

## DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
HEAD OF CULTURAL SERVICES	TOURISM AND LEISURE COMMITTEE	9 JUNE 2022	6
<b>LYTHAM ST ANNES ART COLLECTION DISPLAY OPTIONS</b>			

### PUBLIC ITEM

This item is for consideration in the public part of the meeting.

### SUMMARY

One of the corporate priorities within the 2020/24 Corporate Plan is to achieve museum standard accreditation for the Lytham St. Anne’s Art Collection. The collection is currently displayed in the Town Hall in St. Anne’s. However, it has been established by officers and the Member Arts Working Group that this venue does not meet Spectrum standards set by Arts Council England (ACE), and therefore application for accreditation would prove futile if the collection is to be displayed at the Town Hall.

Officers and the Member Art Working Group have investigated several venues to establish if they would meet Spectrum standards. Lytham Hall has proven to be the most suitable.

This report requests funding to create a dedicated gallery space within the Long Gallery at Lytham Hall, a Grade 1 listed building. This dedicated gallery space would be used to display part of the Lytham St Anne’s Art Collection that is currently on display and stored at Fylde Town Hall in St Annes. The scheme includes a series of measures to create a safe and secure dedicated space in line with Spectrum standards to enable Fylde Council in its ambition to achieve Arts Council England (ACE) accreditation of the Lytham St Anne’s Art Collection.

Additional management resource would be required to facilitate the additional display of the Collection at Lytham Hall. The Committee are requested to support a fully funded capital budget increase to the value of £65,000 to be met in full from the Capital Investment Reserve to deliver the scheme in-line with a specification prepared by officers and a recurring annual unfunded revenue budget increase for management costs of £10,000 to support this initiative for appropriate staff resourcing and facilitation of invigilators.

### RECOMMENDATIONS

The Committee is requested:

1. To recommend to the Finance and Democracy Committee approval of a new fully funded addition to the Councils Capital Programme in 2022/23 in the sum of £65,000 to the ‘Lytham Hall Long Gallery’, to be met in full from the Capital Investment Reserve.
2. Subject to approval by Finance & Democracy Committee, the committee is requested to authorise the drawdown expenditure of £65,000 in 2022/23 as detailed within the report.
3. To recommend to Council approval of an unfunded revenue budget increase of £10,000 per annum to allow for appropriate resourcing / facilitation of the project. This would be a recurring cost.
4. That authority be delegated to the Head of Cultural Services to agree suitable arrangements with the operators of Lytham Hall.

## SUMMARY OF PREVIOUS DECISIONS

None.

## CORPORATE PRIORITIES

Economy – To create a vibrant and healthy economy	√
Environment – To deliver services customers expect	√
Efficiency – By spending money in the most efficient way	√
Tourism – To create a great place to live and visit	√

## REPORT

### BACKGROUND

1. Two corporate priorities within Fylde Council's Corporate Plan 2020 / 2024 are - the provision of high-quality arts, pursuing museum accreditation of the Lytham St Annes Art Collection, and to explore options for the display of the Collection with partners.
2. The corporate plan also states that working in partnership with Lytham Hall to enhance and preserve the Grade I listed asset is a priority.
3. Officers and the Arts Member Working Group have been working on new policies and procedures relating to the Lytham St. Anne's Art Collection, in preparation of an application to Arts Council England to gain Museum Accreditation for the collection.
4. To achieve accreditation all management policies and procedures relating to the collection must meet Spectrum standards which are set by Arts Council England.
5. One of the main management aspects is how the collection is displayed within a venue that needs to meet the Spectrum guidelines. Unfortunately, the Town Hall does not meet Spectrum guidelines for reasons including access, light, display and humidity issues.
6. An evaluation of potential venues to display the Collection in Fylde was undertaken specifically in the Lytham St Annes area. This evaluation included the Town Hall, Lytham Institute, Booth's, Lytham Heritage Centre and Lytham Hall.
7. Lytham Hall scored highest and upon further exploration presented the best opportunity for: creating a gallery space that complies with Spectrum and Arts Council England (ACE) accreditation requirements; developing an ambitious exhibition programme that complies with accreditation; and achieving audience development targets set by Arts Council England.
8. On detailed inspection of the Long Gallery and its environs, it was evident that some display and security works would be required to house and display the Collection safely and securely.
9. This project proposal was presented to the Member Arts Working Group including the remedial works to the Long Gallery at Lytham Hall to create a dedicated fit for purpose gallery that would serve as the primary exhibition space for the Collection, thus satisfying three distinct corporate priorities listed on the current corporate plan.
10. Appropriate documentation between Fylde Council and Heritage Trust for the North West to establish responsibilities for the operation of the Long Gallery at Lytham Hall and responsibilities regarding items on display and factors such as image rights will be agreed.

## PROCUREMENT PROCESS

8 The Collections Development Officer has provided an estimated cost with support from the Grundy Art Gallery, Blackpool for the remedial works in the Long Gallery. The works would be undertaken during the 2022/23 financial year in agreement with HTNW.

9 Request for quotation procedure will be undertaken through the Procontract portal. This procedure is compliant for mid-range contracts between £25,000 - £100,000. At least three contractors will be invited through the portal and their bids will be evaluated to determine the most economically advantageous offer. The specified deadline for the completion of the works will be March 2023.

## METHOD AND COST OF FINANCING THE PROJECT

10. A budget increase to the value of £65,000, fully funded from the Capital Investment Reserve, is requested to complete this scheme.

Table 1: Cost Plan

Cost Heading	Description	Total £
Sheet materials for stud wall	(33x) 2440mm x 1220mm sheets ply @ 12mm (sub)	1,000
	(33x) 2440mm x 1220mm MDF	1,500
Timber for framework	(35x) 80cm length top and bottom framework 2440mm 3inch x 2inch	200
	(82x) 2440MM uprights and centres	500
Labour	Installation of stud walls	5,000
Hardware, ironmongery, fittings	Screws and bolts	600
Painting and decorating	Paint, filler, equipment	500
Dehumidification	Dehumidifier x 4	2,000
Internal CCTV	2 cameras, monitor, NVR	6,000
Floors	Removal of carpet and sub floor, sanding and finishing by specialist contractor	10,000
Ceiling survey		1,000
Ceiling repair	Patch, plaster, re-paint	2,000
IKON lighting	Track lighting	15,000
Locks	Windows and doors	2,000
Wifi booster	Unit	200
Welcome desk	Desk and chair	1,500
Chimney inspection and cleaning		1,000
Ke EMu	Cataloguing system	7,000
Contingency		8,000
<b>TOTAL</b>		<b>65,000</b>

## CONCLUSION

11. The report details an opportunity to display the Lytham St Annes Art Collection within Lytham Hall, a Grade 1 listed historic attraction. This proposal is supported by Heritage Trust North West and Lytham Town Trust. It would be a good cultural fit and make the collection far more accessible to the public. The conditions to exhibit the collection in the long gallery would meet Spectrum standards, if the works listed in the report are carried out and management of the collection would strengthen the partnership working between Fylde Council, Heritage Trust North West and Lytham Town Trust.

IMPLICATIONS	
Finance	<p>The report requests that the Tourism and Leisure Committee recommends to the Finance and Democracy Committee the approval of a fully funded increase to the sum of £65,000 for the Lytham Hall Long Gallery Scheme, within the Council's approved Capital Programme for 2022/23 - to be met in full, from the Capital Investment Reserve, and to approve the drawdown of £65,000 to complete the scheme within the Council's 22/23 Capital Programme, subject to the approval by the Finance and Democracy Committee.</p> <p>The report also requests that the Tourism and Leisure Committee recommends to Council the approval of a recurring annual unfunded revenue budget increase of £10,000 per annum for additional management resource</p>
Legal	A Service Level Agreement between Fylde Council and Lytham Hall will be prepared. A loan agreement will also be prepared.
Community Safety	None.
Human Rights and Equalities	The scheme will improve access to the Collection
Sustainability and Environmental Impact	The scheme seeks to incorporate sustainable materials. Lifecycle costs will be considered during the tender process.
Health & Safety and Risk Management	The tender specification will stipulate health and safety requirements in the design and construction of the scheme.

LEAD AUTHOR	CONTACT DETAILS	DATE
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