

# MINUTES

## Tourism and Leisure Committee

<b>Date:</b>	Thursday, 9 June 2022
<b>Venue:</b>	Town Hall, St Annes
<b>Committee Members Present:</b>	Councillor Michael Sayward (Chairman) Councillor Gavin Harrison (Vice-Chairman)  Councillors Peter Anthony, Tim Armit, Brenda Blackshaw, Peter Collins, Sue Fazackerley MBE, Shirley Green, Matthew Lee, Cheryl Little, Vince Settle.
<b>Other Members:</b>	Councillor Karen Buckley
<b>Officers Present:</b>	Allan Oldfield, Darren Bell, Tim Dixon, Lisa Foden, Marie Percival, Adam Sugden, Lyndsey Lacey-Simone.
<b>Members of the Public</b>	4 members of the public were in attendance

### Public Platform

There were no requests to speak under the Public Platform arrangements.

### Procedural Items

#### 1. Declarations of Interest

Members were reminded that any disclosable pecuniary interests should be declared as required by the Localism Act 2011 and any personal or prejudicial interests should be declared as required by the Council's Code of Conduct for Members.

Councillor Peter Anthony declared a personal and prejudicial interest in item 6 on the agenda relating to Lytham St Annes Art Collection in so far as it related to Lytham Hall and withdrew from the meeting.

#### 2. Confirmation of Minutes

RESOLVED: To approve the minutes of the Tourism and Leisure Committee meeting held on 23 May 2022 as a correct record for signature by the Chairman.

#### 3. Substitute Members

The following substitution was reported under Council Procedure Rule 23(c):

Councillor Peter Collins for Councillor Elaine Silverwood.

### Decision Items

#### 4. North Beach Windsports Centre – Funded Capital Budget Increase

Further to the report to committee on 6 January 2022, the Chairman invited Marie Percival (Estates and Asset Manager) to introduce the report regarding a funded Capital budget increase for North Beach Windsports Centre.

Members were advised that since the last meeting, information on the structure of the property and the utility services that serve it had been established. In addition, following the formal selection of the café tenant in February, their requirements had been integrated into the overall future plans for the property, together with those for the windsports' clubs.

Details regarding the works required to accommodate the requirements together with information on the tendering /quote/lease arrangements and the associated financial implications were set out in the report.

The report recommended to Finance and Democracy Committee approval of a fully funded capital budget increase in respect of the Windsports Centre within the existing approved Capital Programme for 2022/23 in the sum of £50,000, to be met in full from the capital investment reserve and that subject to such approval, the drawdown expenditure of £250,000. Approval was also sought for the engagement of Singleton and Smart at a contract value of £197,000 to undertake the proposed construction works as detailed in the body of the report.

Following consideration of this matter it was RESOLVED:

1. To recommend to the Finance and Democracy Committee approval of a fully funded capital budget increase in respect of the Windsports Centre within the existing approved Capital Programme for 2022/23 in the sum of £50,000, to be met in full from the capital investment reserve.
2. Subject to approval of 1 above by the Finance and Democracy Committee, to authorise the drawdown of £250,000 of the total funding for the Windsports centre within the 2022/23 Capital Programme.
3. To approve the engagement of Singleton and Smart at a contract value of £197,000 to undertake the proposed construction works as detailed in the report with the works being funded from the 2022/23 Council's Capital Programme.
4. To note the procurement approach proposed to deliver the various elements of this project as detailed in sections 8 to 11 of the report and note that the informal procedure had been used for letting these small contracts, in line with the Contract Procedure Rules.
5. Park View Drainage Improvements

Adam Sugden, Principal Engineer presented the report relating to proposed improvements to the existing drainage system at Park View playing fields. Details regarding this matter including the procurement arrangements were set out in the report.

Members were advised that the approved Capital Programme included a sum of £40,000 for Park View Drainage Improvements and recommended a £25,000 Funded Budget increase from the Capital Investment Reserve and subject to the necessary approval of the Finance and Democracy Committee of such action, a drawdown expenditure of £25,000.

A copy of a plan of Park View Playing field highlighting the required drainage works was included as an appendix to the report.

Following the presentation, the Chairman invited questions. These related to consequences of surface water run-off and the impact of Liggard Brook flood defences. Mr Sugden addressed these points.

Following consideration of this matter it was RESOLVED:

1. To recommend to the Finance and Democracy Committee approval of a fully funded capital budget increase in respect of the Park View Drainage Improvement Scheme within the existing approved Capital Programme for 2022/23 in the sum of £25,000, to be met in full from the capital investment reserve;
2. Subject to approval of 1 above by the Finance and Democracy Committee, to authorise the drawdown of £25,000 for the Park View Drainage Improvement Scheme within the 2022/23 capital programme as detailed within the body of the report.
6. Lytham St Annes Art Collection Display Options

Further to the work undertaken by the Arts Service Review Working Group, the Committee was invited to consider display options for the Lytham St Anne's Art Collection which would meet Spectrum standards set by Arts Council England. A report on the matter was presented by Tim Dixon (Tourism & Cultural Services Manager).

The report set out the background, method and cost of financing the project together details of the associated procurement process.

In summary, approval was sought to create a dedicated gallery space within the Long Gallery at Lytham Hall (a Grade 1 listed building) and recommended to the Finance and Democracy Committee approval of a fully funded increase to the sum of £65,000 for the Lytham Hall Long Gallery Scheme, within the Council's approved Capital Programme for 2022/23 to be met in full, from the Capital Investment Reserve, and subject to such approval, the drawdown of £65,000 to complete the scheme within the Council's 22/23 Capital Programme.

The report also recommended to Finance & Democracy approval of a recurring annual unfunded revenue budget increase of £10,000 per annum for an additional management resource.

Following the presentation, clarification was sought on various matters including Spectrum requirements, the proposed use of £10,000 revenue budget increase; security related matters; insurance arrangements; the responsibility for paintings at Lytham Hall and details relating to the proposal to replace floor in the Display room. Mr Dixon addressed each point in turn.

During the consideration of this matter, Mr Dixon gave a commitment to include in the report to the Finance & Democracy Committee further details about the revenue implications of the £10,000 budget increase.

Following consideration of this matter it was RESOLVED:

1. To recommend to the Finance and Democracy Committee approval of a new fully funded addition to the Council's Capital Programme in 2022/23 in the sum of £65,000 to the 'Lytham Hall Long Gallery', to be met in full from the Capital Investment Reserve.
2. Subject to approval of 1 above by Finance & Democracy Committee, the committee authorise the drawdown expenditure of £65,000 in 2022/23 as detailed within the report.
3. To recommend to Finance & Democracy Committee approval of an unfunded revenue budget increase of £10,000 per annum to allow for appropriate resourcing / facilitation of the project which would be a recurring cost.
4. That authority be delegated to the Head of Cultural Services to agree suitable arrangements with the operators of Lytham Hall.

7. Performance Reporting 2021/22

The Information Report provided details of the key performance outcomes for the financial year end 2021/22. Performance was reported against the targets set for the year and commentary was provided by performance exception.

Clarification was sought on the visitor figures and the number of swims at St Annes pool. An undertaking to provide further information to members on this was given at the meeting.

8. Corporate Plan Action Update

The Information Report provided the committee with the latest progress against the corporate actions relevant to the committee that were scheduled for completion at the time of the meeting.

9. Capital Programme Monitoring Report 2021/22 Outturn Position as at 31st March 2022

The Information Report set out details of expenditure on schemes within the Council's approved capital programme for the financial year 2021/22 with specific reference to those schemes under the remit of the Committee.

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