

## SCRUTINY ITEM

REPORT OF	MEETING	DATE	ITEM NO
SCRUTINY TEAM	INTERNAL AFFAIRS SCRUTINY COMMITTEE	18 JUNE 2024	8
<b>ONGOING SCRUTINY WORKPLANS 2024</b>			

### PUBLIC ITEM

This item is for consideration in the public part of the meeting.

#### PURPOSE OF THIS REPORT

To provide members with an update on the current work programme of the two scrutiny committees. The Scrutiny Workplan is a standing item on the scrutiny agendas.

#### SOURCE OF REFERRAL

Scrutiny training event - 7 June 2023

Workshop of Internal Affairs Scrutiny Committee members - 22 August 2023.

Workshop Community Focus Scrutiny Committee - 19 September 2023

#### FURTHER INFORMATION

The current workplan is attached as an appendix.

#### RECOMMENDATION

To note the current draft workplan for the scrutiny committees for the remainder of the 2024 municipal year.

### REPORT

#### SCRUTINY WORKPLANS

1. The Scrutiny Workplan outlines the areas of work which are expected to be scrutinised over the coming months/year by or on behalf of the Council's Scrutiny function and any Task and Finish Groups convened for review work.
2. The workplan is a live document and ongoing consultation will continue to be undertaken with Heads of Service and Chairmen and Vice- Chairmen of the scrutiny committees.
3. Topics added to the work programme will have expected outcomes to add value to the services delivered by the Council and its partners and/or improve the quality of lives of Fylde residents. It is recognised that there is a need for flexibility in the work programme so as to allow relevant issues to be dealt with as and when they arise.
4. The report provides an overview of the current draft work plans of both the Internal Affairs and the

Community Focus Scrutiny Committees.

5. Part 3 (Section 4) of the [Constitution](#) sets out the Terms of Reference of both scrutiny committees (Internal Affairs and Community Focus). Both committees should keep the respective work programmes under review and establish topic-specific in-depth reviews, to be time limited.
6. An extract of the most recent workplan is attached as an appendix. Any amendments to it since the publication of the agenda will be reported at the meeting.
7. There may be the need to arrange additional meetings of either committee if the work plan becomes too congested which will be subject to agreement with the Chairman and Vice Chairman.

**INFORMATION ITEMS**

8. Information items will now be posted on the Councillor Hub as soon as they are ready, unless the relevant committee chairman directs that the item should instead be placed in full on the agenda of the next available committee meeting. Additionally, the scrutiny workplan will include a list of the information items that are anticipated to be posted to the Hub before the next committee meeting.

IMPLICATIONS	
Finance	None arising from this report
Legal	None arising from this report
Community Safety	None arising from this report
Human Rights and Equalities	None arising from this report
Sustainability and Environmental Impact	None arising from this report
Health & Safety and Risk Management	None arising from this report

BACKGROUND PAPERS RELEVANT TO THIS ITEM		
Name of document	Date	Where available for inspection
Fylde Council Constitution	May 2023	<a href="https://fylde.cmis.uk.com/fylde/ConstitutionGovernanceMatters.aspx">https://fylde.cmis.uk.com/fylde/ConstitutionGovernanceMatters.aspx</a>

LEAD AUTHOR	CONTACT DETAILS	DATE
Scrutiny Team	<a href="mailto:scrutiny@fylde.gov.uk">scrutiny@fylde.gov.uk</a>	June 2024

**Attached Documents**

Appendix - Extract of the Workplan including a list of anticipated information reports for publication on the Councillor Hub