currently being tendered on the CHEST procurement portal in line with the Councils contract procedure rules for mid-range contracts. The contractor with the most economically advantageous tender to the council will be appointed based on price and quality.

FINANCIAL IMPLICATIONS

14. The approved Capital Programme included a sum of £40,000 for Park View Drainage Improvements and the recommended Funded Budget increase from the Capital Investment Reserve profiled as follows:

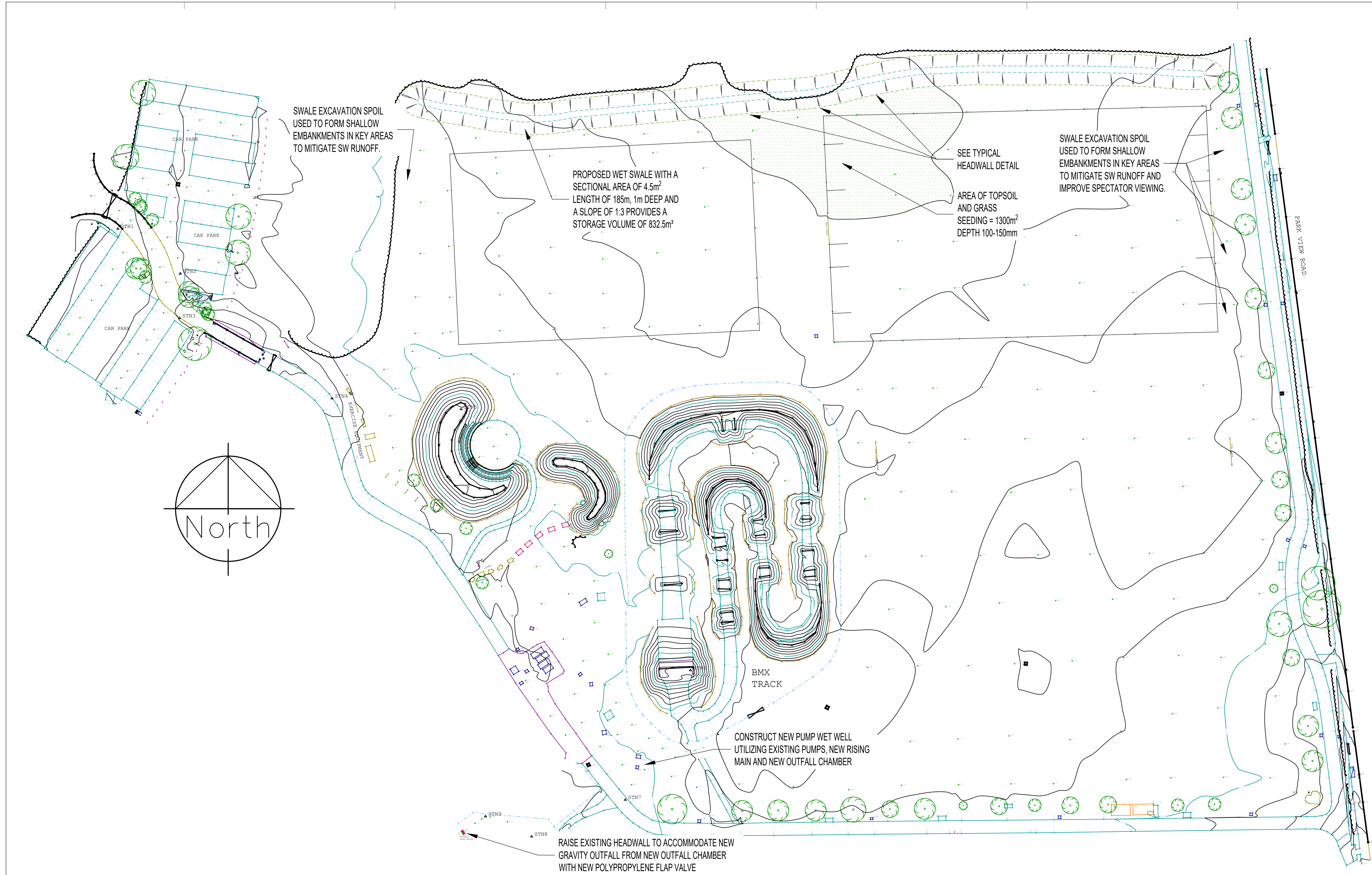
Description	Budget
21/22 Capital Budget	£1,000
22/23 Capital Budget	£39,000
22/23 Funded Budget Increase	£25,000
Total Capital Budget	£65,000

Figure 1 Budget

Cost Heading	Description	Total £
Swale and bund	Creation of a natural looking seeded hollow and bank	10,000
New wet well	Increase size of circular wet well	10,000
New pumps	Replace 2 no. pumps of greater output	20,000
New valve chamber & associated pipework	Demolish and rebuild a larger surface level chamber	5,000
New outfall & associated pipework	Demolish and build new higher level outfall headwall	10,000
Preliminaries	Site offices, welfare, fencing 15%	5,000
Contingencies	5%	5,000
Total		<u>£65,000</u>
Scheme Cost:		


Figure 2 Cost Breakdown

Notes
 ALL LEVELS ARE IN METRES RELATED TO ORDNANCE SURVEY LEVEL
 ALL CO-ORDINATES ARE IN METRES RELATED TO NATIONAL GRID CO-ORDINATES FIXED BY G P S
 ALL SERVICES & MANHOLES SHOWN VISIBLE AT TIME OF SURVEY
 ALL DIMENSIONS TO BE CHECKED PRIOR TO COMMENCEMENT OF WORK
 RUNOFF VOLUMES ARE THOSE DERIVED BY WATERCO CONSULTANTS IN THEIR DRAINAGE ASSESSMENT REPORT AND SHOWN ON THEIR CONCEPT DRAINAGE SKETCH REF. w5092-DRAINAGE SKETCH REV. 100



Topographical Survey Legend

Bol	Bollard	MP	Mile post
Blh	Litter bin	Pt	Post
BL	Bed level	PM	Parking meter
BS	Bus stop	PP	Power point
BT	British Telecom	RE	Rodding eye
Cam	Security Camera	Ridge	Roofridge level
CATV	Cable television cover	RS	Road sign
CL	Cover level	Rwp	Rain water pipe
DR	Drain	SL	Soffit level
Elec	Electrical ic	Slab	Slab level
EC	Electric Cable	Stay	Cable stay
EL	Eaves level	Step	Step level
EP	Elec. pole	SV	Stop valve
ER	Earth rod	Svp	Soil pipe
FP	Flagpole	TL	Traffic light
FA	Fitness Apparatus	ToB	Top of Building
FT	Floodlight	TOW	Top of wall level
GY	Gully	TP	Telegraph pole
GP	Gate post	TS	Traffic Signal
GV	Gas valve	TT	Tac Tile
FH	Hydrant	VP	Vent pipe
FL	Floor level	WL	Water level
IC	Inspection cover	WM	Water meter
IL	Invert level	UTL	Unable to lift
LP	Lamp post	ZCB	Zebra Crossing Beacon
MH	Manhole		
Mkr	Utility marker		

Date	Revision
	
Technical Services Development Services The Town Hall Lytham St Annes Lancashire FY8 1LW Tel: 01253 658658 E-mail: webmaster@fylde.gov.uk	

Drawn By:	AS	Date:	09/2021
Checked By:	AMS	Scale:	1:500
PARK VIEW DRAINAGE IMPROVEMENTS			
TOPOGRAPHICAL SURVEY EX. & PROPOSED GENERAL ARRANGEMENT APPENDIX 1			
Drawing Number:			
TS 19034-SK01			

DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
HEAD OF CULTURAL SERVICES	TOURISM AND LEISURE COMMITTEE	9 JUNE 2022	6

LYTHAM ST ANNES ART COLLECTION DISPLAY OPTIONS

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

One of the corporate priorities within the 2020/24 Corporate Plan is to achieve museum standard accreditation for the Lytham St. Anne's Art Collection. The collection is currently displayed in the Town Hall in St. Anne's. However, it has been established by officers and the Member Arts Working Group that this venue does not meet Spectrum standards set by Arts Council England (ACE), and therefore application for accreditation would prove futile if the collection is to be displayed at the Town Hall.

Officers and the Member Art Working Group have investigated several venues to establish if they would meet Spectrum standards. Lytham Hall has proven to be the most suitable.

This report requests funding to create a dedicated gallery space within the Long Gallery at Lytham Hall, a Grade 1 listed building. This dedicated gallery space would be used to display part of the Lytham St Anne's Art Collection that is currently on display and stored at Fylde Town Hall in St Annes. The scheme includes a series of measures to create a safe and secure dedicated space in line with Spectrum standards to enable Fylde Council in its ambition to achieve Arts Council England (ACE) accreditation of the Lytham St Anne's Art Collection.

Additional management resource would be required to facilitate the additional display of the Collection at Lytham Hall. The Committee are requested to support a fully funded capital budget increase to the value of £65,000 to be met in full from the Capital Investment Reserve to deliver the scheme in-line with a specification prepared by officers and a recurring annual unfunded revenue budget increase for management costs of £10,000 to support this initiative for appropriate staff resourcing and facilitation of invigilators.

RECOMMENDATIONS

The Committee is requested:

1. To recommend to the Finance and Democracy Committee approval of a new fully funded addition to the Councils Capital Programme in 2022/23 in the sum of £65,000 to the 'Lytham Hall Long Gallery', to be met in full from the Capital Investment Reserve.
2. Subject to approval by Finance & Democracy Committee, the committee is requested to authorise the drawdown expenditure of £65,000 in 2022/23 as detailed within the report.
3. To recommend to Council approval of an unfunded revenue budget increase of £10,000 per annum to allow for appropriate resourcing / facilitation of the project. This would be a recurring cost.
4. That authority be delegated to the Head of Cultural Services to agree suitable arrangements with the operators of Lytham Hall.

SUMMARY OF PREVIOUS DECISIONS

None.

CORPORATE PRIORITIES

Economy – To create a vibrant and healthy economy	√
Environment – To deliver services customers expect	√
Efficiency – By spending money in the most efficient way	√
Tourism – To create a great place to live and visit	√

REPORT

BACKGROUND

1. Two corporate priorities within Fylde Council's Corporate Plan 2020 / 2024 are - the provision of high-quality arts, pursuing museum accreditation of the Lytham St Annes Art Collection, and to explore options for the display of the Collection with partners.
2. The corporate plan also states that working in partnership with Lytham Hall to enhance and preserve the Grade I listed asset is a priority.
3. Officers and the Arts Member Working Group have been working on new policies and procedures relating to the Lytham St. Anne's Art Collection, in preparation of an application to Arts Council England to gain Museum Accreditation for the collection.
4. To achieve accreditation all management policies and procedures relating to the collection must meet Spectrum standards which are set by Arts Council England.
5. One of the main management aspects is how the collection is displayed within a venue that needs to meet the Spectrum guidelines. Unfortunately, the Town Hall does not meet Spectrum guidelines for reasons including access, light, display and humidity issues.
6. An evaluation of potential venues to display the Collection in Fylde was undertaken specifically in the Lytham St Annes area. This evaluation included the Town Hall, Lytham Institute, Booth's, Lytham Heritage Centre and Lytham Hall.
7. Lytham Hall scored highest and upon further exploration presented the best opportunity for: creating a gallery space that complies with Spectrum and Arts Council England (ACE) accreditation requirements; developing an ambitious exhibition programme that complies with accreditation; and achieving audience development targets set by Arts Council England.
8. On detailed inspection of the Long Gallery and its environs, it was evident that some display and security works would be required to house and display the Collection safely and securely.
9. This project proposal was presented to the Member Arts Working Group including the remedial works to the Long Gallery at Lytham Hall to create a dedicated fit for purpose gallery that would serve as the primary exhibition space for the Collection, thus satisfying three distinct corporate priorities listed on the current corporate plan.
10. Appropriate documentation between Fylde Council and Heritage Trust for the North West to establish responsibilities for the operation of the Long Gallery at Lytham Hall and responsibilities regarding items on display and factors such as image rights will be agreed.

PROCUREMENT PROCESS

8 The Collections Development Officer has provided an estimated cost with support from the Grundy Art Gallery, Blackpool for the remedial works in the Long Gallery. The works would be undertaken during the 2022/23 financial year in agreement with HTNW.

9 Request for quotation procedure will be undertaken through the Procontract portal. This procedure is compliant for mid-range contracts between £25,000 - £100,000. At least three contractors will be invited through the portal and their bids will be evaluated to determine the most economically advantageous offer. The specified deadline for the completion of the works will be March 2023.

METHOD AND COST OF FINANCING THE PROJECT

10. A budget increase to the value of £65,000, fully funded from the Capital Investment Reserve, is requested to complete this scheme.

Table 1: Cost Plan

Cost Heading	Description	Total £
Sheet materials for stud wall	(33x) 2440mm x 1220mm sheets ply @ 12mm (sub)	1,000
	(33x) 2440mm x 1220mm MDF	1,500
Timber for framework	(35x) 80cm length top and bottom framework 2440mm 3inch x 2inch	200
	(82x) 2440MM uprights and centres	500
Labour	Installation of stud walls	5,000
Hardware, ironmongery, fittings	Screws and bolts	600
Painting and decorating	Paint, filler, equipment	500
Dehumidification	Dehumidifier x 4	2,000
Internal CCTV	2 cameras, monitor, NVR	6,000
Floors	Removal of carpet and sub floor, sanding and finishing by specialist contractor	10,000
Ceiling survey		1,000
Ceiling repair	Patch, plaster, re-paint	2,000
IKON lighting	Track lighting	15,000
Locks	Windows and doors	2,000
Wifi booster	Unit	200
Welcome desk	Desk and chair	1,500
Chimney inspection and cleaning		1,000
Ke EMu	Cataloguing system	7,000
Contingency		8,000
TOTAL		65,000

CONCLUSION

11. The report details an opportunity to display the Lytham St Annes Art Collection within Lytham Hall, a Grade 1 listed historic attraction. This proposal is supported by Heritage Trust North West and Lytham Town Trust. It would be a good cultural fit and make the collection far more accessible to the public. The conditions to exhibit the collection in the long gallery would meet Spectrum standards, if the works listed in the report are carried out and management of the collection would strengthen the partnership working between Fylde Council, Heritage Trust North West and Lytham Town Trust.

IMPLICATIONS	
Finance	<p>The report requests that the Tourism and Leisure Committee recommends to the Finance and Democracy Committee the approval of a fully funded increase to the sum of £65,000 for the Lytham Hall Long Gallery Scheme, within the Council's approved Capital Programme for 2022/23 - to be met in full, from the Capital Investment Reserve, and to approve the drawdown of £65,000 to complete the scheme within the Council's 22/23 Capital Programme, subject to the approval by the Finance and Democracy Committee.</p> <p>The report also requests that the Tourism and Leisure Committee recommends to Council the approval of a recurring annual unfunded revenue budget increase of £10,000 per annum for additional management resource</p>
Legal	A Service Level Agreement between Fylde Council and Lytham Hall will be prepared. A loan agreement will also be prepared.
Community Safety	None.
Human Rights and Equalities	The scheme will improve access to the Collection
Sustainability and Environmental Impact	The scheme seeks to incorporate sustainable materials. Lifecycle costs will be considered during the tender process.
Health & Safety and Risk Management	The tender specification will stipulate health and safety requirements in the design and construction of the scheme.

LEAD AUTHOR	CONTACT DETAILS	DATE
Tim Dixon	tim.dixon@fylde.gov.uk	26 th May 2022

INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
CHIEF EXECUTIVE	TOURISM AND LEISURE COMMITTEE	9 JUNE 2022	7
PERFORMANCE REPORTING 2021/22			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY OF INFORMATION

The report provides details of the key performance outcomes for the financial yearend 2021/22. Performance is reported against the targets set for the year and commentary is provided by performance exception.

SOURCE OF INFORMATION

The Tourism, Leisure and Parks teams have input data into the corporate online system (called InPhase) for service-based performance data.

LINK TO INFORMATION

<http://fyldeperformance.inphase.com> - Full Corporate Performance suite for Fylde Council

WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

The performance information is relevant to the committee terms of reference and the responsibility of the committee to monitor the performance of the services within its remit.

FURTHER INFORMATION

Contact: Alex Scrivens, Performance & Improvement Manager (alex.scrivens@fylde.gov.uk).

Year-end 1st April 2021 to 31st March 2022 Commentary by Performance Exception

***** PERFORMANCE ABOVE TARGET *****

Commentary is provided to explain why progress has exceeded target, with details of how this will be maintained.

None to report.

***** PERFORMANCE BELOW TARGET *****






Commentary is provided to explain why performance is currently not on target, with details of any corrective action.

- PM120: Annual number of visitors visiting Fylde (millions)
- PM121: Number of day visitors visiting Fylde (millions)
- PM122: Number of visitors staying in Fylde as part of a holiday or short break (millions)
- PM123: Annual number of days visitors have stayed in Fylde (millions)
- PM124: Annual number of visitor days from staying visitors in Fylde (millions)
- PM125: Total economic generated with the local economy through visitor & tourism business (millions)
- PM126: Economic impact by day visitors to Fylde (£ millions)
- PM127: Economic impact by staying visitors in Fylde (£ millions)
- PM128: Number of full time equivalent jobs supported by the visitors to Fylde

All of the above measures are captured through an annual subvention agreement with Lancashire County Council Designation Management Organisation (DMO), Marketing Lancashire Ltd. Fylde Council is provided with an annual report detailing a range of tourism statistics. These statistics, which are compiled on behalf of Marketing Lancashire Ltd by Global Tourism Solutions (UK) Ltd, use the STEAM economic impact modelling process that are considered as the official tourism statistics. The data sets were not gathered during throughout the pandemic or subject the same sample tests and checks, the data for the pandemic period is therefore not complete or reliable. Accurate and comprehensive data gathering, and checks will be back in place for the 22/23 year.

In terms of what happened during the pandemic there were periods during lockdowns and severe measures where the overnight visitor economy was decimated. However, visitors came for 'entitled' exercise, outside dining and the return of events. Staycation became a feature, leisure, tourism, and hospitality was hard hit and the focus of many grants. Ultimately the industry survived and is on the road to a strong recovery.

PERFORMANCE KEY ICON STATUS

	Over Performance – the indicator is over performing against target
	On Track – the indicator is performing within tolerance of target.
	Cautionary Under Performance – the indicator is moderately under performing. Whilst the indicator has slipped from target it maybe a minor blip overall or minor action will remedy it.
	Under Performance – the indicator is under performing against target.
	Missing Data – the indicator is missing data, this could be due to lag in data in the way the information is collated, or because its currently unavailable.
N/A	Not Applicable – no comparable data available. This could be due to the methodology being change or being a new measure created.

APPENDIX 1: Performance Measures year-end performance (1st April 2021 – 31st March 2022)

Tourism and Leisure						
Local Key Performance Indicators	Frequency	Good Performance Is	APR 2020 MAR 2021	APR 2021 MAR 2022	Year-end Target	Performance Status
PM120: Annual number of visitors visiting Fylde (millions)	Annual	Bigger is Better	3.2	1.19	3.33	
PM121: Number of day visitors visiting Fylde (millions)	Annual	Bigger is Better	2.8	0.98	2.82	
PM122: Number of visitors staying in Fylde as part of a holiday or short break (millions)	Annual	Bigger is Better	0.51	0.21	0.51	
PM123: Annual number of days visitors have stayed in Fylde (millions)	Annual	Bigger is Better	4.76	1.83	4.76	
PM124: Annual number of visitor days from staying visitors in Fylde (millions)	Annual	Bigger is Better	1.94	0.86	1.94	
PM125: Total economic generated with the local economy through visitor & tourism business (millions)	Annual	Bigger is Better	271.9	111.95	272	
PM126: Economic impact by day visitors to Fylde (£ millions)	Annual	Bigger is Better	104.2	37.07	104	
PM127: Economic impact by staying visitors in Fylde (£ millions)	Annual	Bigger is Better	167.7	74.88	168	
PM128: Number of full time equivalent jobs supported by the visitors to Fylde	Annual	Bigger is Better	3314	1435	3314	
PM129: Total number of Accommodation Stock (bedspaces)	Annual	Bigger is Better	10076	10372	10076	
PM130: Total number of Serviced Accommodation Stock	Annual	Bigger is Better	3122	2925	3122	
PM131: Total number of Non-serviced accommodation stock	Annual	Bigger is Better	6954	7450	7000	
PM20: Number of Major parks achieving a 'Green Flag' award	Annual	Bigger is Better	6	6	6	
PM21: Number of community groups supported (including 'in bloom' & 'friends of')	Annual	Bigger is Better	30	28	28	
PM22: Number of 'in bloom' awards achieved by groups working with LA	Annual	Bigger is Better	32	22	22	
PM23: Number of swims at St Annes pool	Monthly	Bigger is Better	5182	63542	60000	
PM94: Number of recorded safety inspections carried out on each unit of children's play equipment	Annual	Bigger is Better	48	51	50	

Note PM120 to PM131 figures based on Official Tourism STEAM data for Jan to Dec 2020 vs Jan to Dec 2019.
The 2020 data covered 9 months of widespread Covid-19 restrictions on the tourism, leisure and hospitality sectors.

INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
CHIEF EXECUTIVE	TOURISM AND LEISURE COMMITTEE	9 JUNE 2022	8
CORPORATE PLAN ACTION UPDATE			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY OF INFORMATION

The purpose of the report is to provide the committee with the latest progress against the corporate actions relevant to the committee that are scheduled for completion at the time of the meeting.

SOURCE OF INFORMATION

Relevant officers responsible for delivery of the Corporate Plan action / outcome.

LINK TO INFORMATION

[The 2020-2024 Corporate Plan](#)

<http://fyldeperformance.inphase.com>

[Corporate Plan 2020/24 Prioritisation Log](#)

WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

This information is provided to inform the committee about progress against the key strategic objectives the council has set out in the corporate plan.

FURTHER INFORMATION

Contact: Alex Scrivens alex.scrivens@fylde.gov.uk

Actions / Outcomes due for completion by 31st March 2022.

Develop coast & countryside walks and pathways, improving signage and incorporating ranger events (Outcome: Completion of agreed signage improvements)

Action Completed – There is an established programme of annual events delivered every season through the Coast and Countryside Ranger service which has now become part of the service offer. Signage on the walks and pathways has been upgraded, improved, and replaced, the maintenance and regular review of the pathways, walks and signage will be part of the service going forward.

Implement the signage strategy to create greater awareness of what is available and enhance our reputation (Outcome: delivery of the agreed programme of signage improvements).

Action Completed – The action to develop a signage strategy has been achieved however, the strategy covers assets and activities across the council not just those T&L related. The actions in the strategy will be delivered through the communications and technical services teams which operate corporately supporting all service areas and will be included as part of the operational service plans.

Deliver an events programme that covers the coast and countryside including: (Action split as below)

1. Strengthening our existing events (Outcome: Review existing support provided).

Action Completed – Almost all events have returned post pandemic and have been reviewed with a view to improving the planning, delivery, and evaluation of events. All events are reviewed in partnership with stakeholders, with a view to improve the planning and delivery. Support is available from the provision of advice to direct resource provision on the day. Most established events are currently well supported by community-based organisers.

2. Investigating new opportunities (Outcome: Investigate possible new opportunities for a events).

Action Completed - Additional events have included the Global Rugby, an extended Fairhaven Lake programme and Jubilee activities this year. Several new and different events are being considered including wind sports activities, additional use of the beach as well as themed festivals.

3. Supporting galas, club days and carnivals (Outcome: Provide support and assistance towards galas/club days/carnivals).

Action Completed – Extensive support arrangements are in place for the traditional club day, galas, fetes etc. including the provision of physical resources (bunting, chairs, staging, signage), event management advice and training particularly on road safety. Further support is provided on marketing and cleansing.

Note: The three actions linked to events above are continuous activities which form part of the events function. Officers will continue to review and improve the events offer whether delivered directly by the council or a third party organiser.

Represent the council on Lowther Trust ensuring the purpose of the Trust and the council's interests are protected (Outcome: Attend regular monthly meetings).

Action Completed - The council has three nominated representatives that attend the Trust meetings. A councillor is formally elected to represent the Trust through Full Council with the Head of Culture and the Head of Governance (solicitor) providing advice and support in person at the meetings. There is representation at every Trust meeting and associated meetings related to strategic aspects of the Trust where the council has an interest. The attendance at the meeting is established and will be standard practice for as long at the council is Trustee and / or has a stake in the theatre or the gardens at Lowther.

Completing the National Lottery Heritage Fund (NLHF) project, including i.e. café, car parking, kiosk etc. (Outcome: Completion of physical project improvements).

Action Completed – The delivery of the building and landscape capital projects phase of the NLHF was completed earlier this year and the improvements are in place with full occupancy of the concessions on the lake. The lake

package of improvements will commence in Autumn 2022. There are further capital projects outside of the Heritage Lottery Funding that are part of the established project management process at Fylde. The onsite operation elements of the NLHF are also in place with a new management and operational team now in place. posts appointed to and the golf, boats, water All activities and events in the Activity Development Plan are being delivered.

Work in partnership with Lytham Hall to enhance and preserve the Grade 1 listed asset (Outcome: Continue ongoing liaison and support to Lytham Hall).

Action Completed – In terms of the stated outcome to sign off this action it is something that has been in place for many years and something that has continued. However, it can be stated with confidence that with the support made available through COVID grant schemes, the development of the events programme at The Hall, discussions over the arts collection, car parking support, and organisational changes at Heritage Trust North West, the relationship between the council and The Hall has improved and strengthened and will be maintained.

INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
MANAGEMENT TEAM	TOURISM AND LEISURE COMMITTEE	9 JUNE 2022	9
CAPITAL PROGRAMME MONITORING REPORT 2021/22 – OUTTURN POSITION AS AT 31ST MARCH 2022			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY OF INFORMATION

This report sets out details of expenditure on schemes within the Council's approved capital programme for the financial year 2021/22.

SOURCE OF INFORMATION

Chief Financial Officer – the report is based upon information on capital programme expenditure on a scheme by scheme basis extracted from the Council's financial ledger system for the period to 31st March 2022 and feedback received from budget holders.

LINK TO INFORMATION

Capital Programme Monitoring Report 2021/22 – Outturn Position as at 31st March 2022:

<http://www.fylde.gov.uk/council/finance/budget-monitoring/>

WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

The purpose of this report is to provide an update of the Council's approved Capital Programme as at the financial year-end, 31st March 2022. The Committee is directed to take particular note of those schemes which are under the Committee's remit.




Further information on the financial outturn position for 2021/22 will be contained within the MTF5 Outturn Report to the Finance and Democracy Committee in June 2022.
















FURTHER INFORMATION

Contact: Paul O'Donoghue, Chief Financial Officer.

e-mail: paul.o'donoghue@fylde.gov.uk

CAPITAL OUTTURN 2021/22

	SCHEME DELIVERED TO BUDGET DURING THE YEAR
	SCHEME UNDERSPENT AGAINST BUDGET
	SCHEME OVERSPENT AGAINST BUDGET

APPROVED SCHEMES	Head of Service / Budget Holder	Latest Budget 2021/22 £000	Actual Outturn £000	Variance £000	Variance	See key	Slippage required into 2022/23 £000	Budget Holder Comments
FINANCE & DEMOCRACY COMMITTEE								
Purchase of Land Adjacent to Squires Gate Station	Darren Bell	6	0	6	Underspent		6	This project is ongoing. As agreed at Full Council, the compulsory purchase of the land will now be initiated which could take 12 months to complete.
Sub total		6	0	6			6	
TOURISM & LEISURE COMMITTEE								
Fairhaven Lake & Promenade Gardens Restoration	Mark Wilde	1,433	1,183	250	Underspent		250	Building and Landscaping works are scheduled to be completed during 2022/23.
Staining Playing Fields Development Scheme	Mark Wilde	43	0	43	Underspent		43	Plans for landscaping works are currently being developed with project completion anticipated to be during 2022/23.
Coastal Signage Improvements	Darren Bell	68	7	61	Underspent		61	Phases 1, 2 and 3 (Consolidation / Rationalisation, Digital Beach Signs and Beach Safety Signs) have been completed. Phases 3 and 5 (Waymarking & Directional and Heritage & Interpretation) are currently being modelled. Remaining scheme delivery completion is anticipated to be during 2022/23.
Fylde Sand Dunes Improvement Scheme	Mark Wilde	46	35	11	Underspent		11	The first phase of the scheme to regrade the dunes opposite the Persimmon Homes development has now been successfully completed. A tendering exercise has been completed for the second and third phases of the scheme - which include new dune entrance ways and signage. Draft artwork has been produced by a graphic designer for the signs and is ready for completion. A contractor has been selected for the entranceway installation and the project will be completed by the end of May 2022.
Blackpool Road North Playing Fields Drainage	Darren Bell	145	119	26	Underspent		26	Works are substantially complete. Additional works on the maintenance of football pitches are to be completed during 2022.
Additional Parks Access Control Measures	Mark Wilde	16	16	0	On target			This scheme has been delivered and completed within budget.
Ashton Gardens Lighting Improvement Scheme	Darren Bell	25	21	4	Underspent			This scheme has been delivered and completed £4k under budget.
Park View Drainage Improvement Scheme	Darren Bell	1	1	0	On target			A drawdown report was presented to Committee in March 2022 and work is anticipated to start in Spring/Summer 2022.
Fairhaven Boathouse - Remodelling and Refurbishment Scheme	Darren Bell	7	7	0	On target			The majority of the scheme has been re-phased for delivery into 2022/23.
Play Area Improvements	Mark Wilde	100	57	43	Underspent		43	Following a tender process, a drawdown report was presented and approved at the January 2022 Tourism & Leisure Committee. A contract has been issued to the successful tenderer and works are due to be completed by the end of May 2022.
Friends of Newton Community Park Improvement Scheme - Fylde Council Contribution	Mark Wilde	100	100	0	On target			This scheme has been delivered and completed within budget.
Fairhaven Kiosk / Ice Cream Bar Project	Darren Bell	20	15	5	Underspent		5	The project works are scheduled to be completed during 2022/23.
Boating Pool Safety Improvements	Mark Wilde	60	9	51	Underspent		51	The project works are scheduled to be completed by the end of May 2022.
North Beach Windsports Centre	Darren Bell	200	0	200	Underspent		200	The project works are scheduled to be completed during 2022/23.
Sub total		2,264	1,570	694			690	

APPROVED SCHEMES		Latest Budget 2021/22	Actual Outturn	Variance	Variance	See key	Slippage required into 2022/23	Budget Holder Comments
		£000	£000	£000			£000	
OPERATIONAL MANAGEMENT COMMITTEE								
Replacement Vehicles	Kathy Winstanley	486	164	322	Underspent	▲	322	A number of operational vehicles of a bespoke specification and with long build times have been commissioned but were not delivered to the Council by the year-end. Slippage is requested in this regard and the vehicles are now expected to be received during 2022/23.
Car Park Improvements	Darren Bell	70	40	30	Underspent	▲	30	The improvement of the interface between Stanter Bank car park and Inner Promenade was completed. The remaining budget will be used in 2022/23 to contribute to the resurfacing of Fairhaven Road and/or Swimming Pool Car Parks.
Public Transport Improvements	Darren Bell	138	18	120	Underspent	▲	120	This scheme relates to developer contributions (£106) funding that is paid to Lancashire County Council (LCC). The funding will contribute to the delivery of improved public transport services where an enhanced public transport requirement is identified as a result of increased housing development. These payments may be made over a period of several years and in this instance the £106 agreement allows for payments to be made up until 2028. Slippage of the unspent amount of £120k is requested in order that the full amount may be paid to LCC in later years at the appropriate point in time.
Fairhaven and Church Scar Coast Protection Scheme	Darren Bell	10	0	10	Underspent	▲	10	This is the residual Sand Dune improvement works on the Dunes North of Fairhaven Lake. This was an outstanding condition of the Fairhaven Coastal Defence scheme which Environment Agency Grant in Aid can be claimed.
St Annes Sea Wall	Darren Bell	190	161	29	Underspent	▲	29	In 2020 the council were awarded £300k Pipeline acceleration funding to develop the St Annes Seawall Outline Business Case. This has now been completed. Following this a bid was submitted to the Environment Agency which was approved at a total cost of £12.1m. The planning phase has now commenced. Following the planning phase it is proposed to start the construction phase Autumn 2023.
Accommodation/ facilities at Snowdon Road Depot - Welfare Improvements	Darren Bell	206	206	0	On target	😊		This scheme has been delivered and completed within budget.
Charging Infrastructure for Electric Taxis	Darren Bell	105	78	27	Underspent	▲	27	Charging units now installed and an invoice for the majority of the costs has been paid. Remainder to be paid once the units are commissioned by end April 2022. Scheme to be completed during 2022/23.
Cemetery and Crematorium - Infrastructure Phase 3b	Darren Bell	35	0	35	Underspent	▲	35	The main project is now complete. Additional landscaping, surfacing and drainage works will be completed during 2022/23.
Outdoor Digital Signage	Mark Evans	52	32	20	Underspent	▲	20	The outdoor digital signage proposal has been referred to the Town Centres Working Group in order to consider alternative siting proposals that will be more suitable in the conservation area location in which they are proposed. Various options are currently being examined and it is expected that the projects will be delivered during 2022/23.
South Fylde Line Study	Darren Bell	70	60	10	Underspent	▲		The study was completed within timescale and £10k under budget.
Sub total		1,362	759	603			593	

APPROVED SCHEMES		Latest Budget 2021/22 £000	Actual Outturn £000	Variance £000	Variance	See key	Slippage required into 2022/23 £000	Budget Holder Comments
ENVIRONMENT, HEALTH & HOUSING COMMITTEE								
Disabled Facilities Grants (DFG) Programme	Mark Evans	1,467	1,281	186	Underspent	▲	186	Following earlier delays of reduced activity due to previous Covid restrictions the grant programme is now progressing as normal and £186k is requested to be slipped into 2022/23.
Housing Needs Grant	Mark Evans	55	0	55	Underspent	▲	55	Housing Needs grant awards are dependent on the repayments received by the sale of properties where DFG grant has previously been provided. The funding to be used where professional services have been provided, such as architectural fees, but the DFG grant has not gone ahead in 2021/22. No expenditure has been incurred in 2021/22. Funding has been used in previous years for specific community information events. Planning of a 2022/23 programme of events is underway as part of the HMO Inspection project and slippage is requested.
Progress Housing Buy Backs	Mark Evans	58	58	0	On target	😊		This scheme has been delivered and completed within budget.
CCTV Replacement Schemes	Ian Curtis	27	26	1	Underspent	▲	1	4 WCCTV deployable cameras have been purchased with accessories. £1k residual funding remains.
Hydration Points	Darren Bell	60	0	60	Underspent	▲	60	The project was delayed due to Covid restrictions which would have stopped the points being used. A drawdown request for a small number of hydration points was submitted to committee in March 2022 for installation prior to the summer season of 2022.
Fylde Affordable Housing Delivery Programme	Mark Evans	60	19	41	Underspent	▲	41	This funding had been allocated to deliver an affordable housing survey which requires community engagement that could not be carried out within the previous social distancing restrictions that had to be observed. As a result the project has been delayed. The contract has been awarded and it is anticipated that the survey will be completed during 2022/23.
Affordable Housing Scheme, Lytham Road, Warton	Mark Evans	260	0	260	Underspent	▲	260	Council (19/10/20) approved a scheme for affordable housing on Lytham Road Warton, utilising S106 funding. phased equally over two financial years (2020/21 and 2021/22), the sum of £260,000 to be fully funded from a portion of the balance of S106 developer contributions for affordable housing currently held by the Council for this purpose (from Agreement ref: 12/0717 - Moss Farm, Cropper Road, Westby). Negotiations are still underway to approve the Affordable Housing Statement for the site, in line with the conditions for the grant.
Sub total		1,987	1,384	603			603	

Appendix (Cont'd)

APPROVED SCHEMES		Latest Budget 2021/22 £000	Actual Outturn £000	Variance £000	Variance	See key	Slippage required into 2022/23 £000	Budget Holder Comments
PLANNING COMMITTEE								
St Annes Regeneration Schemes	Mark Evans	124	1	123	Underspent	▲	123	The funding was specifically aimed at delivering the Wood Street (Phase 3) Scheme. Works commenced but, despite being suspended due to the covid situation, have now been completed on phase 3a (north side). There are some works that have not yet been invoiced, which are currently undergoing a snagging process prior to final sign off. Any residual amounts unspent will be directed towards the implementation of an enhanced Pier Link project in accordance with the decision made by Planning Committee on 22 June 2020.
Kirkham Public Realm Improvements	Mark Evans	3	1	2	Underspent	▲	2	This is a residual amount from the last phase of regeneration works allocated for signage which will now be delivered as part of the Kirkham Future High Street Fund / Heritage Action Zone programme in 2022/23.
M55 Link Road (Inc. S106 monies for design work)	Mark Evans	122	1	121	Underspent	▲	121	The accelerated delivery of the £27m M55 Heyhouses Link Road is subject to a funding package made up from a number of sources. This funding is now in place and work has started on site with the earthworks being the first phase. The road will then be constructed by Lancashire County Council's in-house team and is due for completion in early 2024. It is expected that LCC will require the funding to be transferred to them during the latter stages of the project and so is likely to be spent during 2022/23.
St Annes Pier - Coastal Revival Fund	Mark Evans	5	0	5	Underspent	▲	5	This scheme is funded by a specific grant from MHCLG for which Fylde Council is acting as the accountable body. The spend of the remaining funds rests with the owners of the Pier, but is anticipated to be completed during 2022/23.
Kirkham and Wesham Station	Mark Evans	15	15	0	On target	😊		This funding was identified to allow a feasibility study to be carried out which would examine the alternative proposals available to deliver off street parking at Kirkham and Wesham Station. Following an initial delay as a result of changes to the rail franchise operating on the Preston-Blackpool Line, the feasibility study has now been completed and an invoice is awaited.
Future High Street Fund: Kirkham	Mark Evans	1,207	656	551	Underspent	▲	551	This is a government-funded scheme to deliver a number of schemes across the whole of the town centre including the re-purposing of buildings, traffic management measures, building reuse and enhancement and public realm projects with delivery phased over a number of years. Funding is being utilised on a staged basis. During the year the Council has purchased 2 properties within Kirkham Town Centre for restoration alongside the Kirkham Heritage Action Zone scheme.
Wesham Community Centre	Mark Evans	92	85	7	Underspent	▲		This scheme was programmed to commence in early October 2020, following initial delays due to the Covid pandemic this scheme has been successfully delivered £7k under budget.
Elswick Village Green	Mark Evans	115	0	115	Underspent	▲	115	A report was presented to Planning Committee in April 2022 to authorise transferring the funds to enable the Parish Council to take responsibility for the delivery of the project under a legal agreement to ensure funds are spent in a timely manner and on the agreed project. The Capital Programme will be updated accordingly.
Kirkham Heritage Action Zone	Mark Evans	1,352	636	716	Underspent	▲	716	This is a 4 year programme (2020-2024) with spend being spread across the programme period. Delays have resulted from the Coronavirus pandemic and officers have been working with Historic England to agree a reprofiling of the spend to minimise any loss of grant. Historic England have confirmed that £224k has been removed from the scheme funding and the programme has been adjusted for this reduction in grant and the related expenditure.
Tree Planting Scheme	Mark Evans	25	6	19	Underspent	▲	19	Take up of trees for the "15 Trees for 15 Parishes" scheme was not as high as envisaged. The Carbon Neutral Working Group has asked that the funds be slipped to allow planting during the 2022/23 planting season.
25 Victoria Road St Annes Y-Pad Scheme	Mark Evans	50	50	0	On target	😊		This scheme has been successfully delivered.
Sub total		3,110	1,451	1,659			1,652	
Total Expenditure		8,729	5,164	3,565			3,544	