

Risk	Risk Description	Risk Owner	Inherent Risk Score	Existing Control Measure	Existing Control Measure Description	Residual Risk Score	Risk Category	Target Risk Level	Action Plan Title	Action Plan Description	Action Plan Owners	Type	Action Date	Review Date		
Fylde Borough Council Strategic Risk Register																
Climate Change	The authority fails to assess the relative significance of climate change risks and the impact of multiple extreme weather events on the Fylde coast.	Senior Management Team	12	Working Group established to build up a picture of climate change risks and to mitigate against the risk of these through the creation of a number of carbon reduction policies	The Working Group has concluded its work in the current term of office, and members will consider post May 2023 elections in what guise this work will continue to have member oversight going forward.	9	Risks impacting on the achievement of corporate objectives and priorities Risks relating to pollution, noise or energy efficiency Risks relating to Legal/Regulatory requirements	4	Further development of carbon reduction policies	Climate Change Action Plan to be considered formally by members in the term.	Senior Management Team	Proposed	11/23/2023	4/18/2023		
				Sea defenses and flooding work	Sea defense works at Fairhaven completed together with an overview piece of work on flooding across the Borough. Work is also being undertaken to progress a further sea defense work programme for St Anne's promenade. Drainage engineer resources have also been agreed by the council with				Further development of awareness programme.	Once the implementation of all the identified carbon reduction policies has been undertaken to keep the impacts of the policies under review and to horizon scan for further climate change risks arising in terms of the Council's operations.	Senior Management Team	In Progress	10/31/2023			
				A number of carbon reduction polices have been developed including strategies for tree planting, electric vehicle charging infrastructure, plastic reduction and recycling. The council's Leadership Board and Management Team have also developed an action plan capturing council wide activities to support carbon reduction. A baseline study is also being worked on for council led activity.	A Climate Change Action Plan has been developed by the Leadership Board together with the Senior Management Team. This has been considered and endorsed by both the Carbon Neutral WG and the former Environmental Health and HSS Committee.				Further flood defense work	Flood defense works at The Island progressed to design phase, and a Flooding Engineer and have been employed	Senior Management Team	Proposed	12/22/2023			
COVID 19	Failure to react to the changing service demand due to the recovery of COVID 19 (incorporating our role to support employees / the community / businesses / financial impacts)	Tracy Manning (Deputy CEO)	9	Employees	Risk Assessments undertaken on buildings and Health & Safety measures implemented	4	Risks relating to operational activity Risks relating to the reputational risks to the Council	4							4/18/2023	
				New guidance issued to staff on what to do if they are feeling unwell. Local authority continues to keep abreast at LCC and National level and is ready to step up its response if necessary going forward,	NHS Living with Covid-19 Posters providing advice on actions to take if unwell displayed around council offices.											
				Return to work health questionnaires for staff who have been ill for any reason are standard practice.	If the absence is suspected to be C19 or any other cold /flu infection the staff member is required to work from home (if well enough to work) until symptom free to reduce transmission of the illness in the work place.											

Fylde Council / Lancashire County Council	Potential for a unitary council / LCC dissolve resulting in significant restructuring,	Senior Management Team	9	Consultations Engagement	Ongoing discussions around a County Deal Engagement with Lancashire Leaders discussions and dialogue with potential partners.	6	Risks impacting on the achievement of corporate objectives and priorities Risks relating to the reputational risks to the Council	6	Statement of Intent	Statement of Intention on participation in County Deal remains on the horizon as therefore retained as a potential risk,	Senior Management Team	Proposed	10/6/2023	4/18/2023
ICT Systems	Legacy and not fit for purpose systems	Gemma Broadley (Head of Corporate Services) Ross McKelvie (ICT Manager)	25	ICT Strategy	ICT Strategy in place	12	Risks associated with financial planning & control Risks associated with technology Risks relating to operational activity Risks relating to information held	4	Network resilience / capacity	To continuously review the Council's reliance and capacity arrangements to ensure that they meet current and future needs.	Senior Management Team	In Progress	8/17/2023	4/11/2023
				Digital Transformation Senior Management Team	Digital Transformation agenda in place Management team keep under review issues including cyber security threats, corporate storage and capacity issues, network resilience, and to assess the status of key corporate IT systems and to facilitate upgrades or the purchase of replacement systems as				Civica Flare (housing and env services)	The next system that poses an immediate risk in this space is Civica Flare (housing and env services) which is end-of-life, but on extended vendor support (security updates only).	Ross McKelvie (ICT Manager)	Proposed	10/28/2023	
Kirkham Futures Regeneration Programme	This is a multi-faceted project with various workstreams . Specific elements of the risks are logged within the Futures High Street Fund Projects operational risk . The overarching risk is delivering the multi-stranded programme within the agreed timeframes and within budget forecast .	Charlie Richards (Head of regeneration projects)	15	Member approval and support for the scheme in principal	Member approval and support for the scheme	15	Risks associated with financial planning & control Risks relating to the reputational risks to the Council	6	Staffing Resource	Undertake recruitment to provide additional support and resources	Charlie Richards (Head of Projects and regeneration)	Proposed	8/30/2023	4/18/2023
				Programme Board in place	Meets monthly				Project delivery plans	Refine and agree project delivery plans for each individual scheme within the programme	Charlie Richards (Head of Projects and regeneration)	Proposed	8/31/2023	
				Planning Committee oversee delivery of the programme	Regular reporting to committee				Budgetary Control	Establish a robust budget protocol to monitor anticipated spend against actual spend	Charlie Richards (Head of Projects and regeneration)	Proposed	8/17/2023	
				Quarterly return to Historic England for HAZ	Meets monthly									
				HAZ Risk Log	Historic England require that a risk log is maintained as part of the terms of the HAZ grant award									
				Department of Levelling Up, Housing and Communities (DLUHC)	A spending profile has been agreed with DLUHC with quarterly returns provided to allow them to monitor FHSF expenditure against projected budgets.									
				Staffing Structure Approved	Agreed at Planning Committee									
				Procurement	All procurement is in line with council procedures									

Management of key assets	Failure to obtain value for money from quality service delivery in the management of buildings and land that the council owns or has interest in .	Darren Bell (Head of Technical Services)	12	Asset Management Strategy Commercial Strategy	Asset Management Strategy Commercial Strategy	6	Risks impacting on the achievement of corporate objectives and priorities Risks associated with financial planning & control	4	The Asset Management Group will be reinstated as a cross departmental forum to support the achievement of priorities with	This will be established as part of the work on the asset management plan. The asset management group will be engaged with the consultation on the plan preparation	Darren Bell (Head of Technical Services)	In Progress	7/14/2023	4/18/2023
Public Reform Event – Transforming Public Sector Procurement	Changes are coming to the Public Contract Regulations 2015, these are the external procurement rules which come into force at certain thresholds	Ian Curtis (Head of Governance) Ben McCabe (Procurement and Surveillance Camera Officer)	9	Details of capital expenditure in committee reports External Audit opinion Procurement officer	Details of capital expenditure in committee reports External Audit favourable value for money opinion Dedicated Procurement Officer role within the Governance Team	4	Risks associated with financial planning & control Risks relating to operational activity Risks relating to the reputational risks to the Council	4	Procurement Strategy Objectives of the new Procurement Bill Achieving value for money	Development of a procurement strategy Early market engagement is not just permissible but is encouraged. Reduction of procedures and more flexibility e.g. Open Procedure or Competitive Flexible Procedure	Ian Curtis (Head of Governance) Ben McCabe (Procurement and Surveillance Camera Officer) Ben McCabe (Procurement and Surveillance Camera Officer)	Implemented Proposed	8/24/2023 2/28/2024	5/10/2023
Recruitment / Retention and Succession Planning	Failure to recruit and retain a skilled workforce which enables the Authority to deliver council priorities. Harder to recruit new employees at current salary levels	Alex Scrivens (Performance and Improvement Manager)	12	Job Evaluation process Fylde Apprenticeship Strategy Appraisal process Competency Framework Business Critical Posts: Assessment Process- Fylde succession planning policy being drafted, Staff engagement survey	Job Evaluation process Use of apprentices throughout the authority, the strategy is currently being reviewed/condensed . Strategy has been drafted and is currently awaiting SMT approval and has been for over 12 months. Annual appraisal process Core competency framework Succession Planning Strategy 2021-2024 currently being drafted, ongoing work as below, Further discussions with SMT, consider formalising arrangements - •Look to create a supportive mentoring network and have measures in place for a talent pool – •Build into Business Continuity documentation - SMT are asking for feedback from employees and acting on any issues flagged to resolve problems	12	Risks associated with the recruiting, retaining and motivating staff & developing skills Risks relating to the reputational risks to the Council	6	Recruitment Policy Apprentice Strategy Review and rebrand the Competency Framework (incorporating corporate values) Development of Fylde Apprenticeship Strategy.	Development of Recruitment Policy to standardise the process incorporating a review of job descriptions and personnel Development of an Apprentice Strategy. Review and rebrand the Competency Framework (incorporating corporate values) Review/condense strategy – Speak to Blackpool to piggyback onto mentoring and management - Build regular contact relations with the local colleges -	Alex Scrivens (Performance and Improvement Manager) Alex Scrivens (Performance and Improvement Manager) Gemma Broadley (Head of Corporate Services) Alex Scrivens (Performance and Improvement Manager)	Proposed Proposed Proposed In Progress	8/16/2023 10/6/2023 7/28/2023 7/20/2023	4/18/2023