

# Agenda

## Operational Management Committee

Date:	Tuesday, 6 September 2022 at 6:30 pm
Venue:	Town Hall, St Annes, FY8 1LW
Committee members:	<p>Councillor Roger Small (Chairman)          Councillor John Kirkham (Vice-Chairman)</p> <p>Councillors Mark Bamforth, Alan Clayton, Chris Dixon, Brian Gill, Paul Hodgson, Michelle Morris, Kiran Mulholland, Bobby Rigby, Stan Trudgill, Viv Willder.</p>

### Public Platform

To hear representations from members of the public in accordance with Article 15 of the Constitution.  
 To register to speak under Public Platform: see [Public Speaking at Council Meetings](#)

	<b>PROCEDURAL ITEMS:</b>	<b>PAGE</b>
<b>1</b>	<b>Declarations of Interest:</b> Declarations of interest, and the responsibility for declaring the same, are matters for elected members. Members are able to obtain advice, in writing, in advance of meetings. This should only be sought via the Council's Monitoring Officer. However, it should be noted that no advice on interests sought less than one working day prior to any meeting will be provided.	<b>1</b>
<b>2</b>	<b>Confirmation of Minutes:</b> To confirm the minutes, as previously circulated, of the meeting held on <a href="#">15 June 2022</a> as a correct record.	<b>1</b>
<b>3</b>	<b>Substitute Members:</b> Details of any substitute members notified in accordance with council procedure rule 23(c).	<b>1</b>
	<b>DECISION ITEMS:</b>	
<b>4</b>	<b>Contract Price for the Provision of Wheeled Bins</b>	<b>3 - 7</b>
<b>5</b>	<b>Staining Surface Water (SW) Drainage Improvements</b>	<b>8 - 13</b>
	<b>INFORMATION ITEMS:</b>	
<b>6</b>	<b>Stanner Bank Car Park Barrier Update</b>	<b>14 - 16</b>
<b>7</b>	<b>Corporate Plan Action Update</b>	<b>17 - 18</b>
<b>8</b>	<b>Reports of the Various Outside Bodies</b>	<b>19 - 20</b>

9	General Fund Revenue Budget Monitoring Report 2022/23 - Position as at 31 <sup>st</sup> July 2022	21 - 28
10	Capital Programme Monitoring Report 2022/23 – Position as at 31 <sup>st</sup> July 2022	29 - 39

Contact: Sharon Wadsworth - Telephone: (01253) 658546 – Email: [democracy@fylde.gov.uk](mailto:democracy@fylde.gov.uk)

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<http://fylde.cmis.uk.com/fylde/DocumentsandInformation/PublicDocumentsandInformation.aspx>

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## DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
CHIEF EXECUTIVE	OPERATIONAL MANAGEMENT COMMITTEE	6 SEPTEMBER 2022	4

### CONTRACT PRICE FOR THE PROVISION OF WHEELED BINS

#### PUBLIC ITEM

This item is for consideration in the public part of the meeting.

#### SUMMARY

The current supplier for the provision of wheeled bins to the council has notified the council that the world market price for the primary material in the manufacture of the bins has increased significantly and that the cost will need to be passed to the customer (the council). The supplier has an existing agreement with a fixed price for the bins that it can no longer honour and has proposed an increase for the remainder of the contract period. The report outlines the circumstances that have resulted in this position and options available to the council with a recommendation for an increase in the fee for the purchase of new and replacement wheeled bins to mitigate some of the impact from the increased costs.

#### RECOMMENDATIONS

1. To approve increases in the fees chargeable to residents for the purchase of replacement wheeled bins as set out in Table 1 of the report and to reflect the resultant estimated additional income of up to £12,000 per annum in a full year that will be included in the next iteration of the council's financial forecast as part of the Medium-Term Financial Strategy update.
2. To note that the implications of the increase in the cost of purchasing wheeled bins will continue to be assessed during the year and any changes required will be reflected in the next update of the council's financial forecast.
3. To note the policy statement in respect to the repair, re-use and the application of charges for replacement wheeled bins.

#### SUMMARY OF PREVIOUS DECISIONS

March 3<sup>rd</sup>, 2022 Budget Council – Fees and charges agreed

#### CORPORATE PRIORITIES

Economy – To create a vibrant and healthy economy	✓
Environment – To deliver services customers expect	✓
Efficiency – By spending money in the most efficient way	✓
Tourism – To create a great place to live and visit	✓

## REPORT

### THE CONTRACT AND THE PRICE INCREASE

1. The council currently has a two-year contract with IPL Global for the provision of wheeled bins from September 2021 which was procured through the Eastern Shires Purchasing Organisation (ESPO) national framework agreement. The contract provided for a fixed price to September 2022, with the price for the remaining year to be agreed in accordance with the terms of the contract. IPL Global have confirmed that they will keep the pricing for the following year at the current rates. In April 2022 IPL Global advised that it could no longer supply bins at the fixed price and requested a price variation. This is a result of an unforeseen significant increase in the cost of polymer, which is the primary material required to make wheeled bins, the increase is such that supplying the bins at the contract price is economically unviable for the contractor. IPL Global have stated that to retain the contract price would result in losses that would have significant detrimental impact on the organisation, all providers are in the same position with current contracts and have implemented price increases to remain viable.
2. Two significant suppliers of polymer to the world market are Russia and Ukraine, the sanctions on Russia and the inability to produce polymer in Ukraine has created a shortage of supply on the world market that has driven up the price. IPL Global presented supporting information that demonstrated the price they were paying for polymer has increased from £1400 per tonne in April 2021 to approximately £2000 per tonne in April 2022. Prices since April 2022 have not increased further as of July 31<sup>st</sup>, 2022 and there has been a small reduction. It is now hoped that we are past the peak of the polymer cost, but it will remain high while oil prices are high, and production is impacted by the conflict.
3. Increased fuel costs are also impacting on haulage businesses further hyperinflating raw material supply with a 20% increase in haulage prices along with energy costs more than doubling. Other suppliers of polymer in the world market have been working to increase production to meet demand that would reduce the world market price. However, the inability to secure the labour and raw materials for production which has been a common position for many business sectors post pandemic which has further limited supply. The information provided by the supplier is accurate and this has been confirmed by ESPO. Whilst the polymer costs appear to be settling rather than increasing, from October 2022 the energy cost of running the machinery to manufacture the bins is expected to increase by as much as 70%.
4. Suppliers on framework agreements are prequalified and vetted by the framework holder, in this case ESPO, who would normally be concerned to see that suppliers on the framework were not able to meet their commitments and intervene to offer advice or mediation, ESPO advised that the supply chain problems are so acute and unusual that they are unable to intervene.
5. The contract includes the option for a price variation request in September 2022 which IPL Global would have triggered given the circumstances however, this would require mutual agreement. IPL Global have confirmed that they will keep the price fixed at the current rates for the remainder of the contract essentially meaning that the price increase that would have been requested in September was imposed in April resulting in a six-month earlier increase.

### STEPS TAKEN TO MAINTAIN SUPPLY

6. The market has been tested by obtaining spot purchase quotes from the other main suppliers in the market and on the ESPO national framework. The other suppliers have quoted prices that are more than the IPL Global revised price from April 2022, equally the quality of the bins and the lead in time for delivery are less favourable from the other suppliers – these are primary reasons that IPL Global was awarded the contract. IPL Global at present remain the best value for money option from whom to purchase wheeled bins, even with the price increase which has been applied across the market.
7. Due to the current volatility of the polymer market, the other suppliers advised that all spot purchase quotations for wheeled bin orders are only valid for a period of 48 hours. The council has had to place an order with IPL Global at the revised rate because of low stocks to meet current demand and ensure service continuity. However, it has been formally stated in writing that this does not constitute the Council accepting the price variation request as a new contract rate and that all rights in relation to the contract are retained. Officers will

continue to take professional advice to protect the council’s position in respect to the contract and any future tender process.

**BUDGET PROVISION**

8. The volume of wheeled bins requiring replacement has been increasing over the last few years because more of the original units first issued in 2004 and 2005 when the service was introduced at Fylde are coming to their ‘end of use’. The industry standard estimated ‘life’ of a wheeled bin is 10 years, many of the bins in circulation across the Borough have been used for more than 15 years with more and more becoming beyond reasonable repair or reuse. This has led to pressure on the budget provision for wheeled bins prior to the price increase triggered by the polymer supply shortage. Replacement wheeled bins are charged to the customer even if they are in excess of 10 years in use however, if the damage is caused as a result of the collection process i.e. the bin falls into the back of the truck or is cracked when shaken to empty contents etc. there is no charge for the replacement bin.
9. The price increase for wheeled bins, the additional replacement bins required, and extra sacks that are being used to support the additional litter collection across the Borough will result in the £75,000 budget being exceeded by up to £25,000 in the current financial year. The implications of the price increase and additional demand on the budget will continue to be assessed during the year to the end of second financial quarter (September 30<sup>th</sup>) as part of the right sizing exercise changes required to the budget will be reflected in the next update of the council’s financial forecast. This will allow full consideration of any further price increases that may be applied in September, a more detailed assessment of alternative providers including any that may be viable outside of the ESPO national framework as well as the opportunity to understand the implications and options on the legal contract with IPL Global which are currently being assessed from both a legal and operational perspective.
10. To mitigate the impact of the additional costs already applied with further increases forecast it is proposed that members consider increasing the fee charged for replacement wheeled bins from October 1<sup>st</sup>, 2022 as per Table 1 below:

**Table 1: Proposed Fee Increase for Replacement Wheeled Bins**

<b>Wheeled Bin Package (delivered)</b>	<b>Current Fee</b>	<b>Proposed Fee from October 1<sup>st</sup></b>
Single bin	£34	£39

\*the private market price for a 240-litre wheeled bin is between £50 and £65

11. The charge for wheeled bins is based on the cost to the authority of the bin with an on cost applied for the administration and delivery of the bin, all elements of the cost have increased post pandemic. Based on like for like unit sales the increased fees, if approved, would realise approximately £10,000 to £12,000 of additional income in a full year. Most bins are purchased in sets of 3 or 4 when occupying properties primarily by housing developers, estate agents and associations for newly built premises on behalf of new occupants. Sets of bins will be charged based on multiples of £39.
12. The current situation is not unique to Fylde, price increases are being felt by other Lancashire District Authorities. Officers have contacted neighbouring Authorities to enquire about the procurement of wheeled bins and how the current market conditions have impacted on the service. Fourteen authorities have been contacted with responses from six, five of the authorities have experienced price increases. Prices ranged from £21 to £24 per bin as of July 2022, depending on bin specification. All authorities confirmed that they are spot buying and are not in a contract so have no grounds for legal recourse and that charges to the customer are under review.
13. There are six suppliers on the ESPO framework for Lot 1A (wheeled bins), as set out in table 3, Fylde is required to use the framework under tendering regulations because of the level of expenditure. The three most competitive suppliers are IPL Global, Craemer UK and Contenur UK all based in the UK which reduces the transport and logistics costs as well as import arrangements that add cost and time to the delivery.

**Table 3: Current ESPO framework pricing structure compared to our contract offer**

Supplier	180L Blue	180L Brown	240L Grey	240L Green
Weber UK Limited	£21.70	£21.70	£22.90	£25.65
Contenur UK Limited	£20.57	£20.23	£20.70	£21.53
Craemer UK Limited	£21.90	£20.35	£21.30	£21.30
ESE World Ltd	£24.68	£24.68	£26.97	£26.97
SSI Schaefer	£24.70	£24.70	£22.50	£23.20
MGB Plastics (IPL Global) (Contract Offer until September and for the remainder of the contract)	£18.40	£18.40	£19.20	£20.00
<b>Difference per unit between contract offer and lowest ESPO direct award price</b>	<b>£2.17</b>	<b>£1.83</b>	<b>£1.10</b>	<b>£1.30</b>

Officers requested spot purchase prices from Craemer UK Limited and Contenur UK Limited, the price of 180 litres blue and brown bins ranges from £18.65 to £20.20, the price of 240 litre grey bins ranges from £19.40 and £20.15 and 240 litre green bins ranges from £19.40 and £21.14 the rates are more expensive than the current contract offer from IPL Global. The data available on price, quality, and delivery times indicate that the most favourable option is to continue with IPL Global from September 2022 at the current rates.

#### REPLACEMENT BIN POLICY STATEMENT

14. When the wheeled bin service was first introduced in 2004/05 the bins were provided at no charge to the household and were funded through the capital budget for the project. Replacement bins have been subject to a charge on the householder since April 1<sup>st</sup> 2009, if the bin has been lost, stolen, damaged, taken by the previous occupier, been in use for years etc. There is no requirement to fund replacement wheeled bins, this is consistent with the approach at all local authorities and was the case with galvanised containers before wheeled bins were introduced.
15. A charge to the householder is not applied when the damage or loss that would require a replacement wheeled is caused during the operation of the service for example, the bin falls into the truck or cracks / damages when being shaken in the process of emptying the contents.
16. All wheeled bins are charged at the agreed price per bin with no reduction applicable for multiple bins or a set of each colour purchased at the same time.
17. Residents on benefits who require a replacement bin will be eligible for a 50% reduction in the cost of a replacement bin subject to demonstrating their benefit status and that the bin was not damaged deliberately (fire, heavy items thrown in etc).
18. All damaged bins returned to the depot will be assessed by the depot operations team for onsite repair, this includes fitting replacement lids or wheels and axels for re-use as 'second hand' where possible. Reconditioned bins will be reissued at a discounted rate of £20 per bin. Any bins damaged beyond repair such as cracked bins, will be sold at the market price for recycled plastic generating an income to the Council.

#### LEGAL REMEDIES

19. On the face of it, it is not open to the provider to unilaterally change the terms on which it has agreed to provide bins. Officers will advise on what legal options might be available in due course, when the extent of any losses has been quantified.

IMPLICATIONS	
Finance	The report requests approval of increases in the fees chargeable to residents for the purchase of replacement wheeled bins as set out in Table 1 of the report and to reflect the resultant estimated additional income of up to £12,000 per annum in a full year to be included in the next iteration of the council's financial forecast as part of the Medium Term Financial Strategy update, and to note that the implications of the

	increase in the cost of the purchase of bins will continue to be assessed during the year and any changes required will be reflected in the next update of the council's financial forecast.
Legal	The Head of Governance, the Procurement Officer and the Head of Place and Culture will consider the legal ramifications of the present situation and what actions may be open to the council. Any action would need to be considered in the wider context of the highly unusual circumstances and the need for a functioning supply market.
Community Safety	None arising directly from this report.
Human Rights and Equalities	There are no direct human rights or equalities implications.
Sustainability and Environmental Impact	None arising directly from this report.
Health & Safety and Risk Management	No implications.

LEAD AUTHOR	CONTACT DETAILS	DATE
Allan Oldfield	Allan.oldfield@fylde.gov.uk	20 June 2022

BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
None		

## DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
HEAD OF TECHNICAL SERVICES	OPERATIONAL MANAGEMENT COMMITTEE	6 SEPTEMBER 2022	5
<b>STAINING SURFACE WATER (SW) DRAINAGE IMPROVEMENTS</b>			

### PUBLIC ITEM

This item is for consideration in the public part of the meeting.

### SUMMARY

This project involves improvements to the existing surface water (SW) drainage system in the vicinity of Eddleston Close, Staining.

It has been widely acknowledged that there is an extensive history of highway and sewer flooding within the area. There are two detention basins in the primary school grounds that are not functioning effectively and reports of riparian owners who have blocked local drainage ditches.

The Council were asked by Staining Flood Action Group and the Parish Council for technical and financial assistance to improve the situation. The Council's Technical Services team have undertaken extensive investigation work and have come up with a proposed scheme to improve the surface water drainage system.

The report looks to draw down the funding, appoint a contractor and deliver the project.

The approved capital programme includes a sum of £65,000 in 2022/23.

### RECOMMENDATIONS

#### The committee is recommended:

1. To authorise the drawdown of expenditure up to £65,000 for the Staining surface water Drainage Improvement scheme which is included within the Councils 2022/23 capital programme.
2. To delegate the engagement of the contractor to the Head of Technical Services following a competitive procurement exercise using the request for quotation procedure, in accordance with the contract procedure rules. The contractor with the most economically advantageous quotation to the council will be appointed based on price and quality.

### SUMMARY OF PREVIOUS DECISIONS

[Full Council, March 2021](#)

Resolved that approval be given to the updated Five-Year Capital Programme which included Staining drainage improvements scheme.

Drainage Improvements £65k.



CORPORATE PRIORITIES	
Economy – To create a vibrant and healthy economy	√
Environment – To deliver services customers expect	√
Efficiency – By spending money in the most efficient way	√
Tourism – To create a great place to live and visit	√

## REPORT

### BACKGROUND

1. Since the 1970-80s the development of Staining village has surpassed the capability of the existing surface water drainage system. As development has progressed newer larger pipes have been added onto smaller older pipes/culverts. These numerous 'add-ons' coupled with culverting of the watercourse has exacerbated potential flooding and has meant that under more extreme storm events the surface water system is more likely to back-up and thus causing flooding. The problem is further compounded by poor detailing and construction of access chambers and lack of periodic maintenance.
2. The finalised Flood Risk Management Study, undertaken by Jacobs on behalf of Lancashire County Council as the Lead Local Flood Authority (LLFA), *“acknowledged that there was an extensive history of highway and sewer flooding within the area, which could suggest a wider drainage issue. The Surface Water Management Plan (SWMP) also noted reports of riparian owners who had blocked local drainage ditches.”* There have been frequent surface water flooding issues in the southern side of Eddleston Close, there are two existing surface water culverts running parallel to each other, both culverts run west to east and are ultimately connected to the main riparian surface water drain/culvert in Staining.
3. Further investigations have determined that there are two existing detention basins within the Primary School grounds which have been filled with soakaway media. The surface water discharge from these basins has been directed into the main Staining surface water drainage system. Lack of maintenance has reduced the functionality of the detention basins, and the historical infilling of a nearby alternative ditch (now re-opened) had compounded localised drainage problems.
4. A further drainage survey on behalf of LCC LLFA, highlighted further problems with backflow, cross flow and poorly formed benching within manhole chambers were discovered within the riparian surface water drainage system in Staining. LCC Highways have undertaken some maintenance works to surface water drains within the highway particularly to the east side of Staining. United Utilities have recently carried out some maintenance on the public sewer in Eddleston Close.

### SCHEME DETAILS

5. It is proposed that LCC manage the clearance of the detention basins of the soakaway media to improve surface water attenuation (storage) and, the disconnection of the surface water discharge from the detention basins and the re-direction of the basin outflow to the re-opened ditch to the southwest.
6. Therefore, Fylde Council will manage the Capital Project remedial works to the riparian surface water drain which is not the responsibility of either LCC Highways or United Utilities and a Maintenance Company for the open ditch in Jubilee Gardens. This will be deemed to be a one-off agreement between the relevant riparian owners. These works will be within access chambers which are necessary to reduce future flow problems – details of all the proposed works are shown on drawings TS 18015-001 & 002 General Arrangement Plans.
7. It is proposed that Fylde Council's Technical Services team arrange to repair and improve the existing surface water system servicing Eddleston Close, The Nook, and carry out remedial works to various chambers downstream of Eddleston Close to improve flow so as not to effect Eddleston Close and The Nook.
8. The project will depend on the co-operation of the Primary School governors, adjacent landowners, homeowners, the Parish Council and LCC LLFA.

9. The proposed works come under the Part 12 Class A (a) of the Town and Country Planning (General Permitted Development) (England), as such planning permission is not required.

#### PROCUREMENT

10. Officers from the Technical Services team have detailed the scheme and will tender the work following the request for quotation procedure. The Head of Technical Services will request a minimum of three quotations using the CHEST procurement portal. The contractor with the most economically advantageous quotation to the council will be appointed based on price and quality.

#### FINANCIAL IMPLICATIONS

11. The approved Capital Programme includes a sum of £65,000 in 2022/23 for Staining surface water Drainage Improvements.

**Figure 1 Budget**

Description	Budget
22/23 Capital Programme	£65,000

**Figure 2 Cost Breakdown**

Cost Heading	Description	Total £
Repair and improve existing surface water manholes	Eddleston Close and The Nook	£20,000
Re-direct flow from detention basins to swale	Eddleston Close	£15,000
Remedial works to manhole chambers	McLaren Close & Elizabeth Close	£22,000
Preliminaries	Site offices, welfare, fencing 15%	6,000
Contingencies	5%	2,000
<b>Total Scheme Cost:</b>		<b>£65,000</b>

#### MAINTENANCE

12. The proposed Staining SW Drainage Improvements will thereafter be maintained by the respective riparian owners.

#### PROGRAMME

13. The following programme for delivery of the project is proposed:

- Award of Contract                      Week 1 November 2022
- Confirmation of Acceptance        Week 2 November 2022
- Commence on Site                    Week 4 November 2022
- Completion                              Week 4 January 2023

#### CONCLUSION

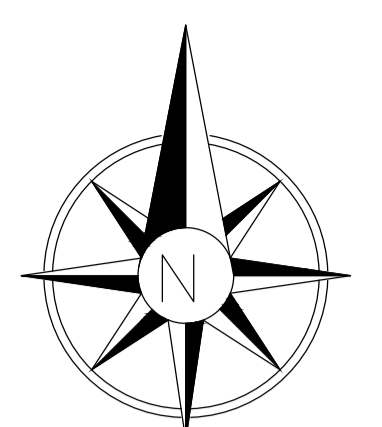
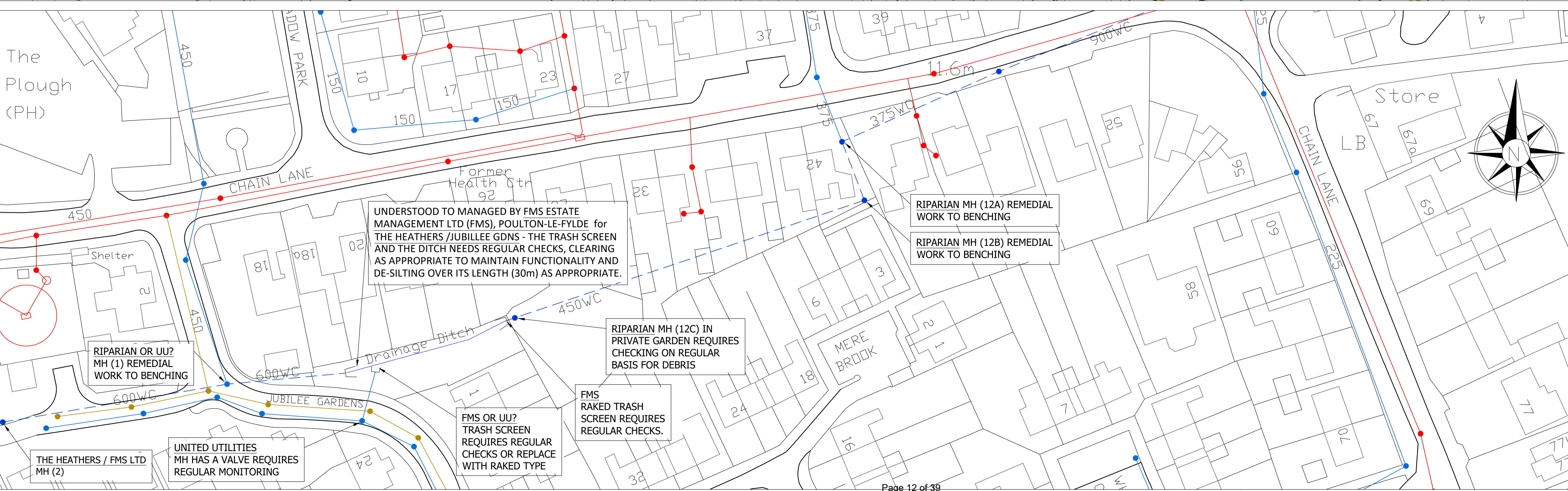
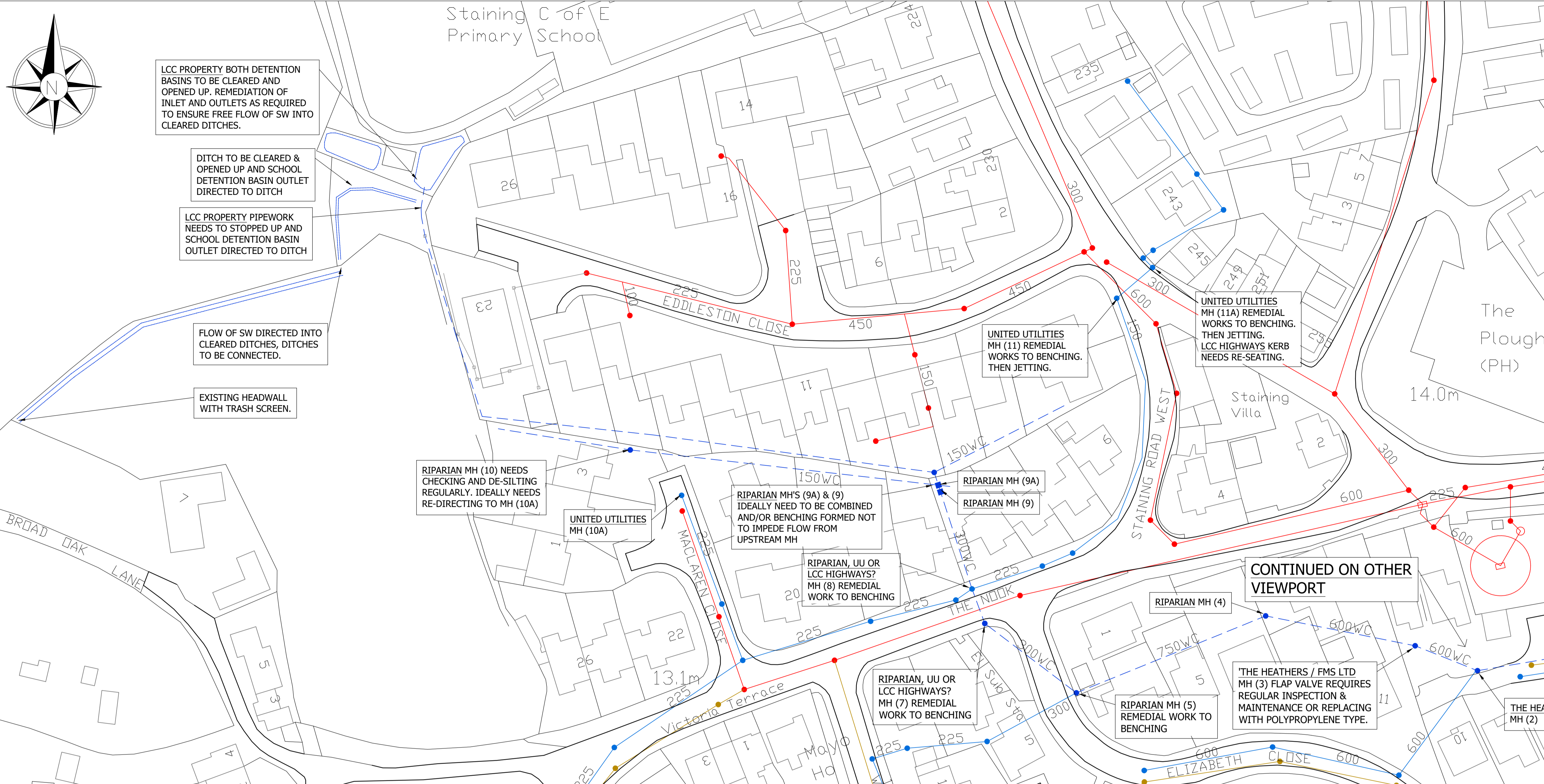
14. The improved drainage will improve the drainage efficiency within Staining village and help mitigate flood risk. The works will thus improve statutory health and safety and industry requirements and thus a safer environment.

IMPLICATIONS	
Finance	This report details the proposed delivery mechanism for the Staining surface water drainage improvements and seeks approval for expenditure in the total sum of £65,000 with the approved Capital Programme for 2022/23 in relation to this scheme.
Legal	None
Community Safety	None
Human Rights and Equalities	None
Sustainability and Environmental Impact	None
Health & Safety and Risk Management	None

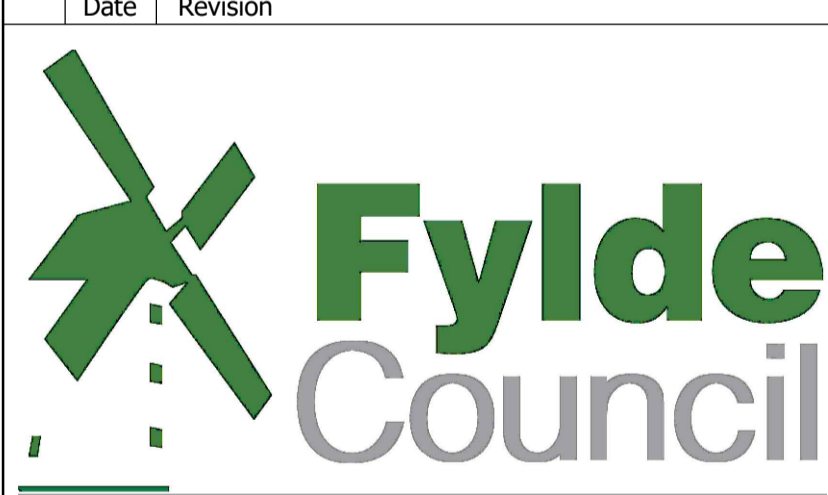
LEAD AUTHOR	CONTACT DETAILS	DATE
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Adam Sugden	<a href="mailto:Adam.sugden@fylde.gov.uk">Adam.sugden@fylde.gov.uk</a> 01253 658489	18 August 2022

BACKGROUND PAPERS		
Name of document	Date	Where available for inspection

Appendix 1 & 2 Overview drawings of the works TS18015-001 & 002 General Arrangement Plans, Staining Riparian SW Remedials Works



- Notes**
1. MANHOLE CHAMBER POSITIONS ARE APPROXIMATE AND RELATIVE TO EXISTING PROPERTIES AND OTHER MAP REFERENCE POINTS.
  2. MH CHAMBER REFERENCES ARE THE SAME AS THOSE USED IN THE LANCASHIRE CC COMMISSIONED DRAINAGE INVESTIGATION REPORT CARRIED OUT BY CJ JETZ LTD IN JULY 2019.
  3. FOR REMEDIAL WORK TO CHAMBERS REFER TO THE PROPOSED WORKS SCHEDULE.
- KEY**
- EX. DRAINAGE DITCH & HEADWALL
  - EXISTING PRIVATE SW SEWER
  - EXISTING PUBLIC SW SEWER
  - EXISTING PUBLIC FW SEWER & MH
  - EX. PUBLIC COMBINED SEWER & MH
  - EXISTING RIPARIAN DITCH REQUIRES MAINTENANCE / CONNECTING



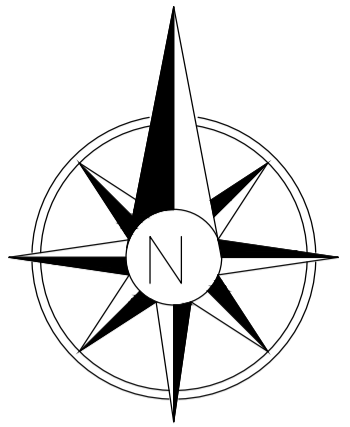
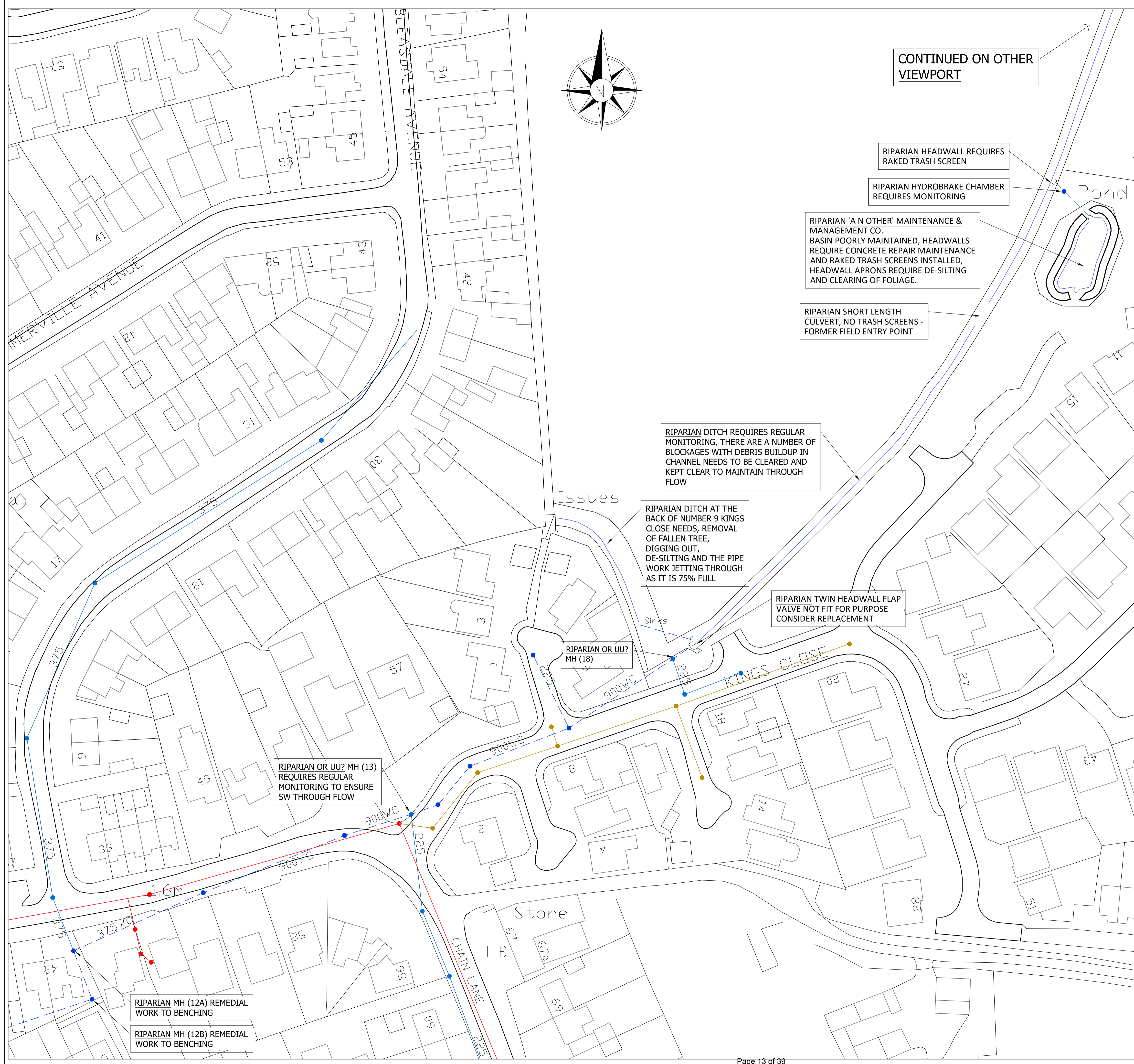
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Tel: 01253 658658 E-mail: webmaster@fylde.gov.uk

Drawn By:	AS	Date:	12-2021
Checked By:	AMS	Scale:	1:500

**STAINING VILLAGE  
SW REMEDIAL WORKS**

**GENERAL ARRANGEMENT  
EXISTING ISSUES Sheet 1 of 2**

TS 18015-001



CONTINUED ON OTHER VIEWPORT

RIPARIAN HEADWALL REQUIRES RAKED TRASH SCREEN

RIPARIAN HYDROBRAKE CHAMBER REQUIRES MONITORING

RIPARIAN 'A N OTHER' MAINTENANCE & MANAGEMENT CO. BASIN POORLY MAINTAINED, HEADWALLS REQUIRE CONCRETE REPAIR MAINTENANCE AND RAKED TRASH SCREENS INSTALLED, HEADWALL APRONS REQUIRE DE-SILTING AND CLEARING OF FOLIAGE.

RIPARIAN SHORT LENGTH CULVERT, NO TRASH SCREENS - FORMER FIELD ENTRY POINT

RIPARIAN DITCH REQUIRES REGULAR MONITORING, THERE ARE A NUMBER OF BLOCKAGES WITH DEBRIS BUILDUP IN CHANNEL NEEDS TO BE CLEARED AND KEPT CLEAR TO MAINTAIN THROUGH FLOW

RIPARIAN DITCH AT THE BACK OF NUMBER 9 KINGS CLOSE NEEDS, REMOVAL OF FALLEN TREE, DIGGING OUT, DE-SILTING AND THE PIPE WORK JETTING THROUGH AS IT IS 75% FULL

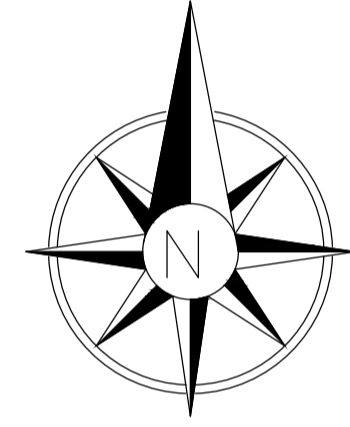
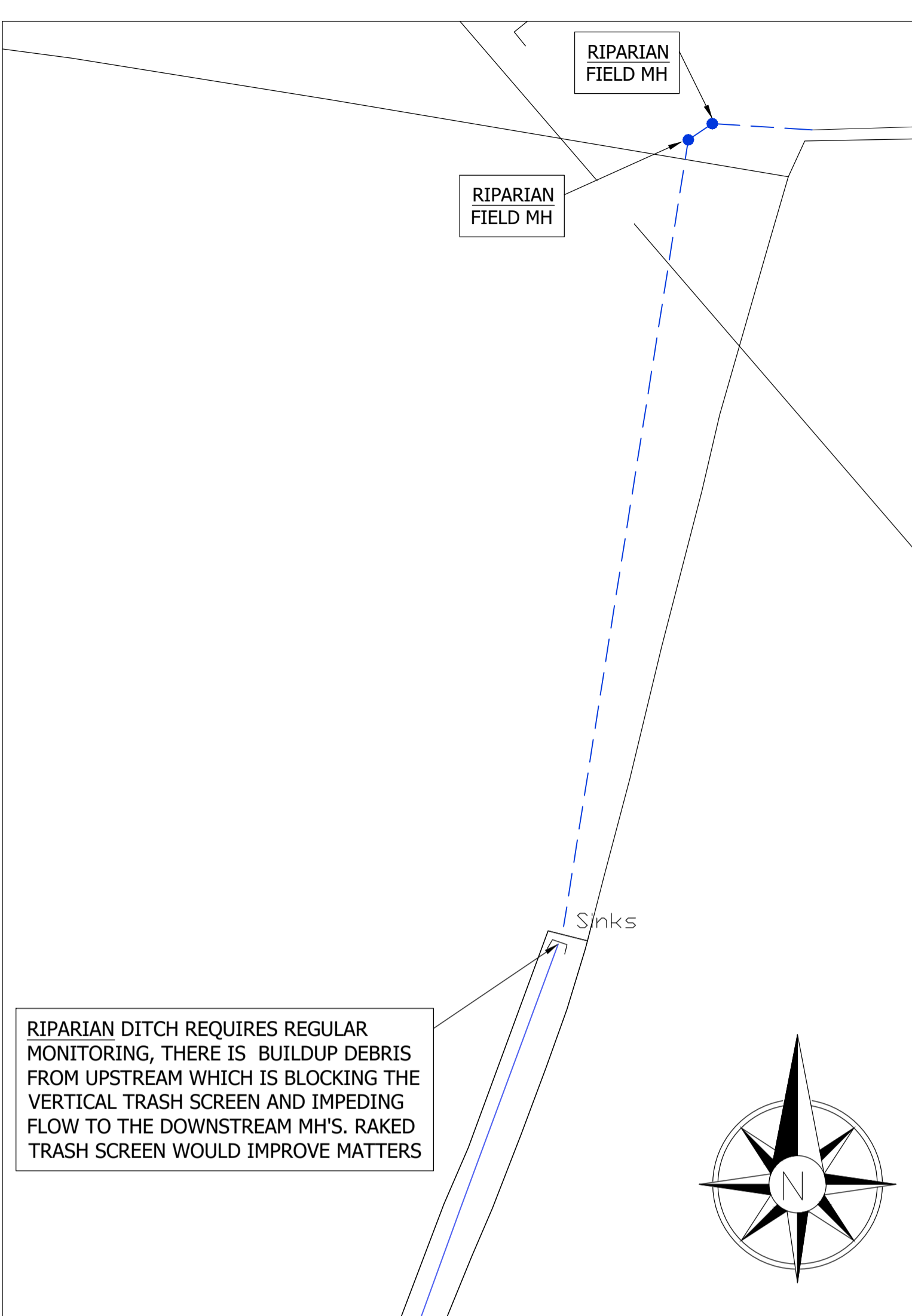
RIPARIAN TWIN HEADWALL FLAP VALVE NOT FIT FOR PURPOSE CONSIDER REPLACEMENT

RIPARIAN OR UU? MH (18)

RIPARIAN OR UU? MH (13) REQUIRES REGULAR MONITORING TO ENSURE SW THROUGH FLOW

RIPARIAN MH (12A) REMEDIAL WORK TO BENCHING

RIPARIAN MH (12B) REMEDIAL WORK TO BENCHING



RIPARIAN DITCH REQUIRES REGULAR MONITORING, THERE IS BUILDUP DEBRIS FROM UPSTREAM WHICH IS BLOCKING THE VERTICAL TRASH SCREEN AND IMPEDING FLOW TO THE DOWNSTREAM MH'S. RAKED TRASH SCREEN WOULD IMPROVE MATTERS

Notes

1. MANHOLE CHAMBER POSITIONS ARE APPROXIMATE AND RELATIVE TO EXISTING PROPERTIES AND OTHER MAP REFERENCE POINTS.
2. MH CHAMBER REFERENCES ARE THE SAME AS THOSE USED IN THE LANCASHIRE CC COMMISSIONED DRAINAGE INVESTIGATION REPORT CARRIED OUT BY CJ JETZ LTD IN JULY 2019.
3. FOR REMEDIAL WORK TO CHAMBERS REFER TO THE PROPOSED WORKS SCHEDULE.

KEY

- EX. DRAINAGE DITCH & HEADWALL
- EXISTING PRIVATE SW SEWER
- EXISTING PUBLIC SW SEWER
- EXISTING PUBLIC FW SEWER & MH
- EX. PUBLIC COMBINED SEWER & MH
- EXISTING RIPARIAN DITCH REQUIRES MAINTENANCE / CONNECTING

Date Revision



Technical Services  
Development Services  
The Town Hall  
Lytham St Annes  
Lancashire  
FY8 1LW

Tel: 01253 658658 E-mail: webmaster@fylde.gov.uk

Drawn By: AS Date: 12-2021

Checked By: AMS Scale: 1:500

STAINING\_VILLAGE  
SW\_REMEDIAL\_WORKS

GENERAL\_ARRANGEMENT  
EXISTING\_ISSUES\_SHEET\_2\_OF\_2

Drawing Number:  
TS18015-002

# INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
HEAD OF TECHNICAL SERVICES	OPERATIONAL MANAGEMENT COMMITTEE	6 SEPTEMBER 2022	6
<b>STANNER BANK CAR PARK BARRIER UPDATE</b>			

**PUBLIC ITEM**

This item is for consideration in the public part of the meeting.

<p><b>SUMMARY OF INFORMATION</b></p> <p>The following is an update on the operation of Stanner Bank Car Park barrier system.</p>
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<p><b>SOURCE OF INFORMATION</b></p> <p>Car Park barrier system reports and duty officer notes.</p>
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<p><b>WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?</b></p> <p>At the Operational Management Committee of 15<sup>th</sup> March 2022 It was RESOLVED:</p> <ol style="list-style-type: none"> <li>To retain the Stanner Bank Car Park barrier system and for the committee to receive quarterly reports detailing the number of call outs including out of hours, reason for calls, time taken to resolve and any cost attached.</li> <li>To instruct officers to address the out of hours staffing issue.</li> </ol>
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<p><b>FURTHER INFORMATION</b></p> <p>Contact - Andrew Loynd, Technical Support Manager, 01253 658 527</p>
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**Background**

- An [information item](#) was presented to the Operational Management Committee on 11<sup>th</sup> January 2022 outlining the background to installing the current barrier control system, ongoing issues related to operating it and an outline of income versus expenditure on the car park since the barrier has been in operation. The Car Park Working group met to review this information, along with other car parking issues, in January and February 2022.
- The working group concluded that any benefits of the operation of the barrier system were outweighed by negative issues. As part of the [Car Park Working Group Outcomes report](#) alternative ways of operating Stanner Bank Car Park were presented to the Operational Management Committee on 15<sup>th</sup> March 2022. During the meeting the committee decided to retain the barrier system and requested quarterly update reports and that an out of hours rota be established. No additional revenue funding has been allocated to cover any additional costs.

3. [An update report](#) was supplied to the committee on 15<sup>th</sup> June 2022 which outlined the performance, costs and income for the period from 23<sup>rd</sup> March to 29<sup>th</sup> May 2022. The following sets out the same information from 30<sup>th</sup> May to 21<sup>st</sup> August 2022

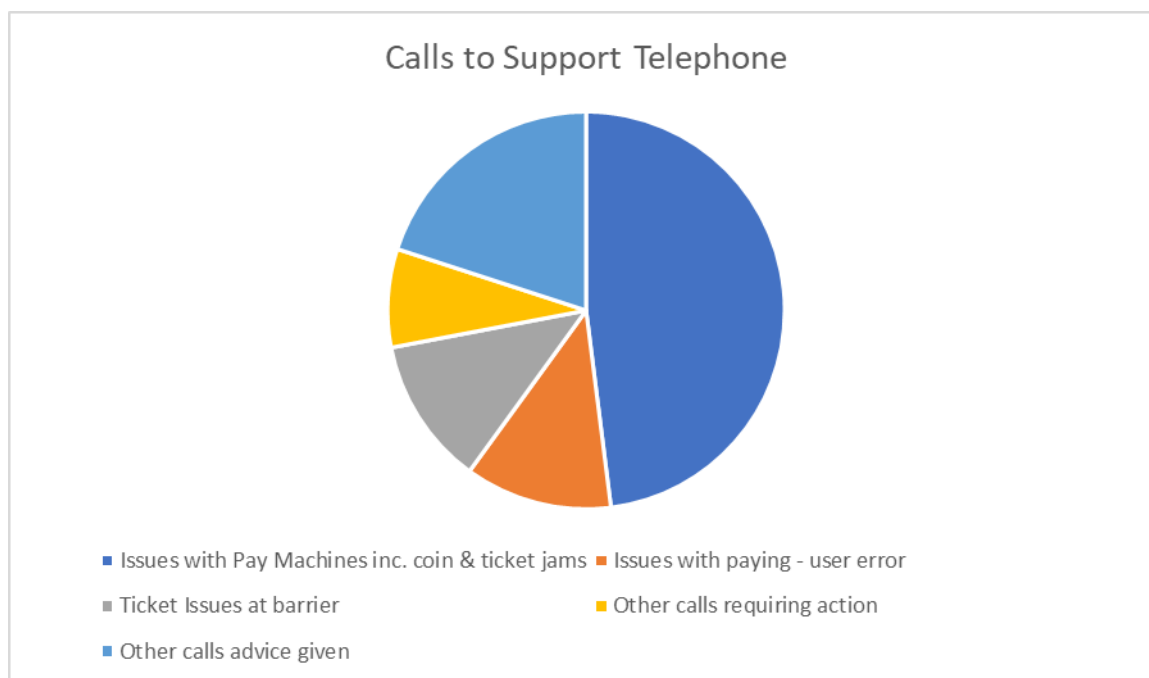
**Performance**

4. From 30<sup>th</sup> May to 21<sup>st</sup> August 2022 75 calls were received by the barrier system support telephone relating to 56 separate issues. Of the 75 calls 20 were during normal office hours, 9 during weekday evenings and 46 during weekends/bank holidays.
5. A summary of the reasons for the 75 calls is set out in table 1 and image 1. Most calls were related to customers having issues with paying for their stay, either due to apparent errors by the customer (eg placing coins or credit cards in the ticket slot) or due to issues with the machine (eg ticket or coin jams). In some of the instances that have been attributed to machine error, subsequent checks on system reports indicates that there was user error involved (eg pressing buttons during a card transaction which cancels the process or being unaware coins had dropped through to the reject tray). Situations where advice is given includes directing customers to pay at the alternative payment machine, instructing on how to pay for a lost ticket and to advise customers to leave when no fee is due (eg if they have recently arrived or arrived after 6pm).

Table 1

Reason for Call	Number of Calls
Issues with Pay Machines inc. coin & ticket jams	36
Issues with paying - user error	9
Ticket Issues at barrier	9
Other calls requiring action	6
Other calls advice given	15

Image 1



6. In most cases the issue that caused the call to be made is resolved at that time by the person answering the support telephone or soon after by an enforcement officer visiting site and rectifying any faults, eg ticket jams. In these circumstances there is a small loss of income from customers being let out of the car park without paying.

7. With inexperienced non-parking services staff covering the telephone at weekends, occasional errors have been made where customers have been let out when there has been user error and the customer could have paid. These instances have reduced over time as staff become more experienced in using the system.
8. On occasion the exit barrier needed to be raised and disabled until a fault could be rectified. The most notable incident was in late afternoon of 4<sup>th</sup> July, part of the Jubilee Bank Holiday, when a customer reported that neither payment machines were accepting card or coin payments. The person covering the weekend phone accepted the customer's information and, believing that both machines were out of order, raised and disabled the exit barrier. On investigation by the Civil Enforcement Officer the following morning they found no issues with the payment machines, but the exit barrier displayed that it was out of order. As such the exit barrier remained open until 6<sup>th</sup> July when parking services staff were able to investigate and found no issue; the out of order message was showing due to the barrier being disabled. As a result of this there was a loss of income of about £60 during this period, though most customers still paid for their parking despite the exit barrier being raised.
9. In addition to the issues that directly impact customers there are some ongoing issues. Payment machine SB2's coin validator has not been working correctly which has meant this machine didn't accept coin payments for some time. A temporary solution has been applied so customers can pay with coins but a new validator is required which has been on order for a few months. Payment Machine SB1 has an issue with its main locking mechanism as a result of standard use which requires a replacement part which is on order. It has been noticed that the exit barrier arm is slightly raised, which is likely to have been caused by the barrier being forced open on occasions, but so far this has not caused the significant damage that resulted in both barriers being out of order for extended periods during 2021.

#### Operational costs

10. 12 month hosted server and hardware maintenance contract cost £7,155

#### Finances

11. A breakdown of the income, approximate loss of income and costs of operating the barrier system from 30<sup>th</sup> May to 21<sup>st</sup> August 2022 is set out in table 2. Income and loss of income is provided for the amounts spent by customers at the payment machines and the amount, once VAT is deducted, that will be received by the Council. Operational costs only include costs above standard costs of operating pay and display car parks (ie excludes costs such as those related to sim cards, cash collections, card transaction fees, etc).

Table 2

Income 30 <sup>th</sup> May to 21 <sup>st</sup> August 2022 from 5,779 paying customers	£11,312 (at machine); £9,427 (minus VAT)
Approximate loss of income	£151 (at machine); £126 (minus VAT)
Operational costs	£7,155
Cover – 12 weekends and 2 bank holidays at £75 each	£1,050



## INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
CHIEF EXECUTIVE	OPERATIONAL MANAGEMENT COMMITTEE	6 SEPTEMBER 2022	7
<b>CORPORATE PLAN ACTION UPDATE</b>			

### PUBLIC ITEM

This item is for consideration in the public part of the meeting.

#### SUMMARY OF INFORMATION

The purpose of the report is to provide the committee with the latest progress against the corporate actions relevant to the committee that are scheduled for completion at the time of the meeting.

#### SOURCE OF INFORMATION

Relevant officers responsible for delivery of the Corporate Plan action / outcome.

#### LINK TO INFORMATION

[The 2020-2024 Corporate Plan](#)

<http://fyldeperformance.inphase.com>

[Corporate Plan 2020/24 Prioritisation Log](#)

#### WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

This information is provided to inform the committee about progress against the key strategic objectives the council has set out in the corporate plan.

#### FURTHER INFORMATION

Contact: Alex Scrivens [alex.scrivens@fylde.gov.uk](mailto:alex.scrivens@fylde.gov.uk)

**Actions / Outcomes due for completion by 30<sup>th</sup> June 2022.**

***Work with LCC to address motorhome parking on promenades – June 30th (revised target)***

**Completed** – Whilst there has been no change in the arrangements on the promenade officers and members have worked with LCC to table alternative arrangements. The County Council can implement the prohibition of overnight parking by motorhomes / caravans. To cover the 4,529 metres of the promenade (Inner 1,110; South 2,180; North 1,239) with an additional 95 posts that would be required and 151 signs to make the prohibition enforceable, the cost would be £46,000. LCC do not have a road safety or income opportunity reason to implement the scheme and have not budgeted for the works. Fylde council do not have a highways budget because the responsibility for highways restrictions and assets belongs to the County Council. The action to address motorhome parking on the promenade is known and agreed and for the purposes of the corporate plan should be closed. The implementation requires further consideration and the necessary budget.

## INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
DEMOCRATIC SERVICES	OPERATIONAL MANAGEMENT COMMITTEE	6 SEPTEMBER 2022	8

### REPORTS OF THE VARIOUS OUTSIDE BODIES

#### PUBLIC ITEM

This item is for consideration in the public part of the meeting.

#### SUMMARY OF INFORMATION

On 25<sup>th</sup> April 2022, Council made appointments to the various outside bodies. These appointments followed recommendations from the various programme committees.

In line with the Protocol for Members on Outside Bodies (Part 5f of the Council's Constitution), every member serving on an outside body is required to complete a reporting form every six months, which is submitted to the relevant programme committee to which the external partnership relates. This report deals with appointments within the remit of this committee. The last reports were submitted to the March 2022 cycle of meetings.

Included as an appendix to this report are the returned completed reporting forms and a list of outstanding reports/details of those bodies which have not met.

#### SOURCE OF INFORMATION

Elected member representatives to the Outside Bodies

#### INFORMATION ATTACHED

Outside Bodies Reports and Summary

#### WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

The information is provided to maintain an understanding of the work of the outside bodies, and to remain abreast of any issues that may have an impact on the residents of the borough or the council.

#### FURTHER INFORMATION

Contact: [democracy@fylde.gov.uk](mailto:democracy@fylde.gov.uk)

Outside Body	Councillor	Report Status
<b>Operational Management Committee, 6 September 2022 meeting</b>		
Lancashire Waste Partnership	Chair of Op Mgmt (Roger Small)	Nil return – meeting cancelled
PATROL	John Kirkham	Nil return – no meetings
Sintropher Working Group	John Kirkham	Nil return – no meetings

## INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
MANAGEMENT TEAM	OPERATIONAL MANAGEMENT COMMITTEE	6 SEPTEMBER 2022	9
<b>GENERAL FUND REVENUE BUDGET MONITORING REPORT 2022/23 - POSITION AS AT 31<sup>ST</sup> JULY 2022</b>			

### PUBLIC ITEM

This item is for consideration in the public part of the meeting.

### SUMMARY OF INFORMATION

The purpose of this report is to provide an update on the General Fund Revenue Budget of the Council as at 31<sup>st</sup> July 2022 and specifically for those areas under the remit of the Committee.

### SOURCE OF INFORMATION

Chief Financial Officer – the report is based upon information extracted from the financial ledger system of the Council for the period to 31<sup>st</sup> July 2022 and feedback received from budget holders.

### LINK TO INFORMATION

General Fund Revenue Budget monitoring Report to 31<sup>st</sup> July 2022:

<http://www.fylde.gov.uk/council/finance/budget-monitoring/>

### WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

This information is provided to enable the committee to consider and scrutinise periodic revenue budget monitoring reports for those areas under the remit of the Committee.

### FURTHER INFORMATION

Contact: Paul O'Donoghue, Chief Financial Officer.

Tel 01253 658566

e-mail: [paul.o'donoghue@fylde.gov.uk](mailto:paul.o'donoghue@fylde.gov.uk)

# GENERAL FUND REVENUE BUDGET MONITORING REPORT 2022/23

## POSITION AS AT 31<sup>ST</sup> JULY 2022

### Summary

The purpose of this report is to provide an update on the General Fund Revenue Budget of the Council as at 31<sup>st</sup> July 2022. The report includes a narrative description of the most significant variances from the profiled latest budget and details any actions required to address these. Appendix A to this report shows the value of the most significant variances for all of the Council services by Committee and provides a brief explanation for each variance.

### 1. Background

- 1.1 The Council operates a system of Revenue Budget Monitoring which revolves around the production of detailed monthly monitoring reports for budget holders. Significant variances from the expected budget position at the point of monitoring, both for expenditure and income, are summarised in monitoring reports which are periodically reported to each Programme Committee for information purposes. This report therefore details the findings and issues emerging from budget monitoring carried out to 31<sup>st</sup> July 2022.
- 1.2 It should be noted that work continues on improving budget profiling across the Council in order that budget profiles more accurately reflect the spending pattern of individual budgets across the financial year. This serves to enhance budget monitoring and focus attention on true variances rather than budget profiling issues. This is a continuous process with budget holders so that the improved profiling continues to refine the budget monitoring system.
- 1.3 Council approved the 2022/23 budget at its meeting on 3<sup>rd</sup> March 2022. Subsequently on 23<sup>rd</sup> June 2022 the Finance and Democracy Committee approved the financial outturn position for 2021/22. The impact of those approvals, including savings and growth items approved at the Council budget meeting, along with slippage from 2021/22 as approved by the Finance and Democracy Committee, are now reflected in the financial ledger. Therefore, this report monitors expenditure and income against the updated approved budgets for 2022/23.

### 2. Budget Rightsizing Exercise

For a number of years the Council has carried out an annual budget rightsizing exercise to analyse underspends which have occurred over the last 3 financial years and to adjust current and future year budgets to better reflect the level of resource requirement in the context of current financial constraints. This process will be repeated during 2022/23 and the resulting changes will be reflected in the latest budgets and updates to the Councils Financial Forecast.

### 3. Conclusions

The Council has seen particular volatility in expenditure and income levels since the commencement of the pandemic which has required that the Council continues the approach to continually seek opportunities to achieve savings and efficiencies to enable a balanced budget position and financial stability to be maintained.

As a consequence of the uncertainty about the impact of the pandemic on national public finances, the Government implemented a one-year Spending Review for 2022/23 and the Council, as with all Local Authorities, received a one-year funding settlement for the year. This was the second year running that the funding settlement was for one-year only. The MTFs report presented to Council in March 2022 sets out the full context of the financial landscape of the council, including an assessment of the key financial risks which primarily relate

to uncertainties around reviews of the future funding regime for local government. The report can be found at this link: [MTFS Report March 2022](#).

UK CPI was 0.7% in March 2021 but thereafter began to steadily increase. Initially driven by energy price effects and by inflation in sectors such as retail and hospitality which were re-opening after the pandemic lockdowns, inflation then was believed to be temporary. Thereafter price rises slowly became more widespread, as a combination of rising global costs and strong demand was exacerbated by supply shortages and transport dislocations. The surge in wholesale gas and electricity prices led to elevated inflation expectations. CPI for July 2022 registered 10.1% year on year, up from 9.4% in June 2022. Increasing inflation is exerting significant upward pressure on prices for utilities and on supplies and services across all sectors of the economy, which in turn increases the base costs for both revenue and capital budget items. The situation is particularly acute in the construction sector where supply chain issues and price increases are combining to put increased risks on the delivery of capital programme schemes. This is likely to be a continuing issue for the council during 2022/23 and this has resulted in current scheme delays and reviews on scheme costings.

Regular budget monitoring reports are an integral part of the Council's financial monitoring framework and these reports will be available on the Councils website.

External pressures outside the Council's control are impacting on all local authorities. Instructions remain in place that officers should not commit to any unnecessary expenditure and should seek to maximise efficiencies wherever possible.

Finance staff work continuously with budget holders across the Council and are heavily reliant upon budget-holders to be able to understand and quantify the potential impact of in-year hotspot variances within their areas of responsibility.

In light of the potential for future general reductions in central government funding from 2023/24 onwards, the Council needs to continue with the approach to delivering savings and efficiencies which have helped deliver balanced budgets and provided contributions to reserves over recent years.

Through continued focus on the importance of financial stability the Council has delivered a significant savings programme in recent years and has continued to reduce overheads wherever possible. Ongoing modernisation work and business improvement will continue to make Council services more efficient, save money and maintain high quality frontline services to customers. For Fylde Council to continue to successfully meet the new challenges that it faces it is vital that this approach continues and that all reasonable opportunities for further cost-reduction measures and for the generation of additional income are seriously considered. Prudent financial management in previous years has provided a level of reserves which allows the necessary time to determine how this council can best respond to the challenges ahead.

We are now just past the first quarter of 2022/23 financial year and much uncertainty exists with respect to the remainder of the year. Therefore, it is not possible to draw any firm conclusions on the in-year financial position. The financial risks facing the Council, as set out to Council in March 2022 and updated to Finance & Democracy Committee in June 2022 remain alongside the significant additional risks presented by the pandemic. Instructions issued by Management Team that budget holders remain prudent are still in place, and the overall financial position of the council will be captured in the next update of the financial forecast in the Medium Term Financial Strategy which will be presented to members in the forthcoming committee cycle.

**REVENUE MONITORING 2022/23 - Period 4 to July 31st 2022 (Variances in excess of £5K)**

Appendix A

Key

BLUE
GREEN
AMBER
RED

Variance currently showing but expected to be on target at year end
Favourable variance against latest budget
Adverse variance against latest budget
Projected adverse outturn variance

**FINANCE & DEMOCRACY COMMITTEE / CORPORATE CROSS CUTTING BUDGETS**

Service Area	Detailed Description	Full Year Budget	Budget as at Period 4	Actual & Commitments as at Period 4	Variance as at Period 4	FAV / ADV	Alert	Budget Holder	Budget Holder Comments
All Council services	Employee costs including basic pay, pension, NI, and overtime, plus agency costs	1,022,639	3,499,060	3,365,631	-133,429	FAVOURABLE	RED	All Budget Holders	The budget forecast which was approved by Council in March 2022 assumes employee cost savings (including vacancy savings arising from delays in the recruitment to vacant posts) of £300,000 per annum from 2022/23 onwards. The actual spend to date shown does not include any pay award as it is yet to be agreed. The budgeted pay award assumes a 2.75% increase. This budget will be kept under review during the remainder of the financial year and may be adjusted as part of future budget right-sizing exercises and confirmation of the agreed pay award.
Utilities	Electricity	92,827	30,942	7,627	-23,315	FAVOURABLE	RED	Andrew Loynd	The current underspend is as a result of outstanding bills that have not yet been processed. It is expected that, with the increase in electricity costs, across the year the budget will be significantly overspent. Costs have significantly increased. Although expenditure should decrease over summer months this will rise over winter.
	Gas	44,800	12,933	18,835	5,902	ADVERSE	RED		
Council Assets / Building	Repairs & Maintenance	188,445	62,815	114,100	51,285	ADVERSE	RED	Darren Bell	Additional costs for planned and reactive building maintenance. The budget will be kept under review during the remainder of the financial year and adjusted as necessary as part of the budget right-sizing exercise.
Human Resources	Training Exps - qualifications	25,000	8,333	480	-7,853	FAVOURABLE	BLUE	Alex Scrivens	Personal Development Appraisals are not yet due to be completed until 31/09/22, anticipated to be spent to budget at year end.
Communications and PR	Media Costs	15,000	5,000	0	-5,000	FAVOURABLE	BLUE		We have covered a PR summer campaign period and will be reviewing Autumn / Winter campaigns for marketing spending, anticipated to be spent to budget at year end.
Computer Services	Purchase of Computer Equipment	186,975	62,325	118,341	56,016	ADVERSE	BLUE	Ross McKelvie	The budgets shown include a healthy slippage which will be used to develop the device, virtual infrastructure and enhancement of cyber going forward, with an exploration of solutions currently underway which should see normalisation through both budgets shown after implementation.
	Computer - Development Costs	275,427	91,809	16,861	-74,948	FAVOURABLE	BLUE		
St Annes Public Offices	Legal Fees and Court Costs	0	0	6,000	6,000	ADVERSE	RED	Darren Bell	Legal fees incurred regarding the ground rent of the re-development of the Public Offices Site.
Pleasure Island/Salters Wharf	Consultants Fees	120,000	40,000	0	-40,000	FAVOURABLE	BLUE	Mark Evans	Phasing of expenditure - anticipated to be spent to budget at year end.
	LCC - Lancashire Economic Recovery Grant	-108,000	-36,000	0	36,000	ADVERSE	BLUE		The grant claim process with Lancashire County Council is currently being finalised and payment will be received next month.



**REVENUE MONITORING 2022/23 - Period 4 to July 31st 2022 (Variances in excess of £5K)**

Appendix A

Key

BLUE
GREEN
AMBER
RED

Variance currently showing but expected to be on target at year end

Favourable variance against latest budget

Adverse variance against latest budget

Projected adverse outturn variance

**TOURISM AND LEISURE COMMITTEE**

Service Area	Detailed Description	Full Year Budget	Budget as at Period 4	Actual & Commitments as at Period 4	Variance as at Period 4	FAV / ADV	Alert	Budget Holder	Budget Holder Comments
Sports Development	PCC - Safe Communities Project	26,750	8,917	300	-8,617	FAVOURABLE	BLUE	Ian Brookes	Phasing of expenditure - anticipated to be spent to budget at year end. Delivery of the project has been moved to after the summer holiday period
	Weight Management Activities	41,863	13,954	2,001	-11,953	FAVOURABLE	BLUE		Phasing of expenditure - anticipated to be spent to budget at year end.
St. Annes-Leisure (Strategic)	Crown Green Bowling	0	0	-5,200	-5,200	FAVOURABLE	GREEN	Lisa Foden	Additional unbudgeted income. The budget will be kept under review during the remainder of the financial year and adjusted as necessary as part of the budget right-sizing exercise.
	Games Site Fees	-34,112	-11,370	-37,110	-25,740	FAVOURABLE	GREEN		Additional unbudgeted income. The budget will be kept under review during the remainder of the financial year and adjusted as necessary as part of the budget right-sizing exercise.
Lytham-Parks (Non-Strategic)	General Maintenance of Grounds	4,106	1,369	7,715	6,346	ADVERSE	RED	Lisa Foden	Essential maintenance costs incurred during 2022/23. The budget will be kept under review during the remainder of the financial year and adjusted as necessary as part of the budget right-sizing exercise.
Parks Developmnt - Lytham & St Annes	Drives and Paths	18,000	6,000	0	-6,000	FAVOURABLE	BLUE		Phasing of expenditure - anticipated to be spent to budget at year end.
Management of the Arts & Heritage Assets	Support to Arts	7,206	2,402	17,763	15,361	ADVERSE	RED	Tim Dixon	Additional costs incurred for management of the arts to be funded by Arts Council England grant. The budget will be kept under review during the remainder of the financial year and adjusted as a funded budget increase.
Coast and Countryside	Consultants Fees	45,716	15,239	45,736	30,497	FAVOURABLE	BLUE	Darren Bell	Profiling of the Sand winning Environmental studies - anticipated to be spent to budget at year end.
Fylde Sand Dunes Project	Other Miscellaneous Grants	-50,173	-16,724	-22,462	-5,738	FAVOURABLE	BLUE	Geoff Willetts	Outstanding grant payment has been followed up and it has been confirmed that the payment will be made.

**REVENUE MONITORING 2022/23 - Period 4 to July 31st 2022 (Variances in excess of £5K)**

Appendix A

Key	BLUE
	GREEN
	AMBER
	RED

Variance currently showing but expected to be on target at year end
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**OPERATIONAL MANAGEMENT COMMITTEE**

Service Area	Detailed Description	Full Year Budget	Budget as at Period 4	Actual & Commitments as at Period 4	Variance as at Period 4	FAV / ADV	Alert	Budget Holder	Budget Holder Comments
St Annes Square (Maintenance)	Reps & Mtce of Capital Schemes	45,000	15,000	0	-15,000	FAVOURABLE	BLUE	Darren Bell	An additional one off £25k has been built into this budget for 2022/23. This was for a rolling programme of maintenance to be managed by the Town Centre Manager. A programme of works is being developed.
Property Management Team	Miscellaneous Income	0	0	-5,525	-5,525	FAVOURABLE	GREEN		Additional unbudgeted income - Estates legal fees contribution. This will be kept under review during the remainder of the financial year and adjusted as necessary as part of the budget right-sizing exercise.
Car Parking Fees	Car Parking Fees	-685,000	-228,333	-276,748	-48,415	FAVOURABLE	GREEN	Andrew Loynd	Due to the good weather and increased visitors it is anticipated that the annual income will be greater than expected. The budgets will be kept under review and adjusted as necessary as part of the budget right-sizing exercise to reflect this.
Off-Street Parking Enforcement	Decrim - Off-Street Pkng Fees	-40,000	-13,333	-21,388	-8,055	FAVOURABLE	GREEN		With an increase in visitors as per above the increase in parking contraventions has occurred resulting in a higher number of Penalty Charge Notices being issued. The budget will be kept under review during the remainder of the financial year and adjusted as necessary as part of the budget right-sizing exercise.
Stanner Bank Car Park	Ticket Issuing Machines	0	0	9,420	9,420	ADVERSE	RED	Mark Wilde	These are costs associated with operating and maintaining the barrier system out of hours. The budget will be kept under review during the remainder of the financial year.
Fleet	FMS Materials	140,670	46,890	58,331	11,441	ADVERSE	AMBER		There are a number of adverse and favourable variances in respect of vehicle costs. These budgets will be kept under review during the remainder of the financial year and adjusted as necessary as part of the budget right-sizing exercise.
	Bartec - In Cab Technology	19,970	6,657	0	-6,657	FAVOURABLE	GREEN		
	Hire of Plant	13,631	4,544	11,072	6,528	ADVERSE	AMBER		
Fylde Waste Schemes	Replacement Waste Containers	75,000	25,000	57,386	32,386	ADVERSE	RED		A report is being presented to the Operational Management Committee in September 2022.
Cemetery and Crematorium	Interments	-200,000	-66,667	-96,929	-30,262	FAVOURABLE	GREEN	Rebecca Riley	There is increased demand for plots post pandemic. These budgets will be kept under review during the remainder of the financial year and adjusted as necessary as part of the budget right-sizing exercise.
	Cremations	-1,070,000	-356,667	-297,876	58,791	ADVERSE	AMBER		There has been a reduced demand for services from residents outside of the borough. These budgets will be kept under review during the remainder of the financial year and adjusted as necessary as part of the budget right-sizing exercise.
	Memorial Income	-40,000	-13,333	-6,023	7,310	ADVERSE	AMBER		There has been a reduced demand for services from residents outside of the borough. These budgets will be kept under review during the remainder of the financial year and adjusted as necessary as part of the budget right-sizing exercise.

**REVENUE MONITORING 2022/23 - Period 4 to July 31st 2022 (Variances in excess of £5K)**

Appendix A

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Variance currently showing but expected to be on target at year end

Favourable variance against latest budget

Adverse variance against latest budget

Projected adverse outturn variance

ENVIRONMENT, HEALTH & HOUSING COMMITTEE									
Service Area	Detailed Description	Full Year Budget	Budget as at Period 4	Actual & Commitments as at Period 4	Variance as at Period 4	FAV / ADV	Alert	Budget Holder	Budget Holder Comments
Ukraine Scheme	Ukraine Sponsors 'Thank you' Payment	0	0	18,200	18,200	ADVERSE	BLUE	Edyta Paxton	Funded Budget Increase Report to be completed
	LCC Ukraine Scheme	0	0	-155,000	-155,000	FAVOURABLE	BLUE		Funded Budget Increase Report to be completed
Homelessness	B&B	71,750	23,917	53,940	30,023	ADVERSE	RED	Kirstine Riding	The homeless service continues to see high demand for temporary accommodation with limited move on opportunities. The budget is partially offset by Housing benefit income which stands at £23k. The expected outturn position will be above the full year budget of £71k.
Housing Standards	Care & Repair Service	30,000	10,000	0	-10,000	FAVOURABLE	GREEN		Handyperson and Sanctuary Service now delivered by Preston Care and Repair. Awaiting invoice for 22/23. Service out for procurement as comes out of trial. Outturn position expected to be below budget as demand for service is still being gauged.
	Enforcement Notices	0	0	-5,368	-5,368	FAVOURABLE	GREEN	HMO inspection programme underway. Number of enforcement notices served as part of the programme. As at end of Qtr 1 74 inspections had been undertaken and 42 notices served. Currently no budget set for this income. Outturn position expected to be £10k.	
Covid-19 Support	Unringfenced Covid Grant Support	241,070	80,357	13,250	-67,107	FAVOURABLE	BLUE	Tracy Manning	The Government provided un-ringfenced Covid support grant to all local authorities in 2021/22, with Fylde receiving £392k for the year and this is the remaining balance. This budget will be kept under review as part of the ongoing response to the Covid pandemic throughout the remainder of the current financial year.
	LCC - Practical Support for Self-Isolation	0	0	-137,155	-137,155	FAVOURABLE	BLUE		It is anticipated that LCC will seek a return of this uncommitted expenditure.
Covid-19 Contain Management Outbreak (COMF)	COMF Expenditure	47,985	15,995	576	-15,419	FAVOURABLE	BLUE	Tracy Manning	This budget will be kept under review as part of the ongoing response to the Covid pandemic throughout the remainder of the current financial year.
	Consultants Fees	28,000	9,333	3,220	-6,113	FAVOURABLE	BLUE		The team are continuing to work with food hygiene inspectors and it is anticipated that this budget will be fully spent this financial year.
Covid 19 - Household Support Fund	LCC - Household Support Funding	0	0	-267,830	-267,830	FAVOURABLE	BLUE	Chris Hambly	This funding has only recently been received and there are plans to expend the money on pensioner support for CTRS recipients, with grants to the food banks and CAB to support vulnerable households.
Environmental Protection Team	LCC - Covid-19 Support Grant	0	0	-19,959	-19,959	FAVOURABLE	BLUE		Funded Budget Increase Report to be completed in due course.
Community Safety Initiatives	Community Safety Initiatives	25,041	8,347	30	-8,317	FAVOURABLE	BLUE	Phasing of expenditure - anticipated to be spent to budget at year end.	

**REVENUE MONITORING 2022/23 - Period 4 to July 31st 2022 (Variances in excess of £5K)**

Appendix A

Key

BLUE
GREEN
AMBER
RED

Variance currently showing but expected to be on target at year end
Favourable variance against latest budget
Adverse variance against latest budget
Projected adverse outturn variance

PLANNING COMMITTEE									
Service Area	Detailed Description	Full Year Budget	Budget as at Period 4	Actual & Commitments as at Period 4	Variance as at Period 4	FAV / ADV	Alert	Budget Holder	Budget Holder Comments
Development Management	Planning Application Fees	-675,000	-225,000	-187,910	37,090	ADVERSE	RED	Mark Evans	Income from application fees is dependant upon the number and nature of planning applications submitted by third parties and so is outside the direct control of the council. The situation will continue to be monitored through the MTFS.
Planning Appeals	Planning Appeal Hearing Costs	65,000	21,667	0	-21,667	FAVOURABLE	GREEN		There have been no major planning appeals submitted during the year to date and so there has been no call on this budget at the time of reporting.
Planning Enforcement	Enforcement Costs	40,000	13,333	0	-13,333	FAVOURABLE	GREEN		Court action regarding the case this funding was set aside for was suspended due to the Coronavirus pandemic in line with Government guidance. Processing of the enforcement case has recommenced, although expenditure may be delayed as the courts recover from their backlog of cases.
Planning Policy	Local Devlpmnt Framework Costs	15,000	5,000	0	-5,000	FAVOURABLE	BLUE		The council is in the process of preparing two Supplementary Planning Documents which wil require funding from this budget later in the financial year.
Development Management Team	Consultants Fees	30,000	10,000	0	-10,000	FAVOURABLE	GREEN		This funding is ring fenced following the increase income from planning application fees in 2018. The budget could be utilised dependant on the level and complexity of planning applications over the remainder of the year.
Regeneration Team	Consultants Fees	15,000	5,000	0	-5,000	FAVOURABLE	BLUE	Paula Huber	Growth Lancashire review of Kirkham Futures - phasing of expenditure - anticipated to be spent to budget at year end.

## INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
MANAGEMENT TEAM	OPERATIONAL MANAGEMENT COMMITTEE	6 SEPTEMBER 2022	10
<b>CAPITAL PROGRAMME MONITORING REPORT 2022/23 – POSITION AS AT 31<sup>st</sup> JULY 2022</b>			

### PUBLIC ITEM

This item is for consideration in the public part of the meeting.

### SUMMARY OF INFORMATION

The purpose of this report is to provide an update on the approved Capital Programme of the Council as at 31<sup>st</sup> July 2022 and specifically for those schemes under the remit of the Committee.

### SOURCE OF INFORMATION

Chief Financial Officer – the report is based upon information extracted from the financial ledger system of the Council for the period to 31<sup>st</sup> July 2022 and feedback received from budget holders.

### LINK TO INFORMATION

Capital Programme Monitoring Report to 31<sup>st</sup> July 2022:

<http://www.fylde.gov.uk/council/finance/budget-monitoring/>

### WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

This information is provided to enable the committee to consider and scrutinise the Capital Programme monitoring reports for those schemes under the remit of the Committee.

### FURTHER INFORMATION

Contact: Paul O'Donoghue, Chief Financial Officer.

Tel 01253 658566

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## **Summary**

The purpose of this report is to provide an in-year progress update in respect of those schemes within the Capital Programme that have been approved for delivery in 2022/23, together with an update on the overall Five-Year Capital Programme of the Council. This report includes a narrative description of some of the more significant schemes within the Capital Programme and details any risks and the actions required to address these. Appendix A to this report provides an update by Committee on schemes scheduled for commencement or delivery in 2022/23. Appendix B provides a summary of the latest position for the 5 year Capital Programme and Appendix C provides details of the financing of the programme.

### **1. Background**

The Council approved the Capital Programme on 3<sup>rd</sup> March 2022. That update showed a balanced capital programme position from 2021/22 onwards. This report includes year to date expenditure and sets out the latest phasing of the programme and any additions or changes since the capital programme was presented to Council in March 2022. The Programme has also been rolled forward to include the year 2026/27.

### **2. Notes on Specific Schemes**

There are a number of schemes for which further information is provided below:

#### **(i) Town Centre Regeneration Kirkham**

Following the Government's Future High Street funding initiative (FHSF), the Planning Committee resolved, in the autumn of 2019, to choose Kirkham Town Centre as its choice to pursue any bids for funding under the scheme. The first opportunity, being part of the broader FHSF, named the High Street Heritage Action Zone initiative (HS HAZ) was launched. This was a competitive process and seeks to enhance the historic environment of high streets that have conservation area status. Following the expansion of the funding for the scheme, due to unprecedented bids from a national perspective, the Kirkham bid proved to be successful, following a recommendation to Government from Historic England (HE). HE is the body responsible for administering the scheme. The grant award is £1.8m and will be match funded from a number of sources including Fylde Council, Kirkham Town Council and Section 106 payments for public realm improvements attributed to residential planning permissions. The scheme will run over 4 years, commencing in April 2020, and includes a wide range of projects.

In line with many other authorities, due to COVID 19, the implementation of the scheme has been delayed and a revised project plan, which sets out the projects to be delivered and the associated funding, has been agreed with Historic England.

A further bid for £9.1m was also submitted under the main body of the Future High Street Fund during 2020 and proposed to deliver a number of schemes across the whole of the town centre including the re-purposing of buildings, traffic management measures, building reuse and enhancement and public realm projects. This was once again a competitive process. The bid was well founded, and the economic case was very strong. In April 2021 an award of £6.29m for the Kirkham scheme was announced from the Ministry of Housing, Communities and Local Government (MHCLG) which was approved at Council on the 5<sup>th</sup> July 2021. A report was approved by Planning Committee and Council in December 2021 to authorise various property acquisitions as part of the project.

The Kirkham Futures Regeneration Programme, which encompasses the funding streams identified above is a complex multi-stranded programme with strict delivery timeframes. As such the Programme has been added to the Council's Strategic Risk Register in order that the identified risks can be managed.

#### **(ii) St Annes Sea Wall**

St Annes Seawall is 660m long and was constructed in 1935. It reduces the risk of coastal erosion and flooding to over 400 properties. The seawall surrounds The Island, which is one of three strategic headlands which are critical to maintaining healthy beaches, dunes and reducing the risk of coastal erosion along Fylde Council's frontage. St Annes Seawall is at the end of its design life and is in poor condition; it is cracking and crumbling and is subject to

ongoing repairs and maintenance. Voids have previously been identified resulting in settlement of the promenade. The crest level is low and overtopping during storms results in damage to the promenade and flooding of the car park, swimming pool and fitness centre plant room, and flooding up to the thresholds of the cinema, casino, amusement, and restaurant complex.

In 2020 the council were awarded £300k Pipeline acceleration funding to develop the St Annes Seawall Outline Business Case. Following this a bid has now been submitted to the Environment Agency formally for their appraisal and consideration and if EA funding is approved the planning phase will commence consisting of technical surveys including topographical, geotechnical, detailed design, ecological and bird surveys and an environmental impact assessment. It will include securing all the necessary licenses, consents and approvals including: Marine License, Planning Permission and Environment Agency Flood Risk Activity Permit (FRAP) licence. The scheme will be in the sum of £11.8m funded by Environment Agency grant of £9.5m and the council's contribution of £2.3m towards the total project cost which was approved at Council on the 5<sup>th</sup> July 2021. EA have now approved the scheme and the final award is a total scheme cost of £12.1m funded by EA Grant of £9.7m and the council's contribution of £2.4m. This has now been reflected within the capital programme. Following the planning phase it is proposed to start the construction in 2 phases. Phase 1 is anticipated to commence in Autumn 2023 and complete in late Spring 2024. Phase 2 will commence in Autumn 2024 and complete late Spring 2025 to minimise business disruption.

### **(iii) Fairhaven Lake and Gardens Heritage Lottery Scheme**

In December 2018, the council was notified that it had been successful in securing the second round capital grant from the Heritage Lottery Fund in the sum of £1.4m for the restoration of Fairhaven Lake & Gardens, with further match funding provided by Fylde Council and other external financial contributions. Works have progressed albeit at a reduced pace as a result of the pandemic and the Adventure Golf is now complete and open to the public and the remaining works are due to be completed during 2022.

Until the scheme is fully delivered there remains the possibility of additional contract costs beyond those in the approved budget.

### **(iv) St Annes Regeneration Schemes**

The next section of works has been agreed along St. Annes Road West between The Pier and The Square (known as the Square-Pier Link). A scheme designed to the available budget was presented and approved by Planning Committee, but the Regeneration Manager was asked to look at extending the scheme, potentially widening pavements to provide an enhanced pedestrian ambience and increased paving space capacity to absorb high levels of footfall that is encountered at peak times. As matters stand, the potential for achieving these enhancements to the scheme is being discussed with Lancashire County Council as any further amendments would have to be agreed, since there would be changes to the highway configuration. It is now proposed to pursue the scheme as part of a wider programme of works in the town centre following the preparation of a masterplan which has been commissioned.

### **(v) Lytham Regeneration Schemes**

Work has commenced on the redesign and re-planning of the public realm of Lytham Centre. The Corporate Plan currently programmes the commencement of the Clifton Street Works (£750k) during 2022/23. Additional funding has been applied for as part of the UK Shared Prosperity Fund (UKSPF) submission, the outcome of which is expected in October/November. The UK SPF funding award will be phased and so delivery of the project will need to be reviewed accordingly. The Lytham Beach Lighting Scheme (£50k) is programmed for delivery during the current financial year.

### **(vi) Better Care Fund (Formerly Disabled Facilities Grants)**

As the local housing authority, the Council has a statutory duty to provide disabled adaptations within the Borough. In order to fund these works the Council receives grant support which previously was provided by the Department for Communities and Local Government (DCLG). From 2015/16 the Government established the 'Better Care Fund', and under these new arrangements the funding for Disabled Facilities Grants transferred to

the Department of Health, with funding being distributed to all Councils via the upper-tier authority for that area. As such, in Lancashire the fund is administered by Lancashire County Council. Each upper-tier authority then allocates the funding to their respective housing authorities (i.e. district councils within their area) to enable them to continue to meet this statutory responsibility.

The level of government funding has increased significantly under the 'Better Care Fund' arrangements and the budget for 2022/23 (including slippage) totals £1.503m which provides for the delivery of disabled adaptations. It is anticipated that for 2022/23 all identified need for disabled adaptations can be met from the existing resource.

**(vii) M55 Link Road (Inc. S106 monies for design work)**

The accelerated delivery of the £27m M55 Heyhouses Link Road is subject to a funding package made up from a number of sources. This funding is now in place and work has started on site with the earthworks being the first phase. The road will then be constructed by Lancashire County Council's in-house team and is due for completion in early 2024. It is expected that LCC will require the funding to be transferred to them during the latter stages of the project and so is likely to be spent during 2022/23.

**(viii) St Annes Masterplan – Levelling Up Fund Capital Bid Submission Round 2 - £14.6m**

A Levelling Up Fund capital bid was submitted on the 27<sup>th</sup> July 2022 for £14.6m and the outcome is expected in Autumn 2022. Consultants were appointed to prepare a comprehensive masterplan to shape the future development of St Annes Town centre and the Island site on the Promenade and to help the council to access external funding. The views of the public and key stakeholders have been sought during a consultation exercise and these views had helped to shape the development of the masterplan. A bid was prepared and submitted to the second round of the governments Levelling Up fund. The round had three investment themes being transport; regeneration and town centre investment, and cultural investment. There was an opportunity to secure funding to help deliver different phases of the masterplan, in particular the public realm improvement to the area around the train station, dedicated pedestrian and cycle links, an events space in the Square and improving the connection to the town centre and the sea front. If successful it is expected that the bid will deliver a transformation of the town centre with 4 hectares of new public realm and 460 metres of active travel links, encouraging increased walking and cycling and an enhanced events programme to increase both day and overnight visitors to Fylde.

### **3 Conclusions**

- 3.1 Actual expenditure to 31<sup>st</sup> July 2022 is £0.995m against a full year budget of £18.405m. This equates to 5.4% of the latest budget. Progress on the delivery of a number of schemes have been delayed due to the continuing economic recovery from the coronavirus pandemic, together with the war in Ukraine and higher inflation leading to a review on the original costings of capital schemes. This is noted as appropriate in the analysis at Appendix A. Consequently, the phasing of some schemes may have to be adjusted or re-phased into 2023/24 as part of this update and this will be reflected in future Financial Forecast updates during the year.
- 3.2 UK CPI was 0.7% in March 2021 but thereafter began to steadily increase. Initially driven by energy price effects and by inflation in sectors such as retail and hospitality which were re-opening after the pandemic lockdowns, inflation then was believed to be temporary. Thereafter price rises slowly became more widespread, as a combination of rising global costs and strong demand was exacerbated by supply shortages and transport dislocations. The surge in wholesale gas and electricity prices led to elevated inflation expectations. CPI for July 2022 registered 10.1% year on year, up from 9.4% in June 2022. Increasing inflation is exerting significant upward pressure on prices for utilities and on supplies and services across all sectors of the economy, which in turn increases the base costs for both revenue and capital budget items. The situation is particularly acute in the construction sector where supply chain issues and price increases are combining to put increased risks on the delivery of capital programme schemes. This is likely to be a continuing issue for the council during 2022/23 and this has resulted in current scheme delays and reviews on scheme costings.



- 3.3 Capital Receipts to date total £98,918 against a total in year budgeted figure of £100,000 made up of Right to Buy Receipts and General Asset Sales. Any changes to this will be reflected in future Financial Forecast updates during the year.
- 3.4 The current Capital Programme as updated is showing a balanced position for 2022/23 onward. The Capital Programme and the associated financing will be subject to discussion with members during the months in the lead up to the annual budget setting process for 2023/24.
- 3.5 Any additional expenditure which is not fully funded by external finance would normally require the generation of capital receipts or further borrowing (the latter placing further pressure on the Revenue Budget from the consequent repayment costs). However, Budget Council on 4<sup>th</sup> March 2013 approved the creation of a Capital Investment Reserve to finance future capital expenditure. The balance of this reserve at 31<sup>st</sup> March 2022 was £6.094m. Of this £2.700m is already committed to deliver existing approved capital schemes leaving an uncommitted balance of £3.394m. A further budgeted contribution into the reserve of £0.428m in 2022/23 was reported in the latest Medium Term Financial Strategy (MTFS) forecast presented to full Council in March 2022, which would result in an unallocated balance on the reserve at 31<sup>st</sup> March 2024 of £3.822m. The estimated transfers in are subject to change as costs and income will undoubtedly fluctuate over the next 2 financial years.

To Note: Council in July 2022 approved the underwriting to the sum of £942,589 for 2022/2023 financial year from the capital investment reserve in the event that approval is not ultimately confirmed from the Future High Street Fund team at DLUHC for the Kirkham Futures programme for Public Realm phase 1 works (this underwriting being required in order for the contract to be awarded for delivery of the public realm works) so the potential Capital Investment Reserve balance would be £2.879m if this was required.

An updated position in respect of the Capital Investment Reserve will be included within future updates of the Financial Forecast presented to the Finance and Democracy Committee and to Council. Additional future projects will be subject to further consideration as part of the budget setting process for 2023/24. Whilst it remains the case that this reserve is the preferred source of finance for any further additions to the Capital Programme, continuing contributions to the reserve are required in order to maintain a sustainable funding source for future years.

**CAPITAL PROGRAMME - 2022/23 IN-YEAR SCHEME MONITORING REPORT - AS AT 31/07/22**

**Appendix A**

CODE	APPROVED SCHEMES	Head of Service / Budget Holder	Financing Source	Approved Budget 2022/23 £000	Slippage B/F from 2021/22 £000	Adjustments from 04/03/22 £000	Updated Budget 2022/23 £000	Expenditure to 31/07/22 £000	Variance £000	Budget Holder Comments
	<b>FINANCE &amp; DEMOCRACY COMMITTEE</b>									
Z188	Purchase of Land Adjacent to Squires Gate Station	Darren Bell	Capital Investment Reserve	0	6		6		6	This project is ongoing. As agreed at Full Council, the compulsory purchase of the land was initiated. It is expected that the process will be completed by the end of 2022/23.
	<b>Sub total</b>			<b>0</b>	<b>6</b>	<b>0</b>	<b>6</b>	<b>0</b>	<b>6</b>	
	<b>TOURISM &amp; LEISURE COMMITTEE</b>									
Z112	Fairhaven Lake & Promenade Gardens Restoration	Mark Wilde	Capital Investment Reserve	0	250		250	17	233	Building and landscape capital work completed, defect period to end September 2022 when final condition surveys completed with any outstanding works. Lake package to be completed by end of 2022, engagement with consultants regarding designs has commenced. Lake dredge has been moved from capital works and put within the 5 year management and maintenance plan due to time constraints with obtaining licenses from marine authority.
Z097	Promenade Footways	Darren Bell	No external finance - funded by borrowing / general asset disposal receipts	155	0		155		155	This funding has been identified to improve the footway surface around St Annes Promenade bandstand and boating pool. The scheme is linked with the Square to Pier Link and Gateway scheme to be delivered through the Planning Committee with the intention that works will run concurrently by the same contractor. These works are currently delayed with an unknown start date. When the Pier scheme is progressed this scheme will be finalised and a draw-down report for funding presented to the committee.
Z176	Staining Playing Fields Development Scheme	Mark Wilde	S106 Developer Contributions / Capital Investment Reserve	0	43		43	15	28	Plans for landscaping works are currently being developed with project completion anticipated to be during 2022/23.
Z179	Coastal Signage Improvements	Darren Bell	Capital Investment Reserve	0	61		61	1	60	Phases 1, 2 and 3 (Consolidation / Rationalisation, Digital Beach Signs and Beach Safety Signs) have been completed. Phases 3 and 5 (Waymarking & Directional and Heritage & Interpretation) are currently being modelled. Remaining scheme delivery completion is anticipated to be during 2022/23.
Z192	Fylde Sand Dunes Improvement Scheme	Mark Wilde	S106 Developer Contributions / Specific Grants	0	11		11		11	All works successfully completed. Awaiting final invoice.
Z197	Blackpool Road North Playing Fields Drainage	Darren Bell	Capital Investment Reserve	0	26		26		26	Works are substantially complete. Remaining funding for additional works on the maintenance of football pitches is to be utilised as match-funding for an external funding bid to further improve the football pitches.
Z212	Park View Drainage Improvement Scheme	Darren Bell	Capital Investment Reserve	39	0	25	64		64	F&D (June 22) approved an additional £25k fully funded from the Capital Investment Reserve. Delivery currently ongoing, expected completion late Summer.
Z213	Fairhaven Boathouse - Remodelling and Refurbishment Scheme	Darren Bell	Capital Investment Reserve	217	0		217		217	This scheme has been re-phased for delivery in 2022/23.
Z214	Play Area Improvements	Mark Wilde	Capital Investment Reserve	0	43		43	43	0	All works successfully completed.
Z219	Fairhaven Kiosk / Ice Cream Bar Project	Darren Bell	Funding Volatility Reserve	340	5		345		345	Scheme approved at Council 5th July 2021. The project works are scheduled to be completed during 2022/23.
Z220	Boating Pool Safety Improvements	Mark Wilde	Capital Investment Reserve	0	51		51	26	25	All major works successfully completed. Sign/safety fencing is outstanding and due to be completed September 2022.
Z221	North Beach Windsports Centre	Darren Bell	Capital Investment Reserve	0	200	50	250	49	201	The project works are scheduled to be completed during 2022/23. F&D (June 22) approved an additional £50k fully funded from the Capital Investment Reserve. Expected completion Autumn 2022.
Z223	Petanque Court	Mark Wilde	Capital Investment Reserve	13	0		13		13	Due for design and construction winter 2022/23.
Z224	Play Area - Blackpool Road North Playing Field	Mark Wilde	Capital Investment Reserve	125	0		125		125	Opportunity for the design and build of a new play area was advertised on the 16th March 2022 via the CHEST procurement portal which attracted six submissions. The contract has been awarded to the winning tenderer and work is scheduled to start on site on the 19th September 2022.
Z225	Improvements to Children's Play Areas	Mark Wilde	Capital Investment Reserve	100	0		100		100	Due for design and construction winter 2022/23.
Z231	Lytham St Annes Art Collection Display Options	Mark Wilde	Capital Investment Reserve	0	0	65	65		65	F&D (June 22) approved a new scheme of £65k fully funded from the Capital Investment Reserve
	<b>Sub total</b>			<b>989</b>	<b>690</b>	<b>140</b>	<b>1,819</b>	<b>151</b>	<b>1,668</b>	

CODE	APPROVED SCHEMES		Financing Source	Approved Budget 2022/23 £000	Slippage B/F from 2021/22 £000	Adjustments from 04/03/22 £000	Updated Budget 2022/23 £000	Expenditure to 31/07/22 £000	Variance £000	Budget Holder Comments
	<b>OPERATIONAL MANAGEMENT COMMITTEE</b>									
Z038	Replacement Vehicles	Mark Wilde	No external finance - funded by borrowing / general asset disposal receipts	306	322		628	76	552	It is anticipated that part of the replacement vehicle purchases for this financial year will be required to be re-phased in future updates of the financial forecast due to expected longer lead times from the tenders. This will be reviewed later in the year.
Z049	Car Park Improvements	Darren Bell	No external finance - funded by borrowing / general asset disposal receipts	30	30		60		60	Capital funding is being built up to enable the resurfacing of Fairhaven Rd and/or Swimming Pool Car Parks once the St Annes hard sea defences have been completed.
Z165	Public Transport Improvements	Darren Bell	s106 Developer Contributions	30	120		150		150	This scheme relates to developer contributions (s106) funding that is paid to Lancashire County Council (LCC). The funding will contribute to the delivery of improved public transport services where an enhanced public transport requirement is identified as a result of increased housing development. These payments may be made over a period of several years and in this instance the s106 agreement allows for payments to be made up until 2028.
Z130	Fairhaven and Church Scar Coast Protection Scheme	Darren Bell	Specific Government Grant (Environment Agency) / Capital Investment Reserve	0	10		10		10	This is the residual Sand Dune improvement works on the Dunes North of Fairhaven Lake. This was an outstanding condition of the Fairhaven Coastal Defence scheme which Environment Agency Grant in Aid can be claimed.
Z207	St Annes Sea Wall	Charlie Richards	Specific Government Grant (Environment Agency)	2,571	29		2,600	178	2,422	Funding was secured in 2021/22 to initiate the development and delivery phase of this project. The planning phase has now commenced consisting of technical surveys including topographical, geotechnical, detailed design, ecological and bird surveys and an environmental impact assessment. It will include securing all the necessary licenses, consents and approvals including: Marine License, Planning Permission and Environment Agency Flood Risk Activity Permit (FRAP) licence. The EA have now approved the scheme and the final award is a total cost of £12.1m funded by EA Grant of £9.7m and the council's contribution of £2.4m. Following the planning phase it is proposed to start the construction phase Autumn 2023.
Z190	Charging Infrastructure for Electric Taxis	Darren Bell	Specific Government Grant	0	27		27		27	Charging units now installed and an invoice for 80% of costs has been paid. Remainder to be paid once the units are commissioned by August/September 2022.
Z195	Cemetery and Crematorium - Infrastructure Phase 3b	Darren Bell	Capital Investment Reserve	0	35		35		35	The main project is now complete. Additional landscaping, surfacing and drainage works will be completed during 2022/23.
Z199	Outdoor Digital Signage	Mark Evans	Capital Investment Reserve	0	20		20		20	The outdoor digital signage proposal has been referred to the Town Centres Working Group in order to consider alternative siting proposals that will be more suitable in the conservation area location in which they are proposed. Various options are currently being examined and it is expected that the projects will be delivered during 2022/23.
Z216	Staining Drainage Improvement Scheme	Darren Bell	Capital Investment Reserve / Staining Parish Council	65	0		65		65	Plans for landscaping works are currently being developed with project completion anticipated to be during 2022/23.
Z226	North Beach Car Park Public Conveniences	Darren Bell	Capital Investment Reserve	150	0		150	1	149	Purchase order for the unit has been issued. Site surveys for construction of concrete base have been completed. Expected completion Autumn 22.
Z227	Stanner Bank Public Conveniences Refurbishment	Darren Bell	Capital Investment Reserve	58	0	20	78		78	F&D (June 22) approved an additional £20k fully funded from the Capital Investment Reserve. Expected delivery within 2022/23.
Z228	Carbon Neutral Vehicles	Mark Wilde	Capital Investment Reserve	34	0		34		34	Budget Council approved a new scheme for Carbon Neutral vehicles and it's recommended that two operational vehicles are replaced with electric vehicles during 2022/23 followed by the replacement of the mayoral car in 2023/24.
Z229	Cleaning Mechanical Sweeper Vehicle	Mark Wilde	Capital Investment Reserve	60	0		60		60	Machine now on order a following tendering process and delivery is expected early October.
Z222	Changing Places	Darren Bell	Capital Investment Reserve / Specific Grant	0	0	40	40		40	External funding awarded March 22. Full Council agreed 10% match funding and draw down for Phase 1 (April 2022). Total funding to deliver 3 changing places facilities by March 2024 is £120,000. The first facility at North Beach Windsports Centre to be completed by August/September 2022. Initial £45k external funding received. Negotiations for Lowther and Kirkham sites have been initiated with potential options being explored.
	<b>Sub total</b>			<b>3,304</b>	<b>593</b>	<b>60</b>	<b>3,957</b>	<b>255</b>	<b>3,702</b>	

CODE	APPROVED SCHEMES		Financing Source	Approved Budget 2022/23 £000	Slippage B/F from 2021/22 £000	Adjustments from 04/03/22 £000	Updated Budget 2022/23 £000	Expenditure to 31/07/22 £000	Variance £000	Budget Holder Comments
<b>ENVIRONMENT, HEALTH &amp; HOUSING COMMITTEE</b>										
Z1010	Disabled Facilities Grants (DFG) Programme	Mark Evans	Specific Grant (Better Care Fund) / External Contributions / Grant repayments	1,130	186	187	1,503	331	1,172	The grant programme is now progressing as normal and all of the funding is expected to be fully committed by the end of the financial year.
Z161	Housing Needs Grant	Mark Evans	DFG Grant Repayments	0	55		55		55	Housing Needs grant awards are dependent on the repayments received by the sale of properties where DFG grant has previously been provided. The funding to be used where professional services have been provided, such as architectural fees, but the DFG grant has not gone ahead in 2021/22. Funding has been used in previous years for specific community information events. Planning of a 2022/23 programme of events is underway as part of the HMO Inspection project.
Z107	CCTV Replacement Schemes	Ian Curtis	Specific Grant (LSP Performance Reward Grant)	0	1		1		1	Four WCCTV rapid deployable cameras with accessories have been purchased and two have been deployed at Lytham Windmill and Park View. The other two are available for deployment on submission of an application. This is the residual funding.
Z201	Hydration Points	Darren Bell	Capital Investment Reserve	0	60		60	6	54	A drawdown request for a small number of hydration points was approved in March 2022. Four wall mounted units have been installed with signage being designed. Two free-standing units are on order, to be installed late summer/early Autumn 22.
Z205	Fylde Affordable Housing Delivery Programme	Mark Evans	S106 Developer Contributions	0	41		41		41	This funding had been allocated to deliver an affordable housing survey which requires community engagement that could not be carried out within the previous social distancing restrictions that had to be observed. As a result the project has been delayed. The contract has been awarded and it is anticipated that the survey will be completed during 2022/23.
Z208	Affordable Housing Scheme, Lytham Road, Warton	Mark Evans	S106 Developer Contributions	0	260		260		260	Council (19/10/20) approved a scheme for affordable housing on Lytham Road Warton, utilising S106 funding, phased equally over two financial years (2020/21 and 2021/22), the sum of £260,000 to be fully funded from a portion of the balance of S106 developer contributions for affordable housing currently held by the Council for this purpose (from Agreement ref: 12/0717 - Moss Farm, Cropper Road, Westby). Negotiations are still underway to approve the Affordable Housing Statement for the site, in line with the conditions for the grant.
Z230	Replacement of Town Centre CCTV Systems	Ian Curtis	Capital Investment Reserve	79	0		79		79	A capital bid was submitted for the replacement of the Town Centre CCTV systems in St Annes, Lytham and Kirkham. A decision was taken to work with Wyre Council to commission a consultant to progress the project. A competitive exercise to commission the consultant is about to start.
Z186	Tree Planting Scheme	Mark Evans	Capital Investment Reserve	0	19		19		19	Take up of trees for the "15 Trees for 15 Parishes" scheme was not as high as envisaged. The Carbon Neutral Working Group had previously requested that the funds were slipped to allow planting during the 2022/23 planting season.
<b>Sub total</b>				<b>1,209</b>	<b>622</b>	<b>187</b>	<b>2,018</b>	<b>337</b>	<b>1,681</b>	

CODE	APPROVED SCHEMES		Financing Source	Approved Budget 2022/23 £000	Slippage B/F from 2021/22 £000	Adjustments from 04/03/22 £000	Updated Budget 2022/23 £000	Expenditure to 31/07/22 £000	Variance £000	Budget Holder Comments
<b>PLANNING COMMITTEE</b>										
Z138	St Annes Regeneration Schemes	Charlie Richards	S106 Developer Contributions / Capital Investment Reserve	0	123		123		123	The funding was specifically aimed at delivering the Wood Street (Phase 3) Scheme. Works commenced but, despite being suspended due to the covid situation, have now been completed on phase 3a (north side). There are some works that have not yet been invoiced, which are currently undergoing a snagging process prior to final sign off. Any residual amounts unspent will be directed towards the implementation of an enhanced Pier Link project in accordance with the decision made by Planning Committee on 22 June 2020. The Pier Link project now forms part of a wider suite of works proposed as part of the St Annes Town Centre Masterplan, which are in turn subject to a bid to the Levelling Up Fund. The scope of the project will be reviewed once the outcome of the bid is known.
Z185	St Annes Road West – Square to Pier link and Gateway	Charlie Richards	Capital Investment Reserve	110	0		110		110	This project was referred back to the Planning Committee by the Finance and Democracy Committee. It has subsequently been resolved to pursue the delivery of the Pier Link as part of a wider programme of investment in St Annes Town Centre that will be guided by a Town Centre Masterplan, which in turn is subject to a bid to the Levelling Up Fund. The scope of the project will be reviewed once the outcome of the bid is known.
Z139	Lytham Regeneration Schemes	Charlie Richards	S106 Developer Contributions / Capital Investment Reserve	800	0		800		800	Work has commenced on the redesign and re-planning of the public realm of Lytham Centre. The Corporate Plan currently programmes the commencement of the Clifton Street Works (£750k) during 2022/23. Additional funding has been applied for as part of the UK Shared Prosperity Fund (UKSPF) submission, the outcome of which is expected in October/November. The UK SPF funding award will be phased and so delivery of the project will need to be reviewed accordingly. The Lytham Beach Lighting Scheme (£50k) is programmed for delivery during the current financial year.
Z136	Kirkham Public Realm Improvements	Charlie Richards	S106 Developer Contributions / Capital Investment Reserve	0	2		2		2	This is a residual amount from the last phase of regeneration works allocated for signage which will now be delivered as part of the Kirkham Future High Street Fund / Heritage Action Zone programme.
Z158	M55 Link Road (Inc. S106 monies for design work)	Mark Evans	S106 Developer Contributions / M55 Link Road Reserve	2,000	121		2,121		2,121	The accelerated delivery of the £27m M55 Heyhouses Link Road is subject to a funding package made up from a number of sources. This funding is now in place and work has started on site with the earthworks being the first phase. The road will then be constructed by Lancashire County Council's in-house team and is due for completion in early 2024. It is expected that LCC will require the funding to be transferred to them during the latter stages of the project and so is likely to be spent during 2022/23.
Z172	St Annes Pier - Coastal Revival Fund	Mark Evans	Specific Grant	0	5		5		5	This scheme is funded by a specific grant from MHCLG for which Fylde Council is acting as the accountable body. The spend of the remaining funds rests with the owners of the Pier, but is anticipated to be completed during 2022/23.
Z193	Future High Street Fund: Kirkham	Charlie Richards	Specific Grant	4,417	551	520	5,488	3	5,485	In April 2021 an award of £6.29m for the Kirkham scheme was announced from the Ministry of Housing, Communities and Local Government (MHCLG) which was approved at Council on the 5th July 2021. During 2021/22 the Council purchased 2 properties within Kirkham Town Centre for restoration alongside the Kirkham Heritage Action Zone Scheme. Council approved a funded budget increase of £845k (£520k in 2022/23 and £325k in 2023/24) in July 2022 fully funded from Lancashire County Council grant.
Z203	Elswick Village Green	Mark Evans	Capital Investment Reserve / S106 Developer Contributions / Specific Grant	0	115	-55	60	60	0	Planning Committee in April 2022 approved that, subject to the Parish Council entering into a legally binding agreement to return the funding should it not be utilised in accordance with the agreed terms, Committee authorise transfer of £60,000 (£35,000 funded from Sn 106 monies held to improve the public realm in Elswick Village and £25,000 from the approved capital programme) to Elswick Parish Council for use in the formation of a new village green in Elswick village in line with the details approved under planning permission 20/0390. The project is now completed and the funds have been transferred to the Parish Council.
Z204	Kirkham Heritage Action Zone	Charlie Richards	Capital Investment Reserve / S106 Developer Contributions / Specific Grant	1,030	716		1,746	39	1,707	This is a 4 year programme (2020-2024) with spending being spread across the programme period. Delays have resulted from the Coronavirus pandemic and officers have been working with Historic England to agree a reprofiling of the spend to minimise the loss of grant. Historic England have confirmed that £224k has been removed from the scheme funding and the programme has been adjusted for this reduction in grant and the related expenditure.
Z218	25 Victoria Road St Annes Y-Pad Scheme	Mark Evans	S106 Developer Contributions	150	0		150	150	0	Scheme approved at Finance & Democracy Committee 29th March 2021. It was phased over two financial years (2021/22 and 2022/23) for £200,000 with 25% being paid at start on site and the remainder 75% on project completion once the units are allocated to Fylde Coast YMCA, after regard and consideration of the compliance with the financial regulations. The project has now been completed and all payments transferred.
<b>Sub total</b>				<b>8,507</b>	<b>1,633</b>	<b>465</b>	<b>10,605</b>	<b>252</b>	<b>10,353</b>	
<b>Total Expenditure</b>				<b>14,009</b>	<b>3,544</b>	<b>852</b>	<b>18,405</b>	<b>995</b>	<b>17,410</b>	

## UPDATED 5 YEAR CAPITAL PROGRAMME 2021/22 TO 2025/26 - BY SCHEME

	Estimate 2022/23 £000	Estimate 2023/24 £000	Estimate 2024/25 £000	Estimate 2025/26 £000	Estimate 2026/27 £000
<b>FINANCE &amp; DEMOCRACY COMMITTEE</b>					
2188 Purchase of Land Adjacent to Squires Gate Station	6				
<b>Sub total</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOURISM &amp; LEISURE COMMITTEE</b>					
2112 Fairhaven Lake & Promenade Gardens Restoration	250				
2097 Promenade Footways	155	40	40	40	40
2176 Staining Playing Fields Development Scheme	43				
2179 Coastal Signage Improvements	61				
2192 Fylde Sand Dunes Improvement Scheme	11				
2197 Blackpool Road North Playing Fields drainage	26				
2212 Park View Drainage Improvement Scheme	64				
2213 Fairhaven Boathouse - Remodelling and Refurbishment Scheme	217				
2214 Play Area Improvements	43				
2219 Fairhaven Kiosk / Ice Cream Bar Project	345				
2220 Boating Pool Safety Improvements	51				
2221 North Beach Windsports Centre	250				
2223 Petanque Court - Budget Council March 2022	13				
2224 Play Area - Blackpool Road North Playing Field - Budget Council March 2022	125				
2225 Improvements to Children's Play Areas - Budget Council March 2022	100				
2231 Lytham St Annes Art Collection Display Options	65				
<b>Sub total</b>	<b>1,819</b>	<b>40</b>	<b>40</b>	<b>40</b>	<b>40</b>
<b>OPERATIONAL MANAGEMENT COMMITTEE</b>					
2038 Replacement Vehicles	628	971	791	1,251	359
2049 Car Park Improvements	60	30	30	30	30
2165 Public Transport Improvements	150				
2130 Fairhaven and Church Scar Coast Protection Scheme	10				
2207 St Annes Sea Wall	2,600	7,480	1,870		
2190 Charging Infrastructure for Electric Taxis	27				
2199 Outdoor Digital Signage	20				
2216 Staining Drainage Improvement Scheme	65				
2226 North Beach Car Park Public Conveniences	150				
2227 Stanner Bank Public Conveniences Refurbishment	78				
2228 Carbon Neutral Vehicles	34	27			
2229 Cleaning Mechanical Sweeper Vehicle	60				
2222 Changing Places	40	80			
<b>Sub total</b>	<b>3,957</b>	<b>8,588</b>	<b>2,691</b>	<b>1,281</b>	<b>389</b>
<b>ENVIRONMENT, HEALTH &amp; HOUSING COMMITTEE</b>					
2010 Disabled Facilities Programme	1,503	1,317	1,317	1,317	1,317
2161 Housing Needs Grant	55				
2107 Rapid Deployment CCTV Replacement Projects	1				
2201 Hydration points	60				
2205 Fylde Affordable Housing Delivery Programme	41				
2208 Affordable Housing Scheme, Lytham Road, Warton	260				
2230 Replacement of Town Centre CCTV Systems - Budget Council March 2022	79				
2186 Tree Planting Scheme	19				
<b>Sub total</b>	<b>2,018</b>	<b>1,317</b>	<b>1,317</b>	<b>1,317</b>	<b>1,317</b>
<b>PLANNING COMMITTEE</b>					
2138 St Annes Regeneration Schemes	123				
2185 St Annes Road West – Square to Pier link and Gateway	110				
2139 Lytham Regeneration Schemes	800				
2136 Kirkham Public Realm Improvements	2				
2158 M55 Link Road (Inc. S106 monies for design work)	2,121				
2172 St Annes Pier - Coastal Revival Fund	5				
2193 Future High Street Fund: Kirkham	5,488	1,008			
2203 Elswick Village Green	60				
2204 Kirkham Heritage Action Zone	1,746	622			
2218 25 Victoria Road St Annes Y-Pad Scheme	150				
<b>Sub total</b>	<b>10,605</b>	<b>1,630</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Expenditure</b>	<b>18,405</b>	<b>11,575</b>	<b>4,048</b>	<b>2,638</b>	<b>1,746</b>

## UPDATED 5 YEAR CAPITAL PROGRAMME 2022/23 TO 2026/27 - FINANCING

	Estimate 2022/23 £000	Estimate 2023/24 £000	Estimate 2024/25 £000	Estimate 2025/26 £000	Estimate 2026/27 £000
<b>FINANCING:</b>					
Capital Receipts - General Asset Sales	75	45	45	45	45
Capital Receipts - Right to Buy Receipts	25	25	25	25	25
Better Care Fund / Disabled Facilities Grant	1,260	1,237	1,237	1,237	1,237
Disabled Facilities Grant Repayments - 'Housing Needs Grants'	55				
Section 106 Monies - St Annes	73				
Section 106 Monies - Lytham	130				
Section 106 Monies - M55 Link-Road	121				
Section 106 Monies - Public Transport Improvements	150				
Section 106 Monies - Elswick Village Green	35				
Section 106 Monies - Kirkham Heritage Action Zone	263	168			
Section 106 Monies - Fylde Affordable Housing Delivery Programme	41				
Section 106 Monies - Affordable Housing Scheme, Lytham Road, Warton	260				
Section 106 Monies - Progress Housing Buy Backs	0				
Section 106 Monies - 25 Victoria Road St Annes Y-Pad Scheme	150				
Capital Investment Reserve	2,673	27			
M55 Link-Road Reserve	2,000				
Funding Volatility Reserve - Fairhaven Kiosk / Ice Cream Bar Project	345				
Funding Volatility Reserve - St Annes Sea Wall	0	2,300			
Other External Finance (see analysis below )	10,127	6,802	1,950	80	80
Direct Revenue Finance	0				
Prudential Borrowing	622	971	791	1,251	359
<b>Total Financing</b>	<b>18,405</b>	<b>11,575</b>	<b>4,048</b>	<b>2,638</b>	<b>1,746</b>

<b>Total surplus (-) / shortfall in year</b>	0	0	0	0	0
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<b>Cumulative surplus (-) / shortfall</b>	0	0	0	0	0
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See note below for external funding available to finance the above schemes:

<b>Other External Finance: Analysis</b>					
LSP Performance Reward Grant Reserve	1				
Environment Agency - Fairhaven and Church Scar	10				
Environment Agency - St Anne's Sea Wall	2,600	5,180	1,870		
Coastal Revival Fund - St Annes Pier	5				
Central Government Grant - Future High Street Fund: Kirkham	4,968	683			
Staining Parish Council	10				
New Fylde Housing - DFG Contribution	243	80	80	80	80
Lancashire Environmental Fund - Fylde Sand Dunes Imp't Scheme	11				
Heritage Lottery Fund - Fairhaven Restoration Project (Remainder of £1.476m)	366				
Lytham Schools Foundation - Fairhaven Restoration Project	5				
Central Government - Charging Infrastructure for Electric Taxis	27				
Wesham Town Council	0				
Elswick Parish Council (Elswick Village Green)	0				
Kirkham Town Council (Kirkham Heritage Action Zone)	95				
External Grants - Lancs Env Fund (Elswick Village Green)	0				
External Grants - Pocket Parks (Elswick Village Green)	0				
External Grants - Historic England (Kirkham Heritage Action Zone)	661	272			
External Grants - Historic England - Additional Grant (Kirkham HAZ)	29	10			
Private Sector / Other (Kirkham Heritage Action Zone)	548	172			
Changing Places - Department for LevellingUp, Housing and Communities	28	80			
Lancashire County Council - Kirkham Futures	520	325			
	10,127	6,802	1,950	80	80