

# Agenda

## Tourism and Leisure Committee

Date:	Thursday, 12 January 2023 at 6:30 pm
Venue:	Town Hall, St Annes, FY8 1LW
Committee members:	<p>Councillor Michael Sayward (Chairman)          Councillor Gavin Harrison (Vice-Chairman)</p> <p>Councillors Peter Anthony, Tim Armit, Brenda Blackshaw, Sue Fazackerley MBE, Shirley Green, Matthew Lee, Cheryl Little, Kiran Mulholland, Vince Settle, Elaine Silverwood.</p>

### Public Platform

To hear representations from members of the public in accordance with Article 15 of the Constitution.  
 To register to speak under Public Platform: see [Public Speaking at Council Meetings](#).

	<b>PROCEDURAL ITEMS:</b>	<b>PAGE</b>
<b>1</b>	<b>Declarations of Interest:</b> Declarations of interest, and the responsibility for declaring the same, are matters for elected members. Members are able to obtain advice, in writing, in advance of meetings. This should only be sought via the Council’s Monitoring Officer. However, it should be noted that no advice on interests sought less than one working day prior to any meeting will be provided.	<b>1</b>
<b>2</b>	<b>Confirmation of Minutes:</b> To confirm the minutes, as previously circulated, of the meeting held on <a href="#">3<sup>rd</sup> November 2022</a> as a correct record.	<b>1</b>
<b>3</b>	<b>Substitute Members:</b> Details of any substitute members notified in accordance with council procedure rule 23(c).	<b>1</b>
	<b>DECISION ITEMS:</b>	
<b>4</b>	<b>Splash Park Fee Introduction</b>	<b>3 - 4</b>
<b>5</b>	<b>Budget Setting – Fees and Charges 2023/24</b>	<b>5 - 13</b>
<b>6</b>	<b>Budget Setting – Prioritisation of Capital Bids 2023/24</b>	<b>14 - 34</b>
<b>7</b>	<b>Budget Setting – Consideration of Revenue Bid</b>	<b>35 - 39</b>
<b>8</b>	<b>In Year Budget Increase – St Annes Paddling Pool: Water Quality Improvements Scheme</b>	<b>40 - 45</b>

	<b>INFORMATION ITEMS:</b>	
<b>9</b>	<b>Mid-Year Performance 2022/23</b>	<b>46 - 49</b>
<b>10</b>	<b>Capital Programme Monitoring Report 2022/23 – Position as at 30<sup>th</sup> November 2022</b>	<b>50 - 58</b>
<b>11</b>	<b>General Fund Revenue Budget Monitoring Report 2022/23 - Position as at 30<sup>th</sup> November 2022</b>	<b>59 - 69</b>
<b>12</b>	<b>Budget Setting – Revenue Budget 2023/24 - First Draft</b>	<b>70</b>
<b>13</b>	<b>Fairhaven Lake and Gardens – Project Evaluation</b>	<b>71</b>

Contact: Lyndsey Lacey-Simone - Telephone: (01253) 658504 – Email: [democracy@fylde.gov.uk](mailto:democracy@fylde.gov.uk)

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<http://fylde.cmis.uk.com/fylde/DocumentsandInformation/PublicDocumentsandInformation.aspx>

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## DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
HEAD OF PARKS, LEISURE AND CULTURAL SERVICES	TOURISM AND LEISURE COMMITTEE	12 JANUARY 2023	4
<b>SPLASH PARK FEE INTRODUCTION</b>			

### PUBLIC ITEM

This item is for consideration in the public part of the meeting.

#### SUMMARY

The report outlines the proposal to introduce a nominal charge of £1 per child per hour for the use of the SPLASH facility in St Annes. The report also describes the reasons for the introduction of a fee and the contribution that the income will make towards the cost-of-service provision and activities on the primary beach and promenade garden area.

#### RECOMMENDATIONS

1. To recommend to Council the introduction of a fee of £1 per child per hour for the use of the SPLASH facility in St Annes as part of the budget setting fees and charges from the Tourism & Leisure Committee.

#### SUMMARY OF PREVIOUS DECISIONS

The proposed fees and charges for services that are within the terms of reference of each programme committee are recommended to Council for approval as part of the annual budget-setting process.

#### CORPORATE PRIORITIES

Economy – To create a vibrant and healthy economy	✓
Environment – To deliver services customers expect	✓
Efficiency – By spending money in the most efficient way	✓
Tourism – To create a great place to live and visit	✓

### REPORT

1. The SPLASH facility in St Annes has been a popular attraction since it was first opened in 2019. In 2021, the Parks and Coastal Service who operate the facility, introduced a booking system to manage the number of customers using the facility, ensuring compliance with government COVID-19 legislation. The booking system has been retained since this time to aid ongoing management and maintenance.
2. To operate SPLASH effectively it requires two attendants to be present when the facility is open, to undertake the maintenance and testing programme for the equipment as well as regular testing of the water and the pipes. The Council has absorbed these costs within existing service delivery budgets and resources to date

however, with escalating costs for almost every aspect of the service and increased demand it is now appropriate to charge a fee for the use of the facility.

3. The proposal is to introduce a nominal charge of £1 per child per hour for use of SPLASH from the 2023 season. The fee has been established based on best practice where other similar facilities have a comparable charge, none charge less and several charge a little more. It is also important to set a fee that is affordable for everyone, as private beach activity concessions along the coast charge significantly higher rates for example trampolines and bouncy castles.
4. The fee will provide income which will contribute towards the cost of services and activities along the beach that have been improved recently with further enhancement schemes proposed for example, paddling pool improvements, ranger service support and beach access.
5. Payment methods will include an online payment system that will enable rebooking if the weather results in the facility having to close. There will also be the ability to book on the day at the facility when there is capacity available. The details of the payment options are still being explored with officers from IT and Customer Services teams.
6. The estimated income has been based on data from the existing booking system, possible impact on visitor numbers with a charge being introduced and 'on the day' passing demand from previous seasons. It is estimated that income would be in the range of £55,000 to £75,000 per annum. The actual income will be impacted by the weather which determines the availability of the facility along with several other potentially unforeseen issues including technical failure and staffing availability.
7. The performance of the facility with a fee charging arrangement will be reported to the new internal scrutiny committee after each season as part of the performance reporting process for all service areas.

IMPLICATIONS	
Finance	The recommendation to Council of a schedule of proposed fees and charges for services within the remit of each Programme Committee is a key part of the budget-setting process for the coming year. Any financial implications from proposed changes to fees and charges will be quantified and reflected in the financial forecast contained in the final Medium Term Financial Strategy report to be considered by Budget Council in March 2023.
Legal	None arising from this report
Community Safety	None arising from this report
Human Rights and Equalities	None arising from this report
Sustainability and Environmental Impact	None arising from this report
Health & Safety and Risk Management	None arising from this report

LEAD AUTHOR	CONTACT DETAILS	DATE
MARK WILDE	<a href="mailto:Mark.wilde@fylde.gov.uk">Mark.wilde@fylde.gov.uk</a>	December 2022

BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
n/a	n/a	n/a

## DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
MANAGEMENT TEAM	TOURISM AND LEISURE COMMITTEE	12 JANUARY 2023	5

### BUDGET SETTING – FEES AND CHARGES 2023/24

#### PUBLIC ITEM

This item is for consideration in the public part of the meeting.

#### SUMMARY

Each year, as part of the budget-setting process, the schedule of fees and charges for the coming year (for each of the services that the Council provides) is reviewed by budget-holders prior to that schedule being considered by the relevant Programme Committee and finally being approved at the March Budget Council meeting.

Each Programme Committee is required to recommend to the Council for approval a schedule of fees and charges for those activities within the remit of the Committee.

This report requests that Members consider the proposed schedule of fees and charges for those services within the remit of this committee as detailed at Appendix A to this report and provide a recommendation to Council in this regard.

Note: A full schedule of proposed fees and charges for all Council services for 2023/24 is accessible at the link below:

<https://new.fylde.gov.uk/council/finance/draft-fees-charges-2023-24/>

#### RECOMMENDATIONS

**The Committee is requested to consider the schedule of fees and charges for those activities within the remit of this committee as detailed in Appendix A to this report and:**

- To recommend to Council a proposed schedule of fees and charges applicable for 2023/24; and
- To note that the final fees and charges for 2023/24 will be approved by the Budget Council in March 2023.

#### SUMMARY OF PREVIOUS DECISIONS

The proposed fees and charges for services that are within the terms of reference of each programme committee are recommended to Council for approval as part of the annual budget-setting process. There have been no previous decisions in respect of these fees and charges for 2023/24.

#### CORPORATE PRIORITIES

Economy – To create a vibrant and healthy economy	✓
Environment – To deliver services customers expect	✓
Efficiency – By spending money in the most efficient way	✓
Tourism – To create a great place to live and visit	✓

## REPORT

1. Each year, as part of the budget-setting process for the coming financial year, budget-holders are required to review the fees and charges that the Council applies to the range of services which it delivers.
2. There are different considerations for assessing changes to the level of fees and charges depending upon the nature of the service. This is explained below:
  - For certain activities, for example some environmental health-related activities, fee levels are set by statute at a prescribed level. In respect of these types of activity the review of fees and charges is restricted to ensuring that the correct amount is approved by Council and is correctly applied for the forthcoming year;
  - For other types of charges in respect of services for which the Council has statutory responsibilities (for example in relation to licensing matters) fee levels must be set at an appropriate level such that only eligible costs are recovered. In respect of these types of activity the review of fees and charges comprises a review of costs and the adjustment of fees where necessary to avoid the under or over-recovery of costs. Where only minor discrepancies are found between costs and fee levels the charges may be left unchanged until the next review to avoid the costs associated with more regular leaflet re-printing etc.; and
  - For other activities which are not set by statute and for which the Council is not acting under statutory powers (e.g. games site fees) fee levels may be set at levels that are determined by the Council itself. In respect of these types of activity the review of fees and charges comprises a review of costs, a review of the fee levels of competitor providers and after a consideration of the likely effect on demand for the services and the total income that would be received at different fee levels.
3. Fee levels for all services have been reviewed according to the differing criteria as described above and the Programme Committee is invited to consider and provide comments as appropriate.
4. The role of the Council's Programme Committees in providing a recommendation to Council of a schedule of fees and charges for services within the remit of that committee is a key part of the budget-setting process for the coming year. The final schedule of fees and charges for all Council services will be considered by the Budget Council in March 2023.

IMPLICATIONS	
Finance	The recommendation to Council of a schedule of proposed fees and charges for services within the remit of each Programme Committee is a key part of the budget-setting process for the coming year. This report requests that Members consider the schedule of fees and charges as detailed at Appendix A and provide a recommendation to Council as appropriate. Any financial implications from proposed changes to fees and charges will be quantified and reflected in the financial forecast contained in the final Medium Term Financial Strategy report to be considered by Budget Council in March 2023.
Legal	None arising from this report
Community Safety	None arising from this report
Human Rights and Equalities	None arising from this report
Sustainability and Environmental Impact	None arising from this report
Health & Safety and Risk Management	None arising from this report

LEAD AUTHOR	CONTACT DETAILS	DATE
Management Team		December 2022

BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
n/a	n/a	n/a

	VAT Code	Unit Of Charge	Variable Charge Discretionary (D) Prescribed (P)	Approved 2022/23 Fees & Charges £	Draft 2023/24 Fees & Charges £
<b><u>TOURISM AND LEISURE COMMITTEE</u></b>					
<b>Fairhaven Lake</b>					
<b>Motor Boat Hire:</b>					
- Per boat	c	Per 20 min	D	8.00	10.00
<b>Rowing Boat Hire:</b>					
- Per boat	c	Per 30 min	D	6.00	8.00
<b>Canoe Hire:</b>					
- Per boat	c	Per 30 min	D	6.00	8.00
<b>Stand Up Paddleboard Hire:</b>					
- Per board	c	Per 2 hr.	D	10.00	10.00
<b>Private Use:</b>					
<b>Dinghy/Sail craft:</b>					
- 2 hr. period	c	Per 2 hr.	D	6.00	6.00
- Day	c	Per day	D	12.00	12.00
- Season	c	Per season	D	75.00	75.00
<b>Paddle Permit:</b>					
<b>Canoe/Stand Up Paddle Boarding/Kayak/Windsurfing</b>					
- Annual Permit	c	Per annum	D	60.00	60.00
- 2 hr. period	c	Per 2 hr	D	5.00	5.00
- Day	c	Per day	D	10.00	10.00
<b>Fairhaven Adventure Golf:</b>					
- Adult	c	Per round	D	7.00	7.00
- Junior	c	Per round	D	5.00	5.00
- Family Ticket (2 adults, 2 children)	c	Per round	D	20.00	20.00
- Annual Adult	c	Annual	D	65.00	65.00
- Annual Child	c	Annual	D	45.00	45.00
- Annual Family	C	Annual	D	180.00	180.00

**VAT Codes:**

a = Standard Rate   c = Exempt   d = Outside Scope   e = Zero Rated



	VAT Code	Unit Of Charge	Variable Charge Discretionary (D) Prescribed (P)	Approved 2022/23 Fees & Charges £	Draft 2023/24 Fees & Charges £
<b>Fairhaven Adventure Golf (continued):</b>					
- Group private hire	c	Per hour	D	70.00	70.00
<b>Fairhaven Water Sport Centre:</b>					
- Open water swimming	c	Per 2 hr	D	4.50	4.50
- School water session incl. facilities and equipment	c	Half day	D	50.00	50.00
- School water session incl. facilities and equipment	c	Full day	D	80.00	80.00
- School water session incl. facilities and equipment (Concessional rate)	c	Per Session	D	POA	POA
- Room only hire (Mawson Back Classroom)	c	Per hour	D	15.00	15.00
Room only hire (discounted/charitable rate) (Mawson Back Classroom)	c	Per hour	D	10.00	10.00
- Room only hire (Riley Front Classroom)	c	Per hour	D	20.00	20.00
- Room only hire (discounted/charitable rate) (Riley Front Classroom)	c	Per hour	D	15.00	15.00
- Have a go paddle session	c	Per session	D	20.00	20.00
- Paddle award course, Start	c	Per course	D	80.00	80.00
- Paddle award course, Discover	c	Per course	D	120.00	120.00
- Paddle award course, Explore	c	Per course	D	160.00	160.00
- Learn to paddle board	c	Per course	D	65.00	65.00
- Windsurf course adult – Start windsurfing	c	Per course	D	80.00	80.00
- Windsurf course adult – Intermediate windsurfing	c	Per course	D	120.00	120.00
- Windsurf course junior – Stage 1	c	Per course	D	80.00	80.00
- Windsurf course junior – Stage 2	c	Per course	D	120.00	120.00
- One to One paddle lesson	c	Per 2 hr	D	30.00	-

**VAT Codes:**

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	VAT Code	Unit Of Charge	Variable Charge Discretionary (D) Prescribed (P)	Approved 2022/23 Fees & Charges £	Draft 2023/24 Fees & Charges £
<b>Fairhaven Water Sport Centre Continued:</b>					
- One to One paddle lesson	c	Per hour	D	-	<b>20.00</b>
- Corporate paddle session per person	c	Per session	D	<b>20.00</b>	<b>20.00</b>
- Mixed water sports private party per person	c	Per session	D	<b>15.00</b>	<b>15.00</b>
- Holiday camp	c	Per day	D	<b>25.00</b>	<b>25.00</b>
<b>Fairhaven Park Activities:</b>					
			D		
- Triathlon adult	c	Per event	D	<b>30.00</b>	<b>30.00</b>
- Triathlon junior	c	Per event	D	<b>15.00</b>	<b>15.00</b>
- Orienteering hire box	c	Half day	D	<b>20.00</b>	<b>20.00</b>
- School Adventure Island Hire	c	Half day	D	<b>50.00</b>	<b>50.00</b>
- School Leisure and Sport Pass (min charge)	c	Full day	D	<b>150.00</b>	<b>150.00</b>
<b>Fairhaven Combined Pass:</b>					
- Family leisure pass (4 people golf and motorboat)	c	Per round/trip	D	<b>24.00</b>	<b>25.00</b>
- Holiday Camp (combined activities)	c	5-day pass	D	<b>100.00</b>	<b>100.00</b>
<b>Fairhaven Events</b>					
- Special events and promotions	c	Ad hoc	D	<b>POA</b>	<b>POA</b>

**VAT Codes:**

a = Standard Rate   c = Exempt   d = Outside Scope   e = Zero Rated

	VAT Code	Unit Of Charge	Variable Charge Discretionary (D) Prescribed (P)	Approved 2022/23 Fees & Charges £	Draft 2023/24 Fees & Charges £
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<b><u>Game Sites</u></b>					
<b>Bowling (Crown &amp; Flat):</b>					
- Adult Bowls	c	Two Hours	D	6.00	6.00
- Senior Citizen	c	Two Hours	D	5.00	5.00
- Junior Bowls	c	Two Hours	D	2.00	2.00
- Hire of Bowls – deposit	c	Deposit	D	5.00	5.00
- Adult Contract	c	Annual	D	85.00	85.00
- Senior Citizen Contract	c	Annual	D	65.00	65.00
- Junior Contract	c	Annual	D	30.00	30.00
- Winter Contract only	c	Winter	D	20.00	20.00
- Green Reservation per hour	c	Per Hour	D	35.00	35.00
<b>Tennis:</b>					
- Adult / Family court hire per hour	c	Per Hour	D	7.50	7.50
- Junior / Senior Citizen court hire per hour	c	Per Hour	D	4.50	4.50
- Hire of Rackets – deposit	c	Deposit	D	5.00	5.00
Club Reservation April – September					
(1 Court for one 3 hr. session per week)					

	VAT Code	Unit Of Charge	Variable Charge Discretionary (D) Prescribed (P)	Approved 2022/23 Fees & Charges £	Draft 2023/24 Fees & Charges £
<b><u>Sports Facilities</u></b>					
<b>(Park View Rd, Blackpool Rd)</b>					
<b>Football:</b>					
- Occasional Match (approx.. 2 hours)	c	Per 2 hours	D	60.00	60.00
<b>Season Bookings:</b>					
One match every other week per team:					
- Adult	c	Per Season	D	230.00	230.00
- Junior 11V11	c	Per Season	D	135.00	135.00
- Junior 9V9	c	Per Season	D	110.00	110.00
- Junior 7V7	c	Per Season	D	90.00	90.00
- Junior 5V5	c	Per Season	D	60.00	60.00
<b>Tournaments</b>					
- Adult	c	Per Pitch	D	30.00	30.00
- Junior	c	Per Pitch	D	25.00	25.00
<b><u>Hewitt Lecture Room:</u></b>					
Per hour or part there of:					
Monday to Friday					
- Saturdays & Bank Holidays	c	Per Hour*	D	16.00	16.00
- Commercial Hire	c	Per Hour*	D	22.00	22.00
- Share Room (Room 2)	c	Per Hour*	D	45.00	45.00
- Share Room (Room 2)	c	Per Hour*	D	12.00	12.00
*Rate per hour in half hour periods					

	VAT Code	Unit Of Charge	Variable Charge Discretionary (D) Prescribed (P)	Approved 2022/23 Fees & Charges £	Draft 2023/24 Fees & Charges £
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<b><u>Allotment Plots:</u></b>					
- Full plot yearly rent	d	Per plot	D	60.00	60.00
- Half plot yearly rent	d	Per plot	D	30.00	30.00
<b><u>Ranger Services:</u></b>					
- Ranger Environmental Education (Schools)	c	Half Day	D	-	75.00
- Ranger Environmental Education (Schools)	c	Full Day	D	-	150.00
- Ranger Events	c	Per child	D	-	2.00
<b><u>Splash Park:</u></b>					
- Splash entry per child	c	Per Hour	D	-	1.00

**VAT Codes:**

a = Standard Rate   c = Exempt   d = Outside Scope   e = Zero Rated

## DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
CHAIRMAN	TOURISM AND LEISURE COMMITTEE	12 JANUARY 2023	6

### BUDGET SETTING – PRIORITISATION OF CAPITAL BIDS 2023/24

#### PUBLIC ITEM

#### SUMMARY

The Council has a duty to manage its assets and capital resources to best deliver its objectives as set out in the Corporate Plan.

The consideration of capital bids for inclusion or otherwise within the Council's approved Capital Programme is a key component of the budget-setting process and contributes to the longer-term management of the Council's resources in an efficient and effective manner. This report requests that Members provide that consideration and prioritisation process in respect of the capitals bids for 2023/24 which fall within the terms of reference of this Committee.

#### RECOMMENDATIONS

##### The Committee is requested:

- To consider and provide any feedback or comments on each of the capital bids relevant to this Committee's terms of reference as shown at the appendices to this report; and
- To provide a prioritised list of bids that are supported by the Committee for further consideration by the Budget Working Group.

#### SUMMARY OF PREVIOUS DECISIONS

The capital bids that are relevant to the terms of reference of this Committee are considered and prioritised each year as part of the annual budget-setting process. There have been no previous decisions in respect of these capital bids.

#### CORPORATE PRIORITIES

Economy – To create a vibrant and healthy economy	✓
Environment – To deliver services customers expect	✓
Efficiency – By spending money in the most efficient way	✓
Tourism – To create a great place to live and visit	✓

## REPORT

1. The Council has a duty to manage its assets and capital resources to best deliver its objectives as set out in the Corporate Plan.
2. The prioritisation of capital investment according to a well-defined and rational approach is especially important in helping to prioritise resources when the demand for such resources exceeds the total of the resources available.
3. A key element of the prioritisation process, as described within the Capital Strategy which forms part of the council's approved Medium Term Financial Strategy (MTFS), is the consideration of capital bids by the Council's Programme Committees. The capital bids for 2023/24 which fall within the terms of reference of this committee are shown at Appendix A to this report. The Committee is requested to consider for approval and to prioritise the capital bids relevant to this Committee's terms of reference.
4. Once capital bids have been prioritised by each programme committees, the Budget Working Group will consider the recommendations and feedback from the programme committees and will make recommendations to the Finance and Democracy Committee through an updated MTFS report that will include the proposed capital and revenue budget proposals for the 2023/24 fiscal year.

IMPLICATIONS	
Finance	The consideration of capital bids for inclusion or otherwise within the Council's approved Capital Programme is a key component of the proper financial management of the Council's resources. This report requests that Members provide that consideration and prioritisation process in respect of the capital bids for 2023/24 which fall within the remit of this Committee.
Legal	No implications arising from this report.
Community Safety	No implications arising from this report.
Human Rights and Equalities	No implications arising from this report.
Sustainability and Environmental Impact	No implications arising from this report.
Health & Safety and Risk Management	No implications arising from this report.

LEAD AUTHOR	CONTACT DETAILS	DATE
Allan Oldfield	<a href="mailto:Allan.oldfield@fylde.gov.uk">Allan.oldfield@fylde.gov.uk</a>	December 2022

BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
Council Report - Approved Capital Strategy		<a href="http://www.Fylde.gov.uk">www.Fylde.gov.uk</a>

### Attached documents

1. Appendix A – Improvements to Children's Play Areas
2. Appendix B – Lytham Hall - Drainage & Green Car Parking
3. Appendix C – St Annes Beach Hub Facility

## Improvements to Children’s Play Areas

Fylde Council own 17 formal children’s play areas throughout St, Anne’s, Ansdell and Lytham, with supplementary responsibility for 2 further play areas managed by charitable Trusts at Lowther Gardens and Park View Playing Fields.

The Parks and Coast Service is responsible for the formal inspection, repair and record keeping of these play areas. This service is also provided to the town and parish councils under an annual service level agreement. All items of play equipment and surfacing are inspected weekly in line with RoSPA guidance, by qualified Fylde Council play inspectors, with an independent inspection being undertaken by Fylde Council’s insurance company, Zurich, once per year.

All faults and findings are classified as high, medium or low risk and rectified in priority order based on the level of risk. Relevant repairs are then carried out or the item is permanently or temporarily decommissioned. All weekly and annual inspection results and remedial works are formally recorded and retained on a web-based inspection system to mitigate against any potential insurance claims.

In addition to the Play and Projects team resource, Fylde Council holds an operating budget to carry out repairs to the play equipment and surfacing. This budget is used for the replacement of worn parts such as nuts, bolts, shackles, seats, panels, chains in addition to small repairs to rubber safety surfacing, fencing and furniture.

However, the council does not hold a budget for the replacement of failing or decommissioned play equipment or safety surfacing. Play equipment, surfacing and associated items on the play areas are in various condition from excellent to poor. As a rough guide, the lifespan of rubber safety surface is around 10 – 15 years, with play equipment around 10-30 years dependant on type, location, material and public use.

Fylde Council has been successful in recent years working with community groups in attracting external funding, diverting Section 106 funding into play improvements and replacement, but a longer term, sustainable approach is required to address the gradual deterioration of the play facilities. Some remedial/replacement works are now required based on the formal inspection information. The priority works and estimated costs are listed in the table below.

Site	Items	Costings
Lowther Gardens	Design and installation of new play equipment to include relevant safety surfacing and parks furniture.	£80,000
Waddington Road	Remove and replace worn play equipment.	£13,000
Raleigh Close	Removal and replacement of worn safety surfacing and install new play equipment.	£17,000
Hove Road	Removal and replacement of worn safety surfacing.	£10,000
<b>TOTAL</b>		<b>£120,000</b>

The above works are required as a priority and the proposal is to request a capital budget of £120,000 for 2023/24. Partnership working will continue with community groups to gain external grant funding and the allocation of further Section 106 monies to maximise the impact of this play replacement budget and to ensure long term sustainability of the boroughs formal children’s play areas.



**Capital Cost Plan:**

<b>Cost Heading</b>	<b>Description</b>	<b>Total £</b>
Improvements to children's play areas	To carry out play area improvement works as listed above.	£120,000
<b>Total Scheme Cost:</b>		<b>£120,000</b>

**Outputs (i.e. details of what the investment will specifically deliver):**

- Upgrade or replacement of missing play equipment.
- Replacement of worn safety surfacing.
- Safer play surfacing.
- Improved accessibility.

**Outcomes (i.e. details of the broader benefits achieved by the investment, for example community or environmental benefit, health and safety compliance, or statutory obligations):**

- Safer facilities and safety surfacing.
- Better play facilities for the community.
- Borough wide sustainability of formal play provision.

**Contribution to corporate objectives (i.e. how does the project achieve or help deliver priorities within the corporate plan):**

Clean and green

- Deliver high quality parks and open spaces.
- Maintain and increase Green Flag status for parks and open spaces.

**Budget Resource Requirements**

Breakdown of initial capital costs and future revenue implications

Estimated Total Capital costs of bid (£000's): £120,000  
 Improvements to Children's Play Areas

Annual additional Revenue costs arising from the bid (£000's): £ Nil  
 OR

Future Annual Revenue Savings achievable as a result of the bid: (£000's): £ Nil

**Please provide any further details of revenue savings below:****Value and phasing of bid:**

2023/24	2024/25	2025/26	
£120,000	£000	£000	Additional capital investment required (i.e. the value of the bid)

**Existing resources in the Capital Programme relating to this scheme:**

2023/24	2024/25	2025/26	
£000	£000	£000	

**Estimated timescales for the bid:**

Start Date: April 2023

Completion Date: March 2024

**Project Risks (outline any risks to delivery of the project and how these will be mitigated)**

Risk	Impact	Mitigating Action
Budget not enough to keep up with failing equipment & surfacing	Some items of equipment decommissioned	The budget will be used on a priority basis based on risk and condition of equipment and surfacing

## Lytham Hall – Drainage and Green Car Parking Capital Scheme

### Description of Scheme:

The Chief Executive at Heritage Trust Northwest (HTNW) has approached the council for a capital contribution towards the creation of a green car parking scheme and essential drainage improvement works at Lytham Hall. The scheme is vital to maintaining accessibility and improving the infrastructure to the Hall which has gone from strength to strength in recent years under new management and leadership both at the Hall and HTNW. Lytham Hall is a significant and primary heritage asset in the HTNW portfolio.

Lytham Hall is the only Grade 1 listed asset in Fylde, it has significant heritage and historical value as well as being a primary tourist destination attracting 220,000 visitors per annum. Support for the Hall is an identified action in the agreed Corporate Plan along with corporate priorities that include heritage, conservation, and tourism. The footfall at the Hall contributes to the local economy with ancillary spend in shops, eateries, hotels, bars as well as attracting a new audience to other heritage assets such as the windmill and lifeboat museum.

The Hall provides a relaxing “Green Space” free of charge seven days a week for tourists and the local community contributing to well-being and mental health which are priorities for the council and its partners. The provision of education, promotion of conservation; and awareness of heritage assets are also delivered through the work at the Hall. The charity has been extremely successful in attracting smaller grants and creating its own additional income to provide for the restoration and upkeep of the Hall and parkland, whilst at the same time improving the offer at the Hall to place it in a stronger long-term position.

One of the greatest assets at the Hall is the army of volunteers, currently circa 340 active volunteers, who provide a wealth of support which has contributed immensely to the transformation and success of the Hall in the last few years. The volunteers carry out roles such as tour guides, stewards, archivists, conservation cleaners, grounds maintenance, joiners, maintenance, arboriculture, vegetable and fruit gardening, gatehouse duty, event coordination, animal and wildlife care, hospitality, plus a host of other duties. Besides being a significant ‘sweat equity’ that saves the charity hundreds of thousands of pounds, volunteering brings a range of benefits by combating stress, loneliness, providing a sense of purpose and involvement, giving individuals a sense of belonging, and can also lead to a local network of friends.

The Hall provides a community hub and base for local groups and activities and is the location for the very successful annual Lytham Club Day, which attracts thousands of local visitors. The Hall has become an integral part of the local community structure making significant progress over the last few years under the leadership and management of HTNW. The Lytham Hall estate provides employment to local people with around 30 full and part time posts. With the continuous plan of improvements to the infrastructure of the heritage asset, the Trust will continue to attract more visitors to the site. The Hall has museum accreditation and has made significant improvements to the archives and collections management systems, as well as increasing historical artefacts with relevance to the Clifton family and the Lytham Hall estate.

Lytham Hall is the finest example of a Georgian country house in Lancashire, which is the reason why the heritage asset is significant both locally and regionally. The Grade I listed Hall and historical parkland is also a hub for tourism, entertainment, community, heritage, history, preservation and more. The HTNW charity does not receive regular grants towards the maintenance and upkeep of the Hall. The recent success is a result of leadership, management, employees, and volunteers who are totally committed to a sustainable model for the Lytham Hall project, with its best interest at heart.

The drainage and green car parking scheme is essential for the Hall to accommodate the increased demand from visitors and the local community. On occasions during busy periods the car parking infrastructure cannot meet the visitor demand. The site used to have an informal agreement with large commercial neighbour for car parking at weekends. Due to extended opening hours at their site this overflow facility is no longer available and it has been necessary to request the occasional use of Lytham Green. Investment in the development of the infrastructure is essential to the continued success of the Hall as well as future progress and improvement. There have been several projects delivered over the last few years that have improved access, connectivity and drainage within the grounds, The Hall itself, has undergone extensive restoration over the last few years which has resulted in the expansion of the large visitor attraction evident of today. This has also resulted in winning the prestigious national Restoration Award from Historic Houses. Work is ongoing and many other improvement projects are currently underway and planned for the near future.

The drainage and green car parking scheme will be on the site known as the “Paddock”, a grassed space on the left-hand side of the main drive. It is the nearest large uninterrupted section to the Georgian Hall and its main parkland. The location allows easy access to the facilities, without the need for parking adjacent to the Hall spoiling the vista of the historic Grade 1 listed asset or interfering with the Grade 2 listed inner parkland.

The proposed green car park will have a “Groundtrax” grid system that permits grass / vegetation to continue grow so that the visual appearance of the landscape is unaltered and will create up to an additional 173 car parking spaces. This is a design used in the National Parks and by the National Trust and it will be possible to mow the grass with the surface protected from disturbance. To enable the creation of a green car park at the Paddock, significant drainage works are required as the area has a high-water table during heavy rainfall. This can lead to flooding of the driveway, the Paddock and surrounding residential gardens. On occasions it has been necessary to close the Hall because of the flooding to the drive.

The solution requires a scheme of gentle swales and shallow retention pools within the surrounding hidden landscape to be constructed to retain top water, allowing time for natural drainage. Technical advice and drawings are attached which have been supported by the council’s drainage officer. Schemes of this nature are supported by the Environment Agency, Ribble Rivers Trust, and Lead Flood Authorities because they prevent standing surface water, create habitats for wildlife and promote biodiversity, as well as sitting neatly into landscapes. The scheme will lower the water table across the Paddock area to reduce flooding, which in turn will enable a green car parking option. The environmental benefits from the drainage works are consistent with the aims, objectives, and outcomes in the council’s flood management policy for the South Fylde region.

The cost of material for 4000 square metres of surfacing is included in the capital bid however, the work required to install the surfacing would be carried out by volunteers at the Hall who have previously delivered similar schemes, without this ‘sweat equity’ there would be an additional £42,747 on the project cost.

The cost to carry out the drainage scheme has been quoted at £46,600, and the supply of materials for the green car park surface reinforcement is £28,653. Making the total capital requirement of only £75,253, rather than the full quotation of £118,000 for the complete works. The charity has been successful in delivering a range of projects over recent years that have led to sustained improvement and success at the Lytham Hall estate, the current circumstances with parking pressures and flooding require this project to be delivered at the earliest opportunity.

The Budget Working Group (BWG) has considered the request from Lytham Hall for a capital contribution for the drainage and green car park scheme. The BWG have asked to ensure:

- i) that Lytham Hall provide an update on any other recent fund raising it has achieved or is in the pipeline,
- ii) value for money by ensuring the quotations for the work are competitive,
- iii) proper accountability and payment approvals for any work undertaken.

The significant recent works and projects at Lytham Hall include the following, to name but a few...

- Extensive roof work to the Georgian and Jacobean sections of the building
- Elimination of wet rot and dry rot in roof trusses and replacement of timbers.
- Chimney repairs and repointing.
- Extensive re-leading and reroofing works to numerous areas.

- Pointing and brickwork repairs to all estate buildings.
- Replacement and repair of windows where necessary throughout Georgian and Jacobean Hall.
- Significant repairs to woodwork and stonework to all the exterior elevations of the Hall and estate buildings
- Extensive repainting of woodwork and stonework to all the exterior elevations of the Hall and estate buildings
- Reinstatement of collapsed ceilings with reed, lathe and lime plaster.
- Lime plaster repairs throughout the interior of the buildings
- Extensive interior decoration to all floors.
- Extensive electrical certification and updating works to the Hall and estate buildings
- Removal of outdated/condemned storage heating system and the introduction new sympathetic energy efficient clay core heating system. Suitable for future renewable energy sources.
- Installation of 6km of paths throughout the historic parkland
- Re-instatement of the historical parterre and the restoration of the Grade 2 listed Diana statue.
- Repairs to the Paradise Wall
- Repairs and replacement of replica windows to Gardeners Cottage
- Restoration and refurbishment of Gatehouses.
- Replacement bridges throughout the parkland
- South prospect garden restoration scheme
- Creation of an award-winning Kitchen Garden
- Restoration of the Japanese Garden around the boating lake
- Stabilisation of Boathouse ruin.
- Installation of security boundary fencing and gates
- Creation of a Garden centre
- Creation of an Antiques centre
- Creation of estate / gift shop
- Development of animal petting hub
- Significant tree works, tree surveys and arboriculture reports
- Archaeological surveys
- Introduction of digital infrastructure including fibre optic broadband and Wi-Fi throughout the buildings
- Resurfacing of main drive with support of FBC grant.
- Extension of Woodlands car park
- Resurfacing of existing car parks.
- Interpretation and curation throughout all the rooms of the Georgian Hall
- Extensive dyke works and maintenance.
- Development of a new foul drainage system and water treatment plant - currently going through planning approval.
- Creation of a new Archive and Research Centre with latest collections management software systems.
- Creation of a range of permanent and rolling historical exhibitions.

Fylde Council Technical Services will provide contract management support and drainage advice to Lytham Hall to provide project assurance to Fylde Council that funds are defrayed in accordance with project objectives.

**Capital Request:**

Description	Total (£)
Drainage & surface water management works	£46,600
Green car park surface reinforcing material	£28,653
<b>Total Capital Request:</b>	<b>£75,253</b>

**Outputs (what the investment will specifically deliver):**

The proposed works will provide:

- Improved drainage and water surface management in the immediate and surrounding area through the creation of retention pools and other water retention features incorporated into the natural landscape
- A green car parking scheme that will accommodate an estimated 173 vehicles

**Outcomes (the broader benefits achieved by the investment):**

The project will:

- Improve that quality of the landscape of the area
- Support biodiversity and environmental sustainability
- Prevent flooding and the risk of closure / restricted access
- Relieve car parking pressure on the Hall and the surrounding area during events
- Improve access leading to return visits and customer confidence
- Accommodate additional visitor numbers
- Support events and footfall at the Hall

**Contribution to corporate objectives:**

**Economy**

- Facilitate improved transport infrastructure and connectivity
- Protect the character of communities (heritage assets, listed features, town centre markets)
- Support and promote appropriate development
- Work with partners to attract new employment and create vibrant economic communities

**Environment**

- Create and maintain high quality parks and open spaces
- Improve coast and countryside accessibility
- Provide drainage infrastructure to protect against flooding

**Tourism**

- Provide parking solutions that meet the needs of residents, workers, and visitors
- Provide high quality leisure, tourism, and recreation facilities
- Support and facilitate heritage and arts
- Develop and promote unique destination points across the coast and countryside
- Develop leisure offer along the coast to cater for residents and visitors all year round
- Work in partnership with Lytham Hall to enhance and preserve the Grade 1 listed asset

<b>Budget Resource Requirements</b>				
Breakdown of initial capital costs and future revenue implications				
Estimated Total Capital costs of bid (£000's):		£ 75,253		
Annual additional Revenue costs arising from the bid (£000's):		£ 0		
OR				
Future Annual Revenue Savings achievable because of the bid: (£000's):		£ 0		
<b>Please provide any further details of revenue savings below:</b>				
The indirect added value to the tourism economy at the Hall and the wider local economy will be preserved and enhanced by the project.				
<b>Value and phasing of bid:</b>				
<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	Additional capital investment required (the value of the bid)
£75,253	£000	£000	£000	Contribution through labour provided of £42,747 through HTNW
<b>Existing resources in the Capital Programme relating to this scheme: N/A</b>				
<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	Existing capital resources in the approved Capital Programme
£000	£000	£000	£000	
<b>Estimated timescales for the bid:</b>				
Start Date: April 2023			Completion Date: July 2023	

<b>Project Risks (outline any risks to delivery of the project and how these will be mitigated)</b>		
<b>Risk</b>	<b>Impact</b>	<b>Mitigating Action</b>
That the work is not funded and carried out	Drainage, flooding, and surface water continue to be a risk to the operation of the Hall and the local environment (including residential gardens). Car parking restrictions will limit and / or lead to the loss of events, custom as well as continue to impact on residential areas.	Capital support provided to deliver the scheme that is already planned and designed.
HTNW contribution through the volunteer workforce does not have the capacity and / or capability to deliver the project	Length of time or ability to complete the project is extended and funds are required to commission the works.	Works plan and scheduled provided by HTNW with advice, support and monitoring of works by Technical Services officers from Fylde.

**Fixing Pins & Pegs**

Must be used as per manufacturer's instructions. Do not use any other type of pins or pegs. The pins and pegs must be driven into the ground. The pins and pegs must be driven into the ground at the specified locations.

Product	Code	Unit	Quantity	Notes
Fixing Pin	FP1	1000	1000	
Fixing Peg	FP2	1000	1000	

**Grassprotecta product details**

Product	Code	Unit	Quantity	Notes
Grassprotecta	GP1	1000	1000	
Grassprotecta	GP2	1000	1000	



Date	Revision

INSTALL 'GRASSPROTECTA' MIN. GRADE 'MEDIUM' FOR NEW PERMEABLE CONSTRUCTION REINFORCED OVERSPILLTEMPORARY CAR PARK 173 SPACES, 3992m<sup>2</sup>

EX. INLET I.L. 3.2m INSTALL INLET EROSION CONTROL AND NEW MEASURIT CHECKMATE OR WASTOP INLINE NON-RETURN VALVE OR SIMILAR APPROVED. EXISTING OUTFALL PIPE DIAMETER TO BE CONFIRMED PRIOR TO COMMENCEMENT OF THE WORKS.

NEW SWALE WITH CRUSHED ROCK EROSION CONTROL OUTLET TO DETENTION BASIN


EXCAVATED MATERIAL TO FORM PERIMETER BUND WITH PATHWAY BETWEEN BASIN & BUND

AREA AVAILABLE FOR ADDITIONAL LANDSCAPING OF EXCAVATED MATERIAL

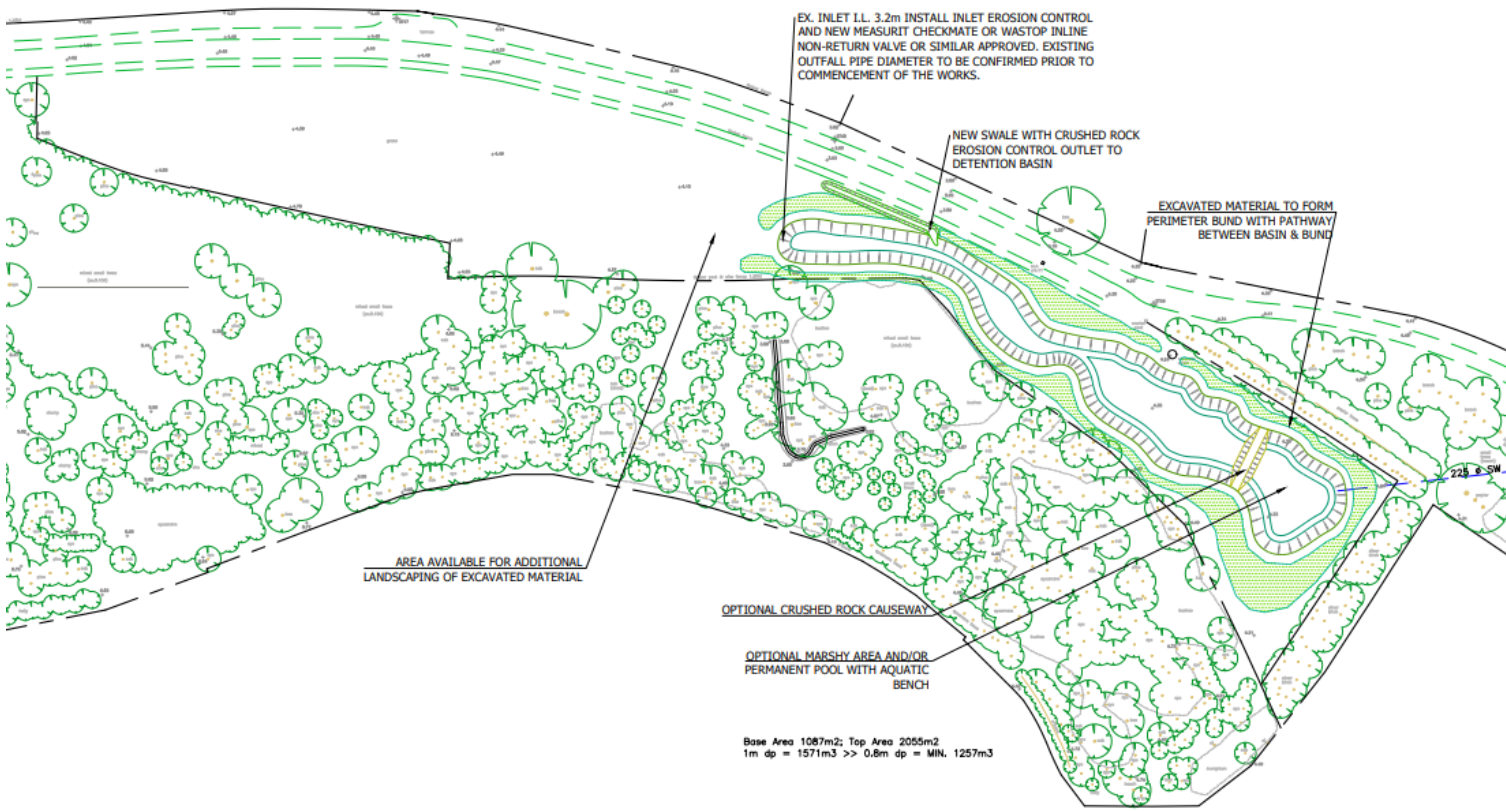
OPTIONAL CRUSHED ROCK CAUSEWAY

OPTIONAL MARSHY AREA AND/OR PERMANENT POOL WITH AQUATIC BENCH

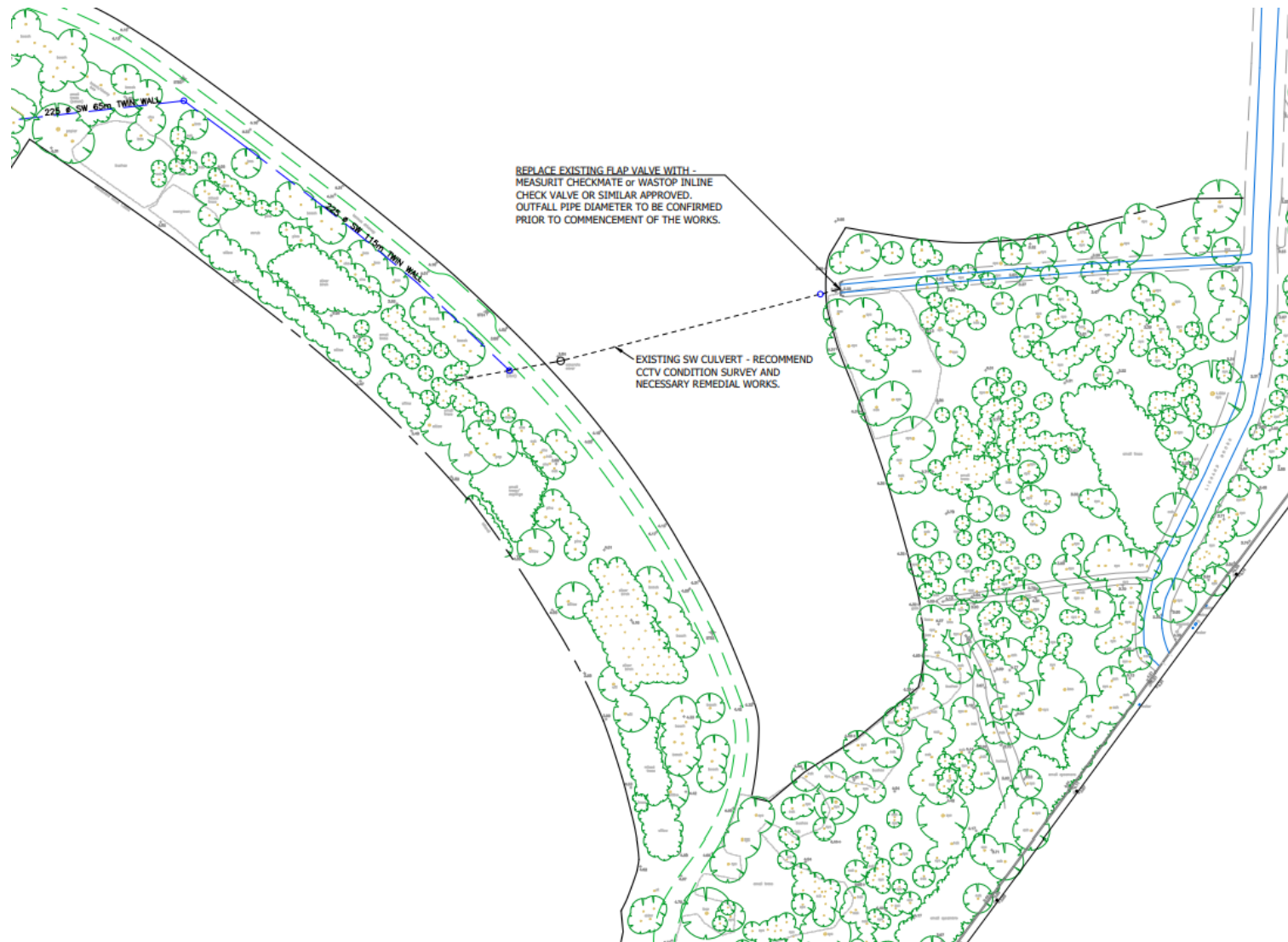
Base Area 1087m<sup>2</sup>; Top Area 2055m<sup>2</sup>  
1m dp = 1571m<sup>3</sup> >> 0.8m dp = MIN. 1257m<sup>3</sup>


 <p><b>Fylde Council</b></p> <p>Technical Services Development Services The Town Hall Lytham St Annes Lancashire FY8 1LW</p> <p>Tel: 01253 658658 E-mail: webmaster@fylde.gov.uk</p>	
AS	AUG 2022
AMS	1:500
LYTHAM HALL	





Date	Revision
 <b>Fylde Council</b>	
Technical Services Development Services The Town Hall Lytham St Annes Lancashire FY8 1LW Tel: 01253 658658 E-mail: webmaster@fylde.gov.uk	
AS	AUG 2022
AMS	1:500
LYTHAM HALL	



Date	Revision
 <b>Fylde Council</b>	
Technical Services Development Services The Town Hall Lytham St Annes Lancashire FY8 1LW Tel: 01253 658658 E-mail: webmaster@fylde.gov.uk	
AS	AUG 2022
AMS	1:500
<b>LYTHAM HALL            SW DRAINAGE IMPROVEMENTS</b>	
<b>GENERAL ARRANGEMENT            SHEET 2 OF 2</b>	
TS 20014-SK02	

# WILLIAM PYE L I M I T E D

CHAPEL QUARRY, CHAPEL HILL TRADING ESTATE, LONGRIDGE, PRESTON, PR3 3BU  
T: 01772 782447 W: WILLIAMPYE.CO.UK

Heritage Trust for the North West  
Lytham Hall  
Ballam Road  
Lytham St Annes  
Lancashire  
FY8 4JX

Our Ref: 185021

F.A.O. Steve Williams

19 December 2022

## QUOTATION

Dear Sirs

### Lytham Hall Drainage

We thank you for your enquiry and take pleasure in quoting as follows: -

To carry out works for the paddock drainage as set out in the drawings received.

Our price to carry out the works would be £46,600.00, plus VAT at the standard rate.

Trusting the above meets with your approval.

Yours faithfully  
WILLIAM PYE LIMITED

WRP Pye - Contracts Manager

civil  
engineering

Registered in England No. 1190686  
VAT, Reg. No. 156 1694 51  
UTR No. 3587007737  
Payments to Account: 01-67-14 93979967



## Quotation for Car Park Materials

### Sales Quotation

**GROUNDTRAX**  
Ground Protection and Reinforcement

To: Lytham Hall	Project Name/Postcode: Lytham Hall, FY8
FAO: Peter Anthony	Quote Ref: LT1037
Contact Tel: 07776 687459	Quote Date: 24/10/2022
Thank you for your interest in Groundtrax Systems Ltd. Following your recent enquiry, we have pleasure in providing a quotation for the supply of the materials required on the above project:	

Description	Unit	Unit Price (£)	Qty	Price (£)
GrassProtecta Medium 2m x 20m x 13mm (each roll covers 40m <sup>2</sup> ) – Genuine British made Terram product – beware of Chinese copies.	roll	£230.00	100	£23,000.00
Steel U Pins – 50 per bag (3 bags per roll + 1 extra)	bag	£17.95	301	£5,402.95
<a href="https://www.groundtrax.com/grassprotecta-ground-reinforcement-mesh/">https://www.groundtrax.com/grassprotecta-ground-reinforcement-mesh/</a>				
Delivery to a FY8 postcode on a 3 day service				£250.00

## Quotation for Car Park Materials with Labour

**WILLIAM PYE**  
L I M I T E D

CHAPEL QUARRY, CHAPEL HILL TRADING ESTATE, LONGRIDGE, PRESTON, PR3 3BU  
T: 01772 782447 W: WILLIAMPYE.CO.UK

Heritage Trust for the North West  
Lytham Hall  
Ballam Road  
Lytham St Annes  
Lancashire  
FY8 4JX

Our Ref: 185022

F.A.O. Steve Williams

19 December 2022

### QUOTATION

Dear Sirs

#### Lytham Hall Drainage

We thank you for your enquiry and take pleasure in quoting as follows: -

To carry out works to include the paddock drainage works as set out in drawings received, plus supplying & fitting the paddock grass reinforcement scheme to cover 4000sq metres.

Our price to carry out the works would be £118,000.00, plus VAT at the standard rate.

Trusting the above meets with your approval.

Yours faithfully  
WILLIAM PYE LIMITED

WRP Pye - Contracts Manager



**Example of a Green Car Park / Groundtrax**



**Examples of flooding at The Paddock area**



**Scheme Title:** St Annes Beach Hub Facility

**Description of Scheme:** - The St Annes beach furniture concession is located at the main beach access onto St Annes Beach adjacent to St Annes Pier (see appendix 1 location plan). Traditionally, the building has been used to store and hire deckchairs / beach furniture under a concession to a private operator. The most recent operator had the concession for 7 years which recently expired. The annual income from the concession was £2700 per annum. There are current discussions ongoing to create an alternative beach furniture concession within the kiosk on St Anne’s Promenade.

The proposal in this bid is to change the use of building previously used for the beach furniture concession to a ‘Beach Hub’, that would provide a focal point on the beach for customers, volunteers, partner agencies and employees in an ideal location at the primary entry point to the beach.

The proposed use / purpose for the Beach Hub building include:

- Base for coastal resources i.e. rangers, enforcement, TIC staff etc.
- Storage of cleansing materials – litter pickers, bags, sharps boxes
- First Aid Point
- Lost Child Point
- Volunteer / Staff Meeting Point
- ‘Hub’/ for Beach events and activities
- Storage/Hire of Beach Wheelchairs by volunteers

The existing building is a brick ‘shed’ measuring 5LM x 4LM, it has no services (electricity and water) no windows and looks visually poor. (See appendix 2 Existing Building).

The proposal is to extend the existing building by 3LM and to provide services to accommodate the proposed uses listed above.

**Note:** The building will require a new 100 amp supply from the mains provided by Electricity North West therefore the cost of the supply is the best estimate at this stage, it has been benchmarked against a similar project recently undertaken.

The surfacing of the ramp is not DDA compliant and will need to be resurfaced. This will be funded using promenade footpath capital funding and is not included in this bid. A detailed breakdown of the funding strategy is provided below.

**Capital cost plan:**

Cost Heading	Description	Total £
<b>Refurbish Existing Store</b>	New window opening	600
	Enlarge existing door opening/ new security door	1,450
	Plaster walls and ceiling / decoration	2,305
	New vinyl flooring	1,200
	New electrics	1,500.
	Digital screen	500
	Fire and security alarm	2,500
<b>New Extension</b>	Form opening	925
	New foundations	2,700

<b>Services</b>	Brick cavity wall	5,000
	Replace existing roof with new construction/ rwp	8,400
	Plaster walls and ceiling / decoration	1,190
	New vinyl flooring	600
	New electrics	400
	<b>Subtotal</b>	<b>29,270</b>
	New electric supply – provisional sum	30,000
	<b>Subtotal</b>	<b>59,270</b>
	Preliminaries and Contingency 20%	11,854
	<b>Total Build Cost</b>	<b>£71,124</b>

**Outputs (what the investment will deliver):**

The project will provide a Beach Hub which will be the centre of activity for beach users as described above.

**Contribution to corporate objectives (how does the proposal achieve or help deliver priorities within the Corporate Plan and other key corporate strategies?)**

**Economy:**

- Maximise the use of all council owned assets
- Retain and enhance the identity of our local communities

**Environment:**

- Improve coast and countryside accessibility
- Create clean, safe, and healthy communities
- Provide high quality parks and open spaces
- Provide safe, clean, and accessible coast and countryside facilities

**Efficiency:**

- Adopt a 'Customer First Attitude'
- Continuously review every service to meet changing customer expectation
- Champion and enhance the reputation of the Council

**Tourism:**

- Provide high quality leisure, tourism, arts, sports, and recreation facilities
- Deliver and support a diverse programme of events across the coast and countryside
- Develop and promote unique destination points across the borough

**Budget Resource Requirements - Breakdown of initial capital costs and future revenue implications**

Estimated **Total Capital costs** of bid (£000's): **£71,124.00**

Annual future **additional Revenue costs** arising from the bid as applicable (£000's): **£3,000 per annum**

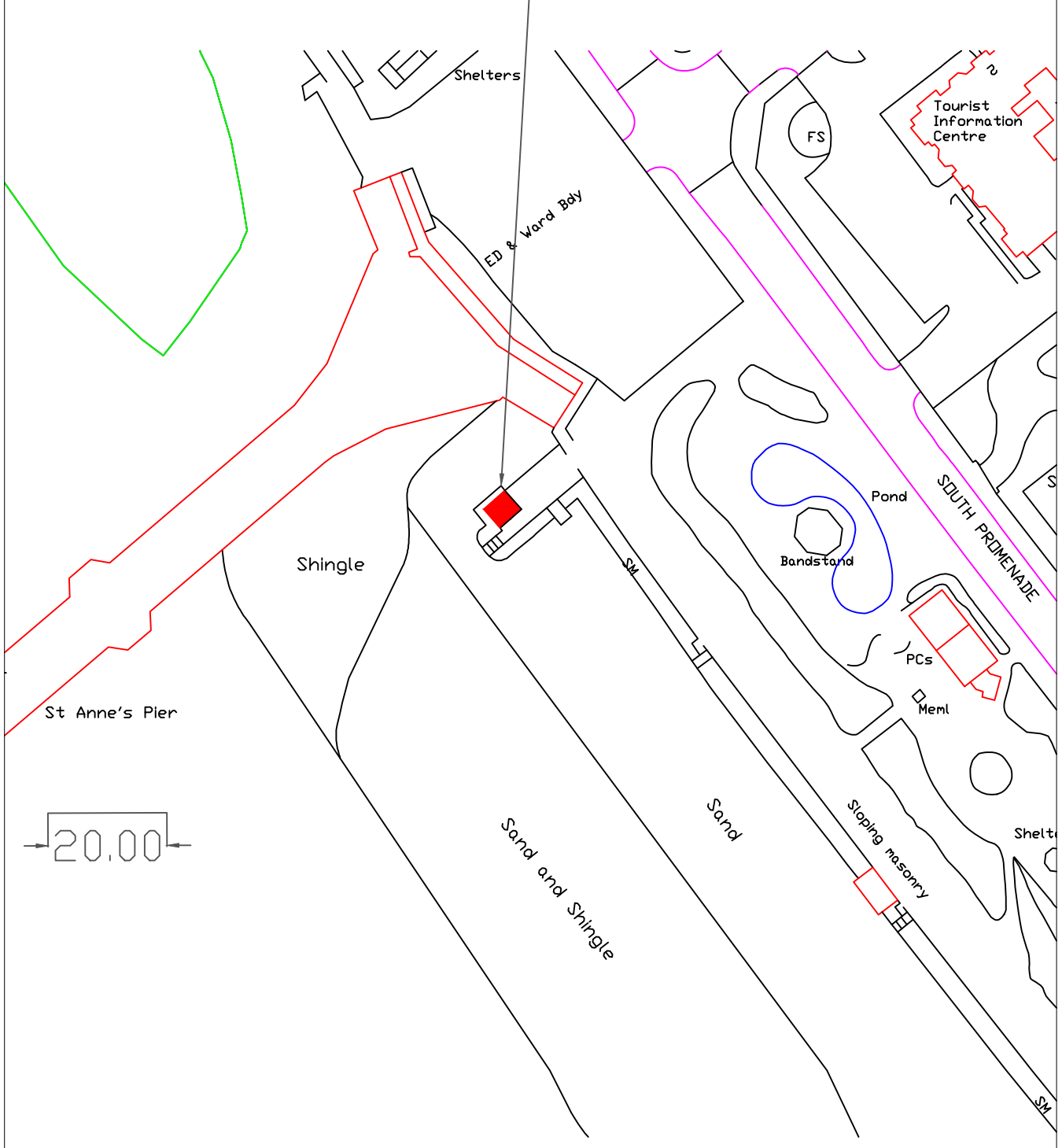
**Value and phasing of bid (amend dates as necessary):**

<b>2023/24</b> <b>£71,124.00</b>	<b>2024/25</b> <b>£000</b>	<b>2025/26</b> <b>£000</b>	<b>2026/27</b> <b>£000</b>	<b>Total</b> <b>£000</b>
<b>Existing resources in the Capital Programme relating to this scheme (as applicable):</b>				
<b>2023/24</b> <b>£000</b>	<b>2024/25</b> <b>£000</b>	<b>2025/26</b> <b>£000</b>	<b>2026/27</b> <b>£000</b>	<b>Total</b> <b>£000</b>
<b>Estimated timescales for the bid:</b>				
Project Start Date: September 2023			Project Completion Date: December 2023	

<b>Project Risks (outline any risks to delivery of the project and how these will be mitigated)</b>		
<b>Risk</b>	<b>Impact</b>	<b>Mitigating Action</b>
The design is not Fit for Purpose	Poor design will lead to criticism from the public.	Consultation with Local Disability Groups, service officers, volunteer groups and other users via social media.
Costs increase	Not enough budget to complete project	Contingency built into cost estimate



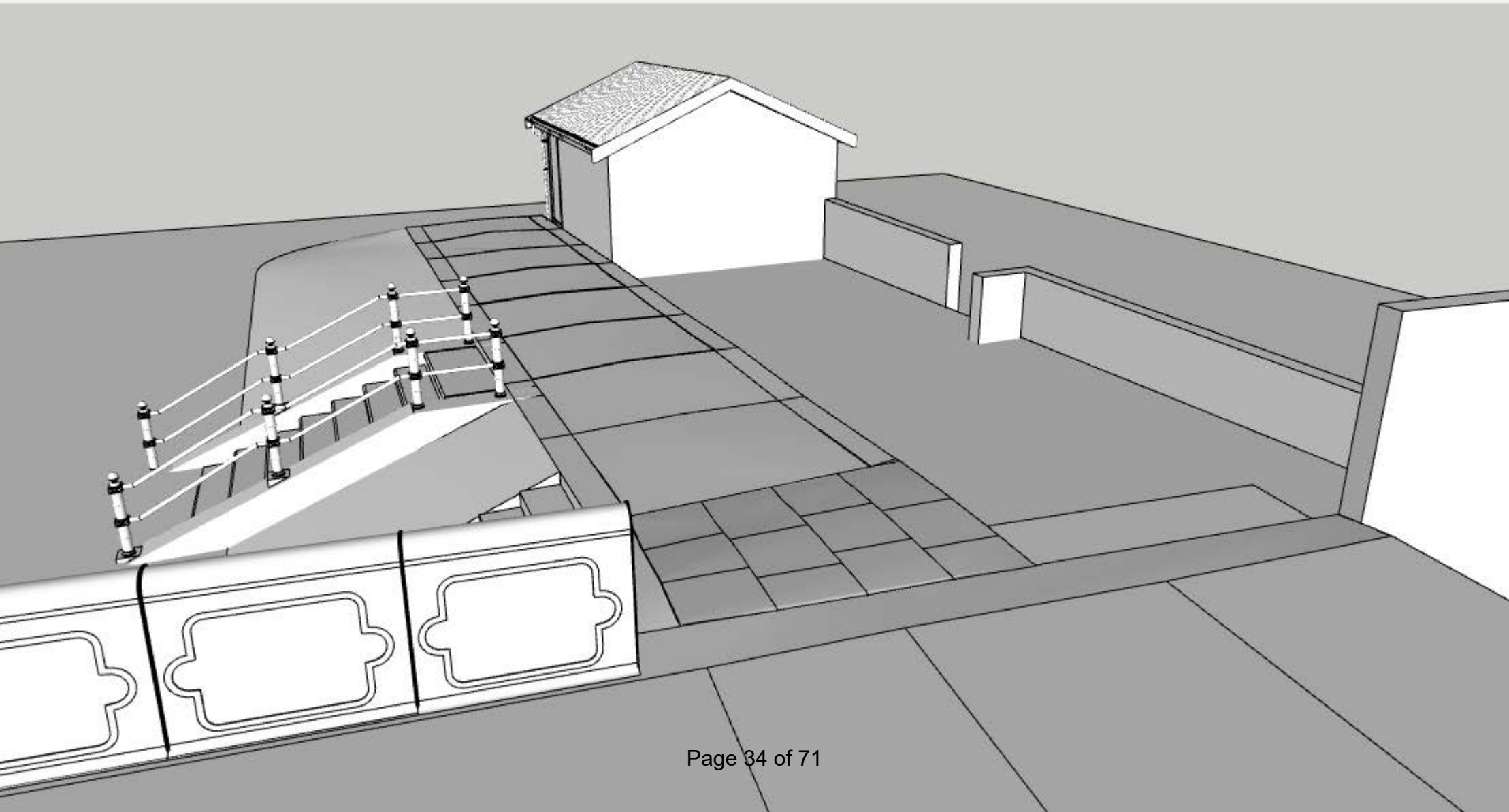
# Existing Beach Deck Chair Building



Technical Services  
Development Services  
The Town Hall  
Lytham St Annes  
Lancashire

Tel: 01253 658659 E-mail: webmaster@fylde.gov.uk

Drawn By: <b>IW</b>	Date: December 2022
Checked By: <b>IJW</b>	Scale: 1:1
Project: <b>Beach Access St Annes</b>	
Title: <b>Appendix 1</b>	
Drawing Number: <b>DWG 01</b>	



## DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
CHAIRMAN	TOURSIM AND LEISURE COMMITTEE	12 JANUARY 2023	7

### BUDGET SETTING – CONSIDERATION OF REVENUE BID

#### PUBLIC ITEM

##### SUMMARY

At the March 2023 Budget Council meeting Members will be requested to approve a revenue budget for 2023/24. That budget must include sufficient resources to deliver existing activities and any new areas of revenue expenditure that have been recommended by the appropriate committee and considered by the Budget Working Group.

The consideration of revenue growth items is a key component of the budget-setting process and contributes to the longer-term management of the Council's resources in an efficient and effective manner. This report requests that Members consider the proposed additional expenditure in respect of the revenue bids for 2023/24 which fall within the terms of reference of this Committee.

##### RECOMMENDATIONS

###### The Committee is requested:

1. To consider and provide any feedback or comments on the revenue growth bid relevant to this Committee's terms of reference as shown at Appendix A to this report.
2. To provide a prioritisation list of the revenue bids that are supported by the Committee for further consideration by the Budget Working Group.

##### SUMMARY OF PREVIOUS DECISIONS

The revenue growth bids that are relevant to the terms of reference of each Programme Committee are considered each year by the Committee and the Budget Working Group as part of the annual budget-setting process.

#### CORPORATE PRIORITIES

Economy – To create a vibrant and healthy economy	✓
Environment – To deliver services customers expect	✓
Efficiency – By spending money in the most efficient way	✓
Tourism – To create a great place to live and visit	✓

#### REPORT

1. The role of the Council's Programme Committees in the consideration of revenue growth bids is described within the Timetable for Developing Budget Proposals report which is approved by the Finance and Democracy Committee on annual basis in the Autumn. This report provides the members of the programme committee with the details of revenue bids appropriate to the committee for discussion, to consider whether the bids are supported and to provide priority order for the bids.

2. Once revenue growth bids have been considered by the appropriate programme committee, the Budget Working Group will review the recommendations and feedback from all the programme committees and will make recommendations to the Finance and Democracy Committee through an updated Medium Term Financial Strategy (MTFS) report on a proposed budget package which will include any revenue budget proposals. The prioritisation of the bids is required to assist the Budget Working Group determine which bids should be recommended as part of the budget proposal in the event there are insufficient funds to include all bids.

IMPLICATIONS	
Finance	The consideration of revenue growth bids for inclusion or otherwise within the Council's approved Revenue Budget is a key component of the budget-setting process. This report requests that Members provide that consideration in respect of the revenue growth bids for 2023/24 which fall within the remit of this Committee.
Legal	No implications arising from this report.
Community Safety	No implications arising from this report.
Human Rights and Equalities	No implications arising from this report.
Sustainability and Environmental Impact	No implications arising from this report.
Health & Safety and Risk Management	No implications arising from this report.

LEAD AUTHOR	CONTACT DETAILS	DATE
Management Team		December 2022

BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
Finance and Democracy Committee - Timetable for Developing Budget Proposals 2023/24		<a href="http://www.Fylde.gov.uk">www.Fylde.gov.uk</a>

#### Attached documents

1. Appendix A – Coast & Conservation Ranger Post

Prepared by Lisa Foden

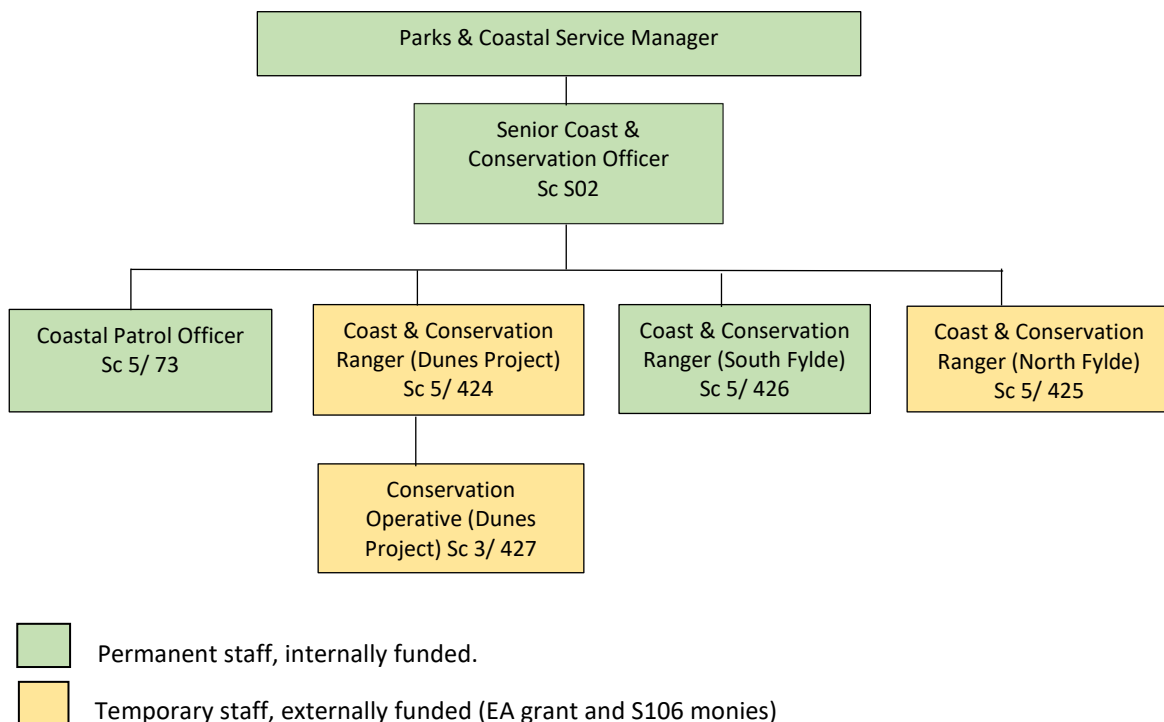
**Scheme Title:** Coast & Conservation Ranger Post Continuation

**Description of Scheme:**

**1. Background**

Fylde Council’s Coast and Conservation Team, which includes the Ranger Service, was formed in 2017 following a departmental operational review. The team sit within the structure of the Parks and Coastal Services Team, within the Department of Place and Culture and have been highly successful in fulfilling a wide range of health and safety, operational and development functions relating to Fylde’s green spaces, ecological sites and coastal areas.

The Coast and Conservation Team structure is shown below, illustrating both internal and externally funded staff.



All three Coast and Conservation Rangers undertake the same duties, but cover different geographical areas, with one post holder being specifically dedicated to the Fylde Sand Dunes Project, which is externally funded by the Environment Agency.

The Coast and Conservation Ranger (North Fylde) post number 425 is a 5 year fixed term contract role that has been funded by Section 106 monies. Funding for the post holder ends on the 31<sup>st</sup> March 2023, after which time the post will be discontinued unless further funding can be secured.

The loss of this post will have specific impacts within North Fylde and a significant, collective impact on the capacity of the wider Coast and Conservation Team.

Specific impacts are as follows:

- 25% reduction in uniformed patrols, health and safety inspections and emergency response on parks and open spaces, including reduced capacity to deliver the seasonal weekend rota.
- Discontinuation of income generation in relation to the schools Outdoor Education Programme on parks and open spaces.
- Discontinuation of income generating events programme on parks and open spaces.
- 25% reduction on internal and external major event support.
- 25% reduction in practical conservation work on statutory and non-statutory ecological sites.
- 50% reduction in the delivery of Green Flag and In Bloom related environmental initiatives.
- 25% reduction in the delivery of carbon neutral and environmental related projects.
- 50% reduction in park volunteer and friends group support.
- Discontinuation of pending Volunteer Ranger and Junior Ranger programmes.

## **2. Proposal**

It is proposed that additional annual revenue is allocated to secure the permanent role of the Coast and Conservation Ranger (North Fylde) post 425 and that this is considered as part of the 2023/ 2024 budget setting and is a recurring budget for the life of the forecast. The continuation of this role will ensure a sustainable Coast and Conservation Team that will continue to deliver and build on the recent service successes, which are fundamental to maintain a vibrant coastal resort.

## **3. Outcomes**

The permanency of the Coast and Conservation Ranger (North Fylde) post 425 on the Parks and Coast Service staffing establishment, will secure the current and future productivity of the team.

Outcomes include:

- Supporting the delivery of Fylde Council's Beach Management Plan and Park Management Plans.
- Delivering a comprehensive programme of daily patrols and health and safety inspections on beaches, coastal areas, parks and open spaces, proving a sense of uniformed presence.
- Contributing to the council's weekend and emergency on-call rota.
- Leading or supporting partner organisations in emergency response including fly tipping, pollution incidents, lost children, public accidents and incidents of antisocial behaviour.
- Managing and maintaining the council's statutory and non-statutory ecological sites.
- Delivering an income generating annual guided walks and events programme.
- Providing health and safety support at internal and external large-scale public events e.g. 1940's, Kite Festival, Ashton Festival, Children In Need etc - including event stewarding.
- Delivering an income generating Outdoor Education Programme with schools and colleges.
- Supporting Green Flag Award, In Bloom and Seaside Award related improvement schemes and projects, ensuring successful award judging outcomes.
- Delivering carbon neutral or sustainability related projects including rewilding, large-scale tree planting and woodland expansion initiatives.
- Delivering volunteer programmes, supporting friends/ community groups and Community Payback teams on parks and open spaces, bringing a 'gift in kind' contribution to the cleansing and maintenance on the council's public open spaces.

#### 4. Contribution to corporate objectives

##### Economy

- Explore opportunities for income generation from use of natural assets.

##### Environment

- Enhance the natural environment.
- Improve coast and countryside accessibility.
- Address antisocial behaviour.
- Provide high quality parks and open spaces.
- Provide safe, clean and accessible coast and countryside facilities.

##### Efficiency

- Champion and enhance the reputation of the council.  
Provide access to council services through all possible means with particular focus on the vulnerable.

##### Tourism

- Provide high quality leisure, tourism, arts, sports and recreation facilities.
- Deliver and support a diverse programme of events across the Fylde Coast and Countryside.
- Develop and promote unique destination points across the coast and countryside.

#### 5. Summary of revenue costs

The following table shows the estimated costs for the Coast and Conservation Ranger post, including all on-costs:

Financial year	Annual salary
2023/24	£32,287
2024/25	£33,848
2025/26	£35,484
2026/27	£37,193

## DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
HEAD OF PROJECTS AND REGENERATION	TOURISM AND LEISURE COMMITTEE	12 JANUARY 2023	8
<b>IN YEAR BUDGET INCREASE – ST ANNES PADDLING POOL: WATER QUALITY IMPROVEMENTS SCHEME</b>			

### PUBLIC ITEM

This item is for consideration in the public part of the meeting.

#### SUMMARY

The scheme comprises of the installation of recirculatory plant and equipment, designed to improve water quality for the Paddling Pool facility in St Annes. The plant and equipment will contain a dosing element to maintain sufficient chemical levels within the water body to meet paddling pool water quality standards.

The scheme will be split into 2 main work packages, a specialist leisure pool maintenance company to install the recirculatory equipment, and a groundworks package to facilitate the required electrical connections to power the equipment.

The total project cost is estimated at £53,400 with a breakdown included in the main body of the report.

The works will be delivered out of season to ensure the facility is operational ahead of the main visitor season in April 2023 and therefore the Committee is requested to consider and recommend an in-year funded budget increase to deliver the project.

#### RECOMMENDATIONS

1. The Committee is asked to consider and recommend to Council, approval of a fully funded addition to the Councils Capital Programme in 2022/23 in the sum of £53,400 to the 'St Annes Paddling Pool: Water Quality Improvements' scheme, to be met from the Capital Investment Reserve.
2. The Committee is asked to recommend to Council the approval of an ongoing unfunded addition to the base revenue budget in the sum of £13,700 from 2023/24 onwards as set out in the report.
3. Subject to approval by Council as above, the Tourism and Leisure Committee is requested to note that a retrospective drawdown expenditure report will be brought to a future committee to detail the actual project spend as detailed within the report.

#### SUMMARY OF PREVIOUS DECISIONS

Finance and Democracy Committee – 24<sup>th</sup> January 2022

It was RESOLVED: To approve of a new fully funded addition to the Council's Capital Programme in 2021/22 in the sum of £60,000 to the 'St Annes Paddling Pool (boating pool) - health and safety improvements' scheme, to be met in full from the Capital Investment Reserve



## Tourism and Leisure Committee - 6 January 2022

1. To recommend to the Finance and Democracy Committee approval of a new fully funded addition to the Councils Capital Programme in 2021/22 in the sum of £60,000 to the 'St Annes Paddling Pool (boating pool) health and safety improvements' scheme, to be met in full from the Capital Investment Reserve.

### CORPORATE PRIORITIES

Economy – To create a vibrant and healthy economy	✓
Environment – To deliver services customers expect	✓
Efficiency – By spending money in the most efficient way	✓
Tourism – To create a great place to live and visit	✓

## REPORT

### BACKGROUND

1. St Annes Paddling Pool (as referred to in the report title) is a former boating pool which encloses the octagonal cast-iron bandstand (c1900, Grade II listed) and was constructed in 1912. Despite its original purpose, the facility now serves as a public paddling pool, and enhancements were undertaken in 2022 to improve access and safeguard users.
2. The Paddling Pool is an extremely popular family attraction and is open to the public between April and September.
3. Improvement work was carried out to the paddling pool in 2022 and were designed to improve surfacing safety and access to the facility. The management of the pool includes frequent manual discharge and filling (approximately 3 times a week) with a cleaning regime to support.
4. Following the improvement works, the Parks and Coastal team started to monitor the water quality of the pool through weekly testing. In August 2022, the Environmental Health team advised that the facility should be closed due to the unacceptable level of Enterococci. The sampling was carried out against The Bathing Water (Amendment) (England) Regulations 2016 (as amended), following advice from microbiologists. Given the paddling pool is often used by vulnerable groups, i.e., children under 5 years old it was advised that the pool should be treated to meet desired standards. It must be borne in mind that the paddling pool is an open body of water, and is easily contaminated from a number of sources, e.g. birds, dogs, children and associated faeces.
5. The Parks and Coastal team immediately obtained support from specialists in leisure pool management to understand what options were available to address the water quality issue. Officers have been advised that the preferred option is to install a small recirculatory pool plant system to ensure the water is filtered, chlorinated, and recirculated. The preferred option will also bring added environmental benefit in significantly reducing water usage, consistent with corporate objectives on climate change.

### SCOPE OF WORKS

6. The specification for the recirculatory system has been designed by Crystal Leisure Ltd, a local company who specialise in the installation and maintenance of leisure pools.
7. The recirculatory system will require an electricity supply and plant room to house specific controls; the outline design for which has been prepared by Mulholland Building Services Ltd.
8. The electricity supply will be taken from the adjacent Monument Toilet Block, which is maintained by Danfo. The Toilet Block will also contain the small plant room kiosk and access will be granted to the Parks and Coastal Services team for monitoring and maintenance.

## COST OF PROPOSALS

9. The total project costs are estimated at £53,400 and can be broken down as follows:

<b>Project Element</b>	<b>Cost</b>
Specialist recirculation equipment and plant installation	£25,000
Groundworks and electrical	£14,000
Safety surfacing Contractor visit (sealing works)	£2,000
Further engineer and design fees through construction phase	£2,500
Risk allowance for permits and statutory fees	£1,000
<b>Subtotal</b>	<b>£44,500</b>
<b>Contingency @20%</b>	<b>£8,900</b>
<b>Project Cost</b>	<b>£53,400</b>

## RISK MANGEMENT

10. The below table contains the main risks which could impact the objectives of the project and details the mitigation actions either already undertaken or planned, to reduce the impact of the risk should it occur.

Project Risks (outline any risks to delivery of the project and how these will be mitigated)

<b>Risk</b>	<b>Impact</b>	<b>Mitigating Action</b>
Environmental factors outside of the Council's control could impact water quality	Temporary shutdown of facility	Constant monitoring of facilities chemical levels, regular environmental health team checks, maintaining relationships with supplier for ad-hoc ongoing specialist advice
Permission to drain down pool into main sewer once project is complete	Bespoke license required, potential delays to the completion date	Specialist advice sought from supplier and Senior User. Water will be de-chlorinated to trace levels ahead of any planned drain down. This mirrors the approach taken at Splash where license to discharge is not required.
Permission to connect new plant and equipment to the Danfo electricity supply in adjacent Toilet Block	New connection/supply point will be required – potential delays to works and additional costs.	Initial principle of connections to Danfo electricity have been agreed. Further detailed discussions ongoing regarding details of cable routes and containment through the toilet block into the small plant room housing for Recirculation system. Technical Services engineering team support to coordinate works contracts and monitor works.

Council staff unavailable and/or lack of management resource to coordinate on site works and administrate contracts/tender process	Potential delays to project and additional costs	Engineering team to monitor works and be 'on-hand' to inspect excavations and provide direction to the contractor to manage change. Existing statutory utilities mapping is available.
Unexpected abnormalities are found in the ground during excavation works	Potential delays and additional costs	Appoint experienced contractor with experience in groundworks. Healthy contingency included within capital cost breakdown
Availability of materials/supplies/subcontractors	Delays to works, additional costs	Early contractor engagement to ensure no long lead items. Re-open engagement through the tender process to understand if this has changed in the intervening period.
Inclement weather during the works	Delay to works, additional costs	Works undertaken during milder months. Allowance of float within contractors' programme.
Resilience of existing surface against the introduction of chlorine	Additional maintenance costs, potential for capital replacement costs in the future	Budget is available within the existing team to carry out patch repairs. The Council are advised that the introduction of chlorine will accelerate the degradation of the surface and reduce the design life from 6-7 years to 3-4 years.

**PROCUREMENT PATHWAY**

11. The works are proposed to be delivered via two separate works contracts.

12. The first contract will be awarded to the specialist pool company via the Council's Informal Qualified Procedure which can be used for contracts with a value of less than £25,000. This is due to the bespoke nature of the procurement and that the requirements have been developed with the companies input. The Council do not have the expertise in-house to specify the requirements of the recirculatory system.
13. The second contract will be procured via the Council's Repairs and Maintenance Framework and will be for the groundworks and electricals element of the project. The two contracts will be coordinated and monitored on site by the Council's Engineering team.

## MANAGEMENT & MAINTENANCE

14. It is proposed that the new paddling pool plant system will be managed and maintained jointly with the Splash facility by the Council's Parks and Coastal Service. Running both pool plant systems jointly, will provide operational economy of scale benefits and service flexibility. The SPLASH facility is open 7 days per week during the summer period.
15. The current SPLASH facility is managed by 2 qualified seasonal attendants, reporting directly to the Senior Coast and Conservation Officer, throughout the summer period. Duties include opening and closing the facility, managing the booking system, checking the chlorine levels, undertaking safety inspections, providing customer care and general supervision of the facility, to ensure safe usage.
16. To allow the same level of service to the new Paddling Pool facility, it is proposed to increase the number of seasonal attendants to three, to allow the safe management of both facilities 7 days per week during the summer period, under the same management systems and processes. Although SPLASH requires full time monitoring, due to the booking system, it must be noted that the Paddling Pool facility will not have a booking system and therefore will not require full time monitoring. This facility will be monitored by regular visits by a SPLASH attendant throughout the day, who will be covered by a colleague.
17. Both facilities may occasionally require temporary, ad hoc closures to undertake necessary repairs, emergency cleansing operations or if inclement weather conditions prevent use. Social media updates will be provided in these instances.
18. The ongoing maintenance requirements for both facilities will be similar and include seasonal commission and decommission; pool plant switch on and facility opening; chemical administration and checks; frequent back washes; system failure and breakdown response; facility infrastructure inspections and cleansing; monitoring of public use, dealing with any issues of antisocial behaviour; reacting to hygiene incidents; and undertaking emergency closures when required.
19. There will be additional revenue costs for the operation of the new paddling pool plant system, which are estimated below: It is envisaged that there will be a saving on the use of water, due to the new recirculatory system, but this will not be known until the system is functional.

Revenue Item	Cost	Notes
1 x staff attendant	£10,500	Additional seasonal staff will be required to operate the new pool plant system and undertake pool maintenance duties from April - September.
Chemicals	£700	This is an estimated figure.
Commission/ decommission	£1,500	This is an estimated figure.
Electricity	£1,000	This is an estimated figure.
<b>TOTAL</b>	<b>£13,700</b>	

IMPLICATIONS	
Finance	The Committee is requested to consider and recommend to Council approval of a fully funded addition to the Councils Capital Programme in 2022/23 in the sum of £53,400 to the 'St Annes Paddling Pool: Water Quality Improvements' scheme, to be met from the Capital Investment Reserve, and subject to approval by Council, the committee is requested to note that a retrospective item containing a drawdown expenditure report will be brought to a future meeting of the committee. The Committee is also requested to recommend to Council the approval of an ongoing unfunded addition to the base revenue budget in the sum of £13,700 from 2023/24 onwards as set out in the report.
Legal	None arising directly from this report.
Community Safety	None arising directly from this report.
Human Rights and Equalities	None arising directly from this report.
Sustainability and Environmental Impact	The installation of the recirculatory system will significantly reduce current water usage.
Health & Safety and Risk Management	None arising directly from this report.

LEAD AUTHOR	CONTACT DETAILS	DATE
Charlie Richards	<a href="mailto:charlie.richards@fylde.gov.uk">charlie.richards@fylde.gov.uk</a> & Tel 01253 658520	

BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
N/A		

## INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
OFFICE OF THE CHIEF EXECUTIVE	TOURISM AND LEISURE COMMITTEE	12 JANUARY 2023	9
<b>MID-YEAR PERFORMANCE 2022/23</b>			

### PUBLIC ITEM

This item is for consideration in the public part of the meeting.

#### SUMMARY OF INFORMATION

The report provides details of the key performance outcomes for the first half of the financial year 2022/23. Performance is reported against the targets set for the year and commentary is provided by performance exception.

#### SOURCE OF INFORMATION

Teams input data into the InPhase corporate online system from service-based performance data

#### LINK TO INFORMATION

<http://fyldeperformance.inphase.com> - Full Corporate Performance suite for Fylde Council

#### WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

The performance information is relevant to the committee's terms of reference and the responsibility of the committee to monitor the performance of the services within its remit.

#### FURTHER INFORMATION

Contact: Alex Scrivens, ([alex.scrivens@fylde.gov.uk](mailto:alex.scrivens@fylde.gov.uk)).

## Mid-Year Commentary by Performance Exception for the Tourism and Leisure Committee

### \*\*\*\*\* PERFORMANCE ABOVE TARGET \*\*\*\*\*

*Commentary is provided to explain why progress has exceeded target, with details of how this will be maintained.*

- PM120: Annual number of visitors visiting Fylde (millions)
- PM121: Number of day visitors visiting Fylde (millions)
- PM122: Number of visitors staying in Fylde as part of a holiday or short break (millions)
- PM123: Annual number of days visitors have stayed in Fylde (millions)
- PM124: Annual number of visitor days from staying visitors in Fylde (millions)
- PM125: Total economic generated with the local economy through visitor & tourism business (millions)
- PM126: Economic impact by day visitors to Fylde (£ millions)
- PM127: Economic impact by staying visitors in Fylde (£ millions))
- PM128: Number of full time equivalent jobs supported by the visitors to Fylde
- PM129: Total number of Accommodation Stock (bedspaces)
- PM130: Total number of Serviced Accommodation Stock
- PM131: Total number of Non-serviced accommodation stock






*All of the above measures are captured through an [annual](#) subvention agreement with Lancashire County Council Designation Management Organisation (DMO), Marketing Lancashire Ltd. Fylde Council is provided with an annual report detailing a range of tourism statistics. These statistics, which are compiled on behalf of Marketing Lancashire Ltd by Global Tourism Solutions (UK) Ltd, use the STEAM economic impact modelling process that are considered as the official tourism statistics.*

### \*\*\*\*\* PERFORMANCE BELOW TARGET \*\*\*\*\*

*Commentary is provided to explain why performance is currently not on target, with details of any corrective action.*

















*None to report.*

## PERFORMANCE KEY ICON STATUS

	<b>Over Performance</b> – the indicator is over performing against target
	<b>On Track</b> – the indicator is performing within tolerance of target.
	<b>Cautionary Under Performance</b> – the indicator is moderately under performing. Whilst the indicator has slipped from target it maybe a minor blip overall or minor action will remedy it.
	<b>Under Performance</b> – the indicator is under performing against target.
	<b>Missing Data</b> – the indicator is missing data, this could be due to lag in data in the way the information is collated, or because its currently unavailable.
<b>N/A</b>	<b>Not Applicable</b> – no comparable data available. This could be due to the methodology being change or being a new measure created.



## Tourism and Leisure

Local Key Performance Indicators	Frequency	Good Performance Is	Mid Year 2021	Mid Year 2022	Mid-year Target	Status To Date
<a href="#">PM120: Annual number of visitors visiting Fylde (millions)</a>	Annual	Bigger is Better	1.19	<b>2.21</b>	1.19	
<a href="#">PM121: Number of day visitors visiting Fylde (millions)</a>	Annual	Bigger is Better	0.98	<b>1.8</b>	0.98	
<a href="#">PM122: Number of visitors staying in Fylde as part of a holiday or short break (millions)</a>	Annual	Bigger is Better	0.21	<b>0.41</b>	0.21	
<a href="#">PM123: Annual number of days visitors have stayed in Fylde (millions)</a>	Annual	Bigger is Better	1.83	<b>3.48</b>	1.83	
<a href="#">PM124: Annual number of visitor days from staying visitors in Fylde (millions)</a>	Annual	Bigger is Better	0.86	<b>1.67</b>	0.86	
<a href="#">PM125: Total economic generated with the local economy through visitor &amp; tourism business (millions)</a>	Annual	Bigger is Better	111.95	<b>215.06</b>	111.95	
<a href="#">PM126: Economic impact by day visitors to Fylde (£ millions)</a>	Annual	Bigger is Better	37.07	<b>69.25</b>	37.07	
<a href="#">PM127: Economic impact by staying visitors in Fylde (£ millions)</a>	Annual	Bigger is Better	74.88	<b>145.8</b>	74.88	
<a href="#">PM128: Number of full time equivalent jobs supported by the visitors to Fylde</a>	Annual	Bigger is Better	1,435.00	<b>2,442.00</b>	1,435.00	
<a href="#">PM129: Total number of Accommodation Stock (bedspaces)</a>	Annual	Bigger is Better	10,372.00	<b>12,070.00</b>	10,372.00	
<a href="#">PM130: Total number of Serviced Accommodation Stock</a>	Annual	Bigger is Better	2,925.00	<b>3,004.00</b>	2,925.00	
<a href="#">PM131: Total number of Non-serviced accommodation stock</a>	Annual	Bigger is Better	7,450.00	<b>9,066.00</b>	7,450.00	
<a href="#">PM20: Number of Major parks achieving a 'Green Flag' award</a>	Annual	Bigger is Better	6	<b>6</b>	6	
<a href="#">PM21: Number of community groups supported (including 'in bloom' &amp; 'friends of')</a>	Annual	Bigger is Better	30	<b>28</b>	28	
<a href="#">PM22: Number of 'in bloom' awards achieved by groups working with LA</a>	Annual	Bigger is Better	32	<b>22</b>	22	
<a href="#">PM23: Number of swims at St Annes pool</a>	Monthly	Bigger is Better	32,366	<b>46,681</b>	30,000	
<a href="#">PM94: Number of recorded safety inspections carried out on each unit of children's play equipment</a>	Annual	Bigger is Better	48	<b>51</b>	50	

## INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
MANAGEMENT TEAM	TOURISM AND LEISURE COMMITTEE	12 JANUARY 2023	10
<b>CAPITAL PROGRAMME MONITORING REPORT 2022/23 – POSITION AS AT 30<sup>th</sup> NOVEMBER 2022</b>			

### PUBLIC ITEM

This item is for consideration in the public part of the meeting.

### SUMMARY OF INFORMATION

The purpose of this report is to provide an update on the approved Capital Programme of the Council as at 30<sup>th</sup> November 2022 and specifically for those schemes under the remit of the Committee.

### SOURCE OF INFORMATION

The report is based upon information extracted from the financial ledger system of the Council for the period to 30<sup>th</sup> November 2022 and updates provided by budget holders.

### LINK TO INFORMATION

Capital Programme Monitoring Report to 30<sup>th</sup> November 2022:

<http://www.fylde.gov.uk/council/finance/budget-monitoring/>

### WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

This information is provided to enable the committee to consider and scrutinise the Capital Programme monitoring reports for those schemes under the remit of the Committee.

### FURTHER INFORMATION

Contact: Paul O'Donoghue, Chief Financial Officer.

Tel 01253 658566

e-mail: [paul.o'donoghue@fylde.gov.uk](mailto:paul.o'donoghue@fylde.gov.uk)

## **Summary**

The purpose of this report is to provide an in-year progress update in respect of those schemes within the Capital Programme that have been approved for delivery in 2022/23, together with an update on the overall Five-Year Capital Programme of the Council. This report includes a narrative description of some of the more significant schemes within the Capital Programme and details any risks and the actions required to address these. Appendix A to this report provides an update by Committee on schemes scheduled for commencement or delivery in 2022/23. Appendix B provides a summary of the latest position for the 5 year Capital Programme and Appendix C provides details of the financing of the programme.

### **1. Background**

The Council approved the Capital Programme on 3<sup>rd</sup> March 2022. That update showed a balanced capital programme position from 2021/22 onwards. This report includes year to date expenditure and sets out the latest phasing of the programme and any additions or changes since the capital programme was presented to Council in March 2022. The Programme has also been rolled forward to include the year 2026/27.

### **2. Notes on Specific Schemes**

There are a number of schemes for which further information is provided below:

#### **(i) Town Centre Regeneration Kirkham**

Following the Government's Future High Street funding initiative (FHSF), the Planning Committee resolved, in the autumn of 2019, to choose Kirkham Town Centre as its choice to pursue any bids for funding under the scheme. The first opportunity, being part of the broader FHSF, named the High Street Heritage Action Zone initiative (HS HAZ) was launched. This was a competitive process and seeks to enhance the historic environment of high streets that have conservation area status. Following the expansion of the funding for the scheme, due to unprecedented bids from a national perspective, the Kirkham bid proved to be successful, following a recommendation to Government from Historic England (HE). HE is the body responsible for administering the scheme. The grant award is £1.8m and will be match funded from a number of sources including Fylde Council, Kirkham Town Council and Section 106 payments for public realm improvements attributed to residential planning permissions. The scheme will run over 4 years, commencing in April 2020, and includes a wide range of projects.

In line with many other authorities, due to COVID 19, the implementation of the scheme has been delayed and a revised project plan, which sets out the projects to be delivered and the associated funding, has been agreed with Historic England.

A further bid for £9.1m was also submitted under the main body of the Future High Street Fund during 2020 and proposed to deliver a number of schemes across the whole of the town centre including the re-purposing of buildings, traffic management measures, building reuse and enhancement and public realm projects. This was once again a competitive process. The bid was well founded, and the economic case was very strong. In April 2021 an award of £6.29m for the Kirkham scheme was announced from the Ministry of Housing, Communities and Local Government (MHCLG) which was approved at Council on the 5<sup>th</sup> July 2021. A report was approved by Planning Committee and Council in December 2021 to authorise various property acquisitions as part of the project.

The Kirkham Futures Regeneration Programme, which encompasses the funding streams identified above is a complex multi-stranded programme with strict delivery timeframes. As such the Programme has been added to the Council's Strategic Risk Register in order that the identified risks can be managed.

#### **(ii) St Annes Sea Wall**

St Annes Seawall is 660m long and was constructed in 1935. It reduces the risk of coastal erosion and flooding to over 400 properties. The seawall surrounds The Island, which is one of three strategic headlands which are critical to maintaining healthy beaches, dunes and reducing the risk of coastal erosion along Fylde Council's frontage. St Annes Seawall is at the end of its design life and is in poor condition; it is cracking and crumbling and is subject to

ongoing repairs and maintenance. Voids have previously been identified resulting in settlement of the promenade. The crest level is low and overtopping during storms results in damage to the promenade and flooding of the car park, swimming pool and fitness centre plant room, and flooding up to the thresholds of the cinema, casino, amusement, and restaurant complex.

In 2020 the council were awarded £300k Pipeline acceleration funding to develop the St Annes Seawall Outline Business Case. Following this a bid has now been submitted to the Environment Agency formally for their appraisal and consideration and if EA funding is approved the planning phase will commence consisting of technical surveys including topographical, geotechnical, detailed design, ecological and bird surveys and an environmental impact assessment. It will include securing all the necessary licenses, consents and approvals including: Marine License, Planning Permission and Environment Agency Flood Risk Activity Permit (FRAP) licence. The scheme will be in the sum of £11.8m funded by Environment Agency grant of £9.5m and the council's contribution of £2.3m towards the total project cost which was approved at Council on the 5<sup>th</sup> July 2021. EA have now approved the scheme and the final award is a total scheme cost of £12.1m funded by EA Grant of £9.7m and the council's contribution of £2.4m. This has now been reflected within the capital programme. Following the planning phase it is proposed to start the construction in 2 phases. Phase 1 is anticipated to commence in Autumn 2023 and complete in late Spring 2024. Phase 2 will commence in Autumn 2024 and complete late Spring 2025 to minimise business disruption.

### **(iii) Fairhaven Lake and Gardens Heritage Lottery Scheme**

In December 2018, the council was notified that it had been successful in securing the second round capital grant from the Heritage Lottery Fund in the sum of £1.4m for the restoration of Fairhaven Lake & Gardens, with further match funding provided by Fylde Council and other external financial contributions. All capital works apart from the lake package were completed in September 2021, with the defect period and all snags due to be completed by the end of November 2022. The refurbished buildings are all now in use, with the new interpretation and activity scheme in place. The final evaluation report for the project is available on request.

The final package of works to be completed is the lake infrastructure and dredge. Design work is ongoing with the package ready for tender in January 2023, all work is due to be completed by April 2023. Until the scheme is fully delivered there remains the possibility of additional contract costs beyond those in the approved budget.

### **(iv) St Annes Regeneration Schemes**

The next section of works has been agreed along St. Annes Road West between The Pier and The Square (known as the Square-Pier Link). A scheme designed to the available budget was presented and approved by Planning Committee, but the Regeneration Manager was asked to look at extending the scheme, potentially widening pavements to provide an enhanced pedestrian ambience and increased paving space capacity to absorb high levels of footfall that is encountered at peak times. As matters stand, the potential for achieving these enhancements to the scheme is being discussed with Lancashire County Council as any further amendments would have to be agreed, since there would be changes to the highway configuration. It is now proposed to pursue the scheme as part of a wider programme of works in the town centre following the preparation of a masterplan which has been commissioned.

### **(v) Lytham Regeneration Schemes**

Work has commenced on the redesign and re-planning of the public realm of Lytham Centre. The Corporate Plan currently programmes the commencement of the Clifton Street Works (£750k) during 2022/23. Additional funding has been applied for as part of the UK Shared Prosperity Fund (UKSPF) submission, the outcome of which is expected in October/November. The UK SPF funding award will be phased and so delivery of the project will need to be reviewed accordingly. The Lytham Beach Lighting Scheme (£50k) is programmed for delivery during the current financial year.

### **(vi) Better Care Fund (Formerly Disabled Facilities Grants)**

As the local housing authority, the Council has a statutory duty to provide disabled adaptations within the Borough. In order to fund these works the Council receives grant support which previously was provided by the

Department for Communities and Local Government (DCLG). From 2015/16 the Government established the 'Better Care Fund', and under these new arrangements the funding for Disabled Facilities Grants transferred to the Department of Health, with funding being distributed to all Councils via the upper-tier authority for that area. As such, in Lancashire the fund is administered by Lancashire County Council. Each upper-tier authority then allocates the funding to their respective housing authorities (i.e. district councils within their area) to enable them to continue to meet this statutory responsibility.

The level of government funding has increased significantly under the 'Better Care Fund' arrangements and the budget for 2022/23 (including slippage) totals £1.503m which provides for the delivery of disabled adaptations. It is anticipated that for 2022/23 all identified need for disabled adaptations can be met from the existing resource.

#### **(vii) M55 Link Road (Inc. S106 monies for design work)**

The accelerated delivery of the £27m M55 Heyhouses Link Road is subject to a funding package made up from a number of sources. This funding is now in place and work has started on site with the earthworks being the first phase. The road will then be constructed by Lancashire County Council's in-house team and is due for completion in early 2024. It is expected that LCC will require the funding to be transferred to them during the latter stages of the project and so is likely to be spent during 2022/23.

#### **(viii) St Annes Masterplan – Levelling Up Fund Capital Bid Submission Round 2 - £14.6m**

A Levelling Up Fund capital bid was submitted on the 27<sup>th</sup> July 2022 for £14.6m and the outcome is expected in Autumn 2022. Consultants were appointed to prepare a comprehensive masterplan to shape the future development of St Annes Town centre and the Island site on the Promenade and to help the council to access external funding. The views of the public and key stakeholders have been sought during a consultation exercise and these views had helped to shape the development of the masterplan. A bid was prepared and submitted to the second round of the governments Levelling Up fund. The round had three investment themes being transport; regeneration and town centre investment, and cultural investment. There was an opportunity to secure funding to help deliver different phases of the masterplan, in particular the public realm improvement to the area around the train station, dedicated pedestrian and cycle links, an events space in the Square and improving the connection to the town centre and the sea front. If successful it is expected that the bid will deliver a transformation of the town centre with 4 hectares of new public realm and 460 metres of active travel links, encouraging increased walking and cycling and an enhanced events programme to increase both day and overnight visitors to Fylde.

### **3 Conclusions**

- 3.1 Actual expenditure to 30<sup>th</sup> November 2022 is £2.609m against a full year budget of £18.637m. This equates to 14.0% of the latest budget. Progress on the delivery of a number of schemes has been delayed due to the continuing economic recovery from the coronavirus pandemic, together with supply chain challenges and higher inflation leading to a review on the original costings of capital schemes. This is noted as appropriate in the analysis at Appendix A. Consequently, the phasing of some schemes may have to be adjusted or re-phased into 2023/24 as part of the information that is provided from budget holders on a scheme by scheme basis and this will be reflected in future Financial Forecast updates during the year.
- 3.2 UK CPI was 0.7% in March 2021 but thereafter began to steadily increase. Initially driven by energy price effects and by inflation in sectors such as retail and hospitality which were re-opening after the pandemic lockdowns, inflation then was believed to be temporary. Thereafter price rises slowly became more widespread, as a combination of rising global costs and strong demand was exacerbated by supply shortages and transport dislocations. The surge in wholesale gas and electricity prices led to elevated inflation expectations. CPI for November 2022 registered 10.7% year on year, down from 11.1% in October 2022.

Increasing inflation is exerting significant upward pressure on prices for utilities and on supplies and services across all sectors of the economy, which in turn increases the base costs for both revenue and capital budget items. The situation is particularly acute in the construction sector where supply chain issues and price

increases are combining to put increased risks on the delivery of capital programme schemes. This is likely to be a continuing issue for the council during 2022/23 and this has resulted in current scheme delays and reviews on scheme costings.

- 3.3 Capital Receipts to date total £99,321 against a total in year budgeted figure of £100,000 made up of Right to Buy Receipts and General Asset Sales. Any changes to this will be reflected in future Financial Forecast updates during the year.
- 3.4 The current Capital Programme as updated is showing a balanced position for 2022/23 onwards. The Capital Programme and the associated financing will be subject to discussion with members during the months in the lead up to the annual budget setting process for 2023/24.
- 3.5 Any additional expenditure which is not fully funded by external finance would normally require the generation of capital receipts or further borrowing (the latter placing further pressure on the Revenue Budget from the consequent repayment costs). However, Budget Council on 4<sup>th</sup> March 2013 approved the creation of a Capital Investment Reserve to finance future capital expenditure. The balance of this reserve at 31<sup>st</sup> March 2022 was £6.094m. Of this £2.835m is already committed to deliver existing approved capital schemes leaving an uncommitted balance of £3.259m. A further budgeted contribution into the reserve of £0.568m in 2022/23 and £0.176m in 2023/24 was reported in the latest Medium Term Financial Strategy (MTFS) forecast presented in November 2022, which would result in an unallocated balance on the reserve at 31<sup>st</sup> March 2024 of £4.003m. The estimated transfer in are subject to change as costs and income will undoubtedly fluctuate over the next 2 financial years.

To Note: Council in July 2022 approved the underwriting to the sum of £942,589 for 2022/2023 financial year from the Capital Investment Reserve in the event that approval is not ultimately confirmed from the Future High Street Fund team at DLUHC for the Kirkham Futures programme for Public Realm phase 1 works (this underwriting being required in order for the contract to be awarded for delivery of the public realm works) so the potential Capital Investment Reserve balance would be £3.060m if approval from DLUHC was not ultimately received.

An updated position in respect of the Capital Investment Reserve will be included within future updates of the Financial Forecast presented to the Finance and Democracy Committee and to Council. Additional future projects will be subject to further consideration as part of the budget setting process for 2023/24. Whilst it remains the case that this reserve is the preferred source of finance for any further additions to the Capital Programme, continuing contributions to the reserve are required in order to maintain a sustainable funding source for future years.

**CAPITAL PROGRAMME - 2022/23 IN-YEAR SCHEME MONITORING REPORT - AS AT 30/11/22**

**Appendix A**

CODE	APPROVED SCHEMES	Head of Service / Budget Holder	Financing Source	Approved Budget 2022/23 £000	Slippage B/F from 2021/22 £000	Adjustments from 04/03/22 £000	Updated Budget 2022/23 £000	Expenditure to 30/11/22 £000	Variance £000	Budget Holder Comments
<b>FINANCE &amp; DEMOCRACY COMMITTEE</b>										
Z188	Purchase of Land Adjacent to Squires Gate Station	Darren Bell	Capital Investment Reserve	0	6		6		6	This project is ongoing. As agreed at Full Council, the compulsory purchase of the land was initiated. It is expected that the process will be completed by the end of 2022/23.
Z232	Public Offices Capital Works	Darren Bell	Capital Investment Reserve	0	0	65	65	4	61	Contractors currently on site. Work to to be complete by March 2023.
<b>Sub total</b>				<b>0</b>	<b>6</b>	<b>65</b>	<b>71</b>	<b>4</b>	<b>67</b>	
<b>TOURISM &amp; LEISURE COMMITTEE</b>										
Z112	Fairhaven Lake & Promenade Gardens Restoration	Mark Wilde	Capital Investment Reserve	0	250	70	320	30	290	Building and landscape capital works are complete. Defect period is the end of September 2022. Final condition surveys will be completed detailing any outstanding works. Lake package to be completed during this financial year. Engagement with consultants regarding further designs has commenced with the lake dredge removal from the original schedule of programmed capital works and subsequently re-scoped within the 5 year management and maintenance plan due to time constraints with obtaining licenses from the marine authority. This will all be contained within existing approved budgets. Addition £70,000 approved to undertake repairs and improvements to the pathways at Fairhaven Lake (03/11/22)
Z097	Promenade Footways	Darren Bell	No external finance - funded by borrowing / general asset disposal receipts	155	0		155		155	This funding has been identified to improve the footway surface around St Annes Promenade bandstand and boating pool. The scheme is linked with the Square to Pier Link and Gateway scheme to be delivered through the Planning Committee with the intention that works will run concurrently by the same contractor. These works are currently delayed with an unknown start date. When the Pier scheme is progressed this scheme will be finalised and a draw-down report for funding presented to the committee.
Z176	Staining Playing Fields Development Scheme	Mark Wilde	S106 Developer Contributions / Capital Investment Reserve	0	43		43	30	13	Plans for landscaping works are currently being developed with project completion anticipated to be during 2022/23.
Z179	Coastal Signage Improvements	Darren Bell	Capital Investment Reserve	0	61		61	1	60	Phases 1, 2 and 3 (Consolidation / Rationalisation, Digital Beach Signs and Beach Safety Signs) have been completed. Phases 3 and 5 (Waymarking & Directional and Heritage & Interpretation) are currently being modelled. Remaining scheme delivery completion is anticipated to be during 2023/24.
Z192	Fylde Sand Dunes Improvement Scheme	Mark Wilde	S106 Developer Contributions / Specific Grants	0	11		11		11	All works successfully completed. Awaiting final invoices.
Z197	Blackpool Road North Playing Fields Drainage	Darren Bell	Capital Investment Reserve	0	26		26		26	Works are substantially complete. Remaining funding for additional works on the maintenance of football pitches is to be utilised as match-funding for an external funding bid to further improve the football pitches.
Z212	Park View Drainage Improvement Scheme	Darren Bell	Capital Investment Reserve	39	0	25	64	40	24	Works are substantially complete. Remaining funding for additional works on the maintenance of football pitches is to be utilised as match-funding for an external funding bid to further improve the football pitches.
Z213	Fairhaven Boathouse - Remodelling and Refurbishment Scheme	Darren Bell	Capital Investment Reserve	217	0		217		217	This scheme is currently scheduled for delivery later in 2023/24.
Z214	Play Area Improvements	Mark Wilde	Capital Investment Reserve	0	43		43	43	0	All works successfully completed to budget.
Z215	Friends of Newton Community Park Improvement Scheme	Charlie Richards	S106 Developer Contributions	0	0	37	37		37	Approved at Council 12/10/22
Z219	Fairhaven Kiosk / Ice Cream Bar Project	Darren Bell	Funding Volatility Reserve	340	5		345	7	338	Scheme approved at Council 5th July 2021. Project currently under review.
Z220	Boating Pool Safety Improvements	Mark Wilde	Capital Investment Reserve	0	51		51	26	25	All major works successfully completed. Sign/safety fencing is outstanding and due to be completed March 2023.
Z221	North Beach Windsports Centre	Darren Bell	Capital Investment Reserve	0	200	81	281	281	0	Project completed with an overspend of £31k that has been funded from a scheme underspend on the Cemetery and Crematorium - Infrastructure Phase 3b
Z223	Petanque Court	Mark Wilde	Capital Investment Reserve	13	0		13		13	Design and construction is scheduled for winter 2022/23.
Z224	Play Area - Blackpool Road North Playing Field	Mark Wilde	Capital Investment Reserve	125	0		125	121	4	Opportunity for the design and build of a new play area was advertised on the 16th March 2022 via the CHEST procurement portal which attracted six submissions. The contract has now been awarded.
Z225	Improvements to Children's Play Areas	Mark Wilde	Capital Investment Reserve	100	0		100		100	Following a tender exercise, formal contract has now been awarded to Kompan Play Ltd. Works will commence February 2023 and completed by March 2023.
Z231	Lytham St Annes Art Collection Display Options	Mark Wilde	Capital Investment Reserve	0	0	65	65		65	Finance & Democracy Committee (June 22) approved a new scheme of £65k fully funded from the Capital Investment Reserve.
<b>Sub total</b>				<b>989</b>	<b>690</b>	<b>278</b>	<b>1,957</b>	<b>579</b>	<b>1,378</b>	

CODE	APPROVED SCHEMES		Financing Source	Approved Budget 2022/23 £000	Slippage B/F from 2021/22 £000	Adjustments from 04/03/22 £000	Updated Budget 2022/23 £000	Expenditure to 30/11/22 £000	Variance £000	Budget Holder Comments
<b>OPERATIONAL MANAGEMENT COMMITTEE</b>										
Z038	Replacement Vehicles	Mark Wilde	Borrowing	306	322		628	97	531	It is anticipated that part of the replacement vehicle purchases for this financial year will be required to be re-phased in future updates of the financial forecast due to expected longer lead times from the tenders. This will be reviewed later in the year and the forecast will be updated if required.
Z049	Car Park Improvements	Darren Bell	No external finance - funded by borrowing / general asset disposal receipts	30	30		60		60	Capital funding is being built up to enable the resurfacing of Fairhaven Rd and/or Swimming Pool Car Parks once the St Annes hard sea defences have been completed. The forecast will be updated to reflect the latest position.
Z165	Public Transport Improvements	Darren Bell	S106 Developer Contributions	30	120		150		150	This scheme relates to developer contributions (s106) funding that is paid to Lancashire County Council (LCC). The funding will contribute to the delivery of improved public transport services where an enhanced public transport requirement is identified as a result of increased housing development. These payments may be made over a period of several years and in this instance the s106 agreement allows for payments to be made up until 2028.
Z130	Fairhaven and Church Scar Coast Protection Scheme	Darren Bell	Specific Government Grant (Environment Agency) / Capital Investment Reserve	0	10		10	10	0	This is the residual Sand Dune improvement works on the Dunes North of Fairhaven Lake. This was an outstanding condition of the Fairhaven Coastal Defence scheme which Environment Agency Grant in Aid can be claimed. Dunes project team currently reviewing with the aim to deliver by March 2023.
Z207	St Annes Sea Wall	Charlie Richards	Specific Government Grant (Environment Agency)	2,571	29		2,600	485	2,115	Funding was secured in 2021/22 to initiate the development and delivery phase of this project. The planning phase has now commenced consisting of technical surveys including topographical, geotechnical, detailed design, ecological and bird surveys and an environmental impact assessment. It will include securing all the necessary licenses, consents and approvals including: Marine License, Planning Permission and Environment Agency Flood Risk Activity Permit (FRAP) licence. The EA have now approved the scheme and the final award is a total cost of £12.1m funded by EA Grant of £9.7m and the council's contribution of £2.4m. Following the planning phase it is proposed to start the construction phase Autumn 2023.
Z190	Charging Infrastructure for Electric Taxis	Darren Bell	Specific Government Grant	0	27		27	19	8	Project completed within budget.
Z195	Cemetery and Crematorium - Infrastructure Phase 3b	Darren Bell	Capital Investment Reserve	0	35	-31	4	3	1	The main project is now complete with an underspend of £32k. £31k has been vired to the North Beach Windsports Centre scheme to fund the scheme overspend.
Z199	Outdoor Digital Signage	Mark Evans	Capital Investment Reserve	0	20		20		20	The outdoor digital signage proposal has been referred to the Town Centres Working Group in order to consider alternative siting proposals that will be more suitable in the conservation area location in which they are proposed. Various options are currently being examined and it is expected that the projects will be delivered during 2022/23.
Z216	Staining Drainage Improvement Scheme	Darren Bell	Capital Investment Reserve / Staining Parish Council	65	0		65		65	Plans for landscaping works are currently being developed with project completion anticipated to be during 2022/23.
Z226	North Beach Car Park Public Conveniences	Darren Bell	Capital Investment Reserve	150	0		150	35	115	Purchase order for the unit has been issued. Site surveys for construction of concrete base have been completed. Expected completion March 23.
Z227	Stanner Bank Public Conveniences Refurbishment	Darren Bell	Capital Investment Reserve	58	0	20	78	13	65	Contractor on site works currently underway. Public Convenience's element completion end of January 23. Footpath access to the rear of the building complete March 23.
Z228	Carbon Neutral Vehicles	Mark Wilde	Capital Investment Reserve	34	0		34		34	Budget Council approved a new scheme for Carbon Neutral vehicles and it's recommended that two operational vehicles are replaced with electric vehicles during 2022/23 followed by the replacement of the mayoral car in 2023/24.
Z229	Cleaning Mechanical Sweeper Vehicle	Mark Wilde	Capital Investment Reserve	60	0		60		60	Machine has been ordered following a tendering process and delivery is expected shortly.
Z222	Changing Places	Darren Bell	Capital Investment Reserve / Specific Grant	0	0	40	40	30	10	External funding awarded March 22. Full Council agreed 10% match funding and draw down for Phase 1 (April 2022). Total funding to deliver 3 changing places facilities by March 2024 is £120,000. The first facility at North Beach Windsports Centre is complete. Initial £45k external funding received. Negotiations for Lowther and Kirkham sites have been initiated with potential options being explored.
<b>Sub total</b>				<b>3,304</b>	<b>593</b>	<b>29</b>	<b>3,926</b>	<b>692</b>	<b>3,234</b>	



CODE	APPROVED SCHEMES		Financing Source	Approved Budget 2022/23 £000	Slippage B/F from 2021/22 £000	Adjustments from 04/03/22 £000	Updated Budget 2022/23 £000	Expenditure to 30/11/22 £000	Variance £000	Budget Holder Comments
	<b>ENVIRONMENT, HEALTH &amp; HOUSING COMMITTEE</b>									
Z101	Disabled Facilities Grants (DFG) Programme	Ian Williamson	Specific Grant (Better Care Fund) / External Contributions / Grant repayments	1,130	186	187	1,503	818	685	The grant programme is now progressing as normal and all of the funding is expected to be fully committed by the end of the financial year.
Z159	Affordable Warmth Scheme - Housing	Ian Williamson	Specific Grant (Lancashire County Council)	0	0	60	60			Approved on 15/11/22. Project is up and running and expected to spend in full by March 2023.
Z161	Housing Needs Grant	Ian Williamson	DFG Grant Repayments	0	55		55		55	Housing Needs grant awards are dependent on the repayments received by the sale of properties where DFG grant has previously been provided. The funding to be used where professional services have been provided, such as architectural fees, but the DFG grant has not gone ahead in 2022/23.
Z107	CCTV Replacement Schemes	Ian Curtis	Specific Grant (LSP Performance Reward Grant)	0	1		1		1	Four WCCTV rapid deployable cameras with accessories have been purchased and two have been deployed at Lytham Windmill and Park View. The other two are available for deployment on submission of an application. This is the residual funding.
Z201	Hydration Points	Darren Bell	Capital Investment Reserve	0	60		60	6	54	A drawdown request for a small number of hydration points was approved in March 2022. Four wall mounted units have been installed with signage being designed. Two free-standing units were installed Autumn 22 though won't be commissioned until Spring 23 to avoid freezing pipes.
Z205	Fylde Affordable Housing Delivery Programme	Mark Evans	S106 Developer Contributions	0	41		41		41	Housing Survey now completed. Draw down to complete the survey was above that required following procurement.
Z208	Affordable Housing Scheme, Lytham Road, Warton	Mark Evans	S106 Developer Contributions	0	260		260		260	Council (19/10/20) approved a scheme for affordable housing on Lytham Road Warton, utilising S106 funding. phased equally over two financial years (2020/21 and 2021/22), the sum of £260,000 to be fully funded from a portion of the balance of S106 developer contributions for affordable housing currently held by the Council for this purpose (from Agreement ref: 12/0717 - Moss Farm, Cropper Road, Westby). Scheme is now completed..
Z230	Replacement of Town Centre CCTV Systems	Ian Curtis	Capital Investment Reserve	79	0		79		79	The Council have jointly with Wyre Council appointed a consultant to review the current system, provide a specification for the new system and assist with the procurement process and project management of the contractor. Following the consultant's assessment, we are looking to go out to tender for the supply, installation and maintenance of the new system before Christmas. Currently there is uncertainty about if the project can be delivered by the end of March 2023 but we will have a clearer understanding of timescales once we receive the consultants' report.
Z186	Tree Planting Scheme	Mark Evans	Capital Investment Reserve	0	19		19		19	Take up of trees for the "15 Trees for 15 Parishes" scheme was not as high as envisaged. The Carbon Neutral Working Group asked that the funds be slipped to allow planting during the 2022/23 planting season.
	<b>Sub total</b>			<b>1,209</b>	<b>622</b>	<b>247</b>	<b>2,078</b>	<b>824</b>	<b>1,194</b>	

CODE	APPROVED SCHEMES		Financing Source	Approved Budget 2022/23 £000	Slippage B/F from 2021/22 £000	Adjustments from 04/03/22 £000	Updated Budget 2022/23 £000	Expenditure to 30/11/22 £000	Variance £000	Budget Holder Comments
<b>PLANNING COMMITTEE</b>										
Z138	St Annes Regeneration Schemes	Charlie Richards	S106 Developer Contributions / Capital Investment Reserve	0	123		123		123	The funding was specifically aimed at delivering the Wood Street (Phase 3) Scheme. Works commenced but, despite being suspended due to the covid situation, have now been completed on phase 3a (north side). There are some works that have not yet been invoiced, which are currently undergoing a snagging process prior to final sign off. Any residual amounts unspent will be directed towards the implementation of an enhanced Pier Link project in accordance with the decision made by Planning Committee on 22 June 2020. The Pier Link project now forms part of a wider suite of works proposed as part of the St Annes Town Centre Masterplan, which are in turn subject to a bid to the Levelling Up Fund. The scope of the project will be reviewed once the outcome of the bid is known.
Z185	St Annes Road West – Square to Pier link and Gateway	Charlie Richards	Capital Investment Reserve	110	0		110		110	This project was referred back to the Planning Committee by the Finance and Democracy Committee. It has subsequently been resolved to pursue the delivery of the Pier Link as part of a wider programme of investment in St Annes Town Centre that will be guided by a Town Centre Masterplan, which in turn is subject to a bid to the Levelling Up Fund. The scope of the project will be reviewed once the outcome of the bid is known.
Z139	Lytham Regeneration Schemes	Charlie Richards	S106 Developer Contributions / Capital Investment Reserve	800	0		800	55	745	Work has commenced on the redesign and re-planning of the public realm of Lytham Centre. The Corporate Plan currently programmes the commencement of the Clifton Street Works (£750k) during Q2 of 2022/23. Additional funding has been applied for as part of the UK Shared Prosperity Fund (UKSPF) submission, the outcome of which is expected in October/November. The UK SPF funding award will be phased and so delivery of the project will need to be reviewed accordingly. The Lytham Beach Lighting Scheme (£50k) is programmed for delivery during the current financial year.
Z136	Kirkham Public Realm Improvements	Charlie Richards	S106 Developer Contributions / Capital Investment Reserve	0	2		2		2	This is a residual amount from the last phase of regeneration works allocated for signage which will now be delivered as part of the Kirkham Future High Street Fund / Heritage Action Zone programme.
Z158	M55 Link Road (Inc. S106 monies for design work)	Mark Evans	S106 Developer Contributions / M55 Link Road Reserve	2,000	121		2,121		2,121	The accelerated delivery of the £27m M55 Heyhouses Link Road is subject to a funding package made up from a number of sources. This funding is now in place and work has started on site with the earthworks being the first phase. The road will then be constructed by Lancashire County Council's in-house team and is due for completion in early 2024. It is expected that LCC will require the funding to be transferred to them during the latter stages of the project and so is likely to be spent during 2022/23.
Z172	St Annes Pier - Coastal Revival Fund	Mark Evans	Specific Grant	0	5		5		5	This scheme is funded by a specific grant from MHCLG for which Fylde Council is acting as the accountable body. The spend of the remaining funds rests with the owners of the Pier, but is anticipated to be completed during 2022/23.
Z193	Future High Street Fund: Kirkham	Charlie Richards	Specific Grant	4,417	551	520	5,488	97	5,391	In April 2021 an award of £6.29m for the Kirkham scheme was announced from the Ministry of Housing, Communities and Local Government (MHCLG) which was approved at Council on the 5th July 2021. During 2021/22 the Council purchased 2 properties within Kirkham Town Centre for restoration alongside the Kirkham Heritage Action Zone Scheme. Council approved a funded budget increase of £845k (£520k in 2022/23 and £325k in 2023/24) in July 2022 fully funded from Lancashire County Council grant.
Z203	Elswick Village Green	Mark Evans	Capital Investment Reserve / S106 Developer Contributions / Specific Grant	0	115	-55	60	60	0	Planning Committee in April 2022 approved that, subject to the Parish Council entering into a legally binding agreement to return the funding should it not be utilised in accordance with the agreed terms, Committee authorise transfer of £60,000 (£35,000 funded from Sn 106 monies held to improve the public realm in Elswick Village and £25,000 from the approved capital programme) to Elswick Parish Council for use in the formation of a new village green in Elswick village in line with the details approved under planning permission 20/0390. The project is now completed and the funds have been transferred to the Parish Council.
Z204	Kirkham Heritage Action Zone	Charlie Richards	Capital Investment Reserve / S106 Developer Contributions / Specific Grant	1,030	716		1,746	148	1,598	This is a 4 year programme (2020-2024) with spending being spread across the programme period. Delays have resulted from the Coronavirus pandemic and officers have been working with Historic England to agree a reprofiling of the spend to minimise the loss of grant. Historic England have confirmed that £224k has been removed from the scheme funding and the programme has been adjusted for this reduction in grant and the related expenditure.
Z218	25 Victoria Road St Annes Y-Pad Scheme	Ian Williamson	S106 Developer Contributions	150	0		150	150	0	Scheme approved at Finance & Democracy Committee 29th March 2021. It was phased over two financial years (2021/22 and 2022/23) for £200,000 with 25% being paid at the start of being on site and the remaining 75% on project completion upon the units being allocated to Fylde Coast YMCA, after regard and consideration of the compliance with the financial regulations. The project has now been completed and all payments transferred.
<b>Sub total</b>				<b>8,507</b>	<b>1,633</b>	<b>465</b>	<b>10,605</b>	<b>510</b>	<b>10,095</b>	
<b>Total Expenditure</b>				<b>14,009</b>	<b>3,544</b>	<b>1,084</b>	<b>18,637</b>	<b>2,609</b>	<b>15,968</b>	

## INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
MANAGEMENT TEAM	TOURISM AND LEISURE COMMITTEE	12 JANUARY 2023	11
<b>GENERAL FUND REVENUE BUDGET MONITORING REPORT 2022/23 - POSITION AS AT 30<sup>th</sup> NOVEMBER 2022</b>			

### PUBLIC ITEM

This item is for consideration in the public part of the meeting.

### SUMMARY OF INFORMATION

The purpose of this report is to provide an update on the General Fund Revenue Budget of the Council as at 30<sup>th</sup> November 2022 and specifically for those areas under the remit of the Committee.

### SOURCE OF INFORMATION

The report is based upon information extracted from the financial ledger system of the Council for the period to 30<sup>th</sup> September 2022 and feedback and commentary received from budget holders.

### LINK TO INFORMATION

General Fund Revenue Budget monitoring Report to 30<sup>th</sup> November 2022:

<http://www.fylde.gov.uk/council/finance/budget-monitoring/>

### WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

This information is provided to enable the committee to consider and scrutinise periodic revenue budget monitoring reports for those areas under the remit of the Committee.

### FURTHER INFORMATION

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# GENERAL FUND REVENUE BUDGET MONITORING REPORT 2022/23

## POSITION AS AT 30<sup>TH</sup> NOVEMBER 2022

### Summary

The purpose of this report is to provide an update on the General Fund Revenue Budget of the Council as at 30<sup>th</sup> November 2022. The report includes a narrative description of the most significant variances from the profiled latest budget and details any actions required to address these. Appendix A to this report shows the value of the most significant variances for all of the Council services by Committee and provides a brief explanation for each variance.

### 1. Background

- 1.1 The Council operates a system of Revenue Budget Monitoring which revolves around the production of detailed monthly monitoring reports for budget holders. Significant variances from the expected budget position at the point of monitoring, both for expenditure and income, are summarised in monitoring reports which are periodically reported to each Programme Committee for information purposes. This report therefore details the findings and issues emerging from budget monitoring carried out to 30<sup>th</sup> November 2022.
- 1.2 It should be noted that work continues on improving budget profiling across the Council in order that budget profiles more accurately reflect the spending pattern of individual budgets across the financial year. This serves to enhance budget monitoring and focus attention on true variances rather than budget profiling issues. This is a continuous process with budget holders so that the improved profiling continues to refine the budget monitoring system.
- 1.3 Council approved the 2022/23 budget at its meeting on 3<sup>rd</sup> March 2022. Subsequently on 23<sup>rd</sup> June 2022 the Finance and Democracy Committee approved the financial outturn position for 2021/22. The impact of those approvals, including savings and growth items approved at the Council budget meeting, along with slippage from 2021/22 as approved by the Finance and Democracy Committee, are now reflected in the financial ledger. Therefore, this report monitors expenditure and income against the updated approved budgets for 2022/23.

### 2. Budget Rightsizing Exercise

For a number of years the Council has carried out an annual budget rightsizing exercise to analyse underspends which have occurred over the last 3 financial years and to adjust current and future year budgets to better reflect the level of resource requirement in the context of current financial constraints. This process has been repeated during 2022/23 and the resulting changes have been reflected in the latest budgets and updates to the Councils Financial Forecast.

### 3. Conclusions

The Council has seen particular volatility in expenditure and income levels since the commencement of the pandemic which has required that the Council continues the approach to continually seek opportunities to achieve savings and efficiencies to enable a balanced budget position and financial stability to be maintained.

As a consequence of the uncertainty about the impact of the pandemic on national public finances, the Government implemented a one-year Spending Review for 2022/23 and the Council, as with all Local Authorities, received a one-year funding settlement for the year. This was the second year running that the funding settlement was for one-year only. The MTFs report presented to Council in March 2022 sets out the full context of the financial landscape of the council, including an assessment of the key financial risks which primarily relate

to uncertainties around reviews of the future funding regime for local government. The report can be found at this link: [MTFS Report March 2022](#).

UK CPI was 0.7% in March 2021 but thereafter began to steadily increase. Initially driven by energy price effects and by inflation in sectors such as retail and hospitality which were re-opening after the pandemic lockdowns, inflation then was believed to be temporary. Thereafter price rises slowly became more widespread, as a combination of rising global costs and strong demand was exacerbated by supply shortages and transport dislocations. The surge in wholesale gas and electricity prices led to elevated inflation expectations. CPI for November 2022 registered 10.7% year on year, down from 11.1% in October 2022. Increasing inflation is exerting significant upward pressure on prices for utilities and on supplies and services across all sectors of the economy, which in turn increases the base costs for both revenue and capital budget items. The situation is particularly acute in the construction sector where supply chain issues and price increases are combining to put increased risks on the delivery of capital programme schemes. This is likely to be a continuing issue for the council during 2022/23 and this has resulted in current scheme delays and reviews on scheme costings.

Regular budget monitoring reports are an integral part of the Council's financial monitoring framework and these reports will be available on the Councils website.

External pressures outside the Council's control are impacting on all local authorities. Instructions remain in place that officers should not commit to any unnecessary expenditure and should seek to maximise efficiencies wherever possible.

Finance staff work continuously with budget holders across the Council and are heavily reliant upon budget-holders to be able to understand and quantify the potential impact of in-year hotspot variances within their areas of responsibility.

In light of the potential for future general reductions in central government funding from 2023/24 onwards, the Council needs to continue with the approach to delivering savings and efficiencies which have helped deliver balanced budgets and provided contributions to reserves over recent years.

Through continued focus on the importance of financial stability the Council has delivered a significant savings programme in recent years and has continued to reduce overheads wherever possible. Ongoing modernisation work and business improvement will continue to make Council services more efficient, save money and maintain high quality frontline services to customers. For Fylde Council to continue to successfully meet the new challenges that it faces it is vital that this approach continues and that all reasonable opportunities for further cost-reduction measures and for the generation of additional income are seriously considered. Prudent financial management in previous years has provided a level of reserves which allows the necessary time to determine how this council can best respond to the challenges ahead.

We are now past the mid-point of the 2022/23 financial year and much uncertainty exists with respect to the remainder of the year. Therefore, it is not possible to draw any firm conclusions on the in-year financial position. The financial risks facing the Council, as set out to Council in March 2022 and updated to Finance & Democracy Committee in June 2022 remain alongside the significant additional risks presented by the pandemic. Instructions issued by Management Team that budget holders remain prudent are still in place, and the overall financial position of the council will be captured in the next update of the financial forecast in the Medium Term Financial Strategy which will be presented to members in the forthcoming committee cycle.

**REVENUE MONITORING 2022/23 - Period 8 to 30th November 2022 (Variances in excess of £5K)**

Appendix A

NB: Some budget variances occurring as a result of budget profiling issues where no variance is expected to remain by year-end, or variances to be resolved by virements, are excluded from the list below.

Key

BLUE
GREEN
AMBER
RED

Variance currently showing but expected to be on target at year end
Favourable variance against latest budget
Adverse variance against latest budget
Projected adverse outturn variance

**FINANCE & DEMOCRACY COMMITTEE / CORPORATE CROSS CUTTING BUDGETS**

Service Area	Detailed Description	Full Year Budget £	Budget as at Period 8 £	Actual & Commitments as at Period 8 £	Variance as at Period 8 £	FAV / ADV	Alert	Budget Holder	Budget Holder Comments
All Council services	Employee costs including basic pay, pension, NI, and overtime, plus agency costs	10,836,339	7,381,539	7,292,075	-89,464	FAVOURABLE	GREEN	All Budget Holders	The budget forecast which was approved by Council in March 2022 assumed employee cost savings (including vacancy savings arising from delays in the recruitment to vacant posts) of £300,000 per annum from 2022/23 onwards. The actual spend to date includes the impact of the agreed pay award of £1,925 per pay point (pro-rata'd for the year to date) which equates to c6.75% on the pay-bill.
Utilities	Electricity	180,778	120,564	65,162	-55,402	FAVOURABLE	BLUE	Andrew Loynd	Underspend as a result of phasing of expenditure and awaiting bills. Overall it is expected that, with the increase in utility costs and the corresponding budgets being adjusted as part of the previous financial forecast the expenditure the costs will be contained within the revised budgets. The budgets will be kept under review and adjusted as necessary as part of any future financial forecast updates.
	Gas	88,700	59,164	39,174	-19,990	FAVOURABLE	BLUE		Underspend as a result of phasing of expenditure and awaiting bills. Overall it is expected that, with the increase in utility costs and the corresponding budgets being adjusted as part of the previous financial forecast the expenditure the costs will be contained within the revised budgets. The budgets will be kept under review and adjusted as necessary as part of any future financial forecast updates.
	Water Charges - Metered	95,900	63,968	40,561	-23,407	FAVOURABLE	BLUE		Phasing of expenditure - anticipated to be spent to budget at year end.
	Sewerage & Environmental Services	12,611	8,430	-4,673	-13,103	FAVOURABLE	BLUE		Phasing of expenditure - anticipated to be spent to budget at year end.
Human Resources	Training Exps - qualifications	25,000	16,668	1,750	-14,918	FAVOURABLE	BLUE	Alex Scrivens	Phasing of expenditure - anticipated to be spent to budget at year end.
Organisational Improvement	Organisational Improvement Costs	24,620	16,416	8,198	-8,218	FAVOURABLE	BLUE	Allan Oldfield	Phasing of expenditure - anticipated to be spent to budget at year end.
Computer Services	Technical Training	16,000	10,668	0	-10,668	FAVOURABLE	BLUE	Ross McKelvie / Carrie Clarke	Phasing of expenditure - anticipated to be spent to budget at year end.
	Purchase of Computer Equipment	444,427	296,346	256,922	-39,424	FAVOURABLE	BLUE		The budgets shown include a healthy slippage from previous years which will be used to develop the device, virtual infrastructure and enhancement of cyber going forward, with an exploration of solutions currently underway which should see normalisation through both budgets shown after implementation.
Miscellaneous Properties	Café Rent	-22,000	-22,000	-27,083	-5,083	FAVOURABLE	GREEN	Philip Haworth	Increase due to rent uplift following lease renewal. This will be reflected in the next update of the council's MTFS.
	Other Rent	-240,109	-160,104	-212,462	-52,358	FAVOURABLE	GREEN		Rental income increased due to rent reviews. This will be reflected in the next update of the council's MTFS.
Pleasure Island/Salters Wharf	Consultants Fees	120,000	80,016	100,257	20,241	ADVERSE	BLUE	Philip Haworth	Phasing of expenditure - anticipated to be spent to budget at year end.
	LCC - Lancashire Economic Recovery Grant	-108,000	-72,016	0	72,016	ADVERSE	BLUE		Phasing of income - no anticipated variance at year end.
	Rent of Stands/Site	-82,306	-54,880	-61,908	-7,028	FAVOURABLE	BLUE		Phasing of income - no anticipated variance at year end.
Carr Bridge Wood Caravan Site	Rent of Stands/Site	-31,870	-21,250	-15,935	5,315	ADVERSE	BLUE	Philip Haworth	Phasing of income - no anticipated variance at year end.
Local Land & Property Gazetteer	Computer - Program Licence Chgs	6,138	4,094	-3,057	-7,151	FAVOURABLE	BLUE	Andrew Stell	Following changes to the supplier of back office IT systems, payment profiles have become out of sync and so will need to be reprofiled. The costs of IT licences are expected to be broadly in line with budgets by the end of the financial year.
Legal Services Team	Books and Periodicals	25,000	16,672	43,154	26,482	ADVERSE	RED	Ian Curtis	Invoices paid in advance therefore a prepayment is needed at year-end which will reduce the overspend. There will be an overspend on outturn due to the annual increase in the council's two online law subscriptions.
Electoral Registration	Elections Act 2022	14,161	9,444	0	-9,444	FAVOURABLE	BLUE	Hazel McNicoll	Phasing of expenditure - anticipated to be spent to budget at year end.
	Postage	26,000	17,338	10,483	-6,855	FAVOURABLE	BLUE		Phasing of expenditure - anticipated to be spent to budget at year end.
Elections - LCC	Other Reimbursements	0	0	-12,056	-12,056	FAVOURABLE	BLUE	Hazel McNicoll	FBI to be completed for the Personal Identifier Refresh project.

**TOURISM AND LEISURE COMMITTEE**

Service Area	Detailed Description	Full Year Budget £	Budget as at Period 8 £	Actual & Commitments as at Period 8 £	Variance as at Period 8 £	FAV / ADV	Alert	Budget Holder	Budget Holder Comments
Sports Development	Weight Management Activities	41,791	31,627	8,362	-23,265	FAVOURABLE	BLUE	Alex Scrivens / Ian Brookes	Phasing of expenditure - anticipated to be spent to budget at year end.
	Business Health Matters Initiatives	29,630	19,754	0	-19,754	FAVOURABLE	BLUE		Phasing of expenditure - anticipated to be spent to budget at year end.
St. Annes-Leisure (Strategic)	Consultants Fees	10,000	6,668	0	-6,668	FAVOURABLE	BLUE	Lisa Foden	Phasing of expenditure - anticipated to be spent to budget at year end.
St. Annes-Parks (Strategic)	Trade Refuse Collection	14,250	9,502	1,255	-8,247	FAVOURABLE	BLUE		Phasing of expenditure - anticipated to be spent to budget at year end.
Lytham-Parks (Non-Strategic)	General Maintenance of Grounds	4,106	2,738	8,242	5,504	ADVERSE	AMBER	Lisa Foden/Gail Ibister	Essential maintenance costs incurred during 2022/23. The budget will be kept under review during the remainder of the financial year and adjusted as necessary as part of the financial forecast update.
External Contract - Misc Income	Miscellaneous Receipts	-10,000	-6,668	0	6,668	ADVERSE	BLUE		Phasing of income - no anticipated variance at year end.
External Contract - Blackpool Housing	Other Fees And Charges	-332,458	-221,682	-110,763	110,919	ADVERSE	BLUE		Phasing of income - no anticipated variance at year end.
External Contract - Kirkham Town Council	Floral Displays	15,000	15,000	20,691	5,691	ADVERSE	BLUE		This is the full year expenditure for floral displays. Additional income / FBI outstanding from Kirkham Town council to offset most of the overspend
Parks Development - Lytham & St Annes	Drives and Paths	18,000	12,000	0	-12,000	FAVOURABLE	BLUE	Lisa Foden / Amy Docherty	Phasing of expenditure - anticipated to be spent to budget at year end.
	Hard Landscape Schemes	17,127	11,419	4,148	-7,271	FAVOURABLE	BLUE		Phasing of expenditure - anticipated to be spent to budget at year end.
Fairhaven Lake and Gardens	Purchase of Equipment	15,000	10,000	24,218	14,218	ADVERSE	BLUE	Tim Dixon/Nick Skiba	New mower purchase that will be received in 2023/24. Ordered in present financial year to save on expected price increases. Budget to be rephased in the January MTFS.
	Boats Maintenance Etc	10,000	6,672	13,679	7,007	ADVERSE	RED		Fuel charges for boats increased, plus purchase of treatments to keep the Lake weed free to allow for continuation of the boat service through the season.
	Adventure Golf	-165,000	-110,020	-126,446	-16,426	FAVOURABLE	GREEN		Extra visitors due to promotional activities and boat / golf combi ticket. To be kept under review.
	Combined Tickets/Other Fees	-7,500	-5,000	-10,992	-5,992	FAVOURABLE	GREEN		Higher than expected revenue due to warm weather during the summer and marketing campaigns. This will be updated in the next financial forecast update.
Fylde Tourism	1940's Lytham Wartime Festival	35,000	35,000	40,461	5,461	ADVERSE	RED	Tim Dixon/Chantelle Vickers	Unexpected costs on increased fuel prices, generator and flying display. The event costs will be reviewed for 2023 with different suppliers where possible to absorb any costs increases.
	Golf Event	38,000	38,000	43,586	5,586	ADVERSE	RED		Cost increase on hire of Clubs. Competitor price rise in place for 2023 which will be the last year as a Council event before it passes to a 3rd party to continue and take all costs and liabilities.

**OPERATIONAL MANAGEMENT COMMITTEE**

Service Area	Detailed Description	Full Year Budget £	Budget as at Period 8 £	Actual & Commitments as at Period 8 £	Variance as at Period 8 £	FAV / ADV	Alert	Budget Holder	Budget Holder Comments
Fylde Waste Schemes	Training Exps - Seminars	10,000	10,000	16,845	6,845	ADVERSE	RED	Clare Blyth/Gareth Matthews	Compliance with mandatory refresher training to ensure continuation of skills in both Waste and Fleet teams. New driver training to ensure continued service delivery.
	Replacement Waste Containers	100,000	66,676	80,810	14,134	ADVERSE	RED		Increased supplier contact cost, driven by a global rise in energy costs. Member approval to increase customer charges in October to absorb some of the additional cost.
	Printing	20,000	13,336	19,988	6,652	ADVERSE	AMBER		Annual green bin subscription stickers are offset again garden waste income.
	Bulky Waste Collection	62,122	41,422	36,268	-5,154	FAVOURABLE	BLUE		Service increased from 3 days to 4 days as agreed by committee. Service delivery deficit will be reduced by increased income.
Trade Waste Service	LCC-Landfill Levy/Tipping Chgs	134,000	89,352	132,000	42,648	ADVERSE	BLUE	Clare Blyth/Simon Chambers	Phasing of expenditure - anticipated to be spent to budget at year end.
	Bulk Bin Disposal Charges	-175,000	-116,688	-168,712	-52,024	ADVERSE	AMBER		Increased income. This will be reflected in the next update of the Council's MTFS.
Public Conveniences	Public Conveniences Contract	221,043	147,391	128,942	-18,449	FAVOURABLE	BLUE		Phasing of expenditure - anticipated to be spent to budget at year end.
Highways Cleansing	Weed Control	22,000	22,000	27,810	5,810	ADVERSE	RED		3 year contract agreed. This will be reflected in the next update of the Council's MTFS.
Fleet & Plant	FMS Material Costs	140,670	93,878	112,015	18,137	ADVERSE	AMBER	Clare Blyth/Darren Wardle	There are a number of adverse and favourable variances in respect of vehicle costs. These budgets will be kept under review during the remainder of the financial year and adjusted as necessary as part of the next financial forecast update.
	Repairs by Commercial Garage	43,400	29,034	40,278	11,244	ADVERSE	AMBER		
	Fuel Costs	329,032	219,440	236,870	17,430	ADVERSE	AMBER		
	Tyres - Renewal	34,636	23,186	15,766	-7,420	FAVOURABLE	GREEN		
	Agrippa signage	11,005	7,365	0	-7,365	FAVOURABLE	GREEN		
	Hire of Plant	0	0	10,519	10,519	ADVERSE	AMBER		
Car Parks General	Fylde Residents Parking Permits	-3,400	-2,268	-7,416	-5,148	FAVOURABLE	GREEN		Increased income. This will be updated in the next forecast update.
Stanner Bank Car Park	Ticket Issuing Machines	0	0	10,156	10,156	ADVERSE	AMBER	Andrew Loynd	These are costs associated with operating and maintaining the barrier system out of hours. The budget will be kept under review during the remainder of the financial year.
Car Parking Fees	Car Parking Fees	-755,000	-503,434	-513,738	-10,304	FAVOURABLE	GREEN		Due to the good weather and increased visitors earlier in the year it is anticipated that the annual income will be greater than expected. Any updates will be reflected in the next financial forecast.
Coast Protection	Other General Repairs and Mtce	30,000	30,000	39,415	9,415	ADVERSE	AMBER	Stephen Ball	Additional unbudgeted costs associated with weed removal. The budget will be kept under review and adjusted in future financial updates if required.
Pumping Stations	Other General Repairs and Mtce	10,757	7,173	1,535	-5,638	FAVOURABLE	BLUE		Phasing of expenditure - anticipated to be spent to budget at year end.
Footway Lighting	Other General Repairs and Mtce	20,000	13,336	4,577	-8,759	FAVOURABLE	BLUE	Peter Downs	Phasing of expenditure - anticipated to be spent to budget at year end.
	Street Lighting - Electricity	29,200	19,472	14,108	-5,364	FAVOURABLE	BLUE		Phasing of expenditure - anticipated to be spent to budget at year end.
St Annes Square (Maintenance)	Reps & Mtce of Capital Schemes	45,000	30,004	2,668	-27,336	FAVOURABLE	BLUE		£25k allocated to Regen team, to be used as match-funding for funding bids. A programme of works currently being delivered in St Annes Square. Anticipated to be spent to budget at year end.
Other Miscellaneous Repairs	Other Miscellaneous Repairs	189,445	126,344	177,361	51,017	ADVERSE	BLUE		Phasing of expenditure - anticipated to be spent to budget at year end.
Property Management Team	Surveys / Valuation Fees	15,000	10,000	17,890	7,890	ADVERSE	BLUE	Philip Haworth	The valuations for the current year are in progress and this budget will be fully spent by year end.
Cemetery and Crematorium	Crematorium Furnace Repairs	22,500	15,004	37,511	22,507	ADVERSE	AMBER	Rebecca Riley/Ian Phillips	Essential replacement of major cremator components scheduled for November 2022 in order to keep the facilities operational. Virements are being explored to fund these works.
	Other Fees	10,000	6,672	13,535	6,863	ADVERSE	AMBER		Invoice for annual digital service charge plus one-off cost for installation of broadband extension touch screen controller. Virements are being explored to fund these works.
	Memorials	15,000	10,000	21,041	11,041	ADVERSE	AMBER		It was necessary to exceed the current budget to extend the area available for memorial tablets in response to demand. This occurs every few years in order to continue to provide, and draw income from, this service. Virements are being explored to fund these works.
	Interments	-200,000	-133,360	-162,780	-29,420	FAVOURABLE	GREEN		There is increased demand for plots post pandemic. These budgets will be kept under review during the remainder of the financial year and adjusted as necessary as part of the next financial forecast update.
	Cremations	-1,050,000	-700,140	-629,191	70,949	ADVERSE	AMBER		There has been a reduced demand for services from residents outside of the borough. These budgets will be kept under review during the remainder of the financial year and adjusted as necessary as part of the next financial forecast update.
	Memorial Income	-40,000	-26,672	-15,800	10,872	ADVERSE	AMBER		There has been a reduced demand for services from residents outside of the borough. These budgets will be kept under review during the remainder of the financial year and adjusted as necessary as part of the next financial forecast update.



**ENVIRONMENT HEALTH & HOUSING COMMITTEE**

Service Area	Detailed Description	Full Year Budget £	Budget as at Period 8 £	Actual & Commitments as at Period 8 £	Variance as at Period 8 £	FAV / ADV	Alert	Budget Holder	Budget Holder Comments
Community Grants	Community Projects Fund	20,000	13,336	7,619	-5,717	FAVOURABLE	BLUE	Alex Scriven/Jo Collins	Another award has been made and it is hoped with extra publicity the fund will be fully utilised by year end.
Health & Wellbeing	LCC - Holiday Activities & Food Programme	-160,216	-160,216	-165,216	-5,000	FAVOURABLE	BLUE		An additional £5k funding has been received by LCC for the HAF project. This will be added to later this month by a further £28k to extend the funding to March 2023. A report will be going to the January EHH requesting approval to continue with the project.
Ukraine Scheme	Ukraine Sponsors 'Thank you' Payment	0	0	74,900	74,900	FAVOURABLE	BLUE	Alex Scriven/Edyta Paxton	Lancashire County Council are to be invoiced for the total cost of thank you payments incurred by the Council.
	Ukraine Community Fund	30,000	20,004	9,998	-10,007	FAVOURABLE	BLUE		The Government funding for the Ukraine Scheme is to cover a three year period. It is difficult to determine the expected demand on these budgets and any underspend will be carried forward into 2023/24.
	B&B	125,000	83,348	2,100	-81,248	FAVOURABLE	BLUE		
Covid-19 Support	Unringfenced Covid Grant	178,320	118,904	0	-118,904	FAVOURABLE	AMBER	Tracy Manning	The Government provided un-ringfenced Covid support grant to all local authorities in 2021/22, with Fylde receiving £392k for the year and this is the remaining balance. This budget will be kept under review as part of the ongoing response to the Covid pandemic throughout the remainder of the current financial year.
	LCC - Practical Support for Self-Isolation	0	0	-137,155	-137,155	FAVOURABLE	AMBER		It is anticipated that LCC will seek a return of this uncommitted expenditure.
Covid-19 Contain Management Outbreak	COMF Expenditure	188,516	125,677	138,501	12,823	ADVERSE	AMBER		This budget will be kept under review as part of the ongoing response to the Covid pandemic throughout the remainder of the current financial year.
Comm Safety - Delivery Costs	Fylde CCTV Costs	44,480	29,660	21,756	-7,904	FAVOURABLE	BLUE	Ben McCabe	Phasing of expenditure - anticipated to be spent to budget at year end.
Homelessness	Storage and Removal Costs	5,000	3,336	16,365	13,029	ADVERSE	AMBER	Kirstine Riding/Jerry Friel	The homeless service continues to see high demand for temporary accommodation with limited move on opportunities. This has a direct impact on storage costs as there is a legal requirement to store clients belongings to whom we have a statutory housing duty.
	CAB - Debt Advice Service	18,772	12,516	806	-11,710	FAVOURABLE	GREEN		Service is operated by Blackpool Debt Advice Service and costs are per client referred in from 21/22. Originally service was set up with CAB and included staffing costs which is no longer the case. There is an expected under spend at the end of every financial year.
	Ex-Offender Initiatives	34,172	22,784	6,000	-16,784	FAVOURABLE	BLUE		Project is progressing as expected. Funding merged with Rapid Rehousing programme and taken out for procurement as Ex offenders and Rough Sleeping Programme.
	Bed & Breakfast Costs	71,750	47,842	175,416	127,574	ADVERSE	RED		The homeless service continues to see unprecedented levels of demand for temporary accommodation coupled with limited move on opportunities. The overspend is partially offset by additional Housing Benefit income. The full year budget has been increased since 30th November (by internal virements and external funding) to £162k for the full year, but this is still insufficient to cover the expected outturn position will be in excess of the full year budget.
	NFH - Floating Support	24,000	16,004	21,251	5,247	ADVERSE	AMBER		Cost of floating support contract has been increased over past several years in line with inflation. The provision of this service is to be reviewed in 2023.
	Void Loss/Recharge Costs	14,290	9,528	4,489	-5,039	FAVOURABLE	BLUE		Due to demand units allocated as soon as void and available to relet. Budget covers damage to units. Void and damage invoiced quarterly by Progress.
	Rapid Re-housing Programme	29,000	19,340	6,312	-13,028	FAVOURABLE	BLUE		Project is progressing as expected. Funding merged with Ex-offenders programme and taken out for procurement as Ex offenders and Rough Sleeping Programme.
	Changing Futures Programme	18,962	12,646	0	-12,646	FAVOURABLE	BLUE		Funding is to provide a Changing Futures Hub in Fylde. Accommodation secured at old YMCA Face to Face Offices on St Albans Road. License to take unit for 12 months in preparation.
	MHCLG - Domestic Abuse -Support to Victims	-23,264	-15,512	-56,488	-40,976	FAVOURABLE	BLUE		22/23 allocation of £33,224 received and due to be committed for Year 2 of project in Jan 23 EHH. 21/22 carry over of £23,264. Project delayed start from 01/11/21 and extended to Feb 23 due to suspension of project in 2022 as no member of staff in post.
	Miscellaneous Income	-2,000	-1,336	-23,533	-22,197	FAVOURABLE	BLUE	Invoices raised for clients in employment as contribution to temporary accommodation costs in B&B. Contributions from clients for storage costs at £50 in and out of storage and weekly charge £10 per week. Where clients have caused damage to temporary accommodation, costs are passed on as an invoice.	
Housing Standards	Disabled Facilities Grant Fees	-160,000	-106,688	-94,204	12,484	ADVERSE	BLUE	Kirstine Riding / Cheryl Bennet	Delivery of grant is being delivered as expected with the full budget expected to be committed by the end of the financial year.
Community Safety Initiatives	Community Safety Initiatives	25,041	16,697	430	-16,267	FAVOURABLE	GREEN	Chris Hambly / David Kessack	The delivery of Community Safety Initiatives is currently under review and there may be some slippage of this budget at outturn.
Other Public Health Risk	National Assistance Burials	5,550	3,704	11,282	7,578	ADVERSE	RED	Chris Hambly / Carolyn Bland	There has been more public health funerals carried out than expected, it is a statutory requirement to provide this service. The financial forecast will be updated to reflect this additional cost.
Licensing Act 2003	Premises Licences 2003 Act	-85,000	-56,676	-69,526	-12,850	FAVOURABLE	BLUE	Carolyn Bland / Andy Hough / Joanne Gallagher	Phasing of income - no anticipated variance at year end.

**PLANNING COMMITTEE**

Service Area	Detailed Description	Full Year Budget £	Budget as at Period 8 £	Actual & Commitments as at Period 8 £	Variance as at Period 8 £	FAV / ADV	Alert	Budget Holder	Budget Holder Comments
Development Management	Planning Application Fees	-650,000	-433,420	-350,576	82,844	ADVERSE	RED	Andrew Stell	Income from application fees is dependant upon the number and nature of planning applications submitted by third parties and so is outside the direct control of the council. It is anticipated that income will be approximately £150k below the level currently budgeted for and the budget will be adjusted as part of the January forecast.
Planning Enforcement	Enforcement Costs	40,000	26,672	0	-26,672	FAVOURABLE	BLUE	Andrew Stell	Court action regarding the case this funding was set aside for was suspended due to the Coronavirus pandemic in line with Government guidance. Processing of the enforcement case has recommenced, although expenditure may be delayed as the courts recover from their backlog of cases.
Planning Policy	Local Development Framework Costs	15,000	10,000	0	-10,000	FAVOURABLE	BLUE	Julie Glaister	The council is in the process of preparing two Supplementary Planning Documents alongside commissioning work to inform the next iteration of the local plan, all of which will require funding from this budget later in the financial year.
Regeneration Team	UKSPF Investment Plan Support Fees	0	0	9,000	9,000	ADVERSE	BLUE	Charlie Richards	The government have committed an allowance of £20,000 to each local authority to support the preparation and submission of their UKSPF investment plan. The Council appointed Reay Associates to support the preparation of the UKSPF investment plan, of which the final commission totalled £9,000. Fylde's Investment Plan has now been approved and the funds for year 1 spend (including the £9000) will be allocated by the government in Winter 2022/2023.

## UPDATED 5 YEAR CAPITAL PROGRAMME 2022/23 TO 2026/27 - BY SCHEME

	Estimate 2022/23 £000	Estimate 2023/24 £000	Estimate 2024/25 £000	Estimate 2025/26 £000	Estimate 2026/27 £000
<b>FINANCE &amp; DEMOCRACY COMMITTEE</b>					
2188 Purchase of Land Adjacent to Squires Gate Station	6				
2232 Public Offices Capital Works	65				
<b>Sub total</b>	<b>71</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOURISM &amp; LEISURE COMMITTEE</b>					
2132 Fairhaven Lake & Promenade Gardens Restoration	320				
2097 Promenade Footways	155	40	40	40	40
2176 Staining Playing Fields Development Scheme	43				
2179 Coastal Signage Improvements	61				
2192 Fylde Sand Dunes Improvement Scheme	11				
2197 Blackpool Road North Playing Fields drainage	26				
2212 Park View Drainage Improvement Scheme	64				
2213 Fairhaven Boathouse - Remodelling and Refurbishment Scheme	217				
2214 Play Area Improvements	43				
2215 Friends of Newton Community Park Improvement Scheme	37				
2219 Fairhaven Kiosk / Ice Cream Bar Project	345				
2220 Boating Pool Safety Improvements	51				
2221 North Beach Windsports Centre	281				
2223 Petanque Court - Budget Council March 2022	13				
2224 Play Area - Blackpool Road North Playing Field - Budget Council March 2022	125				
2225 Improvements to Children's Play Areas - Budget Council March 2022	100				
2231 Lytham St Annes Art Collection Display Options	65				
<b>Sub total</b>	<b>1,957</b>	<b>40</b>	<b>40</b>	<b>40</b>	<b>40</b>
<b>OPERATIONAL MANAGEMENT COMMITTEE</b>					
2038 Replacement Vehicles	628	971	791	1,251	359
2049 Car Park Improvements	60	30	30	30	30
2165 Public Transport Improvements	150				
2130 Fairhaven and Church Scar Coast Protection Scheme	10				
2207 St Annes Sea Wall	2,600	7,480	1,870		
2190 Charging Infrastructure for Electric Taxis	27				
2195 Cemetery and Crematorium - Infrastructure Phase 3b	4				
2199 Outdoor Digital Signage	20				
2216 Staining Drainage Improvement Scheme	65				
2226 North Beach Car Park Public Conveniences	150				
2227 Stanner Bank Public Conveniences Refurbishment	78				
2228 Carbon Neutral Vehicles	34	27			
2229 Cleaning Mechanical Sweeper Vehicle	60				
2222 Changing Places	40	80			
<b>Sub total</b>	<b>3,926</b>	<b>8,588</b>	<b>2,691</b>	<b>1,281</b>	<b>389</b>
<b>ENVIRONMENT, HEALTH &amp; HOUSING COMMITTEE</b>					
2010 Disabled Facilities Programme	1,503	1,317	1,317	1,317	1,317
2159 Affordable Warmth Scheme - Housing	60				
2161 Housing Needs Grant	55				
2107 Rapid Deployment CCTV Replacement Projects	1				
2201 Hydration points	60				
2205 Fylde Affordable Housing Delivery Programme	41				
2208 Affordable Housing Scheme, Lytham Road, Warton	260				
2230 Replacement of Town Centre CCTV Systems - Budget Council March 2022	79				
2186 Tree Planting Scheme	19				
<b>Sub total</b>	<b>2,078</b>	<b>1,317</b>	<b>1,317</b>	<b>1,317</b>	<b>1,317</b>
<b>PLANNING COMMITTEE</b>					
2138 St Annes Regeneration Schemes	123				
2185 St Annes Road West – Square to Pier link and Gateway	110				
2139 Lytham Regeneration Schemes	800				
2136 Kirkham Public Realm Improvements	2				
2158 M55 Link Road (Inc. S106 monies for design work)	2,121				
2172 St Annes Pier - Coastal Revival Fund	5				
2193 Future High Street Fund: Kirkham	5,488	1,008			
2203 Elswick Village Green	60				
2204 Kirkham Heritage Action Zone	1,746	622			
2218 25 Victoria Road St Annes Y-Pad Scheme	150				
<b>Sub total</b>	<b>10,605</b>	<b>1,630</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Expenditure</b>	<b>18,637</b>	<b>11,575</b>	<b>4,048</b>	<b>2,638</b>	<b>1,746</b>

**UPDATED 5 YEAR CAPITAL PROGRAMME 2022/23 TO 2026/27 - FINANCING**

	Estimate 2022/23 £000	Estimate 2023/24 £000	Estimate 2024/25 £000	Estimate 2025/26 £000	Estimate 2026/27 £000
<b>FINANCING:</b>					
Capital Receipts - General Asset Sales	75	45	45	45	45
Capital Receipts - Right to Buy Receipts	25	25	25	25	25
Better Care Fund / Disabled Facilities Grant	1,260	1,237	1,237	1,237	1,237
Disabled Facilities Grant Repayments - 'Housing Needs Grants'	55				
Section 106 Monies - St Annes	73				
Section 106 Monies - Lytham	130				
Section 106 Monies - M55 Link-Road	121				
Section 106 Monies - Public Transport Improvements	150				
Section 106 Monies - Elswick Village Green	35				
Section 106 Monies - Kirkham Heritage Action Zone	263	168			
Section 106 Monies - Fylde Affordable Housing Delivery Programme	41				
Section 106 Monies - Affordable Housing Scheme, Lytham Road, Warton	260				
Section 106 Monies - Progress Housing Buy Backs	0				
Section 106 Monies - 25 Victoria Road St Annes Y-Pad Scheme	150				
Section 106 Monies - Newton Community Park Improvement Scheme	37				
Capital Investment Reserve	2,808	27			
M55 Link-Road Reserve	2,000				
Funding Volatility Reserve - Fairhaven Kiosk / Ice Cream Bar Project	345				
Funding Volatility Reserve - St Annes Sea Wall	0	2,300			
Other External Finance (see analysis below )	10,187	6,802	1,950	80	80
Direct Revenue Finance	0				
Prudential Borrowing	622	971	791	1,251	359
<b>Total Financing</b>	<b>18,637</b>	<b>11,575</b>	<b>4,048</b>	<b>2,638</b>	<b>1,746</b>
<b>Total surplus (-) / shortfall in year</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Cumulative surplus (-) / shortfall</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

See note below for external funding available to finance the above schemes:

<b>Other External Finance: Analysis</b>					
LSP Performance Reward Grant Reserve	1				
Environment Agency - Fairhaven and Church Scar	10				
Environment Agency - St Anne's Sea Wall	2,600	5,180	1,870		
Coastal Revival Fund - St Annes Pier	5				
Central Government Grant - Future High Street Fund: Kirkham	4,968	683			
Staining Parish Council	10				
New Fylde Housing - DFG Contribution	243	80	80	80	80
Lancashire Environmental Fund - Fylde Sand Dunes Imp't Scheme	11				
Heritage Lottery Fund - Fairhaven Restoration Project (Remainder of £1.476m)	366				
Lytham Schools Foundation - Fairhaven Restoration Project	5				
Central Government - Charging Infrastructure for Electric Taxis	27				
Wesham Town Council	0				
Elswick Parish Council (Elswick Village Green)	0				
Kirkham Town Council (Kirkham Heritage Action Zone)	95				
External Grants - Lancs Env Fund (Elswick Village Green)	0				
External Grants - Pocket Parks (Elswick Village Green)	0				
External Grants - Historic England (Kirkham Heritage Action Zone)	661	272			
External Grants - Historic England - Additional Grant (Kirkham HAZ)	29	10			
Private Sector / Other (Kirkham Heritage Action Zone)	548	172			
Changing Places - Department for LevellingUp, Housing and Communities	28	80			
Lancashire County Council - Affordable Warmth Scheme	60				
Lancashire County Council - Kirkham Futures	520	325			
	10,187	6,802	1,950	80	80

## UPDATED 5 YEAR CAPITAL PROGRAMME 2022/23 TO 2026/27 - SUMMARY

	Estimate 2022/23 £000	Estimate 2023/24 £000	Estimate 2024/25 £000	Estimate 2025/26 £000	Estimate 2026/27 £000
<b>Committee:</b>					
Finance & Democracy Committee	71	0	0	0	0
Tourism & Leisure Committee	1,957	40	40	40	40
Operational Management Committee	3,926	8,588	2,691	1,281	389
Environment, Health & Housing Committee	2,078	1,317	1,317	1,317	1,317
Planning Committee	10,605	1,630	0	0	0
<b>Total Expenditure</b>	<b>18,637</b>	<b>11,575</b>	<b>4,048</b>	<b>2,638</b>	<b>1,746</b>
<b>Financing:</b>					
Capital Receipts - General Asset Sales	75	45	45	45	45
Capital Receipts - Right to Buy Receipts	25	25	25	25	25
Better Care Fund / Disabled Facilities Grant	1,260	1,237	1,237	1,237	1,237
Disabled Facilities Grant Repayments - 'Housing Needs Grants'	55				
Section 106 Monies - St Annes	73				
Section 106 Monies - Lytham	130				
Section 106 Monies - M55 Link-Road	121				
Section 106 Monies - Public Transport Improvements	150				
Section 106 Monies - Elswick Village Green	35				
Section 106 Monies - Kirkham Heritage Action Zone	263	168			
Section 106 Monies - Fylde Affordable Housing Delivery Programme	41				
Section 106 Monies - Affordable Housing Scheme, Lytham Road, Warton	260				
Section 106 Monies - Progress Housing Buy Backs	0				
Section 106 Monies - 25 Victoria Road St Annes Y-Pad Scheme	150				
Section 106 Monies - Newton Community Park Improvement Scheme	37				
Capital Investment Reserve	2,808	27			
M55 Link-Road Reserve	2,000				
Funding Volatility Reserve - Fairhaven Kiosk / Ice Cream Bar Project	345				
Funding Volatility Reserve - St Annes Sea Wall	0	2,300			
Other External Finance (see analysis below )	10,187	6,802	1,950	80	80
Direct Revenue Finance	0				
Prudential Borrowing	622	971	791	1,251	359
<b>Total Financing</b>	<b>18,637</b>	<b>11,575</b>	<b>4,048</b>	<b>2,638</b>	<b>1,746</b>
<b>Total surplus (-) / shortfall in year</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Cumulative surplus (-) / shortfall</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<i>See note below for external funding available to finance the above schemes:</i>					
<b>Other External Finance: Analysis</b>					
LSP Performance Reward Grant Reserve	1				
Environment Agency - Fairhaven and Church Scar	10				
Environment Agency - St Anne's Sea Wall	2,600	5,180	1,870		
Coastal Revival Fund - St Annes Pier	5				
Central Government Grant - Future High Street Fund: Kirkham	4,968	683			
Staining Parish Council	10				
John Lees Charitable Trust					
New Fylde Housing - DFG Contribution	243	80	80	80	80
Lancashire Environmental Fund - Fylde Sand Dunes Imp't Scheme	11				
Heritage Lottery Fund - Fairhaven Restoration Project (Remainder of £1.476m)	366				
Lytham Schools Foundation - Fairhaven Restoration Project	5				
Lancashire Environmental Fund - Fairhaven Restoration Project					
Central Government - Charging Infrastructure for Electric Taxis	27				
Wesham Town Council	0				
Elswick Parish Council (Elswick Village Green)	0				
Kirkham Town Council (Kirkham Heritage Action Zone)	95				
External Grants - Lancs Env Fund (Elswick Village Green)	0				
External Grants - Pocket Parks (Elswick Village Green)	0				
External Grants - Historic England (Kirkham Heritage Action Zone)	661	272			
External Grants - Historic England - Additional Grant (Kirkham HAZ))	29	10			
Private Sector / Other (Kirkham Heritage Action Zone)	548	172			
Changing Places - Department for LevellingUp, Housing and Communities	28	80			
Lancashire County Council - Affordable Warmth Scheme	60				
Lancashire County Council - Kirkham Futures	520	325			
	<b>10,187</b>	<b>6,802</b>	<b>1,950</b>	<b>80</b>	<b>80</b>

## INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
MANAGEMENT TEAM	TOURISM AND LEISURE COMMITTEE	12 JANUARY 2023	12

### BUDGET SETTING – REVENUE BUDGET 2023/24 - FIRST DRAFT

#### PUBLIC ITEM

This item is for consideration in the public part of the meeting.

#### SUMMARY OF INFORMATION

The first draft of the revenue budget for 2023/24 has been prepared and is available via the link below. As in previous years, the budget has been prepared on a continuation basis and has been updated to reflect all Committee and Council decisions made to date, the outcome of the budget-rightsizing exercise and all virements.

#### SOURCE OF INFORMATION

Revenue Budget Book 2023/24 – First Draft

#### LINK TO INFORMATION –

<https://new.fylde.gov.uk/council/finance/budget-book-2023-24-first-draft/>

#### WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

The provision of a first draft of the 2023/24 Revenue Budget to the Council’s Programme Committees allows members of each Programme Committee to review the draft revenue budget for the services within the Committee’s terms of reference and to provide any comments or feedback as appropriate to the committee Lead Officer, Service Director or budget holders.

This first draft does not reflect any changes to fees and charges for 2023/24 as these will be considered by Programme Committees during the January cycle of meetings. Nor does it reflect any revenue growth items or the revenue implications of capital bids. At this stage the draft budget for 2023/24 does not include recharges in respect of support services and service management costs as these elements remain to be finalised. A further budget-rightsizing exercise will be carried out early in 2023 and this first draft will be updated to reflect any changes arising from that piece of work.

The final revenue budget for 2023/24 will include any subsequent decisions made and will be presented to Members for approval at the Council meeting on 2nd March 2023.

#### FURTHER INFORMATION

Contact: Paul O’Donoghue, Chief Financial Officer or the relevant budget holder.  
Tel 01253 658566 e-mail: [paul.o'donoghue@fylde.gov.uk](mailto:paul.o'donoghue@fylde.gov.uk)

## INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
TOURISM AND CULTURAL SERVICES MANAGER	TOURISM AND LEISURE COMMITTEE	12 JANUARY 2023	13

### FAIRHAVEN LAKE AND GARDENS – PROJECT EVALUATION

#### PUBLIC ITEM

This item is for consideration in the public part of the meeting.

#### SUMMARY OF INFORMATION

The Council was successful in securing an investment of £1.48M from the National lottery Heritage Fund (NLHF) Parks for People Programme in 2018 which provided funding to deliver an overall £2.9M project to restore Fairhaven Lake and Gardens to its former glory as one of the most popular parks on the Fylde Coast. The project outcomes were to restore buildings, reintroduction of historic landscaping, installation of new pathways, creation of new leisure facilities and the introduction of an annual volunteer programme and activity / event programme. The evaluation report details the delivery of this restoration project and can be viewed in full on the council website at the link below.

#### SOURCE OF INFORMATION

CFPUK Landscape and Heritage Consultancy

#### LINK TO INFORMATION

[Fairhaven Lake and Gardens Restoration Final Evaluation Report](#)

#### WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

To provide Members an update on the investment into Fairhaven Lake and Gardens

#### FURTHER INFORMATION

Contact Tim Dixon, Fylde Borough Council Tel: 01253 658436