



JOINT COMMITTEE

Minutes of the meeting of the Joint Committee held on Wednesday 26 July 2006 at the Town Hall, Lytham St Annes.

1. ATTENDANCE / APOLOGIES FOR ABSENCE

PRESENT

From Fylde:

MEMBERS: Councillor John Coombes (Leader), Councillor Paul Rigby (Finance and Efficiency Portfolio Holder), Councillor Tim Ashton, (Streetscene Portfolio Holder).

Officers: Mr. Phillip Woodward (Chief Executive), Mr. David Joy (Deputy Chief Executive), Mr. David Jenkinson (Streetscene Executive Manager)

From Wyre:

MEMBERS: Councillor Russell Forsyth (Leader) and Councillor Peter Pimbley and Councillor Roger Brooks.

OFFICERS: Mr. Jim Corry (Managing Director), Mr. Barry Parsonage (Executive Director) and Mr. Roger Beer (Consultant).

Apologies for Absence

None.

2. CONFIRMATION OF MINUTES

It was agreed to confirm as a correct record for signature, the minutes of the Joint Committee held on 26 April 2006.

3. FIRST TWELVE-MONTH WASTE MANAGEMENT CONTRACT PERFORMANCE REPORT

David Jenkinson (Fylde Streetscene Executive Manager) presented the report, which outlined the current performance of the waste management partnership arrangements.

Mr Jenkinson reported that the service was improving and that there had been a 75% reduction in the number of telephone calls reporting missed collections.

The committee discussed the current contract and acknowledged that the service was heading in the right direction, however, it was essential that the team did not become complacent, as the public were currently very happy with the progress made so far.

Mr Jenkinson suggested a revised format for the report for future performance reporting.

It was agreed:-

To note the report and revise the quarterly reporting format for the next meeting.

4. SHARED SERVICE SCOPING DOCUMENT – STREET SCENE

Roger Beer (Wyre) presented a report outlining the possible options and issues involved in developing shared service delivery of Street Scene services within the boundaries of Wyre and Fylde Councils.

Mr Beer highlighted key areas of the report insofar as Wyre Borough Council were currently in the process of establishing a Street Scene function, within a Neighbourhood Services Unit, which would be operational by October/November 2006. Wyre Borough Council was also developing a holistic community based approach to tackle the crime and grime agenda which would be incorporated with the work of the Streetscene section. Having regard to potential legal and procurement issues, as well as operational ones, it was considered that it would be unlikely that a joint service across the two councils could be established before mid 2007.

The Committee were made aware that both authorities operated within similar performance management frameworks and wished to improve their Comprehensive Performance Assessment position. Shared service operations would aim to meet customer needs in the most efficient way possible and have governance, service level agreements, performance monitoring, bench-marking and continuous improvement arrangements in place to help achieve this.

Members also noted the pros and cons of sharing services as detailed in report and were concerned to ensure that the relevant legal, governance and procurement issues (outlined in Appendix 1 of the report) were examined and resolved prior to committing to a joint streetscene service.

Following consideration it was agreed:-

That a Project Board and a Project Team be established (nominations to follow) to oversee and develop the detailed implementation of Joint Streetscene Services.

Post meeting note -

Fylde nominations - Project Board; Councillor Ashton and David Joy;

Wyre nominations - Project Board;To be advised.....;

Project Team nominations would vary depending on the specific business being considered.

5. SHARED SERVICE SCOPING DOCUMENT – COASTAL DEFENCE FUNCTION

Mr. Jim Corry (Wyre Managing Director) provided a report, which highlighted the purpose of the scoping study, which was to consider how Fylde Borough Council could meet their responsibilities and aspirations for the management of their coastal defence

assets and flood risk by developing and utilising the extensive coastal defence experience at Wyre Borough Council.

The aim of this joint initiative was to develop sufficient capacity to move from the current reactive based management of Fylde's Coastal defences towards a capital led proactive approach adopted by Wyre Borough Council, however it was noted that this development had taken eight years to achieve.

The Joint Committee agreed:-

1. To arrangements being made for Wyre BC to undertake coastal defence inspection and maintenance activities on behalf of Fylde BC with immediate effect.
2. That the remainder of the coastal defence services across the two councils be considered as part of the detailed work proposed in relation to Streetscene operations.

6. SHARED SERVICE SCOPING DOCUMENT BUSINESS PROCESS RE-ENGINEERING AND LEAN SYSTEMS

Mr. B Parsonage (Wyre Executive Director) presented the report which provided an update on joint working arrangements between Wyre and Fylde Borough Councils in relation to the development of the systems thinking approach to service improvement via a joint bid to North West Improvement Network (NWIN) to develop effective leadership skills in systems thinking.

A funding bid to support the development of this work was being prepared for submission to the NWIN Board in October.

It was agreed that:-

Wyre and Fylde Councils pursue negotiations with other relevant councils to secure a strong sub-regional partnership bid to North West Improvement Network. (NWIN).

7. ASSET MANAGEMENT (VERBAL REPORT)

Mr Corry (Wyre Managing Director) provided the Joint Committee with a verbal report, which focussed on recent staffing changes within the asset management & property services functions of both councils and possibilities around developing a joint approach to these matters. It was highlighted that two people are employed by Fylde to manage assets and that property maintenance services were currently bought-in from Wyre. Wyre also have a team of tradesmen who were looking to expand the scope of their work. Both councils were happy to look into this proposal but stated that it needed to be reviewed quickly because of current circumstances and that it was not necessary to wait until the next meeting of the Joint Committee for further instruction.

It was agreed that:-

Sharon Rawlinson of Wyre Borough Council and Paul Walker of Fylde Borough Council would meet to discuss this proposal as soon as possible.

8. ANY OTHER BUSINESS

It was noted that a good response had been received following the advertisement of the Public Conveniences contract.

9. DATE OF THE NEXT MEETING

Members agreed that the next meeting of the Joint Committee would take place at the end of October and be held at Wyre Civic Centre, Poulton-le-Fylde.