

SCRUTINY ITEM

REPORT OF	MEETING	DATE	ITEM NO
HEAD OF PLANNING	INTERNAL AFFAIRS SCRUTINY COMMITTEE	21 NOVEMBER 2023	8
PLANNING PEER REVIEW ACTION PLAN – MONITORING DELIVERY			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

PURPOSE OF THIS REPORT

Following previous consideration by the Internal Affairs Scrutiny Committee, on 17 October 2023 the Executive Committee adopted the Planning Peer Review Action Plan having accepted the suggested amendments. In doing so, the Executive Committee requested the Internal Affairs Scrutiny Committee oversee and monitor delivery of the approved action plan as a standing item on their agenda.

This report is, therefore, the first in a series of monitoring reports that will provide updates on the delivery of the individual actions contained in the plan. Each report will provide an update on the actions indicated for completion by the committee date and, in the event that a target date has not been achieved, an explanation of why that is the case. The reports will also present any amendments considered necessary to the approved plan for consideration.

SOURCE OF REFERRAL

As agreed by Internal Affairs Scrutiny Committee and at the specific request of the Executive Committee.

FURTHER INFORMATION

A full copy of the Planning Service Peer Challenge – Feedback Report is available [here](#).

A full copy of the Planning Peer Review Action Plan, as adopted by the Executive Committee, is available [here](#).

SUGGESTED RECOMMENDATIONS

That the monitoring of the Planning Peer Review Action Plan is included as a standing item for consideration at each Internal Affairs Scrutiny Committee in line with the request of the Executive Committee.

That the Committee note the progress made to date in delivering the action plan to date.

REPORT

1. At its meeting of 20 June 2023, the Internal Affairs Scrutiny Committee undertook to review the draft Planning Peer Review Action Plan, which had previously been approved by the Planning Committee, and to monitor its delivery.
2. An abbreviated spotlight review of the Action Plan took place on 24 August 2023. On 17 October 2023 the Executive Committee adopted the Planning Peer Review Action Plan having accepted the amendments of

that review. In doing so the Executive Committee requested the Internal Affairs Scrutiny Committee oversee and monitor delivery of the approved action plan as a standing item on their agenda.

3. In line with the decision of the Executive Committee, it is proposed that monitoring reports providing updates on the delivery of the individual actions contained in the plan will be presented to every meeting of the Internal Affairs Scrutiny Committee. Each report will provide an update on the actions indicated for completion ahead of the committee date and, in the event that an action has not been completed by the identified target date, an explanation of why that is the case and an outline of proposed remedial action to be put in place to address any outstanding actions.
4. A schedule of actions that have been completed or are due for completion by 31 October 2023 is attached for consideration by the Committee. In summary, the schedule shows that, of the 6 actions that were due to be completed by 31 October 2023, 5 had been completed on or ahead of schedule and a further 2 actions due for completion in November 2023 had also been completed. One target date has not been achieved and a revised target date is therefore proposed.

BACKGROUND PAPERS REVELANT TO THIS ITEM		
Name of document	Date	Where available for inspection
Planning Service Peer Challenge – Feedback Report	January 2023	Council Website
Planning Peer Review Action Plan	October 2023	Council Website

LEAD AUTHOR	CONTACT DETAILS	DATE
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Attached documents

Appendix 1 - Planning Peer Review Action Plan Scrutiny Monitoring Report (October 2023)