

Agenda

Tourism and Leisure Committee

Date:	Thursday, 9 March 2023 at 6:30 pm
Venue:	Town Hall, St Annes, FY8 1LW
Committee members:	Councillor Michael Sayward (Chairman) Councillor Gavin Harrison (Vice-Chairman) Councillors Peter Anthony, Tim Armit, Brenda Blackshaw, Sue Fazackerley MBE, Shirley Green, Matthew Lee, Vince Settle, Elaine Silverwood.

Public Platform

To hear representations from members of the public in accordance with Article 15 of the Constitution.
 To register to speak under Public Platform: see [Public Speaking at Council Meetings](#).

	PROCEDURAL ITEMS:	PAGE
1	Declarations of Interest: Declarations of interest, and the responsibility for declaring the same, are matters for elected members. Members are able to obtain advice, in writing, in advance of meetings. This should only be sought via the Council’s Monitoring Officer. However, it should be noted that no advice on interests sought less than one working day prior to any meeting will be provided.	1
2	Confirmation of Minutes: To confirm the minutes, as previously circulated, of the meeting held on 12 January 2023 as a correct record.	1
3	Substitute Members: Details of any substitute members notified in accordance with council procedure rule 23(c).	1
	DECISION ITEMS:	
4	Arts Service Review Working Group – Closure Report	3 - 4
	INFORMATION ITEMS:	
5	Fairhaven Operational Boathouse Update	5
6	Reports of the Various Outside Bodies	6 -10

Contact: Democracy – Email: democracy@fylde.gov.uk

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<http://fylde.cmis.uk.com/fylde/DocumentsandInformation/PublicDocumentsandInformation.aspx>

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DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
TOURISM AND CULTURAL SERVICES MANAGER	TOURISM AND LEISURE COMMITTEE	9 MARCH 2023	4
ARTS SERVICE REVIEW WORKING GROUP – CLOSURE REPORT			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

The current term of office for the council will end in May 2023 with the Borough elections and the return of a new group of elected members. The Boundary Commission Review means that there will be a reduction in the number of elected members from 51 to 37 and the governance review undertaken in response to the reduced membership of the council will see the creation of an executive policy committee and scrutiny arrangements. The Council from May 2023 will have new governance that will require different working arrangements. At the final meeting of each committee for the current term of office the working groups and boards that have been established and appointed by the committee will be formally closed and disbanded where appropriate to create the opportunity for the new council to review and determine the most appropriate arrangements under the new governance structure.

RECOMMENDATIONS

That the committee disband the Arts Service Review Working Group and acknowledges that the members of the Group appointed by the committee have contributed towards the aims and objectives set by the committee in supporting the delivery of the service for the Authority.

SUMMARY OF PREVIOUS DECISIONS

The Tourism and Leisure Committee established the Lytham St Annes Art Collection Working Group at the meeting on 2nd November 2017. Previous decision items and information items have been presented to the Tourism and Leisure Committee.

CORPORATE PRIORITIES

Economy – To create a vibrant and healthy economy	√
Environment – To deliver services customers expect	√
Efficiency – By spending money in the most efficient way	√
Tourism – To create a great place to live and visit	√

REPORT

1. The Arts Service Review Working Group was established in November 2017 by this committee. The terms of reference for the group are *“To review the council’s approach to the management of the Lytham St Annes Art Collection”*.
2. Membership of the Arts Service Review Working Group was reviewed and confirmed on an annual basis by the Tourism and Leisure Committee.
3. The working group first met on 14 December 2017 and then formed every year as required to review the Council’s management of the Lytham St Annes Art Collection and to consider issues affecting the future management arrangements of the Collection.
4. The Tourism and Leisure Committee has received reports following each session to review the recommendations of the working group.
5. The working group have recommended to this Committee to pursue formal accreditation for the Lytham St Annes Art Collection with Arts Council England (ACE), including the creation of suitable storage facilities for the Collection within the Town Hall and a new exhibition space is currently being progressed at Lytham Hall. Relevant policies and procedures to ensure that the collection is managed to Arts Council Spectrum standards have been approved by Committee and this work is currently ongoing in line with the corporate plan 2020 to 2024.
6. Members are thanked for their hard work, dedication, and support to Officers on work relating to the art collection. Programme committees including the Tourism and Leisure Committee will not be part of the new committee governance arrangements from May 2023. It is therefore recommended that the Arts Service Review Working Group is disbanded and that arrangements to review the Council’s strategy and approach to the art collection under the new governance arrangements are determined by the new council.

IMPLICATIONS	
Finance	There are no financial implications arising directly from this report.
Legal	There are no legal implications
Community Safety	There are no community safety implications
Human Rights and Equalities	There are no human rights or equalities implications
Sustainability and Environmental Impact	There are no sustainability or environmental implications
Health & Safety and Risk Management	There are no health & safety or risk management implications

LEAD AUTHOR	CONTACT DETAILS	DATE
Tim Dixon	tim.dixon@fylde.gov.uk	24 th February 2023

BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
Tourism and Leisure Committee	Various dates	www.fylde.gov.uk

INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
TOURISM AND CULTURAL SERVICES MANAGER	TOURISM AND LEISURE COMMITTEE	9 MARCH 2023	5
FAIRHAVEN OPERATIONAL BOATHOUSE UPDATE			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY OF INFORMATION

The following is a brief update on progress to improve the condition of Fairhaven Operational boathouse:

1. The Operational Boathouse at Fairhaven Lake houses the fleet of motorboats which are hired out for public use between Easter and October each year. The building also provides welfare and workshop facilities for all of the site based operational staff including the grounds maintenance team.
2. It is a large building comprising of a corrugated asbestos cement roof supported on steel angle trusses, on rendered masonry walls. There are issues with the building given its age and design and it is no longer fit for purpose given the poor condition and health and safety regulations.
3. The project comprises of removal and replacement of the existing asbestos sheet roof; external re-rendering; provision and modification of external door and window openings; provision of new internal partitions and ceilings, internal re-decoration; electrical re-wiring; provision of a new mechanical and heating system to provide fit for purpose workshop and facilities for the Fairhaven boat service and to meet statutory health and safety requirements. There will also be a retail unit for 3rd party rental.
4. A Quantity Surveyor has been appointed to finalise the estimated costings before the project goes out to tender. Funding of £217K sits on the Council’s Capital programme and costs will be met from the Capital Investment Reserve. Technical Services will lead on this project, and it is expected that the works will be delivered in 2023 / 2024.

WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

To update the Committee on project progress.

FURTHER INFORMATION

Contact – Tim Dixon, Tourism and Cultural Services Manager 01253 658436 tim.dixon@fylde.gov.uk

INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
DEMOCRATIC SERVICES	TOURISM AND LEISURE COMMITTEE	9 MARCH 2023	6
REPORTS OF THE VARIOUS OUTSIDE BODIES			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY OF INFORMATION

On 25th April 2022, Council made appointments to the various outside bodies. These appointments followed recommendations from the various programme committees.

In line with the Protocol for Members on Outside Bodies (Part 5f of the Council's Constitution), every member serving on an outside body is required to complete a reporting form every six months, which is submitted to the relevant programme committee to which the external partnership relates. This report deals with appointments within the remit of this committee. The last reports were submitted to the November 2022 cycle of meetings.

Included as an appendix to this report are the returned completed reporting forms and a list of outstanding reports/details of those bodies which have not met.

Appointments to outside bodies are usually undertaken at the last Council business meeting of the municipal year apart from in an election year. In an election year, appointments must be made at the annual meeting.

As the Council has operated a committee system, appointments have been made following nominations by the programme committees. From May 2023 the committee structure will change and it is proposed that nominations will now be considered at the first available Executive Committee meeting and appointments made at the first available Council meeting following the annual meeting. In the meantime, existing appointments would remain in place.

SOURCE OF INFORMATION

Elected member representatives to the Outside Bodies

INFORMATION ATTACHED

Outside Bodies Reports and Summary

WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

The information is provided to maintain an understanding of the work of the outside bodies, and to remain abreast of any issues that may have an impact on the residents of the borough or the council.

FURTHER INFORMATION

Contact: democracy@fylde.gov.uk

Tourism & Leisure Committee		
Meeting date 9th March 2023		
Arts Partnership for Fylde	Michael Sayward	Nil return
Fairhaven Lake & Gardens Restoration Project Board	Michael Sayward	Nil return
Fylde Arts Association	Michael Sayward	Nil return
Fylde Coast YMCA Partnership Board	Gavin Harrison	Nil return
Lowther Trust	Sue Fazackerley	Attached
Lytham Hall Partnership	Shirley Green	To follow
Lytham Town Trust	Ray Thomas	Attached
Park View 4U Group	Michael Sayward	Attached
St Georges Day Festival Committee	Cheryl Little	Nil report

Outside Bodies - Member Reporting Form

Details

Councillor Name and Role on Outside Body (for example, Observer, Trustee, Director):-

Cllr Susan M Fazackerley MBE. FBC Trustee on Lowther Trust

Email:- cllr.sfazackerley@fylde.gov.uk

Period this report covers (date):- October 2022- March 2023

Name of Outside Body:- The Lowther Trust

How often does the organisation meet? And how often have you attended?:- Monthly meetings which I have attended each month. I also attend for interview panels when required and other events.

Key issues arising for Fylde Borough Council:-

Fylde Council continues to support the Trust in a variety of ways, especially with an annual subsidy. The Council tends the gardens, in consultation with the Trust. The Trust is building a new studio theatre and education centre and may need FBC support to achieve its goals.

Who did you inform of these issues within Fylde Borough Council?:- I inform the Leader and sometimes the Chairman of the Tourism and Leisure Committee if appropriate.

In the light of these meetings, is it worthwhile for the Council to continue to have a representative/representatives on this body?:- Yes

Any further comments?:-

The CEO of the Trust regularly addresses the T&L Committee and members of the Council are often invited to attend presentations at the theatre to keep them informed as to what is happening on site.

Outside Bodies - Member Reporting Form

Details

Cllr Raymond Thomas. Role : Trustee/Director representing FBC

Councillor Name and Role on Outside Body (for example, Observer, Trustee, Director):-

Email:- Cllr.rthomas@fylde.gov.uk

Period this report covers (date):- July22- Jan 23

Name of Outside Body:- Lytham Town Trust

How often does the organisation meet? And how often have you attended?:-

Both meetings July 22 and Jan 23. Meets Quarterly

Key issues arising for Fylde Borough Council:-

Examples of issues could be those that may affect decisions regarding budget setting, challenges for residents, policy changes that affect partnership working etc

Lytham Hall continues to be a prime visiting location within the Fylde, attracting hundreds of visitors from all over Lancashire and beyond. The Chairman expressed his delight along with Committee members, that the Hall was crowned joint winner of the prestigious Historic Houses Restoration Award for 2022, which recognises all the hard work that everyone has put in over the last five years. David Gill, the Chair of LTT has written to the new CEO of HTNW, congratulating her and the team at Lytham Hall, and looked forward to working with HTNW for the benefit of Lytham Hall for the next five years and beyond. The Hall continues with many restorations and Improvements, together with regular events. The Hall continues to be served with a vibrant and hard working team of Friends and volunteers. Also the application to Fylde Planning, including Listed Building Consent, for a new foul draining system to be installed to the north and south sides of the Hall meeting on the east lawn, including provision of package sewage treatment plant beneath the eastern lawn, has been granted.

Who did you inform of these issues within Fylde Borough Council?:- Cllr Michael Sayward,
Chair of T and L

In the light of these meetings, is it worthwhile for the Council to continue to have a representative/representatives on this body?:-

Certainly.

Any further comments?:- No

Outside Bodies - Member Reporting Form

Details

Councillor Name and Role on Outside Body (*for example, Observer, Trustee, Director*):-

Councillor Michael Sayward

Email:- Cllrmsayward@fylde.gov.uk

Period this report covers (date):- Nov 2022 to March 2023

Name of Outside Body:- Park View 4U Group

How often does the organisation meet? And how often have you attended?:-

Ad-hoc meetings with trustees – at least quarterly

Key issues arising for Fylde Borough Council:-

Examples of issues could be those that may affect decisions regarding budget setting, challenges for residents, policy changes that affect partnership working etc

Challenges around operational day to day running of the facilities and future proofing the venue.

Who did you inform of these issues within Fylde Borough Council?:-

Leadership Board/Leader

In the light of these meetings, is it worthwhile for the Council to continue to have a representative/representatives on this body?:-

Yes

Any further comments?:-

A worth while relationship to be curated going forward to ensure the trust are supported and nurtured to maintain the facility for future generations.