

# Agenda

## Operational Management Committee

Date:	Tuesday, 8 November 2022 at 6:30 pm
Venue:	Town Hall, St Annes, FY8 1LW
Committee members:	<p>Councillor Roger Small (Chairman)          Councillor John Kirkham (Vice-Chairman)</p> <p>Councillors Mark Bamforth, Alan Clayton, Chris Dixon, Brian Gill, Paul Hodgson, Michelle Morris, Kiran Mulholland, Bobby Rigby, Stan Trudgill, Viv Willder.</p>

### Public Platform

To hear representations from members of the public in accordance with Article 15 of the Constitution.

To register to speak under Public Platform: see [Public Speaking at Council Meetings](#)

	<b>PROCEDURAL ITEMS:</b>	<b>PAGE</b>
<b>1</b>	<b>Declarations of Interest:</b> Declarations of interest, and the responsibility for declaring the same, are matters for elected members. Members are able to obtain advice, in writing, in advance of meetings. This should only be sought via the Council's Monitoring Officer. However, it should be noted that no advice on interests sought less than one working day prior to any meeting will be provided.	<b>1</b>
<b>2</b>	<b>Confirmation of Minutes:</b> To confirm the minutes, as previously circulated, of the meeting held on <a href="#">6 September 2022</a> as a correct record.	<b>1</b>
<b>3</b>	<b>Substitute Members:</b> Details of any substitute members notified in accordance with council procedure rule 23(c).	<b>1</b>
	<b>DECISION ITEMS:</b>	
<b>4</b>	<b>Enforcement Team Review</b>	<b>To Follow</b>
	<b>INFORMATION ITEMS:</b>	
<b>5</b>	<b>Cemetery Lodge Conversion</b>	<b>4 - 6</b>
<b>6</b>	<b>Christmas Tree Collections – Trinity Hospice 2022</b>	<b>7 - 8</b>
<b>7</b>	<b>Stanner Bank Car Park Barrier Update</b>	<b>9 - 11</b>

8	General Fund Revenue Budget Monitoring Report 2022/23 - Position as at 30 <sup>th</sup> September 2022	12-20
9	Capital Programme Monitoring Report 2022/23 – Position as at 30 <sup>th</sup> September 2022	21-31

Contact: Democracy - Telephone: (01253) 658504 – Email: [democracy@fylde.gov.uk](mailto:democracy@fylde.gov.uk)

The code of conduct for members can be found in the council’s constitution at  
<http://fylde.cmis.uk.com/fylde/DocumentsandInformation/PublicDocumentsandInformation.aspx>

**© Fylde Council copyright 2022**

You may re-use this document/publication (not including logos) free of charge in any format or medium. You must re-use it accurately and not in a misleading context.

The material must be acknowledged as Fylde Council copyright and you must give the title of the source document/publication.

Where we have identified any third party copyright material you will need to obtain permission from the copyright holders concerned.

This document/publication is also available on our website at [www.fylde.gov.uk](http://www.fylde.gov.uk)

Any enquiries regarding this document/publication should be sent to us at the Town Hall, St Annes Road West, St Annes FY8 1LW, or to [listening@fylde.gov.uk](mailto:listening@fylde.gov.uk).

## DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
HEAD OF ENVIRONMENTAL AND HOUSING SERVICES	OPERATIONAL MANAGEMENT COMMITTEE	8 NOVEMBER 2022	4
<b>ENFORCEMENT TEAM REVIEW</b>			

### PUBLIC ITEM

This item is for consideration in the public part of the meeting.

Please note that the Enforcement Team Review report is TO FOLLOW.

## INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
HEAD OF ENVIRONMENTAL AND HOUSING SERVICES	OPERATIONAL MANAGEMENT COMMITTEE	8 NOVEMBER 2022	5
<b>CEMETERY LODGE CONVERSION</b>			

### PUBLIC ITEM

This item is for consideration in the public part of the meeting.

#### SUMMARY OF INFORMATION

The Cemetery Lodge is located just inside the main gates to Lytham Park Cemetery & Crematorium. The previous Bereavement Service Manager moved out of this residence last year. The Lodge is now vacant and no longer required for that purpose.

When Bereavement Services were transferred to be under the care of the Operational Management Committee in 2020 the new Working Group created were tasked with looking at the medium- and long-term strategy and investment issues relating to the service. When the Cemetery Lodge became available the Working Group considered a wide range of different uses for the building, including its sale or lease as a residence or for commercial activity.

It was agreed that the cost of converting the building in pursuit of an unquantifiable and comparatively small return would not be cost effective considering the potential reputational and financial risk to a sensitive area of council operations which provides a much valued high quality service to residents of the borough.

The Group's conclusion was that the building should be kept within Fylde Councils' assets for use principally by Bereavement Services.

The building presents an opportunity to address several matters concerning modern regulatory requirements which are currently unsupported by Bereavement Service's existing assets as well as offering space that could be utilised by hybrid workers from other departments.

It is proposed that:

- The kitchen and lounge/eating area retain these functions to provide welfare facilities for the Bereavement Team and other building users
- The ground floor front room is utilised as a meeting and training space for the Bereavement Team and other departments as well as space for conducting private interviews with bereaved families when required.
- Upstairs the shower room and separate toilet retain these functions, and the two small rooms provide storage and a changing space.
- The large upstairs room is converted to an office space for team members for online meetings, training and study courses and offers a 'touchdown' space for hybrid workers from other departments.

**Positive outcomes include:**

- Addresses existing compliance issues within Bereavement Services pertaining to Fire Safety, Industry and Corporate compliance and Staff Welfare.
- Enhances service provision for end users
- Supports Fylde Council policy for hybrid working
- Is a cost-effective use of an existing Council asset
- Mitigates reputational and financial risk to Bereavement Services and Fylde Council

**Considerations:**

The cost of refurbishing and fitting out the building is estimated at £51,240.00 including the 12% contingency (see appendix A)

All yearly revenue costs following the proposed refurbishment will be met within existing revenue budgets.

**Conclusion:**

The building is currently vacant and the code requirements of the Bereavement Services are ongoing. Members of the committee are asked to note that in light of the considerations of the Working Group, a Capital Bid for the 2023/2024 capital programme will follow to be considered by the committee in January 2023 as part of the budget setting process for next year for the refurbishment of the lodge as detailed in this report.

**SOURCE OF INFORMATION**

Bereavement Services and Technical Services

**LINK TO INFORMATION**

See Appendix A for capital costs.

**WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?**

This information has been provided as an outline of the Working Groups' decision for committee and to enable the proposal to progress to Finance Committee for funding.

**FURTHER INFORMATION**

Contact: Rebecca Riley – Bereavement Services Manager    [Rebecca.riley@fylde.gov.uk](mailto:Rebecca.riley@fylde.gov.uk)

## Appendix A

### Cost Estimates – all figures exclude VAT

Park cemetery lodge refurbishment			
Kitchen installation	inc wall cupboards	£6,000.00	£6,720.00
Kitchen floor, screed & vinyl	pos carpet to other area	£2,800.00	£3,136.00
Kitchen splashback	tiles	£300.00	£336.00
Kitchen decoration	prepare and paint	£1,200.00	£1,344.00
Bathroom, conversion into shower / wet room. Removals	feasibility required, removal of existing	£600.00	£672.00
Install new toilet & pedastal WHB	inc drainage	£450.00	£504.00
Shower installation inc base	Elec or gas?	£1,800.00	£2,016.00
Bathroom floor, screed & vinyl	wet room	£1,200.00	£1,344.00
Bathroom decoration	inc ventilation	£1,000.00	£1,120.00
Possible installation of separate WC & WHB	including ventilation and decoration etc	£2,600.00	£2,912.00
Door, casing, partition for above	inc decoration	£2,800.00	£3,136.00
Full electrical rewire	ex finish, inc fixtures	£4,500.00	£5,040.00
New floor coverings throughout inc repairs	£1000.00 per room x 5	£5,000.00	£5,600.00
Decoration throughout	prepare and paint	£5,500.00	£6,160.00
Roof :- check for any leaks in attic space as part of rewiring works	Item	£200.00	£224.00
Heating maintenance and minor alterations	PC Sum	£900.00	£1,008.00
Loft insulation	Item	£400.00	£448.00
Over-range roof from scaffold tower and carry out minor repairs	Item	£1,000.00	£1,120.00
Removals, carpets kitchen etc	inc skip	£2,200.00	£2,464.00
External prepare, repair and decorate	scaffold tower	£5,300.00	£5,936.00
		£45,750.00	£51,240.00
			<u>Plus 12%</u>

# INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
HEAD OF PLACE AND CULTURE	OPERATIONAL MANAGEMENT COMMITTEE	8 NOVEMBER 2022	6

## CHRISTMAS TREE COLLECTIONS – TRINITY HOSPICE 2022

### PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY OF INFORMATION
<p>This report provides Members with an update on the collaboration between Fylde Council and Trinity Hospice for the doorstep collection of real Christmas trees. Residents can arrange a collection of real Christmas trees from their home address in return for making a donation to the Charity.</p> <p>In January 2022 a collection service was offered to households in postcode areas FY3, FY4, FY8, and PR4 which proved successful. A total of 801 trees were collected, providing £11,070 in donations to Trinity Hospice.</p> <p>The scheme will be extended Borough wide in January 2023, adhering to all current health and safety guidance with the appropriate risk assessment mitigations.</p>

SOURCE OF INFORMATION
Waste Prevention Team

WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?
Members will be aware of the drive to deliver convenient, cost effective ways for Fylde residents to recycle as much household waste as possible, together with the benefits of collecting real Christmas trees for the ongoing Sand Dunes Restoration Project.

FURTHER INFORMATION
<p>Contact Clare Blyth, Waste and Fleet Manager and Gareth Matthews, Senior Waste Prevention and Enforcement Officer</p> <p>clare.blyth@fylde.gov.uk 01253 658483, gareth.matthews@fylde.gov.uk 01253 658551</p>

### Report

- Fylde Council’s Waste Collections team have historically provided households with the opportunity to recycle real Christmas trees at home via the green bin collections or the Household Waste Recycling Centre in Lytham.
- Residents can also take real Christmas trees to one of the temporary collection sites set up on certain council car parks/village halls. However, this is a very resource intensive and costly operation and relies

on residents transporting their own trees to the drop off points. The team constantly look for ways to reduce costs and operational demand whilst maintaining customer service.

3. Since 2019, Fylde Council has offered an additional option by supporting a doorstep collection service for real Christmas trees in collaboration with Trinity Hospice. In January 2022, Fylde residents living in FY3, FY4, FY8 and PR4 areas of the borough were able to book tree collections via the Trinity Hospice website or by telephoning their booking line in exchange for a donation to the charity.
4. The introduction of this service allowed for a reduction in the number of temporary collection sites, providing savings to the Council in excess of £500 in crowd barrier hire costs alone. There were also significant operational savings due to the reduced requirement to collect and transport Christmas trees from the collection points to North Beach car park for the Sand Dunes Restoration work.
5. On Saturday 8<sup>th</sup> and Sunday 9<sup>th</sup> January 2022, Snowdon Road Depot (Lytham St Annes) was set up as a base for Trinity Hospice, offering welfare facilities under the supervision of the Waste Prevention team. The team, along with other volunteers, assisted in collecting 801 trees from the Lytham St Annes and PR4 areas, generating a total of £11,070 in donations to Trinity Hospice. This money has helped to provide essential care to people with life threatening or limiting illnesses across Fylde.
6. The Christmas trees were planted on St Annes beach between 9<sup>th</sup> to 11<sup>th</sup> February 2022 as part of the ongoing sand dunes restoration project. The trees help to reduce the erosion of the dunes that provide a unique habitat for many plants and animals and act as an effective soft sea defence for the local community.
7. It has been necessary to take a phased approach when rolling out this doorstep collection service across the borough as Trinity Hospice is heavily dependent on volunteers with/without suitable vehicles giving up their free time to assist with tree collections. This has helped to ensure adequate resources are in place to meet customer demand. It was anticipated that following the successful roll out to parts of PR4 postcode area in January 2020, the service would be extended to other areas of the borough the following Christmas. Due to the COVID-19 pandemic and shortage of volunteers (isolating or shielding), it was necessary to focus efforts over a smaller footprint in January 2021 and the plan to extend the service to all Fylde households was delayed. The service was successfully extended to include additional FY3, FY4 and PR4 postcodes in January 2022. Due to this success, tree collections will be offered to all Fylde households in January 2023.
8. Kirkham Town Council has previously agreed the use of William Segar Park as an additional drop off point for real trees. This arrangement will continue in January 2023.
9. As the doorstep collection of trees extends across the borough, the number of temporary collection points will be further reduced, generating additional savings, and reducing operational demand. Residents will also still be able to recycle real Christmas trees in their green bin at home or via the Household Waste Recycling Centre in Lytham free of charge. Details of the various collection/disposal options will be promoted to customers via the website, social media, bin tags and in the local press.
10. The Trinity Hospice service is scheduled for the weekend of the 14<sup>th</sup> and 15<sup>th</sup> January 2023 and volunteers will be encouraged to offer their time in support of the initiative. All necessary Health and Safety measures are in place to protect volunteers and customers. PPE will be provided for volunteers, including face masks and hand sanitising gels.



# INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
HEAD OF TECHNICAL SERVICES	OPERATIONAL MANAGEMENT COMMITTEE	8 NOVEMBER 2022	7
<b>STANNER BANK CAR PARK BARRIER UPDATE</b>			

**PUBLIC ITEM**

This item is for consideration in the public part of the meeting.

<p><b>SUMMARY OF INFORMATION</b></p> <p>The following is an update on the operation of Stanner Bank Car Park barrier system.</p>
----------------------------------------------------------------------------------------------------------------------------------

<p><b>SOURCE OF INFORMATION</b></p> <p>Car Park barrier system reports and duty officer notes.</p>
----------------------------------------------------------------------------------------------------

<p><b>WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?</b></p> <p>At the Operational Management Committee of 15<sup>th</sup> March 2022 It was RESOLVED:</p> <ol style="list-style-type: none"> <li>To retain the Stanner Bank Car Park barrier system and for the committee to receive quarterly reports detailing the number of call outs including out of hours, reason for calls, time taken to resolve and any cost attached.</li> <li>To instruct officers to address the out of hours staffing issue.</li> </ol>
------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

<p><b>FURTHER INFORMATION</b></p> <p>Contact - Andrew Loynd, Technical Support Manager, 01253 658 527</p>
-----------------------------------------------------------------------------------------------------------

**Background**

- An [information item](#) was presented to the Operational Management Committee on 11<sup>th</sup> January 2022 outlining the background to installing the current barrier control system, ongoing issues related to operating it and an outline of income versus expenditure on the car park since the barrier has been in operation. The Car Park Working group met to review this information, along with other car parking issues, in January and February 2022.
- The working group concluded that any benefits of the operation of the barrier system were outweighed by negative issues. As part of the [Car Park Working Group Outcomes report](#) alternative ways of operating Stanner Bank Car Park were presented to the Operational Management Committee on 15<sup>th</sup> March 2022. During the meeting the committee decided to retain the barrier system and requested quarterly update reports and that an out of hours rota be established. No additional revenue funding has been allocated to cover any additional costs.

3. [An update report](#) was supplied to the committee on 15<sup>th</sup> June 2022 which outlined the performance, costs and income for the period from 23<sup>rd</sup> March to 29<sup>th</sup> May 2022. [A further report](#) was viewed by the committee on 6<sup>th</sup> September 2022 for the period 30<sup>th</sup> May to 21<sup>st</sup> August 2022. The following sets out the same information from 22<sup>nd</sup> August to 23<sup>rd</sup> October 2022.

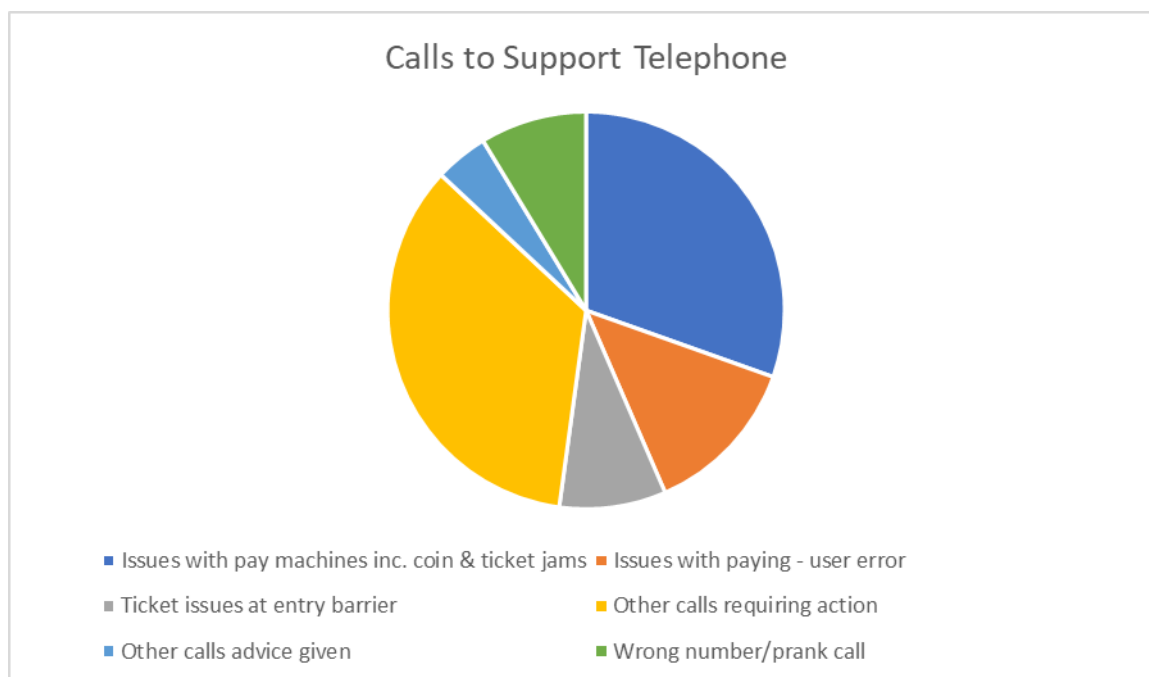
**Performance**

4. From 22<sup>nd</sup> August to 23<sup>rd</sup> October 23 calls were received by the barrier system support telephone relating to 19 separate issues. Of the 23 calls 11 were during normal office hours, 4 during weekday evenings and 8 during weekends/bank holidays.
5. A summary of the reasons for the 23 calls is set out in table 1 and image 1. Most calls were related to customers having issues with paying for their stay, either due to apparent errors by the customer (eg placing coins or credit cards in the ticket slot) or due to issues with the machine (eg ticket or coin jams). Since August there have been several instances of coin jams occurring on one machine which, to date, parking services are unsure as to what is causing the issue. In some of the instances attributed to machine error, subsequent checks on system reports indicates that there was user error involved (eg pressing buttons during a card transaction which cancels the process or being unaware coins had dropped through to the reject tray). Situations where advice is given includes directing customers to pay at the alternative payment machine, instructing on how to pay for a lost ticket and to advise customers to leave when no fee is due (eg if they have recently arrived or arrived after 6pm).

Table 1

Reason for Call	Number of Calls
Issues with Pay Machines inc. coin & ticket jams	7
Issues with paying - user error	3
Ticket Issues at entry barrier	2
Other calls requiring action	8
Other calls advice given	1
Wrong number/prank call	2

Image 1



6. In most cases the issue that caused the call to be made is resolved at that time by the person answering the support telephone or soon after by an enforcement officer visiting site and rectifying any faults, eg ticket/coin jams. In these circumstances there is a small loss of income from customers being let out of the car park without paying.
7. With inexperienced non-parking services staff covering the telephone at weekends, occasional errors have been made where customers have been let out when there has been user error and the customer could have paid. These instances have reduced over time as staff become more experienced in using the system.
8. On one occasion the entry barrier had to be raised on a Saturday. The Civil Enforcement Officer on duty contacted the Technical Support Manager to advise that there was a ticket jam which he couldn't clear or put the barrier back into service. The Technical Support Manager tried to talk through how this could be resolved but a solution wasn't found. The entry barrier had to be raised resulting in no tickets being issued so the exit barrier also had to be raised as well. On the Sunday a different Civil Enforcement Officer was working who, at the request of the Technical Services Manager, investigated again and, through discussion, found a secondary ticket jam in a less accessible location that hadn't been noticed the previous day. The system was subsequently put back into full working order. This issue resulted in an estimated loss of £100.

### Operational costs

9. One clean of machine shelters (out of a scheduled 4 annually) - £30  
Merchant banking fees April to October - £444

### Finances

10. A breakdown of the income, approximate loss of income and costs of operating the barrier system from 22<sup>nd</sup> August to 23<sup>rd</sup> October 2022 is set out in table 2. Income and loss of income is provided for the amounts spent by customers at the payment machines and the amount, once VAT is deducted, that will be received by the Council. Operational costs only include costs above standard costs of operating pay and display car parks (ie excludes costs such as those related to sim cards, cash collections, card transaction fees, etc).

Table 2

Income 22 <sup>nd</sup> August to 23 <sup>rd</sup> October 2022 from 3,384 paying customers	£6,280 (at machine); £5,233 (minus VAT)
Approximate loss of income	£102 (at machine); £85 (minus VAT)
Operational costs	£474
Cover – 9 weekends and 2 bank holidays at £75 each	£825

## INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
MANAGEMENT TEAM	OPERATIONAL MANAGEMENT COMMITTEE	8 NOVEMBER 2022	8
<b>GENERAL FUND REVENUE BUDGET MONITORING REPORT 2022/23 - POSITION AS AT 30<sup>th</sup> SEPTEMBER 2022</b>			

### PUBLIC ITEM

This item is for consideration in the public part of the meeting.

### SUMMARY OF INFORMATION

The purpose of this report is to provide an update on the General Fund Revenue Budget of the Council as at 30<sup>th</sup> September 2022 and specifically for those areas under the remit of the Committee.

### SOURCE OF INFORMATION

The report is based upon information extracted from the financial ledger system of the Council for the period to 30<sup>th</sup> September 2022 and feedback and commentary received from budget holders.

### LINK TO INFORMATION

General Fund Revenue Budget monitoring Report to 30<sup>th</sup> September 2022:

<http://www.fylde.gov.uk/council/finance/budget-monitoring/>

### WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

This information is provided to enable the committee to consider and scrutinise periodic revenue budget monitoring reports for those areas under the remit of the Committee.

### FURTHER INFORMATION

Contact: Paul O'Donoghue, Chief Financial Officer.

Tel 01253 658566

e-mail: [paul.o'donoghue@fylde.gov.uk](mailto:paul.o'donoghue@fylde.gov.uk)

# GENERAL FUND REVENUE BUDGET MONITORING REPORT 2022/23

## POSITION AS AT 30<sup>TH</sup> SEPTEMBER 2022

### Summary

The purpose of this report is to provide an update on the General Fund Revenue Budget of the Council as at 30<sup>th</sup> September 2022. The report includes a narrative description of the most significant variances from the profiled latest budget and details any actions required to address these. Appendix A to this report shows the value of the most significant variances for all of the Council services by Committee and provides a brief explanation for each variance.

### 1. Background

- 1.1 The Council operates a system of Revenue Budget Monitoring which revolves around the production of detailed monthly monitoring reports for budget holders. Significant variances from the expected budget position at the point of monitoring, both for expenditure and income, are summarised in monitoring reports which are periodically reported to each Programme Committee for information purposes. This report therefore details the findings and issues emerging from budget monitoring carried out to 30<sup>th</sup> September 2022.
- 1.2 It should be noted that work continues on improving budget profiling across the Council in order that budget profiles more accurately reflect the spending pattern of individual budgets across the financial year. This serves to enhance budget monitoring and focus attention on true variances rather than budget profiling issues. This is a continuous process with budget holders so that the improved profiling continues to refine the budget monitoring system.
- 1.3 Council approved the 2022/23 budget at its meeting on 3<sup>rd</sup> March 2022. Subsequently on 23<sup>rd</sup> June 2022 the Finance and Democracy Committee approved the financial outturn position for 2021/22. The impact of those approvals, including savings and growth items approved at the Council budget meeting, along with slippage from 2021/22 as approved by the Finance and Democracy Committee, are now reflected in the financial ledger. Therefore, this report monitors expenditure and income against the updated approved budgets for 2022/23.

### 2. Budget Rightsizing Exercise

For a number of years the Council has carried out an annual budget rightsizing exercise to analyse underspends which have occurred over the last 3 financial years and to adjust current and future year budgets to better reflect the level of resource requirement in the context of current financial constraints. This process is currently being repeated during 2022/23 and the resulting changes will be reflected in the latest budgets and updates to the Councils Financial Forecast.

### 3. Conclusions

The Council has seen particular volatility in expenditure and income levels since the commencement of the pandemic which has required that the Council continues the approach to continually seek opportunities to achieve savings and efficiencies to enable a balanced budget position and financial stability to be maintained.

As a consequence of the uncertainty about the impact of the pandemic on national public finances, the Government implemented a one-year Spending Review for 2022/23 and the Council, as with all Local Authorities, received a one-year funding settlement for the year. This was the second year running that the funding settlement was for one-year only. The MTFs report presented to Council in March 2022 sets out the full context of the financial landscape of the council, including an assessment of the key financial risks which primarily relate

to uncertainties around reviews of the future funding regime for local government. The report can be found at this link: [MTFS Report March 2022](#).

UK CPI was 0.7% in March 2021 but thereafter began to steadily increase. Initially driven by energy price effects and by inflation in sectors such as retail and hospitality which were re-opening after the pandemic lockdowns, inflation then was believed to be temporary. Thereafter price rises slowly became more widespread, as a combination of rising global costs and strong demand was exacerbated by supply shortages and transport dislocations. The surge in wholesale gas and electricity prices led to elevated inflation expectations. CPI for September 2022 registered 10.1% year on year, up from 9.9% in August 2022. Increasing inflation is exerting significant upward pressure on prices for utilities and on supplies and services across all sectors of the economy, which in turn increases the base costs for both revenue and capital budget items. The situation is particularly acute in the construction sector where supply chain issues and price increases are combining to put increased risks on the delivery of capital programme schemes. This is likely to be a continuing issue for the council during 2022/23 and this has resulted in current scheme delays and reviews on scheme costings.

Regular budget monitoring reports are an integral part of the Council's financial monitoring framework and these reports will be available on the Councils website.

External pressures outside the Council's control are impacting on all local authorities. Instructions remain in place that officers should not commit to any unnecessary expenditure and should seek to maximise efficiencies wherever possible.

Finance staff work continuously with budget holders across the Council and are heavily reliant upon budget-holders to be able to understand and quantify the potential impact of in-year hotspot variances within their areas of responsibility.

In light of the potential for future general reductions in central government funding from 2023/24 onwards, the Council needs to continue with the approach to delivering savings and efficiencies which have helped deliver balanced budgets and provided contributions to reserves over recent years.

Through continued focus on the importance of financial stability the Council has delivered a significant savings programme in recent years and has continued to reduce overheads wherever possible. Ongoing modernisation work and business improvement will continue to make Council services more efficient, save money and maintain high quality frontline services to customers. For Fylde Council to continue to successfully meet the new challenges that it faces it is vital that this approach continues and that all reasonable opportunities for further cost-reduction measures and for the generation of additional income are seriously considered. Prudent financial management in previous years has provided a level of reserves which allows the necessary time to determine how this council can best respond to the challenges ahead.

We are now at the mid-point of the 2022/23 financial year and much uncertainty exists with respect to the remainder of the year. Therefore, it is not possible to draw any firm conclusions on the in-year financial position. The financial risks facing the Council, as set out to Council in March 2022 and updated to Finance & Democracy Committee in June 2022 remain alongside the significant additional risks presented by the pandemic. Instructions issued by Management Team that budget holders remain prudent are still in place, and the overall financial position of the council will be captured in the next update of the financial forecast in the Medium Term Financial Strategy which will be presented to members in the forthcoming committee cycle.

**REVENUE MONITORING 2022/23 - Period 6 to 30th September 2022 (Variances in excess of £5K)**

Appendix A

NB: Some budget variances occurring as a result of budget profiling issues where no variance is expected to remain by year-end, or variances to be resolved by virements, are excluded from the list below.

Key

BLUE
GREEN
AMBER
RED

Variance currently showing but expected to be on target at year end
Favourable variance against latest budget
Adverse variance against latest budget
Projected adverse outturn variance

**FINANCE & DEMOCRACY COMMITTEE / CORPORATE CROSS CUTTING BUDGETS**

Service Area	Detailed Description	Full Year Budget £	Budget as at Period 6 £	Actual & Commitments as at Period 6 £	Variance as at Period 6 £	FAV / ADV	Alert	Budget Holder	Budget Holder Comments
All Council services	Employee costs including basic pay, pension, NI, and overtime, plus agency costs	10,412,612	5,389,764	5,486,404	96,640	ADVERSE	RED	All Budget Holders	The budget forecast which was approved by Council in March 2022 assumed employee cost savings (including vacancy savings arising from delays in the recruitment to vacant posts) of £300,000 per annum from 2022/23 onwards. The actual spend to date includes an estimated pay award of £1,925 per pay point (pro-rata'd for the year to date) based on the latest offer, which is yet to be formally agreed and equates to c6.75% on the pay-bill, whilst the budget for pay award assumed a 2.75% increase. Together these changes equate to the adverse variance shown. This budget will be kept under review during the remainder of the financial year and will be adjusted as part of future budget right-sizing exercises and confirmation of the agreed pay award.
Utilities	Electricity	92,878	46,461	25,709	-20,752	FAVOURABLE	RED	Andrew Loynd	Underspend as a result of some credits plus August and September bills not yet being processed. Overall it is expected that, with the increase in electricity costs, across the year the budget will be significantly overspent. The budgets will be kept under review and adjusted as necessary as part of the budget right-sizing exercise to reflect this.
	Gas	44,800	22,410	29,364	6,954	ADVERSE	RED	Andrew Loynd	Costs have significantly increased. Although expenditure should decrease over summer months this will rise over winter. The budgets will be kept under review and adjusted as necessary as part of the budget right-sizing exercise to reflect this.
	Sewerage & Environmental Services	11,611	5,826	-4,998	-10,824	FAVOURABLE	RED	Andrew Loynd	With change in provider, credits received for previous financial year. Expect this to be claimed by new provider and this years budget to be invoiced in full. The budgets will be kept under review and adjusted as necessary as part of the budget right-sizing exercise to reflect this.
Human Resources	Training Exps - qualifications	25,000	12,502	553	-11,949	FAVOURABLE	BLUE	Alex Scrivens	The deadline for Personal Development Appraisals has just passed 30/09/22, therefore the plan is to utilise the budget in Q3/Q4.
Computer services	Purchase of Computer Equipment	186,975	93,522	122,840	29,318	ADVERSE	BLUE	Ross McKelvie	The budgets shown include a healthy slippage which will be used to develop the device, virtual infrastructure and enhancement of cyber going forward, with an exploration of solutions currently underway which should see normalisation through both budgets shown after implementation.
	Computer - Development Costs	275,427	137,768	48,865	-88,903	FAVOURABLE	BLUE	Ross McKelvie	
St Annes Public Offices	Consultants Fees	0	0	6,000	6,000	ADVERSE	RED	Phil Howarth	Agents fees incurred regarding the disposal and re-development of the site.
	Legal Fees and Court Costs	0	0	6,000	6,000	ADVERSE	RED	Phil Howarth	Additional funding agreed to cover costs associated with sale/lease of site.

**TOURISM AND LEISURE COMMITTEE**

Service Area	Detailed Description	Full Year Budget £	Budget as at Period 6 £	Actual & Commitments as at Period 6 £	Variance as at Period 6 £	FAV / ADV	Alert	Budget Holder	Budget Holder Comments
Sports Development	Weight Management Activities	41,863	20,938	3,574	-17,364	FAVOURABLE	BLUE	Ian Brookes	Phasing of expenditure - anticipated to be spent to budget at year end.
	Business Health Matters Initiatives	17,400	8,700	0	-8,700	FAVOURABLE	BLUE		Phasing of expenditure - anticipated to be spent to budget at year end. There are more engagement days planned for the remainder of the year
	PCC - Safe Communities Project	26,750	13,378	720	-12,658	FAVOURABLE	BLUE		Phasing of expenditure - anticipated to be spent to budget at year end. Delivery of the project has been moved to after the summer holiday period
St. Annes-Leisure (Strategic)	Crown Green Bowling	0	0	-5,200	-5,200	FAVOURABLE	GREEN		Additional unbudgeted income. The budget will be kept under review during the remainder of the financial year and adjusted as necessary as part of the budget right-sizing exercise.
Lytham-Parks (Non-Strategic)	General Maintenance of Grounds	4,106	2,054	7,715	5,661	ADVERSE	RED	Lisa Foden	Essential maintenance costs incurred during 2022/23. The budget will be kept under review during the remainder of the financial year and adjusted as necessary as part of the budget right-sizing exercise.
Fairhaven Lake and Gardens	Boats Maintenance Etc	10,000	5,004	13,498	8,494	ADVERSE	RED	Nick Skiba	Fuel charges for boats increased, plus purchase of treatments to keep the Lake weed free to allow for continuation of the boat service through the season. Will be kept under review during the remainder of the financial year and adjusted as necessary as part of the budget right-sizing exercise.
	Crown Green Bowling	0	0	-6,314	-6,314	FAVOURABLE	GREEN		The income target within a wider games Site Income code (including other sites). This will be re profiled as part of Budget Right Sizing
	Adventure Golf	-165,000	-82,530	-113,858	-31,328	FAVOURABLE	BLUE		Extra visitors due to promotional activities and boat / golf combi ticket
	Watersport Activities	-45,000	-22,506	-12,392	10,115	ADVERSE	RED		New offer at Fairhaven and marketing campaigns have taken place. Will be kept under review during the remainder of the financial year and adjusted as necessary as part of the budget right-sizing exercise.
	Boat Service	-72,500	-36,264	-80,184	-43,920	FAVOURABLE	GREEN		Higher than expected revenue due to warm weather during the summer
	Combined Tickets/Other Fees	-7,500	-3,750	-10,920	-7,170	FAVOURABLE	GREEN		Higher than expected revenue due to warm weather during the summer and marketing campaigns
Fylde Tourism	Income - Kite Festival	-20,000	-20,000	-8,121	11,879	ADVERSE	RED	Tim Dixon	Reduced income from expected revenues from event car park and trade stalls. Budget will be reviewed and opportunities to look for a sponsor from 2023 event onwards
Coast and Countryside	Consultants Fees	45,716	22,866	46,017	23,151	ADVERSE	BLUE	Phil Howarth	Profiling of the Sand winning Environmental studies - anticipated to be spent to budget at year end.



**OPERATIONAL MANAGEMENT COMMITTEE**

Service Area	Detailed Description	Full Year Budget £	Budget as at Period 6 £	Actual & Commitment s as at Period 6	Variance as at Period 6 £	FAV / ADV	Alert	Budget Holder	Budget Holder Comments
Fylde Waste Schemes	Other Sales	-50,000	-25,010	-37,100	-12,090	FAVOURABLE	GREEN	Clare Blyth / Mark Wilde	Additional income due to customer demand and an increase in service provision from 3 to 4 days per week
	Green Waste Subscription Charge	-693,800	-693,800	-672,280	21,520	ADVERSE	RED		Subscriptions to the scheme are less than budgeted for - the scheme is still open until end of November and is being actively promoted.
Trade Waste Service	Bulk Bin Collection Charges	-160,000	-160,000	-166,687	-6,687	FAVOURABLE	GREEN	Clare Blyth / Mark Wilde	Increase in number of customers for trade waste services.
	Bulk Bin Disposal Charges	-160,000	-160,000	-168,275	-8,275	FAVOURABLE	GREEN		Increase in number of customers for trade waste services.
Highways Cleansing	Parish Council Amenity Cleansing Grant	32,656	32,656	24,198	-8,458	FAVOURABLE	GREEN	Clare Blyth / Mark Wilde	Reduction in grant payable to town and parish councils - Newton and Clifton Parish Council no longer receiving the grant and cleansing responsibility back under FBC remit. Budget to be updated as part of the budget rightsizing exercise.
Fleet & Plant	FMS Materials Cost	140,670	70,439	84,888	14,449	ADVERSE	RED		There are a number of adverse and favourable variances in respect of vehicle costs. These budgets will be kept under review during the remainder of the financial year and adjusted as necessary as part of the budget right-sizing exercise.
	Fuel Costs	280,595	140,393	184,058	43,665	ADVERSE	RED		
	Tyres - Renewal	34,636	17,430	11,982	-5,448	FAVOURABLE	BLUE		
	Bartec-In Cab Technology	19,970	10,062	17,381	7,319	ADVERSE	RED		
Agrippa Signage	11,005	5,545	0	-5,545	FAVOURABLE	GREEN			
St Annes Square (Maintenance)	Reps & Mtce of Capital Schemes	45,000	22,506	212	-22,294	FAVOURABLE	BLUE	Phil Howarth	This was for a rolling programme of maintenance to be managed by the Town Centre Manager. A programme of works is currently being developed.
Property Management Team	Surveys / Valuation Fees	15,000	7,500	-40	-7,540	FAVOURABLE	BLUE	Phil Howarth	The valuations for the current year are in progress and this budget will be fully spent by year end.
	Miscellaneous Income	0	0	-5,525	-5,525	FAVOURABLE	GREEN	Phil Howarth	Additional unbudgeted income - Estates legal fees contribution. This will be kept under review during the remainder of the financial year and adjusted as necessary as part of the budget right-sizing exercise.
Car Parking Fees	Car Parking Fees	-685,000	-342,639	-466,384	-123,745	FAVOURABLE	GREEN	Andrew Loynd	Due to the good weather and increased visitors it is anticipated that the annual income will be greater than expected. The budgets will be kept under review and adjusted as necessary as part of the budget right-sizing exercise to reflect this.
Car Parks General	Other General Repairs and Mtce	20,600	10,304	555	-9,749	FAVOURABLE	GREEN		Profiling. Budget held back due to expected significant costs of updating all p&d machine modems to 4g due to 2/3g turn off during 2023. Further costs anticipated to be incurred.
Stanner Bank Car Park	Ticket Issuing Machines	0	0	9,495	9,495	ADVERSE	RED		These are costs associated with operating and maintaining the barrier system out of hours. The budget will be kept under review during the remainder of the financial year.
Off-Street Parking Enforcement	Decrim - Off-Street Pkng Fees	-40,000	-20,008	-33,867	-13,859	FAVOURABLE	GREEN		With an increase in visitors as per above the increase in parking contraventions has occurred resulting in a higher number of Penalty Charge Notices being issued. The budget will be kept under review during the remainder of the financial year and adjusted as necessary as part of the budget right-sizing exercise.
Cemetery and Crematorium	Crematorium Furnace Repairs	2,500	1,252	37,205	35,953	ADVERSE	RED	Rebecca Riley	Essential replacement of major cremator components scheduled for November 2022 in order to keep the facilities operational. Virements are being explored to fund these works.
	Interments	-200,000	-100,040	-133,945	-33,905	FAVOURABLE	BLUE		There is increased demand for plots post pandemic. These budgets will be kept under review during the remainder of the financial year and adjusted as necessary as part of the budget right-sizing exercise.

**OPERATIONAL MANAGEMENT COMMITTEE**

Service Area	Detailed Description	Full Year Budget £	Budget as at Period 6 £	Actual & Commitments as at Period 6	Variance as at Period 6 £	FAV / ADV	Alert	Budget Holder	Budget Holder Comments
Cemetery and Crematorium	Cremations	-1,070,000	-535,214	-491,785	43,429	ADVERSE	RED	Rebecca Riley	There has been a reduced demand for services from residents outside of the borough. These budgets will be kept under review during the remainder of the financial year and adjusted as necessary as part of the budget right-sizing exercise.
	Memorial Income	-40,000	-20,008	-13,542	6,466	ADVERSE	BLUE		There has been a reduced demand for services from residents outside of the borough. These budgets will be kept under review during the remainder of the financial year and adjusted as necessary as part of the budget right-sizing exercise.

**ENVIRONMENT HEALTH & HOUSING COMMITTEE**

Service Area	Detailed Description	Full Year Budget £	Budget as at Period 6 £	Actual & Commitments as at Period 6	Variance as at Period 6 £	FAV / ADV	Alert	Budget Holder	Budget Holder Comments
Homelessness	Storage and Removal Costs	5,000	2,504	9,878	7,374	ADVERSE	BLUE	Kirstine Riding	The homeless service continues to see high demand for temporary accommodation with limited move on opportunities. This has a direct impact on storage costs as there is a legal requirement to store clients belongings to whom we have a statutory housing duty.
	Computer - Program Licence Chgs	0	0	10,495	10,495	ADVERSE	BLUE		Jigsaw license for homelessness and housing advice service 22/23 is awaiting a decision on the Homeless Prevention Grant 22/23 being placed in housing team based budget on the 12th Oct 2022.
	CAB - Debt Advice Service	18,772	9,388	575	-8,813	FAVOURABLE	BLUE		Service is operated by Blackpool Debt Advice Service and costs are per client referred in from 21/22. Originally service was set up with CAB and included staffing costs which is no longer the case. There is an expected under spend at the end of every financial year.
	Ex-Offender Initiatives	34,172	17,090	6,000	-11,090	FAVOURABLE	BLUE		Project is progressing as expected. Funding merged with Rapid Rehousing programme and taken out for procurement as Ex offenders and Rough Sleeping Programme.
	B&B	71,750	35,888	88,070	52,182	ADVERSE	AMBER		The homeless service continues to see unprecedented levels of demand for temporary accommodation coupled with limited move on opportunities. The budget is partially offset by Housing benefit income which stands at £31k. The expected outturn position will be above the full year budget of £71k.
	Rapid Re-housing Programme	29,000	14,506	6,089	-8,417	FAVOURABLE	BLUE		Project is progressing as expected. Funding merged with Ex-offenders programme and taken out for procurement as Ex offenders and Rough Sleeping Programme.
	Housing Benefit/Universal Credit Repayment	-45,000	-22,506	-31,632	-9,126	FAVOURABLE	BLUE		The homelessness and housing advice service is seeing unprecedented demand for temporary accommodation coupled with lack of move on options. Increase in HB claims towards the housing costs for B&B placements.
	CLG Homelessness Grant	-146,630	-73,343	-354,487	-281,144	FAVOURABLE	BLUE		Full Council decision on use of uncommitted Homeless Prevention grant spend for 22/23 approved on 12th October 2022 to commit this funding into the Housing base budget to cover costs of delivering the homeless service. As such this favourable variance will offset some of the adverse variance currently showing against homelessness budgets.
Housing Standards	Contribution to Wyre - Care & Repair	30,000	15,006	0	-15,006	FAVOURABLE	GREEN	Handyperson and Sanctuary Service now delivered by Preston Care and Repair. Outturn position expected to be below budget as demand for service is still being gauged.	
	Disabled Facilities Grant Fees	-160,000	-80,032	-61,017	19,015	ADVERSE	AMBER		Delivery of grant is being delivered as expected with the full budget expected to be committed by the end of the financial year.

**ENVIRONMENT HEALTH & HOUSING COMMITTEE**

Service Area	Detailed Description	Full Year Budget £	Budget as at Period 6 £	Actual & Commitments as at Period 6 £	Variance as at Period 6 £	FAV / ADV	Alert	Budget Holder	Budget Holder Comments
Housing Standards	Enforcement Notices	0	0	-6,737	-6,737	FAVOURABLE	GREEN	Kirstine Riding	HMO inspection programme actively underway. Number of enforcement notices served as part of the programme. Currently no budget set for this income. Outturn position expected to be £10k. This will be reflected as part of the budget rightsizing exercise.
Community Safety Initiatives	Community Safety Initiatives	25,041	12,525	431	-12,094	FAVOURABLE	GREEN	Ian Williamson	The delivery of Community Safety Initiatives is currently under review and there may be some slippage of this budget at outturn.
Pollution Control	Works Completed in Default of Notice	0	0	5,326	5,326	ADVERSE	AMBER		An increase in statutory enforcement notices served and residents not complying meaning the LA has to undertake work in default. We send invoices (plus officer time etc) but these often don't get paid. A charge gets placed on the property after a length of time.
Covid-19 Support	Unringfenced Covid Grant Support	178,320	89,198	0	-89,198	FAVOURABLE	GREEN	Tracy Manning	The Government provided un-ringfenced Covid support grant to all local authorities in 2021/22, with Fylde receiving £392k for the year and this is the remaining balance. This budget will be kept under review as part of the ongoing response to the Covid pandemic throughout the remainder of the current financial year.
	LCC - Practical Support for Self-Isolation	0	0	-137,155	-137,155	FAVOURABLE	BLUE		It is anticipating that LCC will seek a return of this funding which has not been spent.
Covid-19 Contain Management Outbreak (COMF)	COMF Expenditure	188,516	94,258	61,699	-32,559	FAVOURABLE	BLUE		This budget will be kept under review as part of the ongoing response to the Covid pandemic throughout the remainder of the current financial year.

**PLANNING COMMITTEE**

Service Area	Detailed Description	Full Year Budget £	Budget as at Period 6 £	Actual & Commitments as at Period 6 £	Variance as at Period 6 £	FAV / ADV	Alert	Budget Holder	Budget Holder Comments
Development Management	Consultants Fees	50,047	25,027	11,339	-13,689	FAVOURABLE	GREEN	Mark Evans	The requirement to engage external consultants is dependant on the nature of the planning applications submitted. The nature of applications received to date has only required a limited element of specialist input.
	Planning Application Fees	-675,000	-337,632	-311,645	25,987	ADVERSE	RED		Income from application fees is dependant upon the number and nature of planning applications submitted by third parties and so is outside the direct control of the council. The situation will continue to be monitored through the MTFS.
Planning Appeals	Planning Appeal Hearing Costs	50,000	25,010	0	-25,010	FAVOURABLE	GREEN		There have been no major planning appeals submitted during the year to date and so there has been no call on this budget at the time of reporting.
Planning Enforcement	Enforcement Costs	40,000	20,006	0	-20,006	FAVOURABLE	GREEN		Court action regarding the case this funding was set aside for was suspended due to the Coronavirus pandemic in line with Government guidance. Processing of the enforcement case has recommenced, although expenditure may be delayed as the courts recover from their backlog of cases.
Development Management Team	Consultants Fees	30,000	15,006	0	-15,006	FAVOURABLE	GREEN		This funding is ring fenced following the increased income from planning application fees in 2018. It is proposed to utilise this budget to address current capacity issues within the planning team and to help implement any recommendations emerging from the Planning Peer Challenge.
Planning Policy	Local Development Framework Costs	15,000	7,500	0	-7,500	FAVOURABLE	BLUE		The council is in the process of preparing two Supplementary Planning Documents which will require funding from this budget later in the financial year.

**PLANNING COMMITTEE**

Service Area	Detailed Description	Full Year Budget £	Budget as at Period 6 £	Actual & Commitments as at Period 6 £	Variance as at Period 6 £	FAV / ADV	Alert	Budget Holder	Budget Holder Comments
Regeneration Team	UKSPF Investment Plan Support Fees	0	0	9,000	9,000	ADVERSE	AMBER	Charlie Richards	The government have committed an allowance of £20,000 to each local authority to support the preparation and submission of their UKSPF investment plan. The Council appointed Reay Associates to support the preparation of the UKSPF investment plan, of which the final commission totalled £9,000. The allowance will be made available for each local authority to make a claim against once the funding allocations are confirmed, which is expected in Autumn 2022.
Pleasure Island/Salters Wharf	Consultants Fees	120,000	60,024	75,242	15,218	ADVERSE	BLUE		This spend is directly associated with the St Annes Masterplan commission. The commission is now complete and the budget is expected to be fully spent by year end.
	LCC - Lancashire Economic Recovery Grant	-108,000	-54,022	0	54,022	ADVERSE	BLUE		The grant claim process with LCC to fund the expenditure above is currently being finalised and payment is expected before the end of 2022.

## INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
MANAGEMENT TEAM	OPERATIONAL MANAGEMENT COMMITTEE	8 NOVEMBER 2022	9
<b>CAPITAL PROGRAMME MONITORING REPORT 2022/23 – POSITION AS AT 30<sup>th</sup> SEPTEMBER 2022</b>			

### PUBLIC ITEM

This item is for consideration in the public part of the meeting.

### SUMMARY OF INFORMATION

The purpose of this report is to provide an update on the approved Capital Programme of the Council as at 30<sup>th</sup> September 2022 and specifically for those schemes under the remit of the Committee.

### SOURCE OF INFORMATION

The report is based upon information extracted from the financial ledger system of the Council for the period to 30<sup>th</sup> September 2022 and updates provided by budget holders.

### LINK TO INFORMATION

Capital Programme Monitoring Report to 30<sup>th</sup> September 2022:

<http://www.fylde.gov.uk/council/finance/budget-monitoring/>

### WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

This information is provided to enable the committee to consider and scrutinise the Capital Programme monitoring reports for those schemes under the remit of the Committee.

### FURTHER INFORMATION

Contact: Paul O'Donoghue, Chief Financial Officer.

Tel 01253 658566

e-mail: [paul.o'donoghue@fylde.gov.uk](mailto:paul.o'donoghue@fylde.gov.uk)

## Summary

The purpose of this report is to provide an in-year progress update in respect of those schemes within the Capital Programme that have been approved for delivery in 2022/23, together with an update on the overall Five-Year Capital Programme of the Council. This report includes a narrative description of some of the more significant schemes within the Capital Programme and details any risks and the actions required to address these. Appendix A to this report provides an update by Committee on schemes scheduled for commencement or delivery in 2022/23. Appendix B provides a summary of the latest position for the 5-year Capital Programme and Appendix C provides details of the financing of the programme.

## 1. Background

The Council approved the Capital Programme on 3<sup>rd</sup> March 2022. That update showed a balanced capital programme position from 2021/22 onwards. This report includes year to date expenditure and sets out the latest phasing of the programme and any additions or changes since the capital programme was presented to Council in March 2022. The Programme has also been rolled forward to include the year 2026/27.

## 2. Notes on Specific Schemes

There are a number of schemes for which further information is provided below:

### (i) Town Centre Regeneration Kirkham

Following the Government's Future High Street funding initiative (FHSF), the Planning Committee resolved, in the autumn of 2019, to choose Kirkham Town Centre as its choice to pursue any bids for funding under the scheme. The first opportunity, being part of the broader FHSF, named the High Street Heritage Action Zone initiative (HS HAZ) was launched. This was a competitive process and seeks to enhance the historic environment of high streets that have conservation area status. Following the expansion of the funding for the scheme, due to unprecedented bids from a national perspective, the Kirkham bid proved to be successful, following a recommendation to Government from Historic England (HE). HE is the body responsible for administering the scheme. The grant award is £1.8m and will be match funded from a number of sources including Fylde Council, Kirkham Town Council and Section 106 payments for public realm improvements attributed to residential planning permissions. The scheme will run over 4 years, commencing in April 2020, and includes a wide range of projects.

In line with many other authorities, due to COVID 19, the implementation of the scheme has been delayed and a revised project plan, which sets out the projects to be delivered and the associated funding, has been agreed with Historic England.

A further bid for £9.1m was also submitted under the main body of the Future High Street Fund during 2020 and proposed to deliver a number of schemes across the whole of the town centre including the re-purposing of buildings, traffic management measures, building reuse and enhancement and public realm projects. This was once again a competitive process. The bid was well founded, and the economic case was very strong. In April 2021 an award of £6.29m for the Kirkham scheme was announced from the Ministry of Housing, Communities and Local Government (MHCLG) which was approved at Council on the 5<sup>th</sup> July 2021. A report was approved by Planning Committee and Council in December 2021 to authorise various property acquisitions as part of the project.

The Kirkham Futures Regeneration Programme, which encompasses the funding streams identified above is a complex multi-stranded programme with strict delivery timeframes. As such the Programme has been added to the Council's Strategic Risk Register in order that the identified risks can be managed.

### (ii) St Annes Sea Wall

St Annes Seawall is 660m long and was constructed in 1935. It reduces the risk of coastal erosion and flooding to over 400 properties. The seawall surrounds The Island, which is one of three strategic headlands which are critical to maintaining healthy beaches, dunes and reducing the risk of coastal erosion along Fylde Council's frontage. St Annes Seawall is at the end of its design life and is in poor condition; it is cracking and crumbling and is subject to

ongoing repairs and maintenance. Voids have previously been identified resulting in settlement of the promenade. The crest level is low and overtopping during storms results in damage to the promenade and flooding of the car park, swimming pool and fitness centre plant room, and flooding up to the thresholds of the cinema, casino, amusement, and restaurant complex.

In 2020 the council were awarded £300k Pipeline acceleration funding to develop the St Annes Seawall Outline Business Case. Following this a bid has now been submitted to the Environment Agency formally for their appraisal and consideration and if EA funding is approved the planning phase will commence consisting of technical surveys including topographical, geotechnical, detailed design, ecological and bird surveys and an environmental impact assessment. It will include securing all the necessary licenses, consents and approvals including: Marine License, Planning Permission and Environment Agency Flood Risk Activity Permit (FRAP) licence. The scheme will be in the sum of £11.8m funded by Environment Agency grant of £9.5m and the council's contribution of £2.3m towards the total project cost which was approved at Council on the 5<sup>th</sup> July 2021. EA have now approved the scheme and the final award is a total scheme cost of £12.1m funded by EA Grant of £9.7m and the council's contribution of £2.4m. This has now been reflected within the capital programme. Following the planning phase it is proposed to start the construction in 2 phases. Phase 1 is anticipated to commence in Autumn 2023 and complete in late Spring 2024. Phase 2 will commence in Autumn 2024 and complete late Spring 2025 to minimise business disruption.

### **(iii) Fairhaven Lake and Gardens Heritage Lottery Scheme**

In December 2018, the council was notified that it had been successful in securing the second round capital grant from the Heritage Lottery Fund in the sum of £1.4m for the restoration of Fairhaven Lake & Gardens, with further match funding provided by Fylde Council and other external financial contributions. Works have progressed albeit at a reduced pace as a result of the pandemic and the Adventure Golf is now complete and open to the public and the remaining works are due to be completed during 2022.

Until the scheme is fully delivered there remains the possibility of additional contract costs beyond those in the approved budget.

### **(iv) St Annes Regeneration Schemes**

The next section of works has been agreed along St. Annes Road West between The Pier and The Square (known as the Square-Pier Link). A scheme designed to the available budget was presented and approved by Planning Committee, but the Regeneration Manager was asked to look at extending the scheme, potentially widening pavements to provide an enhanced pedestrian ambience and increased paving space capacity to absorb high levels of footfall that is encountered at peak times. As matters stand, the potential for achieving these enhancements to the scheme is being discussed with Lancashire County Council as any further amendments would have to be agreed, since there would be changes to the highway configuration. It is now proposed to pursue the scheme as part of a wider programme of works in the town centre following the preparation of a masterplan which has been commissioned.

### **(v) Lytham Regeneration Schemes**

Work has commenced on the redesign and re-planning of the public realm of Lytham Centre. The Corporate Plan currently programmes the commencement of the Clifton Street Works (£750k) during 2022/23. Additional funding has been applied for as part of the UK Shared Prosperity Fund (UKSPF) submission, the outcome of which is expected in October/November. The UK SPF funding award will be phased and so delivery of the project will need to be reviewed accordingly. The Lytham Beach Lighting Scheme (£50k) is programmed for delivery during the current financial year.

### **(vi) Better Care Fund (Formerly Disabled Facilities Grants)**

As the local housing authority, the Council has a statutory duty to provide disabled adaptations within the Borough. In order to fund these works the Council receives grant support which previously was provided by the Department for Communities and Local Government (DCLG). From 2015/16 the Government established the 'Better Care Fund', and under these new arrangements the funding for Disabled Facilities Grants transferred to

the Department of Health, with funding being distributed to all Councils via the upper-tier authority for that area. As such, in Lancashire the fund is administered by Lancashire County Council. Each upper-tier authority then allocates the funding to their respective housing authorities (i.e. district councils within their area) to enable them to continue to meet this statutory responsibility.

The level of government funding has increased significantly under the 'Better Care Fund' arrangements and the budget for 2022/23 (including slippage) totals £1.503m which provides for the delivery of disabled adaptations. It is anticipated that for 2022/23 all identified need for disabled adaptations can be met from the existing resource.

**(vii) M55 Link Road (Inc. S106 monies for design work)**

The accelerated delivery of the £27m M55 Heyhouses Link Road is subject to a funding package made up from a number of sources. This funding is now in place and work has started on site with the earthworks being the first phase. The road will then be constructed by Lancashire County Council's in-house team and is due for completion in early 2024. It is expected that LCC will require the funding to be transferred to them during the latter stages of the project and so is likely to be spent during 2022/23.

**(viii) St Annes Masterplan – Levelling Up Fund Capital Bid Submission Round 2 - £14.6m**

A Levelling Up Fund capital bid was submitted on the 27<sup>th</sup> July 2022 for £14.6m and the outcome is expected in Autumn 2022. Consultants were appointed to prepare a comprehensive masterplan to shape the future development of St Annes Town centre and the Island site on the Promenade and to help the council to access external funding. The views of the public and key stakeholders have been sought during a consultation exercise and these views had helped to shape the development of the masterplan. A bid was prepared and submitted to the second round of the governments Levelling Up fund. The round had three investment themes being transport; regeneration and town centre investment, and cultural investment. There was an opportunity to secure funding to help deliver different phases of the masterplan, in particular the public realm improvement to the area around the train station, dedicated pedestrian and cycle links, an events space in the Square and improving the connection to the town centre and the sea front. If successful it is expected that the bid will deliver a transformation of the town centre with 4 hectares of new public realm and 460 metres of active travel links, encouraging increased walking and cycling and an enhanced events programme to increase both day and overnight visitors to Fylde.

### 3 Conclusions

- 3.1 Actual expenditure to 30<sup>th</sup> September 2022 is £1.786m against a full year budget of £18.470m. This equates to 9.7% of the latest budget. Progress on the delivery of a number of schemes has been delayed due to the continuing economic recovery from the coronavirus pandemic, together with supply chain challenges and higher inflation leading to a review on the original costings of capital schemes. This is noted as appropriate in the analysis at Appendix A. Consequently, the phasing of some schemes may have to be adjusted or re-phased into 2023/24 as part of the information that is provided from budget holders on a scheme by scheme basis and this will be reflected in future Financial Forecast updates during the year.
- 3.2 UK CPI was 0.7% in March 2021 but thereafter began to steadily increase. Initially driven by energy price effects and by inflation in sectors such as retail and hospitality which were re-opening after the pandemic lockdowns, inflation then was believed to be temporary. Thereafter price rises slowly became more widespread, as a combination of rising global costs and strong demand was exacerbated by supply shortages and transport dislocations. The surge in wholesale gas and electricity prices led to elevated inflation expectations. CPI for September 2022 registered 10.1% year on year, up from 9.9% in August 2022.

Increasing inflation is exerting significant upward pressure on prices for utilities and on supplies and services across all sectors of the economy, which in turn increases the base costs for both revenue and capital budget items. The situation is particularly acute in the construction sector where supply chain issues and price increases are combining to put increased risks on the delivery of capital programme schemes. This is likely to



be a continuing issue for the council during 2022/23 and this has resulted in current scheme delays and reviews on scheme costings.

- 3.3 Capital Receipts to date total £99,321 against a total in year budgeted figure of £100,000 made up of Right to Buy Receipts and General Asset Sales. Any changes to this will be reflected in future Financial Forecast updates during the year.
- 3.4 The current Capital Programme as updated is showing a balanced position for 2022/23 onwards. The Capital Programme and the associated financing will be subject to discussion with members during the months in the lead up to the annual budget setting process for 2023/24.
- 3.5 Any additional expenditure which is not fully funded by external finance would normally require the generation of capital receipts or further borrowing (the latter placing further pressure on the Revenue Budget from the consequent repayment costs). However, Budget Council on 4<sup>th</sup> March 2013 approved the creation of a Capital Investment Reserve to finance future capital expenditure. The balance of this reserve at 31<sup>st</sup> March 2022 was £6.094m. Of this £2.765m is already committed to deliver existing approved capital schemes leaving an uncommitted balance of £3.329m. A further budgeted contribution into the reserve of £0.428m in 2022/23 was reported in the latest Medium Term Financial Strategy (MTFS) forecast presented to full Council in March 2022, which would result in an unallocated balance on the reserve at 31<sup>st</sup> March 2024 of £3.757m. The estimated transfer in are subject to change as costs and income will undoubtedly fluctuate over the next 2 financial years.

To Note: Council in July 2022 approved the underwriting to the sum of £942,589 for 2022/2023 financial year from the Capital Investment Reserve in the event that approval is not ultimately confirmed from the Future High Street Fund team at DLUHC for the Kirkham Futures programme for Public Realm phase 1 works (this underwriting being required in order for the contract to be awarded for delivery of the public realm works) so the potential Capital Investment Reserve balance would be £2.814m if approval from DLUHC was not ultimately received.

An updated position in respect of the Capital Investment Reserve will be included within future updates of the Financial Forecast presented to the Finance and Democracy Committee and to Council. Additional future projects will be subject to further consideration as part of the budget setting process for 2023/24. Whilst it remains the case that this reserve is the preferred source of finance for any further additions to the Capital Programme, continuing contributions to the reserve are required in order to maintain a sustainable funding source for future years.

**CAPITAL PROGRAMME - 2022/23 IN-YEAR SCHEME MONITORING REPORT - AS AT 30/09/22**

**Appendix A**

CODE	APPROVED SCHEMES	Head of Service / Budget Holder	Financing Source	Approved Budget 2022/23 £000	Slippage B/F from 2021/22 £000	Adjustments from 04/03/22 £000	Updated Budget 2022/23 £000	Expenditure to 30/09/22 £000	Variance £000	Budget Holder Comments
	<b>FINANCE &amp; DEMOCRACY COMMITTEE</b>									
Z188	Purchase of Land Adjacent to Squires Gate Station	Darren Bell	Capital Investment Reserve	0	6		6		6	This project is ongoing. As agreed at Full Council, the compulsory purchase of the land was initiated. It is expected that the process will be completed by the end of 2022/23.
Z232	Public Offices Capital Works	Darren Bell	Capital Investment Reserve	0	0	65	65		65	Contractors currently being engaged and programme of works being developed. Works to be complete by March 2023.
	<b>Sub total</b>			<b>0</b>	<b>6</b>	<b>65</b>	<b>71</b>	<b>0</b>	<b>71</b>	
	<b>TOURISM &amp; LEISURE COMMITTEE</b>									
Z112	Fairhaven Lake & Promenade Gardens Restoration	Mark Wilde	Capital Investment Reserve	0	250		250	30	220	Building and landscape capital works are complete. Defect period is the end of September 2022. Final condition surveys will be completed detailing any outstanding works. Lake package to be completed during this financial year. Engagement with consultants regarding further designs has commenced with the lake dredge removal from the original schedule of programmed capital works and subsequently re-scoped within the 5 year management and maintenance plan due to time constraints with obtaining licenses from the marine authority. This will all be contained within existing approved budgets.
Z097	Promenade Footways	Darren Bell	No external finance - funded by borrowing / general asset disposal receipts	155	0		155		155	This funding has been identified to improve the footway surface around St Annes Promenade bandstand and boating pool. The scheme is linked with the Square to Pier Link and Gateway scheme to be delivered through the Planning Committee with the intention that works will run concurrently by the same contractor. These works are currently delayed with an unknown start date. When the Pier scheme is progressed this scheme will be finalised and a draw-down report for funding presented to the committee.
Z176	Staining Playing Fields Development Scheme	Mark Wilde	S106 Developer Contributions / Capital Investment Reserve	0	43		43	30	13	Plans for landscaping works are currently being developed with project completion anticipated to be during 2022/23.
Z179	Coastal Signage Improvements	Darren Bell	Capital Investment Reserve	0	61		61	1	60	Phases 1, 2 and 3 (Consolidation / Rationalisation, Digital Beach Signs and Beach Safety Signs) have been completed. Phases 3 and 5 (Waymarking & Directional and Heritage & Interpretation) are currently being modelled. Remaining scheme delivery completion is anticipated to be during 2022/23.
Z192	Fylde Sand Dunes Improvement Scheme	Mark Wilde	S106 Developer Contributions / Specific Grants	0	11		11		11	All works successfully completed. Awaiting final invoices.
Z197	Blackpool Road North Playing Fields Drainage	Darren Bell	Capital Investment Reserve	0	26		26		26	Works are substantially complete. Remaining funding for additional works on the maintenance of football pitches is to be utilised as match-funding for an external funding bid to further improve the football pitches.
Z212	Park View Drainage Improvement Scheme	Darren Bell	Capital Investment Reserve	39	0	25	64	40	24	Works are substantially complete. Remaining funding for additional works on the maintenance of football pitches is to be utilised as match-funding for an external funding bid to further improve the football pitches.
Z213	Fairhaven Boathouse - Remodelling and Refurbishment Scheme	Darren Bell	Capital Investment Reserve	217	0		217		217	This scheme is currently scheduled for delivery later in 2022/23.
Z214	Play Area Improvements	Mark Wilde	Capital Investment Reserve	0	43		43	43	0	All works successfully completed to budget.
Z219	Fairhaven Kiosk / Ice Cream Bar Project	Darren Bell	Funding Volatility Reserve	340	5		345		345	Scheme approved at Council 5th July 2021. Project currently under review.
Z220	Boating Pool Safety Improvements	Mark Wilde	Capital Investment Reserve	0	51		51	26	25	All major works successfully completed. Sign/safety fencing is outstanding and due to be completed November 2022.
Z221	North Beach Windsports Centre	Darren Bell	Capital Investment Reserve	0	200	50	250	243	7	Project substantially complete. Awaiting final invoices.
Z223	Petanque Court	Mark Wilde	Capital Investment Reserve	13	0		13		13	Design and construction is scheduled for winter 2022/23.
Z224	Play Area - Blackpool Road North Playing Field	Mark Wilde	Capital Investment Reserve	125	0		125		125	Opportunity for the design and build of a new play area was advertised on the 16th March 2022 via the CHEST procurement portal which attracted six submissions. The contract has now been awarded.
Z225	Improvements to Children's Play Areas	Mark Wilde	Capital Investment Reserve	100	0		100		100	Due for design and construction winter 2022/23. Tender now closed. Tender evaluation and contract award is currently being reviewed.
Z231	Lytham St Annes Art Collection Display Options	Mark Wilde	Capital Investment Reserve	0	0	65	65		65	Finance & Democracy Committee (June 22) approved a new scheme of £65k fully funded from the Capital Investment Reserve.
	<b>Sub total</b>			<b>989</b>	<b>690</b>	<b>140</b>	<b>1,819</b>	<b>413</b>	<b>1,406</b>	

CODE	APPROVED SCHEMES		Financing Source	Approved Budget 2022/23 £000	Slippage B/F from 2021/22 £000	Adjustments from 04/03/22 £000	Updated Budget 2022/23 £000	Expenditure to 30/09/22 £000	Variance £000	Budget Holder Comments
<b>OPERATIONAL MANAGEMENT COMMITTEE</b>										
Z038	Replacement Vehicles	Mark Wilde	Borrowing	306	322		628	97	531	It is anticipated that part of the replacement vehicle purchases for this financial year will be required to be re-phased in future updates of the financial forecast due to expected longer lead times from the tenders. This will be reviewed later in the year and the forecast will be updated if required.
Z049	Car Park Improvements	Darren Bell	No external finance - funded by borrowing / general asset disposal receipts	30	30		60		60	Capital funding is being built up to enable the resurfacing of Fairhaven Rd and/or Swimming Pool Car Parks once the St Annes hard sea defences have been completed. The forecast will be updated to reflect the latest position.
Z165	Public Transport Improvements	Darren Bell	S106 Developer Contributions	30	120		150		150	This scheme relates to developer contributions (s106) funding that is paid to Lancashire County Council (LCC). The funding will contribute to the delivery of improved public transport services where an enhanced public transport requirement is identified as a result of increased housing development. These payments may be made over a period of several years and in this instance the s106 agreement allows for payments to be made up until 2028.
Z130	Fairhaven and Church Scar Coast Protection Scheme	Darren Bell	Specific Government Grant (Environment Agency) / Capital Investment Reserve	0	10		10		10	This is the residual Sand Dune improvement works on the Dunes North of Fairhaven Lake. This was an outstanding condition of the Fairhaven Coastal Defence scheme which Environment Agency Grant in Aid can be claimed. Dunes project team currently reviewing with the aim to deliver by March 2023.
Z207	St Annes Sea Wall	Charlie Richards	Specific Government Grant (Environment Agency)	2,571	29		2,600	304	2,296	Funding was secured in 2021/22 to initiate the development and delivery phase of this project. The planning phase has now commenced consisting of technical surveys including topographical, geotechnical, detailed design, ecological and bird surveys and an environmental impact assessment. It will include securing all the necessary licenses, consents and approvals including: Marine License, Planning Permission and Environment Agency Flood Risk Activity Permit (FRAP) licence. The EA have now approved the scheme and the final award is a total cost of £12.1m funded by EA Grant of £9.7m and the council's contribution of £2.4m. Following the planning phase it is proposed to start the construction phase Autumn 2023.
Z190	Charging Infrastructure for Electric Taxis	Darren Bell	Specific Government Grant	0	27		27	19	8	Project completed within budget. Awaiting final invoices.
Z195	Cemetery and Crematorium - Infrastructure Phase 3b	Darren Bell	Capital Investment Reserve	0	35		35		35	The main project is now complete. Additional landscaping, surfacing and drainage works will be completed during 2022/23.
Z199	Outdoor Digital Signage	Mark Evans	Capital Investment Reserve	0	20		20		20	The outdoor digital signage proposal has been referred to the Town Centres Working Group in order to consider alternative siting proposals that will be more suitable in the conservation area location in which they are proposed. Various options are currently being examined and it is expected that the projects will be delivered during 2022/23.
Z216	Staining Drainage Improvement Scheme	Darren Bell	Capital Investment Reserve / Staining Parish Council	65	0		65		65	Plans for landscaping works are currently being developed with project completion anticipated to be during 2022/23.
Z226	North Beach Car Park Public Conveniences	Darren Bell	Capital Investment Reserve	150	0		150	1	149	Purchase order for the unit has been issued. Site surveys for construction of concrete base have been completed. Expected completion Autumn 22.
Z227	Stanner Bank Public Conveniences Refurbishment	Darren Bell	Capital Investment Reserve	58	0	20	78	4	74	F&D (June 22) approved an additional £20k fully funded from the Capital Investment Reserve. Works out for tender. Expected delivery within 2022/23.
Z228	Carbon Neutral Vehicles	Mark Wilde	Capital Investment Reserve	34	0		34		34	Budget Council approved a new scheme for Carbon Neutral vehicles and it's recommended that two operational vehicles are replaced with electric vehicles during 2022/23 followed by the replacement of the mayoral car in 2023/24.
Z229	Cleaning Mechanical Sweeper Vehicle	Mark Wilde	Capital Investment Reserve	60	0		60		60	Machine has been ordered following a tendering process and delivery is expected shortly.
Z222	Changing Places	Darren Bell	Capital Investment Reserve / Specific Grant	0	0	40	40	29	11	External funding awarded March 22. Full Council agreed 10% match funding and draw down for Phase 1 (April 2022). Total funding to deliver 3 changing places facilities by March 2024 is £120,000. The first facility at North Beach Windsports Centre is complete. Initial £45k external funding received. Negotiations for Lowther and Kirkham sites have been initiated with potential options being explored.
<b>Sub total</b>				<b>3,304</b>	<b>593</b>	<b>60</b>	<b>3,957</b>	<b>454</b>	<b>3,503</b>	

CODE	APPROVED SCHEMES		Financing Source	Approved Budget 2022/23 £000	Slippage B/F from 2021/22 £000	Adjustments from 04/03/22 £000	Updated Budget 2022/23 £000	Expenditure to 30/09/22 £000	Variance £000	Budget Holder Comments
<b>ENVIRONMENT, HEALTH &amp; HOUSING COMMITTEE</b>										
Z010	Disabled Facilities Grants (DFG) Programme	Ian Williamson	Specific Grant (Better Care Fund) / External Contributions / Grant repayments	1,130	186	187	1,503	566	937	The grant programme is now progressing as normal and all of the funding is expected to be fully committed by the end of the financial year.
Z161	Housing Needs Grant	Ian Williamson	DFG Grant Repayments	0	55		55		55	Housing Needs grant awards are dependent on the repayments received by the sale of properties where DFG grant has previously been provided. The funding to be used where professional services have been provided, such as architectural fees, but the DFG grant has not gone ahead in 2022/23.
Z107	CCTV Replacement Schemes	Ian Curtis	Specific Grant (LSP Performance Reward Grant)	0	1		1		1	Four WCCTV rapid deployable cameras with accessories have been purchased and two have been deployed at Lytham Windmill and Park View. The other two are available for deployment on submission of an application. This is the residual funding.
Z201	Hydration Points	Darren Bell	Capital Investment Reserve	0	60		60	6	54	A drawdown request for a small number of hydration points was approved in March 2022. Four wall mounted units have been installed with signage being designed. Two free-standing units are on order, to be installed late summer/early Autumn 22.
Z205	Fylde Affordable Housing Delivery Programme	Ian Williamson	S106 Developer Contributions	0	41		41		41	Housing Survey now completed. Awaiting final invoice.
Z208	Affordable Housing Scheme, Lytham Road, Warton	Mark Evans	S106 Developer Contributions	0	260		260		260	Council (19/10/20) approved a scheme for affordable housing on Lytham Road Warton, utilising S106 funding, phased equally over two financial years (2020/21 and 2021/22), the sum of £260,000 to be fully funded from a portion of the balance of S106 developer contributions for affordable housing currently held by the Council for this purpose (from Agreement ref: 12/0717 - Moss Farm, Cropper Road, Westby). Negotiations are still underway to approve the Affordable Housing Statement for the site, in line with the conditions for the grant.
Z230	Replacement of Town Centre CCTV Systems	Ian Curtis	Capital Investment Reserve	79	0		79		79	The Council have jointly with Wyre Council appointed a consultant to review the current system, provide a specification for the new system and assist with the procurement process and project management of the contractor. Following the consultant's assessment, we are looking to go out to tender for the supply, installation and maintenance of the new system before Christmas. Currently there is uncertainty about if the project can be delivered by the end of March 2023 but we will have a clearer understanding of timescales once we receive the consultants's report.
Z186	Tree Planting Scheme	Mark Evans	Capital Investment Reserve	0	19		19		19	Take up of trees for the "15 Trees for 15 Parishes" scheme was not as high as envisaged. The Carbon Neutral Working Group asked that the funds be slipped to allow planting during the 2022/23 planting season.
<b>Sub total</b>				<b>1,209</b>	<b>622</b>	<b>187</b>	<b>2,018</b>	<b>572</b>	<b>1,446</b>	

CODE	APPROVED SCHEMES		Financing Source	Approved Budget 2022/23 £000	Slippage B/F from 2021/22 £000	Adjustments from 04/03/22 £000	Updated Budget 2022/23 £000	Expenditure to 30/09/22 £000	Variance £000	Budget Holder Comments
<b>PLANNING COMMITTEE</b>										
Z138	St Annes Regeneration Schemes	Charlie Richards	S106 Developer Contributions / Capital Investment Reserve	0	123		123		123	The funding was specifically aimed at delivering the Wood Street (Phase 3) Scheme. Works commenced but, despite being suspended due to the covid situation, have now been completed on phase 3a (north side). There are some works that have not yet been invoiced, which are currently undergoing a snagging process prior to final sign off. Any residual amounts unspent will be directed towards the implementation of an enhanced Pier Link project in accordance with the decision made by Planning Committee on 22 June 2020. The Pier Link project now forms part of a wider suite of works proposed as part of the St Annes Town Centre Masterplan, which are in turn subject to a bid to the Levelling Up Fund. The scope of the project will be reviewed once the outcome of the bid is known.
Z185	St Annes Road West – Square to Pier link and Gateway	Charlie Richards	Capital Investment Reserve	110	0		110		110	This project was referred back to the Planning Committee by the Finance and Democracy Committee. It has subsequently been resolved to pursue the delivery of the Pier Link as part of a wider programme of investment in St Annes Town Centre that will be guided by a Town Centre Masterplan, which in turn is subject to a bid to the Levelling Up Fund. The scope of the project will be reviewed once the outcome of the bid is known.
Z139	Lytham Regeneration Schemes	Charlie Richards	S106 Developer Contributions / Capital Investment Reserve	800	0		800	55	745	Work has commenced on the redesign and re-planning of the public realm of Lytham Centre. The Corporate Plan currently programmes the commencement of the Clifton Street Works (£750k) during Q2 of 2022/23. Additional funding has been applied for as part of the UK Shared Prosperity Fund (UKSPF) submission, the outcome of which is expected in October/November. The UK SPF funding award will be phased and so delivery of the project will need to be reviewed accordingly. The Lytham Beach Lighting Scheme (£50k) is programmed for delivery during the current financial year.
Z136	Kirkham Public Realm Improvements	Charlie Richards	S106 Developer Contributions / Capital Investment Reserve	0	2		2		2	This is a residual amount from the last phase of regeneration works allocated for signage which will now be delivered as part of the Kirkham Future High Street Fund / Heritage Action Zone programme.
Z158	M55 Link Road (Inc. S106 monies for design work)	Mark Evans	S106 Developer Contributions / M55 Link Road Reserve	2,000	121		2,121		2,121	The accelerated delivery of the £27m M55 Heyhouses Link Road is subject to a funding package made up from a number of sources. This funding is now in place and work has started on site with the earthworks being the first phase. The road will then be constructed by Lancashire County Council's in-house team and is due for completion in early 2024. It is expected that LCC will require the funding to be transferred to them during the latter stages of the project and so is likely to be spent during 2022/23.
Z172	St Annes Pier - Coastal Revival Fund	Mark Evans	Specific Grant	0	5		5		5	This scheme is funded by a specific grant from MHCLG for which Fylde Council is acting as the accountable body. The spend of the remaining funds rests with the owners of the Pier, but is anticipated to be completed during 2022/23.
Z193	Future High Street Fund: Kirkham	Charlie Richards	Specific Grant	4,417	551	520	5,488	8	5,480	In April 2021 an award of £6.29m for the Kirkham scheme was announced from the Ministry of Housing, Communities and Local Government (MHCLG) which was approved at Council on the 5th July 2021. During 2021/22 the Council purchased 2 properties within Kirkham Town Centre for restoration alongside the Kirkham Heritage Action Zone Scheme. Council approved a funded budget increase of £845k (£520k in 2022/23 and £325k in 2023/24) in July 2022 fully funded from Lancashire County Council grant.
Z203	Elswick Village Green	Mark Evans	Capital Investment Reserve / S106 Developer Contributions / Specific Grant	0	115	-55	60	60	0	Planning Committee in April 2022 approved that, subject to the Parish Council entering into a legally binding agreement to return the funding should it not be utilised in accordance with the agreed terms, Committee authorise transfer of £60,000 (£35,000 funded from Sn 106 monies held to improve the public realm in Elswick Village and £25,000 from the approved capital programme) to Elswick Parish Council for use in the formation of a new village green in Elswick village in line with the details approved under planning permission 20/0390. The project is now completed and the funds have been transferred to the Parish Council.
Z204	Kirkham Heritage Action Zone	Charlie Richards	Capital Investment Reserve / S106 Developer Contributions / Specific Grant	1,030	716		1,746	74	1,672	This is a 4 year programme (2020-2024) with spending being spread across the programme period. Delays have resulted from the Coronavirus pandemic and officers have been working with Historic England to agree a reprofiling of the spend to minimise the loss of grant. Historic England have confirmed that £224k has been removed from the scheme funding and the programme has been adjusted for this reduction in grant and the related expenditure.
Z218	25 Victoria Road St Annes Y-Pad Scheme	Ian Williamson	S106 Developer Contributions	150	0		150	150	0	Scheme approved at Finance & Democracy Committee 29th March 2021. It was phased over two financial years (2021/22 and 2022/23) for £200,000 with 25% being paid at the start of being on site and the remaining 75% on project completion upon the units being allocated to Fylde Coast YMCA, after regard and consideration of the compliance with the financial regulations. The project has now been completed and all payments transferred.
<b>Sub total</b>				<b>8,507</b>	<b>1,633</b>	<b>465</b>	<b>10,605</b>	<b>347</b>	<b>10,258</b>	
<b>Total Expenditure</b>				<b>14,009</b>	<b>3,544</b>	<b>917</b>	<b>18,470</b>	<b>1,786</b>	<b>16,684</b>	

## UPDATED 5 YEAR CAPITAL PROGRAMME 2022/23 TO 2026/27 - BY SCHEME

	Estimate 2022/23 £000	Estimate 2023/24 £000	Estimate 2024/25 £000	Estimate 2025/26 £000	Estimate 2026/27 £000
<b>FINANCE &amp; DEMOCRACY COMMITTEE</b>					
2188 Purchase of Land Adjacent to Squires Gate Station	6				
2232 Public Offices Capital Works	65				
<b>Sub total</b>	<b>71</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOURISM &amp; LEISURE COMMITTEE</b>					
2112 Fairhaven Lake & Promenade Gardens Restoration	250				
2097 Promenade Footways	155	40	40	40	40
2176 Staining Playing Fields Development Scheme	43				
2179 Coastal Signage Improvements	61				
2192 Fylde Sand Dunes Improvement Scheme	11				
2197 Blackpool Road North Playing Fields drainage	26				
2212 Park View Drainage Improvement Scheme	64				
2213 Fairhaven Boathouse - Remodelling and Refurbishment Scheme	217				
2214 Play Area Improvements	43				
2219 Fairhaven Kiosk / Ice Cream Bar Project	345				
2220 Boating Pool Safety Improvements	51				
2221 North Beach Windsports Centre	250				
2223 Petanque Court - Budget Council March 2022	13				
2224 Play Area - Blackpool Road North Playing Field - Budget Council March 2022	125				
2225 Improvements to Children's Play Areas - Budget Council March 2022	100				
2231 Lytham St Annes Art Collection Display Options	65				
<b>Sub total</b>	<b>1,819</b>	<b>40</b>	<b>40</b>	<b>40</b>	<b>40</b>
<b>OPERATIONAL MANAGEMENT COMMITTEE</b>					
2038 Replacement Vehicles	628	971	791	1,251	359
2049 Car Park Improvements	60	30	30	30	30
2165 Public Transport Improvements	150				
2130 Fairhaven and Church Scar Coast Protection Scheme	10				
2207 St Annes Sea Wall	2,600	7,480	1,870		
2190 Charging Infrastructure for Electric Taxis	27				
2195 Cemetery and Crematorium - Infrastructure Phase 3b	35				
2199 Outdoor Digital Signage	20				
2216 Staining Drainage Improvement Scheme	65				
2226 North Beach Car Park Public Conveniences	150				
2227 Stanner Bank Public Conveniences Refurbishment	78				
2228 Carbon Neutral Vehicles	34	27			
2229 Cleaning Mechanical Sweeper Vehicle	60				
2222 Changing Places	40	80			
<b>Sub total</b>	<b>3,957</b>	<b>8,588</b>	<b>2,691</b>	<b>1,281</b>	<b>389</b>
<b>ENVIRONMENT, HEALTH &amp; HOUSING COMMITTEE</b>					
2010 Disabled Facilities Programme	1,503	1,317	1,317	1,317	1,317
2161 Housing Needs Grant	55				
2107 Rapid Deployment CCTV Replacement Projects	1				
2201 Hydration points	60				
2205 Fylde Affordable Housing Delivery Programme	41				
2208 Affordable Housing Scheme, Lytham Road, Warton	260				
2230 Replacement of Town Centre CCTV Systems - Budget Council March 2022	79				
2186 Tree Planting Scheme	19				
<b>Sub total</b>	<b>2,018</b>	<b>1,317</b>	<b>1,317</b>	<b>1,317</b>	<b>1,317</b>
<b>PLANNING COMMITTEE</b>					
2138 St Annes Regeneration Schemes	123				
2185 St Annes Road West – Square to Pier link and Gateway	110				
2139 Lytham Regeneration Schemes	800				
2136 Kirkham Public Realm Improvements	2				
2158 M55 Link Road (Inc. S106 monies for design work)	2,121				
2172 St Annes Pier - Coastal Revival Fund	5				
2193 Future High Street Fund: Kirkham	5,488	1,008			
2203 Elswick Village Green	60				
2204 Kirkham Heritage Action Zone	1,746	622			
2218 25 Victoria Road St Annes Y-Pad Scheme	150				
<b>Sub total</b>	<b>10,605</b>	<b>1,630</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Expenditure</b>	<b>18,470</b>	<b>11,575</b>	<b>4,048</b>	<b>2,638</b>	<b>1,746</b>

**UPDATED 5 YEAR CAPITAL PROGRAMME 2022/23 TO 2026/27 - FINANCING**

	Estimate 2022/23 £000	Estimate 2023/24 £000	Estimate 2024/25 £000	Estimate 2025/26 £000	Estimate 2026/27 £000
<b>FINANCING:</b>					
Capital Receipts - General Asset Sales	75	45	45	45	45
Capital Receipts - Right to Buy Receipts	25	25	25	25	25
Better Care Fund / Disabled Facilities Grant	1,260	1,237	1,237	1,237	1,237
Disabled Facilities Grant Repayments - 'Housing Needs Grants'	55				
Section 106 Monies - St Annes	73				
Section 106 Monies - Lytham	130				
Section 106 Monies - M55 Link-Road	121				
Section 106 Monies - Public Transport Improvements	150				
Section 106 Monies - Elswick Village Green	35				
Section 106 Monies - Kirkham Heritage Action Zone	263	168			
Section 106 Monies - Fylde Affordable Housing Delivery Programme	41				
Section 106 Monies - Affordable Housing Scheme, Lytham Road, Warton	260				
Section 106 Monies - Progress Housing Buy Backs	0				
Section 106 Monies - 25 Victoria Road St Annes Y-Pad Scheme	150				
Capital Investment Reserve	2,738	27			
M55 Link-Road Reserve	2,000				
Funding Volatility Reserve - Fairhaven Kiosk / Ice Cream Bar Project	345				
Funding Volatility Reserve - St Annes Sea Wall	0	2,300			
Other External Finance (see analysis below )	10,127	6,802	1,950	80	80
Direct Revenue Finance	0				
Prudential Borrowing	622	971	791	1,251	359
<b>Total Financing</b>	<b>18,470</b>	<b>11,575</b>	<b>4,048</b>	<b>2,638</b>	<b>1,746</b>

**Total surplus (-) / shortfall in year** 0 0 0 0 0

**Cumulative surplus (-) / shortfall** 0 0 0 0 0

See note below for external funding available to finance the above schemes:

**Other External Finance: Analysis**

LSP Performance Reward Grant Reserve	1				
Environment Agency - Fairhaven and Church Scar	10				
Environment Agency - St Anne's Sea Wall	2,600	5,180	1,870		
Coastal Revival Fund - St Annes Pier	5				
Central Government Grant - Future High Street Fund: Kirkham	4,968	683			
Staining Parish Council	10				
New Fylde Housing - DFG Contribution	243	80	80	80	80
Lancashire Environmental Fund - Fylde Sand Dunes Imp't Scheme	11				
Heritage Lottery Fund - Fairhaven Restoration Project (Remainder of £1.476m)	366				
Lytham Schools Foundation - Fairhaven Restoration Project	5				
Central Government - Charging Infrastructure for Electric Taxis	27				
Wesham Town Council	0				
Elswick Parish Council (Elswick Village Green)	0				
Kirkham Town Council (Kirkham Heritage Action Zone)	95				
External Grants - Lancs Env Fund (Elswick Village Green)	0				
External Grants - Pocket Parks (Elswick Village Green)	0				
External Grants - Historic England (Kirkham Heritage Action Zone)	661	272			
External Grants - Historic England - Additional Grant (Kirkham HAZ)	29	10			
Private Sector / Other (Kirkham Heritage Action Zone)	548	172			
Changing Places - Department for LevellingUp, Housing and Communities	28	80			
Lancashire County Council - Kirkham Futures	520	325			
	10,127	6,802	1,950	80	80