



# MINUTES

## Operational Management Committee

<b>Date:</b>	Tuesday, 8th November 2022
<b>Venue:</b>	Town Hall, St Annes.
<b>Committee Members Present:</b>	Councillor Roger Small (Chairman) Councillor John Kirkham (Vice-Chairman)  Councillors Alan Clayton, Chris Dixon, Paul Hodgson, Michelle Morris, Bobby Rigby, Stan Trudgill, Viv Willder.
<b>Other Councillors Present:</b>	Councillor Mark Bamforth via remote access
<b>Officers Present:</b>	Allan Oldfield, Ian Williamson, Christine Wood

### Public Platform

There were no speakers on this occasion.

#### 1. Declarations of Interest

Members were reminded that any disclosable pecuniary interests should be declared as required by the Localism Act 2011 and any personal or prejudicial interests should be declared as required by the Council's Code of Conduct for Members. No interests were declared on this occasion.

#### 2. Confirmation of Minutes

RESOLVED: To approve the minutes of the Operational Management Committee meeting held on Tuesday, 6<sup>th</sup> September 2022 as a correct record for signature by the Chairman.

#### 3. Substitute Members

There were no substitutions under Council procedure rule 23 (c).

### Decision Item

#### 4. Enforcement Team Review

The Committee was advised that this item had been withdrawn and will be considered at the next meeting of the Committee scheduled to be held on Tuesday, 17<sup>th</sup> January 2023.

#### 5. Information Items

The following information items were received and noted by the Committee.

#### 6. Cemetery Lodge Conversion

The information report provided an update on the Cemetery Lodge Conversion. The report advised that the cost of refurbishing and fitting out the building was estimated at £51,240.00 including the 12% contingency. A breakdown of cost estimates (excluding VAT) was attached to the report at appendix A.

Minutes – Operational Management Committee – 8<sup>th</sup> November 2022

The Committee was advised that a Capital Bid for the refurbishment of the lodge (as detailed in the report) would be presented to the next meeting of the Committee for consideration its next meetings part of the 2023/24 budget setting process.

Further clarification was sought around the Capital Bid process which was addressed by Mr Oldfield.

7. Christmas Tree Collection – Trinity Hospice 2022

This report provided the Committee with an update on the collaboration between Fylde Council and Trinity Hospice for the doorstep collection of real Christmas trees which would be extended Borough wide in January 2023.

Clarification was sought around publicising the scheme to residents of the Borough. Mr Oldfield advised of the proposed social media campaign, Parish and Town Council poster and newsletters that would be circulated.

8. Stanner Bank Car Park Barrier Update

This report provided an update on the operation of Stanner Bank Car Park barrier system.

9. General Fund Revenue Budget Monitoring Report 2022/23 - Position as at 30<sup>th</sup> September 2022

The Committee received an update on the approved General Fund Revenue Budget Monitoring Report 2022/23 - Position as at 30<sup>th</sup> September 2022 and specifically for those schemes under the remit of the Committee.

A discussion took place around the Green Waste Subscription Charge (currently categorized Red Alert) in which it was suggested that a discount charge may be offered to residents to join the scheme later in the year at a reduced charge. Mr Oldfield advised that the suggestion had previously been considered but a decision had been made not to implement this process. Councillor Small undertook to raise the issue at the next meeting of the Budget Working Group.

10. Capital Programme Monitoring Report 2022/23 – Position as at 30<sup>th</sup> September 2022

The Committee received an update on the approved Capital Programme of the Council as at 30<sup>th</sup> September 2022 and specifically for those schemes under the remit of the Committee.

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