



FYLDE BOROUGH COUNCIL



Meeting Agenda

Licensing Panel
Lowther Pavilion, Lytham
22 November 2005, 10:00am

LICENSING COMMITTEE

MEMBERSHIP

CHAIRMAN - Councillor Dawn Prestwich
VICE-CHAIRMAN – Councillor Albert Pounder

Councillors

Christine Akeroyd	Steve Mason
Elizabeth Clarkson	Janine Owen
Peter Colins	Heather Speak
Susan Fazackerley	Martin Taylor
Karen Henshaw	Keith Wright

Contact: Andrew Lee, St. Annes (01253) 658491, Email: andrewl2@fylde.gov.uk



CORPORATE OBJECTIVES

The Council's investment and activities are focused on achieving our five key objectives which aim to :

- Conserve, protect and enhance the quality of the Fylde natural and built environment
- Work with partners to help maintain safe communities in which individuals and businesses can thrive
- Stimulate strong economic prosperity and regeneration within a diverse and vibrant economic environment
- Improve access to good quality local housing and promote the health and wellbeing and equality of opportunity of all people in the Borough
- Ensure we are an efficient and effective council.

CORE VALUES

In striving to achieve these objectives we have adopted a number of key values which underpin everything we do :

- Provide equal access to services whether you live in town, village or countryside,
- Provide effective leadership for the community,
- Value our staff and create a 'can do' culture,
- Work effectively through partnerships,
- Strive to achieve 'more with less'.



AGENDA

PART I - MATTERS DELEGATED TO PANEL

ITEM	PAGE
1. DECLARATIONS OF INTEREST: <i>In accordance with the Council's Code of Conduct, members are reminded that any personal/prejudicial interests should be declared as required by the Council's Code of Conduct adopted in accordance with the Local Government Act 2000.</i>	4
2. APPLICATION FOR CLUB PREMISES CERTIFICATE - KIRKHAM CONSERVATIVE CLUB, RIBBY ROAD, KIRKHAM	5 - 46

REPORT



REPORT OF	MEETING	DATE	ITEM NO
CONSUMER WELLBEING & PROTECTION	LICENSING PANEL	1 ST NOVEMBER 2005	2

APPLICATION FOR CLUB PREMISES CERTIFICATE KIRKHAM CONSERVATIVE CLUB – RIBBY ROAD, KIRKHAM

Summary

The council has received an application for the grant of a Club Premises Certificate at the Kirkham Conservative Club. Ribby Road, Kirkham. There have been objections from persons living in the vicinity of the premises.

This means that the committee must consider the application.

Report

Application

1. The application is for the grant of a Club Premises Certificate at the Kirkham Conservative Club, Ribby Road, Kirkham.
2. The application to vary the licence has been referred to the panel because relevant representations have been received from a responsible authority or an interested party.

Papers

3. The following papers are relevant and have been made available to panel members:
 - The application, including the plan and the operating schedule
 - The statutory guidance for licensing authorities issued by the secretary of state under section 182 of the Licensing Act 2003

- The council's statement of licensing policy
- Copies of relevant representations made by the following responsible authorities:

Please refer to Paragraphs 11, 12 and 13

- Copies of relevant representations made by the following interested parties

James Derham

Kenneth and Valerie Jones

James Ball

Norman Hunter

Hilary Green

C Roy Clarke

Andrew Oades

Consideration

4. The licensing objectives are:

- The prevention of crime and disorder;
- Public safety
- The prevention of public nuisance; and
- The protection of children from harm

5. As relevant representations have been made, it is the duty of the panel to take such of the steps set out below as it considers necessary for the promotion of the licensing objectives. The steps are:

- (a) grant the licence subject to the conditions specified in the operating schedule modified to such extent as the panel considers necessary for the promotion of the licensing objectives, and any mandatory condition,
- (b) exclude from the scope of the licence any of the licensable activities to which the application relates,
- (c) refuse to specify a person in the licence as the premises supervisor, and

- (d) reject the application.
6. The guidance issued by the secretary of state and the council's statement of licensing policy will be material in considering the application, but cannot override the licensing objectives.
 7. The following parts of the secretary of state's guidance appear to be particularly relevant to the application and the relevant representations:

2.21 The Anti-Social Behaviour Act 2003

6.5 Hours of Trading - Principle of Flexibility

7.39-41 Public Nuisance

7.45 Public Nuisance

However, the parties appearing in the hearing may wish to draw the panel's attention to other parts of the guidance.

8. The following parts of the council's statement of licensing policy appear to be particularly relevant to the application and the relevant representations:

2.6, 9,11 Introduction

6.1-2 General Principles of the Policy

7.23-33 Licensing Objective 3 - Prevention of Public Nuisance

However, the parties appearing in the hearing may wish to draw the panel's attention to other parts of the policy.

Procedure

9. The applicant and the makers of the relevant representations have been invited to attend or be represented at the hearing.
10. The panel is asked to use the attached procedure in the hearing.

Further Information

11. Following discussions with the Police, the applicant has agreed to amend the closing hours for the premises to 01:20 on Friday and Saturday nights.
12. The Environmental Protection department commented that "Due to close proximity of neighbouring properties all live and amplified music shall finish by midnight except for Christmas Eve, New Years Eve etc" and that "All doors and windows to remain closed (except for access) during performances of live amplified music". The applicant has indicated there agreement to these additional conditions.
13. Copies of the communication relating to the above is annexed and it is asked that the Panel consider the approval of the amendments.

REPORT AUTHOR	TEL	DATE	DOC ID
Ian Curtis and Chris Hambly	(01253) 658506 (01253) 658422	10 th October 2005	

Attached documents

Application Form

Representations from persons living in the vicinity

Agreed Conditions for Panel Consideration



FYLDE BOROUGH COUNCIL

PART A

Declaration for a club premises certificate to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS BEFORE COMPLETING DECLARATION

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

Club Premises details

Name of club <i>KIRKHAM CONSERVATIVE CLUB</i>	
Postal address of club, if any, or, if none, Ordnance survey map reference or description <i>RIBBY ROAD KIRKHAM</i>	
Post Town <i>PRESTON</i>	Postcode <i>PR1 2AB</i>
Telephone number (if any) <i>01772 682276</i>	
E-mail (optional)	

CLUB DECLARATION AS TO QUALIFYING CLUB STATUS

KIRKHAM CONSERVATIVE club makes the following
(Insert name of club)
declarations

- 1) Where the club to which this application relates is:
a registered society within the meaning of the Industrial and Provident Societies Act 1965;
a registered society within the meaning of the Friendly Societies Act 1974; or
a registered friendly society within the meaning of the Friendly Societies Act,
the club declares that the club satisfies:

Please tick Yes

Condition 1 in section 62(2) of the Licensing Act 2003

Please give relevant club rule number(s)

Condition 2 in section 62(3) of the Licensing Act 2003

Please give relevant club rule number(s)

Condition 4 in section 62(5) of the Licensing Act 2003

Does the club wish to supply alcohol to members and guests?
If yes the club declares that -

The purchase of alcohol for the club and the supply of alcohol by the club is under the control
of the members or of a committee appointed by the members

Please give relevant club rule number(s), if any

2) Where the club to which this application relates is:
an association organised for the social well-being and recreation of persons employed in or
about coal mines, the club declares that the club satisfies:

Please tick Yes

Condition 1 in section 62(2) of the Licensing Act 2003

Please give relevant club rule number(s)

Condition 2 in section 62(3) of the Licensing Act 2003

Please give relevant club rule number(s)

Does the club wish to supply alcohol to members and guests?
If yes the club declares that it satisfies -

First condition in section 66(4) of the Licensing Act 2003
Please give relevant club rule number(s), if any

Second condition in section 66(5) of the Licensing Act 2003
Please give relevant club rule number(s), if any

3) Where the club to which this application relates does not fall into the categories
in 1 or 2 above, the club declares that the club satisfies:

Please tick Yes

Condition 1 in section 62(2) of the Licensing Act 2003

Please give relevant club rule number(s)

Condition 2 in section 62(3) of the Licensing Act 2003



Please give relevant club rule number(s)

RULE 10 & 12

Condition 3 in section 62(4) of the Licensing Act 2003



The club's arrangements for restricting the club's freedom of purchase of alcohol are:

(a) contained in club rule number(s),

RULE 146

(b) or, as follows

(Please provide a short description)

The club's provisions by which money or property of the club or any gain arising from the carrying on of the club is or may be applied for charitable benevolent or political purposes are:

(a) contained in club rule number(s),

Not applicable

(b) or, as follows

(Please provide a short description)

We have no rulings for this as all monies are re-invested into the management of the club.

The arrangements for giving members information about the finances of the club are:

(a) contained in club rule number(s),

RULE 7 & 8

(b) or, as follows

(Please provide a short description)

Please describe details of the books of account and other records kept to ensure the accuracy of the information about finances given to members of the club or give the relevant rule number(s)

A double entry Cash Book system is in place with Entries recorded weekly.
Cash payments to the bank are supervised
Monthly income statements are produced for Committee meetings and all accounts are produced to trial balance and are presented to the Accountants at the Club's year end, 31ST December.

Please tick ✓ Yes

Condition 4 in section 62(5) of the Licensing Act 2003



Condition 5 in section 62(6) of the Licensing Act 2003



The club proposes to supply alcohol to members and guests and declares that the club satisfies:



additional condition 1 in section 64(2) of the Licensing Act 2003



Please give relevant club rule number(s), if any

RULE 6, 10 & 11

additional condition 2 in section 64(3) of the Licensing Act 2003



Please give relevant rule number(s), if any

RULE 46

additional condition 3 in section 64(4) of the Licensing Act 2003



Please give relevant club rule number(s), if any

RULE 46

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE], UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

CAROL ANITA PENN

I make this declaration on behalf of the club and have authority to bind the club

Signature

CA Penn

Date

09.09.2005

Capacity

Club Secretary



FYLDE BOROUGH COUNCIL

Part B

Application for a club premises certificate to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS BEFORE COMPLETING APPLICATION
Before completing this form please read the guidance notes at the end of the form
If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.
You may wish to keep a copy of the completed form for your records.

KIRKHAM CONSERVATIVE club applies for a club premises certificate
(Insert name of club)
under section 71 of the Licensing Act 2003 for the premises described in Part 1 below (the club premises)

The club is making this application to you as the relevant licensing authority in accordance with section 68 of the Licensing Act 2003

Part 1 – Club premises details

Name of club <u>KIRKHAM CONSERVATIVE CLUB</u>	
Postal address of premises or, if none, ordnance survey map reference or description <u>RIBBY ROAD</u> <u>KIRKHAM</u>	
Post Town <u>PRESTON</u>	Postcode <u>PR4 2RB</u>
Telephone number (if any) <u>01772 682276</u>	
E-mail address (optional)	

Name of person performing duties of a secretary to the club <u>CAROLE ANITA PENN</u>	
Address of person performing duties of a secretary to the club <u>TRIBBLE AVENUE</u> <u>FRECKLETON</u>	
Post Town <u>PRESTON</u>	Postcode <u>PR4 1RU</u>
Daytime contact telephone number (if any) <u>01772 632579</u>	
E-mail address (optional)	

Non-domestic rateable value of club premises.

£10,500.00

Are the club premises occupied and habitually used by the club

Yes



No



Part 2 – Club Operating Schedule

When do you want the club premises certificate to start?

Day	Month	Year
24	11	2005

If you wish the certificate to be valid only for a limited period, when do you want it to end?

Day	Month	Year

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend

N/A

General description of club (please read guidance note 1)

DETACHED BUILDING, USED EXCLUSIVELY FOR SOCIAL CLUB.

TWO FLOORS, GROUND FLOOR USED FOR LICENSED ACTIVITIES, FIRST FLOOR SECRETARIES OFFICE AND COMMITTEE ROOM.

TELEVISION, BACKGROUND MUSIC, ORGANIST AND ARTISTS PERFORM IN CONCERT ROOM.

A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick [Y] (please read guidance note 7)	Indoors	
Day	Start	Finish		Outdoors	
Mon			N/A	Both	
Tue				Please give further details here (please read guidance note 8)	
Wed				N/A	
Thur				State any seasonal variations for performing plays (please read guidance note 9)	
Fri				N/A	
Sat				Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 10)	
Sun				N/A	

B

Films Standard days and timings (please read guidance note 6)			Will the exhibition of films take place indoors or outdoors or both – please tick [Y] (please read guidance note 7)	Indoors	
Day	Start	Finish		Outdoors	
Mon			N/A	Both	
Tue				Please give further details here (please read guidance note 8)	
Wed				N/A	
Thur				State any seasonal variations for the exhibition of films (please read guidance note 9)	
Fri				N/A	
Sat				Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 10)	
Sun				N/A	

A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick [Y] (please read guidance note 7)	Indoors	
Day	Start	Finish		Outdoors	
Mon			N/A	Both	
Tue				Please give further details here (please read guidance note 8)	
Wed				N/A	
Thur				State any seasonal variations for performing plays (please read guidance note 9)	
Fri				N/A	
Sat				Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 10)	
Sun				N/A	

B

Films Standard days and timings (please read guidance note 6)			Will the exhibition of films take place indoors or outdoors or both – please tick [Y] (please read guidance note 7)	Indoors	
Day	Start	Finish		Outdoors	
Mon			N/A	Both	
Tue				Please give further details here (please read guidance note 8)	
Wed				N/A	
Thur				State any seasonal variations for the exhibition of films (please read guidance note 9)	
Fri				N/A	
Sat				Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 10)	
Sun				N/A	

C

Indoor sporting events Standard days and timings (please read guidance note 6)			Please give further details (please read guidance note 8) <i>DARTS MATCHES & SNOOKER MATCHES AGAINST OTHER CLUBS AND PUBLIC HOUSES</i>
Day	Start	Finish	
Mon	1100	0030	State any seasonal variations for indoor sporting events (please read guidance note 9)
Tue	1100	0030	
Wed	1100	0030	
Thur	1100	0030	
Fri	1100	0200	
Sat	1100	0200	
Sun	1100	0030	
			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 10)

D

Boxing or wrestling entertainment Standard days and timings (please read guidance note 6)			Will the boxing or wrestling entertainment take place indoors or out doors or both – please tick [Y](please read guidance note 7)	Indoors		
Day	Start	Finish		Outdoors		
Mon			N/A	Both		
Tue						
Wed				State any seasonal variations for boxing or wrestling entertainment (please read guidance note 9)		
Thur						
Fri						
Sat				Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 10)		
Sun						
			N/A			

E

Live music Standard timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both – please tick [Y] (please read guidance note 7)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	
Mon	1100	0030	Please give further details here (please read guidance note 8) PROVISION OF AMPLIFIED LIVE MUSIC AND VOCALS BY A VARIETY OF ARTISTS AND GROUPS	Both	
Tue	1100	0030			
Wed	1100	0030		State any seasonal variations for the performance of live music (please read guidance note 9) XMAS EVE AND NEW YEARS EVE	
Thur	1100	0030		1100 HRS TO 0200 HRS.	
Fri	1100	0200		Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 10)	
Sat	1100	0200			
Sun	1100	0030			

F

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place indoors or outdoors or both – please tick [Y] (please read guidance note 7)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	
Mon	1100	0030	Please give further details here (please read guidance note 8) BACKGROUND MUSIC AS AND WHEN REQUIRED.	Both	
Tue	1100	0030			
Wed	1100	0030		State any seasonal variations for playing recorded music (please read guidance note 9) XMAS EVE AND NEW YEARS EVE	
Thur	1100	0030		1100 HRS TO 0200 HOURS.	
Fri	1100	0200		Non standard timings. Where you intend to use the premises for the playing of recorded music entertainment at different times to those listed in the column on the left, please list (please read guidance note 10)	
Sat	1100	0200			
Sun	1100	0030			

G

Performance of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both – please tick [Y] (please read guidance note 7)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	
Mon	1100	0030	<p>Please give further details here (please read guidance note 8)</p> <p>BALLROOM DANCING ON FRIDAY EVENINGS</p> <p>DANCING LIVE TO ARTIST ON SATURDAY EVENINGS</p> <p>State any seasonal variations for the performance of dance (please read guidance note 9)</p> <p>XMAS EVE AND NEW YEARS EVE</p> <p>1100HRS TO 0200HRS</p> <p>Non standard timings. Where you intend to use the premises for the performance of dance entertainment at different times to those listed in the column on the left, please list (please read guidance note 10)</p>	Both	
Tue	1100	0030			
Wed	1100	0030			
Thur	1100	0030			
Fri	1100	0200			
Sat	1100	0200			
Sun	1100	0030			

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick [Y] (please read guidance note 7).	Indoors	
Mon				N/A	Outdoors
Tue			Both		
Wed			<p>Please give further details here (please read guidance note 8)</p> <p>N/A</p> <p>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 9)</p> <p>N/A</p> <p>Non standard timings. Where you intend to use the premises for the entertainment of similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 10)</p> <p>N/A</p>		
Thur					
Fri					
Sat					
Sun					

Provision of facilities for making music Standard days and timings (please read guidance note 6)			Please give a description of the facilities for making music you will be providing THE CLUB PROVIDES AN ORGAN								
			Will the facilities for making music be indoors or outdoors or both – please tick [Y] (please read guidance note 7)		<table border="1"> <tr> <td>Indoors</td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>Outdoors</td> <td><input type="checkbox"/></td> </tr> <tr> <td>Both</td> <td><input type="checkbox"/></td> </tr> </table>	Indoors	<input checked="" type="checkbox"/>	Outdoors	<input type="checkbox"/>	Both	<input type="checkbox"/>
Indoors	<input checked="" type="checkbox"/>										
Outdoors	<input type="checkbox"/>										
Both	<input type="checkbox"/>										
Day	Start	Finish									
Mon	1100	0030	Please give further details here (please read guidance note 8) ORGANIST PLAYS BALLROOM DANCING MUSIC								
Tue	1100	0030									
Wed	1100	0030	State any seasonal variations for the provision of facilities for making music (please read guidance note 9)								
Thur	1100	0030	N/A								
Fri	1100	0200	Non standard timings. Where you intend to use the premises for provision of facilities for making music entertainment at different times to those listed in the column on the left, please list (please read guidance note 10)								
Sat	1100	0200									
Sun	1100	0030				N/A					

Provision of facilities for dancing Standard days and timings (please read guidance note 6)			Will the facilities for dancing be indoors or outdoors or both – please tick [Y] (see guidance note 7)		<table border="1"> <tr> <td>Indoors</td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>Outdoors</td> <td><input type="checkbox"/></td> </tr> <tr> <td>Both</td> <td><input type="checkbox"/></td> </tr> </table>	Indoors	<input checked="" type="checkbox"/>	Outdoors	<input type="checkbox"/>	Both	<input type="checkbox"/>
Indoors	<input checked="" type="checkbox"/>										
Outdoors	<input type="checkbox"/>										
Both	<input type="checkbox"/>										
Day	Start	Finish									
Mon	1100	0030	Please give further details here (please read guidance note 8) DANCE FLOOR IN CONCERT ROOM 5.8 METRES BY 4 METRES								
Tue	1100	0030									
Wed	1100	0030	State any seasonal variations for providing dancing facilities (please read guidance note 9)								
Thur	1100	0030	NONE								
Fri	1100	0200	Non standard timings. Where you intend to use the premises for the provision of facilities for dancing entertainment at different times to those listed in the column on the left, please list (please read guidance note 10)								
Sat	1100	0200									
Sun	1100	0030				XMAS EVE AND NEW YEARS EVE 1100 HRS TO 0200 HRS.					

K

Provision of facilities for entertainment of a similar description to that falling within I or J Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment facility you will be providing <p style="text-align: center;">N/A</p>		
Day	Start	Finish	Will the entertainment facility be indoors or outdoors or both – please tick [Y] (please read guidance note 7)	Indoors	
Mon				Outdoors	
				Both	
Tue			Please give further details here (please read guidance note 8)		
Wed			<p style="text-align: center;">N/A</p>		
Thur			State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within I or J (please read guidance note 9)		
Fri			<p style="text-align: center;">N/A</p>		
Sat			Non standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within I or J at different times to those listed in the column on the left, please list (please read guidance note 10)		
Sun			<p style="text-align: center;">N/A</p>		

L

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption - please tick [Y] box (Please read guidance note 11)		<input checked="" type="checkbox"/> On the premises <input type="checkbox"/> Off the premises <input type="checkbox"/> Both
Day	Start	Finish	State any proposed seasonal variations for the supply of alcohol (please read guidance note 9)		
Mon	1100	0030	NEW YEARS EVE AND XMAS EVE 1100 HRS TO 0200 HRS		
Tue	1100	0030			
Wed	1100	0030			
Thur	1100	0030	Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 10)		
Fri	1100	0200	NEW YEARS EVE AND XMAS EVE 1100 HRS TO 0200 HRS		
Sat	1100	0200			
Sun	1100	0030			

M

Hours club premises are open to the members and guests Standard days and timings (please read guidance note 6)			State any seasonal variations (please read guidance note 4)
Day	Start	Finish	
Mon	1100	0050	XMAS EVE 1100 TO 0220 HRS NEW YEARS EVE 1100 TO 0220 HRS
Tue	1100	0050	
Wed	1100	0050	
Thur	1100	0050	
Fri	1100	0220	
Sat	1100	0220	
SUN	1100	0050	

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, please list. (please read guidance note 5)

Sun			
-----	--	--	--

N

Please highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the club premises that may give rise to concern in respect of children (please read guidance note 8)

THE CLUB HAS TWO GAMING MACHINES
BUT CHILDREN HAVE NO ACCESS TO
THEM.

Club Premises Certificate

SECTION 0

A. Appendix:

LICENSING OBJECTIVES

- B. The Club have a security key entry system and all members are supplied with a key, the main entrance has CCTV, which enables the Steward to regard any entrants who have no key. Adequate lighting has also been installed in the car park. The Club have adopted a common sense approach to excess drinking and refuse to serve any person more alcohol, when it is felt they have had enough.
- C. The Fire Service inspected the Club in 2002 when the existing certificate was issued and pronounced that all prevention of fire requirements were satisfactory, this included a total accommodation figure which we strictly adhere to. Our amplified music is controlled to sensible levels and we do not have any special effects. As mentioned in paragraph B the Club have a security key access system.
- D. The Club have a good relationship with our neighbours and as our membership is mainly middle aged and well behaved we do not envisage a problem with entering and exiting the Club, we also keep our music at sensible levels. We have adequate lighting outside the premises, which does not stray over our boundaries and litterbins in the Club grounds regularly collected by the Fylde Borough Council. The abuse of alcohol is strictly regulated and members are refused drinks if suspected of overindulgence. The Club will have a policy of half an hour drinking up period during which no further drinks will be sold. We also intend to provisionally have a last admission time of 11.00pm, this will be ratified at the next Club Annual General Meeting. The Club has a large car park with easy access for taxis and we intend to post notices at all entrances to request members to exit the premises quietly.
- E. Children are only allowed in the Concert Room for functions (in the afternoon accompanied by an adult), there are no gaming machines or cigarette machines in this room. We adhere at all times to the licensing laws and do not serve under 18's with alcohol, members have to be over 18 year to join the Club. If we suspect children or adults have drugs on our premises we will take the appropriate action by informing the police. The Club have installed an air purifier in the Concert Room and their parents supervise all children.



FYLDE BOROUGH COUNCIL

Licensing Act 2003 – Representation Form

1. In what capacity are you making this representation:

- A person living in the vicinity of the premises
- A body representing a person in the vicinity of the premises
- A person involved in a business in the vicinity of the premises
- A body representing a business in the vicinity of the premises

2. Details of Person/Body Making Representation

Mr Mrs Miss Ms Other

Surname: DERHAM	First Names: JAMES
Postal address: 5 ST ANTHONYS PLACE KIRKHAM, LANCS	
Post Code: PR4 2BN	Phone: 01772 684600 Mobile: e-mail:

3. Details of the Premises/Club

Name: KIRKHAM CONSERVATIVE CLUB	
Postal address:	
Post Code:	Reference Number (If Known):

4. Which of the Licensing Objectives does your representation refer to?

- The prevention of crime & disorder Public Safety
- The prevention of public nuisance The protection of children from harm

5. Witnesses

I will require a witness

To appear at the hearing to provide information on the following points:

6. What are your concerns?

Please provide full details of your concerns regarding the application. Please include or enclose any evidence you may have in support of your concerns: *IN THE PAST THE CLUB HAS HAD ENTERTAINMENT, WITH BEAT GROUPS OR D.J.'S USING VERY LOUD AMPLIFIED MUSIC, FRIDAY OR SATURDAY NIGHTS. BUT ENDING AT 12 PM. THE 2AM LICENCE WOULD BE TOO LATE AT NIGHT FOR A QUIET NEIGHBORHOOD.*

(Please continue on a separate sheet if necessary)

7. Suggested amendments?

Could the application be amended in any way to remedy your concern? If so, how?

I SUGGEST THAT THE ENTERTAINMENT SECTION OF THE LICENSE BE RESTRICTED TO END AT MIDNIGHT FRI AND SAT EVENING.

(Please continue on a separate sheet if necessary)

Signature	<i>J. Derham</i> J. DERHAM.
Capacity	<i>HOUSEHOLDER IN THE CLOSE PROXIMITY.</i>
Date	<i>21 SEPT 05</i>

Please return this completed form to:
The Licensing Team
Town Hall
Lytham St Annes
Lancashire
FY8 1LW



FYLDE BOROUGH COUNCIL

Licensing Act 2003 – Representation Form

1. In what capacity are you making this representation:

- A person living in the vicinity of the premises
- A body representing a person in the vicinity of the premises
- A person involved in a business in the vicinity of the premises
- A body representing a business in the vicinity of the premises

2. Details of Person/Body Making Representation

Mr AND Mrs Miss Ms Other

Surname: JONES	First Names: KENNETH AND VALERIE
Postal address: 1 ST ANTHONY'S PLACE KIRKHAM PRESTON	
Post Code: PR4 2BN	Phone: 01772 684837 Mobile: e-mail:

3. Details of the Premises/Club

Name: KIRKHAM CONSERVATIVE CLUB	
Postal address: RIBBY ROAD KIRKHAM	
Post Code:	Reference Number (If Known):

4. Which of the Licensing Objectives does your representation refer to?

- The prevention of crime & disorder Public Safety
- The prevention of public nuisance The protection of children from harm

5. Witnesses

I will require a witness

To appear at the hearing to provide information on the following points:

6. What are your concerns?

Please provide full details of your concerns regarding the application. Please include or enclose any evidence you may have in support of your concerns:

We live close to the club and can already hear loud music coming from there and the noise of car doors slamming and people talking and laughing as they leave the club. We are worried that this noise nuisance will increase as the customers will have been drinking for a longer period and it will be in the early hours of the morning.
(Please continue on a separate sheet if necessary)

7. Suggested amendments?

Could the application be amended in any way to remedy your concern? If so, how?

We suggest that the club should close at 00.30 hrs every day of the week to avoid noise nuisance to its neighbours. After all by that time their customers will have had 13 1/2 hours of drinking time from 11.00 hrs to 00.30 hrs!

(Please continue on a separate sheet if necessary)

Signature	<i>V. P. Jones Kenneth Jones</i>
Capacity	<i>Householders.</i>
Date	<i>19. 9. 2005</i>

Please return this completed form to:
The Licensing Team
Town Hall
Lytham St Annes
Lancashire
FY8 1LW



FYLDE BOROUGH COUNCIL

Licensing Act 2003 – Representation Form

1. In what capacity are you making this representation:

- A person living in the vicinity of the premises
- A body representing a person in the vicinity of the premises
- A person involved in a business in the vicinity of the premises
- A body representing a business in the vicinity of the premises

2. Details of Person/Body Making Representation

Name: Mr <input checked="" type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other <input type="checkbox"/> _____	
JAMES BALL	
Postal address: 64 RIBBY RD KIRKHAM PRESTON	
Post Code: PR4 2BA	Phone: 01772 686288 Mobile:

3. Details of the Premises/Club

Name: CONSERVATIVE CLUB	
Postal address: RIBBY RD KIRKHAM	
Post Code:	Reference Number (If Known):

4. Which of the Licensing Objectives does your representation refer to?

- The prevention of crime & disorder
- The prevention of public nuisance
- Public Safety
- The protection of children from harm

5. Witnesses

I will require a witness

To appear at the hearing to provide information on the following points:

6. What are your concerns?

Please provide full details of your concerns regarding the application. Please include or enclose any evidence you may have in support of your concerns:

THE EXTENDED OPENING TIMES AT THE WEEK-END.

MORE DRINK - MORE ROWDYISM. of course we can provide that all the rowdyism comes from there. It could be from any of the clubs or pubs in the town.

(Please continue on a separate sheet if necessary)

7. Suggested amendments?

Could the application be amended in any way to remedy your concern? If so, how?

NO OBJECTION TO THE NORMAL OPENING TIMES AS THEY ARE NOW.

(Please continue on a separate sheet if necessary)

Signature	James Ball.
Capacity	HOUSEHOLDER.
Date	24 th Sept '05

Please return this completed form to:
The Licensing Team
Town Hall
Lytham St Annes
Lancashire
FY8 1LW



FYLDE BOROUGH COUNCIL

Licensing Act 2003 – Representation Form

1. In what capacity are you making this representation:

- A person living in the vicinity of the premises
- A body representing a person in the vicinity of the premises
- A person involved in a business in the vicinity of the premises
- A body representing a business in the vicinity of the premises

2. Details of Person/Body Making Representation

Mr Mrs Miss Ms Other

Surname: HUNTER	First Names: NORMAN
Postal address: MOOR HOUSE, 55 RIBBY ROAD KIRKHAM	
Post Code: PR4 2BB	Phone: 07884 235465 Mobile: e-mail:

3. Details of the Premises/Club

Name: KIRKHAM CONSERVATIVE CLUB	
Postal address: RIBBY ROAD	
Post Code:	Reference Number (If Known): CWPI HSL / ASH

4. Which of the Licensing Objectives does your representation refer to?

- The prevention of crime & disorder Public Safety
- The prevention of public nuisance The protection of children from harm

5. Witnesses

I will require a witness

To appear at the hearing to provide information on the following points:

6. What are your concerns?

Please provide full details of your concerns regarding the application. Please include or enclose any evidence you may have in support of your concerns:

- 1. NOISE LATE AT NIGHT IN WHAT IS A RESIDENTIAL AREA
- 2. INCREASED TRAFFIC & POOR ACCESS CONDITIONS AT WHAT IS ALREADY AN ACCIDENT BLACK SPOT ~~SOME~~ OF MILLER ROAD
- 3. POOR LIGHTING OF AREA / INCREASED LITTER.


(Please continue on a separate sheet if necessary)

7. Suggested amendments?

Could the application be amended in any way to remedy your concern? If so, how?

NONE.

(Please continue on a separate sheet if necessary)

Signature	
Capacity	HOUSE OWNER
Date	22 Sep 05

Please return this completed form to:
The Licensing Team
Town Hall
Lytham St Annes
Lancashire
FY8 1LW



FYLDE BOROUGH COUNCIL

Licensing Act 2003 – Representation Form

1. In what capacity are you making this representation:

- A person living in the vicinity of the premises
- A body representing a person in the vicinity of the premises
- A person involved in a business in the vicinity of the premises
- A body representing a business in the vicinity of the premises

2. Details of Person/Body Making Representation

Mr Mrs Miss Ms Other

Surname: GREEN	First Names: HILARY
Postal address: 56 RIBBY ROAD, KIRKHAM, PR4 2BA, Lancs.	
Post Code: PR4 2BA	Phone: 01772 684780 Mobile: e-mail:

3. Details of the Premises/Club

Name: KIRKHAM CONSERVATIVE CLUB	
Postal address: RIBBY ROAD, KIRKHAM	
Post Code: PR4 2BA	Reference Number (If Known): CWP/HSL/AJH

4. Which of the Licensing Objectives does your representation refer to?

- The prevention of crime & disorder Public Safety
- The prevention of public nuisance The protection of children from harm

5. Witnesses

I will require a witness

To appear at the hearing to provide information on the following points:

6. What are your concerns?

Please provide full details of your concerns regarding the application. Please include or enclose any evidence you may have in support of your concerns:

I am concerned about possible public nuisance caused by later licensing hours due to the club's proximity to what is basically a quiet residential area. I am also concerned that this may encourage 'binge drinking' by young people which may result in anti-social behaviour.
(Please continue on a separate sheet if necessary)

7. Suggested amendments?

Could the application be amended in any way to remedy your concern? If so, how?

1. Amplified music and speech not to be played at volumes likely to disturb residents in neighbourhood.
 2. Doors and windows to be kept closed except for access.
 3. No noisy/disturbance activities in open areas.
 4. D.J.'s and other performers to be informed prior to events taking place, not to disturb neighbours.
 5. Lighting at the Club not to cause disturbance to residents in vicinity.
- (Please continue on a separate sheet if necessary)

Signature	H. Green
Capacity	Local resident living opposite the club.
Date	26 th September '05.

Please return this completed form to:
The Licensing Team
Town Hall
Lytham St Annes
Lancashire
FY8 1LW



FYLDE BOROUGH COUNCIL

Licensing Act 2003 – Representation Form

1. In what capacity are you making this representation:

- A person living in the vicinity of the premises
- A body representing a person in the vicinity of the premises
- A person involved in a business in the vicinity of the premises
- A body representing a business in the vicinity of the premises

2. Details of Person/Body Making Representation

Mr Mrs Miss Ms Other

Surname: CLARKE	First Names: C. ROY
Postal address: 57 RIBBY RD KIRKHAM PRESTON	
Post Code: PR4 2BB	Phone: 01772 682656 Mobile: e-mail: royclarke1948@hotmail.com

3. Details of the Premises/Club

Name: KIRKHAM CONSERVATIVE CLUB	
Postal address: RIBBY RD KIRKHAM	
Post Code: —	Reference Number (If Known): —

4. Which of the Licensing Objectives does your representation refer to?

- The prevention of crime & disorder Public Safety
- The prevention of public nuisance The protection of children from harm

5. Witnesses

I will require a witness

To appear at the hearing to provide information on the following points:

6. What are your concerns?

Please provide full details of your concerns regarding the application. Please include or enclose any evidence you may have in support of your concerns:

This is predominantly a residential area, with a wide cross-section of ages in the local residents, from young children to elderly persons. To extend opening hours would, in my view, certainly add to the noise nuisance associated with these premises


(Please continue on a separate sheet if necessary)

7. Suggested amendments?

Could the application be amended in any way to remedy your concern? If so, how?

No amendments, leave licensing/opening hours as they are.

(Please continue on a separate sheet if necessary)

Signature	
Capacity	Householder
Date	4 th Oct 2005

Please return this completed form to:
The Licensing Team
Town Hall
Lytham St Annes
Lancashire
FY8 1LW



FYLDE BOROUGH COUNCIL

Licensing Act 2003 – Representation Form

1. In what capacity are you making this representation:

- A person living in the vicinity of the premises
- A body representing a person in the vicinity of the premises
- A person involved in a business in the vicinity of the premises
- A body representing a business in the vicinity of the premises

2. Details of Person/Body Making Representation

Mr Mrs Miss Ms Other

Surname: OADES	First Names: ANDREW CHRISTOPHER
Postal address: 54 RIBBY ROAD, KIRKHAM, PRGTON, LANCS PR4 2BA.	
Post Code: PR4 2BA	Phone: 01772 671343 Mobile: e-mail:

3. Details of the Premises/Club

Name: KIRKHAM CONSERVATIVE CLUB	
Postal address: RIBBY ROAD, KIRKHAM, PRGTON, LANCS	
Post Code: PR4 2BA	Reference Number (If Known):

4. Which of the Licensing Objectives does your representation refer to?

- The prevention of crime & disorder Public Safety
- The prevention of public nuisance The protection of children from harm

5. Witnesses

I will require a witness

To appear at the hearing to provide information on the following points:

COUNCILLOR E. A. OADGS
PUBLIC NUISANCE

6. What are your concerns?

Please provide full details of your concerns regarding the application. Please include or enclose any evidence you may have in support of your concerns:

PLEASE SEE COMMENTS
ON PREVIOUS APPLICATION

(Please continue on a separate sheet if necessary)

7. Suggested amendments?

Could the application be amended in any way to remedy your concern? If so, how?

(Please continue on a separate sheet if necessary)

Signature	<i>E. A. Oadgs</i>
Capacity	<i>Householder in the vicinity of the Conservative Club.</i>
Date	<i>5/10/5.</i>

Please return this completed form to:
The Licensing Team
Town Hall
Lytham St Annes
Lancashire
FY8 1LW



FYLDE BOROUGH COUNCIL

Licensing Act 2003 – Representation Form

1. In what capacity are you making this representation:

- A person living in the vicinity of the premises
- A body representing a person in the vicinity of the premises
- A person involved in a business in the vicinity of the premises
- A body representing a business in the vicinity of the premises

2. Details of Person/Body Making Representation

Name: MR. A. C. OADES.	
Postal address: 54, RIBBY ROAD. KIRKHAM PRESTON PR4 2BA.	
Post Code: PR4 2BA.	Phone: 01772 671343. Mobile:

3. Details of the Premises/Club

Name: KIRKHAM CONSERVATIVE CLUB.	
Postal address: RIBBY ROAD, KIRKHAM, PRESTON	
Post Code: PR4 2BA	Reference Number (if Known):

4. Which of the Licensing Objectives does your representation refer to?

- The prevention of crime & disorder
- The prevention of public nuisance
- Public Safety
- The protection of children from harm

5. Witnesses

I will require a witness Mr. E.A. Oades

To appear at the hearing to provide information on the following points:

Views of neighbours to the Conservative Club.

6. What are your concerns?

Please provide full details of your concerns regarding the application. Please include or enclose any evidence you may have in support of your concerns:

Excessive noise and public nuisance caused by:-

- loud entertainment on the premises*
- late access and egress to the club and associated car park by vehicular and pedestrian visitors*

(Please continue on a separate sheet if necessary)

7. Suggested amendments?

Could the application be amended in any way to remedy your concern? If so, how?

Increased opening hours should not be altered from those which are presently applicable.

(Please continue on a separate sheet if necessary)

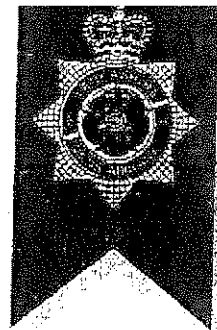
Signature	<i>E.A. Oades</i>
Capacity	
Date	<i>17th August 2005.</i>

Please return this completed form to:

The Licensing Team
Town Hall
Lytham St Annes
Lancashire
FY8 1LW

Lancashire Constabulary

FAX MESSAGE



Western Division Licensing Team
Central Police Office, Bonny Street, Blackpool FY1 5RL

Telephone: 01253 604079
Facsimile: 01253 604119

To: LICENSING Fax No.:

For the attention of:

From: GRAHAM Date: 4/10

Number of Pages (including frontsheet) 2

Message

RE - KIRKHAM LON COND.

AMENDED HOLS AGREED AS ATTACHED. FOR INFO

Thanks,

NOTICE

IF YOU HAVE RECEIVED THIS FAX IN ERROR, PLEASE NOTIFY ME IMMEDIATELY BY TELEPHONE AND RETURN THE ORIGINAL TO ME BY POST. YOU MUST NOT KEEP THE ORIGINAL. LANCASHIRE CONSTABULARY WILL REFUND THE POSTAGE.

IMPORTANT - YOU ARE PUT ON NOTICE OF THE FOLLOWING

THE CONTENTS OF THIS FAX ARE INTENDED FOR THE USE OF THE PERSON TO WHOM THE FAX IS ADDRESSED. THE CONTENTS ARE STRICTLY CONFIDENTIAL TO THAT PERSON AND, IN ADDITION, ARE PRIVILEGED AND EXEMPT FROM DISCLOSURE UNDER APPLICABLE LAW.

IF YOU ARE NOT THE INTENDED RECIPIENT, YOU ARE STRICTLY PROHIBITED FROM READING, DISSEMINATING, COPYING OR USING THIS FAX OR ITS CONTENTS IN ANY WAY.

AIMING TO MAKE THE COMMUNITY FEEL SAFE, INVOLVED AND REASSURED

KIRKHAM CONSERVATIVE CLUB

VAT Reg. No. 153 9888 16

Telephone
KIRKHAM 632276

RIBBY ROAD
KIRKHAM
PRESTON
PR4 2BB

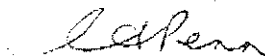
For The Attention Of:
PS Richard Hurt
The Lancashire Constabulary
Licensing Unit
Western Division HQ
Bonny Street
Blackpool
FY1 5RL

21 September 2005

Dear Sirs,

After consultation with PS Hurt on Tuesday, the 20th of September 2005, the Conservative Club Committee have reviewed the closing hours for Friday and Saturday evening to be revised to 0120 hours on the Club's application for the Club Premises Certificate.

Yours faithfully



C. A. Penn (Mrs)
Club Secretary

For and on behalf of the Committee

Kirkham Conservative Club
Ribby Road
Kirkham
Lancs
PR4 2BB

Dear Sirs

I refer to your letter of 22 September, and our subsequent phone conversation regarding representations from your environment protection department.

I confirm the Club as no problems with the points raised with regard to open windows and doors and the ceasing of regulated entertainment at midnight.

Yours Faithfully


JOHN THRELKELL
Club Treasurer



From: Consumer Wellbeing and Protection

To: C Hambley
Licensing

Date: 26th September 2005,

Premises: Kirkham Conservative Club, Ribby Road, Kirkham

Description: Premises Licence Application

Licensing Objective: The Prevention of Public Nuisance

Case Officer (Licensing) Mr C Hambley

Case Officer (CW&P) Mr P Dent

I have considered the application submitted in respect of the above under the provisions of the The Licensing Act 2003.

Under the licensing objective Prevention of Public Nuisance I believe there is a potential for noise nuisance and would require the following conditions to be attached:

Due to close proximity of neighbouring properties all live amplified music shall finish by midnight except for Christmas Eve, New Years Eve etc

To incorporate the following into the operating schedule *"All doors and windows to remain closed (except for access) during performances of live amplified music"*

Philip Dent
Consumer Wellbeing and Protection.

LICENSING ACT 2003

THE LICENSING ACT 2003 (HEARINGS) REGULATIONS 2005

PROCEDURE FOR THE CONDUCT OF HEARINGS

1. *Preliminary*

- 1.1. Under the regulations, the Licensing Authority is required to determine the procedure that it proposes to follow at any hearing under the Act. This document sets out the procedure that Fylde will normally follow.
- 1.2. A panel may decide to follow a different procedure at any hearing. If it does, it will specifically draw attention to any departures from the procedures set out in this document and the reasons for them.
- 1.3. Please refer to the regulations for other rules about procedure

2. *Interpretation*

In this procedure, the following words or phrases have the following meanings:

applicant	an applicant for a licence or any person who has a licence which may be reviewed or revoked as a result of the hearing
act	The Licensing Act 2003
licence	Includes any consent or permission under the act
panel	A sub-committee established by Fylde Borough Council under section 10 of the act
regulations	The Licensing Act 2003 (Hearings) Regulations 2003, and any reference to a numbered regulation is to the regulation so numbered in that statutory instrument
witness	A person given permission to appear at the hearing under regulation 8(2)

3. *Before the hearing*

- 3.1. At least ten days before the hearing, the panel will meet to consider:
 - 3.1.1. If the circumstances set out in regulation 9(1) apply, whether to dispense with holding a hearing;
 - 3.1.2. What, if any, particular points it considers it will want clarification on at the hearing from a party under regulation 7(1)(d), and
 - 3.1.3. What time limit to set under regulation 24.
- 3.2. If it is not practicable for the panel to meet to consider these matters, the convenor may ascertain the views of panel members separately and give effect to the majority view as if it had been reached in a meeting of the panel.

4. *Opening the hearing*

- 4.1. The convenor will identify all parties to the hearing who are present. The convenor will also identify any persons who are present who intend to assist or represent any party and any witnesses.
- 4.2. The convenor will then explain to the parties the procedure to be followed at the hearing, specifically drawing attention to any departures from the procedures set out in this document

and the reasons for them. The convenor will also inform the parties that the proceedings will be recorded.

- 4.3. The panel will then consider any request by a party under regulation 8(2) for another person to appear at the hearing. The convenor will give any party who has made such a request (or their representative) which the panel proposes to deny an opportunity to address the panel about their request. The panel will then re-consider the request.
- 4.4. The convenor may invite any officer to carry out any functions under this paragraph.

5. *Listening to the parties*

- 5.1. Each of the parties will then be invited to:
 - 5.1.1. Open their case by addressing the panel;
 - 5.1.2. Give any further information requested by the panel under regulation 7(1)(d);
 - 5.1.3. Present the evidence of any witness; and
 - 5.1.4. Conclude their case by addressing the panel.
- 5.2. The order in which the parties will be invited to put their cases will be in the discretion of the panel, except that a party who is an applicant will be invited to put their case last.

6. *Questioning the parties*

- 6.1. Members of the panel may, following the conclusion of the case of each party, ask questions of that party or any witness appearing for them.
- 6.2. A party or their representative may only question another party if they have asked for permission from the panel after the panel members have finished questioning that party or their witness. The panel will only give permission if it is satisfied that the questioning will provide useful information about a matter relevant to their determination which is unlikely to be placed before the panel without such questioning

7. *Time limits*

Each party will be limited to the time set by the panel under regulation 24 in which to exercise their rights provided in paragraphs 5 and 6.2. The convenor will require the party or their representative to close their case or cease their questioning immediately this time limit is reached.

8. *Considering the decision*

- 8.1. The panel will consider their decision in private.
- 8.2. No officers will retire with the panel except for the committee administrator. The committee administrator may, if requested to do so, provide procedural, but not legal or technical, advice to the panel. The committee administrator will also assist the panel by drafting and finalising the wording of the panel's decision, if requested by the panel.
- 8.3. The panel may, while it is considering its decision, seek advice from legal or licensing officers. Officers will limit their advice to the specific issue identified by the panel and will leave the room where the panel is considering its decision as soon as that advice has been given and understood.

9. *Announcing the decision*

- 9.1. When the panel has made its decision, the public part of the meeting will resume.
- 9.2. The convenor will read out the decision of the panel, or may invite the committee administrator to do so. The meeting will then close or move on to the next business.