



Meeting Agenda

**Policy & Service Review
Scrutiny Committee
Town Hall, Lytham St. Annes
Wednesday 28 January 2009, 6:00pm**

**The maximum capacity for this meeting room is 60 persons –
once this limit is reached no other person can be admitted.**

POLICY & SERVICE REVIEW SCRUTINY COMMITTEE MEMBERSHIP

CHAIRMAN	Karen Buckley
VICE-CHAIRMAN	John Prestwich

Councillors

Thomas Threlfall	Cheryl Little
Tony Ford	William Thompson
Elizabeth Oades	Elaine Silverwood
Elizabeth Clarkson	

Contact: Annie Womack, St. Annes (01253) 658423
Email: anniew@fylde.gov.uk



Our Vision

To establish Fylde Borough Council as a high performing local authority

Our Corporate Objectives

To improve the economic, social and environmental well-being of our communities through:

- The promotion and enhancement of the natural built environment
- Increasing the availability and access to good quality housing for all
- Maintaining healthy and safe communities to reduce the fear of crime
- Supporting and sustaining a strong and diverse Fylde coast economy to further enhance employment prospects

We will achieve this by:

Focusing on customer requirements
Clear community and organisational leadership
Delivering high quality, cost-effective services
Partnership working



A G E N D A

PUBLIC PLATFORM

*To hear representations from members of the public in accordance with
Committee procedure rules*

ITEM	PAGE
1. DECLARATIONS OF INTEREST: <i>If a member requires advice on Declarations of Interest he/she is advised to contact the Monitoring Officer in advance of the meeting. (For the assistance of Members an extract from the Councils Code of Conduct is attached).</i>	4
2. SUBSTITUTE MEMBERS: <i>Details of any substitute members notified in accordance with council procedure rule 26.3</i>	4
3. EXCLUSION OF THE PUBLIC – ASSET TRANSFER KIRKHAM POOL	7
4. ASSET TRANSFER KIRKHAM POOL	8 – 47

Personal interests

8.—(1) You have a personal interest in any business of your authority where either—

(a) it relates to or is likely to affect—

- (i) any body of which you are a member or in a position of general control or management and to which you are appointed or nominated by your authority;
- (ii) any body—
 - (aa) exercising functions of a public nature;
 - (bb) directed to charitable purposes; or
 - (cc) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union),

of which you are a member or in a position of general control or management;

- (i) any employment or business carried on by you;
 - (ii) any person or body who employs or has appointed you;
 - (iii) any person or body, other than a relevant authority, who has made a payment to you in respect of your election or any expenses incurred by you in carrying out your duties;
 - (iv) any person or body who has a place of business or land in your authority's area, and in whom you have a beneficial interest in a class of securities of that person or body that exceeds the nominal value of £25,000 or one hundredth of the total issued share capital (whichever is the lower);
 - (v) any contract for goods, services or works made between your authority and you or a firm in which you are a partner, a company of which you are a remunerated director, or a person or body of the description specified in paragraph (vi);
 - (vi) the interests of any person from whom you have received a gift or hospitality with an estimated value of at least £25;
 - (vii) any land in your authority's area in which you have a beneficial interest;
 - (viii) any land where the landlord is your authority and you are, or a firm in which you are a partner, a company of which you are a remunerated director, or a person or body of the description specified in paragraph (vi) is, the tenant;
 - (ix) any land in the authority's area for which you have a licence (alone or jointly with others) to occupy for 28 days or longer; or
- (b) a decision in relation to that business might reasonably be regarded as affecting your well-being or financial position or the well-being or financial position of a relevant person to a greater extent than the majority of other council tax payers, ratepayers or inhabitants of the ward, as the case may be, affected by the decision;

(2) In sub-paragraph (1)(b), a relevant person is—

- (a) a member of your family or any person with whom you have a close association; or
- (b) any person or body who employs or has appointed such persons, any firm in which they are a partner, or any company of which they are directors;
- (c) any person or body in whom such persons have a beneficial interest in a class of securities exceeding the nominal value of £25,000; or
- (d) any body of a type described in sub-paragraph (1)(a)(i) or (ii).

Disclosure of personal interests

9.—(1) Subject to sub-paragraphs (2) to (7), where you have a personal interest in any business of your authority and you attend a meeting of your authority at which the business is considered, you must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent.

- (2) Where you have a personal interest in any business of your authority which relates to or is likely to affect a person described in paragraph 8(1)(a)(i) or 8(1)(a)(ii)(aa), you need only disclose to the meeting the existence and nature of that interest when you address the meeting on that business.
- (3) Where you have a personal interest in any business of the authority of the type mentioned in paragraph 8(1)(a)(viii), you need not disclose the nature or existence of that interest to the meeting if the interest was registered more than three years before the date of the meeting.
- (4) Sub-paragraph (1) only applies where you are aware or ought reasonably to be aware of the existence of the personal interest.

- (5) Where you have a personal interest but, by virtue of paragraph 14, sensitive information relating to it is not registered in your authority's register of members' interests, you must indicate to the meeting that you have a personal interest, but need not disclose the sensitive information to the meeting.
- (6) Subject to paragraph 12(1)(b), where you have a personal interest in any business of your authority and you have made an executive decision in relation to that business, you must ensure that any written statement of that decision records the existence and nature of that interest.
- (7) In this paragraph, "executive decision" is to be construed in accordance with any regulations made by the Secretary of State under section 22 of the Local Government Act 2000(d).

Prejudicial interest generally

- 10.—**(1) Subject to sub-paragraph (2), where you have a personal interest in any business of your authority you also have a prejudicial interest in that business where the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice your judgement of the public interest.
- (2) You do not have a prejudicial interest in any business of the authority where that business—
- (a) does not affect your financial position or the financial position of a person or body described in paragraph 8;
 - (b) does not relate to the determining of any approval, consent, licence, permission or registration in relation to you or any person or body described in paragraph 8; or
 - (c) relates to the functions of your authority in respect of—
 - (i) housing, where you are a tenant of your authority provided that those functions do not relate particularly to your tenancy or lease;
 - (ii) school meals or school transport and travelling expenses, where you are a parent or guardian of a child in full time education, or are a parent governor of a school, unless it relates particularly to the school which the child attends;
 - (iii) statutory sick pay under Part XI of the Social Security Contributions and Benefits Act 1992, where you are in receipt of, or are entitled to the receipt of, such pay;
 - (iv) an allowance, payment or indemnity given to members;
 - (v) any ceremonial honour given to members; and
 - (vi) setting council tax or a precept under the Local Government Finance Act 1992.

Prejudicial interests arising in relation to overview and scrutiny committees

- 11.—** You also have a prejudicial interest in any business before an overview and scrutiny committee of your authority (or of a sub-committee of such a committee) where—
- (a) that business relates to a decision made (whether implemented or not) or action taken by your authority's executive or another of your authority's committees, sub-committees, joint committees or joint sub-committees; and
 - (b) at the time the decision was made or action was taken, you were a member of the executive, committee, sub-committee, joint committee or joint sub-committee mentioned in paragraph (a) and you were present when that decision was made or action was taken.

Effect of prejudicial interests on participation

- 12.—**(1) Subject to sub-paragraph (2), where you have a prejudicial interest in any business of your authority—
- (a) you must withdraw from the room or chamber where a meeting considering the business is being held—
 - (i) in a case where sub-paragraph (2) applies, immediately after making representations, answering questions or giving evidence;
 - (ii) in any other case, whenever it becomes apparent that the business is being considered at that meeting;
 unless you have obtained a dispensation from your authority's standards committee;
 - (b) you must not exercise executive functions in relation to that business; and
 - (c) you must not seek improperly to influence a decision about that business.
- (2) Where you have a prejudicial interest in any business of your authority, you may attend a meeting (including a meeting of the overview and scrutiny committee of your authority or of a sub-committee of such a committee) but only for the purpose of making representations, answering questions or giving evidence relating to the business, provided that the public are also allowed to attend the meeting for the same purpose, whether under a statutory right or otherwise.

REPORT



REPORT OF	MEETING	DATE	ITEM NO
DEMOCRATIC SERVICES & MEMBER SUPPORT	POLICY AND SERVICE REVIEW SCRUTINY COMMITTEE	28 JANUARY 2008	3

EXCLUSION OF THE PUBLIC – ASSET TRANSFER KIRKHAM POOL

Public Item

This item is for consideration in the public part of the meeting.

Recommendation

1. Members are invited to consider passing a resolution concerning the exclusion of the public from the meeting in accordance with the provisions of Section 100(A)(4) of the Local Government Act 1972 on the grounds that the business to be discussed is exempt information as defined in paragraph 3 of Schedule 12A of the Act.

REPORT



REPORT OF	MEETING	DATE	ITEM NO
DIRECTOR STRATEGIC DEVELOPMENT SERVICES DIRECTOR COMMUNITY SERVICES	POLICY & SERVICE REVIEW SCRUTINY COMMITTEE	28 JANUARY 2009	4

ASSET TRANSFER - KIRKHAM POOL

Exempt Item
This item is not for consideration in the public part of the meeting.

Summary
This report identifies the key issues that Members may wish to consider in making a recommendation to Cabinet regarding the transfer of Kirkham Pool to the YMCA.

Recommendations

1. That Members consider the report and comment on the issues raised.
2. That Members agree a recommendation to Cabinet regarding the transfer of Kirkham Pool to the YMCA.

Reasons for recommendations
To ensure that Members understand the key issues raised by any transfer and that they agree a recommendation to Cabinet.

Alternative options considered and rejected
None

Cabinet Portfolio

The item falls within the following portfolios:
Community Services – Cllr S Renwick
Corporate Resources & Finance – Cllr R Small

Report

1.0 At the Cabinet meeting of 20 November 2008 it was resolved:

2. That the Council investigate further the possibility of providing public swimming facilities in the Borough in partnership with the YMCA, in accordance with the following:

- i) The transfer of the Kirkham pool and site to the YMCA for a nominal sum; with the Kirkham and District Swimming Trust forming a local management board under the YMCA governance structure
- ii) The transfer of the St Anne's pool and site to the YMCA for a nominal sum; working under the current YMCA governance structure
- iii) The transfer is subject to receipt of robust business plans that will realistically secure the future of swimming in the Borough; the proposals to be evaluated through the Council's overview and scrutiny process, together with details of benefits, compromises and risks.
- iii) The 'passporting' to the YMCA of any funding streams which become available to the Council to support swimming e.g. from organisations such as the Primary Care Trust, or the Department of Culture Media and Sport.
- iv) The Council will have no ongoing operational responsibility for the pools
- v) The future revenue and capital costs associated with operation of the pools having no direct impact on the Council's medium term financial strategy.

1.1 Discussions have taken place with the YMCA on the basis of the principles outlined above.

1.2 The latest report to Cabinet, on the 15 January 2009 confirmed the Department of Culture Media and Sport (DCMS) funding as follows:

- i) Revenue grant from 1 April 2009 for 2 years to support free swimming for people aged 60 or over (Pot 1) - £31,160
- ii) Revenue grant from 1 April 2009 for 2 years to support free swimming for people aged 16 or under (Pot 2) - £38,269
- iii) Capital grant to support modernisation of facilities or development of a capital project for modernisation of facilities - £22,927

1.3 However information regarding utilisation of the DCMS monies has just been clarified and is summarised as follows:

EXEMPT ITEM - NOT FOR PUBLICATION

Owing to the nature of the section 31 grant funding, free swimming can only be provided in pools owned by the eligible local authority receiving the funding. This accommodates situations where an authority contracts the operation of its pools to a private company or trust. However, you would not be able to transfer your grant to a group if you transfer the assets to them. We have allowed authorities to come to an agreement with a 'partner' council, be that a neighboring participating local authority or a county council in their area which operates a dual use pool.

1.4 The fact that DCMS funding can be transferred to another local authority, but it would appear, not to a charitable organisation, places any transfer at significant risk from the point of financial viability. However discussions with the YMCA suggest that they would be willing to lease the pool from Fylde Borough Council (FBC) at a nominal rate until the DCMS funding ceases, but would then prefer the asset to be transferred into their ownership.

1.5 The Cabinet Report of 15 January 2009, identified that in the first instance the transfer of Kirkham Pool would be considered. It also identified that in the opinion of the Council's Principal Estates Officer, the open market value of the Kirkham Pool site is in the order of £400k. This valuation is based on redevelopment of the site for housing, and it is stressed that at the present time the market for residential development sites is uncertain and volatile. It may, therefore, prove difficult to find a purchaser if the property were to be offered for sale in the near future, but it should also be noted that significantly higher levels of value could apply in normal market conditions. The open market value may be reduced because of the access rights to the bowling club at the rear of the site.

1.6 The Council has now received the Fylde Coast YMCA Kirkham Swimming Pool Business Plan – as attached at Appendix A.

The Business Plan:

2.0 The business plan identifies a number of assumptions upon which it is based, as identified at page 6 of Appendix A.

2.1 Ownership of the pool and adjacent car parking area will transfer, without cost, subject to it's use continuing for a community leisure / swimming purpose.

2.1.1 The basis of discussions between officers, Members and the YMCA to date has been in accordance with this principle. The cabinet resolution at paragraph 1.0 also supports this principle.

2.1.2 The financial summary within the YMCA business plan assumes the receipt of DCMS grant monies by the YMCA. As stated at paragraph 1.2 above, indications are that the Council would not be able to transfer the asset to the YMCA and still be in receipt of the grant. An alternative solution would be to enter

EXEMPT ITEM - NOT FOR PUBLICATION

into an arrangement with the YMCA whereby the asset is leased to them by the Council for a nominal sum (e.g. £1 per annum). In this way FBC would retain ownership of the pool and be able to receive and effectively pass on the DCMS grant to the YMCA. Any such lease would clearly have to state the responsibilities of each party in terms of maintaining the asset. There is currently no budget provision for any running costs of the Kirkham pool beyond 31st March 2009.

2.1.3 Discussions with the YMCA suggest that they would be willing to lease the pool from Fylde Borough Council at a nominal rate until the DCMS funding ceases, but would then prefer the asset to be transferred into their ownership.

2.1.4 Members are requested to form an opinion on this matter.

2.2 The learner pool at Kirkham will close.

2.2.1 In order to reduce costs, this possibility has been advocated by Council officers and Members to date.

2.2.2 Members are requested to endorse this approach.

2.3 Staff redundancy costs, with or without a TUPE transfer agreement, will be met in full by the Council and that only operational staff at the pool would be construed as potentially transferable.

2.3.1 Human resources (HR) advice is that TUPE (Transfer of Undertakings (Protection of Employment) Regulations 2006) requirements are an obligation of any transfer. The Council will need to comply with the requirements of this legislation and should not be seeking to avoid any requirements. One of the conclusions identified in the business plan is that the Council should deal with and fund all staffing issues. However HR advice is that the Council should not undertake any staffing restructure prior to transfer. This will mean that seven full-time permanent, six part-time permanent and five casual operational staff would transfer under TUPE.

2.3.2 Current budget provision for Kirkham Pool identifies £40k for redundancy costs in 2008/09. We currently believe that redundancy costs for all staff will amount to approximately £36k. Members may wish to consider whether it would be appropriate to award the full budget provision, or another amount, to the YMCA to allow redundancy costs to be dealt with at the Council's expense after transfer. Logic would suggest that there would be fewer redundancies, and hence lower redundancy costs, if the YMCA was to keep the pool operational and restructure after the TUPE transfer of staff.

2.3.3 Should Members agree the transfer, we will then need to initiate a period of consultation with staff and unions about the implications of TUPE for them. Currently all the staff have received a 90 day notice of our intention to terminate their employment with the Council on 31 March 2009. If transfer is agreed, and

EXEMPT ITEM - NOT FOR PUBLICATION

TUPE consultation is initiated, it is possible that the Council may need to extend staff contracts beyond 31 March 2009 for a short period of time. However any such extension of contracts is outside the current budgetary provision. Hence unbudgeted staffing and running costs could be incurred beyond 31 March 2009, at an estimated net cost to FBC of £30k per month.

2.3.4 Members are requested to form an opinion on this matter.

2.4 The Council to provide a sum of £20k for 2 years.

2.4.1 Further, one of the conclusions drawn in the business plan is that the grant be index linked for a period of five years; and this identified as such in the financial plan shown at page 12 of the business plan.

2.4.2 The current medium term financial strategy (MTFS) does not identify any budget provision for costs relating to Kirkham pool beyond 31 March 2009. If Members wish to support this funding, further savings will be required across the Council.

2.4.3 However the ongoing costs to the Council associated with a closed facility are discussed further at paragraph 8.0.

2.4.4 Members are requested to form an opinion on this matter.

2.5 The Council to secure PCT funding of between £15k - £25k for a minimum of two years.

2.5.1 Further, one of the conclusions drawn in the business plan is that the Council must secure £15k per annum from the PCT, index linked; and that this contribution be underwritten by the Council for five years.

2.5.2 It is anticipated that any PCT contribution to the costs of operating the pool would be on the basis of a GP exercise on referral scheme. Early indications from the PCT did suggest that £15k - £20k contribution was a possibility. Given that this issue is entirely under the control of the PCT, on a usage basis, it is not possible for the Council to ensure the level of income identified.

2.5.3 However the Chief Executive has discussed this issue further with the Director of Public Health, who has confirmed that the assumption of realising £15k income for swimming through the exercise on referral agreement with the YMCA is reasonable.

2.5.4 Members are requested to form an opinion on this matter.

2.6 The Council will arrange, if necessary, for energy procurement via their own purchasing agreement.

2.6.1 Discussions with the Council's Procurement Officer suggest that this will be possible. FBC already has such an agreement with Danfo for the public conveniences.

EXEMPT ITEM - NOT FOR PUBLICATION

2.6.2 Members are requested to endorse this approach.

2.7 Operating stocks of consumable materials and spares will be transferred free of charge

2.7.1 It is estimated that the value of this stock amounts to approximately £2000. Discussions to date have agreed this item.

2.7.2 Members are requested to endorse this agreement.

2.8 The Council will pass over copies of all documents, plans, policies and procedures to the new operator.

2.8.1 Discussions to date have agreed this item.

2.8.2 Members are requested to endorse this agreement.

3.0 The business plan identifies the development opportunities associated with any transfer (at page 7). YMCA's intention is to ensure the sustainability of the existing operation for a minimum of 5 years, and during this time work to secure capital funding for one of the two development options.

4.0 The plan also provides a financial summary (at page 9) identifying the need to move the operational costs closer to those of Garstang Pool, which would result in 'acceptable' accumulated losses of £56,339 over a five year period; the aim being that no financial support from the Council would be needed by year 6. However it also demonstrates a different scenario should the Council and PCT monies be unavailable i.e. a £248,926 deficit over a five year period.

5.0 Other risks identified by the YMCA include the level of investment in the pool infrastructure. The business plan identifies that provision is not being made for major replacement of plant and equipment. Hence the life of the pool is only as long as the existing infrastructure remains functional, which is an unknown.

6.0 A query raised by evaluation of the business plan is in relation to sustainability of the pool.

6.1 The financial summary within the YMCA business plan assumes income for 2009/10 from bathing receipts and swimming instruction fees at a level some £15,660 above the sums currently contained in the Council's revenue budget for the current financial year. Officers are concerned that the YMCA projections for 2009/10 are overstated, particularly as they are proposing closure of the learner pool. Furthermore, any income from public swimming for under 16's and over 60's will be receivable via DCMS grant rather than via direct charging to customers. Overstated income will have a direct impact on the sustainability of the plan by accelerating and increasing the accumulation of losses.

Terms and Conditions of Transfer

7.0 The terms of any transfer must be mutually agreed. Discussions have taken place on the basis that whilst the Council is in receipt of DCMS monies to support free swimming, then the YMCA will lease the facility for a nominal amount; once the Council is no longer in receipt of DCMS monies, then ownership will be transferred to the YMCA; and if the operation is not economically sustainable, then the asset will be sold to allow the YMCA to recoup their operational losses.

7.1 The Council's Principal Estates Officer suggests that Members consider two options regarding the terms should the pool cease to operate:

- i) The buy back option (preferred) – that if the pool ceases to operate:
 - during any leasehold period, the YMCA would forfeit the asset, and the Council would pay any operating loss back to the YMCA;
 - during the period of YMCA ownership, the Council would buy back the site for a nominal amount, and pay the operating loss back to the YMCA, most likely from the proceeds of sale

This option allows the Council to retain full control over the effectiveness of the sale procedure, ensuring maximum value is obtained.

- ii) The claw back option – that if the pool ceases to operate:
 - during the period of YMCA ownership, the YMCA would dispose of the site, and any surplus, after deduction of operating losses, would be returned to the Council.

This option gives the Council less control over disposal which could result in an early sale at a lesser value than possible through the buy back option.

7.2 However there is a third option identified in the YMCA business plan, which is that any balance left upon sale of the site by the YMCA would be invested by them in community provision.

7.3 Through the buy back and claw back options, Members could themselves decide how the asset or the capital value should be utilised in future e.g. for delivery of the Council's strategies and projects; or for community provision as requested by the YMCA.

Members are requested to agree their preferred option.

7.4 The effectiveness of either of these provisions may, however, be limited as the Council will have little control over how the YMCA calculates any losses. It will therefore be necessary to identify the mechanism by which any operational losses are agreed. The Council may wish to consider adopting a requirement for the YMCA to provide "open book" accounts to the Council within a defined period after each financial year in order to assess the ongoing viability of the operation and determine whether its future is financially sustainable. Furthermore, losses will also need to be capped in terms of the latest date they could be recovered and the maximum amount to be paid to YMCA – up to the value of the proceeds of sale.

EXEMPT ITEM - NOT FOR PUBLICATION

7.5 The Council may also wish to consider reviewing the success of the operation towards the end of the initial two year period (say after 18 months), to ensure that prior to the DCMS grant expiring and full asset transfer, the operation has a reasonable chance of success based on a revised business plan based on initial trading and marketing intelligence.

7.6 Any transfer needs to recognise the access and parking rights across the site to the bowling club to the rear of the premises. Similarly those rights will need protection should the site be sold in the future.

7.7 It is understood that the Kirkham and District Swimming Trust will form a local management board under the YMCA governance structure. Members may wish to consider whether one of the terms of transfer will be a requirement for formal Council representation on the board.

7.8 The pool site includes a three bedroom house which was formerly the pool manager's home. It is recommended that any transfer agreement should include a requirement for the YMCA to agree with the Council's housing service how the property be utilised in future years.

Members are requested to form an opinion on these matters.

Financial Implications

8.0 There is currently no budgetary provision for costs relating to Kirkham pool beyond 31st March 2009 within the MTFs. However officers have identified that the following costs would be required to effectively mothball the pool if the transfer to the YMCA does not go ahead:

Table 1: Kirkham Pool – Ongoing Costs Associated with Closure

	<u>2009/10</u>	<u>Ongoing</u>
	£	<u>Per annum</u>
		£
• Standing charges –		
Gas, water, electricity est.	5,500	5,500
• Insurance	3,400	3,400
• Repair & maintenance estimate	10,810	1,310
• National Non-Domestic		
Rates	<u>14,473</u>	<u>19,297</u>
TOTAL	<u>34,183</u>	<u>29,507</u>

EXEMPT ITEM - NOT FOR PUBLICATION

If the YMCA solution is unsuccessful and the pool is mothballed rather than demolished or sold, then these additional sums identified above will need to be brought into the already stretched MTFS.

8.1 If the YMCA did take over operational responsibility for the pool, then it may be argued that the £34,183 required in 2009/10, and £29,507 in future years, could be regarded as the Council's contribution to the YMCA to meet its requirements as set out in paragraphs 2.3 and 2.4 above. The Council could cap its contribution to the YMCA at the notional sums listed in Table 1 above in order to support the YMCA business plan. However, it may also be argued that the Council would look to early demolition and clearance of the site if the YMCA solution is not considered viable. The asset management service is currently estimating the costs of this option for the Council during 2009/10; and there would then be minimal expenditure beyond this date. The site could then be sold to generate a capital receipt estimated in the region of £400k in current market conditions, but it should also be noted that significantly higher levels of value could apply in normal market conditions.

8.2 In general terms, if the asset is leased for a period (in order to allow the DCMS grant be passed on), then ownership is subsequently transferred to the YMCA, and the operation fails, the site would be sold to underwrite the YMCA's losses, with the Council in receipt of any remaining balance.

8.3 Members are requested to form an opinion on these matters.

Conclusion

9.0 The report details some of the key issues associated with transferring Kirkham pool to the YMCA. Members are requested to consider the report and comment on the issues raised.

9.1 A key issue is the financial impact of such a transfer on the Council. In essence the Council may be foregoing the (part) value of a capital asset in pursuance of its 'wellbeing' powers i.e. to support swimming provision in the Kirkham area; on the basis that the asset would be sold to recoup any operating losses of the YMCA.

9.2 However there are also ongoing unbudgeted revenue budget implications which can be summarised in terms of a request from the YMCA for revenue support / underwriting of PCT at £35k, index linked, for five years. The unbudgeted costs for 'mothballing' the pool amount to approximately £34k in 2009/10, and £29k thereafter; but if the pool were disposed of or demolished these ongoing costs would not be incurred.

9.3 There are also revenue budget implications for any redundancy costs, although provision of £40k is currently identified as such in the Kirkham pool budget for 2008/09.

9.4 Members are requested to agree a recommendation to Cabinet regarding the transfer of Kirkham Pool to the YMCA.

EXEMPT ITEM - NOT FOR PUBLICATION

Report Author	Tel	Date	Doc ID
Paul Walker Clare Platt	(01253) 658431 (01253) 658602	28 January 2008	21.1.09 Asset Transfer – Swimming Pools

List of Background Papers		
Name of document	Date	Where available for inspection
Cabinet Agenda & Minutes	20 November 2008	www.fylde.gov.uk
Cabinet Agenda & Minutes	15 January 2009	www.fylde.gov.uk

Attached documents

Appendix A - Fylde Coast YMCA Kirkham Swimming Pool Business Plan

IMPLICATIONS	
Finance	There is no budget provision for swimming identified in the Council's ongoing medium term financial strategy beyond 31st March 2009. Either additional savings over & above the current budget position or new revenue streams, at a sufficient level to sustain an ongoing service provision would have to be identified if Fylde Borough Council was to provide revenue support. The transfer of any Council owned assets to other organisations at nominal value will forgo potential capital receipts.
Legal	When the cabinet makes its decision on the recommendation, it will need to have regard to detailed advice on (1) the circumstances in which the council can dispose of land for less than the best consideration reasonably obtainable; and (2) whether the proposals in the report comply with the European Union rules on state aid.
Community Safety	None arising from this report.
Human Rights and Equalities	The issues relevant to employees are contained in the body of the report.
Environmental Impact and Sustainability	None arising from this report.
Health & Safety and Risk Management	The business plan for the viability of the operation relies on continued support from the Council. There is a risk that should the income of the pool not meet expectations that

EXEMPT ITEM - NOT FOR PUBLICATION

	the YMCA will seek further funding over and above that already requested from the Council to keep the swimming pool open.
--	---



FYLDE COAST

KIRKHAM SWIMMING POOL

BUSINESS PLAN DECEMBER 2008

CONTENTS

1. EXECUTIVE SUMMARY
2. VISION STATEMENT
3. MISSION STATEMENT
4. ETHOS AND CORE VALUES
5. PHYSICAL ACTIVITY STRATEGY
6. BACKGROUND TO KIRKHAM POOL
7. CURRENT POSITION
8. ASSUMPTIONS
9. PREMISES
10. DEVELOPMENT OPPORTUNITIES
11. CLIENT DEMAND
12. PRICING
13. STAFFING
14. FINANCIAL SUMMARY

EXECUTIVE SUMMARY

This is an opportunity for Fylde Coast YMCA to manage Kirkham pool within a controlled financial risk environment. If debts are incurred they will be recovered by the selling of the assets which the YMCA will have ownership of. In the short term, there will be a cash flow issue that will need to be addressed, and issues if the assumptions made are incorrect.

The YMCA will be able to extend and improve public swimming in Fylde beyond March 2009 thus serving the community and in particular those of young people and children. And the local community will be given an opportunity to support the pool, if the support is not forthcoming the pools could close again.

The value of the assets in Kirkham will be used to extend the life of public swimming in Fylde and ensure and in the worst case scenario the balance, after settling the YMCA's debts, from the sale of the assets will be invested in community provision. Detailed valuation work still need to be carried to establish the value of those assets. By concentrating initially on Kirkham Pool, the YMCA will have the opportunity to look at the strategic development of its leisure facilities portfolio with swimming as an important element of its provision.

VISION STATEMENT

Fylde Coast YMCA will continue to provide a quality programme, which stimulates and challenges people, with importance being placed on the young.

It will seek to identify opportunities to develop the range of quality services it provides for the local community with emphasis on leisure, catering, childcare, youth work, training, learning opportunities and accommodation.

These services will be catered for in a caring, warm and friendly environment in buildings, which are of the highest standard.

The YMCA will be recognised as a family centred organisation, which is part of the local community and in which all aspects of its operations are within the Christian ethos of the YMCA movement.

MISSION STATEMENT

Fylde Coast YMCA is part of a worldwide Christian Movement whose central aim is to enable young people and other members of the community to achieve their full physical, social, cultural and spiritual potential.

At its heart are Christians who are committed to meeting the needs of all sections of the local community regardless of sex, race, ability, age or faith.

ETHOS AND CORE VALUES

- a) To operate to the highest standards ethically and professionally;
- b) To be a caring community who seeks to fulfil the Christian aims and purposes of the YMCA movement;
- c) To respond professionally and sensitively to the needs of young people;
- d) To provide a meeting place with a warm welcome;
- e) To live peacefully in and contribute positively to a multi-cultural society;
- f) To help people to develop their own spiritual strengths;
- g) To be innovative in outlook and in meeting the needs of the community;
- h) To provide opportunities for growth to develop skills and confidence;
- i) To increase awareness of other aspects of the YMCA regionally, nationally and internationally.

PHYSICAL ACTIVITY STRATEGY

Fylde Coast YMCA's overarching physical activity aim is to improve the health and well-being of the local community.

We contribute towards this aim through working closely with local partners to establish action programmes that contribute locally, regionally and nationally towards increasing physical activity levels and as a result improve the health of the local population.

The key strands of our physical activity action programmes are:

- **Partnership Working:** Ensuring that we are partners within local authorities and primary care trust's view Fylde Coast YMCA as their preferred deliverer of physical activity interventions. This is achieved through effective performance management techniques that highlight how Fylde Coast YMCA physical activity action programmes contribute to targets and objectives within Service Level Agreements, Community Strategies, Obesity Pathways and Regional Sport and Physical Activity Strategies. Additionally, we will continue to work in a holistic manner with other health improvement and sports development support services, signposting and providing exit routes for continued participation.
- **Innovation:** Harnessing information communication technology to reach disengaged members of the community, improving the message and changing the perception of physical activity. Allowing all members of the community, especially young people to have their say in shaping service delivery.
- **Focus on Young People:** Fylde Coast YMCA's physical activity programmes will continue to focus on young people, ensuring early interventions that will encourage long-term changes to behaviour for the individual and the family/carer.
- **Effective Marketing:** Fylde Coast YMCA will continue to develop a physical activity brand that will raise awareness of the benefits of physical activity and serve as the foundation for increased partnership working with the Primary Care Trust and Health Sector.
- **Removing Barriers to Participation:** Ensuring that physical activity opportunities are available regardless of cost, time, lack of awareness and negative perception of physical activity or self image.

- Education and Lifelong Learning: Create more opportunities, through education, for participation in healthy lifestyle activities.

BACKGROUND TO KIRKHAM POOL

Kirkham Pool has an historical and sentimental place in the community. Built in 1914 at the bequest of local JP William Segar Hodgson, to help rehabilitate wounded soldiers, it was extended in 1984 with the addition of a small learner pool and larger changing rooms.

According to Fylde Borough Councils own figures the Pool serves a catchment area of 30,000 Rural Fylde residents and receives between 4,000 and 7,000 swimmers each month. Whilst not always meeting ideal present day expectations, the swimming pool building forms a significant part of Kirkham's landscape and social fabric.

For a number of years, during each Fylde Borough Council budget, the pool has been threatened with closure. In March 2008, 3000 residents marched peacefully through Kirkham and Wesham to demonstrate their anger. A simultaneous demonstration took place in St Annes.

As a consequence of significant projected annual budget shortfalls of between £1.2 and £1.8 million, the Council resolved to close its two current public swimming pools during 2008/09 – St Annes pool on the 31st July 2008 and Kirkham pool on 31st March 2009.

A vigorous campaign of letter writing by dedicated residents followed and resulted in a small group being formed to try to find an alternative future for Kirkham Baths. This group known as Rural Splash comprises of residents from different backgrounds and interest groups, with the sole intention to keep the Baths open for all in Rural Fylde.

CURRENT POSITION

At Annex 1 appear details of the present service available at Kirkham Baths.

Annex 2.1 shows the actual and budget outturns with projection to 31st March 2009 at the end of period 6. These projections indicate an operational loss £-187,811, excluding support costs and capital charges. Annex 2.2 shows the actual outturn up to the 6th January 2009, excluding support costs and capital overheads the operating deficit is up to the 6th is £108,762. This would indicate that the projected figure of £-187,811 is realistic.

In determining the future fate of the baths at Kirkham, the Council requested a feasibility study to be undertaken on the potential provision of a new swimming pool to replace the two existing Council swimming pools. Their report provided feedback on this as well as addressing the principle of the future of swimming provision in the Borough.

EXEMPT ITEM - NOT FOR PUBLICATION

The recommendations were:

1. Further investigation of the possibility of providing public swimming facilities in the Borough in partnership with the YMCA, in accordance with the following:

The transfer of the Kirkham Pool and site to the YMCA for a nominal sum; with the Kirkham and District Swimming Trust forming a local management board under the YMCA governance structure;

- a) The transfer of the St Annes pool and site to the YMCA for a nominal sum; working under the current YMCA governance structure;
- b) The transfer is subject to receipt of robust business plans that will realistically secure the future of swimming in the Borough; the proposals to be evaluated through the Council's overview and scrutiny process, together with details of benefits, compromises and risks;
- c) The passporting to the YMCA of any funding streams which become available to the Council to support swimming – EG. From organisations such as the Primary Care Trust, or the Department of Culture Media and Sport;
- d) The Council will have no ongoing operational responsibility for the pools;
- e) The future revenue and capital costs associated with operation of the pools having no direct impact on the Council's medium term financial strategy.

2. Officers are requested to obtain site valuations for Kirkham and St Annes pools.

3. Officers are requested to progress negotiations with the YMCA, in accordance with the principles detailed above.

ASSUMPTIONS

Based on a series of meetings between the YMCA, members of Rural Splash, the Chief Executive of Fylde Borough and key Chief Officers of the council, the under-noted matters were taken as given:

- Ownership of the pool and adjacent car parking area will transfer, without cost, subject to its use continuing for a community leisure/swimming purpose;
- The Learner pool at Kirkham will close;
- Staff redundancy costs, with or without a TUPE transfer arrangement, will be met in full by the Council and that only operational staff at the pool would be construed as potentially transferable;
- The Council to provide a sum of £20,000 for 2 years;
- The Council to secure PCT funding of between £15,000 and 25,000 for a minimum of 2 years;
- The Council will arrange, if necessary, for energy procurement via their own purchasing agreement;
- Operating stocks of consumable materials and spares will be transferred free of charge;
- The Council will pass over copies of all documents, plans, policies and procedures to the new operator.

PREMISES

A detailed Condition Assessment of the pool premises has not been carried out. Using information provided by the Council the following is a summary conclusion of those reports and information:

- Sound building
- Poor quality/appearance of recent extension to frontage
- Plant in good condition
- Decor and finish in reception and changing areas poor and unappealing
- Suspended ceiling over pool MUST be improved
- Layout of interior poorly designed and grossly under-utilised
- Car parking/grounds area requires re-orientating
- Baths house accommodation under exploited
- Energy efficiency measures require improvement
- There is scope for significant improvement and complementary development with modest grant funding.

With regards to building and plant maintenance, budget provision will need to be made for local building/electrical services as necessary for planned and re-active work.

DEVELOPMENT OPPORTUNITIES

As part of the feasibility study 3 options have been explored.

1. Remodelling of existing building – Annex 3.2
2. Remodelling and extension of the existing building – Annex 3.1
3. Operation of current building with amendments to the programme currently provided.

The strategic approach to development of the pool will be firstly to ensure the sustainability of the existing operation for a minimum of 5 years. During this time frame, develop one of the 2 options presented. The major driver for such a development will be the identification of suitable and adequate capital funding. At present no funding opportunities are on the horizon, but within the time frame indicated it is possible, due to a variety of factors, that such opportunities may appear.

CLIENT DEMAND

The following is an analysis of current patronage levels by type:

School use

- Schools and pupil numbers are stable and likely to increase as new building developments in the area are completed;
- An analysis of alternative venues in terms of distance/costs/school-time lost indicate that there is some room for cost increases to schools consistent with their likely budget pressures.

Swimming Lessons

- Current figures demonstrate continuing popularity in the area, in spite of some migration on account of fears of the pool closing;
- There is a lack of alternative cost-effective provision in the area in the private sector.

Club use

- The present utilisation is high and will increase if the uncertainties for the future are lifted;
- There is capacity for further development of non-public swimming;
- Undoubtedly the 2012 Olympics factor will influence the popularity of club activity.

Leisure/health use

- The availability of competing swimming pool/leisure centre services within a 5 mile radius is limited and the private sector operations are expensive and exclusive;
- With appropriate marketing and the development of community membership packages there is scope for considerable improvement in patronage.

In conclusion

- present business can be held and with supported promotion can be significantly developed;
- with enhancements to the quality of the swim experience, the leisure swim load can be increased, this is clearly indicated in the current income figures against budget;
- development opportunities in the way of dry-side gym, fitness suites, complementary activities and pay-as-you-go tariffs will attract low-use users from elsewhere and new customers who cannot afford full commercial membership fees;
- there is great potential for 'fitness on prescription schemes' with local GP's and the PCT;
- scope has been identified for other leisure/recreational/training use through Extended Schools cluster and Community and Sporting groups;
- there are social opportunities – EG: Children's parties/functions.

PRICING

A preliminary analysis of alternative facilities pricing and the cost and deterrent of travelling 8 to 10 miles to other public sector pools, would indicate that prices could be increased without significant fall off.

Information from other Trust pools shows that tailored swim packages will intensify utilisation, as will family subscriptions and supporters discount tickets.

With close cooperation with the PCT and local GPs there are opportunities to get local funding schemes.

The recently announced Government grants for free swim arrangements for certain groups will be available provided there is a local pool.

Secondary spend income requires exploitation especially:

- Catering
- Sweets, snacks, drinks
- Sports/swim wear and equipment
- Personal trainers/swim teachers concessions

A summary of income for the first 5 years of operation appears in the budget sheet at annex 2.

STAFFING

A critical review of current staffing will be required, in order to provide the most cost effective delivery, consistent with customer and health and safety demands. This may highlight the need for roles and designations to be revised to match flexible working patterns within operating staff rotas.

Costs associated with transfer and/or redundancies should be met by Fylde Borough Council and carried out by Fylde Borough. The financial summary assumes that this has been carried out and funded by the Council.

FINANCIAL SUMMARY

The table below provides a baseline and framework for the development of the operational budget for year one, being 2009/10. It provides a comparison of the projected outturns for both Garstang pool currently managed by the YMCA and Kirkham pool. The pools are of similar size and both serve rural communities. At present Kirkham has a learner pool whilst Garstang does not. It is planned for economic reasons to close the learner pool as indicated in the assumption. This will then provide a true comparison of operational cost between the two pools.

EXEMPT ITEM - NOT FOR PUBLICATION

The financial strategy over the first 5 years will be to move the operational costs of Kirkham Pool closer to those of Garstang Pool if this can be achieved then the pool will be operationally sustainable with acceptable losses of £-56,339 over a period of 5 years. The aim would be not to require financial support from Fylde Borough in year 6.

The year one budget begins this process, and if the assumptions made are correct then the strategic objective of sustainability will have been achieved. Sustainability meaning the pool remaining open with controlled losses, and as a consequence be able to take advantage of any capital grants that may become available. If these assumptions are not correct then pool will not be sustainable as the loss incurred would increase by £110,050 which is Fylde Borough contribution and £-82,537 from the PCT (being underwritten by Fylde Borough Council). This would mean an operational loss of £-248,926 over the 5 years. The risk of such a debt and the cash flow difficulties to carry such a debt before the sale of the site, would be too high risk to undertake in the current economic conditions.

EXEMPT ITEM - NOT FOR PUBLICATION

	Garstang Pool	Kirkham Pool	Kirkham Pool
	Projections 08/09	Projections 08/09	Budget 09/10
<u>Expenditure</u>			
Employees	98000	232989	170000
Training	750		500
Repair & Maint buildings & plant	10000	25311	20000
Energy	23000	40139	40000
Water		10103	10000
Business rates	6800	28733	5500
Insurance	5800	5077	6000
Plant and equipment		1799	2000
Clothing, uniform & laundry	3700	881	1500
Cleaning materials	5000		1200
Pool chemicals/water treatment		1917	1400
Catering & vender supplies		5107	5000
Printing stationary(ads)	300	1259	1000
Refuse collection		612	800
Telephone & postage	3000	50	3000
Subcontracted services	10000	2611	3000
Advertising	250	2447	3000
Central allocation	13000		13000
Other payments	700	6726	7000
Savings		-13002	
VAT	6500		6500
Total Expenditure	186800	352759	300400
<u>Income</u>			
Bathing receipts	150000	84547	74000
Swimming instruction fees		79284	83000
Other income		1117	10000
DCSM grant			69500
DCMS Capital/Maintenance grant			22927
FBC			20000
Corporate sponsorship			15000
Parish council SLA			10000
PCT grant			15000
House rental			4000
Total Income	150000	164948	323427
Surplus/deficit	-36800	-187811	23027

EXEMPT ITEM - NOT FOR PUBLICATION

Appendix A

YEAR	09/10	10/11	11/12	12/13	13/14	Assumptions
Expenditure						
Employees	170000	175100	180353	185764	191336	Reduction in salary cost achieved by FBC carrying out Restructure
Training	500	515	530	546	563	
Repair & Maint buildings & plant	20000	20600	21218	21855	22510	No major works need as indicated by Blezzards report
Energy	40000	41200	42436	43709	45020	Current energy prices can be maintained
Water	10000	10300	10609	10927	11255	
Business rates	5500	5665	5835	6010	6190	80% charitable relief
Insurance	6000	6180	6365	6556	6753	
Plant and equipment	2000	2060	2122	2185	2251	
Clothing, uniform & laundry	1500	1000	1030	1061	1093	
Cleaning materials	1200	1236	1273	1311	1351	
Pool chemicals/water treatment	1400	1442	1485	1530	1576	
Catering & vender supplies	5000	5150	5305	5464	5628	
Printing stationary(ads)	1000	1030	1061	1093	1126	
Refuse collection	800	824	849	874	900	
Telephone & postage	3000	3090	3183	3278	3377	
Subcontracted services	3000	3090	3183	3278	3377	
Advertising	3000	3090	3183	3278	3377	
Central allocation	13000	13390	13792	14205	14632	
Other payments	7000	7210	7426	7649	7879	
VAT	6500	6695	6895	7102	7315	
Total Expenditure	300400	308867	318133	327677	337507	
Income						
Bathing receipts	74000	77700	97125	101981	105041	Increase in year 3 when free swimming is not available
Swimming instruction fees	83000	87150	108938	114384	117816	As above
Other income	10000	10500	11025	11576	11924	
DCSM grant	69500	69500	0	0	0	
DCMS Capital/Maintenance grant	22927	0	0	0	0	To be used as contingency for plant failure
FBC	20000	21000	22050	23153	23847	Continued support by FBC for 5 years
Corporate sponsorship	15000	15750	16538	17364	17885	YMCA/Rural splash to underwrite this income
Parish council SLA	10000	10500	11025	11576	11924	YMCA/Rural splash to underwrite this income
PCT grant	15000	15750	16538	17364	17885	FBC to underwrite this income
House rental	4000	4200	4410	4631	4769	Grants obtained to make house rentable
Total Income	323427	312050	287648	302030	311091	
Surplus/deficit	23027	3183	-30486	-25647	30 -26417	
Accumulative Loss		26210	-4276	-29923	-56339	

The following is a summary of the risks associated with the financial element of keeping Kirkham pool open.

- The preliminary financial appraisal for 5 years shows that in spite of significant cost reductions and sizeable income generation schemes, there is a shortfall in funding over the 5 year forecast period. This forecast is based on the assumptions highlighted in the table above. If these assumptions are incorrect then the deficit will be greater up to £250,000 over 5 years.
- The strategy is to bring the operational costs in line with Garstang pool, the projections are not a true reflection of this and are based on the worst case scenario if assumptions are correct. If costs can be brought into line then the pool will be operational sustainable based on the grant income from the Parish Councils and the YMCA.
- If the staffing issues are not addressed then the cost of dealing with the issue and the associated risks would make the operation of the pool very high risk and not practical.
- There is a major risk with the level of investment in the pool infrastructure. It can be clearly seen that no provision is being made for major replacement of plant and equipment. Therefore the life of the pool is only as long as the plant and building remain functional. This could be from 1 year up to a maximum of 5 years.
- As indicated in the current position section, the operational loss is to be underwritten by the transfer of the building and its value to the YMCA. Any restriction or onerous covenants within this arrangement would increase the risks of the failure to recover losses via the sale of the land.
- The failure of the corporate sponsorship to be ongoing needs to be considered and the impact this will have.

CONCLUSION

The overall assessment is that the life of the pool can be extended for the benefit of the community if the associated risks can be managed, which they can be, and underwritten by the value of the asset. The key factors that will prevent the YMCA and Rural splash taking on those risks are:

- Staffing issues are not dealt with and funded by Fylde Borough Council;
- A 5 year commitment from Fylde Borough Council to provide a Grant of £20,000 pa indexed linked is not agreed;
- Fylde Borough Council does not secure £15,000 pa from the PCT, and underwriting it for 5 years;
- Mutually agreeable terms for the transfer of the asset are not agreed, with the priority being the payment back of any operational deficits.



[Accessibility](#) [Home](#) [What's New](#) [A-Z](#) [FAQ](#) [Site Map](#) [Contact Us](#) [Help](#)

[News](#) [Fylde Directory](#) [Do it Online](#) [Your Life](#) [Jobs](#) [Email Alerts](#) [Most Popular](#)

Search:

Home Page > Leisure, Culture and Tourism > Leisure > Swimming > Kirkham Pool

Kirkham Pool

Fylde Borough Council operates Kirkham Swimming Baths. For details regarding swimming lessons please use the online for to the right of the page.



Can't find what you are looking for?

Contacting the Council Questionnaire

Related Content

[Kirkham Online Swimming Lesson Request](#)

Downloads

[Swimming Lesson Application Form](#)

External Links

[Map & Directions](#)

Find Swimming Pools
Get the details of Swimming Pools anywhere in the UK.
www.yell.com

swimming pool projects
indoor pools with log buildings spas saunas endless pools
www.log-chairlift-pool.co.uk

V V Ads by Google

Latest Offer

Free websites for organisations 

 [Click for details](#)

Day	Open	Time
Monday	7:00	8.30
<i>Adults Only</i>	12.00	20.00
	20:00	21:15
Tuesday	7:00	8.00
	12.00	13.00
	15.00	18.30
Wednesday	7:00	8.30
	12.00	13.15
	14.45	19.00
Thursday	7:00	8.30
	12.00	20.00
Friday	7:00	8.00
	12.00	18.30
Saturday	9:00	14:00
<i>Inflatable</i>	14:30	15:30
Sunday	9:00	12:30

Admission

Adult Swim £3.60
 Junior Swim £2.10
 Family Swim £9.40 2+2
 Monthly Contract Start to end of same month £13.75

Future Courses run at Kirkham Baths Training Center

National Pool Lifeguards Qualification (NPLQ)
 First Aid at Work
 First Aid Appointed Person

ANNEX 2.1

Annex 2.1.

Service Manager Monitoring Report by Cost Centre Period 6 2008/09

Cost Type	Actual @ Period 6	Budget @ Period 6	Variance @ Period 6	Actual @ Period 6	Budget Remaining to End of Year	Projected Expenditure for the Year	Latest Budget for Year	Projected Over/ Under Spend *
Leisure Management								
3065 Kirkham Baths				Chris Holland				
10000 Salaries - Basic Pay	£76,129	£87,370	-£11,241	£76,129	£87,304	£163,433	£174,674	-£11,241 F
10001 Salaries - Basic (Lsre Actvts)	£433	£0	£433	£433	£0	£433	£0	£433 A
10021 Salaries - Overtime (1.0)	£17,981	£0	£17,981	£17,981	£0	£17,981	£0	£17,981 A
10022 Salaries - Overtime (1.5)	£5,973	£0	£5,973	£5,973	£0	£5,973	£0	£5,973 A
10023 Salaries - Overtime (2.0)	£2,243	£0	£2,243	£2,243	£0	£2,243	£0	£2,243 A
10024 Salaries - Overtime Contracted	£148	£0	£148	£148	£0	£148	£0	£148 A
10025 Salaries - OT Bank Hols (1.0)	£515	£0	£515	£515	£0	£515	£0	£515 A
10041 Salaries - Sickness Pay	£424	£0	£424	£424	£0	£424	£0	£424 A
10081 Salaries - Bonus Payments	£0	£4,740	-£4,740	£0	£4,740	£4,740	£9,480	-£4,740 F
11000 National Insurance	£6,444	£5,310	£1,134	£6,444	£5,308	£11,752	£10,618	£1,134 A
12000 Superannuation	£7,906	£12,543	-£4,637	£7,906	£12,534	£20,440	£25,077	-£4,637 F
12099 FRS17 Adjustments	£0	£712	-£712	£0	£708	£708	£1,420	-£712 F
14001 First Aid Allowance	£451	£441	£10	£451	£438	£889	£879	£10 A
17004 Training Exps - Seminars	£879	£0	£879	£879	£0	£879	£0	£879 A
18100 Insurance - Employers Liability	£1,616	£818	£798	£1,616	£816	£2,432	£1,634	£798 A
Employees	£121,141	£111,934	£9,207	£121,141	£111,848	£232,989	£223,782	£9,207 A
20103 Other Miscellaneous Repairs	£1,667	£23,658	-£21,991	£1,667	£23,644	£25,311	£47,302	-£21,991 F
22500 Electricity	£4,759	£9,514	-£4,755	£4,759	£9,504	£14,263	£19,018	-£4,755 F
22501 Gas	£10,157	£15,728	-£5,571	£10,157	£15,719	£25,876	£31,447	-£5,571 F
23500 Business Rates	£18,827	£9,910	£8,917	£18,827	£9,906	£28,733	£19,816	£8,917 A
24000 Water Charges-Metered	£3,666	£5,629	-£1,963	£3,666	£5,628	£9,294	£11,257	-£1,963 F
24001 Sewerage and Envnmntl Svces	£0	£810	-£810	£0	£809	£809	£1,619	-£810 F
27001 Trade Refuse Collection	£0	£306	-£306	£0	£306	£306	£612	-£306 F
29001 Engineering Insurance	£1,055	£528	£527	£1,055	£528	£1,583	£1,056	£527 A
Premises Related Expenses	£40,132	£66,083	-£25,951	£40,132	£66,044	£106,176	£132,127	-£25,951 F

Produced on: 10 Oct 2008 09:28:45

As At Period: 6

Year: 2008

Page 1 of 9

Service Manager Monitoring Report by Cost Centre Period 6 2008/09

Cost Type	Actual @ Period 6	Budget @ Period 6	Variance @ Period 6	Actual @ Period 6	Budget Remaining to End of Year	Projected Expenditure for the Year	Latest Budget for Year	Projected Over/ Under Spend *
Leisure Management								
3065 Kirkham Baths								Chris Holland
40100 Purchase of Equipment	£51	£1,752	-£1,701	£51	£1,748	£1,799	£3,500	-£1,701 F
40101 Prchse of Tools and Implements	£5	£52	-£47	£5	£48	£53	£100	-£47 F
40503 Toilet Rolls	£0	£102	-£102	£0	£98	£98	£200	-£102 F
40802 Water Treatment - Baths	£1,317	£600	£717	£1,317	£600	£1,917	£1,200	£717 A
41000 Vending Machine Provisions	£1,109	£4,002	-£2,893	£1,109	£3,998	£5,107	£8,000	-£2,893 F
41500 Uniforms Purchase/Repair	£232	£502	-£270	£232	£498	£730	£1,000	-£270 F
42000 Printing	£454	£126	£328	£454	£124	£578	£250	£328 A
42101 Photocopying Charges	£296	£348	-£52	£296	£343	£639	£691	-£52 F
42102 Photocopying Stationery	£0	£47	-£47	£0	£42	£42	£89	-£47 F
42500 Security Services	£1,111	£1,500	-£389	£1,111	£1,500	£2,611	£3,000	-£389 F
42603 Other Fees	£3,448	£3,252	£196	£3,448	£3,248	£6,696	£6,500	£196 A
43100 Telephones - Rentals	£50	£0	£50	£50	£0	£50	£0	£50 A
46104 Insurance - Loss of Profit	£102	£54	£48	£102	£53	£155	£107	£48 A
46106 Insurance - Public Liability	£2,218	£1,122	£1,096	£2,218	£1,121	£3,339	£2,243	£1,096 A
46200 Advertising	£1,449	£1,002	£447	£1,449	£998	£2,447	£2,000	£447 A
46901 Miscellaneous Expenses	£30	£0	£30	£30	£0	£30	£0	£30 A
46999 Savings Target	£0	-£13,008	£13,008	£0	-£13,002	-£13,002	-£26,010	£13,008 A
Supplies and Services	£11,873	£1,453	£10,420	£11,873	£1,417	£13,290	£2,870	£10,420 A
70000 SS - Executive Board	£0	£0	£0	£0	£0	£0	£0	£0 F
70101 SS - Accountancy Services	£561	£561	£0	£561	£558	£1,119	£1,119	£0 F
70102 SS - Finance Administration	£4,811	£4,811	£0	£4,811	£4,806	£9,617	£9,617	£0 F
70103 SS - Internal Audit	£1,206	£1,206	£0	£1,206	£1,205	£2,411	£2,411	£0 F
70200 SS - Computer Services	£3,582	£3,582	£0	£3,582	£3,580	£7,162	£7,162	£0 F
70300 SS - Human Resources	£3,714	£3,714	£0	£3,714	£3,713	£7,427	£7,427	£0 F
70301 SS - Payroll	£555	£555	£0	£555	£552	£1,107	£1,107	£0 F
75300 SM - Cultural Svcs Mgt Team	£5,370	£5,370	£0	£5,370	£5,366	£10,736	£10,736	£0 F
75302 SM - Leisure Team	£11,468	£11,468	£0	£11,468	£11,460	£22,928	£22,928	£0 F

Produced on: 10 Oct 2008 09:28:45

As At Period: 6

Year: 2008

Page 2 of 9

Service Manager Monitoring Report by Cost Centre Period 6 2008/09

Cost Type	Actual @ Period 6	Budget @ Period 6	Variance @ Period 6	Actual @ Period 6	Budget Remaining to End of Year	Projected Expenditure for the Year	Latest Budget for Year	Projected Over/ Under Spend *
Leisure Management								
3065 Kirkham Baths								
Chris Holland								
75403 SM - Corporate Safety Team	£730	£730	£0	£730	£726	£1,456	£1,456	£0 F
Support Services	£31,997	£31,997	£0	£31,997	£31,966	£63,963	£63,963	£0 F
80000 Capital Charges - Depreciation	£19,614	£19,614	£0	£19,614	£19,596	£39,210	£39,210	£0 F
Capital Charges	£19,614	£19,614	£0	£19,614	£19,596	£39,210	£39,210	£0 F
93080 Bathing Receipts	-£48,889	-£35,682	-£13,207	-£48,889	-£35,658	-£84,547	-£71,340	-£13,207 F
93081 Swimming Instruction Fees	-£44,298	-£35,014	-£9,284	-£44,298	-£34,986	-£79,284	-£70,000	-£9,284 F
94403 Miscellaneous Receipts	-£553	-£568	£15	-£553	-£564	-£1,117	-£1,132	£15 A
Customer and Client Receipts	-£93,739	-£71,264	-£22,475	-£93,739	-£71,208	-£164,947	-£142,472	-£22,475 F
3065 TOTALS	£131,016	£159,817	-£28,801	£131,016	£159,663	£290,679	£319,480	-£28,801 F

ANNEX 2.2

Annex. 2.2.

Kirkham baths to date			Actual	Commitment	Budget	Variance	Variance PC
Level	Code	Description					
		Totals	177,564.55	0	328,768	151,203.45	
Cd.	10000	Salaries - Basic Pay	104,626.02	0	128,059	23,432.98	18.29
Cd.	10001	Salaries - Basic (Lsre Actvts)	609.67	0	1,170	560.33	47.89
Cd.	10021	Salaries - Overtime (1.0)	26,934.99	0	44,090	17,155.01	38.9
Cd.	10022	Salaries - Overtime (1.5)	7,888.20	0	11,057	3,168.80	28.65
Cd.	10023	Salaries - Overtime (2.0)	2,549.28	0	2,020	-529.28	-26.2
Cd.	10024	Salaries - Overtime Contracted	249.84	0	650	400.16	61.56
Cd.	10025	Salaries - OT Bank Hols (1.0)	725.98	0	821	95.02	11.57
Cd.	10041	Salaries - Sickness Pay	2,026.43	0	362	-1,664.43	-459.78
Cd.	10081	Salaries - Bonus Payments	0	0	0	0	0
Cd.	11000	National Insurance	9,043.25	0	11,293	2,249.75	19.92
Cd.	12000	Superannuation	11,648.09	0	15,645	3,996.91	25.54
Cd.	12099	FRS17 Adjustments	0	0	1,184	1,184.00	100
Cd.	13000	Agency Staff	1,455.00	0	0	-1,455.00	0
Cd.	14001	First Aid Allowance	589.56	0	733	143.44	19.56
Cd.	16100	Redundancy Payments	0	0	33,336	33,336.00	100
Cd.	17004	Training Exps - Seminars	934.7	0	0	-934.7	0
Cd.	18004	Misc Occupational Health Costs	125	0	0	-125	0
Cd.	18100	Insurance - Employers Liability	1,615.74	0	1,362	-253.74	-18.62
Cd.	20103	Other Miscellaneous Repairs	2,509.92	0	12,502	9,992.08	79.92
Cd.	22500	Electricity	7,626.68	0	18,586	10,959.32	58.96
Cd.	22501	Gas	14,999.35	0	33,253	18,253.65	54.89
Cd.	23500	Business Rates	18,826.50	0	16,514	-2,312.50	-14
Cd.	24000	Water Charges-Metered	5,545.23	0	6,416	870.77	13.57
Cd.	24001	Sewerage and Envmntl Svces	0	0	0	0	0
Cd.	27001	Trade Refuse Collection	0	0	510	510	100
Cd.	28001	General Maintenance of Grounds	195	0	0	-195	0
Cd.	29001	Engineering Insurance	1,054.55	0	880	-174.55	-19.83
Cd.	40100	Purchase of Equipment	51.06	0	2,918	2,866.94	98.25
Cd.	40101	Prchse of Tools and Implements	5.36	0	84	78.64	93.61
Cd.	40503	Toilet Rolls	200.24	0	168	-32.24	-19.19
Cd.	40802	Water Treatment - Baths	2,331.41	0	1,000	-1,331.41	-133.14
Cd.	41000	Vending Machine Provisions	1,760.47	0	6,668	4,907.53	73.59
Cd.	41500	Uniforms Purchase/Repair	232	0	834	602	72.18
Cd.	42000	Printing	453.65	0	210	-243.65	-116.02
Cd.	42101	Photocopying Charges	295.6	0	577	281.4	48.76
Cd.	42102	Photocopying Stationery	0	0	75	75	100
Cd.	42500	Security Services	1,266.37	0	2,500	1,233.63	49.34
Cd.	42603	Other Fees	3,751.83	0	5,418	1,666.17	30.75
Cd.	43100	Telephones - Rentals	165.03	0	334	168.97	50.58
Cd.	43101	Telephones - Call Charges	0.48	0	0	-0.48	0
Cd.	46104	Insurance - Loss of Profit	101.98	0	90	-11.98	-13.31
Cd.	46106	Insurance - Public Liability	2,217.98	0	1,870	-347.98	-18.6
Cd.	46200	Advertising	3,134.80	0	1,668	-1,466.80	-87.93
Cd.	46901	Miscellaneous Expenses	30	0	0	-30	0
Cd.	46999	Savings Target	0	0	0	0	0
Cd.	70000	SS - Executive Board	0	0	0	0	0
Cd.	70101	SS - Accountancy Services	747	0	933	186	19.93
Cd.	70102	SS - Finance Administration	6,413.00	0	8,015	1,602.00	19.98
Cd.	70103	SS - Internal Audit	1,608.00	0	2,010	402	20
Cd.	70200	SS - Computer Services	4,776.00	0	5,970	1,194.00	20
Cd.	70300	SS - Human Resources	4,952.00	0	6,190	1,238.00	20
Cd.	70301	SS - Payroll	739	0	923	184	19.93
Cd.	75300	SM - Cultural Svcs Mgt Team	7,160.00	0	8,948	1,788.00	19.98
Cd.	75302	SM - Leisure Team	15,288.00	0	19,108	3,820.00	19.99
Cd.	75403	SM - Corporate Safety Team	972	0	1,214	242	19.93
Cd.	80000	Capital Charges - Depreciation	26,148.00	0	32,678	6,530.00	19.98
Cd.	93080	Bathing Receipts	-62,592.85	0	-62,796	-203.15	-0.32
Cd.	93081	Swimming Instruction Fees	-65,523.06	0	-58,338	7,185.06	12.31
Cd.	94403	Miscellaneous Receipts	-899.78	0	-944	-44.22	-4.68

EXEMPT ITEM - NOT FOR PUBLICATION

ANNEX 2.2

DRAFT BUDGET 2008/09
COMMUNITY & CULTURAL SERVICES

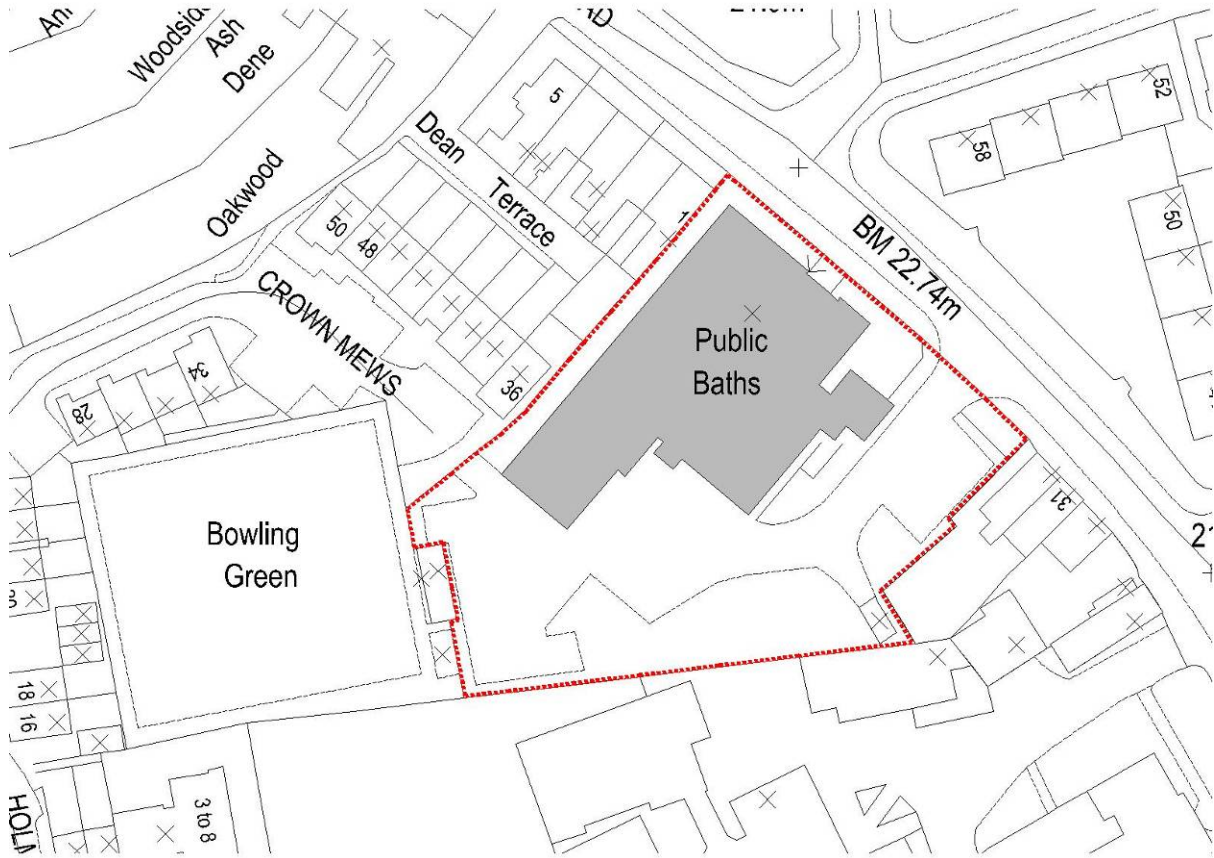
BUDGET HOLDER :		Actual Amount	Actual Amount	Original Estimate	Revised Estimate	Original Estimate
PAUL NORRIS		2006/07	2007/08	2007/08	2007/08	2008/09
			at			
			18/01/2008			
Supplies and Services						
3065/40100	Purchase of Equipment	£4,789	£1,743	£3,500	£3,500	£3,500
3065/40101	Purchase of Tools and Implements	£41	£38	£100	£100	£100
3065/40500	Cleaning Materials	£114	£0	£0	£0	£0
3065/40503	Toilet Rolls	£287	£60	£200	£200	£200
3065/40802	Water Treatment - Baths	£968	£1,525	£1,200	£1,200	£1,200
3065/41000	Vending Machine Provisions	£1,664	£3,102	£8,000	£8,000	£8,000
3065/41500	Uniforms Purchase/Repair	£499	£486	£1,000	£1,000	£1,000
3065/42000	Printing	£774	£118	£250	£250	£250
3065/42101	Photocopying Charges	£0	£0	£0	£691	£691
3065/42102	Photocopying Stationery	£0	£0	£0	£89	£89
3065/42500	Security Services	£2,837	£2,628	£3,000	£3,000	£3,000
3065/42603	Other Fees	£3,928	£6,220	£6,500	£6,500	£6,500
3065/43100	Telephones - Rentals	£992	£175	£0	£0	£0
3065/46100	Insurance Excess	£500	£0	£0	£0	£0
3065/46104	Insurance - Loss of Profit	£102	£102	£108	£102	£107
3065/46106	Insurance - Public Liability	£2,223	£2,136	£2,357	£2,136	£2,243
3065/46200	Advertising	£1,023	£1,519	£2,000	£2,000	£2,000
3065/46901	Miscellaneous Expenses	£178	£0	£0	£0	£0
Sub Total: Supplies and Services		£20,918	£19,853	£28,215	£28,768	£28,880
Support Services						
3065/70000	SS - Executive Board	£78,085	£10,533	£42,133	£0	£0
3065/70101	SS - Accountancy Services	£0	£0	£0	£1,782	£1,119
3065/70102	SS - Finance Administration	£0	£0	£0	£9,716	£9,617
3065/70103	SS - Internal Audit	£0	£0	£0	£2,269	£2,411
3065/70200	SS - Computer Services	£0	£0	£0	£7,868	£7,162
3065/70300	SS - Human Resources	£0	£0	£0	£9,633	£7,427
3065/70301	SS - Payroll	£0	£0	£0	£1,107	£1,107
3065/75300	SM - Cultural Svcs Mgt Team	£0	£0	£0	£10,653	£10,736
3065/75302	SM - Leisure Team	£0	£0	£0	£26,105	£22,928
3065/75403	SM - Corporate Safety Team	£0	£0	£0	£1,610	£1,456
Sub Total: Support Services		£78,085	£10,533	£42,133	£66,743	£63,963
Capital Charges						
3065/80000	Capital Charges - Depreciation	£39,212	£22,216	£88,864	£39,210	£39,210
Sub Total: Capital Charges		£39,212	£22,216	£88,864	£39,210	£39,210
Income						
3065/93080	Bathing Receipts	-£60,201	-£55,706	-£77,090	-£71,340	-£71,340
3065/93081	Swimming Instruction Fees	-£57,726	-£73,051	-£70,000	-£70,000	-£70,000
3065/94403	Miscellaneous Receipts	-£2,176	-£1,428	-£432	-£1,132	-£1,132
3065/95003	Other Rent	£135	£0	£0	£0	£0
Sub Total: Income		-£119,967	-£130,185	-£147,522	-£142,472	-£142,472

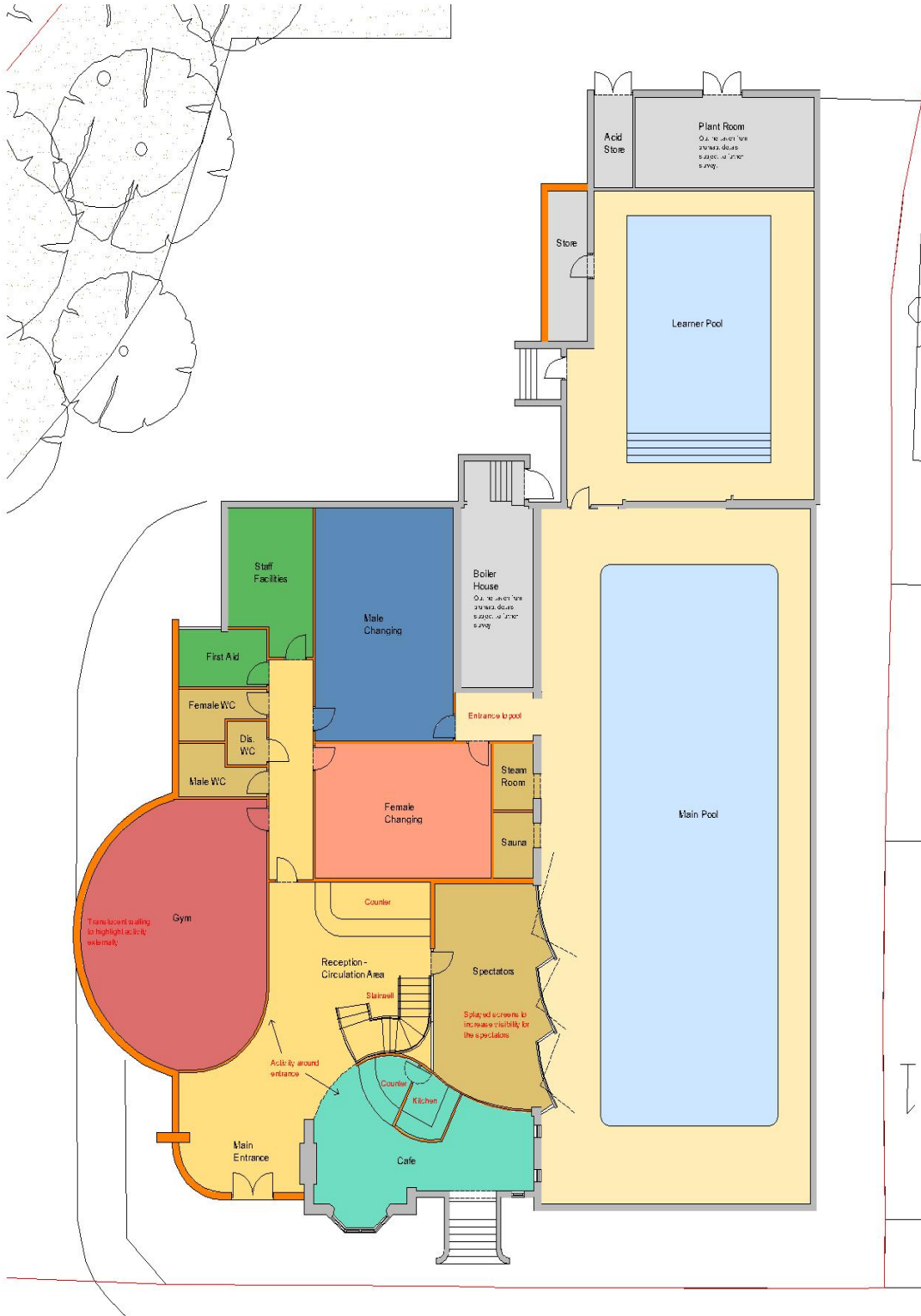
Produced on: 18/01/2008 16:02:50

Page 201 of 293

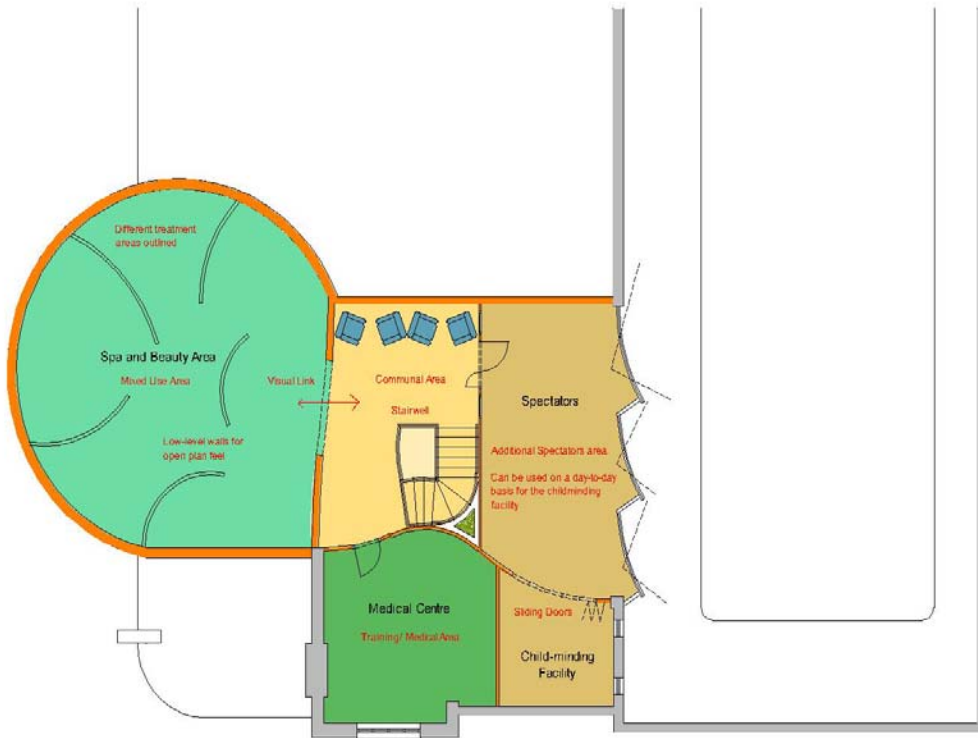
COST CENTRE TOTAL: 315,490
319,240

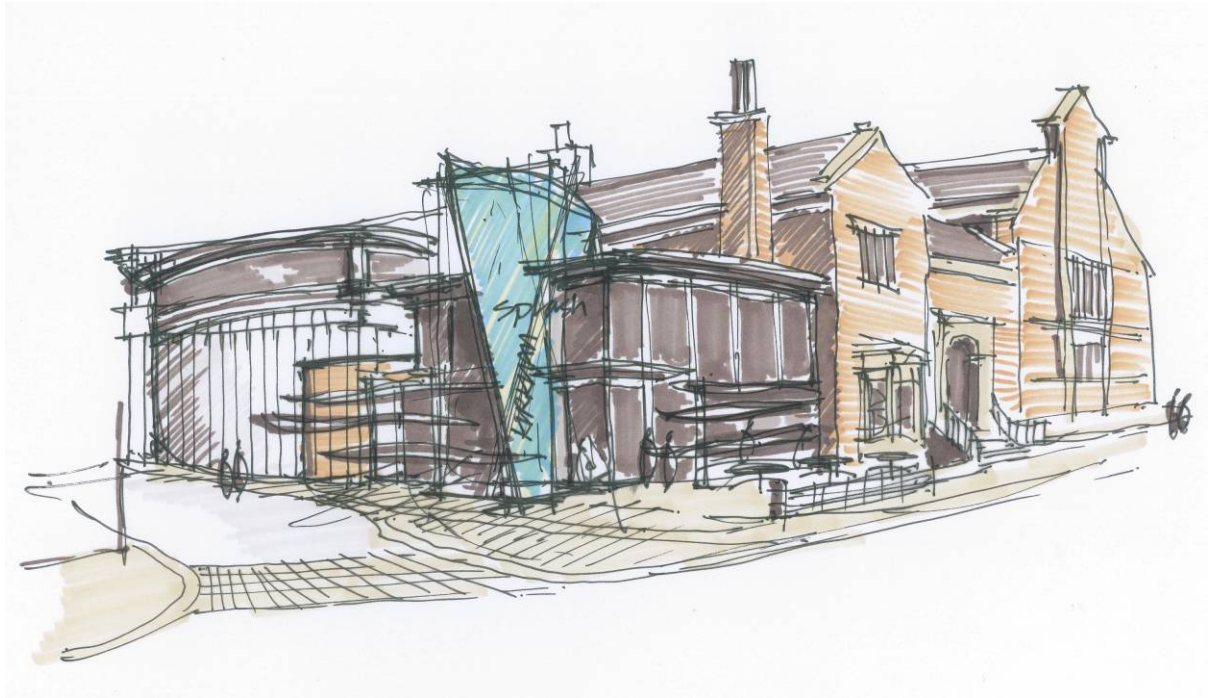
ANNEX 3.1





First Floor

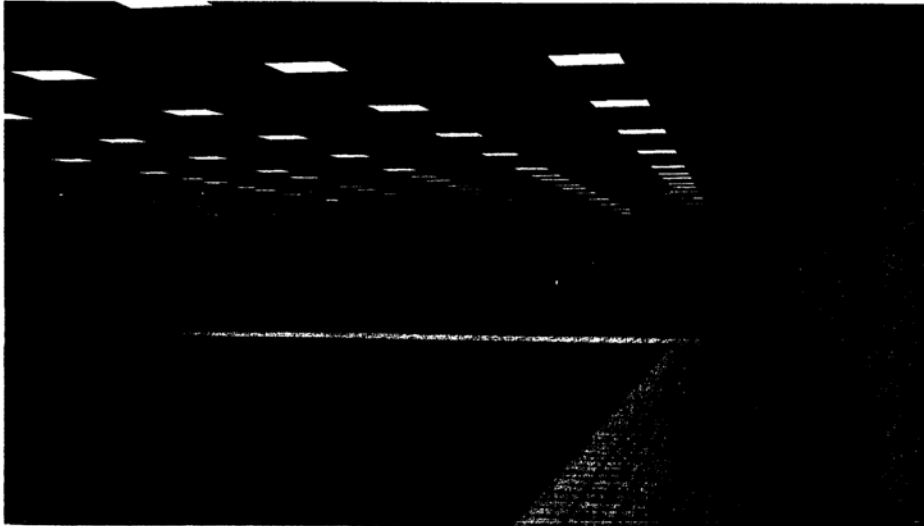




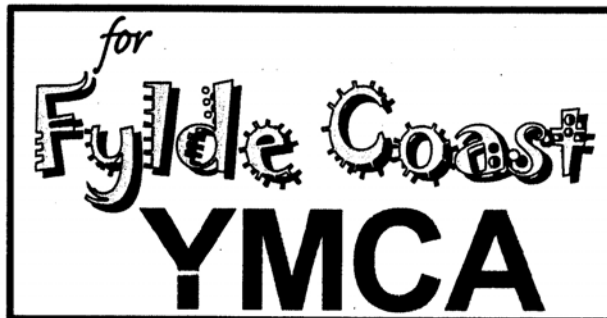


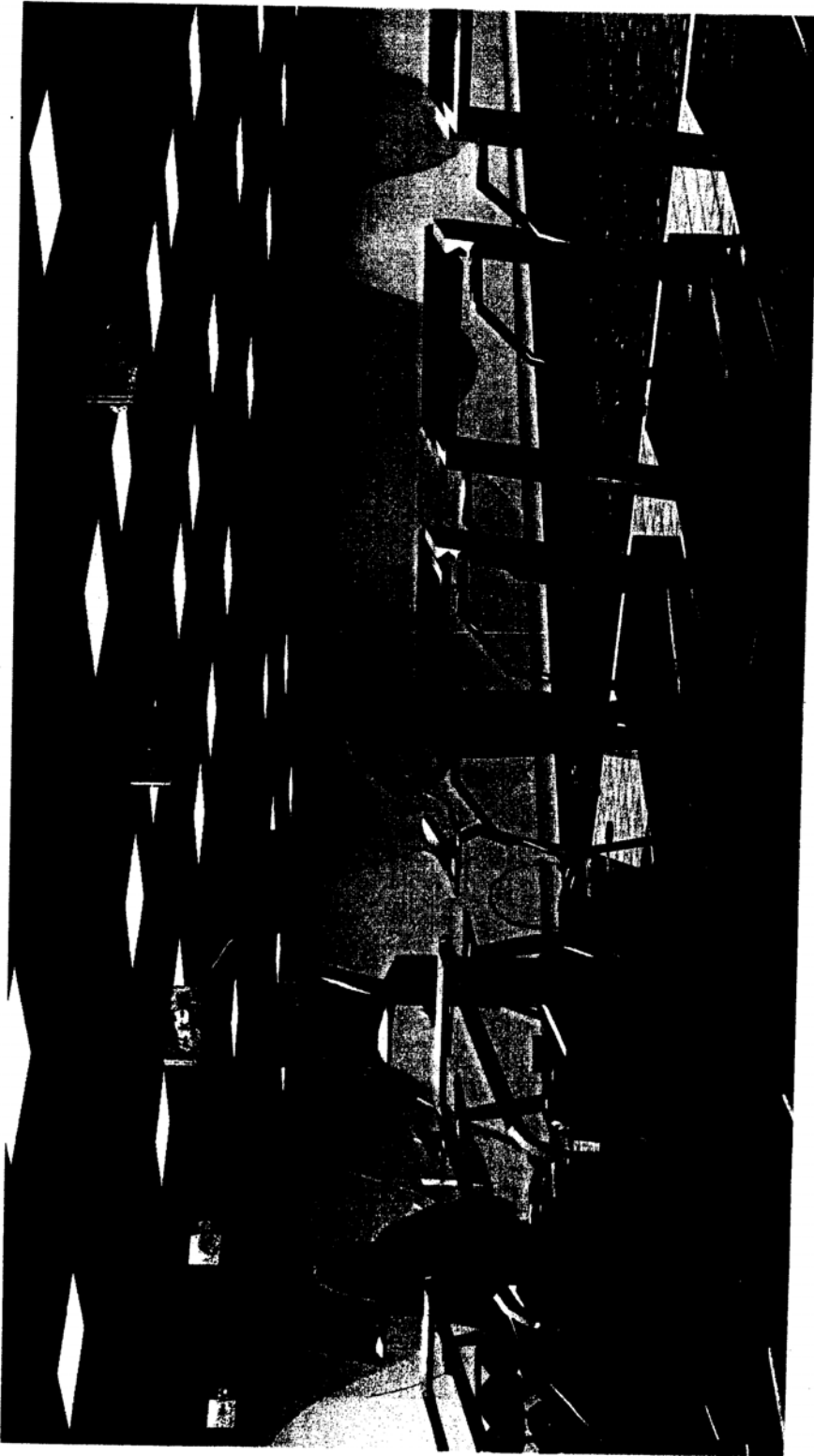
ANNEX 3.2

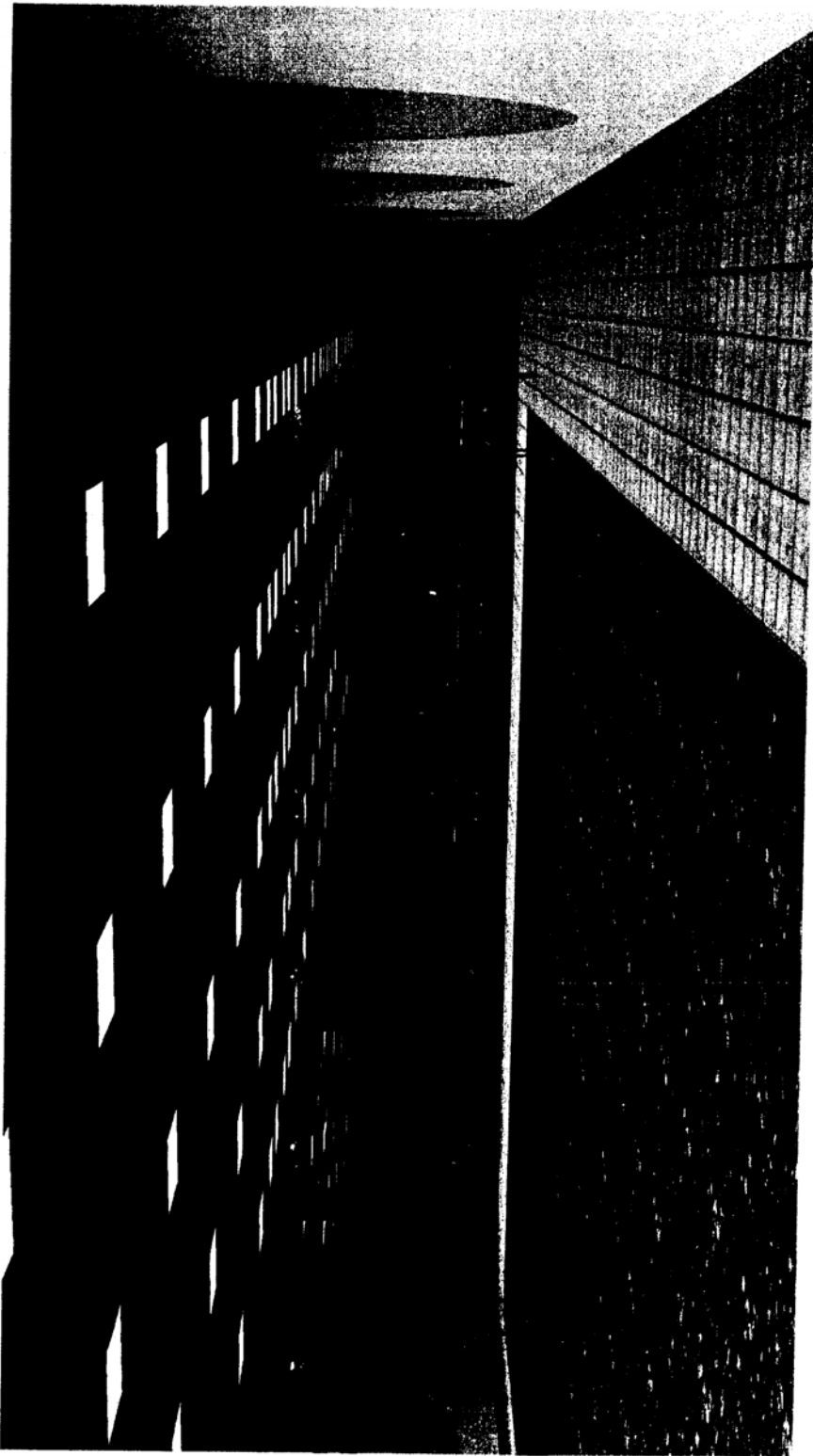
Annex 3.2.

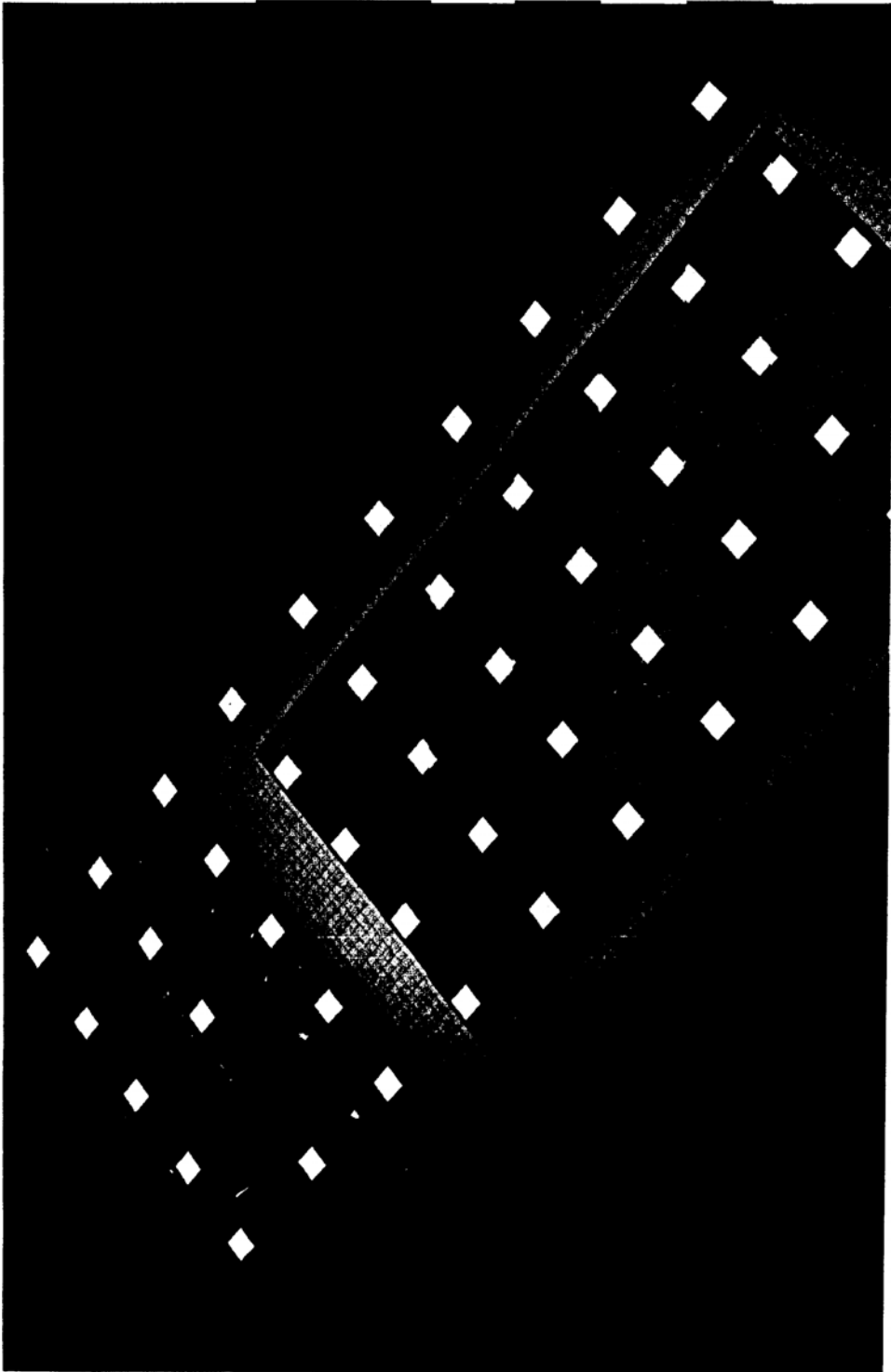


KIRKHAM
NEW Swimming Pool









© Fylde Borough Council copyright [2009]

You may re-use this document/publication (not including logos) free of charge in any format or medium. You must re-use it accurately and not in a misleading context. The material must be acknowledged as Fylde Borough Council copyright and you must give the title of the source document/publication. Where we have identified any third party copyright material you will need to obtain permission from the copyright holders concerned.

This document/publication is also available on our website at www.fylde.gov.uk

Any enquiries regarding this document/publication should be sent to us at the Town Hall, St Annes Road West, St Annes FY8 1LW, or to listening@fylde.gov.uk.